

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales · Charity number 1143912

Details

Other names	SDCAS
Status	Registered
Legal form	Charitable company
Company number	07519992
Registered	2011-09-22
Register	View on the Charity Commission register

Contact

Address	Copleston Centre Copleston Road London SE15 4AN
Phone	02077320505
Email	office@sdcas.org.uk
Website	www.sdcas.org.uk

Activities

Objects: 1) THE RELIEF OF POVERTY, THE PROMOTION OF HEALTH AND THE ADVANCEMENT OF EDUCATION OF ASYLUM SEEKERS AND REFUGEES IN THE LONDON BOROUGH OF SOUTHWARK. 2) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF ASYLUM SEEKERS AND REFUGEES WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: SDCAS seeks to help relieve poverty & distress, & to promote health & further education for asylum seekers & refugees. We aim to provide a wide range of holistic services which support, promote & secure the rights of asylum seekers & refugees in the London Borough of Southwark. Current services include ESOL classes, advice sessions, counselling, & a range of creative & therapeutic activities.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Southwark

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£486,535	£637,837	-	-
2024-03-31	£455,834	£467,039	-	-
2023-03-31	£10,000	£349,698	£531,925	9
2022-03-31	£393,225	£281,962	-	-
2021-03-31	£389,446	£236,134	-	-

Trustees

Name	Role	Appointed
Chun Hei Lau		2022-02-28
Gay Barry		2017-05-16
Leila Mulloy		2022-06-27
Mariane Victoria Lisboa De Paula		2026-04-09
Ojie Sarah Ajoke		2017-05-16
SIMON TAYLOR		
Sally Inman		2016-02-17
Tod Heyda		2017-05-16

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales - Charity number 1143912

Accounts

Southwark Day Centre for Asylum Seekers

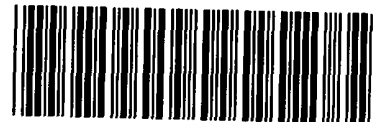
Charity Number: 1143912

Company Number: 07519992

Financial Report

Year Ended 31 March 2025

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**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2025**

Charity number	1143912
Company number	07519992
Contact Address & c/o	Copleston Office Copleston Road London SE15 4AN
Trustees	Sally Inman – Interim Chair Chun Lau – Treasurer Leila Mulloy Claudia Leonescu (left September 2024) Alan Robertson (left August 2025) Simon Taylor Tod Heyda Ajoke Ojie Gay Barry
Independent Examiner	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL
Bankers	Co-Operative Bank

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Chair of Trustees Report

During a rapidly changing social and economic climate in which there are so many negative portrayals of refugees in some sections of the media, our team strives to strengthen our services to provide a platform for bringing asylum seekers, refugees and migrants together with other agencies and the wider community to deliver a range of holistic services where people feel safe, valued, empowered, and supported.

SDCAS continues to promote the importance of giving respect and sanctuary where needed and to find ways to celebrate the positive contributions refugees bring to our society.

Sally Inman, Interim Chair

Structure, Governance and Management

Governing document

Southwark Day Centre for Asylum Seekers also known and referred to as SDCAS is an incorporated Company Limited by Guarantee, Company registered number 07519992. Registered with the Charity Commission in England and Wales with registration number 1143912 and governed by the memorandum and articles of association which were adopted on the 30th of August 2011.

Organization and Decision-Making Structure

Members are appointed by the Board of Trustees (the directors of the charity). There is no maximum number of Trustees, and the minimum is three. The trustee board normally meets every two months, and delegates areas of work to sub-committees who report regularly to the Chair and at board meetings. The sub-committees are Finance and Human Resources and Facilities Group. Each sub-group is chaired and formed by trustees.

The Director

The Director is responsible for the day-to-day management supported by Senior Staff of the Charity's affairs and for implementing policy and procedures as agreed by the Board of Trustees.

Statement of Trustee Responsibilities

Trustees are responsible for overall Governance of the Charity, setting strategic direction, and ensuring the charity fulfils its legal and contractual obligations.

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The Trustees have recently reviewed the major risks to which the Charity is exposed, those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and Mission of the Charity

- To relief of poverty, the promotion of health and the advancement of education of asylum seekers, refugees and migrants in the London Borough of Southwark.
- To provide help in the London Borough of Southwark for asylum seekers, refugees and migrants who have need of facilities, information and assistance because of their health, age, financial hardship or social circumstances with the objective of improving conditions of life.

Values

“When working with people accessing our services and colleagues, we work towards being....”

- *Respectful & compassionate: Treat people with humanity and understanding.*
- *Inclusive & anti-discriminatory: Recognize the power imbalances inherent in our work and in society and seek to challenge them.*
- *Empowering: Support others to take power and control over their lives*
- *Community-based: Connect with other support services to strive to offer a joined-up service and create positive spaces for people to connect and be part of our vibrant community.*

Our work in 2024/2025

Southwark Day Centre for Asylum Seekers continues to deliver for over 1400 people annually at our three drop-in Centres open one day per week at different locations. We are based in established community hubs in Peckham (Copleston Centre), Camberwell (Trinity College Centre), and in Bermondsey (South London Mission). Clients come from a wide range of countries – we logged visitors from 65 countries with people from Iran, Afghanistan, Sudan, Syria, Nigeria, Ethiopia and Eritrea often at the top of our list, providing support with basic needs and advice in collaboration with the council and other VSC agencies.

We provide:

- Practical Help- visitors attend our welcoming social spaces offering hot meals, creche facilities, and food and clothing parcels. Additional support is provided for those

experiencing destitution, including assistance with securing emergency shelter. Priority areas include homelessness and irregular immigration status.

- Advice and Advocacy –services operate to accredited standards in Asylum and Protection IAA Level 1 and Advice Quality Standards. Family support is also available, including assistance with school admissions. Increasingly, the centres have been dealing with more safeguarding issues and destitution but with few resources.
- Healthcare Support –healthcare advisors from the Guy’s and St Thomas Health Inclusion Team provide on-site support. This includes help with registering for NHS services, attending medical appointments, obtaining prescriptions, and referrals to specialist mental health services.
- Wellbeing Activities –including a Women’s Group, creative sessions in art, crafts, and storytelling, and gardening projects that promote connections with nature and food growing.
- Skills and Confidence Building –English language classes provided to support integration and independence. Employability support has been available alongside a volunteering programme, which actively engages both service users and the wider community.
- A volunteering programme for over 100 incredible volunteers, each giving around 8 hours per week of their time, to deliver services from English classes to gardening as well as fundraising, and social media. That’s the equivalent of an additional 23 members of staff!

Our most recent achievements include strengthening our infrastructure through the work of our Centre Manager who ensures various systems are firmly in place and integrated across all our services, and our advice service which raised its IAA accreditation to Level 2 in Asylum & Protection. This service is overseen by our Advice Services Manager. Moving forward, SDCAS requires resources to deliver advice to better manage demand for asylum and immigration at this level. In January 2025 we successfully passed our Advice Quality Standards audit.

Working collaboratively, Southwark Council along with VCS partners, the borough became an officially recognised Borough of Sanctuary on 17th June 2024, affirming its commitment to creating a place of welcome, safety, and belonging for refugees, asylum seekers, and vulnerable migrants.

Staff Development

Both paid staff and volunteers keep up to date as much as possible by attending training sessions relating to a range of issues such as asylum & immigration legislation, first aid, mental health awareness, safeguarding and basic food hygiene.

Funders

We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant, and the Lottery and other funders such as Peter Minet Trust, United St Saviours Charity, The Reel Fund, The London Community Foundation, and the Mercers Company.

With exceptional demand for our services and one of the most challenging financial times emerging, it is unfortunate that currently several funding streams have ended or are coming to an end in a climate of reduced funding available for our sector. Unfortunately, a major grant to continue our homelessness work was unsuccessful at a time when we are currently facing an unprecedented situation.

With exceptional demand for our services and one of the most challenging financial times emerging,

We continue to be immensely grateful for the support we receive from individual donors, and for the exciting and dynamic fundraising events such as the annual Gala Music Festival, the bi-monthly book stall and the twice a year classical music concert hosted by community residents as well as the generosity of around 20 charitable trusts and organisations (listed in Notes 2, 3 and 11 to the accounts) that have helped to fund our work. We have continued to engage with faith groups, local specialists partner agencies, and have developed more very fruitful and trusting relationships.

Future Developments

We are committed to:

- Creating welcoming spaces for asylum seekers, refugees and migrants.
- Reviewing our priorities for the next 3 years and strengthening our services in line with our priorities.
- Ensuring we have a well-supported and resourced team.
- Being part of a movement challenging the hostile environment on a local (and national) level.

Financial review

The results of the year's operation are set out in the attached financial statements. The net deficit in funds for the year amounted to (£151,302) and deficit funds for the year ended 31 March 2024 was (£11,205). The retained reserves at 31 March 2025 amounted to £369,418 and for the year ended 31 March 2024 amounted to £520,720.

Reserves Policy

Our reserve policy calculates target reserves based on potential unplanned expenditure, cashflow requirements and unfunded planned spending. As of 31 March 2025, our target reserves calculation are as follows:

	2024/25
Reserves Category	£
Contingency for 10% of all expenditure	55,048
Contingency for financial difficulty:	-

Redundancy	70,000
Other	10,000
Contingency for 6 months' temporary senior staff member in case of illness	
3 months min. <u>essential operating costs</u> in case of fundraising shortfall or delay	104,163
Planned spending commitments	0
Cash flow cushion	15,000
Minimum reserves required	254,211

As at the year end, the Charity's unrestricted reserves were £305,396 this is above our target which is helpful at a time of extreme uncertainty. However, it is depleting fast and might get very close to the minimum reserves required by end of financial year 2025/2026, as such, we had to embark on a cost saving exercise to preserve cash, while also launched a fundraising campaign to keep SDCAS open.

Summary

SDCAS has risen to the challenge of meeting higher client needs while finding new ways to work during the challenging times. Our staff and volunteers have worked tirelessly and flexibly to keep our services open during a time of serious social and economic challenges. We are grateful for the donations from individuals and organizations which have helped us stay open and without which we would not be able to provide our vital support services. The trustees' annual financial report was approved

and signed on behalf of the board of trustees by:



Sally Inman, Interim Chair

11.11.2025

Independent examiner's report to the trustees/directors of Southwark Day Centre for Asylum Seekers on accounts for the year ended 31 March 2025, which is set out on pages 10 to 18.

I report to the charity trustees on my examination of the accounts of the above charity for the year ended 31st March 2025, which are set out on pages 12 to 16.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purpose of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act")

Having satisfied myself that the accounts of the Company are required to be audited for this year under part 16 of the 2006 Act and are eligible for independent examination of your charity's accounts as carried out under section 145 of the Charities Act 2011(the 2011Act"). In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)b of the Act

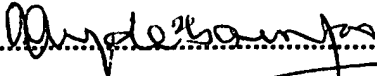
Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....


Date..... 28/11/2025.....

Ade Adebambo, CPFA, MBA, ACMA, CGMA, ACG

London Accountancy Practice

Sojourner Truth Centre

161 Sumner Road

London SE15 6JL

Southwark Day Centre for Asylum Seekers
Statement of Financial Activities
for the year ended 31 March 2025

		Unrestricted Fund £	Restricted Fund £	2025 Total £	2024 Total £
Incoming Resources					
Donations and Gifts	2	56,650	-	56,650	90,168
Income from Charitable Activities	3	-	424,619	424,619	365,194
Investment Income	4	5,266	-	5,266	472
Total Incoming Resources		61,915	424,619	486,535	455,834
Charitable activities					
Raising Funds		565	-	565	562
Charitable Expenses	5	157,298	479,974	637,272	466,477
Total Resources Expended		157,863	479,974	637,837	467,039
Net Incoming Resources		(95,947)	(55,355)	(151,302)	(11,205)
Balances brought forward		401,343	119,377	520,720	531,925
Fund balances carried forward		305,396	64,022	369,418	520,720

Balance Sheet
As at 31 March 2025

		2025	2024
	£	£	£
Fixed Assets			
Tangible Fixed Assets		-	-
Current Assets			
Debtors- Accrued income/prep	8	91	3,326
Cash at Bank and in Hand		<u>374,895</u>	<u>518,494</u>
		374,986	521,820
Current Liabilities			
Creditors and Accruals -	9	4,068	-
Accountancy Fees		<u>1,500</u>	<u>1,100</u>
		5,568	1,100
		<u>369,418</u>	<u>520,720</u>
Funds Represented by:			
Unrestricted Fund		305,396	401,343
Restricted Fund		64,022	119,377
		<u>369,418</u>	<u>520,720</u>

For the year ended 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorized for issue. They are signed on behalf of the board by:

Signed...



Sally Inman (Interim Chair) Trustee

Date 11th November 2025

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognized when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognized when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless it is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognized in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognized with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

1.5 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Detailed Income**for the year ended 31 March 2025**

Incoming Resources	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Donations and Gifts	2				
Donations		26,906	-	26,906	51,219
Friends Scheme		11,513	-	11,513	11,303
Fundraising Income		18,230	-	18,230	27,646
		56,650	-	56,650	90,168
Income from Charitable Activities	3				
		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Awards for All		-	11,259	11,259	-
Big Lottery		-	153,085	153,085	75,484
City Bridge Trust		-	12,840	12,840	8,200
Acts 435		-	3,595	3,595	1,820
P Minet TST		-	33,376	33,376	32,370
Cosaraf Charitable		-	200	200	100
London Community Fund (LCF)		-	10,000	10,000	-
Reel Fund		-	12,500	12,500	19,447
Southwark Refuge Comm Forum		-	5,000	5,000	-
Anna Heinz		-	470	470	-
Home Office		-	1,832	1,832	10,000
Mercers Trustee		-	30,000	30,000	-
Refugee Action		-	54,949	54,949	34,600
MJGL		-	-	-	31,516
Southwark Council		-	64,264	64,264	32,874
United St Saviour's Trust		-	26,250	26,250	79,090
Trust for London		-	-	-	23,750
Refunds Income		-	-	-	12,753
St George The Martyr		-	5,000	5,000	3,190
The Hillcote Trust		-	-	-	-
		-	424,619	424,619	365,194
Investment Income	4				
		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Bank Interest		5,266	-	5,266	472
		5,266	-	5,266	472

**Detailed Charitable Expenditure
for the year ended 31 March 2025**

5	Unrestricted Fund £	Restricted Fund £	Total 2025 £	Total 2024 £
Wages and salaries	72,224	331,440	403,664	293,720
NIC + PAYE	7,391	23,968	31,359	19,513
Employers pensions	1,454	9,964	11,418	7,118
Rent	3,160	49,640	52,800	37,500
Payroll expenses	127	1,838	1,965	1,381
Covid Steward/Cleaning	-	-	-	954
Equipments	4,614	409	5,023	4,333
Insurance	3,227	-	3,227	3,227
Accountancy fees	1,500	-	1,500	1,100
Supervision	-	4,360	4,360	3,420
Refugee Action grant Refund	-	6,598	6,598	-
Telephone & Internet	2,095	2,533	4,628	3,339
Other office costs	1,527	2,170	3,697	5,868
Membership & Subs	768	766	1,534	990
Travel Expenses	633	1,132	1,765	492
Printing / Postage / Stationery	313	1,876	2,188	-
Food / Catering services	8,711	-	8,711	10,228
Hardship Allowance	6,551	9,386	15,936	9,550
Security / Service chgs	16,362	449	16,811	10,995
Freelance / HR Services	2,286	4,386	6,673	8,511
Volunteers Expenses	3,300	220	3,520	3,797
Childcare/ Creche	3,837	2,654	6,490	5,366
IT services	934	1,406	2,340	3,355
Events & Activities	5,248	10,698	15,946	7,208
Training	-	1,647	1,647	1,792
Professional fees	4,478	369	4,847	391
Counselling/ Interpretation services	4,168	9,430	13,598	14,057
Gardening Project	2,282	2,095	4,377	5,044
Bank charges	81	45	126	185
Fundraising Costs	565	-	565	562
Advertising/Promotional	-	475	475	2,652
Sundry Expenses	28	20	48	391
	-	-	-	-
Total Expenditure	157,863	479,974	637,837	467,039

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analyzed as follows:

	Total 2025 £	Total 2024 £
Wages and salaries	403,664	293,720
PAYE costs	31,359	19,513
Employer contribution to pension costs	11,418	7,118
	<u>446,441</u>	<u>320,351</u>

The average head count of employees during the year was 17 (2024:15) analyzed as follows:

	2025 Total	2024 Total
Director	1	1
Senior Managers	2	0
Project Workers	13	13
Administrator/Bookkeeper	1	1
	<u>17</u>	<u>15</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

Key Management Personnel

During the year total remuneration of £143,511 (2024: £50,422) was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2025	2024
	£	£
Accrued income	-	126
Prepayments	91	3,200
	<u>91</u>	<u>3,326</u>

9 Creditors

	2025	2024
	£	£
Accruals-PAYE/Pensions	4,068	-
Accountancy Fees	1,500	1,100
	<u>5,568</u>	<u>1,100</u>

10 Pensions and other post-retirement benefits**Defined contribution plans**

The amount recognized in income or expenditure as an expense in relation to defined contribution plan was £25,632 (2024: £18,859).

11 Analysis of charitable funds

	As at 31 March 24	Income	Expenditure	As at 31 March 25
	£	£	£	£
Unrestricted Funds				
Donations	98,686	26,906	107,201	18,392
Friends Scheme	50,165	11,513	-	61,678
Fundraising Activities	138,187	18,230	50,618	105,799
Interest Earned	507	5,266	45	5,728
Other Income	1,000	-	-	1,000
Sub total	288,545	61,915	157,863	192,597
Restricted Funds				
	As at 31 March 24	Income	Expenditure	As at 31 March 25
	£	£	£	£
Acts 435	-	3,595	2,790	805
Awards for All	-	11,259	5,564	5,695
Big Lottery	31,664	153,085	179,173	5,575.07
City Bridge Trust	-	12,840	12,840	-
Home Office	-	1,832	2,041	(209)
Garfield Weston Foundation	-	-	-	-
Cosaraf Charitable	-	200	200	-
Trust For London	1,383	-	382	1,001
Deutsche Bank	626	-	626	-
London Community Fund (LCF)	-	10,000	10,000	-
Reel Fund/ LCF	-	12,500	7,455	5,045
Southwark Refuge Comm Forum	-	5,000	5,000	-
Mercers Trustee	17,369	30,000	44,165	3,204
Refugee Action	9,975	54,949	64,924	-
P Minet TST	18,493	33,376	34,058	17,811
Southwark Council	24,477	64,264	63,215	25,526
United St Saviour's Trust	2,244	26,250	28,483	11
Wakefield & Tetley	-	-	-	-
MJGL	15,202	-	15,202	-
St George The Martyr	490	5,000	3,856	1,634
Anna Heinz	-	470	-	469.90
Sub total	121,923	424,619	479,974	66,569
Designated Funds	110,252	-	-	110,252
TOTAL	520,720	486,534	637,837	369,418

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales - Charity number 1143912

Accounts

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

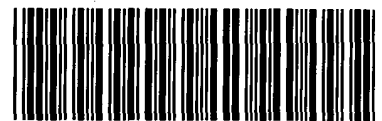
CHARITY NUMBER: 1143912

COMPANY NUMBER: 07519992

FINANCIAL REPORT FOR THE

YEAR ENDED 31 MARCH 2024

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SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

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SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2024

Charity number	1143912
Company number	07519992
Contact Address & c/o	Copleston Office Copleston Road London SE15 4AN
Trustees	Sally Inman – Interim Chair Chun Lau – Treasurer Leila Mulloy Alan Robertson Claudia Leonescu (until Sept 24) Simon Taylor Tod Heyda Ajoke Ojie Gay Barry
Independent Examiner	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL
Bankers	Barclays Bank

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

Welcome from Chair and Director

Chair of Trustees Report

It is now 12 years since the then Home Secretary announced the official use of the term hostile environment. During this year many refugees, asylum seekers and migrants have experienced an ever more unwelcoming environment which threatens every aspect of their lives. SDCAS continues to provide a place where people are safe, valued, supported and empowered. SDCAS staff, volunteers and trustees continue to strengthen and expand our services to enable our clients to further take control of their lives.

Sally Inman, Interim Chair

Structure, governance and management

Governing document

The Southwark Day Centre for Asylum Seekers is an incorporated company limited by guarantee, company registered number 07519992. Registered with the Charity Commission in England and Wales with registration number 1143912 and governed by the memorandum and articles of association which were adopted on the 30th of August 2011.

Organization and decision-making structure

Members are appointed by the Board of Trustees (the directors of the charity). There is no maximum number of Trustees, and the minimum is three. The trustee board normally meets every two months. The board delegates areas of work to sub-committees who report regularly to the chair and to board meetings. The sub-committees are finance, human resources and health & safety. Each sub-group is chaired and formed by trustees.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

The Director

The Director is responsible for the day-to-day management supported by key senior staff of the Charity's affairs and for implementing policies agreed by the Board of Trustees.

Statement of trustee responsibilities and overall governance

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The Trustees have reviewed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives of the Charity

- 1) The relief of poverty, the promotion of health and the advancement of education of asylum seekers, refugees and migrants in the London Borough of Southwark.
- 2) To provide help in the London Borough of Southwark for Asylum seekers, refugees and migrants who have need of facilities, information and assistance by reason of their health, age, financial hardship or social circumstances with the objective of improving their conditions of life.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Our work in 2023/2024

Our three drop-in centres, overseen by centre leaders, continue to have borough-wide impact, helping to reduce isolation and improving the well-being of people using our service.

Each of our centres opens one day per week at different locations for those most in need of support. We are based in established community hubs in Peckham (Copleston Centre), Camberwell (Trinity College Centre), and in Bermondsey (South London Mission), our newest venue in the north of the borough. Clients come from a wide range of countries – we logged visitors from 65 countries over the last year with people from Iran, Afghanistan, Sudan, Ethiopia and Eritrea often at the top of our list, providing support with basic needs and advice in collaboration with the council and other VSC agencies. Our team has generally seen an increase in the number of newly arrived asylum seekers, and people easily find us as we are within walking distance for those who have little or no cash to access support from us.

Increasingly, the centres have been dealing with more and more safeguarding issues and homelessness, but we continue to develop our services in response to this. Our hot meals, clothing and food parcels; a social space, creche and parenting support; advice and advocacy sessions, appointments, signposting and referrals are vital in providing holistic wrap around support.

Activities and Projects

The centres continue to be very busy serving over 200 people per week:

- Destitution support includes nutritious hot meals, clothing and food parcels.
- Advice and Advocacy sessions, including remote advice sessions.
- Both gardening projects continue to be beneficial and well attended.
- Arts and Crafts projects including outreach at a local hostel.
- SDCAS continues to work with ARSP to have full time volunteers from either Poland and Germany who provide an excellent addition to the team.
- SDCAS provides a range of volunteering opportunities.

Volunteers

- Over 100 local people volunteer at SDCAS including those with lived experience. Their skills, dedication and hard work mean our service continues to develop and grow. They do everything from sourcing donations to collecting and distributing food, clothing, and home items. They are our reception team, English teachers, kitchen staff, advisors, fundraisers, content writers, website designers and more all overseen by our Volunteers Coordinator.

Staff development

Both paid staff and volunteers keep up to date as much as possible by attending training sessions relating to a range of issues such as immigration legislation, first aid, mental health awareness, safeguarding and basic food hygiene.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Funders

We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant towards core costs. This grant has continued to strengthen our applications to other key funding bodies. We are also immensely grateful for the support we continue to receive from other individual donors, exciting and dynamic fundraising events such as the annual Gala Music Festival, the bi-monthly book stall and the twice a year classical music concert, as well as the generosity of around 20 charitable trusts and organisations (listed in Notes 2, 3 and 11 to the accounts) that have helped to fund our work. We have continued to engage with faith groups, local specialists partner agencies, and developed more very fruitful and trusting relationships.

Future Developments

We are committed to:

- Building a Borough of Sanctuary with other agencies and continuing to play a key role in making this a reality.
- Challenging the hostile environment and the rise of far-right extremism.
- Reviewing our cores values and updating our action plan which will include:

Strengthening our core advice services, now overseen by a newly appointed Advice Services Manager

Ensuring we have a well-supported and resourced team which includes the work of a newly appointed Centre Operations Manager.

Ensuring the people we support are represented at various organizational levels.

Securing funding to ensure future sustainability.

Financial review

The results of the year's operation are set out in the attached financial statements. The net deficit in funds for the year amounted to (£11,205) and surplus funds for the year ended 31 March 2023 was £92,894. The retained reserves at 31 March 2024 amounted to £520,720 and for the year ended 31 March 2023 £531,925.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Reserves Policy

Our reserve policy calculates target reserves based on potential unplanned expenditure, cashflow requirements and unfunded planned spending. As at 31 March 2024, our target reserves calculation are as follows:

	2024/25
Reserves Category	£
Contingency for 10% of all expenditure	55,420
Contingency for financial difficulty:	-
Redundancy	48,226
Other	10,000
Contingency for 6 months' temporary senior staff member in case of illness	25,187
6 months min. <u>essential operating costs</u> in case of fundraising shortfall or delay	254,520
Planned spending commitments	0
Cash flow cushion	15,000
Target Total Funds	408,353
Year - end restricted funds balance	-135,534
Target "free" reserve cash	272,819

As at the year end, the Charity's unrestricted reserves were £401,343. This is above our target which is helpful at a time of extreme uncertainty and represents a success in increase our reserves as in previous years we were well below our target amount.

Summary

SDCAS has risen to the challenge of meeting higher client needs while finding new ways to work during the challenging times. Our staff and volunteers have worked tirelessly and flexibly to keep our services open. We are grateful for the donations from individuals and organizations which have helped us stay open and without which we would not be able to provide our vital support services. The trustees' annual report was approved



On 23/11/2024

and signed on behalf of the board of trustees by:

Sally Inman, Interim Chair

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the organization for the year ended 31 March 2024, which are set out on pages 10 to 18.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

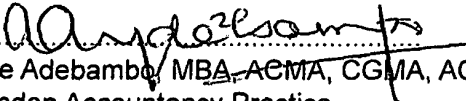
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have

not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

Date 5th DECEMBER 2024.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**Statement of Financial Activities
for the year ended 31 March 2024**

		Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Incoming Resources					
Donations and Gifts	2	90,168	3,190	93,358	97,371
Income from Charitable Activities	3	-	362,004	362,004	345,142
Investment Income	4	472	-	472	79
Total Incoming Resources		90,640	365,194	455,834	442,592
Charitable activities					
Raising Funds		-	562	562	517
Charitable Expenses	5	85,687	380,790	466,477	349,181
Total Resources Expended		85,687	381,351	467,039	349,698
Net Incoming Resources		4,952	(16,157)	(11,205)	92,894
Balances brought forward		396,391	135,534	531,925	439,031
Fund balances carried forward		401,343	119,377	520,720	531,925

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Balance Sheet
As at 31 March 2024

			2024		2023
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets			-		-
Current Assets					
Debtors- Accrued income/prep	8	3,325.70		3,778	
Cash at Bank and in Hand		<u>518,494</u>		<u>531,328</u>	
			521,820		535,106
Current Liabilities					
Creditors and Accruals - PAYE	9	-		2,082	
Accountancy Fees		<u>1,100</u>		<u>1,100</u>	
			1,100		3,182
			<u>520,720</u>		<u>531,925</u>
Funds Represented by:					
Unrestricted Fund			401,343		396,391
Restricted Fund			119,377		135,534
			<u>-</u>		<u>-</u>
			<u>520,720</u>		<u>531,925</u>

For the year ended 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorized for issue. They are signed on behalf of the board by:



Signed.....
Sally Inman (Interim Chair)
Trustee

Date ...23/11/2024.....

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognized when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognized when receipt is probable and entitlement is established
- income from donated goods is measured at the fair value of the goods unless it is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognized in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognized with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

1.5 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Donations and Gifts

Unrestricted Funds	As at 31 March 23 £	Income £	Expenditure £	As at 31 March 24 £
Donations	133,154	51,219	85,687	98,686
Friends Scheme	38,862	11,303	-	50,165
Fundraising Activities	112,963	27,646	2,422	138,187
Interest Earned	347	286	126	507
Other Income	-	1,000	-	1,000
Total	285,326	91,454	88,235	288,546

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Income from Charitable Activities

3	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Awards for All	-	-	-	-
Big Lottery	-	75,484	75,484	69,511
City Bridge Trust	-	8,200	8,200	16,639
Acts 435	-	1,820	1,820	1,930
Catholic Women	-	-	-	3,000
P Minet TST	-	32,370	32,370	30,000
Cosaraf Charitable	-	100	100	4,550
Fund for Human Need	-	-	-	1,160
Deutsche Bank	-	19,447	19,447	29,997
Reel Fund	-	10,000	10,000	10,000
Legacies & Bequests	-	-	-	100
Mercers Trustee	-	34,600	34,600	25,000
Refugee Action	-	31,516	31,516	47,041
MJGL	-	32,874	32,874	-
Southwark Council	-	79,090	79,090	76,200
United St Saviour's Trust	-	23,750	23,750	25,000
Trust for London	-	12,753	12,753	-
Refunds Income	-	-	-	15
The Hillcote Trust	-	-	-	5,000
	-	-	-	-
	-	362,004	362,004	345,142

Investment Income

4	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Bank Interest - Barclays Main	472	-	472	79
	472	-	472	79

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**Detailed Charitable Expenditure
for the year ended 31 March 2024**

5	Unrestricted Fund £	Restricted Fund £	Total 2024 £	Total 2023 £
Wages and salaries	38,089	255,631	293,720	212,867
NIC + PAYE	2,844	16,668	19,513	10,595
Employers pensions	151	6,967	7,118	5,692
Rent	12,766	24,734	37,500	17,590
Payroll expenses	-	1,381	1,381	1,199
Covid Steward/Cleaning	756	198	954	1,846
Equipments	216	4,117	4,333	1,899
Insurance	-	3,227	3,227	2,268
Accountancy fees	-	1,100	1,100	1,130
Supervision	240	3,180	3,420	2,940
Telephone & Internet	573	2,766	3,339	3,491
Other office costs	3,661	2,208	5,868	839
Membership & Subs	386	605	990	482
Travel Expenses	343	149	492	219
Food / Catering services	6,937	3,291	10,228	8,922
Hardship Allowance	241	9,310	9,550	19,252
Security / Service chgs	6,474	4,521	10,995	11,485
Freelance / HR Services	3,589	4,921	8,511	2,794
Volunteers Expenses	-	3,797	3,797	4,095
Childcare/ Creche	84	5,282	5,366	5,490
IT services	9	3,346	3,355	2,804
Events & Activities	1,738	5,470	7,208	9,422
Training	-	1,792	1,792	2,821
Professional fees	121	270	391	1,949
Counselling/ Interpretation services	2,679	11,378	14,057	12,665
Gardening Project	3,653	1,391	5,044	2,595
Bank charges	-	185	185	493
Fundraising Costs	-	562	562	517
Advertising/Promotional	-	2,652	2,652	-
Sundry Expenses	138	254	391	1,335
Total Expenditure	85,687	381,351	467,039	349,698

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analyzed as follows:

	Total 2024 £	Total 2023 £
Wages and salaries	293,720	212,867
Social security costs	19,513	10,595
Employer contribution to pension costs	7,118	5,692
	<u>320,351</u>	<u>229,154</u>

The average head count of employees during the year was 15 (2023: 9). The average number of full-time equivalent employees during the year is analyzed as follows:

	2024 Total	2023 Total
Director	1	1
Project Workers	13	7
Administrator	1	1
	<u>15</u>	<u>9</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Key Management Personnel

During the year total remuneration of £50,422 (2023: £47,568) was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2024 £	2023 £
Accrued income	126	578
Prepayments	3,200	3,200
	<u>3,326</u>	<u>3,778</u>

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

9 Creditors

	2024	2023
	£	£
Accruals-PAYE/Pensions	-	2,082
Accountancy Fees	1,100	1,100
	1,100	3,182

10 Pensions and other post-retirement benefits

Defined contribution plans

The amount recognized in income or expenditure as an expense in relation to defined contribution plan was £Nil (2023: £Nil).

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

11 Analysis of charitable funds

	As at	Income	Expenditure	As at
	31 March 23			31 March 24
	£	£	£	£
Unrestricted Funds				
Donations	133,154	51,219	85,687	98,686
Friends Scheme	38,862	11,303	-	50,165
Fundraising Activities	112,963	27,646	2,422	138,187
Interest Earned	347	286	126	507
Other Income	-	1,000	-	1,000
Total	285,326	91,454	88,235	288,546
Restricted Funds				
	As at	Income	Expenditure	As at
	31 March 23			31 March 24
	£	£	£	£
Acts 435	-	1,820	1,820	-
Big Lottery	10,045	75,484	53,865	31,664
City Bridge Trust	8,534	8,200	16,734	-
Catholic Women	2,850	-	2,850	-
Garfield Weston Foundation	9,563	-	9,563	-
Cosaraf Charitable	-	100	100	-
Trust For London	-	12,753	11,370	1,383
Deutsche Bank	-	19,447	18,821	626
London Community Foundation (LCF)	15,002	-	15,002	-
Reel Fund	2,944	10,000	12,944	0
Mercers Trustee	16,972	34,600	34,203	17,369
Refugee Action	25,495	31,516	47,035	9,975
P Minet TST	17,717	32,370	31,594	18,493
Southwark Council	18,487	79,090	73,100	24,477
United St Saviour's Trust	7,925	23,750	29,431	2,244
Wakefield & Tetley	-	-	-	-
MJGL	-	32,874	17,672	15,202
St George The Martyr	-	3,190	2,700	490
Total	135,535	365,194	378,804	121,924

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales - Charity number 1143912

Accounts

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**SOUTHWARK DAY CENTRE
FOR ASYLUM SEEKERS**

Charity Number: 1143912

Company Number: 07519992

**ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2023**

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

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LEGAL AND ADMINISTRATIVE INFORMATION

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Charity number	1143912
Company number	07519992
Contact Address & c/o	Copleston Office Copleston Road London SE15 4AN
Trustees	Alan Robertson - Chair Chun Lau – Treasurer Leila Mulloy (appointed in June 2022) Claudia Leonescu (appointed in June 2022) Simon Taylor Tod Heyda Ajoke Ojie Sarah Gay Barry Sally Inman
Independent Examiner	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL
Bankers	Barclays Bank

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

Welcome from Chair and Director

As the world came out of the pandemic, we continued to strengthen our services, exploring how we meet rising demand in an ever more complex and hostile environment. Many systems are designed to make the lives of refugees, asylum seekers and migrants more and more difficult. We strive to be the antithesis of this – to show that people in Southwark and further afield are welcoming.

It is our staff and volunteers that make SDCAS a welcoming, professional and safe space. A place where people are cared for, supported, and empowered. I am so grateful to everyone at SDCAS who helps us create that vital and special place.

Alan Robertson, Chair

Throughout the year, we continued to build relationships and connections in and across communities as levels of hostility in the media towards refugees and migrants continues, far right extremism rises, and further immigration policy changes shadowed over us.

Within this context, the centres provide a welcoming platform for connections to be made with people who are most affected, creating opportunities for much needed community engagement and integration.

SDCAS is well placed to offer various services while we have been working hard to build capacity through securing new venues, volunteering programmes, effective partnership working, fundraising events such as concerts, festivals and more all of which help create more resources to meet demands and prepare for the various challenges ahead.

As always, we appreciate all support from trustees and team members, clients, volunteers, funding bodies, Friends of SDCAS and partners otherwise this would not be possible.

Pauline Nandoo, Director

Structure, governance and management

Governing document

The Southwark Day Centre for Asylum Seekers is an incorporated company limited by guarantee number 07519992. Registered under charity number 1143912 and governed by the memorandum and articles of association which were adopted on the 30th of August 2011.

The organization and decision-making structure

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The director

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

The Director is responsible for the day-to-day management of the Charity's affairs and for implementing policies agreed by the Board of Trustees.

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Objectives of the charity

- 1) The relief of poverty, the promotion of health and the advancement of education of asylum seekers and refugees in the London Borough of Southwark.
- 2) To provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of asylum seekers and refugees who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Our work in 2022/2023

Our two centres continue to have borough-wide impact, helping to reduce isolation and improving wellbeing for people using our services.

Each centre opens one day per week at different locations for those most in need where we are based in established community hubs in Peckham, and now more recently Camberwell, and hopefully Bermondsey centre too and discussions with South London Mission were fruitful in helping us find a new venue to open our third site in the north of the borough.

Our clients come from a wide range of countries – we logged visitors from 50 countries over the last year. Afghanistan was top of our list as we worked with evacuees from Kabul until the end of 2022, providing support with basic needs and advice in collaboration with the council and other agencies. Also, we have generally seen an increase in the number of hotels in the borough that provide initial accommodation for newly arrived asylum seekers, but people can easily find us as we are in walking distance for those who have little or no cash to access support from us.

Increasingly, the centres have been dealing with problems with homelessness over the past year and we continue to develop our services in response to this. Our hot meals, clothing and food parcels; a social space, creche and parenting support; advice and advocacy sessions, appointments, signposting and referrals are vital.

Activities and projects

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

- The centres continue to be very busy serving over 160 people per week
- Destitution support includes nutritious hot meals, clothing and food parcels.
- Both gardening project has been extremely successful
- Arts and Crafts projects including outreach at a local hostel
- We continue to work with ARSP to have full time volunteers now mainly from Poland who provide an excellent addition to the team.
- Provide a range of volunteering opportunities, overseen by a new Volunteers Coordinator.

The following form part of a larger partnership programme with Refugee Action:

- Two members of staff are working on a homelessness project
- One staff member works on our new Experts by Experience Project which is developing well in new areas
- One member of the staff team began work to improve our Safeguarding procedures.

Volunteers

Over 90 local people volunteer at SDCAS. Their dedication and hard work mean our service continues to develop and grow. They do everything from sourcing donations to collecting and distributing food, clothing, and home items. They are our reception team, English teachers, kitchen staff, advisors, fundraisers, content writers, website designers and more.

Staff development

Both paid staff and volunteers attend regular training sessions relating to a range of issues such as immigration legislation, first aid, mental health awareness, safeguarding and basic food hygiene.

Funders

We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant towards core costs. This grant has continued to strengthen our applications to other key funding bodies. We are also immensely grateful for the support we continue to receive from other individual donors, as well as the generosity of around 20 charitable trusts and organisations (listed in Notes 2, 3 and 11 to the accounts) that have helped to fund our work. We have continued to engage with the church and faith groups across the Borough of Southwark and developed some very fruitful and trusting relationships.

Future Developments

We are committed to:

- Strengthening our core advice services
- Developing the mental health support we offer
- Challenging the hostile environment
- Ensuring the premises we use are suitable, safe and accessible
- Ensuring we have a well supported and resourced team
- Ensuring the people we work with are represented at all levels of the organisation

Financial review

The results of the year's operation are set out in the attached financial statements. The net surplus in funds for the year amounted to £92,894 and for the year ended 31 March 2022 (£153,312). The

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

retained reserves at 31 March 2023 amounted to £531,925 and for the year ended 31 March 2022 (£439,031).

Reserves Policy

Our reserve policy calculates target reserves based on potential unplanned expenditure, cashflow requirements and unfunded planned spending. As at 31 March 2023, our target reserves calculation

Reserves Category	£
Contingency for 10% of all expenditure	40,827
Contingency for financial difficulty:	-
Redundancy	24,418
Other	10,000
Contingency for 6 months' temporary senior staff member in case of illness	25,187
6 months min. <u>essential operating costs</u> in case of fundraising shortfall or delay	204,135
Planned spending commitments	0
Cash flow cushion	56,062
Target Total Funds	360,629
Year - end restricted funds balance	135,535
Target "free" reserve cash	225,094

As at the year end, the Charity's unrestricted reserves were £396,391. This is above our target which is helpful at a time of extreme uncertainty and represents a success in increase our reserves as in previous years we were well below our target amount.

Summary

SDCAS has risen to the challenge of meeting higher client needs while finding new ways to work during the challenging times. Our staff and volunteers have worked tirelessly and flexibly to keep our services open. We are grateful for the donations from individuals and organizations which have helped us stay open and without which we would not be able to provide our vital support services. The trustees' annual report was approved

On 06/12/2023

and signed on behalf of the board of trustees by:



Alan Robertson, Chair of Trustees

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the organization for the year ended 31 March 2023, which are set out on pages 9 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

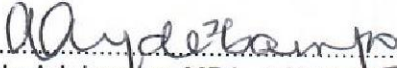
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

Date 8th DECEMBER 2023

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Southwark Day Centre for Asylum Seekers
Statement of Financial Activities
for the year ended 31 March 2023

		Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Incoming Resources					
Donations and Gifts	2	91,371	6,000	97,371	121,044
Income from Charitable Activities	3	5,115	340,027	345,142	272,174
Investment Income	4	79	-	79	8
Total Incoming Resources		96,565	346,027	442,592	393,225
Charitable activities					
Raising Funds		197	320	517	960
Charitable Expenses	5	1,447	347,734	349,181	281,002
Total Resources Expended		1,644	348,054	349,698	281,962
Net Incoming Resources		94,921	(2,027)	92,894	111,263
Balances brought forward		301,470	137,561	439,031	327,768
Fund balances carried forward		396,391	135,534	531,925	439,031

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Southwark Day Centre for Asylum Seekers

Balance Sheet

As at 31 March 2023

		£	2023 £	£	2022 £
Fixed Assets					
Tangible Fixed Assets					
Current Assets					
Debtors- Accrued income/prep	8	3,778		6,978	
Cash at Bank and in Hand		531,328		434,822	
			535,106		441,800
Current Liabilities					
Creditors and Accruals - PAYE	9	2,082		1,669	
Accountancy Fees		1,100		1,100	
			3,182		2,769
			531,925		439,031
Funds Represented by:					
Unrestricted Fund			396,391		280,987
Restricted Fund			135,534		158,044
			531,925		439,031

For the year ended 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Director's responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorized for issue. They are signed on behalf of the board by:

Signed



 Alan Robertson (Chair)
 Trustee

Date 06/12/2023

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognized when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognized when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless it is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognized in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognized with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

1.5 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Donations and Gifts

Detailed Income for the year ended 31 March 2023

Incoming Resources	Notes	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Donations and Gifts	2				
Donations		40,666	-	40,666	53,564
Friends Scheme		11,417	-	11,417	11,215
Fundraising Income		33,288	-	33,288	38,227
C & M Fleming		6,000	-	6,000	6,000
HMRC - Gift Aid		-	-	-	2,037
St George The Martyr - Ind Grants		-	6,000	6,000	10,000
		91,371	6,000	97,371	121,044

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Southwark Day Centre for Asylum Seekers

Detailed Income

for the year ended 31 March 2023

Incoming Resources	Notes	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Donations and Gifts	2				
Donations		40,666	-	40,666	53,564
Friends Scheme		11,417	-	11,417	11,215
Fundraising Income		33,288	-	33,288	38,227
C & M Fleming		6,000	-	6,000	6,000
HMRC - Gift Aid		-	-	-	2,037
St George The Martyr- Ind Grants		-	6,000	6,000	10,000
		91,371	6,000	97,371	121,044

Income from Charitable Activities

	3	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Awards for All		-	-	-	10,000
Big Lottery		-	69,511	69,511	69,511
City Bridge Trust		-	16,639	16,639	24,760
Acts 435		-	1,930	1,930	-
Catholic Women		-	3,000	3,000	-
P Minet TST		-	30,000	30,000	-
Cosaraf Charitable		-	4,550	4,550	2,135
Fund for Human Need		-	1,160	1,160	1,100
London Community Foundation (LCF)		-	29,997	29,997	10,000
Reel Fund		-	10,000	10,000	-
Legacies & Bequests		100	-	100	100
Mercers Trustee		-	25,000	25,000	25,000
Refugee Action		-	47,041	47,041	26,345
Southwark Council		-	76,200	76,200	58,556
United St Saviour's Trust		-	25,000	25,000	36,250
Wakefield & Tetley		-	-	-	2,000
Southwark Law Centre		-	-	-	-
Neal Coyle		-	-	-	1,277
Refunds Income		15	-	15	-
Nest Pensions		-	-	-	140
The Hillcote Trust		5,000	-	5,000	5,000
		-	-	-	-
		5,115	340,027	345,142	272,174

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**Southwark Day Centre for Asylum Seekers
Detailed Charitable Expenditure
for the year ended 31 March 2023**

5	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
Wages and salaries	1,248	211,819	212,867	180,556
Employers NIC	-	10,595	10,595	9,347
Employers pensions	-	5,692	5,692	4,918
Rent	-	17,590	17,590	16,340
Payroll expenses	-	1,199	1,199	951
Covid Steward/Cleaning	-	1,846	1,846	1,716
Equipments	-	1,899	1,899	2,107
Insurance	-	2,268	2,268	2,111
Accountancy fees	-	1,130	1,130	1,100
Supervision	-	2,940	2,940	-
Telephone & Internet	-	3,491	3,491	4,821
Other office costs	-	839	839	936
Membership & Subs	-	482	482	-
Travel Expenses	-	219	219	1,940
Food / Catering services	148	8,774	8,922	8,583
Hardship Allowance	-	19,252	19,252	11,968
Security service chgs	-	11,485	11,485	-
Freelance / HR Services	-	2,794	2,794	2,695
Volunteers Expenses	-	4,095	4,095	-
Childcare/ Creche	-	5,490	5,490	1,962
IT services	-	2,804	2,804	4,564
Events & Activities	-	9,422	9,422	1,734
Training	-	2,821	2,821	426
Professional fees	-	1,949	1,949	2,154
Counselling/ Interpretation services	-	12,665	12,665	13,688
Gardening Project	-	2,595	2,595	4,620
Bank charges	-	493	493	457
Fundraising	197	320	517	967
Sundry Expenses	51	1,284	1,335	1,301
Total Expenditure	1,644	348,054	349,698	281,962

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analyzed as follows:

	Total 2023	Total 2022
	£	£
Wages and salaries	211,619	180,556
Social security costs	10,595	9,347
Employer contribution to pension costs	5,692	4,918
	227,906	194,821

The average head count of employees during the year was 9 (2022: 9). The average number of full-time equivalent employees during the year is analyzed as follows:

	2023	2022
	Total	Total
Director	1	1
Project Workers	7	7
Administrator	1	1
	9	9

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Key Management Personnel

During the year total remuneration of £47,568 (2022: £66,864) was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2023	2022
	£	£
Accrued income	578	4,120
Prepayments	3,200	2,858
	3,778	6,978

9 Creditors

	2023	2022
	£	£
Accruals-PAYE/Pensions	2,082	1,669
Accountancy Fees	1,100	1,100
	3,182	2,769

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

10 Pensions and other post-retirement benefits

Defined contribution plans

The amount recognized in income or expenditure as an expense in relation to defined contribution plan was £Nil (2022: £Nil).

11 Analysis of charitable funds

Analysis of charitable activities

	As at 31 March 22	Income	Expenditure	As at 31 March 23
	£	£	£	£
Unrestricted Funds				
General Funds	280,987	85,565	197	366,355
The Hillcote Trust	5,000	5,000	520	9,480
C & M Fleming	15,483	6,000	927	20,556
	-	-	-	-
Total	301,470	96,565	1,644	396,390
Restricted Funds				
	As at 31 March 22	Income	Expenditure	As at 31 March 23
	£	£	£	£
Awards for All	3,790	-	3,790	-
Acts 435	-	1,930	1,930	-
Big Lottery	24,302	69,511	83,768	10,045
City Bridge Trust	9,485	16,639	17,590	8,534
Catholic Women	-	3,000	150	2,850
Garfield Weston Foundation	11,423	-	1,860	9,563
Cosaraf Charitable	-	4,550	4,550	-
Fund for Human Need	-	1,160	1,160	-
London Community Foundation (LCF)	22,370	29,997	37,365	15,002
Reel Fund	-	10,000	7,056	2,944
Mercers Trustee	13,877	25,000	21,905	16,972
Refugee Action	14,322	47,041	35,867	25,495
P Minet TST	-	30,000	12,283	17,717
Southwark Council	13,567	76,200	71,280	18,487
United St Saviour's Trust	14,637	25,000	31,712	7,925
Wakefield & Tetley	6,016	-	6,016	-
Southwark Law Centre	16	-	16	-
St George The Martyr	3,755	-	3,755	-
St George The Martyr- Ind Grants	-	6,000	6,000	-
	-	-	-	-
Total	137,561	346,027	348,053	135,535

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales - Charity number 1143912

Accounts

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**SOUTHWARK DAY CENTRE
FOR ASYLUM SEEKERS**

Charity Number: 1143912

Company Number: 07519992

**ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2022**

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FOR THE YEAR ENDED 31 MARCH 2022

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LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2022

Charity number	1143912
Company number	07519992
Contact Address & c/o	Copleston Office Copleston Road London SE15 4AN
Trustees	Alan Robertson - Chair Caroline McGill - Treasurer (resigned September 2021) Simon Taylor Mary Boley (resigned February 2022) Tod Heyda Ajoke Ojie Sarah Gay Barry John Rhodes (resigned December 2021) Sally Inman Chun Lau - Treasurer (appointed February 2022)
Independent Examiner	London Accountancy Practice Sojourner Truth Centre 161 Sumner Road London SE15 6JL
Bankers	Barclays Bank

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

Welcome from Chair and Director

Our services have never been more important. With the environment for refugees, asylum seekers and migrants growing ever more hostile, SDCAS stands alongside the communities we support to show solidarity and compassion.

Following a difficult few years with demand increasing, other organisations closing their doors and the challenges of the pandemic, we remain committed to offering a sanctuary for the people coming to SDCAS.

As we celebrate our 25th anniversary I reflect on the passion and dedication of the staff, volunteers and supporters that have made SDCAS the place that it is. I would like to thank you all – without you we simply could not do what we do. Our dream is that organisations like ours will not be needed in another 25 years but as long as the hostile environment exists, so will we.

Aian Robertson, Chair

In Southwark, we are much more established than when we started in 1996 as we greatly expanded our activities, personnel and volunteering opportunities, but it's only in recent years, with new funding, that we could provide a more structured and effective volunteering programme, triage system and remote advice service.

Notably, our workload has grown as the world becomes much more complicated place, but people do benefit from having a place to go, something to do, and opportunities to meet others particularly when rights and entitlements are limited within the law.

At SDCAS, there's always room for improvements and strategically we want to ensure more people with lived experience form an integral part of the organisation at every level. We are currently better positioned to explore this now within our projects. This is one area we wish to address moving forward but there are massive challenges to deal with at every stage such as the rise in new arrivals from countries experiencing war and political upheaval, the cost-of-living crisis increasing safeguarding issues, reduced public services, and our team's capacity to support people. The worst part for us is knowing that our services are still needed as people continue to seek sanctuary.

Pauline Nandoo, Director

Structure, governance and management

Governing document

The Southwark Day Centre for Asylum Seekers is an incorporated company limited by guarantee number 07519992. Registered under charity number 1143912 and governed by the memorandum and articles of association which were adopted on the 30th of August 2011.

The organization and decision-making structure

Members are appointed by the Board of Trustees (the directors of the charity). There is no

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

maximum number of Trustees and the minimum is three. The trustee board normally meets every two months. The board delegates areas of work to sub-committees who report regularly to the chair and to board meetings. The sub-committees are finance, human resources and health & safety. Each sub-group is chaired and formed by trustees.

The director

The Director is responsible for the day-to-day management of the Charity's affairs and for implementing policies agreed by the Board of Trustees.

Statement of trustee responsibilities and overall governance

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk management

The Trustees have reviewed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives of the charity

- 1) The relief of poverty, the promotion of health and the advancement of education of asylum seekers and refugees in the London Borough of Southwark.
- 2) To provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of asylum seekers and refugees who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Our work in 2021/2022

Over the last year, we have focused on the continued development of our remote advice service which started in 2020. We operate a triage system which has helped us improve the efficiency and capacity of our advice service, and we are continuing to improve this while also offering in-person appointments for those who need them.

Two of our centres are fully reopened, at Peckham Park Baptist Church and at the Copleston Centre. Our Thursday session at St Mary's Church in Kennington did not reopen, but we are looking at other venues in the north of the borough and hope to reopen soon.

Art classes at Barry House in Dulwich, a hostel for newly arrived asylum seekers, have restarted, as have sewing and knitting classes. Our gardening sessions are ongoing and continue to provide a therapeutic outlet for many of our clients.

Our pandemic food bank service has been wound down although we continue to provide smaller

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

food parcels to some of our clients, particularly those in hotels where food is poor. We have seen an increase in the number of hotels in the borough that provide initial accommodation for newly arrived asylum seekers in 2021. The work we do with these clients is newer for us – for example, they need more food parcels; those who have come in small boats over the Channel have nothing and need help with clothes. We have also seen increased problems with homelessness over the past year and we continue to develop our services in response to this.

Our clients come from a wide range of countries – we logged visitors from 50 countries over the last year. Afghanistan was top of our list as we worked with evacuees from Kabul throughout 2022, providing support with basic needs and advice.

Activities and projects

- Sessions at PPRBC have continued to attract families and under 5's.
- The gardening project has been extremely successful
- St Mary Newington on Thursdays closed during lockdown and has not reopened.
- We continue to work with ARSP to have full time volunteers from Poland and Germany who provide an excellent addition to the team.
- Two members of staff are working on a homelessness project as part of a larger funded Refugee Action Project. Aspects of the project include putting together a toolkit for staff and volunteers working with clients with housing issues and developing the confidence of experts by experience to help design and coordinate services.
- Researchers who volunteer at SDCAS are focusing on gathering case studies, and client feedback contributions.

Volunteers

Over 80 local people volunteer at SDCAS. Their dedication and hard work mean our service continues to develop and grow. They do everything from sourcing donations to collecting and distributing food, clothing, and home items. They are our reception team, English teachers, kitchen staff, advisors, fundraisers, content writers, website designers and more.

Staff development

Both paid staff and volunteers attend regular training sessions relating to a range of issues such as immigration legislation, first aid, mental health awareness, safeguarding and basic food hygiene.

Funders

We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant towards the core costs. This grant has continued to strengthen our applications to other key funding bodies. We are also immensely grateful for the support we continue to receive from other individual donors, as well as the generosity of all the just over 20 charitable trusts and organizations (listed in Notes 2, 3 and 12 to the accounts) that have helped to fund our work. We have continued to engage with the church and faith groups across the Borough of Southwark and developed some very fruitful and trusting relationships.

Future Developments

We are committed to:

- Strengthening our core advice services
- Developing the mental health support we offer
- Challenging the hostile environment

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

- Ensuring the premises we use are suitable, safe and accessible
- Ensuring we have a well supported and resourced team
- Ensuring the people we work with are represented at all levels of the organisation

Financial review

The results of the year's operation are set out in the attached financial statements. The net surplus in funds for the year amounted to £111,263 and for the year ended 31 March 2021 (£153,312). The retained reserves at 31 March 2022 amounted to £439,031 and for the year ended 31 March 2021 £327,768).

Reserves Policy

Our reserve policy calculates target reserves based on potential unplanned expenditure, cashflow requirements and unfunded planned spending. As at 31 March 2022, our target reserves calculation

Reserves Category	£
Contingency for 10% of all expenditure	34,014
Contingency for financial difficulty:	-
Redundancy	27,756
Other	10,000
Contingency for 6 months' temporary senior staff member in case of illness	20,939
6 months min. <u>essential operating costs</u> in case of fundraising shortfall or delay	129,695
Planned spending commitments	0
Cash flow trough	56,062
Target Total Funds	278,466
Year end restricted funds balance	-41,108
Target "free" reserve cash	237,358

As at the year end, the Charity's unrestricted reserves were £291,987. This is above our target which is helpful at a time of extreme uncertainty and represents a success in increase our reserves as in previous years we were well below our target amount.

Summary

SDCAS has risen to the challenge of meeting higher client needs while finding new ways to work during the challenging times. Our staff and volunteers have worked tirelessly and flexibly to keep our services open. We are grateful for the donations from individuals and organizations which have helped us stay open and without which we would not be able to provide our vital support services. The trustees' annual report was approved

On 30/12/2022

and signed on behalf of the board of trustees by:



Alan Robertson, Chair of Trustees

INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the organization for the year ended 31 March 2022, which are set out on pages 9 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Ade Adebambo, MBA, ACMA, CGMA, ACG
London Accountancy Practice
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

Date 31-12-2022

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**Southwark Day Centre for Asylum Seekers
Statement of Financial Activities
for the year ended 31 March 2022**

		Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Incoming Resources					
Donations and Gifts	2	105,044	10,000	115,044	87,887
Income from Charitable Activities	3	1,377	276,797	278,174	301,411
Investment Income	4	8	-	8	148
Total Incoming Resources		106,428	286,797	393,225	389,446
Charitable activities	5	662	281,300	281,962	236,134
Total Resources Expended		662	281,300	281,962	236,134
Net Incoming Resources		105,767	5,496	111,263	153,312
Balances brought forward		175,220	152,548	327,768	174,456
Fund balances carried forward		280,987	158,044	439,031	327,768

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

**Southwark Day Centre for Asylum Seekers
Balance Sheet
As at 31 March 2022**

		2022	2021
	£	£	£
Fixed Assets			
Tangible Fixed Assets		-	-
Current Assets			
Debtors- Accrued income/prep	8	6,978	5,761
Cash at Bank and in Hand		434,822	327,967
		441,800	333,728
Current Liabilities			
Creditors and Accruals - PAYE	9	1,669	5,960
Accountancy Fees		1,100	-
		2,769	5,960
		439,031	327,768
Funds Represented by:			
Unrestricted Fund		280,987	175,220
Restricted Fund		158,044	152,548
		439,031	327,768

For the year ended 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorized for issue. They are signed on behalf of the board by:

Signed

Alan Robertson
Alan Robertson (Chair)
Trustee

Date30/12/2022.....

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognized when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognized when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless it is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognized in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognized with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

1.5 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Donations and Gifts

Southwark Day Centre for Asylum Seekers

Detailed Income

for the year ended 31 March 2022

Incoming Resources	Notes	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Donations and Gifts	2				
Donations		53,564	-	53,564	28,036
Friends Scheme		11,215	-	11,215	13,936
Fundraising Income		38,227	-	38,227	45,915
HMRC - Gift Aid		2,037	-	2,037	-
St George The Martyr		-	10,000	10,000	-
		105,044	10,000	115,044	87,887

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

Southwark Day Centre for Asylum Seekers

Detailed Income

for the year ended 31 March 2022

Incoming Resources	Notes	2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Donations and Gifts	2				
Donations		53,564	-	53,564	28,036
Friends Scheme		11,215	-	11,215	13,936
Fundraising Income		38,227	-	38,227	45,915
HMRC - Gift Aid		2,037	-	2,037	-
St George The Martyr		-	10,000	10,000	-
		105,044	10,000	115,044	87,887
Income from Charitable Act	3				
		2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Awards for All		-	10,000	10,000	-
Big Lottery		-	69,511	69,511	69,511
C & M Fleming		-	6,000	6,000	6,000
City Bridge Trust		-	24,760	24,760	-
National Zakat Foundation		-	-	-	150
City of London		-	-	-	13,040
Adrian Swire Charitable Trust		-	-	-	11,500
Cosaraf Charitable		-	2,135	2,135	-
Fund for Human Need		-	1,100	1,100	840
London Community Foundation (LCF)		-	10,000	10,000	9,000
London Community Foundation-C19		-	-	-	64,460
Madcovid Grants		100	-	100	-
Mercers Trustee		-	25,000	25,000	-
Refugee Action		-	26,345	26,345	27,571
Southwark Council		-	58,556	58,556	45,321
United St Saviour's Trust		-	36,250	36,250	12,500
Wakefield & Tetley		-	2,000	2,000	-
Southwark Law Centre		-	-	-	11,518
Migration Exchange		-	-	-	30,000
Neil Coyle		1,277	-	1,277	-
Nest Pensions		-	140	140	-
The Hillcote Trust		-	5,000	5,000	-
		-	-	-	-
		1,377	276,797	278,174	301,411
Investment Income	4				
		2022 Unrestricted £	2022 Restricted £	2022 Total £	2021 Total £
Bank Interest - Barclays Main		8	-	8	148
		8	-	8	148

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

5 Charitable Activities

5	Unrestricted Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
Wages and salaries	-	180,556	180,556	135,362
Employers NIC	-	9,347	9,347	6,474
Employers pensions	-	4,918	4,918	4,055
Rent	-	16,340	16,340	13,840
Payroll expenses	-	951	951	-
Covid Steward/Cleaning	-	1,716	1,716	2,520
Equipments	-	2,107	2,107	7,922
Insurance	-	2,111	2,111	1,790
Accountancy fees	-	1,100	1,100	-
Telephone & Internet	-	4,821	4,821	2,353
Other office costs	-	936	936	5,459
Travel Expenses	-	1,940	1,940	1,528
Food / Catering services	-	8,583	8,583	14,767
Hardship Allowance	-	11,968	11,968	26,433
Supervision	-	2,695	2,695	-
Repairs	-	-	-	2,370
Childcare/ Creche	-	1,962	1,962	352
IT services	-	4,564	4,564	-
Events & Activities	-	1,734	1,734	-
Training	-	426	426	420
Professional fees	-	2,154	2,154	5,226
Counselling/ Interpretation services	-	13,688	13,688	-
Gardening Project	-	4,620	4,620	2,626
Bank charges	-	457	457	-
Fundraising	662	306	967	960
Sundry Expenses	-	1,301	1,301	1,677
Total Expenditure	662	281,300	281,962	236,134

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analyzed as follows:

	Total 2022 £	Total 2021 £
Wages and salaries	180,556	135,362
Social security costs	9,347	6,474
Employer contribution to pension costs	4,918	4,055
	194,821	145,891

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

The average head count of employees during the year was 9 (2021: 7). The average number of full-time equivalent employees during the year is analyzed as follows:

	2022 Total	2021 Total
Director	1	1
Project Workers	7	5
Administrator	1	1
	9	7

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Key Management Personnel

During the year total remuneration of £66,864 (2021: £61,623) was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2022 £	2021 £
Accrued income	4,120	4,120
Prepayments	2,858	1,641
	6,978	5,761

9 Creditors

	2022 £	2021 £
Accruals-PAYE/Pensions	1,669	510
Accountancy Fees	1,100	5,450
	2,769	5,960

10 Pensions and other post-retirement benefits

Defined contribution plans

The amount recognized in income or expenditure as an expense in relation to defined contribution plan was £Nil (2021: £Nil).

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

11 Analysis of charitable funds

Unrestricted Funds	As at 31 March 21 £	Income £	Expenditure £	As at 31 March 22 £
General Funds	175,220	106,428	662	280,987
Total	175,220	106,428	662	280,987
Restricted Funds	As at 31 March 21 £	Income £	Expenditure £	As at 31 March 22 £
Awards for All	-	10,000	6,210	3,790
Big Lottery	26,142	69,511	71,351	24,302
C & M Fleming	11,563	6,000	2,080	15,483
City Bridge Trust	-	-	-	-
Henry Smith	1,112	-	1,112	-
City of London	315	24,760	15,590	9,485
Garfield Weston Foundation	12,257	-	833	11,424
Cosaraf Charitable	-	2,135	2,135	-
Fund for Human Need	-	1,100	1,100	-
London Community Foundation (LCF)	12,370	10,000	-	22,370
London Community Foundation-C19	12,783	-	12,783	-
Mercers Trustee	12,865	25,000	23,988	13,877
Refugee Action	14,445	26,345	26,468	14,322
Southwark Council	2,414	58,556	47,403	13,567
United St Saviour's Trust	13,806	36,250	35,419	14,637
Wakefield & Tetley	4,016	2,000	-	6,016
Southwark Law Centre	648	-	632	16
Migration Exchange	27,812	-	27,812	0
Nest Pensions	-	140	140	0
St George The Martyr	-	10,000	6,245	3,755
The Hillcote Trust	-	5,000	-	5,000
Total	152,548	286,797	281,300	158,044

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

England & Wales - Charity number 1143912

Accounts

**SOUTHWARK DAY CENTRE
FOR ASYLUM SEEKERS**

Charity Number: 1143912

Company Number: 07519992

**ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2021**

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

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SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

REFERENCE AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2021

Charity number 1143912

Company number 07519992

Contact Address & c/o Copleston Office
Copleston Road
London
SE15 4AN

Trustees Jane Kelly (Resigned September 2020)
Gillian Reeve (Resigned October2020)
Simon Taylor
Mary Boley
Alan Robertson (Chair) (Appointed October2020)
Tod Heyda
Ajoke Ojie Sarah
Gay Barry
Caroline McGill (Treasurer)
John Rhodes
Sally Inman

Independent Examiner Community 360
Winsley's House
High Street
Colchester
Essex, CO1 1UG

Bankers Barclays Bank

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

Governing document

The Southwark Day Centre for Asylum Seekers is an incorporated company limited by guarantee number 07519992. Registered under charity number 1143912 and governed by the memorandum and articles of association which were adopted on the 30th of August 2011.

The organisation and decision-making structure

Members are appointed by the Board of Trustees (the directors of the charity). There is no maximum number of Trustees and the minimum is three. The trustee board normally meets on a monthly cycle and is required to hold an Annual General Meeting ("AGM") and not more than 15 months may elapse between successive AGMs. The board delegates areas of work to sub-groups who report regularly to the chair and to board meetings., The sub-groups are finance and fundraising, social media, human resources and facilities. Each sub-group is chaired by a trustee, with the exception of the finance and fundraising group which is chaired by a volunteer.

The Director

The Director is responsible for the day-to-day management of the Charity's affairs and for implementing policies agreed by the Board of Trustees.

Statement of Trustee Responsibilities and overall Governance

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The Trustees have reviewed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives of the charity

- 1) The relief of poverty, the promotion of health and the advancement of education of asylum seekers and refugees in the London Borough of Southwark.
- 2) To provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of asylum seekers and refugees who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

The year 2020/2021 has been a challenging one, as it has been for many in society.

Due to the Covid-19 pandemic we were forced to balance delivering remote and in person services to meet the needs of our clients while following government lockdown restrictions and keeping staff, volunteers and clients safe. The isolation caused by the lockdowns and the closure of many other services has meant that the needs of our clients have been higher than ever. Our staff and volunteers have worked extremely hard to provide services in the face of the challenges presented by the pandemic.

We continue to help over 1,000 clients and their families each year normally from three centres welcoming over 5,000 visits for food, advice, help with health issues and ESOL language training.

Activities and projects

- Sessions at PPRBC have continued to attract families and under 5's.
- The gardening project has been extremely successful
- St Mary Newington on Thursdays closed during lockdown and has not reopened.
- We continue to work with ARSP to have full time volunteers from Poland and Germany who provide an excellent addition to the team.
- Two members of staff are working on a homelessness project as part of a larger funded Refugee Action Project. Aspects of the project include putting together a toolkit for staff and volunteers working with clients with housing issues and developing the confidence of experts by experience to help design and co produce services.
- Researchers who volunteer at SDCAS have completed a research project focussing on the contributions of the gardening and story-telling classes to the well-being of clients

Volunteers are integral to the success of our work. They provide a range of services for clients including advice sessions and educational activities including ESOL, art, story- telling, and gardening. They have, as always, done an excellent job this year, particularly with the additional challenges created by Covid-19 and lockdowns.

Advice

Clients come with a range of issues for which they need advice or information. These may include help with general welfare benefits, access to health or education services, concern about their immigration status and housing etc. All these are particularly crucial for clients with no recourse to public funds. We are extremely fortunate in having a core of experienced and able staff and volunteers who have gained considerable knowledge and expertise in these fields of work.

As part of our partnership working, we also have two members of staff from the NHS Health Inclusion Team who comes regularly to all of our centres. We also have access to an immigration lawyer from the Citizens Advice Bureau who comes once a month to us and previously a Welfare adviser from the Citizens Advice Bureau who provides generalist welfare advice. Southwark Law Centre is also very accessible by telephone for appropriate information or support. An Honorary Clinical Senior Lecturer and Consultant Psychologist at Kings College is available on a pro bono basis to give 'on site' support to members of staff on their work with clients with mental health issues.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

Staff development: Both paid staff and volunteers attend regular training sessions relating to a range of issues: immigration legislation, first aid, mental health awareness, basic food hygiene etc

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Responding to the needs of clients meant that we opened a weekly foodbank service at the start of the first lockdown. This saw us reach over 300 people per week through our service at Peckham Park Road and through home deliveries.

Due to the restrictions on face-to-face services, we also moved to a remote service, providing advice over the phone on immigration, housing, benefits and other issues our clients face.

Our gardening group has continued to allow clients to get close to nature and a new walking group helped people connect outside.

Funders

We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant towards the core costs. This grant has continued to strengthen our applications to other key funding bodies. We are also immensely grateful for the support we continue to receive from other individual donors, as well as the generosity of all the just over 20 charitable trusts and organisations (listed in Notes 2, 3 and 12 to the accounts) that have helped to fund our work. We have continued to engage with the church and faith groups across the Borough of Southwark and developed some very fruitful and trusting relationships.

The "Friends of SDCAS" continued to support us, and funding received from Friends increased by 20%. We are extremely grateful for all of this continued support of our community. Thanks to the generosity of donors and fundraisers our fundraising income increased by an incredible 179%. We are extremely grateful for the continued support of our community.

Future Developments

We remain conscious that we must think broadly and widely within resource-driven opportunities. We are committed to:

- raising awareness of the needs of asylum seekers
- working more intensively with clients who wish to become Volunteers and use this experience to further their integration
- working more effectively with clients who have mental health needs and the agencies who support them. This includes supporting them as they receive their status and are able to access training and employment opportunities.
- working with other agencies to coordinate borough wide interest in the need of asylum seekers and refugees.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

Financial review

Reserves Policy

Our reserves policy calculates target reserves based on potential unplanned expenditure, cashflow requirements and unfunded planned spending. As at 31 March 2021, our target reserves calculation

Reserves Category	£
Contingency for 10% of expenditure	23,630
Contingency for financial difficulty:	
Redundancy	18,712
Other	5,000
Contingency for 6 months' temporary senior staff member in case of illness	20,662
6 months min. essential operating costs in case of fundraising shortfall or delay	116,185
Planned spending commitments	
Cash flow trough	13,964
Target Total Funds	198,153
Year end restricted funds balance:	-52,830
Target "free" reserves cash	145,323

As at the year end, the Charity's unrestricted reserves were £171,416. This is above our target which is helpful at a time of extreme uncertainty and represents a success in increase our reserves as in previous years we were well below our target amount.

Summary

SDCAS has risen to the challenge of meeting higher client needs while finding new ways to work during the lockdowns. Our staff and volunteers have worked tirelessly and flexibly to keep our services open. We are grateful for the donations from individuals and organisations which have helped us stay open and without which we would not be able to provide our vital support services. The trustees' annual report was approved on 24th December 2021 and signed on behalf of the board of trustees by:



Alan Robertson, Chair of Trustees

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Prior period Total Funds 2020 £
Incoming resources					
Incoming resources from generating funds:					
Donations and legacies	2	87,887	-	87,887	55,607
Income from charitable activities	3	11,500	289,911	301,411	223,845
Investment income	4	148	-	148	150
Total incoming resources		99,535	289,911	389,446	279,602
Resources expended					
Raising funds		570	390	960	216
Costs of Charitable activities	5	4,622	230,552	235,174	188,854
Total resources expended		5,192	230,942	236,134	189,070
Net income/(expense) for the year		94,343	58,969	153,312	90,532
Previous Year Adjustment	12	-	-	-	4,018
Transfer between funds	11	(1,222)	1,222	-	-
Net income/(expense) for the year after transfers		93,121	60,191	153,312	94,551
Reconciliation of Funds					
Total Funds B/Fwd		82,099	92,357	174,456	79,905
Total Funds C/Fwd		175,220	152,548	327,768	174,456

The notes on pages 9-14 form an integral part of these financial statements.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Current assets					
Cash at bank and in hand		327,967		177,291	
Debtors	8	5,761		1,217	
		<u>333,728</u>		<u>178,508</u>	
Creditors: amounts falling due within one year	9	<u>5,960</u>		<u>4,052</u>	
Net current assets			327,768		174,456
Net assets			<u>327,768</u>		<u>174,456</u>
Funds					
Unrestricted income funds	11		175,220		82,099
Restricted income funds	11		152,548		92,357
			<u>327,768</u>		<u>174,456</u>

For the year ended 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorised for issue. They are signed on behalf of the board by:

Signed Alan Robertson Date 24/12/2021
Alan Robertson (Chair)
Trustee

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impracticable to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

1.4 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Donations and Legacies

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Donations	28,036	-	28,036	24,560
Friends donations	13,936	-	13,936	11,618
Counterprint	-	-	-	3,000
Fundraising	45,915	-	45,915	16,429
	<u>87,887</u>	<u>-</u>	<u>87,887</u>	<u>55,607</u>

3 Income from Charitable Activities

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Grants				
Garfield Weston Foundation	-	-	-	40,000
Southwark Council	-	45,321	45,321	45,321
Catholic Womens League	-	-	-	3,150
Wakefield and Tetley	-	-	-	4,950
National Zakat Foundation	-	150	150	800
National Maritime Museum	-	-	-	445
City of London	-	13,040	13,040	8,920
Henry Smith	-	-	-	15,000
Adrian Swire Charitable Trust	11,500	-	11,500	11,500
C19 London Community Fund	-	64,460	64,460	-
Big Lottery	-	69,511	69,511	-
London Community Foundation	-	9,000	9,000	15,000
Mercers Trustee	-	-	-	25,000
C&M Fleming	-	6,000	6,000	6,000
Fund for Human Need	-	840	840	-
Migration Exchange	-	30,000	30,000	-
Refugee Action	-	27,571	27,571	29,009
Southwalk Law Centre	-	11,518	11,518	-
United Saviour's Trust	-	12,500	12,500	18,750
	<u>11,500</u>	<u>289,911</u>	<u>301,411</u>	<u>223,845</u>

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

4 Investment Income	2021 Unrestricted	2021 Restricted	2021 Total £	2020 Total £
Bank Interest Receivable	148	-	148	150
	<u>148</u>	<u>-</u>	<u>148</u>	<u>150</u>

5 Charitable Activities	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Wages and Salaries	-	135,362	135,362	111,543
Employers NIC	-	6,474	6,474	4,165
Employers pension	-	4,055	4,055	3,350
Rent	945	12,895	13,840	22,015
Covid Steward	-	2,520	2,520	-
Equipment	-	7,922	7,922	3,530
Insurance	69	1,721	1,790	1,836
Accountancy fees	-	-	-	456
Telephone & internet	303	2,050	2,353	1,691
Other office costs	339	5,120	5,459	4,905
Travel expenses	-	1,528	1,528	4,200
Food services	-	14,767	14,767	9,314
Hardship Allowance	350	26,083	26,433	8,398
Sundry Expenses	579	1,098	1,677	692
Repairs	-	2,370	2,370	-
Childcare	-	352	352	4,814
Activities	-	-	-	3,784
Training	-	420	420	-
Professional fees	2,037	3,189	5,226	1,180
Counselling	-	-	-	75
Gardening Project	-	2,626	2,626	2,906
	<u>4,622</u>	<u>230,552</u>	<u>235,174</u>	<u>188,854</u>

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 Total £	2020 Total £
Wages and salaries	135,362	111,543
Social security costs	6,474	4,165
Employer contributions to pension plans	4,055	3,350
	<u>145,891</u>	<u>119,058</u>

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

6 Employees remuneration continued

The average head count of employees during the year was 7 (2020: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	Total	Total
Director	1	1
Project Workers	5	5
Administrator	1	1
	<u>7</u>	<u>7</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Key Management Personnel

During the year total remuneration of £61,623 (2020: £62,581.78) was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2021	2020
	Total	Total
	£	£
Accrued income	4,120	-
Prepayments	1,641	1,217
	<u>5,761</u>	<u>1,217</u>

9 Creditors

	2021	2020
	Total	Total
	£	£
Accruals and deferred income	510	4,052
Other creditors	5,450	-
	<u>5,960</u>	<u>4,052</u>

10 Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £Nil (2020: £Nil).

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

11 Analysis of charitable funds

Unrestricted funds	As at 31-Mar-20 £	Income £	Expenditure £	Transfer of funds	As at 31-Mar-21 £
General Funds	82,099	99,535	5,192	(1,222)	175,220
	82,099	99,535	5,192	(1,222)	175,220
Restricted funds	As at 31-Mar-20 £	Income £	Expenditure £	Transfer of funds	As at 31-Mar-21 £
Awards for all	(1,222)	-	-	1,222	-
Big Lottery	-	69,511	(43,369)	-	26,142
C19 London Community	-	64,460	(51,666)	-	12,794
C & M Fleming	5,703	6,000	(140)	-	11,563
City of London	170	13,040	(12,895)	-	315
Fund for Human Need	-	840	(840)	-	-
Garfield Weston Foundation	26,921	-	(14,664)	-	12,257
Henry Smith	4,944	-	(3,832)	-	1,112
London Community Foundation	3,370	9,000	-	-	12,370
Mercers Trust	25,000	-	(12,135)	-	12,865
Migration Exchange	-	30,000	(2,188)	-	27,812
National Zakat Foundation	-	150	(150)	-	-
Refugee Action	16,001	27,571	(29,127)	-	14,445
Southwark Council	-	45,321	(42,918)	-	2,403
Southwalk Law Centre	-	11,518	(10,870)	-	648
United Saviour's Trust	7,454	12,500	(6,148)	-	13,806
Wakefield & Tetley	4,016	-	-	-	4,016
	92,357	289,911	(230,942)	1,222	152,548

12 Previous year adjustment

A previous year adjustment has been applied to the accounts ending 31 March 2020 due to a difference in opening balances.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

13 Previous year statement of financial activities

		Unrestricted Funds	Restricted Funds	Total Funds
	Note:	2020 £	2020 £	2020 £
Incoming resources				
Incoming resources from generating funds:				
Donations and legacies	2	55,007	600	55,607
Income from charitable activities	3	11,500	212,345	223,845
Investment income	4	150	-	150
Total incoming resources		<u>66,657</u>	<u>212,945</u>	<u>279,602</u>
Resources expended				
Cost of generating funds		216	-	216
Costs of Charitable activities	5	23,241	165,613	188,854
Total resources expended		<u>23,457</u>	<u>165,613</u>	<u>189,070</u>
Net income/(expense) for the year		43,200	47,332	90,533
Previous Year Adjustment	13	4,018	-	4,018
Transfer between funds		449	(449)	-
Reconciliation of Funds				
Total Funds B/Fwd		34,431	45,474	79,905
Total Funds C/Fwd		<u>82,099</u>	<u>92,357</u>	<u>174,456</u>

A statement of financial activities for 2020 is shown here for comparative purposes as per Charity SORP regulations.