

Charity Registration No. 1143929

Company Registration No. 07478199 (England and Wales)

DISABILITY SOLUTIONS WEST MIDLANDS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

DISABILITY SOLUTIONS WEST MIDLANDS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs A E Dair (Chair) Ms D Dunkley (Vice Chair) Mr N Adams (Treasurer) Mrs S Ivan-Duke Mr S J Hadley Mrs S Hemming	(Appointed 30 September 2020) (Appointed 30 September 2020)
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Chief Executive Officer	Miss M Rollins
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Charity number	1143929
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Company number	07478199
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Registered office	North Staffordshire Medical Institute Hartshill Road Hartshill Stoke-on-Trent Staffordshire ST4 7NY
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Independent examiner	K V Staley FCA BSc Geens Limited Chartered Accountants 68 Liverpool Road Stoke on Trent ST4 1BG
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Bankers	Unity Trust Bank plc Nine Brindley Place Birmingham B1 2HB
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Solicitors	Knights Solicitors PLC The Brampton Newcastle under Lyme Staffordshire ST5 0QW
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DISABILITY SOLUTIONS WEST MIDLANDS

CONTENTS

	Page
Trustees' report	1 - 4
Independent examiner's report	5
Statement of financial activities	6 - 7
Balance sheet	8
Statement of cash flows	9
Notes to the financial statements	10 - 24

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and accounts for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The principal activity of the organisation is enshrined in our mission statement which is:

1. To empower disabled people, their families, and relevant professionals to attain the highest quality of life possible, through information, advice and support.
2. To recognise, challenge, and where possible remove barriers in society for disabled people.

The aims of the organisation are:

1. To enable the organisation to be fit for purpose through audit, self governance and internal review.
2. To develop collaborative opportunities where appropriate and enable sustainable partnerships across all sectors.
3. To promote and market the organisation to enable it to be visible and best placed to maximise awareness of our work across the West Midlands, as the leading pan-disability organisation.
4. To enable people in the West Midlands who are affected by disability to fully participate in all aspects of community life.

The Trustees have complied with their duty under Section 17 of the Charities act 2011 to have due regard to the guidance published by the Charities Commission in deciding what activities the charity should undertake with a view to providing public benefit.

We are a pan-disability organisation with no restriction on age, ethnicity, gender, sexual orientation or religion. Some of our services are geographically restricted by contract, whilst others (e.g. the Support and Advice Service Advice Line) will accept calls from anywhere. We recognise that we are often not able to offer in-depth assistance when the client is geographically remote, but in this case we will signpost to their nearest source of help.

The Trustees wish to express their gratitude to the volunteers who contribute a significant amount of time and effort to the organisation. The Support and Advice Service Advice Line in particular would not function without their contribution.

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

With the introduction of altered working arrangements due to Covid-19 pressures, we are delighted to report that our service delivery has continued and realigned quickly to respond to immediate and evolving issues. With the kind support of our funding partners, we were able to respond quickly and appropriately to the needs of our beneficiaries. All our services continued to perform at high levels and supported the delivery of Covid specific service responses whilst working in strong partnership with local providers. With sincere thanks to our staff and volunteers for their hard work, loyalty, integrity, and support.

Withstanding Covid-19 pressures, our Support and Advice Service Advice Line, and Staffordshire Macmillan Welfare Benefits Service continue to perform at very high levels in terms of both contacts and financial income generated for clients, with the Support and Advice Service Advice Line securing over £1,057,010 confirmed financial gains, and Staffordshire Macmillan Welfare Benefits Service generating over £7,256,481. The Stoke-on-Trent Disability Welfare Benefits Service, kindly funded by Stoke-on-Trent City Council, continues to mitigate the negative impacts of Welfare Reform in the City of Stoke-on-Trent, and has, in this year, secured over £7,107,361 confirmed financial gains for clients of Stoke-on-Trent, and estimated financial gains for clients of £21,322,083. During this period, we were delighted to continue our partnerships with the National Lottery Community Fund and The Henry Smith Charity, embedding our DisAbility Connect Project and Benefits Advocacy Project, respectively. We embarked on a new partnership with the Charities Aid Foundation who have kindly funded a wide variety of essential support and response options.

The Board would like to offer their sincere thanks to all staff and volunteers for their superb efforts, with special thanks to our CEO Mandy Rollins, and our funders and investors for their continued confidence, consideration and support.

Financial review

The financial position is detailed in the attached accounts which comply with statutory requirements.

The year-end position shows the effect on unrestricted funds of including an element of overhead recovery in all funding bids and adopting lean running of the administration function. In addition, the reviewing of external costs has already reaped considerable benefits.

This year has been another particularly challenging year due to the landscape in which we work along with the impacts of austerity and significant economic downturn. As an organisation we have continued to strive to retain high quality service provision whilst ensuring that we make every penny stretch as far as possible.

As a result of the measures outlined, we continue to be Charity Commission compliant.

Structure, governance and management

Disability Solutions was registered as a charity on 24 April 1992. The charity is constituted and was governed during the year by its Memorandum and Articles dated 23 December 2010.

The organisation was registered as Disability Solutions West Midlands, a Charitable Company limited by guarantee on 23 December 2010.

The trustees who served during the year were:

Mrs A E Dair (Chair)

Ms D Dunkley (Vice Chair)

Mr N Adams (Treasurer)

Mrs S Ivan-Duke

Mrs M Jones

(Resigned 30 September 2020)

Mr S J Hadley

(Appointed 30 September 2020)

Mrs S Hemming

(Appointed 30 September 2020)

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Trustees and honorary officers are elected at the Annual General Meeting and are subject to retirement by rotation. The Management Board may co-opt additional Trustees to the Board in-year, but these appointments must be formally ratified at the Annual General Meeting. All Board Members may stand for re-election.

The charity is managed by a Board of Trustees in accordance with its Memorandum and Articles. The Board meets a minimum of six times per calendar year. The Board has appointed sub-committees for Finance, Business Development and Policies which report each meeting back to the Board.

Disability Solutions West Midlands has continued to provide an enhanced advice, information and appeals service, whilst maintaining a working partnership with organisations and agencies across all sectors of the health and social care landscape.

New Trustees are provided with access to all current information on services provided, copies of current policies, and relevant Charity Commission publications on the role and responsibilities of Trustees. The Chief Executive Officer will provide updates to Trustees on changes to the law governing charities and on local developments that may impact on the organisation.

We are members of CPAG, Disability Rights UK, Support Staffordshire, VAST, RADAR, National Association of Welfare Rights Advisers, Rightsnet, and we are affiliated with Lasa and registered with the ICO. We continue to use the Advice Services Alliance Advice Quality Standard (AQS) as our main quality monitoring and accreditation tool and continue to hold specialist accreditation in the areas of Welfare Benefits and Casework, and Disability and Casework. Work continues in retaining our high-quality standards and ability to conform to the best practice AQS guidelines. We hold the Bronze Award from the Armed Forces Covenant Employer Recognition Scheme, and we hold Disability Confident Employer status.

The management of risk, which could materially impact upon the business, features in all reports to the Board. The CEO and the Board maintain an ongoing Risk Register to ensure the organisation remains aware of significant risks and works towards mitigating their effects. The organisation has a Business Continuity Plan and Disaster Recovery Plan in place.

DISABILITY SOLUTIONS WEST MIDLANDS

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Plans for the future

As has been stated in previous reports the Board have approved the formation of a separate trading division in order to secure the long-term financial stability should this be necessary. This can be done as we have the status of a Company Limited by Guarantee, rather than simply as a Registered Charity. We continue to adopt a prudent approach to this as we cannot afford to expose the organisation to unacceptable risks, but this will be balanced with the need for innovation and change.

There are a number of events planned for the coming year focused on fundraising for core activities. Additional staffing will be secured as appropriate to ensure high quality and punctual provision of information is maintained as awareness of Disability Solutions West Midlands and the requirement for our services increases.

We also intend to provide focused opportunities to explore further sustainable growth and enhance the skills already present within the organisation.

Detailed Annual Report

A more detailed account of the organisation's activities and an abridged version of these accounts can be found in the Annual Report, which will be distributed to members. A version of these accounts will be provided upon request. Non-members can obtain a copy by contacting the registered office.

The trustees' report was approved by the Board of Trustees.


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Mr N Adams (Treasurer)

Trustee

Dated: 22/11/2021

DISABILITY SOLUTIONS WEST MIDLANDS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DISABILITY SOLUTIONS WEST MIDLANDS

I report to the trustees on my examination of the financial statements of Disability Solutions West Midlands (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



K V Staley FCA BSc

Geens Limited
Chartered Accountants
68 Liverpool Road
Stoke on Trent
ST4 1BG

Dated: 22/11/2021

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>									
Donations, grants and legacies	3	61,338	-	528,638	589,976	26,293	-	400,078	426,371
Charitable activities	4	9,078	-	23,270	32,348	21,464	-	18,690	40,154
Total income		70,416	-	551,908	622,324	47,757	-	418,768	466,525
<u>Expenditure on:</u>									
Raising funds	5	6,219	-	-	6,219	6,148	-	-	6,148
Charitable activities	6	26,032	-	457,747	483,779	52,496	-	349,618	402,114
Total resources expended		32,251	-	457,747	489,998	58,644	-	349,618	408,262
Net incoming resources before transfers		38,165	-	94,161	132,326	(10,887)	-	69,150	58,263

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Net incoming resources before transfers	38,165	-	94,161	132,326	(10,887)	-	69,150	58,263
Gross transfers between funds	(8,788)	7,000	1,788	-	-	-	-	-
Net income for the year/ Net movement in funds	29,377	7,000	95,949	132,326	(10,887)	-	69,150	58,263
Fund balances at 1 April 2020	44,468	3,000	111,293	158,761	55,355	3,000	42,143	100,498
Fund balances at 31 March 2021	73,845	10,000	207,242	291,087	44,468	3,000	111,293	158,761

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DISABILITY SOLUTIONS WEST MIDLANDS

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		5,313		6,848
Current assets					
Debtors	11	72,173		36,274	
Cash at bank and in hand		240,137		143,844	
		312,310		180,118	
Creditors: amounts falling due within one year	12	(26,536)		(28,205)	
Net current assets			285,774		151,913
Total assets less current liabilities			291,087		158,761
Income funds					
Restricted funds	13		207,242		111,293
<u>Unrestricted funds</u>					
Designated funds	14	10,000		3,000	
General unrestricted funds		73,845		44,468	
			83,845		47,468
			291,087		158,761

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 22/11/2021



Mr N Adams (Treasurer)

Trustee

Company Registration No. 07478199

DISABILITY SOLUTIONS WEST MIDLANDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	18		97,289		86,674
Investing activities					
Purchase of tangible fixed assets		(996)		(9,130)	
Net cash used in investing activities			(996)		(9,130)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			96,293		77,544
Cash and cash equivalents at beginning of year			143,844		66,300
Cash and cash equivalents at end of year			240,137		143,844

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity Information

Disability Solutions West Midlands is a private company limited by guarantee incorporated in England and Wales. The registered office is North Staffordshire Medical Institute, Hartshill Road, Hartshill, Stoke-on-Trent, Staffordshire, ST4 7NY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention and the principal accounting policies adopted are set out below.

1.2 Going concern

Despite the coronavirus pandemic, at the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees' continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds that have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

For legacies, entitlement is taken at the earlier of the charity being aware that probate has been granted, where the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when the distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Income from investments is included in the year in which it is receivable.

1.5 Expenditure

Liabilities are recognised as resources expended where there is a legal and constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

Expenditure on raising funds include costs of generating voluntary income. The costs of generating voluntary income do not include the costs of disseminating information in support of charitable activities.

Governance costs are those incurred in connection with the administration of the charitable company and compliance with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Fixed assets are only capitalised if the cost price is in excess of £1,000.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Office furniture and equipment	25% - 50% p.a. straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements that have been made in these financial statements.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Donations, grants and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and gifts	12,916	-	12,916	12,700
Grant receivable for core activities	48,422	528,638	577,060	413,671
	61,338	528,638	589,976	426,371
For the year ended 31 March 2020	26,293	400,078		426,371
Donations and gifts				
Donations and gifts	12,916	-	12,916	11,675
Gift aid	-	-	-	1,025
	12,916	-	12,916	12,700
Grants receivable for core activities				
Big Lottery Awards for All	-	-	-	9,815
Stoke City Council	-	98,292	98,292	99,003
NHS Stoke-on-Trent	-	-	-	6,845
Macmillan Cancer Support	-	170,065	170,065	192,201
Henry Smith	-	58,400	58,400	29,700
Covid-19 Response & Recovery Fund	-	77,978	77,978	-
Disability Connect	-	108,903	108,903	50,722
Other	48,422	15,000	63,422	25,385
	48,422	528,638	577,060	413,671

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Charitable activities 2021 £	Charitable activities 2020 £
Service contributions	9,078	21,464
Performance related grants	23,270	18,690
	<u>32,348</u>	<u>40,154</u>
Analysis by fund		
Unrestricted funds - general	9,078	21,464
Restricted funds	23,270	18,690
	<u>32,348</u>	<u>40,154</u>
Performance related grants		
Macmillan Cancer support	23,270	18,690
	<u>23,270</u>	<u>18,690</u>

5 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
<u>Costs of generating voluntary income</u>		
Other fundraising costs	74	-
Staff costs	6,145	6,148
	<u>6,219</u>	<u>6,148</u>
Costs of generating voluntary income	6,219	6,148
	<u>6,219</u>	<u>6,148</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	Information, advice and support 2021 £	Information, advice and support 2020 £
Staff costs	368,939	290,012
Depreciation and impairment	2,531	2,282
Rent and services charges	45,963	46,214
Repairs and maintenance	70	983
Staff travel and training	58	1,847
Room hire	-	214
Telephone	11,395	9,848
Printing, postage, stationery and publicity	2,473	2,512
Other Professional charges	3,879	3,879
General expenses	4,152	2,424
Insurance	2,269	2,146
Information technology	4,977	6,357
Subscriptions	2,826	4,100
Volunteer travel and training	129	5,354
Bookkeeping and payroll	4,426	5,530
Other costs	23,947	12,595
	<u>478,034</u>	<u>396,297</u>
Share of governance costs (see note 7)	5,745	5,817
	<u>483,779</u>	<u>402,114</u>
Analysis by fund		
Unrestricted funds - general	26,032	52,496
Restricted funds	457,747	349,618
	<u>483,779</u>	<u>402,114</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	-	3,073	3,073	-	3,074	3,074
Other costs	-	62	62	-	16	16
AGM expenses	-	-	-	-	177	177
Accountancy	-	2,610	2,610	-	2,550	2,550
	<u>-</u>	<u>5,745</u>	<u>5,745</u>	<u>-</u>	<u>5,817</u>	<u>5,817</u>
Analysed between						
Charitable activities	-	5,745	5,745	-	5,817	5,817
	<u>-</u>	<u>5,745</u>	<u>5,745</u>	<u>-</u>	<u>5,817</u>	<u>5,817</u>

Governance costs includes payments of £2,740 (2020: £2,610) to the independent examiner for the examination of the charitable company's financial statements.

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none (2020: 3) of them were reimbursed a total of £Nil (2020: £2,748) travelling expenses incurred in attending meetings and other events on behalf of the charity and also in performing duties as volunteers.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Direct Charitable services	18	14
Governance	1	1
	<u>19</u>	<u>15</u>

Employment costs

	2021 £	2020 £
Wages and salaries	344,959	270,869
Social security costs	22,517	20,110
Other pension costs	10,681	8,255
	<u>378,157</u>	<u>299,234</u>

The trustees and Chief Executive Officer are regarded as key management personnel and their total remuneration during the year was £34,815 (2020 - £34,815).

There were no employees whose annual remuneration was £60,000 or more.

10 Tangible fixed assets

	Office furniture and equipment £
Cost	
At 1 April 2020	26,346
Additions	996
At 31 March 2021	<u>27,342</u>
Depreciation and impairment	
At 1 April 2020	19,498
Depreciation charged in the year	2,531
At 31 March 2021	<u>22,029</u>
Carrying amount	
At 31 March 2021	<u>5,313</u>
At 31 March 2020	<u>6,848</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	35,317	5,457
Other debtors	5,290	8,156
Prepayments and accrued income	31,566	22,661
	<u>72,173</u>	<u>36,274</u>

12 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	598	1,056
Accruals and deferred income	25,938	27,149
	<u>26,536</u>	<u>28,205</u>

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Movement in funds		Balance at 1 April 2020 £	Movement in funds		Transfers	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £		Incoming resources £	Resources expended £	£	£
Macmillan Cancer Support	34,608	210,890	(195,997)	49,501	193,334	(167,330)	-	75,505
Coalfields	-	9,840	(7,173)	2,667	-	(400)	-	2,267
SOT Disability Benefit Services	-	98,293	(99,132)	(839)	98,293	(86,641)	-	10,813
Awards for All	7,535	9,815	(7,356)	9,994	-	-	-	9,994
Disability Connect	-	50,722	(30,136)	20,586	108,903	(91,514)	-	37,975
European Social Fund	-	9,508	(4,644)	4,864	-	(17,113)	1,788	(10,461)
Henry Smith	-	29,700	(5,180)	24,520	58,400	(40,771)	-	42,149
Covid-19 Response & Recovery Fund	-	-	-	-	77,978	(43,978)	-	34,000
Independent Age	-	-	-	-	15,000	(10,000)	-	5,000
	42,143	418,768	(349,618)	111,293	551,908	(457,747)	1,788	207,242

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Restricted funds

(Continued)

Macmillan Cancer Support

To enable Disability Solutions West Midlands to operate a county-wide service providing welfare benefits advice.

Coalfields Regeneration Fund - The Be All You can be project

Provision of training, structured volunteering, and opportunities to develop and strengthen essential life skills, build personal capital, increase independence, choice, and employability (Boothem, Oakhill, Springfield and Trent Vale areas only).

Stoke-on-Trent City Council - SOT Disability Benefit Service

Offers support throughout the claims process to customers facing DLA to PIP migration, PIP re-assessment, ESA, CA and UC claims, specialising in appeals and tribunal support.

Awards for All

Reaching volunteers with disabilities.

National Lottery Community Fund - DisAbility Connect

This is a three year project offering social prescribing+, taking an holistic and meaningful approach to helping to link people with disabilities and long-term conditions with opportunities, services, information and support to improve health and social outcomes. The project also offers structured volunteering placements.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Restricted funds

(Continued)

European Social Fund

This is a fund to support a twelve month programme called 'Volunteer to Work'. Its purpose is to help people with disabilities and long-term conditions to develop and strengthen key skills to increase their employability, choice and control and move closer to the labour market. It also strives to increase employers awareness of the skills and qualities people with disabilities can bring to the workforce.

The Henry Smith Charity

A three year project supporting welfare benefits claim completion, offering guidance and support during medical and work capability assessments, and mandatory reconsideration stages.

Covid 19 Response & Recovery Fund

A fund to support people with disabilities in addressing the emerging and recovery issues caused by the Covid-19 pandemic, and includes substantial funds received from the Charities Aid Foundation.

Independent Age

To fund an online support project for older people.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Movement in funds	Balance at 1 April 2020	Transfers	Balance at 31 March 2021
	£	New designation £	£	£	£
Contingency	3,000	-	3,000	7,000	10,000
	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>7,000</u>	<u>10,000</u>

Contingency - This is a small emergency reserve to cover Disability Solutions West Midlands in the event of unforeseen necessary expenditure.

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2021**

15 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented

by:

Tangible assets

Current assets/(liabilities)

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
	5,313	-	-	5,313	-	-	6,848	6,848
	68,532	10,000	207,242	285,774	44,468	3,000	104,445	151,913
	73,845	10,000	207,242	291,087	44,468	3,000	111,293	158,761

DISABILITY SOLUTIONS WEST MIDLANDS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	46,215	46,215
Between two and five years	46,215	92,428
	<u>92,430</u>	<u>138,643</u>

17 Related party transactions

There were no related party transactions during the year (2020: none).

18 Cash generated from operations

	2021 £	2020 £
Surplus for the year	132,326	58,263
Adjustments for:		
Depreciation and impairment of tangible fixed assets	2,531	2,282
Movements in working capital:		
(Increase)/decrease in debtors	(35,899)	14,529
(Decrease)/increase in creditors	(1,669)	11,600
Cash generated from operations	<u>97,289</u>	<u>86,674</u>

19 Analysis of changes in net funds

The charity had no debt during the year.

