

ST JOHN THE EVANGELIST, FAREHAM ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2020

Administrative information:

St John the Evangelist is situated in Upper St Michael's Grove, Fareham. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is: St John the Evangelist Church, 1a Upper St Michael's Grove, Fareham, Hampshire, PO14 1DN.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. Registered no. 1143777.

PCC members:

Incumbent: Revd. Bruce Deans Joint Chairperson (May 2015)

Curate: N/A

Church Wardens: Mr Ian Cranstone Mrs Elizabeth Webb

Deputy Church Warden: Mrs Rachel Hicks

Representatives on the Deanery Synod: Mrs Charlotte Stevenson until APCM 19.10 2020

Mr Derek Petrie Mrs Val Petrie from APCM
19.102020

Lay Reader Representative: Mr Jeremy Hicks

Elected Members:

Mr Geoff Collins (Until APCM 2022)

Mrs Sally Cranstone (Until APCM 2023)

Mr Carl Hensman (Until APCM 2023)

Mrs Rachel Hicks (Until APCM 2021)

Mr Mike Homer (Until APCM 2021)

Mrs Sue Lupton (Until APCM 2022)

Mr Thomas McCorkell (Until APCM 2021)

Mr Derek Petrie (Until APCM 2022)

Mrs Val Petrie (Until APCM 2022)

Mrs Charlie Stevenson (Until APCM 2023)

Mrs Janet Tucker (Until APCM 2023)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St John's PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church, the Church Hall and 7A Upper St Michael's Grove.

Church attendance

Due to the COVID 19 pandemic it has not been possible to accurately record the average weekly Church attendance in 2020.

REVIEW OF THE YEAR

The PCC met five times during the year with an average level of attendance of 13. Several committees met between PCC meetings and their minutes were received by the full PCC and discussed where necessary. Some committees were unable to or not required to meet during the year due to COVID 19. All PCC meetings received financial, safeguarding and Health and Safety reports.

January (14) (Numbers in brackets indicate attendance)

The PCC were given an update with regards to the proposed Quinquennial works following a meeting with our church architect. We were advised that the new Alpha course had started and was hosting six guests. After a discussion it was agreed that we would seek to become a more environmentally friendly church but not necessarily to be accredited under the Eco Church Scheme at this stage

March (11)

The PCC were advised by Ian Cranstone, our Safeguarding Officer of some key points which had come up in a Leadership Safeguarding Course. The PCC were also advised Audio visual and screen work is due to be completed after the 1st April following a change in the faculty process. It was also agreed to submit the request the renewal of licences to distribute Holy Communion at home. The annual tithe to our Mission partners was agreed at £4000.

May

Due to the COVID 19 pandemic the PCC meeting in May was not held.

July (14) via Zoom

With the APCM postponed until October due to the pandemic the church annual accounts for 2019 were approved at this meeting. The PCC were advised that Helen and Rox had been

furloughed but Rox, our Youth Worker, was now back working, Helen, our church administrator, would not be returning until October. Following a directive from the Diocese it was agreed to start services again in the church under COVID restrictions with a trial period of streaming the service via Facebook. Church at Home packs and Zoom coffee and chat on a Sunday morning would continue. The PCC were also advised that Mission money had been allocated and sent to our Mission partners as was agreed at our March meeting.

September (11) via Zoom

June Haye's application to renew her Reader license and to exercise her Reader ministry at and through St John's church was agreed. Both Ian Cranstone and Brenda Boate wanted to step down from their safeguarding roles after the APCM due in October. Helen Andrews, our church administrator was happy to take on both roles. Ian and Brenda were thanked for all their hard work. The PCC passed a resolution to hold the APCM via Zoom as per the Bishop's remit.

November (15) via Zoom

An updated Parish Safeguarding Policy was circulated, read out to PCC members and adopted and an updated H&S Policy and Fire Safety Risk Assessment were circulated to PCC members. The main agenda item was the Diocese strategy to grow in depth, impact and numbers and to make the most effective use of available resources. Following a significant re-organisation in Gosport and the Isle of Wight the Fareham Deanery has been requested to review its Deanery Plan.

Elizabeth Webb Churchwarden

Independent Examiner's Report to the PCC of St John's Church, Fareham for the Year Ended 31st December 2020

Section A

This is my report to the Parochial Church Council of St John the Evangelist, on the annual report for the year ended 31st December 2020 set out on pages

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission, including the updated directions 2 and 9 (Sept 2017). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name CAPITALS

Date

Relevant professional
qualification(s) or body
if any

Examiner's address

J. H. Ogden
JULIA OGDEN
26th March 2021
MAAT
16 St Michaels Grove Fareham
Hants. PO14 1DR

Independent Examiner's Report to the PCC of St John's Church, Fareham for the Year Ended 31st December 2020

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)

Give here brief details of any
items that the examiner
wishes to disclose

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2020

| | Notes | 2020 | 2019 |
|-----------------------------|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible fixed assets (net) | 5 | 0.00 | 0.00 |
| CURRENT ASSETS | | | |
| Debtors | 6 | 0.00 | 0.00 |
| Cash at bank and in hand | | 85,238.31 | 80,229.30 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| LIABILITIES | | | |
| | 8 | 0.00 | 0.00 |
| NET CURRENT ASSETS | | | |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| FUNDS | | | |
| Unrestricted | | 58,217.10 | 66,812.05 |
| Restricted | | 27,021.21 | 13,417.25 |
| Endowment | | 0.00 | 0.00 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |

Approved by the Parochial Church Council on

and signed on its behalf by:

Mr Ian Cranstone (Church warden)

Mrs Elizabeth Webb (Church warden)

The notes on pages 4 to 7 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, FAREHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

| | Note | Unrestricted funds | Restricted income funds | Endowment funds | TOTAL FUNDS | |
|--|------|-----------------------|----------------------------|--------------------|-------------------|-------------------|
| | | | | | 2020 | 2019 |
| INCOMING RESOURCES | | | | | | |
| <i>Voluntary income</i> | 2(a) | 72,535.40 | 4.00 | 0.00 | 72,539.40 | 73,044.18 |
| <i>Activities for generating funds</i> | 2(b) | 3,516.21 | 4,500.00 | 0.00 | 8,016.21 | 13,787.26 |
| <i>Church activities</i> | 2(c) | 2,263.86 | 32,799.17 | 0.00 | 35,063.03 | 56,900.36 |
| <i>Other ordinary income</i> | 2(d) | 0.00 | 0.00 | 0.00 | 0.00 | 171.08 |
| <i>Income from investments</i> | 2(e) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOMING RESOURCES | | 78,315.47 | 37,303.17 | 0.00 | 115,618.64 | 143,902.88 |
| RESOURCES EXPENDED | | | | | | |
| <i>Grants / Donations</i> | 3(a) | 4,075.00 | 0.00 | 0.00 | 4,075.00 | 3,901.58 |
| <i>Support costs</i> | 3(b) | 320.00 | 0.00 | 0.00 | 320.00 | 268.99 |
| <i>Directly relating to the work of the church</i> | 3(c) | 72,753.40 | 2,182.74 | 0.00 | 74,936.14 | 88,588.74 |
| <i>Fund raising and publicity</i> | 3(d) | 0.00 | 110.10 | 0.00 | 110.10 | 453.58 |
| <i>Church management and administration</i> | 3(e) | 1,547.49 | 107.85 | 0.00 | 1,655.34 | 2,690.12 |
| <i>Other expenses</i> | 3(f) | 0.00 | 16,628.52 | 0.00 | 16,628.52 | 25,373.14 |
| <i>Staff costs</i> | 4 | 8,214.53 | 4,670.00 | 0.00 | 12,884.53 | 10,020.68 |
| TOTAL RESOURCES EXPENDED | | 86,910.42 | 23,699.21 | 0.00 | 110,609.63 | 131,296.83 |
| NET INCOMING / (OUTGOING) RESOURCES BEF OTHER RECOGNIZED GAINS AND LOSSES | | -8,594.95 | 13,603.96 | 0.00 | 5,009.01 | 12,606.05 |
| Transfer of funds | | | | 0.00 | 0.00 | 0.00 |
| GAINS AND LOSSES ON INVESTMENT ASSETS | | | | | | |
| Depreciation on assets | | | | 0.00 | 0.00 | 0.00 |
| NET MOVEMENT IN FUNDS | | -8,594.95 | 13,603.96 | 0.00 | 5,009.01 | 12,606.05 |
| BALANCES B/FWD AT 1 JANUARY | | 66,812.05 | 13,417.25 | 0.00 | 80,229.30 | 67,623.25 |
| BALANCES C/FWD AT 31 DECEMBER | | 58,217.10 | 27,021.21 | 0.00 | 85,238.31 | 80,229.30 |

The notes on pages 3-7 form part of this account

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, FAREHAM
Financial Statements for the period ended 31 December 2020

| General Fund | 2020 | | 2019 | |
|--|-----------------|------------------|-----------------|------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| <i>Regular giving</i> | | | | |
| Planned giving | 64,197.93 | | 58,892.78 | |
| Collections & other giving | 1,384.38 | | 6,281.70 | |
| Income tax recovered | <u>2,193.57</u> | 67,775.88 | <u>3,586.30</u> | 68,760.78 |
| <i>Other voluntary receipts</i> | | | | |
| Mission & relief agencies | 0.00 | | 365.00 | |
| Contributions from Hall A/C | 120.00 | | | |
| Miscellaneous receipts | 3,366.21 | | 10,897.26 | |
| Donations | <u>4,759.52</u> | 8,245.73 | <u>4,130.61</u> | 15,392.87 |
| <i>Receipts from Church activities</i> | | | | |
| Fees | 299.53 | | 931.67 | |
| Coffee | <u>304.86</u> | 604.39 | <u>1,821.23</u> | 2,752.90 |
| Total Receipts | | <u>76,626.00</u> | | <u>86,906.55</u> |
| Payments | | | | |
| <i>Church activities</i> | | | | |
| Oversea mission & relief agencies | 4,075.00 | | 3,901.58 | |
| Diocesan Parish Share | 56,515.00 | | 56,648.00 | |
| Church running & repair expenses | 11,367.88 | | 10,673.88 | |
| Subscriptions | 771.79 | | 1,552.13 | |
| Clergy expenses | 1,294.91 | | 1,594.32 | |
| Vicarage | 0.00 | | 0.00 | |
| Cost of services & outreach | 1,144.35 | | 1,745.27 | |
| Printing & stationery | 1,367.88 | | 2,225.11 | |
| Wages - office | 7,245.18 | | 6,986.75 | |
| Cleaning church | 969.35 | | 1,863.93 | |
| Readers expenses | 320.00 | | 268.99 | |
| Bank charges | <u>287.46</u> | | <u>465.01</u> | |
| Total payments | | <u>85,358.80</u> | | <u>87,924.97</u> |
| Receipts less Payments | | -8,732.80 | | -1,018.42 |
| Church account as at 1 January | 22,811.34 | | 23,829.76 | |
| Church account as at 31 December | | 14,078.54 | | 22,811.34 |

Hall, 7a & Scout Hut receipts & payments account - restricted fund

| | 2020 | | 2019 | |
|-------------------------------|-----------|-----------------|-----------|------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| Church hall lettings | 14,044.37 | | 30,512.10 | |
| Donations | 4.00 | | 152.79 | |
| 7a income | 9,189.00 | | 9,547.00 | |
| CPAS interest | 0.00 | | 0.00 | |
| | | 23,237.37 | | 40,211.89 |
| Payments | | | | |
| Hall expenses | 14,669.72 | | 25,244.34 | |
| bank charges | 107.85 | | 131.20 | |
| 7a expenses | 1,958.80 | | 128.80 | |
| | | 16,736.37 | | 25,504.34 |
| Receipts less Payments | | <u>6,501.00</u> | | <u>14,707.55</u> |

Transfer to church account

| | | |
|--------------------------------|-----------|-----------|
| Hall account as at 1 January | 54,352.32 | 39,644.77 |
| Hall account as at 31 December | 60,853.32 | 54,352.32 |

Bookstall - restricted fund

| | 2020 | | 2019 | |
|-------------------------------------|--------|--------------|--------|---------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| | 177.98 | | 37.50 | |
| Payments | | | | |
| | 110.10 | | 132.50 | |
| Receipts less Payments | | <u>67.88</u> | | <u>-95.00</u> |
| Bookstall account as at 1 January | 158.73 | | 253.73 | |
| Bookstall account as at 31 December | 226.61 | | 158.73 | |

| | | | | |
|--|----------|-----------------|----------|------------------|
| Prices Charity - restricted fund | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 4,500.00 | | 2,500.00 |
| Payments | | | | |
| Young people | 1,898.72 | | 3,360.54 | |
| Youth worker wages | 4,670.00 | | 1,170.00 | |
| Receipts less Payments | | <u>2,601.28</u> | | <u>-860.54</u> |
| Prices account as at 1 January | | 1,936.87 | | 2,797.41 |
| Prices account as at 31 December | | 4,538.15 | | 1,936.87 |
| Special Projects - restricted fund | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 9,387.82 | | 11,255.36 |
| Payments | | <u>284.02</u> | | <u>10,219.10</u> |
| | | <u>9,103.80</u> | | <u>1,036.26</u> |
| Special projects as at 1 January | | 2,588.55 | | 1,552.29 |
| Special projects as at 31 December | | 11,692.35 | | 2,588.55 |
| Social - restricted | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 0.00 | | 171.08 |
| Payments | 0.00 | | 321.08 | |
| all gain transfered to General account | | <u>0.00</u> | | <u>-150.00</u> |
| Social as at 1 January | | 106.58 | | 256.58 |
| Social at 31 December | | 106.58 | | 106.58 |

2 INCOMING RESOURCES

| | Unrestricted funds £ | Restricted funds £ | Endowmen funds £ | TOTAL FUNDS | |
|---|----------------------------|--------------------------|------------------------|-------------------|-------------------|
| | | | | 2020 £ | 2019 £ |
| 2(a) Incoming resources from donors | | | | | |
| Planned giving: | | | | | |
| Gift Aid for general fund | 2,193.57 | | | 2,193.57 | 3,586.30 |
| Standing orders | 7,968.39 | | | 7,968.39 | 7,177.36 |
| CAF | 0.00 | | | 0.00 | 74.75 |
| Free will giving | 2,497.80 | | | 2,497.80 | 2,733.43 |
| Open giving | 1,384.38 | | | 1,384.38 | 6,281.70 |
| Parish Giving Scheme | 53,731.74 | | | 53,731.74 | 48,907.24 |
| Other donations | 4,759.52 | 4.00 | | 4,763.52 | 4,283.40 |
| | 72,535.40 | 4.00 | 0.00 | 72,539.40 | 73,044.18 |
| 2(b) Activities for generating funds | | | | | |
| Prices charity grant | | 4,500.00 | | 4,500.00 | 2,500.00 |
| Oversea mission | 0.00 | | | 0.00 | 365.00 |
| Christian relief | | | | 0.00 | 0.00 |
| Bishops Lent Appeal | 30.00 | | | 30.00 | 25.00 |
| Contribution from Hall | 120.00 | | | 120.00 | 0.00 |
| Miscellaneous income | 3366.21 | | | 3,366.21 | 10,897.25 |
| | 3,516.21 | 4,500.00 | 0.00 | 8,016.21 | 13,787.25 |
| 2(c) Church activities | | | | | |
| coffee money | 304.86 | | | 304.86 | 1,821.23 |
| Bookstall | | 177.98 | | 177.98 | 37.50 |
| Church hall lettings | | 14044.37 | | 14,044.37 | 30,512.10 |
| 7a rental income | | 9189.00 | | 9,189.00 | 9,547.00 |
| Special projects | | 9,387.82 | | 9,387.82 | 11,255.36 |
| Fees - church | 1,959.00 | | | 1,959.00 | 3,727.17 |
| | 2,263.86 | 32,799.17 | 0.00 | 35,063.03 | 56,900.36 |
| 2(d) Other ordinary income | | | | | |
| sundry social | | | | 0.00 | 171.08 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 171.08 |
| 2(e) Income from investments | | | | | |
| Interest - Gen ac | | | | 0.00 | 0.00 |
| CPAS interest | | | | 0.00 | 0.00 |
| Interest - hall account | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOMING RESOURCES | 78,315.47 | 37,303.17 | 0.00 | 115,618.64 | 143,902.88 |

3 RESOURCES EXPENDED

| | Unrestricted funds | Restricted funds | Endowment funds | 2020 | 2019 |
|---|-----------------------|---------------------|--------------------|------------------|-------------------|
| 3(a) Grants & Donations | | | | | |
| Oversea mission | 4075.00 | | | 4,075.00 | 3,756.48 |
| Christian relief | | | | 0.00 | 0.00 |
| Other donations | | | | 0.00 | 145.10 |
| | 4,075.00 | 0.00 | 0.00 | 4,075.00 | 3,901.58 |
| 3(b) Support Costs | | | | | |
| Lay readers allowance | 320.00 | | | 320.00 | 268.99 |
| | 320.00 | 0.00 | 0.00 | 320.00 | 268.99 |
| 3(c) Directly relating to the work of the church | | | | | |
| Parish share | 56515.00 | | | 56,515.00 | 56,648.00 |
| Clergy costs | 1294.91 | | | 1,294.91 | 1,594.32 |
| Young people | | 1898.72 | | 1,898.72 | 3,360.54 |
| Outreach | 234.50 | | | 234.50 | 130.36 |
| Subscriptions | 771.79 | | | 771.79 | 1,552.13 |
| c fees | 1659.47 | | | 1,659.47 | 2,795.50 |
| Services costs | 909.85 | | | 909.85 | 1,614.91 |
| Special projects (contra) | | 284.02 | | 284.02 | 10,219.10 |
| Church running costs (gen & cdf) | 11367.88 | | | 11,367.88 | 10,673.88 |
| | 72,753.40 | 2,182.74 | 0.00 | 74,936.14 | 88,588.74 |
| 3(d) Fund raising and publicity | | | | | |
| Social fund | | | | 0.00 | 321.08 |
| Book stall | | 110.1 | | 110.10 | 132.50 |
| | 0.00 | 110.10 | 0.00 | 110.10 | 453.58 |
| 3(e) Church management & administration | | | | | |
| Administration & stationery costs | 1367.88 | | | 1,367.88 | 2,225.11 |
| Bank charges | 179.61 | 107.85 | | 287.46 | 465.01 |
| | 1,547.49 | 107.85 | 0.00 | 1,655.34 | 2,690.12 |
| 3(f) Other expenses | | | | | |
| 3a | | | | 0.00 | 0.00 |
| Hall expenses | | 14321.89 | | 14,321.89 | 25,165.51 |
| Scout hut | | 347.83 | | 347.83 | 78.83 |
| 7a expenses | | 1,958.80 | | 1,958.80 | 128.80 |
| | 0.00 | 16,628.52 | 0.00 | 16,628.52 | 25,373.14 |
| TOTAL RESOURCES USED | 78,695.89 | 19,029.21 | 0.00 | 97,725.10 | 121,276.15 |
| 4 STAFF COSTS | | | | | |
| Wages - church cleaner | 969.35 | | | 969.35 | 1,863.93 |
| Wages - office | 7245.18 | | | 7,245.18 | 6,986.75 |
| Wages - youth co-ordinator | | 4670.00 | | 4,670.00 | 1,170.00 |
| | 8,214.53 | 4,670.00 | 0.00 | 12,884.53 | 10,020.68 |

5 FIXED ASSETS FOR USE BY THE PCC

| GROSS BOOK VALUE | Unrestricted | Restricted endowment | | TOTAL FUNDS | |
|----------------------------|--------------|----------------------|-------|-------------|-------------|
| | funds | funds | funds | 2020 | 2019 |
| | £ | £ | £ | | |
| at 1 Jan | | | | 0.00 | 0.00 |
| additions | | | | 0.00 | 0.00 |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |
| DEPRECIATION CHARGE | | | | | |
| at 1 Jan | | | | 0.00 | 0.00 |
| Charge for year | | | | 0.00 | 0.00 |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |
| NET BOOK VALUE | | | | | |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |

CURRENT ASSETS

| | | | | | |
|------------------|-------------|-------------|-------------|-------------|-------------|
| 7 Debtors | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Cash

| | | | 2020 | 2019 |
|-------------------|------------------|------------------|-------------|------------------|
| General A/c | 34,499.60 | | 34,499.60 | 34,693.25 |
| High interest a/c | 9,321.44 | | 9,321.44 | 5,854.45 |
| Hall A/c | | 41,356.95 | 41,356.95 | 39,529.95 |
| Petty cash | 60.32 | | 60.32 | 45.07 |
| Social fund | | | 0.00 | 106.58 |
| | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 |
| | | | | 80,229.30 |

8 CURRENT LIABILITIES

| | | | | | |
|-----------|-------------|-------------|-------------|-------------|-------------|
| CPAS loan | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |

6 ANALYSIS OF NET ASSETS BY FUND

| | | | | 2020 | 2019 |
|---------------------|------------------|------------------|-------------|------------------|------------------|
| Fixed Assets | 0.00 | | 0.00 | 0.00 | 0.00 |
| Current Assets | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 | 80,229.30 |
| Current Liabilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund balance | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 | 80,229.30 |

9 FUND DETAILS

The restricted funds comprise of the Prices fund, Circus Charity fund (hall, scout hut & 7a), Bookstall. Special projects, social and youth donation

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2020

| | Notes | 2020 | 2019 |
|-----------------------------|-------|-------------------------|-------------------------|
| FIXED ASSETS | | | |
| Tangible fixed assets (net) | 5 | 0.00 | 0.00 |
| CURRENT ASSETS | | | |
| | | 2020 | 2019 |
| Debtors | 6 | 0.00 | 0.00 |
| Cash at bank and in hand | | 85,238.31 | 80,229.30 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| LIABILITIES | | | |
| | 8 | 0.00 | 0.00 |
| NET CURRENT ASSETS | | | |
| | | <u><u>85,238.31</u></u> | <u><u>80,229.30</u></u> |
| FUNDS | | | |
| Unrestricted | | 58,217.10 | 66,812.05 |
| Restricted | | 27,021.21 | 13,417.25 |
| Endowment | | 0.00 | 0.00 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |

Approved by the Parochial Church Council on

and signed on its behalf by:

Mr Ian Cranstone (Church warden)

Mrs Elizabeth Webb (Church warden)

The notes on pages 4 to 7 form part of these accounts

Independent Examiner's Report to the PCC of St John's Church, Fareham for the Year Ended 31st December 2020

Section A

This is my report to the Parochial Church Council of St John the Evangelist, on the annual report for the year ended 31st December 2020 set out on pages

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission, including the updated directions 2 and 9 (Sept 2017). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

Examiner's name CAPITALS

Date

Relevant professional
qualification(s) or body
if any

Examiner's address

J. H. Ogden
JULIA OGDEN

26th March 2021

MAAT

16 St Michaels Grove Fareham
Hants. PO14 1DR

Independent Examiner's Report to the PCC of St John's Church, Fareham for the Year Ended 31st December 2020

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)

Give here brief details of any
items that the examiner
wishes to disclose

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2020

| | Notes | 2020 | 2019 |
|-----------------------------|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible fixed assets (net) | 5 | 0.00 | 0.00 |
| CURRENT ASSETS | | | |
| Debtors | 6 | 0.00 | 0.00 |
| Cash at bank and in hand | | 85,238.31 | 80,229.30 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| LIABILITIES | | | |
| | 8 | 0.00 | 0.00 |
| NET CURRENT ASSETS | | | |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| FUNDS | | | |
| Unrestricted | | 58,217.10 | 66,812.05 |
| Restricted | | 27,021.21 | 13,417.25 |
| Endowment | | 0.00 | 0.00 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |

Approved by the Parochial Church Council on

and signed on its behalf by:

Mr Ian Cranstone (Church warden)

Mrs Elizabeth Webb (Church warden)

The notes on pages 4 to 7 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, FAREHAM

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

| | Note | Unrestricted funds | Restricted income funds | Endowment funds | TOTAL FUNDS | |
|--|------|-----------------------|----------------------------|--------------------|-------------------|-------------------|
| | | | | | 2020 | 2019 |
| INCOMING RESOURCES | | | | | | |
| <i>Voluntary income</i> | 2(a) | 72,535.40 | 4.00 | 0.00 | 72,539.40 | 73,044.18 |
| <i>Activities for generating funds</i> | 2(b) | 3,516.21 | 4,500.00 | 0.00 | 8,016.21 | 13,787.26 |
| <i>Church activities</i> | 2(c) | 2,263.86 | 32,799.17 | 0.00 | 35,063.03 | 56,900.36 |
| <i>Other ordinary income</i> | 2(d) | 0.00 | 0.00 | 0.00 | 0.00 | 171.08 |
| <i>Income from investments</i> | 2(e) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOMING RESOURCES | | 78,315.47 | 37,303.17 | 0.00 | 115,618.64 | 143,902.88 |
| RESOURCES EXPENDED | | | | | | |
| <i>Grants / Donations</i> | 3(a) | 4,075.00 | 0.00 | 0.00 | 4,075.00 | 3,901.58 |
| <i>Support costs</i> | 3(b) | 320.00 | 0.00 | 0.00 | 320.00 | 268.99 |
| <i>Directly relating to the work of the church</i> | 3(c) | 72,753.40 | 2,182.74 | 0.00 | 74,936.14 | 88,588.74 |
| <i>Fund raising and publicity</i> | 3(d) | 0.00 | 110.10 | 0.00 | 110.10 | 453.58 |
| <i>Church management and administration</i> | 3(e) | 1,547.49 | 107.85 | 0.00 | 1,655.34 | 2,690.12 |
| <i>Other expenses</i> | 3(f) | 0.00 | 16,628.52 | 0.00 | 16,628.52 | 25,373.14 |
| <i>Staff costs</i> | 4 | 8,214.53 | 4,670.00 | 0.00 | 12,884.53 | 10,020.68 |
| TOTAL RESOURCES EXPENDED | | 86,910.42 | 23,699.21 | 0.00 | 110,609.63 | 131,296.83 |
| NET INCOMING / (OUTGOING) RESOURCES BEF OTHER RECOGNIZED GAINS AND LOSSES | | -8,594.95 | 13,603.96 | 0.00 | 5,009.01 | 12,606.05 |
| Transfer of funds | | | | 0.00 | 0.00 | 0.00 |
| GAINS AND LOSSES ON INVESTMENT ASSETS | | | | | | |
| Depreciation on assets | | | | 0.00 | 0.00 | 0.00 |
| NET MOVEMENT IN FUNDS | | -8,594.95 | 13,603.96 | 0.00 | 5,009.01 | 12,606.05 |
| BALANCES B/FWD AT 1 JANUARY | | 66,812.05 | 13,417.25 | 0.00 | 80,229.30 | 67,623.25 |
| BALANCES C/FWD AT 31 DECEMBER | | 58,217.10 | 27,021.21 | 0.00 | 85,238.31 | 80,229.30 |

The notes on pages 3-7 form part of this account

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, FAREHAM
Financial Statements for the period ended 31 December 2020

| General Fund | 2020 | | 2019 | |
|--|-----------------|------------------|-----------------|------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| <i>Regular giving</i> | | | | |
| Planned giving | 64,197.93 | | 58,892.78 | |
| Collections & other giving | 1,384.38 | | 6,281.70 | |
| Income tax recovered | <u>2,193.57</u> | 67,775.88 | <u>3,586.30</u> | 68,760.78 |
| <i>Other voluntary receipts</i> | | | | |
| Mission & relief agencies | 0.00 | | 365.00 | |
| Contributions from Hall A/C | 120.00 | | | |
| Miscellaneous receipts | 3,366.21 | | 10,897.26 | |
| Donations | <u>4,759.52</u> | 8,245.73 | <u>4,130.61</u> | 15,392.87 |
| <i>Receipts from Church activities</i> | | | | |
| Fees | 299.53 | | 931.67 | |
| Coffee | <u>304.86</u> | 604.39 | <u>1,821.23</u> | 2,752.90 |
| Total Receipts | | <u>76,626.00</u> | | <u>86,906.55</u> |
| Payments | | | | |
| <i>Church activities</i> | | | | |
| Oversea mission & relief agencies | 4,075.00 | | 3,901.58 | |
| Diocesan Parish Share | 56,515.00 | | 56,648.00 | |
| Church running & repair expenses | 11,367.88 | | 10,673.88 | |
| Subscriptions | 771.79 | | 1,552.13 | |
| Clergy expenses | 1,294.91 | | 1,594.32 | |
| Vicarage | 0.00 | | 0.00 | |
| Cost of services & outreach | 1,144.35 | | 1,745.27 | |
| Printing & stationery | 1,367.88 | | 2,225.11 | |
| Wages - office | 7,245.18 | | 6,986.75 | |
| Cleaning church | 969.35 | | 1,863.93 | |
| Readers expenses | 320.00 | | 268.99 | |
| Bank charges | <u>287.46</u> | | <u>465.01</u> | |
| Total payments | | <u>85,358.80</u> | | <u>87,924.97</u> |
| Receipts less Payments | | -8,732.80 | | -1,018.42 |
| Church account as at 1 January | 22,811.34 | | 23,829.76 | |
| Church account as at 31 December | | 14,078.54 | | 22,811.34 |

Hall, 7a & Scout Hut receipts & payments account - restricted fund

| | 2020 | | 2019 | |
|-------------------------------------|-----------|-----------------|-----------|------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| Church hall lettings | 14,044.37 | | 30,512.10 | |
| Donations | 4.00 | | 152.79 | |
| 7a income | 9,189.00 | | 9,547.00 | |
| CPAS interest | 0.00 | | 0.00 | |
| | | 23,237.37 | | 40,211.89 |
| Payments | | | | |
| Hall expenses | 14,669.72 | | 25,244.34 | |
| bank charges | 107.85 | | 131.20 | |
| 7a expenses | 1,958.80 | | 128.80 | |
| | | 16,736.37 | | 25,504.34 |
| Receipts less Payments | | <u>6,501.00</u> | | <u>14,707.55</u> |
| Transfer to church account | | | | |
| Hall account as at 1 January | | 54,352.32 | | 39,644.77 |
| Hall account as at 31 December | | 60,853.32 | | 54,352.32 |
| Bookstall - restricted fund | | | | |
| | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | | | |
| | 177.98 | | 37.50 | |
| Payments | | | | |
| | 110.10 | | 132.50 | |
| Receipts less Payments | | <u>67.88</u> | | <u>-95.00</u> |
| Bookstall account as at 1 January | | 158.73 | | 253.73 |
| Bookstall account as at 31 December | | 226.61 | | 158.73 |

| | | | | |
|--|----------|-----------------|----------|------------------|
| Prices Charity - restricted fund | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 4,500.00 | | 2,500.00 |
| Payments | | | | |
| Young people | 1,898.72 | | 3,360.54 | |
| Youth worker wages | 4,670.00 | | 1,170.00 | |
| Receipts less Payments | | <u>2,601.28</u> | | <u>-860.54</u> |
| Prices account as at 1 January | | 1,936.87 | | 2,797.41 |
| Prices account as at 31 December | | 4,538.15 | | 1,936.87 |
| Special Projects - restricted fund | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 9,387.82 | | 11,255.36 |
| Payments | | <u>284.02</u> | | <u>10,219.10</u> |
| | | <u>9,103.80</u> | | <u>1,036.26</u> |
| Special projects as at 1 January | | 2,588.55 | | 1,552.29 |
| Special projects as at 31 December | | 11,692.35 | | 2,588.55 |
| Social - restricted | 2020 | | 2019 | |
| | £ | £ | £ | £ |
| Receipts | | 0.00 | | 171.08 |
| Payments | 0.00 | | 321.08 | |
| all gain transfered to General account | | <u>0.00</u> | | <u>-150.00</u> |
| Social as at 1 January | | 106.58 | | 256.58 |
| Social at 31 December | | 106.58 | | 106.58 |

2 INCOMING RESOURCES

| | Unrestricted funds £ | Restricted funds £ | Endowmen funds £ | TOTAL FUNDS | |
|---|----------------------------|--------------------------|------------------------|-------------------|-------------------|
| | | | | 2020 £ | 2019 £ |
| 2(a) Incoming resources from donors | | | | | |
| Planned giving: | | | | | |
| Gift Aid for general fund | 2,193.57 | | | 2,193.57 | 3,586.30 |
| Standing orders | 7,968.39 | | | 7,968.39 | 7,177.36 |
| CAF | 0.00 | | | 0.00 | 74.75 |
| Free will giving | 2,497.80 | | | 2,497.80 | 2,733.43 |
| Open giving | 1,384.38 | | | 1,384.38 | 6,281.70 |
| Parish Giving Scheme | 53,731.74 | | | 53,731.74 | 48,907.24 |
| Other donations | 4,759.52 | 4.00 | | 4,763.52 | 4,283.40 |
| | 72,535.40 | 4.00 | 0.00 | 72,539.40 | 73,044.18 |
| 2(b) Activities for generating funds | | | | | |
| Prices charity grant | | 4,500.00 | | 4,500.00 | 2,500.00 |
| Oversea mission | 0.00 | | | 0.00 | 365.00 |
| Christian relief | | | | 0.00 | 0.00 |
| Bishops Lent Appeal | 30.00 | | | 30.00 | 25.00 |
| Contribution from Hall | 120.00 | | | 120.00 | 0.00 |
| Miscellaneous income | 3366.21 | | | 3,366.21 | 10,897.25 |
| | 3,516.21 | 4,500.00 | 0.00 | 8,016.21 | 13,787.25 |
| 2(c) Church activities | | | | | |
| coffee money | 304.86 | | | 304.86 | 1,821.23 |
| Bookstall | | 177.98 | | 177.98 | 37.50 |
| Church hall lettings | | 14044.37 | | 14,044.37 | 30,512.10 |
| 7a rental income | | 9189.00 | | 9,189.00 | 9,547.00 |
| Special projects | | 9,387.82 | | 9,387.82 | 11,255.36 |
| Fees - church | 1,959.00 | | | 1,959.00 | 3,727.17 |
| | 2,263.86 | 32,799.17 | 0.00 | 35,063.03 | 56,900.36 |
| 2(d) Other ordinary income | | | | | |
| sundry social | | | | 0.00 | 171.08 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 171.08 |
| 2(e) Income from investments | | | | | |
| Interest - Gen ac | | | | 0.00 | 0.00 |
| CPAS interest | | | | 0.00 | 0.00 |
| Interest - hall account | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL INCOMING RESOURCES | 78,315.47 | 37,303.17 | 0.00 | 115,618.64 | 143,902.88 |

3 RESOURCES EXPENDED

| | Unrestricted funds | Restricted funds | Endowment funds | 2020 | 2019 |
|---|-----------------------|---------------------|--------------------|------------------|-------------------|
| 3(a) Grants & Donations | | | | | |
| Oversea mission | 4075.00 | | | 4,075.00 | 3,756.48 |
| Christian relief | | | | 0.00 | 0.00 |
| Other donations | | | | 0.00 | 145.10 |
| | 4,075.00 | 0.00 | 0.00 | 4,075.00 | 3,901.58 |
| 3(b) Support Costs | | | | | |
| Lay readers allowance | 320.00 | | | 320.00 | 268.99 |
| | 320.00 | 0.00 | 0.00 | 320.00 | 268.99 |
| 3(c) Directly relating to the work of the church | | | | | |
| Parish share | 56515.00 | | | 56,515.00 | 56,648.00 |
| Clergy costs | 1294.91 | | | 1,294.91 | 1,594.32 |
| Young people | | 1898.72 | | 1,898.72 | 3,360.54 |
| Outreach | 234.50 | | | 234.50 | 130.36 |
| Subscriptions | 771.79 | | | 771.79 | 1,552.13 |
| c fees | 1659.47 | | | 1,659.47 | 2,795.50 |
| Services costs | 909.85 | | | 909.85 | 1,614.91 |
| Special projects (contra) | | 284.02 | | 284.02 | 10,219.10 |
| Church running costs (gen & cdf) | 11367.88 | | | 11,367.88 | 10,673.88 |
| | 72,753.40 | 2,182.74 | 0.00 | 74,936.14 | 88,588.74 |
| 3(d) Fund raising and publicity | | | | | |
| Social fund | | | | 0.00 | 321.08 |
| Book stall | | 110.1 | | 110.10 | 132.50 |
| | 0.00 | 110.10 | 0.00 | 110.10 | 453.58 |
| 3(e) Church management & administration | | | | | |
| Administration & stationery costs | 1367.88 | | | 1,367.88 | 2,225.11 |
| Bank charges | 179.61 | 107.85 | | 287.46 | 465.01 |
| | 1,547.49 | 107.85 | 0.00 | 1,655.34 | 2,690.12 |
| 3(f) Other expenses | | | | | |
| 3a | | | | 0.00 | 0.00 |
| Hall expenses | | 14321.89 | | 14,321.89 | 25,165.51 |
| Scout hut | | 347.83 | | 347.83 | 78.83 |
| 7a expenses | | 1,958.80 | | 1,958.80 | 128.80 |
| | 0.00 | 16,628.52 | 0.00 | 16,628.52 | 25,373.14 |
| TOTAL RESOURCES USED | 78,695.89 | 19,029.21 | 0.00 | 97,725.10 | 121,276.15 |
| 4 STAFF COSTS | | | | | |
| Wages - church cleaner | 969.35 | | | 969.35 | 1,863.93 |
| Wages - office | 7245.18 | | | 7,245.18 | 6,986.75 |
| Wages - youth co-ordinator | | 4670.00 | | 4,670.00 | 1,170.00 |
| | 8,214.53 | 4,670.00 | 0.00 | 12,884.53 | 10,020.68 |

5 FIXED ASSETS FOR USE BY THE PCC

| GROSS BOOK VALUE | Unrestricted | Restricted endowment | | TOTAL FUNDS | |
|----------------------------|--------------|----------------------|-------|-------------|-------------|
| | funds | funds | funds | 2020 | 2019 |
| | £ | £ | £ | | |
| at 1 Jan | | | | 0.00 | 0.00 |
| additions | | | | 0.00 | 0.00 |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |
| DEPRECIATION CHARGE | | | | | |
| at 1 Jan | | | | 0.00 | 0.00 |
| Charge for year | | | | 0.00 | 0.00 |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |
| NET BOOK VALUE | | | | | |
| at 31 Dec | 0.00 | 0.00 | | 0.00 | 0.00 |

CURRENT ASSETS

| | | | | | |
|------------------|-------------|-------------|-------------|-------------|-------------|
| 7 Debtors | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Cash

| | | | 2020 | 2019 |
|-------------------|------------------|------------------|-------------|------------------|
| General A/c | 34,499.60 | | 34,499.60 | 34,693.25 |
| High interest a/c | 9,321.44 | | 9,321.44 | 5,854.45 |
| Hall A/c | | 41,356.95 | 41,356.95 | 39,529.95 |
| Petty cash | 60.32 | | 60.32 | 45.07 |
| Social fund | | | 0.00 | 106.58 |
| | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 |
| | | | | 80,229.30 |

8 CURRENT LIABILITIES

| | | | | | |
|-----------|-------------|-------------|-------------|-------------|-------------|
| CPAS loan | | | | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 |

6 ANALYSIS OF NET ASSETS BY FUND

| | | | | 2020 | 2019 |
|---------------------|------------------|------------------|-------------|------------------|------------------|
| Fixed Assets | 0.00 | | 0.00 | 0.00 | 0.00 |
| Current Assets | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 | 80,229.30 |
| Current Liabilities | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund balance | 43,881.36 | 41,356.95 | 0.00 | 85,238.31 | 80,229.30 |

9 FUND DETAILS

The restricted funds comprise of the Prices fund, Circus Charity fund (hall, scout hut & 7a), Bookstall. Special projects, social and youth donation

**PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, FAREHAM**

BALANCE SHEET AT 31 DECEMBER 2020

| | Notes | 2020 | 2019 |
|-----------------------------|-------|-------------------------|-------------------------|
| FIXED ASSETS | | | |
| Tangible fixed assets (net) | 5 | 0.00 | 0.00 |
| CURRENT ASSETS | | | |
| | | 2020 | 2019 |
| Debtors | 6 | 0.00 | 0.00 |
| Cash at bank and in hand | | 85,238.31 | 80,229.30 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |
| LIABILITIES | | | |
| | 8 | 0.00 | 0.00 |
| NET CURRENT ASSETS | | | |
| | | <u><u>85,238.31</u></u> | <u><u>80,229.30</u></u> |
| FUNDS | | | |
| Unrestricted | | 58,217.10 | 66,812.05 |
| Restricted | | 27,021.21 | 13,417.25 |
| Endowment | | 0.00 | 0.00 |
| | | <u>85,238.31</u> | <u>80,229.30</u> |

Approved by the Parochial Church Council on

and signed on its behalf by:

Mr Ian Cranstone (Church warden)

Mrs Elizabeth Webb (Church warden)

The notes on pages 4 to 7 form part of these accounts