

**Happy Days
AGM
14 March 2023**

Welcome to everyone present and thank you for coming.

Staffing

We would like to congratulate Sharon on her new role as Joint Manager and Zoe taking on the role of Deputy.

Welcome to new members of staff, Becky Farrell and Fiona Cook.

Sadly we said goodbye to Gemma and Maisie who is now on maternity after the birth of her baby girl.

Vikki has given notice that she is leaving at the end of the Summer Term, we will be appointing a new member staff (level 3) for the September Term.

Numbers of Children are good, with 20 children most days and 30 children on the register.

The council have offered to help us secure a grant to decorate Happy Days and a replace kitchen! We need to get 3 supplier quotes.

All staff have completed First Aid training along with Safeguarding.

A huge thank you to Staff and Parents for their fundraising efforts, without this we would not have the 'extras' that make our setting so welcoming. This year we raised £900 from Santa's Sleigh, we also raised funds from the Bubble Pop and Christmas raffle.

The proposal to develop the Sports Centre and the surroundings are now under review in light of the current economic climate.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1.1.22** Period start date To **31.12.22**
Period end date

Charity name: **Happy Days Pre-school**

Charity registration number: **1143906**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Pre-school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Childcare and Early years education
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes confirmed

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A loss was made this year for various reasons, but we still have a decent reserve.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for years with lower numbers of children and/or possible future redundancies if we lose building
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Possibility of future building work on the land we are based on. Cost of living means parents are sending children for fewer sessions. Government are not providing a sustainable level of funding to Early Years sector, not in line with the rise in national living wage and inflation.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Community led Pre-school (Charity)
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (PSLA)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post agreed by rest of the committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Happy Days Pre-school
Other name the charity uses	
Registered charity number	1143906
Charity's principal address	Lagley Meadow Youth Centre Douglas Gardens Berkhamsted HP4 3PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Williamson	Chair		
2	Tracey Olney	Treasurer		
3	Jo Rooke			
4	Laila Evans			
5	Stephanie Brooks			
6	Zoe Taylor			
7	Amanda Mccord			
8	Katie Hansard			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Cash in bank
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Designated person to manage bank accounts – overseen by Pre-school manager and treasurer

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. M. Williamson</i>	
Full name(s)	Christine Williamson	
Position (eg Secretary, Chair, etc)	Chair	
Date	17.5.2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Happy Days Pre-school

On accounts for the year
ended

2022

Charity no
(if any)

1143906

Set out on pages

3

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18/05/2023

Name:

Caroline Robinson

Relevant professional
qualification(s) or body
(if any):

FCA

Address:	43 Tresco Road
	Berkhamsted
	HP4 3LA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Figures per
annual return

Bank Cash Total

Income	Fees			77,614.69	0.00	77,614.69
	Fundraising			1,808.00	0.00	
	Interest			0.00		
	Other			15.00		
				79,437.69	0.00	79,437.69

Expenditure						
	Wages			66,255.93		
	PSLA Insurance/training/books/Ofsted fees			1,699.34		
	Rent			12,000.00		
	Purchases Equipment and sundries			2,431.46		
	Other (Petty cash)			0.00	0.00	
				82,386.73	0.00	82,386.73

Net profit/loss				-2,949.04	0.00	-2,949.04
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