



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2021		30	06	2022

Section A Reference and administration details

Charity name The Rotary Club of Bedford Park

Other names charity is known by RCBP

Registered charity number (if any) 1143918

Charity's principal address 212 Kimbolton Road

Bedford

Postcode MK41 8DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Bretherton	Chairman	Full Year	Trustees of RCBP
2	Paul Neanor		Full Year	Trustees of RCBP
3	Steven Gilder		Full Year	Trustees of RCBP
4	Tim O'Leary	Treasurer	Full Year	Trustees of RCBP
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18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Christopher Ward	33 Nether Road
		Cavendish
		Sudbury, Suffolk
		CO10 8BU

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed as part of the constitution of Rotary Clubs of Great Britain and Ireland
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees after consultation with RCBP Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

**Summary of the objects
of the charity set out in
its governing document**

Rotary's Five Avenues of Service are the philosophical and practical framework for the work of this Rotary club.

1. Club Service, the first Avenue of Service, involves action a member should take within this club to help it function successfully.
2. Vocational Service, the second Avenue of Service, has the purpose of promoting high ethical standards in businesses and professions, recognizing the worthiness of all dignified occupations, and fostering the ideal of service in the pursuit of all vocations. The role of members includes conducting themselves and their businesses in accordance with Rotary's principles and lending their vocational skills to club-developed projects in order to address the issues and needs of society.
3. Community Service, the third Avenue of Service, comprises varied efforts that members make, sometimes in conjunction with others, to improve the quality of life of those who live within this club's locality or municipality.
4. International Service, the fourth Avenue of Service, comprises those activities that members do to advance international understanding, goodwill, and peace by fostering acquaintance with people of other countries, their cultures, customs, accomplishments, aspirations, and problems, through reading and correspondence and through cooperation in all club activities and projects designed to help people in other lands.
5. Youth Service, the fifth Avenue of Service, recognizes the positive change implemented by youth and young adults through leadership development activities, involvement in community and international service projects, and exchange programs that enrich and foster world peace and cultural understanding.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity work undertaken by the club adheres to the five sections described above, both in terms of contributions made to individuals and organisations.

In addition to the contributions described below, members of the club are involved in vocational work. During the year to 30th June 2022, more of the regular fundraising activities became possible (after being halted the year before owing to the COVID-19 pandemic) and there was focus on the following:

- ☐ support of local mental health and well-being charities
- ☐ support of a local hospice
- ☐ support for international charities

The Trustees, in making decisions about the activities and charitable donations, have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

After the lifting of the restrictions imposed by the COVID-19 pandemic, a number of the regular fund-raising events which RCBP run or are involved in were reinstated, notably the annual St George's Day themed Golf Day in April and the annual Extra Mile Challenges cycling event in September, albeit the latter was a smaller event than usual.

The total funds raised from these 2 events is normally in excess of £25,000. In 2020-21 it was £0, however, this year it was £9,608.

From the golf day income of £7,000, a payment was made of £7,324 to Sue Ryder St John's Hospice in Moggerhanger specifically for the purchase of 4 hospital beds.

In order to compensate for this reduced income and to allow the club to continue to make donations in the early part of 2021-22, it was agreed that £5,000 of membership fees (normally used to pay for breakfasts, which were not taking place at the beginning of the year) would be transferred from the Club Account to the Trust Account.

From this income and some reserves, the Trust made other donations of approximately £14,000, including to We Reach (£2,500) and Toilet-Twinning (£480), both charities which support the provision of sanitation facilities and training in Africa, Bedford Festival of Music, Speech & drama (£1,000), CF Dream Holidays (£595), which provides holidays for children with Cystic Fibrosis and their families, Bedford & District Audio News (£500), Midshires Search & Rescue (£500), as well as an increased amount of £1,540 to Shelterbox, £1,000 to Rotary Foundation and £1,000 to End Polio Plus.

For the first time this year, a major project was initiated via the Global Giving platform. By this method £22,884 was raised and passed straight-on to the benefitting charity, Bedfordshire Open Door, which provides counselling and other support for young people aged 13-25. The original target for this project was £3,600.

At 30th June 2022, there were 3 unrepresented cheques, as follows:

Bedfordshire Open Door	£202.27
Dine With Us	£860.25
Sue Ryder St John's	£250.00

As at the year-end, £250 was still owed to Dine With Us, relating to a district grant provided for the purpose of buying an air-conditioning unit, which had not been acquired at 30th June 2022. This has been acquired and the money paid in 2022-23.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity normally intends to carry forward reserves of between £10,000 to £15,000 annually. The year-end bank balance of £19,564 does not reflect unpresented cheques, creditors and debtors at the year-end and, after adjusting for these, the actual cash position is £18,251.

As last year, this is slightly more than we would expect to hold, however, this is because the main income streams in 2022-23 are likely to remain lower than historically, as the St George's Day event is now the golf day only and the ball is unlikely to be resurrected and income from the Extra Mile Challenge cycling event is only picking up slowly.

However, after no Raft Race July 2020 or July 2021, the event was held in July 2022, so that will provide some income in 2022-23.

The Trustees will continue to mitigate against the impact of these uncertain income-streams by carrying a larger reserve than normal in order to provide charitable funds during the 2022-23 year.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

In a normal year, funds are received from various fund-raising activities and the annual St George's Day Golf event will continue to be a principal source of funds. RCBP also continues to be involved and benefit from the annual Extra Mile Challenge cycling event as well as unique efforts from individual RCBP members who carry out individual tests of endurance.

In 2021-22, the Global Giving Crowdfunding Project delivered significant funds. This was a major project and very time-consuming for a few club members. As such, this may be something we decide to do every other year, rather than every year.

Expenditure is spread across a broad base of charities, including local mental health and hospice charities, emergency aid providers such as Shelterbox, Polio eradication, local initiatives for young people and some international projects.

There is no specific investment policy and the only asset held is cash. This is currently held in NatWest, however, we are in the process of switching to Barclays. There is a dual signature policy for all cheque payments and a monthly audit of payments. Going forward, with Barclays, we will be able to introduce online banking and a dual authorisation process.

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Section F	Other optional information
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Receipts and payments accounts

CC16a

For the period
from

7/1/2021

To

6/30/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Global Giving - for Bedfordshire Open Door	22,883	-	-	22,883	-
St George's Day Golf event	7,000	-	-	7,000	-
Funds transferred from club Subscriptions account	5,000	-	-	5,000	20,000
Extra Mile Challenges cycling event	2,608	-	-	2,608	-
Gift aid on subscriptions transferred	1,313	-	-	1,313	4,937
Christmas Card amnesty - Toilet Twinning	1,023	-	-	1,023	1,413
J Meredith - honorary member subs	360	-	-	360	360
RIBI District Grants	-	-	-	-	1,840
Raft Race entry fees	200	-	-	200	-
Dine With Us	-	-	-	-	860
Paint Bedford event - Project 229	140	-	-	140	748
Receipts of less than £250	125	-	-	125	150
Sub total(Gross income for AR)	40,652	-	-	40,652	30,308
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,652	-	-	40,652	30,308
A3 Payments					
Donation - Bedfordshire Open Door	22,681	-	-	22,681	3,000
Donation - Sue Ryder St John's Hospice	7,324	-	-	7,324	-
Donation - We Reach UK	2,500	-	-	2,500	-
Donation - Bedford Festival of Music, Speech & Drama	1,000	-	-	1,000	-
Donation - Dine With Us	250	-	-	250	-
Donation - CF Dream Holidays	595	-	-	595	-
Donation - BDAN	500	-	-	500	500
Donation - Midshires Search & Rescue	500	-	-	500	-
Donation - Toilet Twinning	480	-	-	480	-
Donation - SMART CJS	250	-	-	250	-
Donation - Project 229	210	-	-	210	1,400
Donations under £200	87	-	-	87	-
Donation - Ridgeway Academy	0	-	-	-	6,090
Donation - The Counselling Foundation	0	-	-	-	5,000
Donation - RC of Bedford De Parys	0	-	-	-	1,500
Donation - RC of Bedford	0	-	-	-	1,500
Donation - North Beds Hospice	0	-	-	-	500
Donation - RC of Bedford Castle	0	-	-	-	250
Donation - Anthony Nolan Trust	0	-	-	-	250
Shelterbox	1,540	-	-	1,540	1,180
Rotary Foundation	1,000	-	-	1,000	1,000
End Polio Now	1,000	-	-	1,000	1,000
Unpresented cheques last year end	3,738	-	-	3,738	3,250
Sub total	43,655	-	-	43,655	26,420
Total payments	43,655	-	-	43,655	26,420
Net of receipts/(payments)	- 3,003	-	-	- 3,003	3,888
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,567	-	-	22,567	18,679
Cash funds this year end	19,564	-	-	19,564	22,567

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Trust account	19,564	-	-
	Trust no.2 Account	-	-	-
		-	-	-
	Total cash funds	19,564	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Donations made to June 2021 but cheques not presented	Trust	1,313	Various post 30/6/21
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Rotary Club of Bedford Park

On accounts for the year
ended

30 June 2022

Charity no
(if any)

1143918

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 30 / 06 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

7/11/22

Name:

CHRISTOPHER WARR

Relevant professional
qualification(s) or body
(if any):

Address:

33 NETHER RD

CAVENDISH

SUDBURY CO10 8BU.