

Somali Adult Social Care Agency (SASCA) Annual General Meeting (AGM) Monday 11th October 2021, 2 to 3.30 pm including Annual Report for 2020/21

Here's all the information you need for the meeting!

Taking part with Microsoft Teams

Join on your computer or mobile app

[Click here to join the meeting](#)

We're sending this in a separate email as well. You don't have to have Microsoft Teams software on your computer or phone to join the meeting.

AGM agenda

(approximate timings)

- 2.00 to 2.10 Welcome from Chair and "housekeeping"
- 2.10 - 2.30 **Guest speaker: Councillor Mahadi Sharif Mahamed**
- 2.30 - 2.40 Minutes of last AGM
- 2.40 - 2.50 Annual report to 31/3/21 and update since 1/4/21
- 2.50 - 3.00 2020/21 accounts and update since 1/4/21
- 3.00 - 3.10 Elections for the Board
- 3.10 - 3.20 Any other business?
- 3.20 - 3.25 Chairperson's closing remarks

Welcome from Chairperson and housekeeping

Dave Porter, our Acting Chairperson will greet people and explain what will be happening and how everyone can take part. The AGM will be conducted mostly in English, with some interpreting where needed for Somali or Arabic speaker.

Minutes of last AGM

[Minutes \(summary notes\) SASCA Annual General Meeting, Monday 29th June 2020](#)

Present

Mohamed Jeilani, Ahmed Mohamed, Mohamed Egeh, Ismail Hussein, Selina Hanley (chairperson), Dave Porter, Salma Hashmi, Cllr Jill Lovecy, Cllr Rabnawaz Ali, Jack Fitzgerald, Patsy Williams, Roger Bysouth

Housekeeping

Selina Hanley explained about using Zoom and that we would record the AGM – just to help minuting

Welcome from Chairperson

Mohamed Jeilani welcomed all in Somali with interpreting from Ahmed Mohamed

Minutes of last AGM, previous Annual Report and Accounts (2018/19)

SASCA apologised for mislaying minutes of the last AGM. Instead we circulated copies of our checked accounts and the annual report we submitted to the Charity Commission.

Annual report for 2019/20

We circulated this in advance with the papers and Ahmed Mohamed, Roger Bysouth and others spoke about details in it and answered questions from the floor.

Summary of 2019/20 accounts

We circulated estimates of the financial year completed on 31st March 2020. Details are still being checked by our accountants. We will circulate final and checked accounts when ready. Ismail Hussein (outgoing Treasurer) and Ahmed Mohamed (proposed new Treasurer) described our routine income and expenditure with main funding from Manchester City Council.

Elections for the Board

Dave Porter explained about the process of appointing Board members who at the moment are also directors of SASCA as a limited company. We discussed and approved the proposal to investigate the plan of de-registering as a company and adopting more accountable rules.

All those who put themselves forward to be on the Board in the coming year were unanimously elected:

- Anya Ahmed – Professor **of Wellbeing and Communities**, MMU. New nomination.
- Mohamed Egeh – Local resident and SASCA's Secretary for many years.
- Ahmed Mohamed - Board member for 3 years. Proposed new Treasurer.
- Selina Hanley - Local resident, joined the Board in 2019.
- Hassan Hussein - Local resident and community worker (Claremont Youth Foundation). New nomination.
- Ismail Hussein - Local resident, small businessman. Our Treasurer for many years.
- Mohamed Noor - Local resident and professional interpreter. New nomination.
- Mohamed Jeilani - Local resident and SASCA's founding Chairperson.
- Isho Omar Saeed - Local resident and on the Board for many years.
- Dave Porter - Local resident. MMU Lecturer, joined the Board in 2018.

Dave also encouraged anyone still thinking about being on the Board to let us know as the Board can co-opt others after the AGM.

Any other business

- Jill Lovecy as Chair of Governors at Claremont Primary School which has a high proportion of Somali-heritage pupils would be happy to attend a board meeting and explore links
- Patricia Williams would also be happy to attend board meetings.
- Jack Fitzgerald offered support to anyone needing help with using any digital equipment email digitalinclusion@manchester.gov.uk in 16 languages including Somali
- Salma Hashmi (Macmillan Cancer Care) possibility of working with Patsy and SASCA to improve health outcomes, information and promote wellbeing for the Somali community.

Chairperson's closing remarks

Annual report 1st April 2020 to 31st March 2021

This is our second online AGM and is about the year from 1 April 2020 to 31 March 2021. We have to formally report on this year to the Charity Commission, Companies House, our funders and to local communities.

Our history

We were set up by Somalis to support mainly Somalis in Manchester in 2008. We now see many others too, from elsewhere in the Horn of Africa, the Middle East, Asia and North Africa. What they have in common is that they're usually recent migrants who have some trouble understanding written English and how UK institutions work. Our advisers speak various languages including Somali, Arabic, Amharic, etc. We give information and basic advice on welfare rights, immigration, housing, debt, getting access to Council, health and care services, and so on. Often they're relatively simple issues which many residents would have little trouble with. Sometimes they're complex and we may have to refer on to Shelter (who have run sessions with us), GM Law Centre, GM Immigration Aid Unit, etc.

Before COVID struck, we were advising at least 35 people face to face in an average week: slightly more women than men; mostly in the 40 to 64 age bracket and most from Moss Side and surrounding areas, but with clients from North and East Manchester as well.

COVID meant a fall in numbers of people we gave information or basic advice to. It's clear most of our clients much prefer to come and see us in person, rather than telephone. It's easier to talk through face to face and clarify issues especially taking into account the difficulties many clients have in speaking and reading English; the need for interpreting and the time it takes to deal with complex issues. For example filling in one Universal Credit or Manchester Move form can take two or three hours.

We're concerned that Somalis among other black and minority ethnic residents seem to be particularly affected by COVID. This was brought home to us very strongly when our founding chairperson Mohamed Jeilani died from the infection in January 2021. This was a huge blow to us all. He will be greatly missed and we owe a lot to him.

We've continued to receive support from Manchester Refugee Support Network (MRSN). Our main funders (MCC) asked us to work with them. MRSN channel grant to us and advise us about managing information and a range of other issues. SASCA is a member organisation of MRSN. It helps us to have one of our trustees also serving on MRSN's Board. It is a great source of good practice. We're also members of Manchester BME Network and the (national) Council of Somali Organisations, a very useful source of culturally-appropriate information and good practice.

Our grant agreement with MCC focusses on improving how we work in return for continued funding. It covers issues like:

- improving governance, Board capacity and skills
- attracting and retaining more volunteers
- working towards dedicated admin and coordination staff time
- more networking
- reviewing legal status (e.g. company registration)
- improving advice skills and training

COVID stopped us doing everything we wanted to on these issues. Perhaps surprisingly it also offered us some new opportunities. We:

- adapted our service to mainly telephone for over a year so advisers worked from home
- employed a skilled Development Coordinator, Sheila Freeman for six months until 31/3/21 with a Lottery Grant designed to help us recover from COVID. She helped us develop better systems which are helping us long term. But there's more to do!
- refurbished the office so it is a much better environment for clients, staff and other visitors. The Lottery grant also contributed to this, as will a generous grant from the Clothworkers Foundation. For the first time we now have confidential 1:1 advice rooms and the whole centre newly decorated
- responded to emergency needs of local people: a group of Somali taxi drivers asked us for help in getting organised to distribute food and meals to vulnerable and isolating people, mainly older Somalis.
- asked Stuart Vaughan from Macc to meet our trustees and train us on Board roles and responsibilities
- researched how best to bring our legal identity up to date, We consulted with Macc and others and we plan to adopt a more accountable charity constitution and de-register as a Company soon.

Accounts 2020/21

We attach our recently audited accounts for the year to 31st March 2021

What has been happening since 31st March 2021

We will cover what happens in the whole year starting 1st April 2021 in our next AGM and Annual Report. But here is a sneak preview of what has happened so far:

- we've completed our office refurbishment. We now have confidential advice space and a much better environment for all users of the centre
- we opened again to the public in late July 2021. We've changed our opening hours slightly. We're open Mondays, Tuesdays and Wednesdays from 9 a.m. to 1 p.m. We have noticed that the overall number of people we're helping has immediately gone up a lot. And that by opening a little earlier we can attract a wider variety of people e.g. women after they have taken children to school.
- At the moment COVID is still the single biggest issue we face. We protect paid and volunteer staff and users by asking everyone to wear masks and maintain social distancing when in our centre.

The following is our current expected budget for this year, ending 31st March 2022

SASCA Estimated Budget 01/04/2021 - 31/03/2022 (at 4/10/21)			
	Out	£	In £
MCC Our Manchester VCS Development Fund (Expected)			39000
Covid Recovery Manchester City Council (Paid)			6163
Arnold Clark (Paid)			1000
Clothworkers Foundation (Expected)			10000
Gross salaries + Employer's NI/HMRC, pensions, other pay	19000.00		
Rent	1260.00		
Utilities	1480.00		
Broadband and Landline	1200.00		
MRSN Fee	3940.00		
Office Expenses (Consumables e.g. stationery, print)	1800.00		
Invoices	160.00		
IT support fees + Bytesize Computers	500.60		
Accountants fees	550.00		
Voluntary expenses	2500.00		
Insurance	230.00		
HMRC	3182.00		
Training	1000.00		
Alimo property	9298.00		
Sasca Newspaper x 2	789.80		
Total expenditure	45270.40		56163.00
Balance at 31/3/22			10892.60

Elections for the Board

The people who have put themselves forward to be on the Board in the coming year are (in alphabetical order):

Anya Ahmed (since 2020)
 Ali Mahamed Ahmed (since 2020)
 Lorna Chesterton (new)
 Mohamed Egeh (since 2008)
 Ahmed Mohamed (since 2016)
 Selina Hanley (since 2019)
 Isho Omar Saeed (since 2015)
 Abdi Karim Osman (since 2020)
 Dave Porter (since 2018)

We haven't yet set an upper limit to the number on the Board and so there are enough places for all of these - and more!

If you would like to know more about what being on the Board involves, or think you could be part of the Board, but haven't put your name forward in time for this AGM,

please let us know. The Board can “co-opt” additional people during the course of the year.

Any other business?

You can raise any questions or comments at this point on the agenda if you haven't already had a chance.

You can also type them into “Chat” on the Zoom call. We may be able to answer these through “Chat” during the meeting. And if not we will get back to you later.

(New) Chairperson's closing remarks

Thanks for your participation! And please keep in touch throughout the coming year.

A note about SASCA's rules

SASCA is registered as a charity (1143949) and also as a company limited by guarantee (06656591). As noted above we have been investigating making SASCA more accountable to its stakeholders and propose to re-register with a charity's constitution and de-register as a company limited by guarantee.

Our *current* rules are our "Memorandum and Articles" (M&A). They only mention General Meetings (GMs) not specifically AGMs. Summary M&A rules are:

1. *Members are the original signatories of the M&A plus "every other person who agrees to become a member, and whose name is entered in its register of members".*
2. *Only members can attend GMs and vote.*
3. *It's up to directors (= Board members) to*
 - *define how members apply to become members*
 - *decide whether or not to approve applications for membership*
 - *set minimum number present for quorum*
 - *appoint a chairperson for the meeting - not necessarily the chairperson in the previous year*
4. *votes are by show of hands unless someone requests a ballot (counting it properly)*

To behave more accountably in preparation for re-registering with the Charity Commission, we've adopted some other good practice to run our AGMs, especially encouraging a wide range of people to get involved by:

1. *publicising the AGM very widely, locally*
2. *explaining what being on the Board means*
3. *setting an agenda that outlines what we have been doing and plan to do*

Somali Adult Social Care Agency

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2021

Somali Adult Social Care Agency

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Somali Adult Social Care Agency

Company Information

Directors

Mr Mohamed Abdi Aued Egeh

David Porter

Ahmed MOHAMED

Registered office

153 B, Princess Road

Manchester

M14 4RE

Somali Adult Social Care Agency

Directors' Report for the Year Ended 31 March 2021

The directors present their report and the financial statements for the year ended 31 March 2021.

Directors of the company

The directors who held office during the year were as follows:

Mr Mohamed Jeilani (ceased 8 January 2021)

Mr Mohamed Abdi Aued Egeh

David Porter

Ahmed MOHAMED

Principal activity

The principal activity of the company is that of charity to assist in the needs of elderly community, especially the Somali community and to

Small companies provision statement

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 5 October 2021 and signed on its behalf by:

.....
Mr Mohamed Abdi Aued Egeh
Director

M - EGEH

.....
David Porter
Director

.....
Ahmed MOHAMED
Director

Ahmed Mohamed

Somali Adult Social Care Agency

Profit and Loss Account for the Year Ended 31 March 2021

	Note	2021 £	2020 £
Turnover		-	-
Gross profit/(loss)		-	-
Administrative expenses		(52,787)	(34,800)
Other operating income		55,038	35,960
Operating profit		2,251	1,160
Profit before tax	4	2,251	1,160
Profit for the financial year		2,251	1,160

The above results were derived from continuing operations.

The company has no recognised gains or losses for the year other than the results above.

Somali Adult Social Care Agency

(Registration number: 6656591)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	5	1,286	1,513
Current assets			
Cash at bank and in hand		21,885	19,233
Creditors: Amounts falling due within one year	6	<u>(674)</u>	<u>(500)</u>
Net current assets		<u>21,211</u>	<u>18,733</u>
Net assets		<u>22,497</u>	<u>20,246</u>
Capital and reserves			
Profit and loss account		<u>22,497</u>	<u>20,246</u>
Shareholders' funds		<u>22,497</u>	<u>20,246</u>

For the financial year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

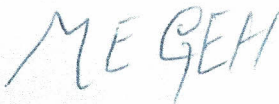
Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

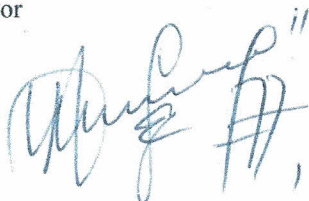
Approved and authorised by the Board on 5 October 2021 and signed on its behalf by:

.....
Mr Mohamed Abdi Aued Egeh
Director



.....
David Porter
Director

.....
Ahmed MOHAMED
Director



Somali Adult Social Care Agency

Statement of Changes in Equity for the Year Ended 31 March 2021

	Profit and loss account £	Total £
At 1 April 2020	20,246	20,246
Profit for the year	2,251	2,251
Total comprehensive income	2,251	2,251
At 31 March 2021	22,497	22,497
	Profit and loss account £	Total £
At 1 April 2019	19,086	19,086
Profit for the year	1,160	1,160
Total comprehensive income	1,160	1,160
At 31 March 2020	20,246	20,246

Notes to the Unaudited Financial Statements for the Year Ended 31 March 2021

1 General information

The company is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is:

153 B, Princess Road
Manchester
M14 4RE

These financial statements were authorised for issue by the Board on 5 October 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Asset class	Depreciation method and rate
Fixtures, fittings and equipments	15% Reducing balance method

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 5 (2020 - 4).

Somali Adult Social Care Agency

Notes to the Unaudited Financial Statements for the Year Ended 31 March 2021

4 Profit before tax

Arrived at after charging/(crediting)

	2021 £	2020 £
Depreciation expense	<u>227</u>	<u>267</u>

5 Tangible assets

	Furniture, fittings and equipment £	Total £
Cost or valuation		
At 1 April 2020	<u>7,100</u>	<u>7,100</u>
At 31 March 2021	<u>7,100</u>	<u>7,100</u>
Depreciation		
At 1 April 2020	5,587	5,587
Charge for the year	<u>227</u>	<u>227</u>
At 31 March 2021	<u>5,814</u>	<u>5,814</u>
Carrying amount		
At 31 March 2021	<u>1,286</u>	<u>1,286</u>
At 31 March 2020	<u>1,513</u>	<u>1,513</u>

6 Creditors

Creditors: amounts falling due within one year

	2021 £	2020 £
Note		
Due within one year		
Taxation and social security	174	-
Accruals	<u>500</u>	<u>500</u>
	<u>674</u>	<u>500</u>

7 Share capital

Somali Adult Social Care Agency

Detailed Profit and Loss Account for the Year Ended 31 March 2021

	2021 £	2020 £
Other income (analysed below)	<u>55,038</u>	<u>35,960</u>
Administrative expenses		
Employment costs (analysed below)	(31,670)	(20,919)
Establishment costs (analysed below)	(4,833)	(886)
General administrative expenses (analysed below)	(16,057)	(12,728)
Depreciation costs (analysed below)	<u>(227)</u>	<u>(267)</u>
	<u>(52,787)</u>	<u>(34,800)</u>
Operating profit	<u>2,251</u>	<u>1,160</u>
Profit before tax	<u><u>2,251</u></u>	<u><u>1,160</u></u>

Somali Adult Social Care Agency

Detailed Profit and Loss Account for the Year Ended 31 March 2021

	2021 £	2020 £
Employment costs		
Wages and salaries	(23,509)	(15,219)
Staff pensions	(218)	-
Subcontract cost	(7,943)	(5,700)
	<u>(31,670)</u>	<u>(20,919)</u>
Establishment costs		
Light, heat and power	(404)	(537)
Insurance	(229)	(229)
Repairs and renewals	(4,200)	(120)
	<u>(4,833)</u>	<u>(886)</u>
General administrative expenses		
Telephone and fax	(1,375)	(1,200)
Rent, Rates & Water	(5,564)	(5,481)
Printing, postage and stationery	-	(100)
Canteen Expenses	(144)	(2,472)
Website Design	(148)	(215)
Volunteers Payments	(8,140)	(2,120)
Sundry expenses	(78)	-
Software subscriptions	(108)	-
Travel	-	(550)
Advertising	-	(90)
Accountancy fees	(500)	(500)
	<u>(16,057)</u>	<u>(12,728)</u>
Depreciation costs		
Depreciation of fixtures and fittings	(227)	(267)
Other operating income		
Government grants receivable	15,278	-
Other income	39,760	35,960
	<u>55,038</u>	<u>35,960</u>

Somali Adult Social Care Agency

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David Porter
Ahmed MOHAMED

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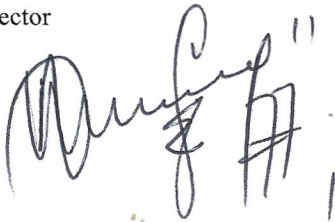
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Somali Adult Social Care Agency

Profit and Loss Account for the Year Ended 31 March 2021

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Profit and loss account		<u>22,497</u>	<u>20,246</u>
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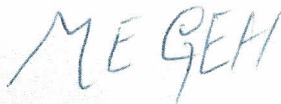
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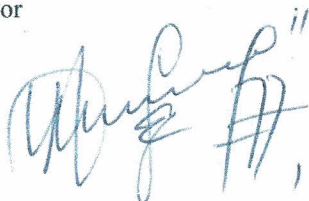
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Ahmed MOHAMED
Director



Somali Adult Social Care Agency

Statement of Changes in Equity for the Year Ended 31 March 2021

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Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Asset class	Depreciation method and rate
Fixtures, fittings and equipments	15% Reducing balance method

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Staff numbers

The average number of persons employed by the company (including directors) during the year, was 5 (2020 - 4).

Somali Adult Social Care Agency

Notes to the Unaudited Financial Statements for the Year Ended 31 March 2021

4 Profit before tax

Arrived at after charging/(crediting)

	2021 £	2020 £
Depreciation expense	<u>227</u>	<u>267</u>

5 Tangible assets

	Furniture, fittings and equipment £	Total £
Cost or valuation		
At 1 April 2020	<u>7,100</u>	<u>7,100</u>
At 31 March 2021	<u>7,100</u>	<u>7,100</u>
Depreciation		
At 1 April 2020	5,587	5,587
Charge for the year	<u>227</u>	<u>227</u>
At 31 March 2021	<u>5,814</u>	<u>5,814</u>
Carrying amount		
At 31 March 2021	<u>1,286</u>	<u>1,286</u>
At 31 March 2020	<u>1,513</u>	<u>1,513</u>

6 Creditors

Creditors: amounts falling due within one year

	2021 £	2020 £
Note		
Due within one year		
Taxation and social security	174	-
Accruals	<u>500</u>	<u>500</u>
	<u>674</u>	<u>500</u>

7 Share capital

Somali Adult Social Care Agency

Detailed Profit and Loss Account for the Year Ended 31 March 2021

	2021 £	2020 £
Other income (analysed below)	<u>55,038</u>	<u>35,960</u>
Administrative expenses		
Employment costs (analysed below)	(31,670)	(20,919)
Establishment costs (analysed below)	(4,833)	(886)
General administrative expenses (analysed below)	(16,057)	(12,728)
Depreciation costs (analysed below)	<u>(227)</u>	<u>(267)</u>
	<u>(52,787)</u>	<u>(34,800)</u>
Operating profit	<u>2,251</u>	<u>1,160</u>
Profit before tax	<u><u>2,251</u></u>	<u><u>1,160</u></u>

Somali Adult Social Care Agency

Detailed Profit and Loss Account for the Year Ended 31 March 2021

	2021 £	2020 £
Employment costs		
Wages and salaries	(23,509)	(15,219)
Staff pensions	(218)	-
Subcontract cost	(7,943)	(5,700)
	<u>(31,670)</u>	<u>(20,919)</u>
Establishment costs		
Light, heat and power	(404)	(537)
Insurance	(229)	(229)
Repairs and renewals	(4,200)	(120)
	<u>(4,833)</u>	<u>(886)</u>
General administrative expenses		
Telephone and fax	(1,375)	(1,200)
Rent, Rates & Water	(5,564)	(5,481)
Printing, postage and stationery	-	(100)
Canteen Expenses	(144)	(2,472)
Website Design	(148)	(215)
Volunteers Payments	(8,140)	(2,120)
Sundry expenses	(78)	-
Software subscriptions	(108)	-
Travel	-	(550)
Advertising	-	(90)
Accountancy fees	(500)	(500)
	<u>(16,057)</u>	<u>(12,728)</u>
Depreciation costs		
Depreciation of fixtures and fittings	(227)	(267)
Other operating income		
Government grants receivable	15,278	-
Other income	39,760	35,960
	<u>55,038</u>	<u>35,960</u>