

# HAPPY DAYS PRE-SCHOOL

England & Wales · Charity number 1143906

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 2011-09-22

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Berkhamsted Youth Centre  
Lagley Meadow  
Douglas Gardens  
Berkhamsted  
Hertfordshire  
HP4 3PE

**Phone** 07948403891

**Email** [happydaysberkhamsted@gmail.com](mailto:happydaysberkhamsted@gmail.com)

**Website** [www.happydaysberkhamsted.co.uk](http://www.happydaysberkhamsted.co.uk)

## Activities

---

**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** Community run pre-school

## Classification

---

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

---

- Hertfordshire

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£96,366	£96,220	-	-
2023-12-31	£88,652	£89,079	-	-
2022-12-31	£79,437	£82,386	-	-
2021-12-31	£89,672	£82,186	-	-
2020-12-31	£76,267	£78,565	-	-

## Trustees

---

Name	Role	Appointed
Fiona Richardson		2025-01-01
Francesca Boot		2025-01-01
Katherine Hansard		2025-01-01
SASHA BLAKE		2026-02-26
Samantha Phillips		2025-01-01
Sharon Scanlon		2026-02-26
Zoe Taylor		2015-06-01

**HAPPY DAYS PRE-SCHOOL**

England & Wales - Charity number 1143906

---

# Accounts

---



## Trustees' Annual Report for the period

From **1.1.24** Period start date To **31.12.24**  
Period end date

Charity name: **Happy Days Pre-school**

Charity registration number: **1143906**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Pre-school</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare and Early years education</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes confirmed</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for terms/years with lower numbers of children and to offset the shortfall in funding offer by the government</b>
Amount of reserves held	Para 1.22	<b>£15,000</b>
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Government is not providing a sustainable level of funding to Early Years sector, not in line with the rise in national living wage and inflation.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Community led Pre-school (Charity)</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution (PSLA)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post agreed by rest of the committee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Happy Days Pre-school
Other name the charity uses	
Registered charity number	1143906
Charity's principal address	Lagley Meadow Youth Centre Douglas Gardens Berkhamsted HP4 3PE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Williamson	Chair		
2	Tracey Olney	Treasurer		
3	Jo Rooke			
4	Laila Evans			
5	Stephanie Brooks			
6	Zoe Taylor			
7	Amanda Mccord			
8	Katie Hansard			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Cash in bank
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Designated person to manage bank accounts – overseen by Pre-school manager and treasurer

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C.M. Williamson</i>	
Full name(s)	Christine Williamson	
Position (eg Secretary, Chair, etc)	Chair	
Date	18.6.2025	

## **Happy Days Treasurers Report 2024**

Happy Days made a tiny profit this year despite lower numbers than in previous years.

We received the maternity pay which we were owed from HMRC and also for the first time ever received some SEN funding thanks to the hard work of our SENCO

We took a couple of children under two years, as the hourly funding rate is much higher than for those aged two and over.

Unfortunately, due to building changes, it's unlikely that we will be able to continue offering to younger children as we are required to have a separate room for these children which we are likely to lose.

The government have announced a rise to the National Living Wage to £12.21 per hour. We will therefore be increasing all staff wages to reflect the increase.

The government has increased 15 and 30 hours funding for 2 year olds over the next two years. We were expecting this to be popular but our numbers are actually lower than before. Perhaps due to parents requiring year round childcare and are using nurseries instead?

This year we are hoping to make a small profit so we can purchase new equipment for the new building. We will need trolley's to transport equipment, as well as movable notice boards and stackable chairs and tables.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Happy Days Pre-school

On accounts for the year  
ended

2024

Charity no  
(if any)

1143906

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 02/07/2025

Name:

Caroline Robinson FCA

Relevant professional

Fellow of the Institute of Chartered Accountants in England and Wales

qualification(s) or body  
(if any):

--

Address:

43 Tresco Road, Berkhamsted, Herts HP4 3LA

--

--

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

**Figures per  
annual return**

				Bank	Cash	Total
Income	Fees			91,665.93		91,665.93
	Fundraising			1,698.00		
	Interest			393.03		
	Other			2,609.10		
				96,366.06	0.00	96,366.06

Expenditure						
	Wages			78,308.70		
	PSLA Insurance/training/books/Ofsted fees			1,247.46		
	Rent			12,000.00		
	Purchases Equipment and sundries			4,664.07		
	Other			0.00		
				96,220.23	0.00	96,220.23

Net profit/loss				145.83	0.00	145.83
-----------------	--	--	--	--------	------	--------

**HAPPY DAYS PRE-SCHOOL**

England & Wales - Charity number 1143906

---

# Accounts

---



## Trustees' Annual Report for the period

From **1.1.23** Period start date To **31.12.23**  
Period end date

Charity name: **Happy Days Pre-school**

Charity registration number: **1143906**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Pre-school</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare and Early years education</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes confirmed</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A small loss was made due to HMRC not repaying maternity pay owed until next financial year!</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for years with lower numbers of children and/or possible future redundancies if we lose building</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Possibility of future building work on the land we are based on. Cost of living means parents are sending children for fewer sessions. Government are not providing a sustainable level of funding to Early Years sector, not in line with the rise in national living wage and inflation.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Community led Pre-school (Charity)</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution (PSLA)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post agreed by rest of the committee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Happy Days Pre-school
Other name the charity uses	
Registered charity number	1143906
Charity's principal address	Lagley Meadow Youth Centre Douglas Gardens Berkhamsted HP4 3PE

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Christine Williamson	Chair		
2	Tracey Olney	Treasurer		
3	Jo Rooke			
4	Laila Evans			
5	Stephanie Brooks			
6	Zoe Taylor			
7	Amanda Mccord			
8	Katie Hansard			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Cash in bank
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Designated person to manage bank accounts – overseen by Pre-school manager and treasurer

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

**Other optional information**

--

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. M. Williamson</i>	
Full name(s)	Christine Williamson	
Position (eg Secretary, Chair, etc)	Chair	
Date	18.6.24	

## **Happy Days Treasurers Report 2023**

Happy Days broke even this year (a tiny loss of £426 shows on the accounts)

We are still owed £2500 from HMRC for maternity pay which we have paid out. This should be refunded after the end of the financial year (April/May 2024)

We received an insurance payout after we were flooded and lost a lot of equipment in the flooding – we are hoping to be able to replace some of this later this year.

From Jan 2024, we are fully booked, and have a healthy waiting list for September.

The government have announced a rise to the National Living Wage to £11.42 per hour. We will therefore be increasing all staff wages to reflect the increase.

The LA have increased funding for 2 year olds and we are hoping to get a substantial increase for 3 year olds from April.

The government are increasing 15 and 30 hours funding for 2 year olds over the next two years. We are expecting this to be popular and hopefully the government funding will cover this.

This year we are hoping to make a small profit so we can build up our contingency fund.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Happy Days Pre-school

On accounts for the year  
ended

2023

Charity no  
(if any)

1143906

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/05/2024

Name:

Caroline Robinson FCA

Relevant professional  
qualification(s) or body

Fellow of the Institute of Chartered Accountants in England and Wales

(if any):

Address: 43 Tresco Road, Berkhamsted, Herts. HP4 3LA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**return**

			Bank	Cash	Total
Income	Fees		82,985.17	0.00	82,985.17
	Fundraising		1,519.31	0.00	
	Interest		144.10		
	Other		4,003.62		
			88,652.20	0.00	88,652.20

Expenditure					
	Wages		72,818.95		
	PSLA Insurance/training/books/Ofsted fees		974.93		
	Rent		12,000.00		
	Purchases Equipment and sundries		3,050.94		
	Other		234.00	0.00	
			89,078.82	0.00	89,078.82

Net profit/loss			-426.62	0.00	-426.62
-----------------	--	--	---------	------	---------

**HAPPY DAYS PRE-SCHOOL**

England & Wales - Charity number 1143906

---

# Accounts

---

**Happy Days  
AGM  
14 March 2023**

**Welcome to everyone present and thank you for coming.**

**Staffing**

**We would like to congratulate Sharon on her new role as Joint Manager and Zoe taking on the role of Deputy.**

**Welcome to new members of staff, Becky Farrell and Fiona Cook.**

**Sadly we said goodbye to Gemma and Maisie who is now on maternity after the birth of her baby girl.**

**Vikki has given notice that she is leaving at the end of the Summer Term, we will be appointing a new member staff (level 3) for the September Term.**

**Numbers of Children are good, with 20 children most days and 30 children on the register.**

**The council have offered to help us secure a grant to decorate Happy Days and a replace kitchen! We need to get 3 supplier quotes.**

**All staff have completed First Aid training along with Safeguarding.**

**A huge thank you to Staff and Parents for their fundraising efforts, without this we would not have the 'extras' that make our setting so welcoming. This year we raised £900 from Santa's Sleigh, we also raised funds from the Bubble Pop and Christmas raffle.**

**The proposal to develop the Sports Centre and the surroundings are now under review in light of the current economic climate.**



## Trustees' Annual Report for the period

From **1.1.22** Period start date To **31.12.22**  
Period end date

Charity name: **Happy Days Pre-school**

Charity registration number: **1143906**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Pre-school</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Childcare and Early years education</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes confirmed</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A loss was made this year for various reasons, but we still have a decent reserve.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for years with lower numbers of children and/or possible future redundancies if we lose building</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Possibility of future building work on the land we are based on. Cost of living means parents are sending children for fewer sessions. Government are not providing a sustainable level of funding to Early Years sector, not in line with the rise in national living wage and inflation.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Community led Pre-school (Charity)</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution (PSLA)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post agreed by rest of the committee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Happy Days Pre-school
Other name the charity uses	
Registered charity number	1143906
Charity's principal address	Lagley Meadow Youth Centre Douglas Gardens Berkhamsted HP4 3PE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Williamson	Chair		
2	Tracey Olney	Treasurer		
3	Jo Rooke			
4	Laila Evans			
5	Stephanie Brooks			
6	Zoe Taylor			
7	Amanda Mccord			
8	Katie Hansard			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Cash in bank
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Designated person to manage bank accounts – overseen by Pre-school manager and treasurer

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. M. Williamson</i>	
Full name(s)	Christine Williamson	
Position (eg Secretary, Chair, etc)	Chair	
Date	17.5.2023	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Happy Days Pre-school

On accounts for the year  
ended

2022

Charity no  
(if any)

1143906

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18/05/2023

Name:

Caroline Robinson

Relevant professional  
qualification(s) or body  
(if any):

FCA

<b>Address:</b>	43 Tresco Road
	Berkhamsted
	HP4 3LA

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Figures per annual return

Bank Cash Total

Income	Fees			77,614.69	0.00	77,614.69
	Fundraising			1,808.00	0.00	
	Interest			0.00		
	Other			15.00		
				79,437.69	0.00	79,437.69

Expenditure						
	Wages			66,255.93		
	PSLA Insurance/training/books/Ofsted fees			1,699.34		
	Rent			12,000.00		
	Purchases Equipment and sundries			2,431.46		
	Other (Petty cash)			0.00	0.00	
				82,386.73	0.00	82,386.73

Net profit/loss				-2,949.04	0.00	-2,949.04
-----------------	--	--	--	-----------	------	-----------

**HAPPY DAYS PRE-SCHOOL**

England & Wales - Charity number 1143906

---

# Accounts

---



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Happy Days Pre-school

**On accounts for the year  
ended**

2021

**Charity no  
(if any)**

1143906

**Set out on pages**

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

14/06/2022

**Name:**

Caroline Robinson

**Relevant professional  
qualification(s) or body  
(if any):**

ACA ICAEW

**Address:**

43 Tresco Road, Berkhamsted HP4 3LA

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

**Figures per annual return**

			Bank	Cash	Total
Income	Fees		73,618.92	0.00	73,618.92

	Fundraising		13,557.29	0.00	
	Interest		0.00		
	Other (HMRC Job Retention Scheme)		2,496.72		
			89,672.93	0.00	89,672.93

Expenditure					
	Wages		71,629.23		
	PSLA Insurance/training/books/Ofsted fees		1,134.00		
	Rent and building costs		6,750.00		
	Purchases Equipment and sundries		2,672.96		
	Other (Petty cash)		0.00	0.00	
			82,186.19	0.00	82,186.19

Net profit/loss			7,486.74	0.00	7,486.74
-----------------	--	--	----------	------	----------

**HAPPY DAYS PRE-SCHOOL**

England & Wales - Charity number 1143906

---

# Accounts

---

## **Happy Days Treasurers Report 2020**

Happy Days made a loss this year of £2269.

The Pandemic hit our sector hard and we were forced to close from mid March until September.

We have been very fortunate that our landlords (Berkhamsted Town Council) waived our rent for the time we were closed, and also gave a very generous discount from September 2020-April 2021. We are very grateful for their understanding and patience while we get back on our feet.

In addition, we were able to claim furlough for some of our staff and the government funding for children was paid over the time we were closed.

Numbers for September were lower than usual. Some parents decided to keep their children at home for the Autumn term, and we had a few not take up their places due to safety reasons, and also job change reasons.

We have claimed the ARG grant for £1350 which will be paid to us in January 2021.

Staff have been incredibly flexible with their time and shifts to help with the changes and our financial situation.

Overall, we are in a stable position, numbers gradually increasing as time goes on and have a healthy waiting list for September.

# Happy Days

## AGM

19 JANUARY 2021

Welcome to everyone present and thank you for coming.

Covid has obviously had an impact on Pre schools this last year After a very busy January to March 2020 Happy Days had to close its doors and furlough staff until reopening September 2020. We sadly didn't have the opportunity to say goodbye to 20 children as they move on to the next stage of their education.

We also said goodbye to Maisie in September as she began her maternity leave.

Our new intake in September was very slow which lead to some staff reducing their hours to keep costs down

On a positive note Happy Days were lucky to fund raise with Santas Sleigh which is one of our highlights and allows us to purchase extra resources.

Numbers for the rest of this year are raising and we have a healthy waiting list for September

Staffing has not changed and we are very happy that Maisie is back with us one day a week.

The committee would like to say a very big thank you to all staff and parents for being so supportive and flexible during this Pandemic and look forward to building on the excellent provision Happy Days provides to the local community.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HAPPY DAYS PRE-SCHOOL

On accounts for the year  
ended

2020

Charity no  
(if any)

1143906

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24/06/2021

Name:

Caroline Robinson

Relevant professional  
qualification(s) or body  
(if any):

ACA (Chartered Accountant)

Address:

43 Tresco Road, Berkhamsted Herts. HP4 3LA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

			Bank	Cash	Total
Income	Fees		<b>62,583.52</b>	75.00	62,658.52
	Fundraising		<b>1,059.00</b>	12.00	
	Interest		<b>0.00</b>		
	Other (HMRC Job Retention Scheme)		<b>12,538.22</b>		
			76,180.74	87.00	76,267.74

Expenditure					
	Wages		71,886.21		
	PSLA Insurance/training/books/Ofsted fees		947.56		
	Rent and building costs		4,500.00		
	Purchases Equipment and sundries		1,173.04		
	Other (Petty cash)		0.00	58.64	
			78,506.81	58.64	78,565.45

Net profit/loss			-2,297.71	28.36	<b>-2,269.35</b>
-----------------	--	--	-----------	-------	------------------



# Trustees' Annual Report

for the period

From (start date) **010120** to (end date) **311220**

## Section A Reference and administration details

Charity name **HAPPY DAYS PRE-SCHOOL**

Other names the charity is known by

Registered charity number (if any) **1143906**

Charity's principal address **LAGLEY MEADOW YOUTH CENTRE  
DOUGLAS GARDENS  
BERKHAMSTED**

Postcode **HP4 3PE**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CHRISTINE WILLIAMSON			
2	TRACEY OLNEY			
3	JO ROOKE			
4	AMANDA MCCORD			
5	ZOE TAYLOR			
6	STEAM BROOKS			
7	KATIE HANSARD			
8	LAYLA EVANS			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

How the charity is constituted  
(eg trust, association, company)

Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C**

**Objectives and activities**

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

Summary of the main achievements of the charity during the year

**Section E**

**Financial review**

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

C.M. Williamson

Full name(s)

CHRISTINE WILLIAMSON

Position (eg Secretary, Chair, etc)

CHAIR

Date

120521