

Charity Registration No. 1143929

Company Registration No. 07478199 (England and Wales)

DISABILITY SOLUTIONS WEST MIDLANDS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

DISABILITY SOLUTIONS WEST MIDLANDS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs A E Dair (Chair) Ms D Dunkley (Vice Chair) Mr N Adams (Treasurer) Mrs S Ivan-Duke Mrs S Hemming
Chief Executive Officer	Miss M Rollins
Charity number	1143929
Company number	07478199
Registered office	North Staffordshire Medical Institute Hartshill Road Hartshill Stoke-on-Trent Staffordshire ST4 7NY
Independent examiner	K V Staley FCA BSc Geens Limited Chartered Accountants 68 Liverpool Road Stoke on Trent ST4 1BG
Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HB
Solicitors	Knights Solicitors PLC The Brampton Newcastle under Lyme Staffordshire ST5 0QW

DISABILITY SOLUTIONS WEST MIDLANDS

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DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and accounts for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The principal activity of the organisation is enshrined in our mission statement which is:

1. To empower people with disabilities, their families, and relevant professionals to attain the highest quality of life possible, through information, advice, and support.
2. To recognise, challenge, and where possible remove barriers in society for people with disabilities.

The aims of the organisation are:

1. To enable the organisation to be fit for purpose through audit, self-governance, and internal review.
2. To develop collaborative opportunities where appropriate and enable sustainable partnerships across all sectors.
3. To promote and market the organisation to enable it to be visible and best placed to maximise awareness of our work across the West Midlands, as the leading pan-disability organisation.
4. To enable people in the West Midlands who are affected by disability to fully participate in all aspects of community life.

The Trustees have complied with their duty under Section 17 of the Charities act 2011 to have due regard to the guidance published by the Charities Commission in deciding what activities the charity should undertake with a view to providing public benefit.

We are a pan-disability organisation with no restriction regarding age, ethnicity, gender, sexual orientation or religion. Some of our services are geographically restricted by contract, whilst others (e.g. the Support and Advice Service Advice Line) will accept calls from anywhere. We recognise that we are often not able to offer in-depth assistance when the client is geographically remote, but in this case, we will signpost to their nearest source of help.

The Trustees wish to express their gratitude to the volunteers who contribute a significant amount of time and effort to the organisation; the Support and Advice Service Advice Line in particular would not function without their generous contribution.

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2022**

Achievements and performance

With the introduction of altered working arrangements due to Covid-19 pressures, we are delighted to report that our service delivery has continued and realigned quickly to respond to immediate and evolving issues. With the kind support of our funding partners, we were able to respond quickly and appropriately to the needs of our beneficiaries. All our services continued to perform at high levels and supported the delivery of Covid specific service responses whilst working in strong partnership with local providers. With sincere thanks to our staff and volunteers for their hard work, loyalty, integrity, and support.

Withstanding Covid-19 pressures, our Support and Advice Service Advice Line, and Staffordshire Macmillan Welfare Benefits Service continue to perform at very high levels in terms of both contacts and financial income generated for clients. The Stoke-on-Trent Disability Welfare Benefits Service, kindly funded by Stoke-on-Trent City Council, continues to work hard to mitigate the negative impacts of Welfare Reform in the City of Stoke-on-Trent. During this period, we were delighted to continue our partnerships with the National Lottery Community Fund and The Henry Smith Charity, embedding our DisAbility Connect Project and Benefits Advocacy Project, respectively. We remain exceptionally grateful for our continued partnership with the Charities Aid Foundation who have kindly funded a wide variety of essential support and response options to support our resilience and sustainability. During this data period we were pleased to launch our Support to Work Project in partnership with Stoke-on-Trent City Council and UK Gov, offering training, work placements, and employment skills development for people with disabilities.

The Board would like to offer their sincere thanks to all staff and volunteers for their superb efforts, with special thanks to our CEO Mandy Rollins, and our funders, supporters, and investors for their continued confidence, consideration, and support.

Financial review

The financial position is detailed in the attached accounts which comply with statutory requirements.

The year end position shows the effect on unrestricted funds of including an element of overhead recovery in all funding bids and adopting lean running of the administration function. In addition, the reviewing of external costs has already reaped considerable benefits.

This year has been another particularly challenging year due to the landscape in which we work along with the impacts of austerity and significant economic downturn. As an organisation we have continued to strive to retain high quality service provision whilst ensuring that we make every penny stretch as far as possible.

As a result of the measures outlined, we continue to be Charity Commission compliant.

Plans for future periods

As stated in previous reports, the Board have approved the formation of a separate trading division in order to secure the long-term financial stability should this be necessary. This can be done as we have the status of a Company Limited by Guarantee, rather than simply as a Registered Charity. We continue to adopt a prudent approach to this as we cannot afford to expose the organisation to unacceptable risks, but this will be balanced with the need for innovation and change.

Due to ongoing pandemic pressures, events planned for the coming year focused on fundraising for core activities are regularly reviewed. Additional staffing will be secured as required/appropriate to ensure the high quality and punctual provision of information is maintained as awareness of Disability Solutions West Midlands and the requirement for services to grow.

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

We also intend to provide focused opportunities to explore further sustainable growth and enhance the skills already present within the organisation.

Structure, governance and management

Disability Solutions was registered as a charity on 24 April 1992. The charity is constituted and was governed during the year by its Memorandum and Articles December 2010.

The organisation was registered as Disability Solutions West Midlands, a Charitable Company limited by guarantee on 23 December 2010.

The trustees who served during the year were:

Mrs A E Dair (Chair)

Ms D Dunkley (Vice Chair)

Mr N Adams (Treasurer)

Mrs S Ivan-Duke

Mr S J Hadley

(Resigned 6 December 2021)

Mrs S Hemming

Trustees and honorary officers are elected at the Annual General Meeting and are subject to retirement by rotation. The Management Board may co-opt additional Trustees to the Board in-year, but these appointments must be formally ratified at the Annual General Meeting. All Board Members may stand for re-election.

The charity is governed by a Board of Trustees in accordance with its Memorandum and Articles. The Board meets a minimum of six times per calendar year. The Board has appointed sub-committees for Finance and Business Development which report each meeting back to the Board.

Disability Solutions West Midlands has continued to provide an enhanced advice, information, and appeals service, whilst maintaining working partnerships with organisations and agencies across all sectors of the health and social care, and community and voluntary landscapes.

New Trustees are provided with access to all current information on services provided, copies of current appropriate policies, and relevant Charity Commission publications on the role and responsibilities of Trustees. The Chief Executive Officer (CEO) provides updates to Trustees on changes to the law governing charities and on local developments that may impact on the organisation.

We are members of CPAG, Disability Rights UK, Support Staffordshire, VAST, RADAR, National Association of Welfare Rights Advisers, Rightsnet, and we are affiliated with Lasa and registered with the ICO. We continue to use the Advice Services Alliance Advice Quality Standard (AQS) as our main quality monitoring and accreditation tool and continue to hold specialist accreditation in the areas of Welfare Benefits and Casework, and Disability and Casework. Work continues in retaining our high-quality standards and ability to conform to the best practice AQS guidelines. We hold the Bronze Award from the Armed Forces Covenant Employer Recognition Scheme, and we hold Disability Confident Employer status.

The management of risk, which could materially impact upon the business, features in all reports to the Board from the CEO. The CEO maintains an ongoing Risk Register to ensure the organisation remains aware of significant risks to the charity and works towards mitigating their effects. The organisation has a Business Continuity Plan and Disaster Recovery Plan in place.

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Detailed Annual Report

A more detailed account of the organisations activities and an abridged version of these accounts can be found in the Annual Report, which will be distributed to members. A full version of these accounts will be provided upon request. Non-members can obtain a copy by contacting the registered office.

The trustees' report was approved by the Board of Trustees.

Mr N Adams (Treasurer)
Trustee

29 November 2022

DISABILITY SOLUTIONS WEST MIDLANDS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DISABILITY SOLUTIONS WEST MIDLANDS

I report to the trustees on my examination of the financial statements of Disability Solutions West Midlands (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

K V Staley FCA BSc

Geens Limited
Chartered Accountants
68 Liverpool Road
Stoke on Trent
ST4 1BG

Dated: 29 November 2022

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total Unrestricted funds general 2022 £	Total Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>								
Donations, grants and legacies	3	80,553	-	487,343	567,896	61,338	528,638	589,976
Charitable activities	4	5,832	-	108,050	113,882	9,078	23,270	32,348
Total income		86,385	-	595,393	681,778	70,416	551,908	622,324
<u>Expenditure on:</u>								
Raising funds	5	8,099	-	-	8,099	6,219	-	6,219
Charitable activities	6	93,360	-	466,826	560,186	26,032	457,747	483,779
Total expenditure		101,459	-	466,826	568,285	32,251	457,747	489,998
Net (outgoing)/incoming resources before transfers		(15,074)	-	128,567	113,493	38,165	94,161	132,326

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total Unrestricted funds general designated 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total
Net (outgoing)/incoming resources before transfers		(15,074)	-	128,567	113,493	38,165	-	132,326
Gross transfers between funds		(8,257)	-	8,257	-	(8,788)	7,000	-
Net (expenditure)/income for the year/ Net movement in funds		(23,331)	-	136,824	113,493	29,377	7,000	132,326
Fund balances at 1 April 2021		73,845	10,000	207,242	291,087	44,468	3,000	158,761
Fund balances at 31 March 2022		50,514	10,000	344,066	404,580	73,845	10,000	291,087

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DISABILITY SOLUTIONS WEST MIDLANDS

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		12,527		5,313
Current assets					
Debtors	11	43,306		72,173	
Cash at bank and in hand		351,567		240,137	
		<u>394,873</u>		<u>312,310</u>	
Creditors: amounts falling due within one year	12	<u>(2,820)</u>		<u>(26,536)</u>	
Net current assets			392,053		285,774
Total assets less current liabilities			<u>404,580</u>		<u>291,087</u>
Income funds					
Restricted funds	13		344,066		207,242
<u>Unrestricted funds</u>					
Designated funds	14	10,000		10,000	
General unrestricted funds		<u>50,514</u>		<u>73,845</u>	
			60,514		83,845
			<u>404,580</u>		<u>291,087</u>

DISABILITY SOLUTIONS WEST MIDLANDS

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29 November 2022

Mr N Adams (Treasurer)

Trustee

Company registration number 07478199

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	18		121,642		97,289
Investing activities					
Purchase of tangible fixed assets		(10,212)		(996)	
Net cash used in investing activities			(10,212)		(996)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			111,430		96,293
Cash and cash equivalents at beginning of year			240,137		143,844
Cash and cash equivalents at end of year			351,567		240,137

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Disability Solutions West Midlands is a private company limited by guarantee incorporated in England and Wales. The registered office is North Staffordshire Medical Institute, Hartshill Road, Hartshill, Stoke-on-Trent, Staffordshire, ST4 7NY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention and the principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees' continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds that have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

For legacies, entitlement is taken at the earlier of the charity being aware that probate has been granted, where the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when the distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Income from investments is included in the year in which it is receivable.

1.5 Expenditure

Liabilities are recognised as resources expended where there is a legal and constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

Expenditure on raising funds include costs of generating voluntary income. The costs of generating voluntary income do not include the costs of disseminating information in support of charitable activities.

Governance costs are those incurred in connection with the administration of the charitable company and compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Fixed assets are only capitalised if the cost price is in excess of £1,000.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Office furniture and equipment	25% - 50% p.a. straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements that have been made in these financial statements.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Donations, grants and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	18,281	-	18,281	12,916	-	12,916
Grant receivable for core activities	62,272	487,343	549,615	48,422	528,638	577,060
	<u>80,553</u>	<u>487,343</u>	<u>567,896</u>	<u>61,338</u>	<u>528,638</u>	<u>589,976</u>
Donations and gifts						
Donations and gifts	18,281	-	18,281	12,916	-	12,916
	<u>18,281</u>	<u>-</u>	<u>18,281</u>	<u>12,916</u>	<u>-</u>	<u>12,916</u>
Grants receivable for core activities						
Postcode Local Trust	19,984	-	19,984	-	-	-
Community Investment fund	20,824	-	20,824	1,250	-	1,250
Furlough grant	650	-	650	-	-	-
Stoke City Council	20,814	98,293	119,107	9,716	98,292	108,008
Staffordshire Sight Loss Association	-	-	-	11,100	-	11,100
Garfield Weston Foundation	-	-	-	17,500	-	17,500
Macmillan Cancer Support	-	219,943	219,943	-	170,065	170,065
Henry Smith	-	57,400	57,400	-	58,400	58,400
Covid-19 Response & Recovery Fund	-	13,400	13,400	-	77,978	77,978
Disability Connect	-	98,307	98,307	-	108,903	108,903
Other	-	-	-	8,856	15,000	23,856
	<u>62,272</u>	<u>487,343</u>	<u>549,615</u>	<u>48,422</u>	<u>528,638</u>	<u>577,060</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Charitable activities 2022 £	Charitable activities 2021 £
Service contributions	5,832	9,078
Performance related grants	108,050	23,270
	<u>113,882</u>	<u>32,348</u>
Analysis by fund		
Unrestricted funds - general	5,832	9,078
Restricted funds	108,050	23,270
	<u>113,882</u>	<u>32,348</u>
Performance related grants		
Macmillan Cancer support	7,160	23,270
Charities Aid Foundation Fund	100,890	-
	<u>108,050</u>	<u>23,270</u>

5 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
<u>Costs of generating voluntary income</u>		
Other fundraising costs	254	74
Staff costs	7,845	6,145
	<u>8,099</u>	<u>6,219</u>
Costs of generating voluntary income	8,099	6,219
	<u>8,099</u>	<u>6,219</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Information, advice and support 2022 £	Information, advice and support 2021 £
Staff costs	412,817	368,939
Depreciation and impairment	2,998	2,531
Rent and services charges	46,863	45,963
Repairs and maintenance	3,961	70
Staff travel and training	449	58
Telephone	8,262	11,395
Printing, postage, stationery and publicity	3,365	2,473
Other Professional charges	14,468	3,879
General expenses	1,948	4,152
Insurance	2,367	2,269
Information technology	22,202	4,977
Subscriptions	3,586	2,826
Volunteer travel and training	4,096	129
Bookkeeping and payroll	5,215	4,426
Other costs	20,331	23,947
	<u>552,928</u>	<u>478,034</u>
Share of governance costs (see note 7)	7,258	5,745
	<u>560,186</u>	<u>483,779</u>
Analysis by fund		
Unrestricted funds - general	93,360	26,032
Restricted funds	466,826	457,747
	<u>560,186</u>	<u>483,779</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	-	3,950	3,950	-	3,073	3,073
Other costs	-	182	182	-	62	62
Accountancy	-	3,126	3,126	-	2,610	2,610
	-	7,258	7,258	-	5,745	5,745
Analysed between						
Charitable activities	-	7,258	7,258	-	5,745	5,745

Governance costs includes payments of £2,820 (2021: £2,740) to the independent examiner for the examination of the charitable company's financial statements.

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none (2021: nil) of them were reimbursed a total of £Nil (2021: £Nil) travelling expenses incurred in attending meetings and other events on behalf of the charity and also in performing duties as volunteers.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Direct Charitable services	20	18
Governance	1	1
Total	21	19

Employment costs

	2022 £	2021 £
Wages and salaries	384,184	344,959
Social security costs	30,211	22,517
Other pension costs	10,217	10,681
	424,612	378,157

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Employees

(Continued)

The trustees and Chief Executive Officer are regarded as key management personnel and their total remuneration during the year was £44,155 (2021 - £34,815).

There were no employees whose annual remuneration was more than £60,000.

10 Tangible fixed assets

	Office furniture and equipment £
Cost	
At 1 April 2021	27,342
Additions	10,212
At 31 March 2022	37,554
Depreciation and impairment	
At 1 April 2021	22,029
Depreciation charged in the year	2,998
At 31 March 2022	25,027
Carrying amount	
At 31 March 2022	12,527
At 31 March 2021	5,313

11 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	7,161	35,317
Other debtors	5,290	5,290
Prepayments and accrued income	30,855	31,566
	43,306	72,173

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	598
Accruals and deferred income	2,820	25,938
	<u>2,820</u>	<u>26,536</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Movement in funds			Transfers £	Incoming resources £	Resources expended £		Transfers £	Balance at 31 March 2022 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £						
Macmillan Cancer Support	49,501	193,334	(167,330)	-	75,505	227,103	(207,409)	-	-	-	-	-	-	95,199
Coalfields	2,667	-	(400)	-	2,267	-	-	-	-	-	-	-	-	2,267
SOT Disability Benefit Services	(839)	98,293	(86,641)	-	10,813	98,293	(95,875)	-	-	-	-	-	-	13,231
Awards for All	9,994	-	-	-	9,994	-	-	-	-	-	-	-	-	7,713
Disability Connect	20,586	108,903	(91,514)	-	37,975	98,307	(86,550)	-	-	-	-	-	-	49,732
European Social Fund	4,864	-	(17,113)	1,788	(10,461)	-	-	-	8,257	-	-	-	-	(2,204)
Henry Smith	24,520	58,400	(40,771)	-	42,149	57,400	(57,158)	-	-	-	-	-	-	42,391
Covid-19 Response & Recovery Fund	-	77,978	(43,978)	-	34,000	13,400	(13,029)	-	-	-	-	-	-	34,371
Independent Age	-	15,000	(10,000)	-	5,000	-	-	-	-	-	-	-	-	5,000
Charities Aid Foundation Fund	-	-	-	-	-	100,890	(4,524)	-	-	-	-	-	-	96,366
	111,293	551,908	(457,747)	1,788	207,242	595,393	(466,826)	-	8,257	-	-	-	-	344,066

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13	Restricted funds	(Continued)
	Macmillan Cancer Support To enable Disability Solutions West Midlands to operate a county-wide service providing welfare benefits advice.	
	Coalfields Regeneration Fund -The Be All You can be project Provision of training, structured volunteering, and opportunities to develop and strengthen essential life skills, build personal capital, increase independence, choice, and employability (Boothem, Oakhill, Springfield and Trent Vale areas only).	
	Stoke-on-Trent City Council - SOT Disability Benefit Service Offers support throughout the claims process to customers facing DLA to PIP migration, PIP r-assessment, ESA, CA and UC claims, specialising in appeals and tribunal support.	
	Awards for All Reaching volunteers with disabilities.	
	National Lottery Community Fund - DisAbility Connect This is a three year project offering social prescribing+, taking an holistic and meaningful approach to helping to link people with disabilities and long-term conditions with opportunities, services, information and support to improve health and social outcomes. The project also offers structured volunteering placements.	

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Restricted funds

(Continued)

European Social Fund

This is a fund to support a twelve month programme called 'Volunteer to Work'. Its purpose is to help people with disabilities and long-term conditions to develop and strengthen key skills to increase their employability, choice and control and move closer to the labour market. It also strives to increase employers awareness of the skills and qualities people with disabilities can bring to the workforce.

The Henry Smith Charity

A three year project supporting welfare benefits claim completion, offering guidance and support during medical and work capability assessments, and mandatory reconsideration stages.

Covid 19 Response & Recovery Fund

A fund to support people with disabilities in addressing the emerging and recovery issues caused by the Covid-19 pandemic, and includes substantial funds received from the Charities Aid Foundation.

Independent Age

To fund an online support project for older people.

Charities Aid Foundation Fund

To support organisational sustainability and resilience, this includes trustee board development, additional support posts, and staff training.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Transfers	Balance at 1 April 2021	Movement in funds	Balance at 31 March 2022
	£	£	£	New designation £	£
Contingency	3,000	7,000	10,000	-	10,000
	<u>3,000</u>	<u>7,000</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>

Contingency - This is a small emergency reserve to cover Disability Solutions West Midlands in the event of unforeseen necessary expenditure.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2022**

15 Analysis of net assets between funds	Unrestricted funds		Designated funds		Restricted funds		Total		Unrestricted funds		Designated funds		Restricted funds		Total	
	2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
Fund balances at 31 March 2022 are represented by:																
Tangible assets	7,266		-		5,261		12,527		5,313		-		-		5,313	
Current assets/(liabilities)	43,248		10,000		338,805		392,053		68,532		10,000		207,242		285,774	
	50,514		10,000		344,066		404,580		73,845		10,000		207,242		291,087	

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	46,215	46,215
Between two and five years	-	46,215
	<u>46,215</u>	<u>92,430</u>

17 Related party transactions

There were no related party transactions during the year (2021: none).

18 Cash generated from operations

	2022 £	2021 £
Surplus for the year	113,493	132,326
Adjustments for:		
Depreciation and impairment of tangible fixed assets	2,998	2,531
Movements in working capital:		
Decrease/(increase) in debtors	28,867	(35,899)
(Decrease) in creditors	(23,716)	(1,669)
Cash generated from operations	<u>121,642</u>	<u>97,289</u>

19 Analysis of changes in net funds

The charity had no debt during the year.