

St John the Evangelist, Fareham

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

for the year ended 31st December 2023

Incumbent:

Rev. Bruce Deans (until June 2023)
3a Upper St Michaels Grove
Fareham
PO14 1DN

Bank:

Lloyds Bank
43 West Street
Fareham
PO16 0BE

Independent examiner:

Mrs Julia Ogden

Registered charity 1143777

ST JOHN THE EVANGELIST, FAREHAM ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2023

Administrative information:

St John the Evangelist is situated in Upper St Michael's Grove, Fareham. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is: St John the Evangelist Church, 1a Upper St. Michael's Grove, Fareham, Hampshire, PO14 1DN.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Registered no. 1143777.

PCC members:

Incumbent: Revd. Bruce Deans, Joint Chairperson (May 2015–June 2023)

Curate: n/a

Churchwardens: Miss Eleanor Coutts and Mrs Vicky Duboc

Representatives on the Deanery Synod:

Mr Andrew Arnell

Mr Richard Jarman (April 2022 – September 2023)

Lay Reader Representatives:

Mrs June Haye

Mr Jeremy Hicks

Elected Members:

Mrs Elizabeth Webb (Until APCM 2024)

Mrs Rachel Hicks (Until APCM 2024)

Mr Thomas McCorkell (Until APCM 2024)

Mr Geoff Collins (Until APCM 2025)

Mrs Sue Lupton (Until APCM 2025)

Mrs Ursula Lewis (Secretary) (Until APCM 2025)

Mrs Janet Tucker (Treasurer) (Until APCM 2026)

Mrs Sally Cranstone (Until APCM 2026)

Mr Ian Cranstone (Until APCM 2026)

Mrs Charlie Stevenson (Until APCM 2026)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St John's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church, the Church Hall and 7A Upper St Michael's Grove.

Church attendance

The average weekly Church attendance in 2023 was 73 people.

Annual review:

The PCC held meetings in the coffee area of the Church eight times during the year (including two extraordinary meetings) with an average attendance of 15. Committees met between meetings and their minutes were received by the full PCC and discussed where necessary. All PCC meetings began with a Bible reading and prayer, and received financial and safeguarding reports. Deanery Synod reports were given by the representatives. The Quinquennial Report, action plan and buildings review were a major part of discussions held throughout the year.

The vision of St. John's Church is to see 'Jesus in the heart of our community'. To begin the year, PCC met in January with 16 attendees, and were challenged to see how we could play our part in building Jesus' kingdom on earth. The Christmas services, pastoral care work and the work with local schools and college and our children and youth work were reviewed. Ideas for the possible development of the whole church site to make it more welcoming for the community and generate some income, as well as plans to celebrate 60+ years of St. John's were also discussed.

March PCC meeting had 16 attendees. With notification that our incumbent would be moving on in June, PCC was reminded that God knows how we are feeling, to hold firmly to our faith in Him and He will carry us through. The APCM and the annual financial statements were discussed. There was some good news - the new Church website and other social media platforms were now live and a new parish administrator had been appointed. PCC once again looked at the vision for St. John's going forward; the importance of making it sustainable and ensuring it remains an active part of the Fareham community.

May PCC meeting had 13 attendees. Newly elected PCC members were welcomed and appointments made for specific roles. Plans for St. John's 60+ celebrations, mission giving and the appointment of lay assistants to administer home communion were the main focus of this meeting.

In June, a special PCC meeting was held to discuss the vacancy and its implications for St. John's. 16 members attended and an additional two Readers were invited. We were joined by the acting Archdeacon, Will Hughes, and Mike Duff representing the Church Pastoral Aid Society (CPAS), our patron. They advised on the day-to-day practicalities of governing the Church including the importance of safeguarding, continuing to have services with the help of lay Readers and other clergy, the recruitment process, and what the ministry can look like going forward.

July's PCC meeting had 15 attendees, with discussions focused on what the main priorities for the Church were, the vision for the future, and having an open discussion with the church family which will help in formulating a parish profile and any meetings with Bishop Jonathan. A special note of thanks was extended to the Readers for all they are doing to help us thrive and survive during this time of vacancy.

There were 14 members at the September PCC meeting along with two Readers and Archdeacon, Kathryn Percival. The draft parish profile, church finances (including parish share and ways money could be saved), and plans for a Gift Day appeal were discussed.

November's meeting was attended by 15 members and the Safeguarding Officer, Graham Newton. The updated Parish Safeguarding Policy was read in full and adopted. The success of the Light Party, held in the church building this year, was highlighted, as well as schools holding their Harvest Thanksgiving & Christmas Carol services in church. Proposed plans to upgrade the file server and WIFI access points were approved and plans for the Christmas services were finalised, including publicising these on social media platforms.

This year, PCC also met in December with Bishop Jonathan to discuss our vacancy. Our 'Section 11' meeting was held directly after this to agree our Parish Profile (in principle) for candidates to read, and to elect our parish representatives for the recruitment process.

Electoral Roll

There were 102 parishioners on the Church Electoral Roll up to the end of March 2024 of whom 59 were not resident within the Parish.

Ursulla Lewis (PCC Secretary)

Church Fabric (Buildings) and Grounds

Troubles with the ceiling and heating remind us what a privilege it is that we usually have a warm and safe space to gather to worship freely. A huge thanks to all who have helped keep our church building going throughout 2023 to facilitate this.

The Church – Having started 2023 worshipping in the hall due to concerns about the ceiling, we are grateful to our architect & contractor for the repairs they carried out, meaning we could return to the main church building. During our vacancy, plans to address the ceiling, heating and other items on our list have been somewhat on hold, but we hope to be able to resume this soon. Regular maintenance such as servicing of the boiler, gutter cleaning etc. has of course also been ongoing. Huge thanks to the Fabric & Grounds committee who have been working on many things behind the scenes to keep our buildings in good order.

I.T. - a big thanks to Thomas who has formed a new separate Tech Committee this year to work on our I.T., website etc.

Church Grounds – We remain very grateful to Bill Pratt who kept the grounds neat and tidy during the year. An enormous thank you too to all who have kindly helped at grounds days this year!

Annual Health and Safety and Fire Safety Training – The Health and Safety Policy document was approved by the PCC (copies are available from the Church Wardens). The annual H&S and Fire Safety training for Clergy, Readers, Sidespeople and Group Leaders who use the church will now take place every 3 years.

7A – We have continued to invest in 7A, by using some of the income we have received for any general repairs and upkeep. Our tenants remain in place and are very happy with the property.

Church hall – Ongoing thanks to the hall committee who have ensured that many varying bits of upkeep have been taken care of throughout the year.

APCM Documentation - The Church Terrier (Inventory) has been checked and was found to be in order. The Church Log Book has been kept updated. Both documents have been signed by the Churchwardens.

Vicky Duboc – Churchwarden

Eleanor Coutts - Churchwarden

Independent Examiner's Report to the PCC of St John's Church, Fareham for the Year Ended 31st December 2023

Section A

This is my report to the Parochial Church Council of St John the Evangelist, on the annual report for the year ended 31st December 2023 set out on pages

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission, including the updated directions 2 and 9 (Sept 2017). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name CAPITALS

Date
Relevant professional
qualification(s) or body
if any

Examiner's address

J W Ogden
MRS J. L. OGDEN

16th April 2024
MAAT

68 St Michaels Grove
Fareham
Hants
PO14 1DS

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2023

For the year ended 31 December 2023		Unrestricted funds	Restricted income funds	Endowment funds	TOTAL FUNDS	
	Note				2023	2022
INCOMING RESOURCES						
<i>Voluntary income</i>	2(a)	54,275.05	0.00	0.00	54,275.05	64,943.95
<i>Activities for generating funds</i>	2(b)	13,994.19	2,064.80	0.00	16,058.99	12,404.82
<i>Church activities</i>	2(c)	1,008.00	43,189.55	0.00	44,197.55	42,880.49
<i>Other ordinary income</i>	2(d)	0.00	1,910.91	0.00	1,910.91	1,296.60
<i>Income from investments</i>	2(e)	2,840.84	0.00	0.00	2,840.84	7,688.49
TOTAL INCOMING RESOURCES		72,118.08	47,165.26	0.00	119,283.34	129,214.35
RESOURCES EXPENDED						
<i>Grants / Donations</i>	3(a)	2,500.00	0.00	0.00	2,500.00	3,000.00
<i>Support costs</i>	3(b)	1,003.45	0.00	0.00	1,003.45	185.00
<i>Directly relating to the work of the church</i>	3(c)	63,675.88	2,023.80	0.00	65,699.68	76,311.85
<i>Fund raising and publicity</i>	3(d)	0.00	612.76	0.00	612.76	543.99
<i>Church management and administration</i>	3(e)	1,283.54	157.74	0.00	1,441.28	1,868.13
<i>Other expenses</i>	3(f)	0.00	22,933.08	0.00	22,933.08	25,801.56
<i>Staff costs</i>	4	6,948.08	0.00	0.00	6,948.08	8,246.23
TOTAL RESOURCES EXPENDED		75,410.95	25,727.38	0.00	101,138.33	115,956.76
NET INCOMING / (OUTGOING) RESOURCES BEFORE OTHER RECOGNIZED GAINS AND LOSSES		-3,292.87	21,437.88	0.00	18,145.01	13,257.59
<i>Transfer of funds</i>		0.00	0.00	0.00	0.00	0.00
GAINS AND LOSSES ON INVESTMENT ASSETS						
<i>Depreciation on assets</i>				0.00	0.00	0.00
NET MOVEMENT IN FUNDS		-3,292.87	21,437.88	0.00	18,145.01	13,257.59
BALANCES B/FWD AT 1 JANUARY		55,979.51	47,515.29	0.00	103,494.80	90,237.21
BALANCES C/FWD AT 31 DECEMBER		52,686.64	68,953.17	0.00	121,639.81	103,494.80
The notes on pages 3-7 form part of this account						

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
FIXED ASSETS			
Tangible fixed assets (net)	5	0.00	0.00
CURRENT ASSETS			
Debtors	7	0.00	0.00
Cash at bank and in hand		121,639.81	103,494.80
		<u>121,639.81</u>	<u>103,494.80</u>
LIABILITIES			
	8	0.00	0.00
NET CURRENT ASSETS			
		<u>121,639.81</u>	<u>103,494.80</u>
FUNDS			
	6		
Unrestricted		52,686.64	55,979.51
Restricted		68,953.17	47,515.29
Endowment		0.00	0.00
		<u>121,639.81</u>	<u>103,494.80</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

Mrs V Duboc (Church warden)

Eleanor Coutts (Church warden)

The notes on pages 4 to 7 form part of these accounts

2 INCOMING RESOURCES

	Unrestricted funds	Restricted funds	Endowment funds	TOTAL FUNDS	
	£	£	£	2023 £	2022 £
2(a) <i>Incoming resources from donors</i>					
Planned giving:					
Gift Aid for general fund	2612.49			2,612.49	4,38
Standing orders	7008.00			7,008.00	7,06
CAF	0.00			0.00	
Free will giving	497.95			497.95	1,32
Open giving	2993.06			2,993.06	2,76
Parish Giving Scheme	41163.55			41,163.55	43,09
Other donations				0.00	6,30
	54,275.05	0.00	0.00	54,275.05	64,94
2(b) <i>Activities for generating funds</i>					
Prices charity grant		2,000.00		2,000.00	3,08
Oversea mission				0.00	
Christian relief				0.00	
Bishops Lent Appeal				0.00	
Contribution from Hall	1312.5			1,312.50	1,37
Miscellaneous income	12681.69	64.80		12,746.49	7,94
	13,994.19	2,064.80	0.00	16,058.99	12,40
2(c) <i>Church activities</i>					
coffee money		1,270.75		1,270.75	1,10
Bookstall		22		22.00	21
Church hall lettings		32413.80		32,413.80	28,70
7a rental income		9231.00		9,231.00	10,15
Special projects		252		252.00	24
Fees - church	1,008.00			1,008.00	2,45
	1,008.00	43,189.55	0.00	44,197.55	42,88
2(d) <i>Other ordinary income</i>					
sundry social		1910.91		1,910.91	1,29
	0.00	1,910.91	0.00	1,910.91	1,29
2(e) <i>Income from investments</i>					
Interest - Gen ac				0.00	
CPAS interest	£2,840.84			2,840.84	7,68
Interest - hall account				0.00	
	2,840.84	0.00	0.00	2,840.84	7,68
TOTAL INCOMING RESOURCES	72,118.08	47,165.26	0.00	119,283.34	129,21

3 RESOURCES EXPENDED

	Unrestricted funds	Restricted funds	Endowment funds	2023	2022
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3(a) Grants & Donations

Oversea mission	2500.00			2,500.00	3,000.00
Christian relief				0.00	0.00
Other donations				0.00	0.00
	2,500.00	0.00	0.00	2,500.00	3,000.00

3(b) Support Costs

Lay readers allowance	1003.45			1,003.45	185.00
	1,003.45	0.00	0.00	1,003.45	185.00

3(c) Directly relating to the work of the church

Parish share	47395.44			47,395.44	53,092.89
Clergy costs	652.98			652.98	1,123.71
Young people		2023.80		2,023.80	3,108.12
Outreach	115.03			115.03	120.00
Subscriptions	1226.28			1,226.28	1,379.48
c fees	1181.00			1,181.00	714.30
Services costs	1693.08			1,693.08	4,461.44
Special projects (contra)	153.4			153.40	445.95
Church running costs (gen & cdf)	11258.67			11,258.67	11,865.96
	63,675.88	2,023.80	0.00	65,699.68	76,311.85

3(d) Fund raising and publicity

Social fund	0.00	612.76		612.76	404.46
Book stall		0.00		0.00	139.53
	0.00	612.76	0.00	612.76	543.99

3(e) Church management & administration

Administration & stationery costs	1075.66			1,075.66	1,500.36
Bank charges	207.88	157.74		365.62	367.77
	1,283.54	157.74	0.00	1,441.28	1,868.13

3(f) Other expenses

3a				0.00	0.00
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4 STAFF COSTS

Wages - church cleaner	1338.36			1,338.36	1,522.09
Wages - office	5609.72			5,609.72	5,710.80
Wages - youth co-ordinator		0.00		0.00	1,013.34
	6,948.08	0.00	0.00	6,948.08	8,246.23

5 FIXED ASSETS FOR USE BY THE PCC

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL FUNDS	
GROSS BOOK VALUE				2023	2022
at 1 Jan				0.00	0.00
additions				0.00	0.00
at 31 Dec	0.00	0.00		0.00	0.00
DEPRECIATION CHARGE				0.00	0.00
at 1 Jan				0.00	0.00
Charge for year				0.00	0.00

at 31 Dec	0.00	0.00	0.00	0.00
NET BOOK VALUE			0.00	0.00
at 31 Dec	0.00	0.00	0.00	0.00

CURRENT ASSETS

7 Debtors	0.00	0.00	0.00	0.00	0.00
				0.00	0.00
				0.00	0.00
	0.00	0.00	0.00	0.00	0.00

Cash

			2023	2022
General A/c	17929.51		17,929.51	20,536.27
High interest a/c	21696.38		21,696.38	18,536.06
Hall A/c		82,013.92	82,013.92	63,395.14
Petty cash			0.00	28.61
Social fund			0.00	998.72
	39,625.89	82,013.92	0.00	121,639.81
				103,494.80

8 CURRENT LIABILITIES

CPAS loan			0.00	0.00
	0.00	0.00	0.00	0.00
			0.00	0.00

6 ANALYSIS OF NET ASSETS BY FUND

Fixed Assets	0.00		0.00	0.00	0.00
Current Assets	39,625.89	82,013.92	0.00	121,639.81	103,494.80
Current Liabilities	0.00	0.00	0.00	0.00	0.00
Fund balance	39,625.89	82,013.92	0.00	121,639.81	103,494.80

9 FUND DETAILS

The restricted funds comprise of the Prices fund, Circus Charity fund (hall, scout hut & 7a), Bookstall. Special projects, social and youth donation