



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1.1.23** Period start date To **31.12.23**  
Period end date

**Charity name:** Happy Days Pre-school

**Charity registration number:** 1143906

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Pre-school</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare and Early years education</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes confirmed</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A small loss was made due to HMRC not repaying maternity pay owed until next financial year!</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for years with lower numbers of children and/or possible future redundancies if we lose building</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Possibility of future building work on the land we are based on. Cost of living means parents are sending children for fewer sessions. Government are not providing a sustainable level of funding to Early Years sector, not in line with the rise in national living wage and inflation.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Community led Pre-school (Charity)</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution (PSLA)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post agreed by rest of the committee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Happy Days Pre-school
Other name the charity uses	
Registered charity number	1143906
Charity's principal address	Lagley Meadow Youth Centre Douglas Gardens Berkhamsted HP4 3PE



### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Williamson	Chair		
2	Tracey Olney	Treasurer		
3	Jo Rooke			
4	Laila Evans			
5	Stephanie Brooks			
6	Zoe Taylor			
7	Amanda Mccord			
8	Katie Hansard			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

**Name of trustees holding title to property belonging to the charity**

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Cash in bank
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Designated person to manage bank accounts – overseen by Pre-school manager and treasurer

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. M. Williamson	
Full name(s)	Christine Williamson	
Position (eg Secretary, Chair, etc)	Chair	

Date 18.6.24

## **Happy Days Treasurers Report 2023**

Happy Days broke even this year (a tiny loss of £426 shows on the accounts)

We are still owed £2500 from HMRC for maternity pay which we have paid out. This should be refunded after the end of the financial year (April/May 2024)

We received an insurance payout after we were flooded and lost a lot of equipment in the flooding – we are hoping to be able to replace some of this later this year.

From Jan 2024, we are fully booked, and have a healthy waiting list for September.

The government have announced a rise to the National Living Wage to £11.42 per hour. We will therefore be increasing all staff wages to reflect the increase.

The LA have increased funding for 2 year olds and we are hoping to get a substantial increase for 3 year olds from April.

The government are increasing 15 and 30 hours funding for 2 year olds over the next two years. We are expecting this to be popular and hopefully the government funding will cover this.

This year we are hoping to make a small profit so we can build up our contingency fund.





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Happy Days Pre-school

On accounts for the year  
ended

2023

Charity no  
(if any)

1143906

Set out on pages

3

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/05/2024

Name:

Caroline Robinson FCA

Relevant professional  
qualification(s) or body

Fellow of the Institute of Chartered Accountants in England and Wales

(if any):

**Address:**

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

return

			Bank	Cash	Total
Income	Fees		82,985.17	0.00	82,985.17
	Fundraising		1,519.31	0.00	
	Interest		144.10		
	Other		4,003.62		
			88,652.20	0.00	88,652.20

Expenditure					
	Wages		72,818.95		
	PSLA Insurance/training/books/Ofsted fees		974.93		
	Rent		12,000.00		
	Purchases Equipment and sundries		3,050.94		
	Other		234.00	0.00	
			89,078.82	0.00	89,078.82

Net profit/loss			-426.62	0.00	-426.62
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