

Happy Days Treasurers Report 2020

Happy Days made a loss this year of £2269.

The Pandemic hit our sector hard and we were forced to close from mid March until September.

We have been very fortunate that our landlords (Berkhamsted Town Council) waived our rent for the time we were closed, and also gave a very generous discount from September 2020-April 2021. We are very grateful for their understanding and patience while we get back on our feet.

In addition, we were able to claim furlough for some of our staff and the government funding for children was paid over the time we were closed.

Numbers for September were lower than usual. Some parents decided to keep their children at home for the Autumn term, and we had a few not take up their places due to safety reasons, and also job change reasons.

We have claimed the ARG grant for £1350 which will be paid to us in January 2021.

Staff have been incredibly flexible with their time and shifts to help with the changes and our financial situation.

Overall, we are in a stable position, numbers gradually increasing as time goes on and have a healthy waiting list for September.

Happy Days

AGM

19 JANUARY 2021

Welcome to everyone present and thank you for coming.

Covid has obviously had an impact on Pre schools this last year
After a very busy January to March 2020 Happy Days had to close its doors and furlough staff until reopening September 2020. We sadly didn't have the opportunity to say goodbye to 20 children as they move on to the next stage of their education.

We also said goodbye to Maisie in September as she began her maternity leave.

Our new intake in September was very slow which lead to some staff reducing their hours to keep costs down

On a positive note Happy Days were lucky to fund raise with Santas Sleigh which is one of our highlights and allows us to purchase extra resources.

Numbers for the rest of this year are raising and we have a healthy waiting list for September

Staffing has not changed and we are very happy that Maisie is back with us one day a week.

The committee would like to say a very big thank you to all staff and parents for being so supportive and flexible during this Pandemic and look forward to building on the excellent provision Happy Days provides to the local community.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HAPPY DAYS PRE-SCHOOL

On accounts for the year
ended

2020

Charity no
(if any)

1143906

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24/06/2021

Name:

Caroline Robinson

Relevant professional
qualification(s) or body
(if any):

ACA (Chartered Accountant)

Address:

43 Tresco Road, Berkhamsted Herts. HP4 3LA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

| | | | Bank | Cash | Total |
|--------|-----------------------------------|--|------------------|-------|-----------|
| Income | Fees | | 62,583.52 | 75.00 | 62,658.52 |
| | Fundraising | | 1,059.00 | 12.00 | |
| | Interest | | 0.00 | | |
| | Other (HMRC Job Retention Scheme) | | 12,538.22 | | |
| | | | 76,180.74 | 87.00 | 76,267.74 |

| | | | | | |
|-------------|---|--|-----------|-------|-----------|
| Expenditure | | | | | |
| | Wages | | 71,886.21 | | |
| | PSLA Insurance/training/books/Ofsted fees | | 947.56 | | |
| | Rent and building costs | | 4,500.00 | | |
| | Purchases Equipment and sundries | | 1,173.04 | | |
| | Other (Petty cash) | | 0.00 | 58.64 | |
| | | | | | |
| | | | 78,506.81 | 58.64 | 78,565.45 |

| | | | | | |
|-----------------|--|--|-----------|-------|------------------|
| Net profit/loss | | | -2,297.71 | 28.36 | -2,269.35 |
|-----------------|--|--|-----------|-------|------------------|



Trustees' Annual Report

for the period

From (start date) **010120** to (end date) **311220**

Section A

Reference and administration details

Charity name

HAPPY DAYS PRE-SCHOOL

Other names the charity is known by

Registered charity number (if any)

1143906

Charity's principal address

**LAGLEY MEADOW YOUTH CENTRE
DOUGLAS GARDENS
BERKHAMSTED**

Postcode **HP4 3PE**

Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---|
| 1 | CHRISTINE WILLIAMSON | | | |
| 2 | TRACEY OLNEY | | | |
| 3 | JO ROOKE | | | |
| 4 | AMANDA MCCORD | | | |
| 5 | ZOE TAYLOR | | | |
| 6 | STEAM BROOKS | | | |
| 7 | KATIE HANSARD | | | |
| 8 | LAYLA EVANS | | | |
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| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

PSLA CONSTITUTION

How the charity is constituted
(eg trust, association, company)Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

C. M. Williamson

Full name(s)

CHRISTINE WILLIAMSON

Position (eg Secretary, Chair, etc)

CHAIR

Date

12/05/21