

**Refugee Support (Devon) Ltd**

**Trustees' Report and Financial Statements for the Year Ended 31 March 2024**

**Registered Charity Number 1143884**

**Charitable Company Number 07731995**

**Refugee Support (Devon) Ltd**  
**Report of the Chair**  
**Year Ended 31 March 2024**

Last year I ended my report saying that “fast-moving events are likely to continue for the foreseeable future” and indeed they have.

Emergency hotels for asylum seekers have opened and closed in various locations. Manager Rupert Blomfield has led the way in successfully overseeing these unpredictable changes with great agility, justly earning the confidence of local authorities. Our thanks also go to Outreach Co-ordinator, Jury Arevalo, who played a key role in developing protocols for this new area of work until she left us in September to become Assistant Manager in a large asylum hotel in Bristol. Our resourceful Resettlement Co-ordinator, Souad Fadel, has been able to carry on in Jury's footsteps with the support of Ella Marsh whom we were pleased to welcome to our team in November.

RSD's drop-in and immigration advice services have continued to grow under the able leadership of Kiven Emmanuel, who joined the team in May following Neli Montes de Oca's departure. During the six years Neli was with us, she was instrumental in developing our immigration advice service to OISC Level 2 with the support of volunteers Tony Griffin and Alex Goodman who continue this important work together with Kiven.

The resettlement programme (UKRS) continues on a reduced basis, now that most of the families have left the scheme after five years of support. Two new families arrived in Devon under this scheme during the year.

Our education and employability project has continued to evolve, and we are thankful to Jen Schoen for steering our English language provision through new developments. Jen left the UK at the end of March, but continues to keep in touch with us. The Refugees as Medical Professionals (RAMP) programme under Denise Parker's direction has enabled several professionals to gain the specific English qualifications they need to continue their careers in this country. Anne Conway, herself a medical professional, joined the team in November to develop pathways for these professionals to undertake the clinical aspects of their training.

In March we were sad to say goodbye to Nick Floyd, who for over six years had underpinned the charity's administrative work, including producing a regular newsletter and assisting us with fundraising initiatives.

As for our trustees, we were devastated to lose Kev Hunter, who died from cancer in May. We were pleased to welcome Michelle Lambourne as our new Treasurer also in May. Our thanks go to John Green and Edie Fassnidge, who stepped down in August and March respectively. Since then we've been fortunate to welcome Emma Marshall, an ex-staff member, who joined the board as our fundraising trustee.

Finally, my heartfelt thanks go to our amazing volunteers, our many supporters and donors without whom we would not be able to carry on with our crucial work.

Jenny Longford (Chair)

## **Refugee Support (Devon) Ltd**

### **Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)**

**Year Ended 31 March 2024**

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Objectives and activities**

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Ensure effective support for refugees arriving under the Vulnerable Persons Resettlement Scheme
2. To provide a wide range of services within our areas of expertise for refugees and migrants who are vulnerable but without refugee status in Devon.
3. To raise sufficient funds to fulfil our mission and support the mission by fostering a positive culture of sympathy and acceptance of refugees in Devon.
4. To build on progress in operational management to ensure high quality support for refugees and migrants who are vulnerable but without refugee status.
5. To ensure governance provides effective oversight and clear strategic direction.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

#### **Achievement and performance**

##### **Initial Accommodation hotels**

We continued our support of around 395 asylum seekers in 2 local hotels One that housed 70 was closed in September. This ongoing work in a remote location remains a challenge but is also immensely rewarding for staff and volunteers who support the residents. Local authority partnership and funding allowed us to employ another part-time outreach coordinator to support and advise the vulnerable residents

##### **Drop-in Service**

Demand for our drop-in services keeps soaring, partly because the hotel residents also need casework support. We helped 205 clients, up almost by a third compared to last year's visitors. 119 of the visitors were asylum seekers, 54 were either refugees or had a refugee background, eight were British citizens and 24 had complicated immigration status.

##### **Immigration Advice Clinic**

We dealt with 194 enquiries/visits during this period from a total of 56 clients. As an OISC Levels 1 and 2 accredited organisation, we continued to support clients with various needs around their leave to remain status, including applications for indefinite leave to remain, spouse visas, leave to remain as parents, naturalisation applications for adults, as well as registrations for children as British citizens. We also applied for fee waivers for those struggling to pay home office application fees. Our support, although limited, is ever more essential where debates around immigration are increasingly hostile.

## **Refugee Support (Devon) Ltd**

### **Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006) (continued)**

**Year Ended 31 March 2024**

#### **Destitution Project**

We supported 52 individuals during the course of the year. This is a big jump from the 27 people we helped in the previous year. It perhaps reflects the nation-wide crisis of destitution among asylum seekers, and Devon was no exception. The 52 people made a total of 186 claims between them and we issued almost £5,700 in emergency funds. We also made 26 referrals to the Food Bank and other crisis services.

#### **Resettlement Schemes**

Two new families arrived in the reporting period. 24 families have left the Vulnerable Persons Resettlement Scheme (now renamed UKRS) upon securing indefinite leave to remain in the UK. We have ten families left in the scheme now. All the families are well integrated in their communities.

#### **Education, Employability and RAMP**

The ESOL team have continued to support RSD clients throughout the year and have adapted to the changing environment, especially with the demand from residents at the two IA hotels. 25 volunteers supported at least 119 students to help improve their language skills. Classes this year have included IELTS, Grammar, Book Club, Conversation Club, one-to-one tuition and small group sessions. Our RAMP (Refugees as Medical Professionals) project is progressing at a brisk pace, with seven of our clients passing OET or IELTS English language proficiency in the reporting period.

#### **Allotment**

Our allotment was a hub of activity with more clients and volunteers now helping out. We had a couple of barbecues for our clients which were well attended and enjoyed by all. We also used produce from the garden for the Shared Meal event which was run by our clients in November.

#### **Events**

Our main event this year was the Refugee Week event at Exeter Quay. Over 250 residents from the two asylum hotels as well as many supporters attended this vibrant event on a gloriously sunny day. The music, dance, and information stalls gave out a strong message of welcome from the city of Exeter to refugees and asylum seekers in our communities. We also organised a Shared Meal Fundraiser which was curated and managed by six asylum seekers. They fed forty hungry diners and it was a joyous occasion. We plan to run further events like this in the future.

#### **Volunteers**

A total of 84 people enquired to be volunteers during the course of the year. We ran a volunteer training session every month for ESOL/RAMP volunteers. We had approximately 85 volunteers in this reporting year.

## **Refugee Support (Devon) Ltd**

### **Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006) (continued)**

**Year Ended 31 March 2024**

#### **Financial Review**

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising in the current economic climate, which makes it vital for us to work hard to secure our long term future. With a business plan and operating plan in place RSD regularly reviews its projects and goals, and seeks appropriate sources of funds.

This year, our income was £344,721 (2023: £261,431). Our expenditure was £265,611 (2023: £229,884) resulting in net income for the year of £79,110 (2023: £31,547). We are carrying forward total fund balances of £289,058 (2023: £209,948) of which £111,470 (2023: £55,114) is restricted funds, £127,301 is designated funds (2023: £20,000) and £50,287 (2023: £134,834) is unrestricted funds. These reserves provide the base to plan our service delivery from 2023-24 onwards, to meet the anticipated increase in demand as refugee numbers grow in Devon.

#### **Reserves Policy**

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have designated an amount of £127,301 as the minimum reserves required to maintain core staff and services for 6 months in the event of a sudden reduction in funding, and to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £50,287. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs
- The need for funds to cover closure costs.

The level of reserves is reviewed regularly by the Trustees in line with guidance issued by the Charity Commission.

#### **Future Plans**

- Encourage more involvement in the governance of RSD by those with lived experience of the UK immigration System.
- Continue responding to the changing needs of users.
- Secure RSD's financial future.

#### **Structure, Governance and Management**

Refugee Support Devon is a company limited by guarantee and a registered charity. The company was formed under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 9 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election. Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the group and to ensure prudence and proper governance of the organisation.

**Refugee Support (Devon) Ltd**  
**Trustees' report (incorporating the Directors' Report for the purposes of section 415**  
**Companies Act 2006) (continued)**  
**Year Ended 31 March 2024**

**Charity Information**

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

**Trustees who served during the year:**

Jennifer Longford (Chair)  
David Mezzetti (Secretary)  
Michelle Lambourne (Treasurer from May 2023)  
Anna Camilleri  
Bob Mycock  
Edie Fassnidge  
Emma Marshall (from February 2024)  
John Green (until August 2023)  
Kev Hunter (until May 2023)  
Ruth Grove-White  
Shehany Warnakulasuriya

**Staffing**

Manager (28 hrs) – Rupert Blomfield  
Financial Manager (7 hrs) - Annette Hughes  
Casework Coordinator (25 hrs) – Nelida Montes de Oca (Until April 2023)  
Casework Coordinator (21 – 17.5 hrs) – Kiven Emmanuel (From May 2023)  
Drop-in Coordinator (23 – 19.5 hrs) – Valentina Todino  
Outreach Coordinator (35 hrs) – Jury Arevalo (Until September 2023)  
Outreach Coordinator (21 hrs) – Ella Marsh (From October 2023)  
Education and Employability Coordinator (17 – 7 hrs) – Denise Parker  
RAMP Coordinator (14 hrs) – Anne Conway (From October 2023)  
ESOL Volunteer Organiser (7 – 10 hrs) – Jennifer Schoen  
Resettlement Coordinator (35 hrs) – Souad Fadel  
Administrator (21 hrs) – Trupti Desai  
Administrative Assistant (19 hrs) – Nick Floyd (Until March 2024)

**Bankers**

Royal Bank of Scotland  
The Cooperative Bank  
Charity Bank

**Independent Examiner**

Tim Lannin FCA  
Francis Clark LLP  
Centenary House  
Peninsula Park  
Rydon Lane  
Exeter  
EX2 7XE

**Refugee Support (Devon) Ltd**  
**Trustees' report (incorporating the Directors' Report for the purposes of section 415**  
**Companies Act 2006) (continued)**  
**Year Ended 31 March 2024**

The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 2024

**Name:**

**Position:**

**Date:**

**Refugee Support (Devon) Ltd**  
**Independent Examiner's Report**  
**Year Ended 31 March 2024**

**Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tim Lannin FCA  
Francis Clark LLP  
Centenary House  
Peninsula Park  
Rydon Lane  
Exeter  
EX2 7XE



**Refugee Support (Devon) Ltd**  
**Statement of Financial Activities**  
**Year Ended 31 March 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2024 £	Total year ended 31 March 2023 £
<b>Income</b>					
Donations and legacies	2	59,249	6,375	<b>65,624</b>	39,050
Investments	3	2,344	-	<b>2,344</b>	649
Other income	4	98	840	<b>938</b>	-
Charitable activities	5	25,500	250,315	<b>275,815</b>	221,732
<b>Total Income</b>		<b>87,191</b>	<b>257,530</b>	<b>344,721</b>	<b>261,431</b>
<b>Expenditure</b>					
Charitable activities	6,7	38,206	227,405	<b>265,611</b>	229,884
<b>Total Expenditure</b>		<b>38,206</b>	<b>227,405</b>	<b>265,611</b>	<b>229,884</b>
<b>Net income/(expenditure)</b>		<b>48,985</b>	<b>30,125</b>	<b>79,110</b>	<b>31,547</b>
Transfer between funds		(26,231)	26,231	-	-
<b>Net movement in funds</b>		<b>22,754</b>	<b>56,356</b>	<b>79,110</b>	<b>31,547</b>
<b>Reconciliation of Funds:</b>					
<b>Total funds brought forward</b>		<b>154,834</b>	<b>55,114</b>	<b>209,948</b>	<b>178,401</b>
<b>Total Funds carried forward</b>		<b>177,588</b>	<b>111,470</b>	<b>289,058</b>	<b>209,948</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**Refugee Support (Devon) Ltd**  
**Balance Sheet**  
**Year Ended 31 March 2024**

		<b>2024</b>		<b>2023</b>	
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible fixed assets	11		<b>5,080</b>		6,918
<b>Current assets</b>					
Cash at bank and in hand		<b>250,007</b>		181,975	
Debtors	12	<b><u>36,423</u></b>		<u>22,259</u>	
Total Current Assets			<b>286,430</b>		204,234
<b>Liabilities</b>					
Creditors falling due within one year	13		<b>(2,452)</b>		(1,204)
<b>Net current assets</b>			<b>283,978</b>		203,030
<b>Net assets</b>			<b><u>289,058</u></b>		<u>209,948</u>
<b>The funds of the Charity</b>					
Restricted funds	15		<b>111,470</b>		55,114
Designated funds	15		<b>127,301</b>		20,000
Unrestricted funds	15		<b><u>50,287</u></b>		<u>134,834</u>
<b>Total Charity Funds</b>	14		<b><u>289,058</u></b>		<u>209,948</u>

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the Board of Trustees on  
and were signed on their behalf by

2024

**Jenny Longford, Chair**

**David Mezzetti, Secretary and Trustee**

**Date**

**Date**

**Charitable Company Number 07731995**

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements**  
**Year Ended 31 March 2024**

**1. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**a) Basis of Preparation**

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

**b) Funds**

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

**c) Donations and other income**

Donations and other income are credited in the year in which they are receivable.

**d) Grants receivable**

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**e) Charitable expenditure**

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company’s objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

**f) Cost apportionment**

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	Actual costs
Establishment costs	Pro-rata to the number of staff engaged on each activity
Other overhead costs	Pro-rata to the number of staff engaged on each activity

**g) Transfers**

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

**h) Tangible fixed assets and depreciation**

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment              Straight line over 4 years

**i) Taxation**

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings

**j) Financial instruments**

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

**2. Donations and Legacies**

	2024	2023
	£	£
Donations	59,853	35,972
Gift Aid	5,771	3,078
	<u>65,624</u>	<u>39,050</u>

The income from donations and legacies was £65,624 (2023: £39,050) of which £59,249 was unrestricted (2023: £36,110) and £6,375 restricted (2023: £2,940).

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**3. Investment Income**

	2024	2023
	£	£
Bank interest	2,344	649
	<u>2,344</u>	<u>649</u>

All investment income is unrestricted.

**4. Other Income**

	2024	2023
	£	£
Other income	938	-
	<u>938</u>	<u>-</u>

The other income was £938 (2023: £nil) of which £98 was unrestricted (2023: £nil) and £840 restricted (2023: £nil).

**5. Charitable Activities**

	2024	2023
	£	£
Grants	275,815	221,732
	<u>275,815</u>	<u>221,732</u>

Income from charitable activities was £275,815 (2023: £221,732), of which £25,500 (2023: £37,250) was unrestricted and £250,315 (2023: £184,482) was restricted.

**6. Charitable Activities**

	2024	2023
	£	£
Drop In (running costs & drop in)	45,129	57,740
Women's Network (Women's activities)	-	1,026
Destitution	6,832	8,323
Events & Community Engagement	3,608	2,367
Education & Employability	49,582	38,206
Allotment	69	1,245
Refugee Resettlement (Was Syria Resettlement)	34,804	62,025
Immigration Advice Clinic	24,984	34,107
Initial Accommodation Hotels	100,603	24,845
	<u>265,611</u>	<u>229,884</u>

Included in charitable activities expenditure of £265,611 (2023: £229,884) is £38,206 (2023: £42,834) unrestricted expenditure and £227,405 (2023: £187,050) of restricted expenditure.

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**7. Analysis of Charitable Expenditure**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages	<b>189,091</b>	164,422
Recruitment	<b>20</b>	-
Rent	<b>20,268</b>	15,547
Insurance	<b>1,132</b>	1,083
Office sundries	<b>316</b>	1,604
Telephone	<b>1,617</b>	1,058
Stationery (including newsletters)	<b>754</b>	149
Postage	<b>37</b>	39
Books/publications	-	210
Printing & photocopier	<b>1,383</b>	1,502
Miscellaneous	<b>2,510</b>	373
Depreciation of office equipment	<b>3,062</b>	2,685
ICT	<b>9,636</b>	11,898
Professional fees	<b>2,000</b>	1,960
Volunteer Expenses	<b>685</b>	1,083
Volunteer Training	-	20
Room Hire	<b>754</b>	1,667
Emergency Fund	<b>6,009</b>	6,653
Client Expenses	<b>13,185</b>	4,268
Family Start Up	<b>2,494</b>	1,529
Travel	<b>2,607</b>	255
Training	<b>6</b>	1,067
Interpreting costs	<b>965</b>	5,824
Events	<b>2,378</b>	1,119
Subscriptions/membership	<b>1,382</b>	549
Accountancy & Independent Examination	<b>3,320</b>	3,320
	<b><u>265,611</u></b>	<b><u>229,884</u></b>

**8. Analysis of Staff Costs**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Gross Salaries	<b>158,252</b>	134,739
National Insurance	<b>27,216</b>	26,896
Pension Costs	<b>3,623</b>	2,787
	<b><u>189,091</u></b>	<b><u>164,422</u></b>

There were no employees in receipt of emoluments exceeding £60,000.

The charity trustees were not paid or received any benefits from employment with the charity (2023: £nil). They were reimbursed expenses of £nil (2023: £40) in respect to travel. One charity trustee received payment of £1,000 for professional or other services supplied to the charity (2023: £nil).

The average number of employees during the year was 11 (2023: 9).

There were no other related party transactions during the year ended 31 March 2024.

The Key Management Personnel of the charity are considered to be the Trustees and the Manager.

The Key Management Personnel remuneration was £33,285 (2023: £22,201).

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**9. Net Income/(Expenditure) For The Year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation	<b>3,062</b>	2,685
Independent Examination	<b>1,320</b>	1,240
	<b><u>4,382</u></b>	<b><u>3,925</u></b>

**10. Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**11 Tangible Fixed assets**

	<b>Office Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1st April 2023	<b>21,289</b>	21,289
Additions	<b>1,224</b>	1,224
<b>At 31 March 2024</b>	<b><u>22,513</u></b>	<b><u>22,513</u></b>
<b>Depreciation</b>		
At 1st April 2023	<b>14,371</b>	14,371
Charge for the year	<b>3,062</b>	3,062
<b>At 31 March 2024</b>	<b><u>17,433</u></b>	<b><u>17,433</u></b>
<b>Net Book Value</b>		
<b>At 31 March 2024</b>	<b>5,080</b>	<b>5,080</b>
<b>At 31 March 2023</b>	<b>6,918</b>	<b>6,918</b>

**12. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other debtors	<b>28,486</b>	15,889
Prepayments	<b>7,937</b>	6,370
	<b><u>36,423</u></b>	<b><u>22,259</u></b>

**13. Creditors: Amounts falling due within one year:**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade Creditors	<b>4</b>	4
Accruals	<b>1,648</b>	1,200
Deferred Income	<b>800</b>	-
	<b><u>2,452</u></b>	<b><u>1,204</u></b>

**14. Reserves**

	<b>£</b>
At 1 April 2023	209,948
Net income for the year	79,110
<b>At 31 March 2024</b>	<b><u>289,058</u></b>

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**15. Movement of Funds**

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
<b>Restricted Funds</b>					
Devon County Council - Refugee Resettlement	30,174	28,080	(27,304)	-	<b>30,950</b>
Devon County Council - ARAP	-	7,500	(7,500)	-	-
Devon County Council - Initial Accommodation Hotels	-	44,000	(70,231)	26,231	-
Devon County Council - Refugee Week	-	1,000	(1,000)	-	-
East Devon District Council - Initial Accommodation Hotels	-	30,000	(17,500)	-	<b>12,500</b>
National Lottery Community Fund	7,122	35,985	(35,357)	-	<b>7,750</b>
29th May 1961 Charitable Trust	2,000	-	(2,000)	-	-
Access to Justice Foundation - Community Justice Fund	-	15,000	(15,000)	-	-
Justice Together	-	32,200	(9,694)	-	<b>22,506</b>
Jamieson Bystock Trust	3,593	-	(3,593)	-	-
Anton Jurgens Charitable Trust	-	3,000	-	-	<b>3,000</b>
Marsh Charitable Trust	500	600	(500)	-	<b>600</b>
Devon Community Foundation	-	25,000	-	-	<b>25,000</b>
Sport England	-	6,450	(6,450)	-	-
Steel Charitable Trust	6,725	-	(6,725)	-	-
Thomas Wall Charitable Trust	5,000	-	(5,000)	-	-
Garfield Weston Foundation	-	20,000	(11,536)	-	<b>8,464</b>
Norman Family Charitable Trust	-	1,000	(300)	-	<b>700</b>
St Edmund and St Mary Major Charity	-	500	(500)	-	-
Voluntary Donations	-	7,215	(7,215)	-	-
	<b>55,114</b>	<b>257,530</b>	<b>(227,405)</b>	<b>26,231</b>	<b>111,470</b>
<b>Unrestricted Funds</b>					
<b>Designated Funds</b>					
Hilden Charitable Fund for Drop In	-	5,000	(5,000)	-	-
Contingency Reserve	20,000	-	-	107,301	<b>127,301</b>
<b>General Funds</b>					
AB Charitable Trust	-	20,000	(8,206)	(11,794)	-
Lloyds Foundation	25,000	500	(25,000)	-	<b>500</b>
Other grants and donations	109,834	61,691	-	(121,738)	<b>49,787</b>
	<b>154,834</b>	<b>87,191</b>	<b>(38,206)</b>	<b>(26,231)</b>	<b>177,588</b>

**16. Funds Analysis**

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

**Devon County Council** – Refugee Resettlement Scheme  
**Devon County Council** - Afghan Relocation & Assistance Programme  
**Devon County Council** - Initial Accommodation Hotels



**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**16. Funds Analysis (Continued)**

**Devon County Council** - Refugee Week  
**East Devon District Council** - Initial Accommodation Hotels  
**29th May 1961 Charitable Trust** - Refugees as Medical Professionals  
**National Lottery Community Fund** - Education & Employability  
**Access to Justice Foundation** - Community Justice Fund - Immigration Advice Clinic,  
Drop In and Destitution  
**Anton Jurgens Charitable Trust** - Refugees as Medical Professionals  
**Justice Together Initiative** - Immigration Advice Clinic  
**Devon Community Foundation** - Community Project  
**Garfield Weston Foundation** - Drop In  
**Jamieson Bystock Trust** - Drop In  
**Marsh Charitable Trust** - Refugees as Medical Professionals  
**Norman Family Charitable Trust** - Administration and running costs  
**Sport England** - Sports equipment for asylum seekers at the Initial Accommodation  
Hotels  
**St Edmund and St Mary Major Charity** - Support for asylum seekers accommodated  
in hotels  
**Steel Charitable Trust** - Refugees as Medical Professionals  
**Thomas Wall Charitable Trust** - Refugees as Medical Professionals

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

**AB Charitable Trust**  
**Hilden Charitable Fund**  
**Lloyds Foundation**

**17. Analysis of Net Assets Between Funds**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds £</b>
Tangible fixed assets	-	5,080	<b>5,080</b>
Net current assets	111,470	172,508	<b>283,978</b>
	<u>111,470</u>	<u>177,588</u>	<b><u>289,058</u></b>

**Analysis of Net Assets between Funds – prior year comparative**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds £</b>
Tangible fixed assets	-	6,918	<b>6,918</b>
Net current assets	55,114	147,916	<b>203,030</b>
	<u>55,114</u>	<u>154,834</u>	<b><u>209,948</u></b>

**Refugee Support (Devon) Ltd**  
**Notes to Financial Statements (continued)**  
**Year Ended 31 March 2024**

**18. Comparative Movement of Funds**

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
<b>Restricted Funds</b>					
Devon County Council – Refugee Resettlement	44,520	41,679	(56,025)	-	<b>30,174</b>
Devon County Council – ARAP	-	6,000	(6,000)	-	-
Devon County Council – Initial Accommodation Hotels	-	10,450	(19,204)	8,754	-
Exeter City Council – Initial Accommodation Hotels	-	5,200	(5,200)	-	-
National Lottery Community Fund	1,468	34,585	(28,931)	-	<b>7,122</b>
29th May 1961 Charitable Trust	-	3,000	(1,000)	-	<b>2,000</b>
Access to Justice Foundation - Community Justice Fund	-	14,372	(14,372)	-	-
Access to Justice Foundation	-	42,196	(42,196)	-	-
Jamieson Bystock Trust	-	5,000	(1,407)	-	<b>3,593</b>
Leigh Trust	-	1,500	(1,500)	-	-
Marsh Charitable Trust	-	500	-	-	<b>500</b>
Rotary Club	-	2,500	(2,500)	-	-
Souter Charitable Trust	-	5,000	(5,000)	-	-
Steel Charitable Trust	-	10,000	(3,275)	-	<b>6,725</b>
Thomas Wall Charitable Trust	-	5,000	-	-	<b>5,000</b>
Voluntary Donations	-	440	(440)	-	-
	<b>45,988</b>	<b>187,422</b>	<b>(187,050)</b>	<b>8,754</b>	<b>55,114</b>
<b>Unrestricted Funds</b>					
<b>Designated Funds</b>					
Hilden Charitable Fund for Drop In	-	5,000	(5,000)	-	-
Contingency Reserve	20,000	-	-	-	<b>20,000</b>
<b>General Funds</b>					
Aequitas Search	750	-	(750)	-	-
Arm Trust	-	5,000	(5,000)	-	-
Lloyds Foundation	-	27,250	(2,250)	-	<b>25,000</b>
Paul Lunn-Rockcliffe Trust	3,000	-	(3,000)	-	-
The Harkness Family Foundation	10,000	-	(10,000)	-	-
General	98,663	36,759	(16,834)	(8,754)	<b>109,834</b>
	<b>132,413</b>	<b>74,009</b>	<b>(42,834)</b>	<b>(8,754)</b>	<b>154,834</b>