

REFUGEE SUPPORT (DEVON) LTD

England & Wales · Charity number 1143884

Details

Other names REFUGEE SUPPORT GROUP (DEVON)

Status Registered

Legal form Charitable company

Company number [07731995](#)

Registered 2011-09-21

Register [View on the Charity Commission register](#)

Contact

Address Exeter Community Centre
17 St Davids Hill
Exeter
EX4 3RG

Phone 01392682185

Email info@refugeesupportdevon.org.uk

Website <http://refugeesupportdevon.org.uk/>

Activities

Objects: (1) TO PROVIDE RELIEF FOR REFUGEES AND THEIR DEPENDANTS LIVING (TEMPORARILY OR PERMANENTLY) IN DEVON AND THE SURROUNDING AREA WHO ARE IN CONDITIONS OF HARDSHIP OR DISTRESS.(2) TO PRESERVE AND PROTECT THE PHYSICAL AND MENTAL HEALTH OF REFUGEES AND THEIR DEPENDANTS.(3) TO ADVANCE THE EDUCATION AND TRAINING OF REFUGEES AND THEIR DEPENDANTS IN NEED THEREOF SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM TO SETTLE SUCCESSFULLY INTO A NEW COMMUNITY.(4) TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT ISSUES RELATING TO REFUGEES AND ASYLUM SEEKERS.(5) TO PROVIDE FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATIONS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THOSE PERSONS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES.

Activities: We support refugees and their families to ensure they are given the protection they need, are able to settle successfully in the local community, rebuild their lives in safety and dignity and be treated with respect and understanding. A well-led volunteer team work with 8 staff members to undertake case-work, mentoring for clients, fundraising and awareness raising in the local community.

Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£281,628	£314,721	-	-
2024-03-31	£344,721	£265,611	-	-
2023-03-31	£261,431	£229,884	-	-
2022-03-31	£205,268	£195,626	-	-
2021-03-31	£217,002	£183,444	-	-

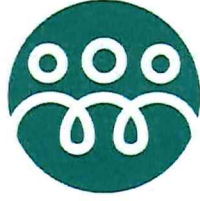
Trustees

Name	Role	Appointed
JENNIFER LONGFORD	Chair	2005-03-09
Alice Louise Murdoch		2025-10-10
Anna Camilleri		2022-01-05
DAVID WILLIAM MEZZETTI		2004-01-09
Elizabeth Jane Smith		2024-12-17
Emma Marshall		2024-02-05
Helen Hartstein Ms		2024-11-26
ROBERT ANDREW MYCOCK		2010-02-10
Ruth Grove-White		2021-01-19
Shehany Warnakulasuriya		2023-01-31

REFUGEE SUPPORT (DEVON) LTD

England & Wales - Charity number 1143884

Accounts



**Refugee Support
Devon**

REFUGEE SUPPORT (DEVON) LTD

Trustees' Report and Financial Statements for the Year Ended 31 March 2025

Registered Charity Number 1143884

Charitable Company Number 7731995

Refugee Support (Devon) Ltd
Report of the Chair
Year Ended 31 March 2025

I am delighted to say that it has been another successful year for Refugee Support Devon. I would like to thank my predecessor, Jenny Longford, who led the Board so diligently over the past 12 years and stepped down as Chair in November 2024. Jenny remains a trustee and continues to provide valuable advice and perspective.

RSD's work is ever more important in an atmosphere of rising hostility to refugees and asylum seekers. The appalling national riots, where mobs have attacked hotels housing asylum seekers, and the increasing hostile rhetoric from a few politicians, make it even more crucial to champion the rights of marginalised people and show that Devon is a welcoming place.

Charities like RSD need to be able to adapt to a fast-changing environment. For example, the fluctuating number of residents in contingency accommodation puts pressure on RSD's limited resources and the very transient nature of the asylum seeking community makes it challenging to support their ongoing needs.

Our core drop-in and immigration services continue to offer much-needed support to an increasing number of people, including a greater move to bringing immigration advice to asylum seekers in the local hotel. Despite a few staff members being on prolonged sick leave, we have continued to offer and develop our services. We would like to thank the staff members and volunteers who have stepped up to ensure the clients receive a high quality service. Our RAMP service continues with collaboration from health providers and we are extremely grateful to Torbay Hospital and the University of Exeter who continue to champion the service.

RSD is committed to ensuring that those we support and work alongside meaningfully participate in informing our operational and strategic decisions. One of our staff members and two of our trustees have lived experience of the asylum and migration system and one of them is developing a strategy to give more of our clients a chance to influence our work.

Sadly, we are saying farewell to our Manager, Rupert Blomfield, who after a period of sickness, is stepping down. In his four years with us, Rupert has led the charity through a period of much change, bringing his incredible knowledge, experience and compassion to the role. We wish him well in his future endeavours.

I am delighted to announce the appointment of Susanna Revolti as RSD's new CEO for the next financial year. Susanna was previously CEO of Borderlands in Bristol, a charity offering similar services to RSD and we are very excited to see how her role develops.

As for our trustees, we were pleased to welcome Elizabeth Smith, Jury Arevalo (manager of a contingency hotel in Bristol) and Shaun Gillanders as our treasurer. My thanks go to Michelle Lambourne, who stepped down as treasurer, for all her fantastic work.

Finally, a massive thank you to all the wonderful staff, volunteers, trustees, donors and supporters who help make such a difference to people's lives. Your dedication, compassion and enthusiasm are truly remarkable.

Helen Hartstein, Chair, Board of Trustees



Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2025

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Ensure effective support for refugees arriving under the Vulnerable Persons Resettlement Scheme.
2. To provide a wide range of services within our areas of expertise for refugees and migrants who are vulnerable but without refugee status in Devon.
3. To raise sufficient funds to fulfil our mission and support the mission by fostering a positive culture of sympathy and acceptance of refugees in Devon.
4. To build on progress in operational management to ensure high quality support for refugees and migrants who are vulnerable but without refugee status.
5. To ensure governance provides effective oversight and clear strategic direction.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

Achievement and performance

Initial Accommodation hotels

We continued our support of around 300 asylum seekers in a local hotel in a relatively remote location. RSD plays a pivotal role in supporting the residents of the hotel. We've worked in close partnership with local authorities (both Devon County Council and East Devon District Council fund RSD to provide essential support services), the company contracted to run the hotel, schools, health services and with our friends in other voluntary and faith-based organisations. We even managed to secure legal advice for most of the hotel residents in September, which was a huge achievement in what is a legal aid advice desert in the region.

Drop-in Service

Demand for our drop-in services keeps soaring, partly because the hotel residents also need casework support. We helped 229 clients - 112 were asylum seekers, 82 were either refugees or had a refugee background, eight were UK citizens, and 27 had complicated immigration status. We had almost 1000 visits/enquiries from them.

Immigration Advice Clinic

As an organisation accredited by the Immigration Advice Authority (IAA) at Levels 1 and 2, we supported 39 individuals in the reporting year. We now have considerable expertise in working with clients with various needs around their leave to remain status. These include indefinite leave to remain, leave to remain as parents and spouses, as well as naturalisation applications for adults, and registrations for children as British citizens. The scarcity of legal aid for immigration advice in South West England, plus the distorted and confused debates on our immigration system, make our services – although limited – ever more crucial.

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2025

Destitution Project

We helped 56 people, who made a total of 148 claims, and we gave them just under £2600. This project is funded by individual donors, who make regular or one-off donations, people who fundraise on our behalf, and faith and community-based organisations. Without them we simply wouldn't have the funds to support people who face destitution.

Resettlement Schemes

Although we were managing only nine UKRS| families during this period, we had around 441 visits from them and from previous families under this scheme. Only two families will remain in this scheme from 2025-26. We're also supporting one family of seven members under the ACRS (Afghan Citizens Resettlement Scheme) and they made 108 visits between them during this period. Most of the families are well-integrated in their communities.

Education for Integration

The ESOL team have continued to support RSD clients throughout the year and have adapted to the changing environment, especially with the demand from residents at the IA hotel. 29 volunteers supported at least 105 students to help improve their language skills. Classes this year have included IELTS, Book Club, Conversation Club, one-to-one tuition and small group sessions.

RAMP

Our RAMP project supports refugees with a healthcare background to requalify to work in the UK. We had 21 clients over the year in the health sector who engaged with our RAMP services as they sought training and work opportunities in their fields.

The main support we provide is helping clients to pass the specialist Occupational English Test (OET), before they can take their professional exams. Once they have passed their OET, we assign each client with a volunteer mentor who is either a practising or a retired medical doctor.

Allotment

Our community garden is a hive of activity during the planting and growing season and Mark, our volunteer, and others work hard to attract more people to make use of the beautiful and tranquil space. Our small polytunnel was destroyed in Storm Bert, but Swan Mountain Trust gave us a generous grant of just over £3K for a bigger polytunnel and other equipment.

Events

We showed two thoughtful films and a dance show followed by panel discussions in partnership with Exeter Phoenix during the Refugee Week. There was also a timely symposium on legal aid for immigration advice at Exeter University and we took part in the panel discussions. We also launched the Exeter Multicultural Choir in partnership with Devon County Council and Devon Community Foundation. The choir is a weekly get-together of speakers of other languages. The majority of our other events were for the hotel residents. Events included yoga, swimming classes for women, acupuncture, quilt-making, the Scouts Club and football tournaments among many other activities.

Volunteers

A total of 72 people (84 in 2023-24) enquired to be volunteers during the course of the year. We had approximately 80 volunteers in this reporting year.

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2025

Financial Review

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising in the current economic climate, which makes it vital for us to work hard to secure our long term future. With a business plan and operating plan in place RSD regularly reviews its projects and goals, and seeks appropriate sources of funds.

This year, our income was £281,628 (2024: £344,721). Our expenditure was £263,224 (2024: £265,611) resulting in net income for the year of £18,404 (2024: £79,110). The net income was approximately £60,000 less than in the previous financial year as RSD's income is always dependent on fluctuating success in applying for grants in a competitive arena. We have nevertheless met our expenditure requirements for the year. We are carrying forward total fund balances of £307,462 (2024: £289,058) of which £90,392 (2024: £111,470) is restricted funds, £128,731 is designated funds (2024: £127,301) and £88,339 (2024: £50,287) is unrestricted funds. These reserves provide the base to plan our service delivery from 2025 onwards, to meet the anticipated increase in demand as refugee numbers grow in Devon.

Reserves Policy

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have designated an amount of £128,731 as the minimum reserves required to maintain core staff and services for 6 months in the event of a sudden reduction in funding, and to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £88,339. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs.
- The need for funds to cover closure costs.

The level of reserves is reviewed regularly by the Trustees in line with guidance issued by the Charity Commission.

Future Plans

- Encourage more involvement in the governance of RSD by those with lived experience of the UK immigration system through the creation of an advisory panel.
- Continue responding to the changing needs of clients.
- Develop and strengthen our monitoring and evaluation systems to better capture our work and impact.
- Secure RSD's financial future, particularly through an increased focus on improving our approach to individual giving.

Structure, Governance and Management

Refugee Support Devon is a company limited by guarantee and a registered charity. The company was formed under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 11 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election.

Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the
purposes of section 415 Companies Act 2006)
Year Ended 31 March 2025

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the charitable company and to ensure prudence and proper governance of the organisation.

Charity Information

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

Trustees who served during the year:

Helen Hartstein	Chair (from November 2024)
Jennifer Longford	Chair (until November 2024)
David Mezzetti	Secretary
Shaun Gillanders	Treasurer (from September 2024)
Michelle Lambourne	Treasurer (until September 2024)
Anna Camilleri	Communications
Bob Mycock	
Ruth Grove-White	
Emma Marshall	
Shehany Warnakulasuriya	
Jury Arevalo (from April 2024)	
Elizabeth Smith (from September 2024)	

Staffing

Rupert Blomfield	Manager
Annette Hughes	Finance Manager
Amelia Jepson	Administrative Assistant (April to October 2024)
Anne Conway	RAMP Co-ordinator
Denise Parker	Education Co-ordinator (until June 2024)
Eddie Rudolph	Administrative Assistant (October 2024 to April 2025)
Ella Marsh	Outreach Co-ordinator (until July 2024)
Kiven Emmanuel	Casework Co-ordinator
Natasha Pavey	Administration and Communications Assistant (from March 2025)
Rebecca Michel	Education for Integration Co-ordinator (from May 2024)
Souad Fadel	Resettlement Co-ordinator
Trupti Desai	Administrator
Valentina Todino	Drop-in Co-ordinator

Bankers

Royal Bank of Scotland
The Cooperative Bank
Charity Bank

Independent Examiner

Tim Lannin FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter EX2 7XE

Refugee Support (Devon) Ltd Statement of Financial Activities Year Ended 31 March 2025

The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement Of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 20.11.25.

Name: DAVID MEZZETTI
Position: CO-SECRETARY
Date: 20.11.25



Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2025

Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

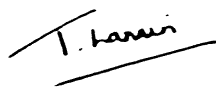
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tim Lannin FCA
Francis Clark LLP,
Chartered Accountants
Centenary House,
Peninsula Park
Rydon Lane,
Exeter,
EX2 7XE

Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2025 £	Total year ended 31 March 2024 £
Income					
Donations and legacies	2	53,421	3,947	57,368	65,224
Investments		2,867	-	2,867	2,344
Other income	4	80	-	80	938
Charitable activities	5	30,000	191,313	221,313	275,815
Total Income		86,368	195,260	281,628	344,721
Expenditure					
Charitable activities	6,7	48,316	214,908	263,224	265,611
Total Expenditure		48,316	214,908	263,224	265,611
Net income/(expenditure)		38,052	(19,648)	18,404	79,110
Transfer between funds		1,430	(1,430)	-	-
Net movement in funds		39,482	(21,078)	18,404	79,110
Reconciliation of Funds:					
Total funds brought forward		177,588	111,470	289,058	209,948
Total Funds carried forward		217,070	90,392	307,462	289,058

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Refugee Support (Devon) Ltd
Balance sheet
Year Ended 31 March 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible fixed assets	10		4,622		5,080
Current assets					
Cash at bank and in hand		289,161		250,007	
Debtors	11	<u>14,973</u>		<u>36,423</u>	
Total Current Assets			304,134		286,430
Liabilities					
Creditors falling due within one year	12		(1,294)		(2,452)
Net current assets			302,840		283,978
Net assets			<u>307,462</u>		<u>289,058</u>
The funds of the Charity					
Restricted funds	14		90,392		111,470
Designated funds	14		128,731		127,301
Unrestricted funds	14		<u>88,339</u>		<u>50,287</u>
Total Charity Funds	13		<u>307,462</u>		<u>289,058</u>

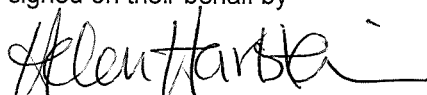
For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the Board of Trustees on 2025 and were signed on their behalf by


Helen Hartstein, Chair


Jennifer Longford, Acting Treasurer & Trustee

Date 20/11/2025

Date 19/11/2025

Company Number: 7731995

Refugee Support (Devon) Ltd

Notes to the Financial Statements

Year Ended 31 March 2025

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

c) Donations and other income

Donations and other income are credited in the year in which they are receivable.

d) Grants receivable

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

e) Charitable expenditure

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company's objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

f) Cost apportionment

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	- actual costs
Establishment costs	- pro-rata to the number of staff engaged on each activity
Other overhead costs	- pro-rata to the number of staff engaged on each activity

g) Transfers

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

h) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment - straight line over 4 years

i) Taxation

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings.

j) Financial instruments

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

2. Donations and Legacies	2025	2024
	£	£
Donations	51,686	59,853
Gift Aid	5,682	5,771
	<u>57,368</u>	<u>65,624</u>

The income from donations and legacies was £57,368 (2024: £65,624) of which £51,686 (2024: £59,853) was unrestricted and £5,682 (2024: £5,771) was restricted.

3. Investment income	2025	2024
	£	£
Bank interest	2,867	2,344
	<u>2,867</u>	<u>2,344</u>

All investment income was unrestricted.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

4. Other Income	2025	2024
	£	£
Other Income	80	938

The other income was £80 (2024: £938), of which £80 was unrestricted (2024: £98) and £840 was restricted (2024: £840)

5. Charitable Activities	2025	2024
	£	£
Grants	221,313	275,815
	221,313	275,815

The income from charitable activities was £221,313 (2024: £275,815) of which £30,000 (2024: £25,500) was unrestricted and £191,313 (2024: £250,315) was restricted.

6. Charitable Expenditure	2025	2024
	£	£
Drop In (running costs & drop in)	68,767	45,129
Women's Network (Women's activities)	-	-
Destitution	6,121	6,832
Events & Community Engagement	2,615	3,608
Education & Employability	44,936	49,582
Allotment	1,496	69
Refugee Resettlement (was Syria Resettlement)	30,082	34,804
Immigration Advice Clinic	22,990	24,984
Initial Accommodation Hotels	86,217	100,603
	263,224	265,611

Included in charitable activities expenditure of £263,224 (2024: £265,611) is £48,316 (2024: £38,206) unrestricted expenditure and £214,908 (2024: £227,405) of restricted expenditure.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

7. Analysis of Charitable Expenditure	2025	2024
	£	£
Wages	178,744	189,091
Recruitment	950	20
Rent	20,530	20,268
Insurance	1,278	1,132
Sundry expenses	-	316
Telephone	2,315	1,617
Stationery (including newsletters)	182	754
Postage	19	37
Printing & photocopier	525	1,383
Miscellaneous	1,332	2,510
Depreciation of office equipment	2,723	3,062
ICT	9,307	9,636
Professional fees	1,560	2,000
Volunteer Expenses	1,217	685
Room Hire	419	754
Emergency Fund	2,932	6,009
Client Expenses	29,004	13,185
Family Start Up	-	2,494
Travel	1,391	2,607
Training	483	6
Interpreting costs	2,715	965
Events	1,185	2,378
Subscriptions/membership	1,093	1,382
Accountancy & Independent Examination	3,320	3,320
	263,224	265,611

8. Analysis of staff costs	2025	2024
	£	£
Gross salaries	147,813	158,252
National Insurance	26,933	27,216
Pension costs	3,998	3,623
	178,744	189,091

There were no employees in receipt of emoluments exceeding £60,000.

The charity Trustees were not paid nor received any other benefits from employment with the charity (2024: £nil). They were reimbursed expenses of £nil (2024: £nil). No charity Trustee received payment for professional or other services supplied to the charity (2024: £1,000).

The average number of employees during the year was 11 (2024: 11).

There were no other related party transactions during the year ended 31 March 2025.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

The Key Management Personnel of the charity are considered to be the Trustees and the Manager.
The Key Management Personnel remuneration was £34,470 (2024: £33,285).

9. Net income/(expenditure) for the year **2025**
£ **2024**
£

This is stated after charging:

Depreciation	2,723	3,062
Independent Examination	1,320	1,320

10. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11. Fixed Assets - tangible

	Office equipment £	Total £
Cost		
At 1 April 2024	22,513	22,513
Additions	2,265	2,265
At 31 March 2025	24,778	24,778

Depreciation		
At 1 April 2024	17,433	17,433
Charge for the year	2,723	2,723
At 31 March 2025	20,156	20,156

Net book value

At 31 March 2025	4,622	4,622
At 31 March 2024	5,080	5,080

12. Debtors **2025**
£ **2024**
£

Other debtors	7,346	28,486
Prepayments	7,627	7,937
	14,973	36,423

13. Creditors: amounts falling due within one year:

	2025 £	2024 £
Trade creditors	4	4
Accruals	1,290	1,648
Deferred Income	-	800
	1,294	2,452

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

14. Reserves

At 1 April 2024	£ 289,058
Net income for the year	18,404
At 31 March 2025	307,462

15. Movement of Funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
Restricted Funds					
Devon County Council – Refugee Resettlement	30,950	37,721	(21,082)	-	47,589
Devon County Council – ACRS Help Desk	-	18,000	(18,000)	-	-
Devon County Council – Initial Accommodation Hotels	-	47,200	(47,200)	-	-
Devon County Council – Refugee Week	-	800	(800)	-	-
Devon County Council – Drop In Devon County Council - Allotment	-	15,000	(15,000)	-	-
East Devon District Council – Initial Accommodation Hotels	12,500	-	(12,500)	(1,430)	-
National Lottery Community Fund	7,750	18,200	(25,950)	-	-
David Gibbons Charity Trust	-	1,000	-	-	1,000
Justice Together Initiative	22,506	9,793	(32,299)	-	-
Jamieson Bystock Trust	-	4,000	-	-	4,000
Anton Jurgens Charitable Trust	3,000	-	(3,000)	-	-
Marsh Charitable Trust	600	-	(600)	-	-
Devon Community Foundation	25,000	-	(25,000)	-	-
Devon Community Foundation	-	15,000	-	-	15,000
Swan Mountain Charitable Trust	-	3,100	(1,426)	-	1,674
Garfield Weston Foundation	8,464	20,000	(8,464)	-	20,000
Norman Family Charitable Trust	700	-	(700)	-	-
St Edmund and St Mary Major Charity	-	500	(500)	-	-
Watershed Arts	-	800	(800)	-	-
PDREC	-	250	-	-	250
University of Exeter Student Guild	-	632	-	-	632
D&C Eid	-	500	(500)	-	-
Rediscover Church	-	264	(264)	-	-
Sacred Heart	-	1,000	(753)	-	247
	111,470	195,260	(214,908)	(1,430)	90,392

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

Unrestricted Funds

Designated Funds

Lloyds Foundation	-	25,000	(25,000)	-	-
Contingency Reserve	127,301	-	-	1,430	128,731

General Funds

Devon Community Foundation	-	5,000	(5,000)	-	-
Lloyds Foundation	500	-	(500)	-	-
General	49,787	53,421	(17,816)	-	85,392
Other Income	-	2,947	-	-	2,947

	177,588	86,368	(48,316)	1,430	217,070
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16. Funds Analysis

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

Devon County Council – Refugee Resettlement Scheme
Devon County Council – Afghan Help Desk
Devon County Council – Initial Accommodation Hotels
Devon County Council – Refugee Week
Devon County Council – Drop In
Devon County Council – Allotment
East Devon District Council – Initial Accommodation Hotel
D&C Eid – Initial Accommodation Hotels
National Lottery Community Fund – Education & Employability
Anton Jurgens Charitable Trust – Education & Employability: Refugees as Medical Professionals
Justice Together Initiative – Immigration Advice Clinic
David Gibbons Charitable Trust - Destitution
Devon Community Foundation – Initial Accommodation Hotels
Devon Community Foundation – Food Fuel and More
Garfield Weston Foundation – Drop In
Jamieson Bystock Trust – Drop In
Marsh Charitable Trust – Education & Employability: Refugees as Medical Professionals
Norman Family Charitable Trust – administration and running costs
PDREC – Events and community engagement
Rediscover Church – Initial Accommodation Hotels
Sacred Heart Church – Initial Accommodation Hotels
St Edmund and St Mary Major Charity – support for asylum seekers accommodated in hotels
Swan Mountain Charitable Trust – Allotment
University of Exeter Student Guild – Initial Accommodation Hotels
Watershed Arts – Refugee Week

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

Devon Community Foundation
Lloyds Foundation

17. Analysis of Net Assets between Funds

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	4,622	4,622
Net current assets	90,392	212,448	302,840
	<u>90,392</u>	<u>217,070</u>	<u>307,462</u>

17. Analysis of Net Assets between Funds – prior year comparative

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	5,080	5,080
Net current assets	111,470	172,508	283,978
	<u>111,470</u>	<u>177,588</u>	<u>289,058</u>

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2025

18. Comparative Movement of Funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Restricted Funds					
Devon County Council – Refugee Resettlement	30,174	28,080	(27,304)	-	30,950
Devon County Council – ARAP	-	7,500	(7,500)	-	-
Devon County Council – Initial Accommodation Hotels	-	44,000	(70,231)	26,231	-
Devon County Council – Refugee Week	-	1,000	(1,000)	-	-
East Devon District Council – Initial Accommodation Hotels	-	30,000	(17,500)	-	12,500
National Lottery Community Fund	7,122	35,985	(35,357)	-	7,750
29 th May 1961 Charitable Trust	2,000	-	(2,000)	-	-
Access to Justice Foundation – Community Justice Fund	-	15,000	(15,000)	-	-
Justice Together Initiative	-	32,200	(9,694)	-	22,506
Jamieson Bystock Trust	3,593	-	(3,593)	-	-
Anton Jurgens Charitable Trust	-	3,000	-	-	3,000
Marsh Charitable Trust	500	600	(500)	-	600
Devon Community Foundation	-	25,000	-	-	25,000
Sport England	-	6,450	(6,450)	-	-
Steel Charitable Trust	6,725	-	(6,725)	-	-
Thomas Wall Charitable Trust	5,000	-	(5,000)	-	-
Garfield Weston Foundation	-	20,000	(11,536)	-	8,464
Norman Family Charitable Trust	-	1,000	(300)	-	700
St Edmund and St Mary Major Charity	-	500	(500)	-	-
Voluntary Donations	-	7,215	(7,215)	-	-
	55,114	257,530	(227,405)	26,231	111,470
Unrestricted Funds					
Designated Funds					
Hilden Charitable Fund for Drop In	-	5,000	(5,000)	-	-
Contingency Reserve	20,000	-	-	107,301	127,301
General Funds					
AB Charitable Trust	-	20,000	(8,206)	(11,794)	-
Lloyds Foundation	25,000	500	(25,000)	-	500
General	109,834	61,691	-	(121,738)	49,787
	154,834	87,191	(38,206)	(26,231)	177,588

REFUGEE SUPPORT (DEVON) LTD

England & Wales - Charity number 1143884

Accounts

Refugee Support (Devon) Ltd

Trustees' Report and Financial Statements for the Year Ended 31 March 2024

Registered Charity Number 1143884

Charitable Company Number 07731995

Refugee Support (Devon) Ltd
Report of the Chair
Year Ended 31 March 2024

Last year I ended my report saying that “fast-moving events are likely to continue for the foreseeable future” and indeed they have.

Emergency hotels for asylum seekers have opened and closed in various locations. Manager Rupert Blomfield has led the way in successfully overseeing these unpredictable changes with great agility, justly earning the confidence of local authorities. Our thanks also go to Outreach Co-ordinator, Jury Arevalo, who played a key role in developing protocols for this new area of work until she left us in September to become Assistant Manager in a large asylum hotel in Bristol. Our resourceful Resettlement Co-ordinator, Souad Fadel, has been able to carry on in Jury’s footsteps with the support of Ella Marsh whom we were pleased to welcome to our team in November.

RSD’s drop-in and immigration advice services have continued to grow under the able leadership of Kiven Emmanuel, who joined the team in May following Neli Montes de Oca’s departure. During the six years Neli was with us, she was instrumental in developing our immigration advice service to OISC Level 2 with the support of volunteers Tony Griffin and Alex Goodman who continue this important work together with Kiven.

The resettlement programme (UKRS) continues on a reduced basis, now that most of the families have left the scheme after five years of support. Two new families arrived in Devon under this scheme during the year.

Our education and employability project has continued to evolve, and we are thankful to Jen Schoen for steering our English language provision through new developments. Jen left the UK at the end of March, but continues to keep in touch with us. The Refugees as Medical Professionals (RAMP) programme under Denise Parker’s direction has enabled several professionals to gain the specific English qualifications they need to continue their careers in this country. Anne Conway, herself a medical professional, joined the team in November to develop pathways for these professionals to undertake the clinical aspects of their training.

In March we were sad to say goodbye to Nick Floyd, who for over six years had underpinned the charity’s administrative work, including producing a regular newsletter and assisting us with fundraising initiatives.

As for our trustees, we were devastated to lose Kev Hunter, who died from cancer in May. We were pleased to welcome Michelle Lambourne as our new Treasurer also in May. Our thanks go to John Green and Edie Fassnidge, who stepped down in August and March respectively. Since then we’ve been fortunate to welcome Emma Marshall, an ex-staff member, who joined the board as our fundraising trustee.

Finally, my heartfelt thanks go to our amazing volunteers, our many supporters and donors without whom we would not be able to carry on with our crucial work.

Jenny Longford (Chair)

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2024

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Ensure effective support for refugees arriving under the Vulnerable Persons Resettlement Scheme
2. To provide a wide range of services within our areas of expertise for refugees and migrants who are vulnerable but without refugee status in Devon.
3. To raise sufficient funds to fulfil our mission and support the mission by fostering a positive culture of sympathy and acceptance of refugees in Devon.
4. To build on progress in operational management to ensure high quality support for refugees and migrants who are vulnerable but without refugee status.
5. To ensure governance provides effective oversight and clear strategic direction.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

Achievement and performance

Initial Accommodation hotels

We continued our support of around 395 asylum seekers in 2 local hotels One that housed 70 was closed in September. This ongoing work in a remote location remains a challenge but is also immensely rewarding for staff and volunteers who support the residents. Local authority partnership and funding allowed us to employ another part-time outreach coordinator to support and advise the vulnerable residents

Drop-in Service

Demand for our drop-in services keeps soaring, partly because the hotel residents also need casework support. We helped 205 clients, up almost by a third compared to last year's visitors. 119 of the visitors were asylum seekers, 54 were either refugees or had a refugee background, eight were British citizens and 24 had complicated immigration status.

Immigration Advice Clinic

We dealt with 194 enquiries/visits during this period from a total of 56 clients. As an OISC Levels 1 and 2 accredited organisation, we continued to support clients with various needs around their leave to remain status, including applications for indefinite leave to remain, spouse visas, leave to remain as parents, naturalisation applications for adults, as well as registrations for children as British citizens. We also applied for fee waivers for those struggling to pay home office application fees. Our support, although limited, is ever more essential where debates around immigration are increasingly hostile.

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006) (continued)

Year Ended 31 March 2024

Destitution Project

We supported 52 individuals during the course of the year. This is a big jump from the 27 people we helped in the previous year. It perhaps reflects the nation-wide crisis of destitution among asylum seekers, and Devon was no exception. The 52 people made a total of 186 claims between them and we issued almost £5,700 in emergency funds. We also made 26 referrals to the Food Bank and other crisis services.

Resettlement Schemes

Two new families arrived in the reporting period. 24 families have left the Vulnerable Persons Resettlement Scheme (now renamed UKRS) upon securing indefinite leave to remain in the UK. We have ten families left in the scheme now. All the families are well integrated in their communities.

Education, Employability and RAMP

The ESOL team have continued to support RSD clients throughout the year and have adapted to the changing environment, especially with the demand from residents at the two IA hotels. 25 volunteers supported at least 119 students to help improve their language skills. Classes this year have included IELTS, Grammar, Book Club, Conversation Club, one-to-one tuition and small group sessions. Our RAMP (Refugees as Medical Professionals) project is progressing at a brisk pace, with seven of our clients passing OET or IELTS English language proficiency in the reporting period.

Allotment

Our allotment was a hub of activity with more clients and volunteers now helping out. We had a couple of barbecues for our clients which were well attended and enjoyed by all. We also used produce from the garden for the Shared Meal event which was run by our clients in November.

Events

Our main event this year was the Refugee Week event at Exeter Quay. Over 250 residents from the two asylum hotels as well as many supporters attended this vibrant event on a gloriously sunny day. The music, dance, and information stalls gave out a strong message of welcome from the city of Exeter to refugees and asylum seekers in our communities. We also organised a Shared Meal Fundraiser which was curated and managed by six asylum seekers. They fed forty hungry diners and it was a joyous occasion. We plan to run further events like this in the future.

Volunteers

A total of 84 people enquired to be volunteers during the course of the year. We ran a volunteer training session every month for ESOL/RAMP volunteers. We had approximately 85 volunteers in this reporting year.

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006) (continued)

Year Ended 31 March 2024

Financial Review

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising in the current economic climate, which makes it vital for us to work hard to secure our long term future. With a business plan and operating plan in place RSD regularly reviews its projects and goals, and seeks appropriate sources of funds.

This year, our income was £344,721 (2023: £261,431). Our expenditure was £265,611 (2023: £229,884) resulting in net income for the year of £79,110 (2023: £31,547). We are carrying forward total fund balances of £289,058 (2023: £209,948) of which £111,470 (2023: £55,114) is restricted funds, £127,301 is designated funds (2023: £20,000) and £50,287 (2023: £134,834) is unrestricted funds. These reserves provide the base to plan our service delivery from 2023-24 onwards, to meet the anticipated increase in demand as refugee numbers grow in Devon.

Reserves Policy

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have designated an amount of £127,301 as the minimum reserves required to maintain core staff and services for 6 months in the event of a sudden reduction in funding, and to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £50,287. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs
- The need for funds to cover closure costs.

The level of reserves is reviewed regularly by the Trustees in line with guidance issued by the Charity Commission.

Future Plans

- Encourage more involvement in the governance of RSD by those with lived experience of the UK immigration System.
- Continue responding to the changing needs of users.
- Secure RSD's financial future.

Structure, Governance and Management

Refugee Support Devon is a company limited by guarantee and a registered charity. The company was formed under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 9 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election. Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the group and to ensure prudence and proper governance of the organisation.

Refugee Support (Devon) Ltd
Trustees' report (incorporating the Directors' Report for the purposes of section 415
Companies Act 2006) (continued)
Year Ended 31 March 2024

Charity Information

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

Trustees who served during the year:

Jennifer Longford (Chair)
David Mezzetti (Secretary)
Michelle Lambourne (Treasurer from May 2023)
Anna Camilleri
Bob Mycock
Edie Fassnidge
Emma Marshall (from February 2024)
John Green (until August 2023)
Kev Hunter (until May 2023)
Ruth Grove-White
Shehany Warnakulasuriya

Staffing

Manager (28 hrs) – Rupert Blomfield
Financial Manager (7 hrs) - Annette Hughes
Casework Coordinator (25 hrs) – Nelida Montes de Oca (Until April 2023)
Casework Coordinator (21 – 17.5 hrs) – Kiven Emmanuel (From May 2023)
Drop-in Coordinator (23 – 19.5 hrs) – Valentina Todino
Outreach Coordinator (35 hrs) – Jury Arevalo (Until September 2023)
Outreach Coordinator (21 hrs) – Ella Marsh (From October 2023)
Education and Employability Coordinator (17 – 7 hrs) – Denise Parker
RAMP Coordinator (14 hrs) – Anne Conway (From October 2023)
ESOL Volunteer Organiser (7 – 10 hrs) – Jennifer Schoen
Resettlement Coordinator (35 hrs) – Souad Fadel
Administrator (21 hrs) – Trupti Desai
Administrative Assistant (19 hrs) – Nick Floyd (Until March 2024)

Bankers

Royal Bank of Scotland
The Cooperative Bank
Charity Bank

Independent Examiner

Tim Lannin FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

Refugee Support (Devon) Ltd
Trustees' report (incorporating the Directors' Report for the purposes of section 415
Companies Act 2006) (continued)
Year Ended 31 March 2024

The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 2024

Name:

Position:

Date:

**Refugee Support (Devon) Ltd
Independent Examiner's Report
Year Ended 31 March 2024**

Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tim Lannin FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2024 £	Total year ended 31 March 2023 £
Income					
Donations and legacies	2	59,249	6,375	65,624	39,050
Investments	3	2,344	-	2,344	649
Other income	4	98	840	938	-
Charitable activities	5	25,500	250,315	275,815	221,732
Total Income		87,191	257,530	344,721	261,431
Expenditure					
Charitable activities	6,7	38,206	227,405	265,611	229,884
Total Expenditure		38,206	227,405	265,611	229,884
Net income/(expenditure)		48,985	30,125	79,110	31,547
Transfer between funds		(26,231)	26,231	-	-
Net movement in funds		22,754	56,356	79,110	31,547
Reconciliation of Funds:					
Total funds brought forward		154,834	55,114	209,948	178,401
Total Funds carried forward		177,588	111,470	289,058	209,948

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Refugee Support (Devon) Ltd
Balance Sheet
Year Ended 31 March 2024

		2024		2023	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	11		5,080		6,918
Current assets					
Cash at bank and in hand		250,007		181,975	
Debtors	12	<u>36,423</u>		<u>22,259</u>	
Total Current Assets			286,430		204,234
Liabilities					
Creditors falling due within one year	13		(2,452)		(1,204)
Net current assets			283,978		203,030
Net assets			<u>289,058</u>		<u>209,948</u>
 The funds of the Charity					
Restricted funds	15		111,470		55,114
Designated funds	15		127,301		20,000
Unrestricted funds	15		50,287		134,834
Total Charity Funds	14		<u>289,058</u>		<u>209,948</u>

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the Board of Trustees on
and were signed on their behalf by

2024

Jenny Longford, Chair

David Mezzetti, Secretary and Trustee

Date

Date

Charitable Company Number 07731995

Refugee Support (Devon) Ltd
Notes to Financial Statements
Year Ended 31 March 2024

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

c) Donations and other income

Donations and other income are credited in the year in which they are receivable.

d) Grants receivable

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

e) Charitable expenditure

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company's objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

f) Cost apportionment

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	Actual costs
Establishment costs	Pro-rata to the number of staff engaged on each activity
Other overhead costs	Pro-rata to the number of staff engaged on each activity

g) Transfers

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

h) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment Straight line over 4 years

i) Taxation

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings

j) Financial instruments

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

2. Donations and Legacies

	2024	2023
	£	£
Donations	59,853	35,972
Gift Aid	5,771	3,078
	<u>65,624</u>	<u>39,050</u>

The income from donations and legacies was £65,624 (2023: £39,050) of which £59,249 was unrestricted (2023: £36,110) and £6,375 restricted (2023: £2,940).

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

3. Investment Income

	2024	2023
	£	£
Bank interest	<u>2,344</u>	<u>649</u>
	<u>2,344</u>	<u>649</u>

All investment income is unrestricted.

4. Other Income

	2024	2023
	£	£
Other income	<u>938</u>	<u>-</u>
	<u>938</u>	<u>-</u>

The other income was £938 (2023: £nil) of which £98 was unrestricted (2023: £nil) and £840 restricted (2023: £nil).

5. Charitable Activities

	2024	2023
	£	£
Grants	<u>275,815</u>	<u>221,732</u>
	<u>275,815</u>	<u>221,732</u>

Income from charitable activities was £275,815 (2023: £221,732), of which £25,500 (2023: £37,250) was unrestricted and £250,315 (2023: £184,482) was restricted.

6. Charitable Activities

	2024	2023
	£	£
Drop In (running costs & drop in)	45,129	57,740
Women's Network (Women's activities)	-	1,026
Destitution	6,832	8,323
Events & Community Engagement	3,608	2,367
Education & Employability	49,582	38,206
Allotment	69	1,245
Refugee Resettlement (Was Syria Resettlement)	34,804	62,025
Immigration Advice Clinic	24,984	34,107
Initial Accommodation Hotels	<u>100,603</u>	<u>24,845</u>
	<u>265,611</u>	<u>229,884</u>

Included in charitable activities expenditure of £265,611 (2023: £229,884) is £38,206 (2023: £42,834) unrestricted expenditure and £227,405 (2023: £187,050) of restricted expenditure.

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

7. Analysis of Charitable Expenditure

	2024	2023
	£	£
Wages	189,091	164,422
Recruitment	20	-
Rent	20,268	15,547
Insurance	1,132	1,083
Office sundries	316	1,604
Telephone	1,617	1,058
Stationery (including newsletters)	754	149
Postage	37	39
Books/publications	-	210
Printing & photocopier	1,383	1,502
Miscellaneous	2,510	373
Depreciation of office equipment	3,062	2,685
ICT	9,636	11,898
Professional fees	2,000	1,960
Volunteer Expenses	685	1,083
Volunteer Training	-	20
Room Hire	754	1,667
Emergency Fund	6,009	6,653
Client Expenses	13,185	4,268
Family Start Up	2,494	1,529
Travel	2,607	255
Training	6	1,067
Interpreting costs	965	5,824
Events	2,378	1,119
Subscriptions/membership	1,382	549
Accountancy & Independent Examination	3,320	3,320
	<u>265,611</u>	<u>229,884</u>

8. Analysis of Staff Costs

	2024	2023
	£	£
Gross Salaries	158,252	134,739
National Insurance	27,216	26,896
Pension Costs	3,623	2,787
	<u>189,091</u>	<u>164,422</u>

There were no employees in receipt of emoluments exceeding £60,000.

The charity trustees were not paid or received any benefits from employment with the charity (2023: £nil). They were reimbursed expenses of £nil (2023: £40) in respect to travel. One charity trustee received payment of £1,000 for professional or other services supplied to the charity (2023: £nil).

The average number of employees during the year was 11 (2023: 9).

There were no other related party transactions during the year ended 31 March 2024.

The Key Management Personnel of the charity are considered to be the Trustees and the Manager.

The Key Management Personnel remuneration was £33,285 (2023: £22,201).

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

9. Net Income/(Expenditure) For The Year

	2024	2023
	£	£
This is stated after charging:		
Depreciation	3,062	2,685
Independent Examination	1,320	1,240
	<u>4,382</u>	<u>3,925</u>

10. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Tangible Fixed assets

	Office Equipment £	Total £
Cost		
At 1st April 2023	21,289	21,289
Additions	1,224	1,224
At 31 March 2024	<u>22,513</u>	<u>22,513</u>
Depreciation		
At 1st April 2023	14,371	14,371
Charge for the year	3,062	3,062
At 31 March 2024	<u>17,433</u>	<u>17,433</u>
Net Book Value		
At 31 March 2024	5,080	5,080
At 31 March 2023	6,918	6,918

12. Debtors

	2024	2023
	£	£
Other debtors	28,486	15,889
Prepayments	7,937	6,370
	<u>36,423</u>	<u>22,259</u>

13. Creditors: Amounts falling due within one year:

	2024	2023
	£	£
Trade Creditors	4	4
Accruals	1,648	1,200
Deferred Income	800	-
	<u>2,452</u>	<u>1,204</u>

14. Reserves

	£
At 1 April 2023	209,948
Net income for the year	79,110
At 31 March 2024	<u>289,058</u>

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

15. Movement of Funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Restricted Funds					
Devon County Council - Refugee Resettlement	30,174	28,080	(27,304)	-	30,950
Devon County Council - ARAP	-	7,500	(7,500)	-	-
Devon County Council - Initial Accommodation Hotels	-	44,000	(70,231)	26,231	-
Devon County Council - Refugee Week	-	1,000	(1,000)	-	-
East Devon District Council - Initial Accommodation Hotels	-	30,000	(17,500)	-	12,500
National Lottery Community Fund	7,122	35,985	(35,357)	-	7,750
29th May 1961 Charitable Trust	2,000	-	(2,000)	-	-
Access to Justice Foundation - Community Justice Fund	-	15,000	(15,000)	-	-
Justice Together	-	32,200	(9,694)	-	22,506
Jamieson Bystock Trust	3,593	-	(3,593)	-	-
Anton Jurgens Charitable Trust	-	3,000	-	-	3,000
Marsh Charitable Trust	500	600	(500)	-	600
Devon Community Foundation	-	25,000	-	-	25,000
Sport England	-	6,450	(6,450)	-	-
Steel Charitable Trust	6,725	-	(6,725)	-	-
Thomas Wall Charitable Trust	5,000	-	(5,000)	-	-
Garfield Weston Foundation	-	20,000	(11,536)	-	8,464
Norman Family Charitable Trust	-	1,000	(300)	-	700
St Edmund and St Mary Major Charity	-	500	(500)	-	-
Voluntary Donations	-	7,215	(7,215)	-	-
	55,114	257,530	(227,405)	26,231	111,470
Unrestricted Funds					
Designated Funds					
Hilden Charitable Fund for Drop In	-	5,000	(5,000)	-	-
Contingency Reserve	20,000	-	-	107,301	127,301
General Funds					
AB Charitable Trust	-	20,000	(8,206)	(11,794)	-
Lloyds Foundation	25,000	500	(25,000)	-	500
Other grants and donations	109,834	61,691	-	(121,738)	49,787
	154,834	87,191	(38,206)	(26,231)	177,588

16. Funds Analysis

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

Devon County Council – Refugee Resettlement Scheme
Devon County Council - Afghan Relocation & Assistance Programme
Devon County Council - Initial Accommodation Hotels

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

16. Funds Analysis (Continued)

Devon County Council - Refugee Week
East Devon District Council - Initial Accommodation Hotels
29th May 1961 Charitable Trust - Refugees as Medical Professionals
National Lottery Community Fund - Education & Employability
Access to Justice Foundation - Community Justice Fund - Immigration Advice Clinic,
Drop In and Destitution
Anton Jurgens Charitable Trust - Refugees as Medical Professionals
Justice Together Initiative - Immigration Advice Clinic
Devon Community Foundation - Community Project
Garfield Weston Foundation - Drop In
Jamieson Bystock Trust - Drop In
Marsh Charitable Trust - Refugees as Medical Professionals
Norman Family Charitable Trust - Administration and running costs
Sport England - Sports equipment for asylum seekers at the Initial Accommodation
Hotels
St Edmund and St Mary Major Charity - Support for asylum seekers accommodated
in hotels
Steel Charitable Trust - Refugees as Medical Professionals
Thomas Wall Charitable Trust - Refugees as Medical Professionals

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

AB Charitable Trust
Hilden Charitable Fund
Lloyds Foundation

17. Analysis of Net Assets Between Funds

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Tangible fixed assets	-	5,080	5,080
Net current assets	111,470	172,508	283,978
	<u>111,470</u>	<u>177,588</u>	<u>289,058</u>

Analysis of Net Assets between Funds – prior year comparative

	Restricted Funds £	Unrestricted Funds £	Total Funds £
Tangible fixed assets	-	6,918	6,918
Net current assets	55,114	147,916	203,030
	<u>55,114</u>	<u>154,834</u>	<u>209,948</u>

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2024

18. Comparative Movement of Funds

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted Funds					
Devon County Council – Refugee Resettlement	44,520	41,679	(56,025)	-	30,174
Devon County Council – ARAP	-	6,000	(6,000)	-	-
Devon County Council – Initial Accommodation Hotels	-	10,450	(19,204)	8,754	-
Exeter City Council – Initial Accommodation Hotels	-	5,200	(5,200)	-	-
National Lottery Community Fund	1,468	34,585	(28,931)	-	7,122
29th May 1961 Charitable Trust	-	3,000	(1,000)	-	2,000
Access to Justice Foundation - Community Justice Fund	-	14,372	(14,372)	-	-
Access to Justice Foundation	-	42,196	(42,196)	-	-
Jamieson Bystock Trust	-	5,000	(1,407)	-	3,593
Leigh Trust	-	1,500	(1,500)	-	-
Marsh Charitable Trust	-	500	-	-	500
Rotary Club	-	2,500	(2,500)	-	-
Souter Charitable Trust	-	5,000	(5,000)	-	-
Steel Charitable Trust	-	10,000	(3,275)	-	6,725
Thomas Wall Charitable Trust	-	5,000	-	-	5,000
Voluntary Donations	-	440	(440)	-	-
	45,988	187,422	(187,050)	8,754	55,114
Unrestricted Funds					
Designated Funds					
Hilden Charitable Fund for Drop In	-	5,000	(5,000)	-	-
Contingency Reserve	20,000	-	-	-	20,000
General Funds					
Aequitas Search	750	-	(750)	-	-
Arm Trust	-	5,000	(5,000)	-	-
Lloyds Foundation	-	27,250	(2,250)	-	25,000
Paul Lunn-Rockliffe Trust	3,000	-	(3,000)	-	-
The Harkness Family Foundation	10,000	-	(10,000)	-	-
General	98,663	36,759	(16,834)	(8,754)	109,834
	132,413	74,009	(42,834)	(8,754)	154,834

REFUGEE SUPPORT (DEVON) LTD

England & Wales - Charity number 1143884

Accounts

Refugee Support (Devon) Ltd

Trustees' Report and Financial Statements for the Year Ended 31 March 2023

Registered Charity Number 1143884

Charitable Company Number 07731995

Refugee Support (Devon) Ltd
Report of the Chair
Year Ended 31 March 2023

The year has seen significant development at RSD, especially in response to the arrival of many new asylum seekers in Devon, trebling the number of individuals receiving direct or indirect support from our services.

Last year I reported on our response to a group of asylum seekers who were placed in a Tiverton hotel. This involved a new approach to outreach work and developing partnerships with other Devon organisations, which we've had to expand rapidly this year in response to other initial accommodation hotels opening in North Devon, Torbay and Exeter and the sudden, often unannounced, arrival of around 800 asylum seekers. With funding from Devon County Council, East Devon District Council and Exeter City Council, we were eventually able to engage Jury Arevalo, our new outreach co-ordinator, to support and ensure the wellbeing of the new arrivals.

Demands on RSD's drop-in services increased, not only on account of the new arrivals, but also as co-ordinator Neli Montes de Oca continued to develop RSD's immigration advice service. Valentina Todino was appointed on a part-time basis in December to assist her.

While we received only one new family through the UK Resettlement Scheme, co-ordinator Souad Fadel took on an additional role working with Afghan refugee families in an Exeter bridging hotel.

Our Education and Employability project has also expanded to meet growing demands. Jen Schoen was appointed on a part-time basis in spring 2022 to assist co-ordinator Denise Parker in managing RSD's English Language provision. Denise was able to focus on further developing the Refugees as Medical Professionals (RAMP) and employability projects. Jen's work has also grown considerably in response to the needs of asylum seekers in the initial accommodation hotels, many of whom have enthusiastically participated in English classes and joined in outdoor activities.

Little of this work would have been possible without the tremendous response from RSD's many volunteers, who have risen to the occasion, volunteering in our offices or in the hotels, accompanying clients to official appointments, teaching English, organising events and generally using their professional knowledge and skills to enable clients to re-orientate themselves to living and working in Devon. Our special thanks go to them.

RSD's trustees have also been very active in monitoring and supporting our services old and new. While Shurouk Al-Sabbagh and Treasurer, Chris Hill stepped down from the board in October, having given much valued service to RSD, we have been pleased to welcome Edith Fassnidge, Kev Hunter and Shehany Warnakulasuriya as new trustees. Michelle Lambourne, our trusted financial accounts monitor, has kept us up to date with budget reports. We are extremely sad that Kev died suddenly but peacefully in May 2023. He was an inspiration to us all and we'll miss him terribly.

The fast-moving events are likely to continue for the foreseeable future. Raising new funds to meet the unprecedented demands on our services will become even more crucial for us in the coming year.

Jenny Longford (Chair)

Refugee Support (Devon) Ltd
Trustees' report (incorporating the Directors' Report for the purposes of section 415
Companies Act 2006)
Year Ended 31 March 2023

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Ensure effective support for refugees arriving under the Vulnerable Persons Resettlement Scheme
2. To provide a wide range of services within our areas of expertise for refugees and migrants who are vulnerable but without refugee status in Devon.
3. To raise sufficient funds to fulfil our mission and support the mission by fostering a positive culture of sympathy and acceptance of refugees in Devon.
4. To build on progress in operational management to ensure high quality support for refugees and migrants who are vulnerable but without refugee status.
5. To ensure governance provides effective oversight and clear strategic direction.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

Achievement and performance

Initial Accommodation hotels

RSD has been at the forefront in co-ordinating and providing support to around 800 asylum seekers staying in emergency hotels throughout the county of Devon. Ongoing assistance continues at large local hotels - one housing 70 single male asylum seekers and another housing over 300 asylum seeking single women and family groups with over 100 children between them. Local authority partnership and funding allowed us to employ an outreach coordinator to coordinate support and advice for these vulnerable residents.

Drop-in Service

We responded to a total of 1036 visits/enquiries, an increase of 118% from the previous year. Of the 156 clients the team supported, 57 were asylum-seekers and 69 were refugees. There were five UK citizens and the rest had complicated immigration status. We moved into a bigger room in Exeter Community Centre to better manage the increasing numbers of clients accessing our services. We also have a smaller consulting room for more private appointments.

Immigration Advice Clinic

We dealt with 390 enquiries/visits during this period from a total of 70 clients. We continued with our OISC Level 1 work, and were proud to continue to develop our capacity to provide immigration advice at OISC Level 2. We worked successfully on spousal visas, leave to remain applications, remove the 'no recourse to public funds' condition, help with citizenship applications, and we also supported Afghans in Devon who were trying to help their relatives in Afghanistan after the UK withdrawal in August.

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2023

Destitution Project

We supported 27 individuals (6 women, 21 men) through our emergency fund. They made 113 claims between them and we donated just over £5,300 to help with mainly food costs. This represents a jump of nearly 44% on last year. All funds for this project come from one-off or regular donations from our supporters. There were also referrals to local Foodbanks and other crisis services.

Resettlement Schemes

18 families left the Vulnerable Persons Resettlement Scheme upon securing indefinite leave to remain in the UK; 3 families are now British citizens. All the families are now well integrated in their communities: 20 people have jobs/are volunteering; a handful are in higher education. We remain committed to supporting the 14 families still in the scheme, including a new family which arrived in February – the first new family we've had in three years! This year we also provided support to refugees under the Afghan Relocations and Assistance scheme at a local 'bridging hotel'.

Education, Employability and RAMP

21 ESOL volunteers supported at least 72 students to help improve their language skills. Demand increased due to the additional clients in the IA hotels. Our classes, online and in person, include IELTS, Grammar, Book Club, Conversation Club, one-to-one tuition and small group sessions. The Employability team's five volunteers supported 11 clients individually to assess their needs and skills and help them to find suitable training or jobs and the 8 qualified tutors in our RAMP project provided bridging skills and training to 11 refugee health professionals.

Allotment

The allotment continues to be run by volunteers. Exeter University donated a shed to us which has been very useful for storing equipment for the allotment. This year a good crop of vegetables and fruit were sold at various events and the money donated back to RSD. There are now plans afoot to set up a women's gardening group.

Events

Our main event this year was the Refugee Week symposium held at the city's Royal Albert Memorial Museum and Exeter Phoenix. Experts from across the region gathered to discuss how to better help an increasing number of refugees and asylum seekers arriving in the South West. More than 40 individuals from 20 organisations took part and RSD hopes to help facilitate better links between local groups in the future.

Women's Network

This year we linked with other local organisations and groups to support activities for women including Exeter Phoenix, Southcombe Barn, Exeter Library and an Afghan Community Kitchen at Exeter Community Centre.

Volunteers

A total of 102 people enquired to be volunteers during the course of the year. We ran 11 volunteer training sessions, and had approximately 82 volunteers supporting us in all aspects of our work. This year volunteers also readily supported clients who found themselves in IA hotels helping them to meet their everyday needs.

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the purposes of
section 415 Companies Act 2006)
Year Ended 31 March 2023

Financial Review

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising in the current economic climate, which makes it vital for us to work hard to secure our long term future. With a business plan and operating plan in place RSD regularly reviews its projects and goals, and seeks appropriate sources of funds.

This year, our income was £261,431 (2022: £205,268). Our expenditure was £229,884 (2022: £195,626) resulting in net income for the year of £31,547 (2022: £9,642). We are carrying forward total fund balances of £209,948 (2022: £178,401) of which £55,114 (2022: £45,988) is restricted funds, £20,000 is designated funds (2022: £20,000) and £134,834 (2022: £112,413) is unrestricted funds. These reserves provide the base to plan our service delivery from 2023-24 onwards, to meet the anticipated increase in demand as refugee numbers grow in Devon.

Reserves Policy

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have designated an amount of £20,000 as the minimum reserves required to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £154,834. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs
- The need for funds to cover closure costs.

The level of reserves is reviewed regularly by the Trustees in line with guidance issued by the Charity Commission.

Future Plans

- Encourage more involvement in the governance of RSD by those with lived experience of the UK Immigration System.
- Continue responding to the changing needs of users.
- Secure RSD's financial future.

Structure, Governance and Management

Refugee Support Devon is a company limited by guarantee and a registered charity. The company was formed under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 9 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election.

Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the group and to ensure prudence and proper governance of the organisation.

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the purposes of
section 415 Companies Act 2006)
Year Ended 31 March 2023

Charity Information

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

Trustees who served during the year:

Jennifer Longford (Chair)
David Mezzetti (Secretary)
Chris Hill (Treasurer) – Resigned October 2022
Bob Mycock
Kevin Hunter
Shurouk Al-sabbagh – Resigned October 2022
Ruth Grove-White
Anna Camilleri
John Green
Eddie Fassnidge - Appointed November 2022
Shehany Warna - Appointed November 2022

Staffing

Manager (28 hrs) – Rupert Blomfield
Financial Manager (7 hrs) - Annette Hughes
Casework Coordinator (Drop-in and Immigration Advice) (25 hrs) - Nelida Montes de Oca
Education and Employability Coordinator (17 hrs) – Denise Parker
Resettlement Coordinator (35 hrs) – Souad Fadel
Resettlement Coordinator (35 hrs) – Harriet Watford (Until August 2022)
Administrator (21 hrs) - Trupti Desai
Administrative Assistant (19 hrs) - Nick Floyd
ESOL Volunteer Organiser (7 - 10 hrs) Jennifer Schoen (from June 2022)
Drop-in Coordinator (14 – 23 hrs) Valentina Todino (from July 2022)
Outreach Coordinator (14 – 35 hrs) Jury Arevalo (from December 2022)

Bankers

Royal Bank of Scotland
The Cooperative Bank
Charity Bank

Independent Examiner

Tim Lannin FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the purposes of
section 415 Companies Act 2006)
Year Ended 31 March 2023

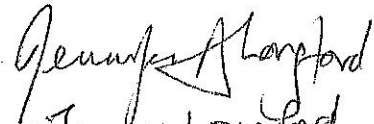
The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 25/10/2023


Name: Jenny Longford
Position: Chair of Trustees
Date: 25/10/2023

**Refugee Support (Devon) Ltd
Independent Examiner's Report
Year Ended 31 March 2023**

Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tim Lannin FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

6 November 2023

Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2023 £	Total year ended 31 March 2022 £
Income					
Donations and legacies	2	36,110	2,940	39,050	61,044
Investments	3	649	-	649	6
Other income	4	-	-	-	-
Charitable activities	5	37,250	184,482	221,732	144,218
Total Income		74,009	187,422	261,431	205,268
Expenditure					
Charitable activities	6,7	42,834	187,050	229,884	195,626
Total Expenditure		42,834	187,050	229,884	195,626
Net income/(expenditure)		31,175	372	31,547	9,642
Transfer between funds		(8,754)	8,754	-	-
Net movement in funds		22,421	9,126	31,547	9,642
Reconciliation of Funds:					
Total funds brought forward		132,413	45,988	178,401	168,759
Total Funds carried forward		154,834	55,114	209,948	178,401

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Refugee Support (Devon) Ltd
Balance Sheet
Year Ended 31 March 2023

		2023		2022	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	11		6,918		7,083
Current assets					
Cash at bank and in hand		181,975		175,344	
Debtors	12	<u>22,259</u>		<u>12,828</u>	
Total Current Assets			204,234		188,172
Liabilities					
Creditors falling due within one year	13		(1,204)		(16,854)
Net current assets			203,030		171,318
Net assets			<u>209,948</u>		<u>178,401</u>
The funds of the Charity					
Restricted funds	15		55,114		45,988
Designated funds	15		20,000		20,000
Unrestricted funds	15		134,834		112,413
Total Charity Funds	14		<u>209,948</u>		<u>178,401</u>

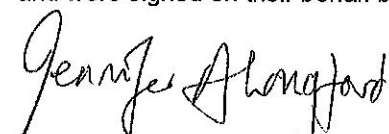
For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the Board of Trustees on 25/10/ 2023 and were signed on their behalf by


 Jenny Longford, Chair

Date 25/10/2023


 Michelle Lambourne, Trustee

Date 25/10/2023

Charitable Company Number 07731995

Refugee Support (Devon) Ltd
Notes to Financial Statements
Year Ended 31 March 2023

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

c) Donations and other income

Donations and other income are credited in the year in which they are receivable.

d) Grants receivable

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

e) Charitable expenditure

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company's objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

f) Cost apportionment

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	Actual costs
Establishment costs	Pro-rata to the number of staff engaged on each activity
Other overhead costs	Pro-rata to the number of staff engaged on each activity

g) Transfers

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

h) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment Straight line over 4 years

i) Taxation

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings

j) Financial instruments

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

2. Donations and Legacies

	2023	2022
	£	£
Donations	35,972	56,207
Gift Aid	3,078	4,837
	<u>39,050</u>	<u>61,044</u>

The income from donations and legacies was £39,050 (2022: £61,044) of which £36,110 (2022: £61,044) was unrestricted and £2,940 (2022: £nil) was restricted.

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

3. Investment Income

	2023	2022
	£	£
Bank interest	649	6
	<u>649</u>	<u>6</u>

All investment income is unrestricted.

4. Other Income

	2023	2022
	£	£
Other income	-	-
	<u>-</u>	<u>-</u>

Other income totalled £nil (2022: £nil) of which £nil (2022: £nil) was unrestricted and £nil (2022: £nil) was restricted.

5. Charitable Activities

	2023	2022
	£	£
Grants	221,732	144,218
	<u>221,732</u>	<u>144,218</u>

The income from charitable activities was £221,732 (2022: £144,218) of which £37,250 (2022: £18,000) was unrestricted and £184,482 (2022: £126,218) was restricted.

6. Charitable Activities

	2023	2022
	£	£
Drop In (running costs & drop in)	57,740	40,871
Women's Network (Women's activities)	1,026	12,290
Destitution	8,323	6,303
Events & Community Engagement	2,367	4,685
Education & Employability	38,206	24,739
Allotment	1,245	1,614
Refugee Resettlement (Was Syria Resettlement)	62,025	85,052
Immigration Advice Clinic	34,107	20,072
Initial Accommodation Hotels	24,845	-
	<u>229,884</u>	<u>195,626</u>

Included in charitable activities expenditure of £229,884 (2022: £195,626) is £42,834 (2022: £49,829) unrestricted expenditure and £187,050 (2022: £145,797) of restricted expenditure.

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

7. Analysis of Charitable Expenditure

	2023	2022
	£	£
Wages	164,422	153,132
Recruitment	-	930
Rent	15,547	7,028
Insurance	1,083	807
Office sundries	1,604	630
Telephone	1,058	1,253
Stationery (including newsletters)	149	233
Postage	39	49
Books/publications	210	-
Printing & photocopier	1,502	584
Miscellaneous	373	401
Depreciation of office equipment	2,685	1,057
ICT	11,898	6,436
Professional fees	1,960	1,025
Volunteer Expenses	1,083	1,331
Volunteer Training	20	272
Room Hire	1,667	2,394
Emergency Fund	6,653	3,865
Client Expenses	4,268	1,865
Family Start Up	1,529	2,573
Travel	255	618
Training	1,067	211
Interpreting costs	5,824	470
Events	1,119	4,389
Subscriptions/membership	549	473
Accountancy & Independent Examination	3,320	3,600
	<u>229,884</u>	<u>195,626</u>

8. Analysis of Staff Costs

	2023	2022
	£	£
Gross Salaries	134,739	126,178
National Insurance	26,896	24,234
Pension Costs	2,787	2,720
	<u>164,422</u>	<u>153,132</u>

There were no employees in receipt of emoluments exceeding £60,000.

The charity Trustees were not paid nor received any other benefits from employment with the charity (2022: £nil). Trustee expenses of £40 (2022: £nil) in respect to travel were reimbursed to a trustee and are included in travel costs above. No charity Trustee received payment for professional or other services supplied to the charity (2022: £nil).

The average number of employees during the year was 9 (2022: 7).

There were no other related party transactions during the year ended 31 March 2023.

The Key Management Personnel of the charity are considered to be the Trustees and the Manager.

The Key Management Personnel remuneration was £22,201 (2022: £27,306).

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

9. Net Income/(Expenditure) For The Year

	2023	2022
	£	£
This is stated after charging:		
Depreciation	2,685	1,057
Independent Examination	1,240	1,240
	<u>3,925</u>	<u>2,297</u>

10. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11 Tangible Fixed assets

	Office Equipment £	Total £
Cost		
At 1st April 2022	18,769	18,769
Additions	2,520	2,520
At 31 March 2023	<u>21,289</u>	<u>21,289</u>
Depreciation		
At 1st April 2022	11,686	11,686
Charge for the year	2,685	2,685
At 31 March 2023	<u>14,371</u>	<u>14,371</u>
Net Book Value		
At 31 March 2023	6,918	6,918
At 31 March 2022	7,083	7,083

12. Debtors

	2023	2022
	£	£
Other debtors	15,889	8,714
Prepayments	6,370	4,114
	<u>22,259</u>	<u>12,828</u>

13. Creditors: Amounts falling due within one year:

	2023	2022
	£	£
Trade Creditors	4	1,072
Accruals	1,200	1,410
Deferred Income	-	14,372
	<u>1,204</u>	<u>16,854</u>

14. Reserves

	£
At 1 April 2022	178,401
Net income for the year	31,547
At 31 March 2023	<u>209,948</u>

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

15. Movement of Funds

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted Funds					
Devon County Council – Refugee Resettlement	44,520	41,679	(56,025)	-	30,174
Devon County Council – ARAP	-	6,000	(6,000)	-	-
Devon County Council – Initial Accommodation Hotels	-	10,450	(19,204)	8,754	-
Exeter City Council – Initial Accommodation Hotels	-	5,200	(5,200)	-	-
National Lottery Community Fund	1,468	34,585	(28,931)	-	7,122
29th May 1961 Charitable Trust	-	3,000	(1,000)	-	2,000
Access to Justice Foundation - Community Justice Fund	-	14,372	(14,372)	-	-
Access to Justice Foundation	-	42,196	(42,196)	-	-
Jamieson Bystock Trust	-	5,000	(1,407)	-	3,593
Leigh Trust	-	1,500	(1,500)	-	-
Marsh Charitable Trust	-	500	-	-	500
Rotary Club	-	2,500	(2,500)	-	-
Souter Charitable Trust	-	5,000	(5,000)	-	-
Steel Charitable Trust	-	10,000	(3,275)	-	6,725
Thomas Wall Charitable Trust	-	5,000	-	-	5,000
Voluntary Donations	-	440	(440)	-	-
	45,988	187,422	(187,050)	8,754	55,114
Unrestricted Funds					
Designated Funds					
Hilden Charitable Fund for Drop In Contingency Reserve	-	5,000	(5,000)	-	-
	20,000	-	-	-	20,000
General Funds					
Aequitas Search	750	-	(750)	-	-
Arm Trust	-	5,000	(5,000)	-	-
Lloyds Foundation	-	27,250	(2,250)	-	25,000
Paul Lunn-Rockcliffe Trust	3,000	-	(3,000)	-	-
The Harkness Family Foundation	10,000	-	(10,000)	-	-
General	98,663	36,759	(16,834)	(8,754)	109,834
	132,413	74,009	(42,834)	(8,754)	154,834

16. Funds Analysis

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

Devon County Council – Refugee Resettlement Scheme

Devon County Council – Afghan Bridging Hotel

Devon County Council – Initial Accommodation Hotels & Interpreting

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

16. Funds Analysis (Continued)

Exeter City Council – Initial Accommodation Hotel

29th May 1961 Charitable Trust – Education & Employability: RAMP

National Lottery Community Fund – Education & Employability

Access to Justice Foundation Community Justice Fund – Immigration Advice Clinic,
Drop In and Destitution

Jamieson Bystock Trust – Drop In

Leigh Trust – Immigration Advice

Marsh Charitable Trust – Education & Employability: RAMP

Rotary Club – Publicity materials and equipment

Souter Charitable Trust – Education & Employability

Steel Charitable Trust – Education & Employability: RAMP

Thomas Wall Charitable Trust – Education & Employability: RAMP

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

Arm Trust

Hilden Charitable Foundation

Lloyds Foundation

17. Analysis of Net Assets Between Funds

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	6,918	6,918
Net current assets	55,114	147,916	203,030
	<u>55,114</u>	<u>154,834</u>	<u>209,948</u>

Analysis of Net Assets between Funds – prior year comparative

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	7,083	7,083
Net current assets	45,988	125,330	171,318
	<u>45,988</u>	<u>132,413</u>	<u>178,401</u>

Refugee Support (Devon) Ltd
Notes to Financial Statements (continued)
Year Ended 31 March 2023

18. Comparative Movement of Funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Restricted Funds					
Awards for All	9,940	-	(9,940)	-	-
Devon County Council – Refugee Resettlement	49,182	80,390	(85,052)	-	44,520
National Lottery Community Fund	-	16,800	(15,332)	-	1,468
Garfield Weston Foundation	6,445	-	(6,445)	-	-
Access to Justice Foundation – Community Justice Fund	-	27,528	(27,528)	-	-
St Edmund & St Mary Major Charity	-	500	(500)	-	-
Austin & Hope Pilkington Trust	-	1,000	(1,000)	-	-
	65,567	126,218	(145,797)	-	45,988
Unrestricted Funds					
Designated Funds					
Migration Exchange – Respond & Adapt Programme for Immigration Advice Clinic	6,246	-	(6,246)	-	-
Contingency Reserve	20,000	-	-	-	20,000
General Funds					
AB Charitable Trust	-	15,000	(15,000)	-	-
Aequitas Search	-	3,750	(3,000)	-	750
Paul Lunn-Rockliffe Trust	-	3,000	-	-	3,000
The Harkness Family Foundation	-	15,000	(5,000)	-	10,000
General	76,946	42,300	(20,583)	-	98,663
	103,192	79,050	(49,829)	-	132,413

REFUGEE SUPPORT (DEVON) LTD

England & Wales - Charity number 1143884

Accounts

REFUGEE SUPPORT (DEVON) LTD

Trustees' Report and Financial Statements for the Year Ended 31 March 2022

Registered Charity Number 1143884

Charitable Company Number 7731995

Refugee Support (Devon) Ltd

Report of the Chair

Year Ended 31 March 2022

2021-22, Refugee Support Devon's 20th year, was an eventful year for the charity in which we saw many changes and developments.

As a notable achievement, co-ordinator, Neli Montes de Oca, and volunteer, Tony Griffin, gained OISC level 2 accreditation, which will enable RSD to develop its free specialist immigration advice service to refugees, the only such provision south west of Bristol. Meanwhile, demand for RSD's education and employability services continues apace with the development of a new programme: Refugees as Medical Professionals (RAMP), which is enabling refugees with a medical background to access the training they need to take up their professions again in the UK.

RSD sprang into action in February to respond to a group of asylum seekers who were put temporarily in a Tiverton hotel. We took the initiative to engage with Devon and Cornwall Refugee Support, the Red Cross and local volunteers to meet the immediate needs of over 70 individuals. This marked a new step in our quest to work collaboratively with other organisations.

At management level, Annette Hughes, who had served the charity since 2003, took leave from July and in October we were delighted to welcome Rupert Blomfield as interim manager. We were sad to say good bye to Tameem Shaaban, a co-ordinator of the Resettlement Scheme, who left RSD to take up a new job in London. Experienced volunteers Harriet Watford and Aqeel Abdullah took over this role during the summer with Harriet thankfully able to continue as co-ordinator from September onwards.

There were changes at board level, too. Our thanks go to Bernadette Chelvanayagam, Liz Oxburgh, Dr Ben Hudson and Grace Frain, who stepped down. However, we were pleased to welcome as new trustees Anna Camilleri (communications strategy) and John Green (charity management) who bring considerable relevant experience.

In the light of changing government legislation on refugee arrival, resettlement and support, RSD staff and trustees engaged in a review of services. The aim was to ensure we have the resources and flexibility to meet new demands and a clear strategy for meeting our priorities.

Our big and imaginative Refugee Week event at Exeter quayside celebrated the history of refugees arriving in the city through theatre and music. In September, RSD threw a party to celebrate its 20th anniversary. Volunteers old and new together with service users made this a warm occasion and we were honoured by the presence of Exeter's Lord Mayor and a number of Devon and Exeter councillors. Many thanks go to RSD's volunteers for the considerable time and effort devoted to making these events a success. Thanks also go to our amazing supporters like 8-year old Betsy Salt whose sponsored swims raised over £3,000 for RSD.

International events such as the hasty evacuation of British troops from Afghanistan, together with Afghans who had served them, as well as the mass refugee exodus from war-torn Ukraine have resulted in new arrivals in Devon and public interest in supporting them. These developments are making a considerable impact on the services RSD can offer. We look forward to continue working in partnership with both statutory agencies and NGOs to meet any new needs.

Jenny Longford (Chair)

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2022

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Ensure effective support for refugees arriving under the Vulnerable Persons Resettlement Scheme.
2. To provide a wide range of services within our areas of expertise for refugees and migrants who are vulnerable but without refugee status in Devon.
3. To raise sufficient funds to fulfil our mission and support the mission by fostering a positive culture of sympathy and acceptance of refugees in Devon.
4. To build on progress in operational management to ensure high quality support for refugees and migrants who are vulnerable but without refugee status.
5. To ensure governance provides effective oversight and clear strategic direction.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

Achievement and performance

Drop-in Service and VPR Clinics

We helped 271 individuals during the course of the year through our drop-in service, immigration and VPR clinics with a total of 2789 visits/enquiries between them. Drop-in had 112 individuals making 475 visits/enquiries, and VPR clinics had 71 individuals making 1986 enquiries. See the section below for details on immigration clinic. We had clients from 50 countries with the majority being from Syria and Afghanistan. Seeking help with finance, debt and benefits, immigration and legal support, health, education and employment, and housing were the major reasons for coming to RSD.

Immigration Advice Clinic

We dealt with 328 enquiries/visits during this period from a total of 131 clients, 71 of whom were new clients. We worked successfully on spousal visas, leave to remain applications, remove the 'no recourse to public funds' condition and citizenship applications. Two colleagues gained OISC Level 2 accreditation.

Destitution Project

93 claims were made this year by 20 individuals – 3 women, 17 men. Six of the claimants have eight dependants between them. We issued £3727 over the year to help with mainly food costs. Fresh produce from our allotment was sold by a volunteer and the proceeds were donated to RSD. There were also referrals to local Foodbanks and other crisis services.

Welcome Project – Refugee Resettlement

This year we did not have any new families under the Government's vulnerable persons resettlement scheme. The scheme is on hold for now and we don't know if it will be resumed. We started the year with managing 31 families. By the end of the year, ten families had left the scheme after being in the UK for five years. We support the families to obtain their BRPs after they leave the scheme which can

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2022

take another 2-3 months. If they still need support after this period, they go to our general drop-in service. We continue to receive much help from local community groups to support the families. We also welcomed one new baby into the community.

Events

Covid restrictions continued for much of the reporting period. In spite of that, we were able to hold our big 'Destination – Devon' event for the annual Refugee Week in June. The event staged live re-enactments of refugee arrivals in Devon at Exeter Quayside. These plays ranged from people fleeing religious persecution in medieval France, through to Vietnamese 'boat people' arriving in the 1970s, and to the modern arrival of refugees from the Middle East and Africa. There were exhibitions, food, music and discussion panels. More than 20 groups and organisations took part in the inspiring event. We also had a glorious celebration of the 20th anniversary of the founding of RSD with past and current volunteers and clients and a number of Exeter and Devon dignitaries.

Education and Employability

22 ESOL volunteers supported at least 30 students to improve their language skills through classes and increased one to one tutor support. Classes included IELTS class, Grammar class, Book club, Conversation club, Life in the UK and Using your English class. The Employability team has four volunteers supporting 10 clients to access further training, apply for Higher Education courses and learn new digital and employment skills. In November, we developed a new project, *Refugees As Medical Professionals* (RAMP), for refugee medical and health professionals to enable them to acquire appropriate bridging skills and training in order to pursue their careers in the UK. We're working with one dentist and eight vets to help them prepare for their English language proficiency tests under this project. We're currently the only organisation in the south west to provide these services to medical professionals.

Allotment

RSD's community allotment which is managed by a team of volunteers has had a productive year. The team of volunteers took part in a number of community garden events and even managed to sell surplus fruit and veg from our allotment at those events, contributing much-needed funds to RSD. They even held a workshop at the allotment in partnership with *Wood for Good* to build a few raised beds and a composter. A small group of volunteers and clients took part in the successful project. Work on the allotment continued into the autumn and much planning has been going on for future renovations and developments.

Women's Group

In spite of the pandemic restrictions, we managed to squeeze in a few women's group events. These included a fun visit to the Crealy Theme Park in November in which an unprecedented 83 women and children took part. There was also a visit to Killerton National Trust which was both hugely enjoyable and educational. There were also workshops on Shiatsu and First Aid training. The group celebrated International Women's Day by baking amazing cookies and cupcakes. More visits and workshops are planned for the future – subject to new funding - now that Covid restrictions are lifting gradually.

Volunteers

A total of 189 people (cf 86 people last year) enquired to be volunteers during the course of the year. This huge increase from the previous financial year reflects the interest from the public 'to do something concrete' after the humanitarian emergencies in Afghanistan and Ukraine. We ran eight online volunteer training sessions, six of which were for ESOL/employability/RAMP volunteers. We had approximately 80 volunteers in this reporting year.

Refugee Support (Devon) Ltd

Trustees' report continued (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2022

Financial Review

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising in the current economic climate, which makes it vital for us to work hard to secure our long term future. With a business plan and operating plan in place RSD regularly reviews its projects and goals, and seeks appropriate sources of funds.

This year, our income was £205,268 (2021: £217,002). Our expenditure was £195,626 (2021: £183,444) resulting in net income for the year of £9,642 (2021: £33,558). We are carrying forward total fund balances of £178,401 (2021: £168,759) of which £45,988 (2021: £65,567) is restricted funds, £20,000 is designated funds (2020: £26,246) and £112,413 (2020: £76,946) is unrestricted funds. These reserves provide the base to plan our service delivery from 2022-23 onwards, to meet the anticipated increase in demand as refugee numbers grow in Devon.

Reserves Policy

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have designated an amount of £20,000 as the minimum reserves required to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £132,413. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs.
- The need for funds to cover closure costs.

The level of reserves is reviewed regularly by the Trustees in line with guidance issued by the Charity Commission.

Future Plans

- Encourage more involvement in the governance of RSD by those with lived experience of the UK immigration system.
- Continue responding to the changing needs of users.
- Secure RSD's financial future.

Structure, Governance and Management

Refugee Support Devon is a company limited by guarantee incorporated in England and Wales, and a registered charity. The company was formed under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 10 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election.

Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the group and to ensure prudence and proper governance of the organisation.

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the
purposes of section 415 Companies Act 2006)
Year Ended 31 March 2022

Charity Information

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

Trustees who served during the year:

Jennifer Longford (Chair)
David Mezzetti (Secretary)
Chris Hill (Treasurer)
Bob Mycock
Liz Oxburgh (until November 2021)
Bernadette Chelvanayagam (until November 2021)
Shurouk Al-sabbagh
Grace Frain (until March 2022)
Dr Ben Hudson (until November 2021)
Ruth Grove-White
Anna Camilleri (from January 2022)
John Green (from March 2022)

Staffing

Manager (32hrs) - Annette Hughes (until end August 2021, 6 hrs per month thereafter)
Interim Manager (28 hrs) – Rupert Blomfield (from October 2021)
Casework Coordinator (Drop-in and Immigration Advice) (25hrs) - Nelida Montes de Oca
Education and Employability Coordinator (21hrs) – Denise Parker
Resettlement Coordinator (35hrs) - Tameem Shaaban (until July 2021)
Resettlement Coordinator (35hrs) – Souad Fadel
Resettlement Coordinator (35 hours) – Harriet Watford (from August 2021)
Administrator (21hrs) - Trupti Desai
Administrative Assistant (19hrs) - Nick Floyd

Bankers

Royal Bank of Scotland
The Cooperative Bank

Independent Examiner

Neil Hitchings FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

Refugee Support (Devon) Ltd Statement of Financial Activities Year Ended 31 March 2022

The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement Of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 19/08/2022.

Name:

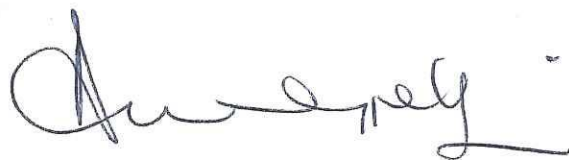
DAVID MEZZETTI

Position:

COMPANY SECRETARY

Date:

26.8.22



**Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2022**

Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Hitchings

Neil Hitchings FCA
Francis Clark LLP,
Chartered Accountants
Centenary House,
Peninsula Park
Rydon Lane,
Exeter,
EX2 7XE

9 September 2022

Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2022 £	Total year ended 31 March 2021 £
Income					
Donations and legacies	2	61,044	-	61,044	29,736
Investments	3	6	-	6	6
Other income	4	-	-	-	501
Charitable activities	5	18,000	126,218	144,218	186,759
Total Income		79,050	126,218	205,268	217,002
Expenditure					
Charitable activities	6,7	49,829	145,797	195,626	183,444
Total Expenditure		49,829	145,797	195,626	183,444
Net income/(expenditure)		29,221	(19,579)	9,642	33,558
Transfer between funds		-	-	-	-
Net movement in funds		29,221	(19,579)	9,642	33,558
Reconciliation of Funds:					
Total funds brought forward		103,192	65,567	168,759	135,201
Total Funds carried forward		132,413	45,988	178,401	168,759

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Refugee Support (Devon) Ltd
Balance sheet
Year Ended 31 March 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Tangible fixed assets	11		7,083		2,764
Current assets					
Cash at bank and in hand		175,344		196,819	
Debtors	12	<u>12,828</u>		<u>15,577</u>	
Total Current Assets			188,172		212,396
Liabilities					
Creditors falling due within one year	13		(16,854)		(46,401)
Net current assets			171,318		165,995
Net assets			<u>178,401</u>		<u>168,759</u>
The funds of the Charity					
Restricted funds	15		45,988		65,567
Designated funds	15		20,000		26,246
Unrestricted funds	15		<u>112,413</u>		<u>76,946</u>
Total Charity Funds	14		<u>178,401</u>		<u>168,759</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

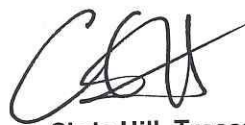
These financial statements were approved by the Board of Trustees on

2022 and were

signed on their behalf by


Jenny Longford, Chair

Date 19 August 2022



Chris Hill, Treasurer

Date 20 August 2022.

Company Number: 7731995

Refugee Support (Devon) Ltd

Notes to the Financial Statements

Year Ended 31 March 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the impact of COVID-19 and the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

c) Donations and other income

Donations and other income are credited in the year in which they are receivable.

d) Grants receivable

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

f) Charitable expenditure

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company's objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

g) Cost apportionment

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	- actual costs
Establishment costs	- pro-rata to the number of staff engaged on each activity
Other overhead costs	- pro-rata to the number of staff engaged on each activity

h) Transfers

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

i) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment - straight line over 4 years

j) Taxation

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings.

k) Financial instruments

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

2. Donations and Legacies

	2022	2021
	£	£
Donations	56,207	27,218
Gift Aid	4,837	2,518
	<u>61,044</u>	<u>29,736</u>

The income from donations and legacies was £61,044 (2021: £29,736) of which £61,044 (2021: £29,591) was unrestricted and £nil (2021: £145) was restricted.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

3. Investment income	2022	2021
	£	£
Bank interest	6	6
	<u>6</u>	<u>6</u>

All investment income was unrestricted.

4. Other Income	2022	2021
	£	£
Other income	-	501
	<u>-</u>	<u>501</u>

Other income totalled £nil (2021: £501) of which £nil (2020: £501) was unrestricted and £nil (2021: £nil) was restricted.

5. Charitable Activities	2022	2021
	£	£
Grants	144,218	186,759
	<u>144,218</u>	<u>186,759</u>

The income from charitable activities was £144,218 (2021: £186,759) of which £18,000 (2021: £35,000) was unrestricted and £126,218 (2021: £151,759) was restricted.

6. Charitable Activities	2022	2021
	£	£
Drop In (running costs & drop in)	40,871	39,206
Women's Network (Women's activities)	12,290	3,811
Destitution	6,303	7,389
Events & Community Engagement	4,685	1,263
Education & Employability	24,739	26,165
Allotment	1,614	1,430
Syria Resettlement (Welcome project)	85,052	91,416
Immigration Advice Clinic	20,072	12,764
	<u>195,626</u>	<u>183,444</u>

Included in charitable activities expenditure of £195,626 (2021: £183,444) is £49,829 (2021: £38,127) unrestricted expenditure and £145,797 (2021: £145,317) of restricted expenditure.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

7. Analysis of Charitable Expenditure	2022	2021
	£	£
Wages	153,132	154,829
Recruitment	930	-
Rent	7,028	5,999
Insurance	807	730
Telephone	1,253	1,125
Stationery (including newsletters)	233	35
Postage	49	69
Books/publications	-	21
Printing & photocopier	584	689
Miscellaneous	401	145
Depreciation of office equipment	1,057	1,261
ICT	6,436	6,621
Professional fees	1,025	985
Volunteer Expenses	1,331	293
Volunteer Training	272	40
Room Hire	2,394	77
Emergency Fund	3,865	4,857
Client Expenses	1,865	315
Family Start Up	2,573	-
Travel	618	471
Training	211	464
Sundry expenses	630	319
Interpreting costs	470	404
Events	4,389	-
Subscriptions/membership	473	505
Accountancy & Independent Examination	3,600	3,140
	195,626	183,444

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

8. Analysis of staff costs	2022	2021
	£	£
Gross salaries	126,178	123,551
National Insurance	24,234	28,006
Pension costs	2,720	3,272
	<u>153,132</u>	<u>154,829</u>

There were no employees in receipt of emoluments exceeding £60,000.

The charity Trustees were not paid nor received any other benefits from employment with the charity (2021: £nil). No charity Trustee was reimbursed any expenses (2021: £nil). No charity Trustee received payment for professional or other services supplied to the charity (2021: £nil).

The average number of employees during the year was 7 (2021: 7).

There were no other related party transactions during the year ended 31 March 2022.

The Key Management Personnel of the charity are considered to be the Trustees and the Manager. The Key Management Personnel remuneration was £27,306 (2021: £32,878).

9. Net income/(expenditure) for the year	2022	2021
	£	£

This is stated after charging:

Depreciation	1,057	1,261
Independent Examination	1,240	1,140

10. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11. Fixed Assets - tangible

	Office equipment	Total
	£	£
Cost		
At 1 April 2021	13,393	13,393
Additions	5,376	5,376
At 31 March 2022	<u>18,769</u>	<u>18,769</u>
Depreciation		
At 1 April 2021	10,629	10,629
Charge for the year	1,057	1,057
At 31 March 2022	<u>11,686</u>	<u>11,686</u>
Net book value		
At 31 March 2022	<u>7,083</u>	<u>7,083</u>
At 31 March 2021	<u>2,764</u>	<u>2,764</u>

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

12. Debtors	2022	2021
	£	£
Other debtors	8,714	12,592
Prepayments	4,114	2,985
	<u>12,828</u>	<u>15,577</u>
13. Creditors: amounts falling due within one year:	2022	2021
	£	£
Trade creditors	1,072	169
Accruals	1,410	1,232
Deferred Income	14,372	45,000
	<u>16,854</u>	<u>46,401</u>
14. Reserves		£
At 1 April 2021		168,759
Net income for the year		9,642
		<u>178,401</u>
At 31 March 2022		<u>178,401</u>

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

15. Movement of Funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Restricted Funds					
Awards for All	9,940	-	(9,940)	-	-
Devon County Council – Refugee Resettlement	49,182	80,390	(85,052)	-	44,520
National Lottery Community Fund	-	16,800	(15,332)	-	1,468
Garfield Weston Foundation	6,445	-	(6,445)	-	-
Access to Justice Foundation – Community Justice Fund	-	27,528	(27,528)	-	-
St Edmund & St Mary Major Charity	-	500	(500)	-	-
Austin & Hope Pilkington Trust	-	1,000	(1,000)	-	-
	65,567	126,218	(145,797)	-	45,988
Unrestricted Funds					
Designated Funds					
Migration Exchange – Respond & Adapt Programme for Immigration Advice Clinic	6,246	-	(6,246)	-	-
Contingency Reserve	20,000	-	-	-	20,000
General Funds					
AB Charitable Trust	-	15,000	(15,000)	-	-
Aequitas Search	-	3,750	(3,000)	-	750
Paul Lunn-Rockcliffe Trust	-	3,000	-	-	3,000
The Harkness Family Foundation	-	15,000	(5,000)	-	10,000
General	76,946	42,300	(20,583)	-	98,663
	103,192	79,050	(49,829)	-	132,413

16. Funds Analysis

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

Awards for All – Women’s Network

Devon County Council – Refugee Resettlement Scheme

Garfield Weston Foundation – core costs towards Drop in and Immigration Advice Clinic.

National Lottery Community Fund – Education & Employability

16. Funds Analysis (continued)

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

Access to Justice Foundation Community Justice Fund – Immigration Advice Clinic, Drop In and Destitution.

Austin & Hope Pilkington Trust – Immigration Advice Clinic

St Edmund & St Mary Major Charity – Immigration Advice Clinic

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

Migration Exchange – Respond & Adapt Programme

AB Charitable Trust

Aequitas Search

The Harkness Family Foundation

Paul Lunn-Rockcliffe Trust

17. Analysis of Net Assets between Funds

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	7,083	7,083
Net current assets	45,988	125,330	171,318
	<u>45,988</u>	<u>132,413</u>	<u>178,401</u>

Analysis of Net Assets between Funds – prior year comparative

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	2,764	2,764
Net current assets	65,567	100,428	165,995
	<u>65,567</u>	<u>103,192</u>	<u>168,759</u>

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2022

18. Comparative Movement of Funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Restricted Funds					
Awards for All	-	9,940	-	-	9,940
Devon County Council – Refugee Resettlement	43,536	91,905	(86,259)	-	49,182
National Lottery Community Fund	-	22,500	(22,500)	-	-
Devon County Council – ESOL	-	6,165	(6,165)	-	-
Swan Mountain Charitable Trust	2,600	-	(2,600)	-	-
Garfield Weston Foundation	5,444	10,000	(8,999)	-	6,445
29 th May Charitable Trust	2,000	-	(2,000)	-	-
Marsh Christian Trust	400	-	(400)	-	-
Souter Charitable Trust	3,000	-	(3,000)	-	-
Jamieson Bystock Trust	2,000	-	(2,000)	-	-
Devon Community Foundation - Education	-	1,999	(1,999)	-	-
Barrow Cadbury Trust – Covid- 19 Support Fund	-	9,250	(9,250)	-	-
Emergency Fund Donations	-	145	(145)	-	-
	58,980	151,904	(145,317)	-	65,567
Unrestricted Funds					
Designated Funds					
Migration Exchange – Respond & Adapt Programme for Immigration Advice Clinic	-	10,000	(3,754)	-	6,246
Contingency Reserve	-	-	-	20,000	20,000
General Funds					
Access to Justice – Community Justice Fund	-	20,000	(20,000)	-	-
Devon Community Foundation	-	5,000	(5,000)	-	-
General	76,221	30,098	(9,373)	(20,000)	76,946
	76,221	65,098	(38,127)	-	103,192

REFUGEE SUPPORT (DEVON) LTD

England & Wales - Charity number 1143884

Accounts

REFUGEE SUPPORT (DEVON) LTD

Trustees' Report and Financial Statements for the Year Ended 31 March 2021

Registered Charity Number 1143884

Charitable Company Number 7731995

Refugee Support (Devon) Ltd

Report of the Chair

Year Ended 31 March 2021

In this unprecedented year of pandemic and lockdowns, RSD's services to refugees in Devon have been needed more than ever. When I wrote my annual report a year ago, staff had just begun their move to remote working and none of us would have believed they would still be working from home a year hence. Risk assessments were carried out and safety measures drawn up along with careful proposals for a phased return to working from our offices at Exeter Community Centre. From time to time there have been partial returns to the office for a few staff, but much work continues remotely.

Unfortunately RSD has been unable to welcome new families to Devon through the VPRS (Vulnerable Persons Resettlement Scheme) due to lockdowns and the absence of international flights. However, for our service users already settled here, the problems of negotiating family business with various agencies over the phone, rather than in person, have often proved too daunting, as you might imagine if you have ever had to conduct business over the phone in a foreign language. So they have turned to our support workers at RSD for help more often than they might otherwise have done. Staff, together with a few of our volunteers, have risen to the challenge, but we have recognised that they are frequently overstretched.

Many of our clients have nevertheless found a way to master online learning while our volunteer teachers have also been getting to grips with new ways of teaching via the internet. New online classes have sprung up and proved very popular, alongside one-to-one teaching by volunteers. The number of service users benefitting has doubled during the year. We anticipate that this form of learning will continue long after life returns to what we used to recognise as normal.

The changing and growing nature of demand for RSD's services is also reflected in our drop-in and casework provision. Recognising the continued absence of any agencies offering free immigration advice in Devon and the limitations of the OISC (Office of the Immigration Services Commissioner) Level 1 advice they had been offering over the last 2 years, caseworker Neli Montes de Oca and volunteer Tony Griffin have embarked on OISC Level 2 training in order to provide a professional immigration advice service, which is now available to clients who need it.

So I'd like to thank all our wonderful staff and volunteers, as well as our funders, for their unstinting commitment to RSD's work during what has been a difficult year for everyone.

RSD's work is expanding to meet demand. We have to date been relatively successful in raising funds to support the work we do, but as ever, the future is uncertain and the competition for funding is also growing. The coming year will involve a major review of our services and, I hope, a welcome return to meeting colleagues and clients in person.

Jenny Longford (Chair)

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2021

The Trustees present their annual report and financial statements of the charity for the Year Ended 31 March 2021.

The financial statements have been prepared in accordance with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

The organisation exists to provide relief, protection and education for refugees, asylum seekers and their families living in Devon, and to increase awareness of the issues facing asylum seekers and refugees.

Our objectives are:

1. Provide support to refugees and their families already living in Devon including those likely to arrive here as a result of Exeter and Devon being named as a potential dispersal area for asylum seekers, and Syrian refugees included in the Syrian Vulnerable Persons Relocation Scheme. Help them settle in the local community and provide relief to those who are in conditions of hardship or distress.
2. Provide a voice for the local refugee community over the next 3 years.
3. Raise awareness about the issues relating to refugees and their families over the next 3 years and increase public support.
4. Provide a volunteer based service for the next 3 years with opportunities for training and skills development available for all service users and volunteers from the wider community, reaching a minimum of 50 people each year.
5. Ensure effective governance and management, adopting best practice at all times.

In preparing the accounts the Trustees have taken due regard of the Charity Commission's guidance on public benefit.

Achievement and performance

Drop-in Service and VPR Clinics

We helped 176 individuals during the course of the year through our drop-in service, immigration and VPR clinics with a total of 3,014 visits/enquiries between them. Drop-in had 87 individuals making 497 visits/enquiries, and VPR clinics had 68 individuals making 2,426 enquiries. See the section below for details on immigration clinics. We had clients from 45 countries with the majority being from Syria and Afghanistan. Seeking help with finance, debt and benefits, immigration and legal support, health, education and employment, and housing were the major reasons for coming to RSD.

Immigration Advice Clinic

We dealt with 93 enquiries/visits this year from a total of 39 clients, 18 of whom were new clients. We worked successfully on asylum claims, spouse visas, leave to remain applications, remove the 'no recourse to public funds' condition and citizenship applications. Two colleagues are studying to obtain OISC Level 2 accreditation.

Destitution Project

109 claims were made this year by 19 individuals – 4 women, 15 men. Two of the claimants have four dependents between them. We gave just over £4,800 over the year to help with mainly food and health costs. This figure is almost double the amount we gave in the same period in the previous reporting year. Fresh produce from our allotment was donated mainly to the Exeter *community larder*

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2021

as there wasn't much face-to-face contact with clients. There were also referrals to local Foodbanks and other crisis services.

Welcome Project – Refugee Resettlement

This year we did not have any new families under the Government's vulnerable persons resettlement scheme because of the pandemic. One family moved from Dorset to Devon in March 2021 bringing the total number of families we manage to 31. We have two staff members, supported by around 15 volunteers, who assist the families. Face-to-face outreach work was severely curtailed again because of the Covid crisis. Nonetheless, we continue to receive much help from local community groups to support families. We also welcomed two new babies into the community. Four families moved homes during this difficult period.

Events

We couldn't hold any physical events because of lockdowns and restrictions. For the annual Refugee Week in June, we partnered with Devon County Council to gather "Refugees Voices". We received some wonderful home videos of refugee families resettled in Devon telling their stories, which can be viewed on our website, as can the winning entrants of our online Refugee Week competition - where we asked people to share their stories/poems/pictures on the theme "Imagine". *The Flat* restaurant donated £1 for every £10 spent on dining at their restaurant to RSD. Trustee Liz Oxburgh promoted *Giving Tuesday* in December by making Maamoul cakes from RSD's recipe book. She posted her progress on online videos and encouraged others to join her. Demand for our recipe book soared, resulting in more donations during the month. Grace Frain, another RSD trustee, baked delicious brownies by the truckload, donating proceeds to RSD.

Education and Employability

It was a busy year in spite of Covid19 lockdown. ESOL volunteers and clients quickly adapted to online teaching and learning. 28 volunteers with the help of 20 STAR (Student Action for Refugees) volunteers taught 60 clients through one-to-one and 'classroom' teaching. There were five 'classes' – IELTS class, Grammar class, Book club, Conversation club and Using your English class. They all proved to be popular with attendees ranging from 8 – 17 in each regularly. The teaching provided is carefully designed to help individuals gain confidence in using English in their everyday lives: managing the pandemic, seeking employment, completing official forms, doing voluntary work, furthering their educational prospects and other practical conversations (eg with teachers, doctors).

Allotment

Volunteers managed the allotment wonderfully during lockdown, with additional help when permitted, from a few clients and their families. We had a productive harvest, but as there was no regular face-to-face contact with clients, we donated our surplus to the Exeter community larder. Work on the allotment continued into the autumn and much planning has been going on for future renovations and developments.

Women's Group

There were, of course, no monthly women's group gatherings in the reporting period. By popular demand, Souad held two online get-togethers, which although not the same as face-to-face meetings were enjoyed by all. Planning is now going ahead for future gatherings as restrictions ease.

Refugee Support (Devon) Ltd

Trustees' report (incorporating the Directors' Report for the purposes of section 415 Companies Act 2006)

Year Ended 31 March 2021

Volunteers

Volunteers are our greatest asset and continue to play a crucial role in every aspect of our work whether it's giving guidance to a destitute asylum seeker, through to looking after our allotment in all kinds of weather, to providing strategic direction for the organisation as our Trustees do. A total of 86 people enquired to be volunteers during the course of the year. 20 of these enquirers were men. We ran a couple of online volunteer training sessions mainly for ESOL volunteers. We had approximately 89 volunteers in this reporting year

Financial Review

We are indebted to our many funders, and a full list is available in the annual report. It continues to be a very testing time for fundraising during the global pandemic and in the current economic climate, which makes it vital to work hard to secure our long term future. With a business plan and operating plan in place RSD is regularly reviewing its projects and goals, and seeking appropriate sources of funds.

This year, our income was £217,002 (2020: £212,646). Our expenditure was £183,444 (2020: £183,782) resulting in net income for the year of £33,558 (2020: £28,864). We are carrying forward total fund balances of £168,759 (2020: £135,201) of which £65,567 (2020: £59,980) is restricted funds, £26,246 is designated funds (2020: £nil) and £76,946 (2020: £76,221) is unrestricted funds. These reserves provide the base to plan our service delivery from 2021-22 onwards, to meet the anticipated increase in demand as refugee numbers in Devon grow.

During the year the trustees took the decision to designate some of our unrestricted funds, to ringfence a contingency reserve to cover liabilities should the organisation need to close and to ensure continuity for our Immigration Advice Clinic.

Reserves Policy

The Trustees have reviewed the Charity's needs for reserves in line with guidance issued by the Charity Commission and have proposed that £20,000 is the minimum reserves target to cover liabilities such as contractual obligations and redundancies should the organisation close.

The unrestricted reserves total £103,192. The Trustees have carried out a financial risk assessment and taken into account the following factors:

- The uncertainty of future funding for key projects where income for future years has not yet been confirmed.
- The need for adequate funds to cover funding for administration, fundraising and project staff costs.
- The need for funds to cover closure costs.

The level of reserves is regularly reviewed by the Trustees in line with the guidance issued by the Charity Commission.

Future Plans

- Encourage more involvement in the governance of RSD by refugees and asylum seekers.
- Continue responding to the changing needs of users.
- Secure RSD's financial future.

**Refugee Support (Devon) Ltd
Trustees' report (incorporating the Directors' Report for the purposes of
section 415 Companies Act 2006)
Year Ended 31 March 2021**

Structure, Governance and Management

Refugee Support Devon is a company limited by guarantee and a registered charity. The company was established under a Memorandum of Association which established the objects and the powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The governing body of the charity are the Trustees who comprise 10 members. The Board of Trustees meets bi-monthly. A strategic working party, comprising of representatives of the board and the manager, meet in between these bi-monthly meetings.

Trustees are elected at the AGM. Trustees may be co-opted during the year. Every year the three longest-standing Trustees stand down but are available for re-election.

Trustees are recruited through both advertising and personal recommendation of the existing Trustees.

The main responsibilities of the Trustees are to formulate the strategic plans of the charity, to approve the annual budget, to monitor the financial activities of the group and to ensure prudence and proper governance of the organisation.

Refugee Support (Devon) Ltd
Trustees' report continued (incorporating the Directors' Report for the
purposes of section 415 Companies Act 2006)
Year Ended 31 March 2021

Charity Information

Company number	07731995
Charity Number	1143884
Registered office	Exeter Community Centre 17 St David's Hill Exeter EX4 3RG

Trustees who served during the year:

Jennifer Longford (Chair)
David Mezzetti (Secretary)
Chris Hill (Treasurer)
Bob Mycock
Liz Oxburgh
Bernadette Chelvanayagam
Shurouk Al-sabbagh
Grace Frain
Dr Ben Hudson (from August 2020)
Ruth Grove-White (from January 2021)

Staffing

Manager (32hrs) - Annette Hughes
Casework Coordinator (Drop-in and Immigration Advice) (25hrs) - Nelida Montes de Oca
Education and Employability Coordinator (21hrs) – Denise Parker
Resettlement Coordinator (35hrs) - Tameem Shaaban
Resettlement Coordinator (35hrs) – Souad Fadel
Administrator (21hrs) - Trupti Desai
Administrative Assistant (19hrs) - Nick Floyd

Bankers

Royal Bank of Scotland
The Cooperative Bank

Independent Examiner

Neil Hitchings FCA
Francis Clark LLP
Centenary House
Peninsula Park
Rydon Lane
Exeter
EX2 7XE

Refugee Support (Devon) Ltd

Statement of Trustees' Responsibilities

Year Ended 31 March 2021

The Trustees (who are also directors of Refugee Support (Devon) Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement Of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and was approved by the Trustees on 29 September 2021.

Name: David Merrett

Position: Co.Sec

Date: 29 September 2021

Refugee Support (Devon) Ltd

Independent examiner's report

Year Ended 31 March 2021

Independent examiner's report to the Trustees of Refugee Support (Devon) Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Hitchings FCA
Francis Clark LLP,
Chartered Accountants
Centenary House,
Peninsula Park
Rydon Lane,
Exeter,
EX2 7XE

20 October 2021

Refugee Support (Devon) Ltd
Statement of Financial Activities
Year Ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total year ended 31 March 2021 £	Total year ended 31 March 2020 £
Income					
Donations and legacies	2	29,591	145	29,736	27,106
Investments	3	6	-	6	5
Other income	4	501	-	501	962
Charitable activities	5	35,000	151,759	186,759	184,573
Total Income		65,098	151,904	217,002	212,646
Expenditure					
Charitable activities	6,7	38,127	145,317	183,444	183,782
Total Expenditure		38,127	145,317	183,444	183,782
Net income/(expenditure)		26,971	6,587	33,558	28,864
Transfer between funds		-	-	-	-
Net movement in funds		26,971	6,587	33,558	28,864
Reconciliation of Funds:					
Total funds brought forward		76,221	58,980	135,201	106,337
Total Funds carried forward		103,192	65,567	168,759	135,201

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Refugee Support (Devon) Ltd
Balance sheet
Year Ended 31 March 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Tangible fixed assets	11		2,764		339
Current assets					
Cash at bank and in hand		196,819		147,084	
Debtors	12	<u>15,577</u>		<u>7,636</u>	
Total Current Assets			212,396		154,720
Liabilities					
Creditors falling due within one year	13		(46,401)		(19,858)
Net current assets			165,995		134,862
Net assets			<u>168,759</u>		<u>135,201</u>
The funds of the Charity					
Restricted funds	15		65,567		58,980
Designated funds	15		26,246		-
Unrestricted funds	15		76,946		76,221
Total Charity Funds	14		<u>168,759</u>		<u>135,201</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the Board of Trustees on
signed on their behalf by

2021 and were

Jenny Longford, Chair

Chris Hill, Treasurer

Date: 1 October 2021

Date: 2 October 2021

Company Number: 7731995

Refugee Support (Devon) Ltd

Notes to the Financial Statements

Year Ended 31 March 2021

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in pounds sterling.

The charity is incorporated in England and Wales. The Registered office details can be found in the reference and administrative section of the Trustees report.

The Trustees have considered the impact of COVID-19 and the going concern position of the charity including the projected income (including secured long term and short term funding streams) and expenditure. The Trustees consider the charity to be a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

c) Donations and other income

Donations and other income are credited in the year in which they are receivable.

d) Grants receivable

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until any conditions for receipt have been complied with. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use the grant is treated as deferred income until those restrictions are met.

f) Charitable expenditure

Direct charitable expenditure includes all expenditure incurred in schemes run in pursuance of the company's objectives under its constitution, including the direct costs of supporting these activities, including staff and establishment expenses. Other overhead costs are separately analysed and shown as support costs.

Refugee Support (Devon) Ltd

Notes to the Financial Statements (continued)

Year Ended 31 March 2021

g) Cost apportionment

A proportion of staff, establishment and other costs are attributed to direct charitable expenditure on the following basis:

Staff costs	- actual costs
Establishment costs	- pro-rata to the number of staff engaged on each activity
Other overhead costs	- pro-rata to the number of staff engaged on each activity

h) Transfers

The Board, in accordance with its powers and within the restrictions imposed by such, has approved the transfer of such income as is not otherwise committed between funds.

i) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalised at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful economic lives as follows:

- Furniture and equipment - straight line over 4 years

j) Taxation

The charity is not registered for Value Added Tax, and the cost of irrecoverable VAT is therefore included within the relevant expenditure headings.

k) Financial instruments

Refugee Support Devon only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity currently holds:

- Trade debtors and trade creditors

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

2. Donations and Legacies	2021	2020
	£	£
Donations	27,218	23,884
Gift Aid	2,518	3,222
	29,736	27,106

The income from donations and legacies was £29,736 (2020: £27,106) of which £29,591 (2020: £27,106) was unrestricted and £145 (2020: £nil) was restricted.

3. Investment income	2021	2020
	£	£
Donations	6	5
	6	5

All investment income was unrestricted.

4. Other Income	2021	2020
	£	£
Other income	501	962
	501	962

Other income totalled £501 (2020: £962) of which £501 (2020: £547) was unrestricted and £nil (2020: £415) was restricted.

5. Charitable Activities	2021	2020
	£	£
Grants	186,759	184,573
	186,759	184,573

The income from charitable activities was £186,759 (2020: £184,573) of which £35,000 (2020: £13,185) was unrestricted and £151,759 (2020: £171,388) was restricted.

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

6. Charitable Activities	2021	2020
	£	£
Drop In (running costs & drop in)	39,206	30,960
Outreach Casework (befriending & outreach)	-	5,650
Women's Network (Women's activities)	3,811	5,627
Destitution	7,389	5,706
Events & Community Engagement	1,263	1,861
Education & Employability	26,165	15,298
Allotment	1,430	1,540
Syria Resettlement (Welcome project)	91,416	107,459
Immigration Advice Clinic	12,764	9,681
	183,444	183,782

Included in charitable activities expenditure of £183,444 (2020: £183,782) is £38,127 (2020: £38,929) unrestricted expenditure and £145,317 (2020: £144,853) of restricted expenditure.

7. Analysis of Charitable Expenditure	2021	2020
	£	£
Wages	154,829	146,299
Rent	5,999	10,403
Insurance	730	603
Telephone	1,125	1,137
Stationery (including newsletters)	35	602
Postage	69	293
Books/publications	21	221
Printing & photocopier	689	761
Miscellaneous	145	288
Depreciation of office equipment	1,261	340
ICT	6,621	4,238
Professional fees	985	107
Volunteer Expenses	293	1,268
Volunteer Training	40	295
Room Hire	77	797
Emergency Fund	4,857	2,591
Client Expenses	315	1,504
Travel	471	3,315
Training	464	458
Sundry expenses	319	3,083
Interpreting costs	404	1,422
Subscriptions/membership	555	640
Accountancy & Independent Examination	3,140	2,960
Bank charges	-	157
	183,444	183,782

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

8. Analysis of staff costs	2021	2020
	£	£
Gross salaries	123,551	115,177
National Insurance	28,006	28,120
Pension costs	3,272	3,002
	154,829	146,299

There were no employees in receipt of emoluments exceeding £60,000.

The charity Trustees were not paid nor received any other benefits from employment with the charity (2020: £nil). No charity Trustee was reimbursed any expenses (2020: £nil). No charity Trustee received payment for professional or other services supplied to the charity (2020: £nil).

The average number of employees during the year was 7 (2020: 7).

There were no other related party transactions during the year ended 31 March 2021.

The Key Management Personnel of the charity are considered to be the Trustees and the Manager. The Key Management Personnel remuneration was £32,878 (2020: £31,734).

9. Net income/(expenditure) for the year	2021	2020
	£	£

This is stated after charging:

Depreciation	1,261	340
Independent Examination	1,140	960

10. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

11. Fixed Assets - tangible

	Office equipment	Total
	£	£
Cost		
At 1 April 2020	9,707	9,707
Additions	3,686	3,686
At 31 March 2021	13,393	13,393
Depreciation		
At 1 April 2020	9,368	9,368
Charge for the year	1,261	1,261
At 31 March 2021	10,629	10,629
Net book value		
At 31 March 2021	2,764	2,764
At 31 March 2020	339	339

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

12. Debtors	2021	2020
	£	£
Other debtors	12,592	3,764
Prepayments	2,985	3,872
	<u>15,577</u>	<u>7,636</u>

13. Creditors: amounts falling due within one year:

	2021	2020
	£	£
Trade creditors	169	4
Accruals	1,232	800
Deferred Income	45,000	19,054
	<u>46,401</u>	<u>19,858</u>

14. Reserves

	£
At 1 April 2020	135,201
Net income for the year	33,558
At 31 March 2021	<u>168,759</u>

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

15. Movement of Funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Restricted Funds					
Awards for All	-	9,940	-	-	9,940
Devon County Council – Refugee Resettlement	43,536	91,905	(86,259)	-	49,182
National Lottery Community Fund	-	22,500	(22,500)	-	-
Devon County Council – ESOL	-	6,165	(6,165)	-	-
Swan Mountain Charitable Trust	2,600	-	(2,600)	-	-
Garfield Weston Foundation	5,444	10,000	(8,999)	-	6,445
29 th May Charitable Trust	2,000	-	(2,000)	-	-
Marsh Christian Trust	400	-	(400)	-	-
Souter Charitable Trust	3,000	-	(3,000)	-	-
Jamieson Bystock Trust	2,000	-	(2,000)	-	-
Devon Community Foundation - Education	-	1,999	(1,999)	-	-
Barrow Cadbury Trust – Covid- 19 Support Fund	-	9,250	(9,250)	-	-
Emergency Fund Donations	-	145	(145)	-	-
	58,980	151,904	(145,317)	-	65,567
Unrestricted Funds					
Designated Funds					
Migration Exchange – Respond & Adapt Programme for Immigration Advice Clinic	-	10,000	(3,754)	-	6,246
Contingency Reserve	-	-	-	20,000	20,000
General Funds					
Access to Justice – Community Justice Fund	-	20,000	(20,000)	-	-
Devon Community Foundation General	76,221	30,098	(9,373)	(20,000)	76,946
	76,221	65,098	(38,127)	-	103,192

16. Funds Analysis

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal as follows:

The 29th May Charitable Trust – Education & Employability

Awards for All – Women’s Network

The Barrow Cadbury Trust – Covid-19 Support Fund

Refugee Support (Devon) Ltd
Notes to the Financial Statements (continued)
Year Ended 31 March 2021

Devon Community Foundation – Education & Employability

Devon County Council – Refugee Resettlement Scheme

Devon County Council – Education & Employability

Garfield Weston Foundation – core costs towards Drop in and Immigration Advice Clinic.

Jamieson Bystock Trust – core costs towards Drop in and Immigration Advice Clinic.

Marsh Christian Trust – Education & Employability

National Lottery Community Fund – RC South West Region, response to Covid-19 pandemic

Souter Charitable Trust – core costs towards Drop in and Immigration Advice Clinic.

Swan Mountain Charitable Trust – for the Allotment Project and as needed as a result of Covid-19

Emergency Fund donations – for an emergency cost for a client.

Unrestricted Funds

Included in Unrestricted Funds are grants from the following donors:

Access to Justice – Community Justice Fund

Devon Community Foundation – Core Costs Support Fund (DCMS)

Migration Exchange – Respond & Adapt Programme

17. Analysis of Net Assets between Funds

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	339	339
Net current assets	58,980	75,882	134,862
	<u>58,980</u>	<u>76,221</u>	<u>135,201</u>

Analysis of Net Assets between Funds – prior year comparative

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	2,764	2,764
Net current assets	65,567	100,428	165,995
	<u>65,567</u>	<u>103,192</u>	<u>168,759</u>