

# ANDOVER MUSICAL THEATRE COMPANY

England & Wales · Charity number 1143762

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2011-09-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.andovermusicaltheatrecompany.co.uk](http://www.andovermusicaltheatrecompany.co.uk)

## Activities

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**Objects:** TO EDUCATE THE PUBLIC IN THE OPERATIC AND RELATED MUSICAL AND DRAMATIC ARTS AND TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS

**Activities:** Musical theatre performances in the Andover area for public education and entertainment, while developing our members' theatrical, musical and performance skills and supporting local charities.

## Classification

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- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£40,811	£29,386	-	-
2024-01-31	£33,882	£43,999	-	-
2023-01-31	£30,966	£36,482	-	-
2022-01-31	£3,769	£4,298	-	-
2021-01-31	£5,915	£4,683	-	-

## Trustees

Name	Role	Appointed
<b>Paul Marsh</b>	Chair	2018-03-13
Fiona Boakes		2025-06-17
Glyn David James Juliff		2024-03-14
Tracey Lynette Robinson		2025-06-17

**ANDOVER MUSICAL THEATRE COMPANY**

England & Wales - Charity number 1143762

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# Accounts

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# Annual General Meeting Minutes

Tuesday 17<sup>th</sup> June 2025 at Studio 1, The Lights, Andover

1	<p><b>Present - List below - Tracey Robinson</b> 52 members - 31 in attendance</p>
2	<p><b>Apologies - List below - Tracey Robinson</b></p>
3	<p><b>President's Opening Comments - Carol Robinson</b> Great well thank you and now we are quorate we can continue with tonight's AGM. Firstly, I wanted to say that 2024, although a quieter year for us not having that second show and then not being able to find a venue to put on a concert, gave us a well-earned rest. I know it felt weird that we were not rushing into something new, but feel sometimes it gives us a little more time to assess things, personally and as part of the group, which also gives us time to think and plan, which is also very welcome. I am sure for the committee as well enjoyed a slight break, although they still had the Starlight's show to deal with. I thought that Made in Dagenham was the perfect show for us to put on, lots of company, lots of parts and from a spectator's point of view, I think you can say we all loved it, all the different characters, great set and it was a great thing to see. Well done, Claire, Ed, Alan, and everyone that helped to bring this funny, charming, and emotive show to the stage. The company did meet up and you all had lots of things put together by Bex to keep the summer busy. We, also had the relaunch of Starlight's and the wonderful Matilda cast which brought in those much-needed funds and it was lovely to see the kids back as well, Starlight's is very close to my heart, so nice to see it back and continuing so strongly. Big thanks to everyone involved. One of my main jobs is to thank everyone that helps to keep the Company running, from making tea, bringing in cakes and biscuits, being the joker that keeps moral high, every little bit helps and looking around there seems to be a lot of smiling faces in the room again. I also must give thanks to the committee for once again providing the back bone that every company needs and the tireless work you do, which most people do not see. Here is to looking forward to 2025 and the future of AMTC what ever that may look like. I now will hand over to Tracey who will address the next part of the Agenda, matters arising from the previous minutes, any amendments as per the notification should have been sent to Tracey prior to this meeting. Did you receive any comments, amendments or objections with regards to last years AGM minutes.</p>
4	<p><b>Matters Arising from Previous Documents - Tracey Robinson</b> Previous Minutes – nothing raised <b>Proposed – Tracey Robinson</b> <b>Seconded – Denyse Coles</b></p>
5	<p><b>Chair's Report - Paul Marsh</b> Hello and thank you for attending this evening. AGM's aren't always the most exciting thing but they are an important part of the AMTC calendar, so I appreciate you all for being here.  2024 seems ages ago, especially after we have just experienced the highs of show week and the excitement of starting a new show. I can barely remember last week, let alone last year.  One thing I hadn't forgotten, was Made In Dagenham. I think anyone in the cast or anyone who watched it would agree that this was another fabulous show. Portraying an important moment in history, the show is full of humour and heart and I know the cast certainly felt both performing it. As always, the director combo of Claire Nias and Alun Grace did us proud and steered the ship with the perfect mix of fun and focus. Ed Nias also produced his magic to ensure we had the perfect staging to take the show to another level, and I'd like to thank all three of them.</p>

Unfortunately, we were not able to stage a second production in 2024. You may recall that we had originally scheduled Fiddler on the Roof for November, but had to push it back to this year to avoid a scheduling conflict. The committee tried very hard to find an alternative production, but just couldn't make it happen. There was very little time to prepare for a full musical, so we tried to organise a concert but could not secure a venue. We had hoped to return to the College's 1803 Theatre, where The Greatest Shows was such a success, but just as we were negotiating the hire, they made the decision to have some work done just when we needed to use it. We also considered adjusting our booking with The Lights, but couldn't find a way to make it financially viable. Finally, we contacted a number of schools but, as the concert was during term time, it was not possible to use their facilities as we would have had to clear everything out after each show so it could be used by the school the following day.

Thankfully, the local events schedule is becoming part of the regular AMTC calendar, and kept us busy over the summer. A standout for me was the first Andover Pride, but we also attended the carnival and VE day celebrations among others. We are involved in all these events again this year, so please do get involved. A big thanks to Becky Rungen, our Events Officer, for organising all of these for us.

The other thing that helped keep us busy, despite not having a second show, was the relaunch of Starlights, our youth group. With covid bringing the first incarnation of Starlights to a grinding halt, it had been several years since we had done a Starlights production. This meant that most of the original members had grown too old to be involved, so we were basically starting over again. We made the decision to perform Matilda Jr at the Wellington Academy in Ludgershall. The process started with some workshops in June to try and get a new group of children involved. The response was excellent, and all their hard work paid off with a great run of shows during the October half-term. As you will see from the finances, Matilda was not only a great success for the children, but also our bank balance. With the adult shows struggling to at least breakeven, since covid, this boost to our coffers was much needed. It also, however, highlighted the need for us to find a way to make our adult productions more financially viable, and this is something the committee are working hard towards. I very much need to thank our directors, Chip and Kenn, but especially want to thank Glyn and Roseanna Juliff, who took on the main responsibility for getting things going again. Starting Starlights from scratch again required a significant amount of work behind the scenes, as we had to re-establish the child licencing procedure, sort out the new chaperone licences, update all of our children and safeguarding policies, as well as actually produce the show. It was a huge undertaking to get everything set up again and their hard work is very much appreciated, not least by the themselves as they are doing it all over again this year, with our production of Annie Jr!

That pretty much wraps up my overview of 2024 but I would just like to cheat a little and talk about a couple of things that are ongoing right now. The first of which, I know most of you already know, after we included the details a little prematurely in the last set of minutes. That being the shows the committee have selected for 2026. At the time the minutes were sent out, we had not secured the rights as the decisions had only just been made. However, I am please to be able to confirm that we have secured the rights for The Sound of Music in May 2026 and The Great British Bake Off Musical in November 2026. Carol Robinson will be directing The Sound of Music, with the MD to be confirmed, and The Great British Bake Off Musical will be directed by Claire Nias and Colin Gray.

Secondly, the committee have engaged with a company that helps organisations like ourselves to apply for grants. Tracey and I have applied for a number of different grants, with their help, and are keeping our fingers crossed that one or some of these will work out. We have, however, had some success with the Tesco blue token scheme. Anyone who shops in Tesco will know that you can place their blue tokens in a box to support one of three causes. Depending on who gets the most tokens, the causes are then awarded £500, £1000 or £1500. Since April and until the end of June, we are one of the causes in the Tidworth and Ludgershall shops, and we have just had confirmation that we will be in all the Andover stores; so the main Tesco Extra, as well as the ones on Cricketers Way, Weyhill Road, Charlton and Whitchurch, from July to September. This means we will get a minimum of £1000 or a maximum of £3000 from the scheme, so please can I ask you all to ensure you are collecting the blue tokens when you shop at Tesco to give us the best chance at maximising this opportunity.

Before I reach the final part of my speech, I would like to say thank you to everyone on the committee this past year. You may recall that half of the committee had to step down this time last year. It was not easy for the new committee to get an understanding of their responsibilities whilst, at the same time, guide AMTC through some tricky situations. We have worked as a team and given up time and no small amount of effort. Being on the committee places a significant amount of responsibility on your shoulders and I certainly appreciate the work put in to help us move forward and be better. I especially want to thank the

people stepping down this year; so Ryan Boath, Tara Baron and Clare Cousins.

I have the pleasure of ending my speech by asking you all to approve the addition of two new Honorary Members. For anyone not sure what an Honorary Member is, they are people who have gone above and beyond, dedicating time, effort and skill over a long period of time to help ensure AMTC can put on musicals year after year and the company feel deserve the recognition of a lifetime membership. The first will be well known to those of us who were in Fiddler, as well as those of us who have been around a while. It is none other than our Fiddler MD, Neil Streeter. Whilst Fiddler was Neil's first show with us for a while, he was our regular MD for around 10 years until 2015, so MD'd many shows for us with exactly the same expertise, humour, devotion, and genuine nature that he brought to Fiddler. The second person is someone who newer members will know as one of our ever present Front of House team. Again, those of us a little longer in the tooth will remember her years of hard work on the committee, but, probably more so, her amazing performances on stage. A wonderful singer and actress, as well as an all round lovely person, I am talking about Linda Bagnall. The truth is that it has been an oversight that Linda isn't already an Honorary Member, but we are going to right that wrong now. I am sure you will all agree that they should both take their rightful place alongside the others. I am obviously proposing the motion and just need a show of hands to ratify them as our newest Honorary Members. Perfect. That's it from me. Thank you.

**Proposed – Paul Marsh**  
**Seconded – Unanimous by all attendees**

6 **Treasurer's Report - Tara Baron**

	2022/23	2023/24	2024/25
<b>Income</b>			
Donations & Grants	66	22	187
Members/Friends Subscriptions	5437	5727	6097
Starlights Subscriptions	35	0	5774
Investment Income (NS&I Bond)	19	63	75
Income from Productions	25020	38634	23846
Income from Events	0	2922	1124
Costume / Scenery Hire	390	200	3248
AMTC Merchandise	0	5	0
<b>Total Income</b>	<b>30966</b>	<b>47573</b>	<b>40349</b>
<b>Expenditure</b>			
Cost of Productions	28907	44514	23028
Cost of Events	0	3639	430
Insurance	1766	925	0
Rehearsal Space Hire	2422	2471	2268
Marketing (General)	989	760	399
Website	436	121	40
Equipment Costs	921	4274	601
Storage	600	600	600
Merchandise	0	0	0
Donations	0	0	0
Professional Fees	382	0	811
Bank Charges	60	62	73
Sundry Expenses	0	326	1004
<b>Total Expenditure</b>	<b>36482</b>	<b>57691</b>	<b>29253</b>
<b>Profit/Loss</b>	<b>-5516</b>	<b>-10118</b>	<b>11096</b>
<b>Closing Balance</b>			
HSBC Community Account	13450	3332	14771
NS&I Income Bond	2000	2000	2000
<b>Total Cash at Bank</b>	<b>15450</b>	<b>5332</b>	<b>16771</b>

Well, 2024 to 2025 was definitely a whirlwind year! Taking over as Treasurer last year, I was absolutely full of ambition to improve our finances, and confidence that it would be easy to achieve. Following the previous year with record breaking income and operational loss, it was clear that we needed to make some changes, and move ourselves away from the risky position of two loss-making shows being the end of us.

First up was Made in Dagenham which, following on from last year's reported trends of higher costs and relying heavily on seat sales made a loss of £1050. However, some of the costs attributed to this time, were used to future-proof ourselves for upcoming shows, which we have already seen the beginnings of this with a profit made for Fiddler – the most up to date workings show a profit of £1,250 – an excellent achievement all, well done Bex!

We took the difficult decision this year to have a break from shows in November 2024, whilst looking at our financial situation, and making changes. This break from adult shows, and all of the hard work that goes into every show during those 6 months, allowed the new committee to spend our efforts on establishing and stabilising ourselves.

This included reinstating our Starlights group, and having their first production with a new cohort since before Covid restrictions. Matilda Jr was an absolute success, making an incredible £6779.

For this we used an alternate venue, saving ourselves a substantial chunk in production cost, as well as each cast member paying a show fee, rather than an Annual membership like we do. We felt that this was fairest with our current Starlights only rehearsing/performing for 6 months as opposed to our adults 12 at the moment, but this will continue to be monitored and reviewed in coming years.

**Other Developments / Any Other Business**

All of this along with our summer events, meant that the financial year ended 31st January 2025 with £14,771.45 in our main bank account, as well as the £2000 still in our National Savings and Interest Bond (another project currently in the works!). This is an increase of £11,439 from last year!

On top of the improvements already mentioned, we have also worked hard this year to start bringing ourselves up to date in other ways. We implemented the membership subscription increase from 1st October, as proposed at last year’s AGM, and also raised our ticket prices for the first time in a few years. We began to review **how** we budget for our shows, and will continue with this moving forwards to keep trying to relieve pressure from the “80% seat sales breakeven target” and find our security elsewhere.

We have also been working on bringing our technologies and ways of working into the 21st Century – the whole committee using Google Drive to share information instantly (thanks Lou!), as well as buying our SumUp machines; making card payments accessible both for Front of House at all of our shows from now on, as well as out and about at our summer events, and for our internal events like the quizzes. To keep on top of all of this technological progress, we have also subscribed to Xero making our accounting much easier in general, but also setting us up with better forecasting and budgeting abilities. We decided to remain with the HSBC Current Account for now, as they have recently updated their online banking systems and are currently very easy to work with, especially now that the account is linked with Xero. We continue with Ticket Tailor, but again are constantly reviewing now the best ways we can utilise this, e.g. using for expressions of interest for shows, as well as selling tickets. Also in addition to financial duties, we have used this year to ensure that lots of the accounts we no longer needed, or no longer had access to have been successfully shut down, meaning we have a much clearer idea of our position in general moving forwards.

Although we haven’t 100% completed the process yet, we have made great strides towards GiftAid for ourselves, and we look forward to this being achieved – we are a lot closer now than when we weren’t even sure this would be possible upto a year ago!

So all in all, a very good year financially, although we do still have work to do. Although it is not currently a constitutional policy, we are aiming to have a comfortable reserve fund moving forwards, and are still financially working towards achieving this goal. The committee have therefore taken the decision following last year’s report to not contribute to our community fund, but this will be reinstated as soon as we feel comfortable with our financial position again. However, the Committee would like to encourage members to apply for grants or fee reductions to support anyone who is keen to be involved with AMTC or other performing arts activity in Andover but who is struggling for financial reasons to do this. These will again be handled in confidence and an initial e-mail to Paul will set the ball rolling.

In line with previous years, I propose to pass our accounts to Oaktree Management for independent review and that this will form the basis of our annual submission to the Charities Commission due in November.

As you know, I am now stepping down as Treasurer and would like to thank you all for your support this year. I would’ve liked to remain for longer, but unfortunately most of you know my commitments have recently changed, and I wouldn’t want all of the hard work we’ve put in over the past 15 months to be wasted while I can’t be as attentive moving forwards. Tracey has really stepped up in the past few months as I’ve needed to step back, and I know the role is in more than capable hands. I look forward to handing over all documents and logins as soon as we are able.

That’s it from me. I am happy to take any questions before we move on – although chances are that Tracey already knows the answer better than I do!

**Proposed - Tara Baron**  
**Seconded – Kathy Rawles**

2023	2023	2024	2024
Hunchback	Priscilla	Dagenham	Matilda Jr
3901	7740	4814	8069
3660	10031	9558	0
662	1234	1064	904
			654
240	1535	740	0
0	1370	0	5736
50	0	150	0
140	184	188	53
0	4748	135	0
<b>8652</b>	<b>26842</b>	<b>16649</b>	<b>15416</b>
1020	2240	1990	0
0	6920	639	0
			0
419	1728	1256	2229
121	125	230	0
509	1361	1019	307
0	0	0	0
0	0	70	0
5673	6577	6411	2177
3070	4079	3580	1566
290	203	38	0
250	500	322	37
500	500	500	800
1260	1730	1545	500
			200
0	0	0	100
112	258	99	721
<b>13223</b>	<b>26221</b>	<b>17699</b>	<b>8637</b>
<b>-4571</b>	<b>621</b>	<b>-1050</b>	<b>6779</b>

7

**2026 Show Update Plans - [Paul Marsh](#)**  
 See Chairs Report

8	<p><b>Election of Committee &amp; Officers - Carol Robinson</b>  Chair – Paul Marsh  Events Officer – Becky Rungen  Marketing Officer – Louise Ellison  Membership Officer – Libby Dix  Production Officer – Rosanna Juliff  Secretary – Fiona Boakes  Starlights Officer – Glyn Juliff  Theatre Officer – Shelley Coburn  Treasurer – Tracey Robinson  Associate - Sebastian Blake</p> <p><b>Proposed – Carol Robinson</b>  <b>Seconded - Unanimously Voted in by all attendees</b></p>
9	<p><b>Any Other Business - Carol Robinson</b>  <b>Kathy Rawles</b> – Sadly we lost Gill Stark recently who was a stalwart Alto and amazing artist, designing and painting many sets, she was so passionate about our society. Also Roger Hunt who was a long term supporter and patron of the society. Their contributions will be truly missed  <b>Claire Nias</b> – The society subs are very low, should we be looking at altering our charging structure to an even lower sub but introducing a show fee, which could include a show t-shirt &amp; program.  Tracey Robinson confirmed that she is doing some numbers for discussion by the committee and we will be bringing something for consideration at the next AGM if it's deemed positive.  <b>Millie Smith</b> – With the new theatre looming are the committee taking into account the uplift in costs when discussing show fees etc.  Paul Marsh confirmed it's very difficult when we have no idea what they will be. We have been promised by TVBC and others that they want to work closely with current local hirers to ensure the relationships and hires continue. With 400+ seats and our current audience numbers we would be looking at only putting on 2 shows to enable us to perform to full houses, which I'm not sure would be something we would want to do. We are going to have to see how it plays out and deal with any challenges as they arise.  <b>Denyse Coles</b> – Will we be running workshops again as they were very useful.  Paul Marsh said that the workshops were a great success and we will be looking to put on more in the future but we can't be sure as to when right now.  <b>Paul Jepson</b> – Ticket purchasing through the lights website is very difficult with their lack of search function and having to scroll through pages of dates before finding the one you are looking for.  Louise Ellison confirmed discussions have been had with The Lights and they will not be altering the way the site works, What we are doing is selling more tickets through our own site using Ticket Taylor in the hope this will alleviate some of these frustrations. We will report back next year on how that's gone.  Carol Robinson said 'it's quite 'normal' for theatre websites to work in this way'.</p>
10	<p><b>Meeting Closed - Carol Robinson – 20:09</b></p>

## Apologies

Jon Baron  
Laura Budd  
Libby Dix  
David Hall  
Denise Hall  
John Parker  
Sue Parker  
David Scanlan

## Attendees

Umay Acar  
Lorraine Allard  
Grace Aucamp  
Tara Baron  
Laura Bean  
Seb Blake  
Fiona Boakes  
John Clay  
Shelley Coburn  
Denyse Coles  
Chloe Donovan  
Louise Ellison  
Liz Hood  
Paul Jepson  
Glyn Juliff  
Roseanna Juliff  
Martin Lambert  
Wesley Leonard  
Aaron Lewis  
Paul Marsh

Andrew Marshall  
Claire Nias  
Ed Nias  
Wren Nias  
Kathy Rawles  
Carol Robinson  
Tracey Robinson  
Becky Rungen  
Michelle Smith  
Millie Smith  
Sarah Taylor  
*Anna Zaman*  
*Ellie Mecrow*  
*Ryan Boath*

*Italics denote non members at the time of the AGM*

*Total Members at the time of the AGM = 52*

*Attended = 31*

*% Attended = 60%*

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31st JANUARY 2025**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: 01264 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ANDOVER MUSICAL THEATRE COMPANY  
FOR THE YEAR ENDED 31ST JANUARY 2025**

I report on the accounts of the Trust for the year ended 31st January 2025 which are set out on pages 2-5.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L MacGinnis                      02/05/2025

L MacGinnis MAAT  
Oaktree Business Management  
38 Bridge St  
Andover  
Hampshire SP10 1BW

**ANDOVER MUSICAL THEATRE COMPANY**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2025**

Activities relating to the work of the Company:

<b><u>RECEIPTS</u></b>	<b><i>Notes</i></b>	<b>2025</b>	<b>2024</b>
Donations and Grants		150	5096
Members Subscriptions		6134	5727
Income from productions	2	29324	19678
Income from 60th Anniversary		0	2922
Events		1114	
Tea fund		145	180
Costume Hire		3348	210
Other		521	
AMTC Merchandise			5
		<hr/>	<hr/>
		40735	33819
<b><u>INCOME FROM INVESTMENTS</u></b>			
Savings Interest		<hr/>	<hr/>
		75	63
		75	63
<b>TOTAL RECEIPTS</b>		<b>40811</b>	<b>33882</b>
<b><u>PAYMENTS</u></b>			
Insurance			925
Rehearsal Space Hire		2408	2571
Production costs	2	22430	30100
Website		40	121
Equipment Costs		601	4274
Props Storage Racks		600	600
Marketing		399	760
Merchandise			343
Sundry		1580	526
Event Costs		430	3719
Bank charges		73	61
Professional		623	0
Accountancy		204	0
		<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>		<b>29386</b>	<b>43999</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>11424</b> <hr/>	<hr/> <b>-10117</b> <hr/>

## ANDOVER MUSICAL THEATRE COMPANY

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2025

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST JANUARY 2025**

<b>ASSETS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank Current Account	14756	3332
NS & I Income bond	2000	2000
<b>TOTAL ASSETS</b>	<b><u>16756</u></b>	<b><u>5332</u></b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b><u>16756</u></b>	<b><u>5332</u></b>
<b><u>REPRESENTED BY FUNDS</u></b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Funds at 1/2/2025	5332	15449
Excess of Receipts over Payments	11424	-10117
<b>Funds at 31/01/2025</b>	<b><u>16756</u></b>	<b><u>5332</u></b>

**ANDOVER MUSICAL THEATRE COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JANUARY 2025**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

**2. Activities relating to the Productions of the Company carried out in year:**

	<b>2025</b>	<b>2024</b>
	<b>Matilda</b>	<b>HOND &amp; Priscilla</b>
<b><u>RECEIPTS</u></b>		
Seat Sales AMTC	14660	14417
Front of House sales	6861	2267
Programme Sales and Raffle	740	1275
Sponsorship and Advertising	1042	0
Audition fee	15	1210
Libs/Scores	175	50
Show photos/merchandise	95	459
Starlight	5736	0
	<hr/>	<hr/>
	29324	19678
<b><u>PAYMENTS</u></b>		
Orchestra	1920	3260
Theatre	2292	2013.26
Costumes, Wigs & Make up	1233	6207
Scenery & Props	3112	2403
Programme/ Poster	1401	2319.8
Score, Libs & Music	140	35
Rehersal Pianist	70	1730
Royalties	7023	8811
Director	3825	2260
Lighting	480	986
Other costs	934	77
	<hr/>	<hr/>
TOTAL PAYMENTS	22430	30100
	<hr/>	<hr/>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>6894</b>	<b>-10422</b>

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31st JANUARY 2025**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: 01264 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ANDOVER MUSICAL THEATRE COMPANY  
FOR THE YEAR ENDED 31ST JANUARY 2025**

I report on the accounts of the Trust for the year ended 31st January 2025 which are set out on pages 2-5.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L MacGinnis                      02/05/2025

L MacGinnis MAAT  
Oaktree Business Management  
38 Bridge St  
Andover  
Hampshire SP10 1BW

**ANDOVER MUSICAL THEATRE COMPANY**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2025**

Activities relating to the work of the Company:

<b><u>RECEIPTS</u></b>	<b>Notes</b>	<b>2025</b>	<b>2024</b>
Donations and Grants		150	5096
Members Subscriptions		6134	5727
Income from productions	2	29324	19678
Income from 60th Anniversary		0	2922
Events		1114	
Tea fund		145	180
Costume Hire		3348	210
Other		521	
AMTC Merchandise			5
		<hr/>	<hr/>
		40735	33819
<b><u>INCOME FROM INVESTMENTS</u></b>			
Savings Interest		<hr/>	<hr/>
		75	63
		<hr/>	<hr/>
		75	63
<b>TOTAL RECEIPTS</b>		<b>40811</b>	<b>33882</b>
<b><u>PAYMENTS</u></b>			
Insurance			925
Rehearsal Space Hire		2408	2571
Production costs	2	22430	30100
Website		40	121
Equipment Costs		601	4274
Props Storage Racks		600	600
Marketing		399	760
Merchandise			343
Sundry		1580	526
Event Costs		430	3719
Bank charges		73	61
Professional		623	0
Accountancy		204	0
		<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>		<b>29386</b>	<b>43999</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>11424</b> <hr/>	<hr/> <b>-10117</b> <hr/>

## ANDOVER MUSICAL THEATRE COMPANY

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2025

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST JANUARY 2025**

<b>ASSETS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank Current Account	14756	3332
NS & I Income bond	2000	2000
<b>TOTAL ASSETS</b>	<b><u>16756</u></b>	<b><u>5332</u></b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b><u>16756</u></b>	<b><u>5332</u></b>
<b><u>REPRESENTED BY FUNDS</u></b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Funds at 1/2/2025	5332	15449
Excess of Receipts over Payments	11424	-10117
<b>Funds at 31/01/2025</b>	<b><u>16756</u></b>	<b><u>5332</u></b>

**ANDOVER MUSICAL THEATRE COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JANUARY 2025**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

**2. Activities relating to the Productions of the Company carried out in year:**

	<b>2025</b>	<b>2024</b>
	<b>Matilda</b>	<b>HOND &amp; Priscilla</b>
<b><u>RECEIPTS</u></b>		
Seat Sales AMTC	14660	14417
Front of House sales	6861	2267
Programme Sales and Raffle	740	1275
Sponsorship and Advertising	1042	0
Audition fee	15	1210
Libs/Scores	175	50
Show photos/merchandise	95	459
Starlight	5736	0
	<hr/>	<hr/>
	29324	19678
<b><u>PAYMENTS</u></b>		
Orchestra	1920	3260
Theatre	2292	2013.26
Costumes, Wigs & Make up	1233	6207
Scenery & Props	3112	2403
Programme/ Poster	1401	2319.8
Score, Libs & Music	140	35
Rehersal Pianist	70	1730
Royalties	7023	8811
Director	3825	2260
Lighting	480	986
Other costs	934	77
	<hr/>	<hr/>
TOTAL PAYMENTS	22430	30100
	<hr/>	<hr/>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>6894</b>	<b>-10422</b>
	<hr/> <hr/>	<hr/> <hr/>

**ANDOVER MUSICAL THEATRE COMPANY**

England & Wales - Charity number 1143762

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# Accounts

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## Trustees' Annual Report for the period

From 01/02/2023 To 31/01/2024

Charity name: Andover Musical Theatre Company

Charity registration number: 1143762

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public in the operatic and related musical and dramatic arts and to further the development of public appreciation and taste in the said arts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Musical theatre productions and events. Support for community projects and causes in the Andover area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have due regard for policies and guidance issued by the Charity Commission

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity produced two shows during the year for the benefit of arts and entertainment in the community. Monies raised from these shows and from associated fund-raising activities is usually reinvested for future activities, however this year we made a loss overall.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to financial losses over the year, financial reserves are now below cushion. The current focus is to restore our financial stability in the 2024/5 financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum cushion of >£10,000 should be held in accessible accounts to cover operating cashflow. It is proposed to set up a fund from surplus reserves to support those in our community in particular need through grants managed by a committee appointed by the charity's membership. As current reserves are below this point, the charity is not considering any additional grants at this time.
Amount of reserves held	Para 1.22	£5,332
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The position is stable, but the charity is currently cash-constrained. The current focus of the Trustees is to restore the minimum cushion of minimum £10,000.00.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Ticket sales for productions and subscriptions from members of the company.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	3 consecutive non-profitable shows would put the charity's future at risk. Membership falling below 30 would potentially put the charity below critical mass.
Other		

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM of the membership. Currently these are the Chairman, Treasurer and Secretary of the charity

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Andover Musical Theatre Company
Other name the charity uses	n/a
Registered charity number	1143762
Charity's principal address	10 Bourne Court Andover Hampshire SP10 1DZ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Marsh	Chairman	Full Year	AGM
2	David Hall	Treasurer	Full Year	AGM
3	Michelle Smith	Secretary	Full Year	AGM
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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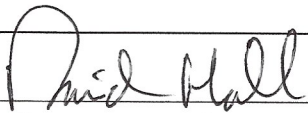
### Other optional information

--

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tara Baron	DAVID MALL
Position (eg Secretary, Chair, etc)	Treasurer	FORMER TREASURER
Date	29/09/2024	

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31st JANUARY 2024**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: 01264 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ANDOVER MUSICAL THEATRE COMPANY  
FOR THE YEAR ENDED 31ST JANUARY 2024**

I report on the accounts of the Trust for the year ended 31st January 2024 which are set out on pages 2-5.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L MacGinnis                      29/08/2024

L MacGinnis MAAT  
Oaktree Business Management  
38 Bridge St  
Andover  
Hampshire SP10 1BW

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2024**

Activities relating to the work of the Company:

<b><u>RECEIPTS</u></b>	<i>Notes</i>	<b>2024</b>	<b>2023</b>
Donations and Grants		5096	66
Members Subscriptions		5727	5472
Income from productions	2	19678	25020
Income from 60th Anniversary		2922	0
Tea fund		180	0
Costume Hire		210	390
AMTC Merchandise		5	0
		<hr/>	<hr/>
		33819	30947
<b><u>INCOME FROM INVESTMENTS</u></b>			
Savings Interest		<hr/>	<hr/>
		63	18
		63	18
<b>TOTAL RECEIPTS</b>		<b>33882</b>	<b>30965</b>
<b><u>PAYMENTS</u></b>			
Insurance		925	1766
Rehearsal Space Hire		2571	2422
Production costs	2	30100	28907
Website		121	436
Equipment Costs		4274	921
Props Storage Racks		600	600
Marketing		760	989
Merchandise		343	
Sundry		526	
Event Costs		3719	
Bank charges		61	60
Accountancy		0	382
		<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>		<b>43999</b>	<b>36482</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>-10117</b> <hr/>	<hr/> <b>-5517</b> <hr/>

## ANDOVER MUSICAL THEATRE COMPANY

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2024

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST JANUARY 2024**

<b>ASSETS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank Current Account	3332	13450
NS & I Income bond	2000	2000
<b>TOTAL ASSETS</b>	<b><u>5332</u></b>	<b><u>15450</u></b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b><u>5332</u></b>	<b><u>15450</u></b>
<b><u>REPRESENTED BY FUNDS</u></b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Funds at 1/2/2024	15450	20967
Excess of Receipts over Payments	-10117	-5517
<b>Funds at 31/01/2024</b>	<b><u>5332</u></b>	<b><u>15450</u></b>

**ANDOVER MUSICAL THEATRE COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JANUARY 2024**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

**2. Activities relating to the Productions of the Company carried out in year:**

	<b>2024</b>	<b>2023</b>
	<b>HOND &amp; Priscilla</b>	<b>TWS</b>
<b><u>RECEIPTS</u></b>		
Seat Sales AMTC	14417	22444
Front of House sales	2267	1453
Programme Sales and Raffle	1275	
Sponsorship and Advertising	0	160
Audition fee	1210	
Libs/Scores	50	140
Show photos/merchandise	459	198
Starlight	0	625
	<hr/>	<hr/>
	19678	25020
<b><u>PAYMENTS</u></b>		
Orchestra	3260	4040
Theatre	2013	11791.04
Costumes, Wigs & Make up	6207	1112
Scenery & Props	2403	1068
Programme/ Poster	2320	1254.43
Score, Libs & Music	35	
Rehersal Pianist	1730	
Royalties	8811	4157
Director	2260	4143
Lighting	986	818
Other costs	77	525
	<hr/>	<hr/>
TOTAL PAYMENTS	30100	28907
	<hr/>	<hr/>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>-10422</b>	<b>-3888</b>

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31st JANUARY 2024**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: 01264 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ANDOVER MUSICAL THEATRE COMPANY  
FOR THE YEAR ENDED 31ST JANUARY 2024**

I report on the accounts of the Trust for the year ended 31st January 2024 which are set out on pages 2-5.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

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- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
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**Basis of Independent Examiner's Report**

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**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L MacGinnis                      29/08/2024

L MacGinnis MAAT  
Oaktree Business Management  
38 Bridge St  
Andover  
Hampshire SP10 1BW

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2024**

Activities relating to the work of the Company:

<b><u>RECEIPTS</u></b>	<b>Notes</b>	<b>2024</b>	<b>2023</b>
Donations and Grants		5096	66
Members Subscriptions		5727	5472
Income from productions	2	19678	25020
Income from 60th Anniversary		2922	0
Tea fund		180	0
Costume Hire		210	390
AMTC Merchandise		5	0
		<hr/>	<hr/>
		33819	30947
<b><u>INCOME FROM INVESTMENTS</u></b>			
Savings Interest		<hr/>	<hr/>
		63	18
		63	18
<b>TOTAL RECEIPTS</b>		<b>33882</b>	<b>30965</b>
<b><u>PAYMENTS</u></b>			
Insurance		925	1766
Rehearsal Space Hire		2571	2422
Production costs	2	30100	28907
Website		121	436
Equipment Costs		4274	921
Props Storage Racks		600	600
Marketing		760	989
Merchandise		343	
Sundry		526	
Event Costs		3719	
Bank charges		61	60
Accountancy		0	382
		<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>		<b>43999</b>	<b>36482</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>-10117</b> <hr/>	<hr/> <b>-5517</b> <hr/>

## ANDOVER MUSICAL THEATRE COMPANY

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2024

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST JANUARY 2024**

<b>ASSETS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank Current Account	3332	13450
NS & I Income bond	2000	2000
<b>TOTAL ASSETS</b>	<b><u>5332</u></b>	<b><u>15450</u></b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b><u>5332</u></b>	<b><u>15450</u></b>
<b><u>REPRESENTED BY FUNDS</u></b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Funds at 1/2/2024	15450	20967
Excess of Receipts over Payments	-10117	-5517
<b>Funds at 31/01/2024</b>	<b><u>5332</u></b>	<b><u>15450</u></b>

**ANDOVER MUSICAL THEATRE COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JANUARY 2024**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

**2. Activities relating to the Productions of the Company carried out in year:**

	<b>2024</b>	<b>2023</b>
	<b>HOND &amp; Priscilla</b>	<b>TWS</b>
<b><u>RECEIPTS</u></b>		
Seat Sales AMTC	14417	22444
Front of House sales	2267	1453
Programme Sales and Raffle	1275	
Sponsorship and Advertising	0	160
Audition fee	1210	
Libs/Scores	50	140
Show photos/merchandise	459	198
Starlight	0	625
	<hr/>	<hr/>
	19678	25020
<b><u>PAYMENTS</u></b>		
Orchestra	3260	4040
Theatre	2013	11791.04
Costumes, Wigs & Make up	6207	1112
Scenery & Props	2403	1068
Programme/ Poster	2320	1254.43
Score, Libs & Music	35	
Rehersal Pianist	1730	
Royalties	8811	4157
Director	2260	4143
Lighting	986	818
Other costs	77	525
	<hr/>	<hr/>
TOTAL PAYMENTS	30100	28907
	<hr/>	<hr/>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>-10422</b>	<b>-3888</b>

**ANDOVER MUSICAL THEATRE COMPANY**

England & Wales - Charity number 1143762

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# Accounts

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## Trustees' Annual Report for the period

From 01/02/2022 To 31/01/2023

Charity name: Andover Musical Theatre Company

Charity registration number: 1143762

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To educate the public in the operatic and related musical and dramatic arts and to further the development of public appreciation and taste in the said arts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Musical theatre productions and events. Support for community projects and causes in the Andover area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have due regard for policies and guidance issued by the Charity Commission

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity produced two shows during the year for the benefit of arts and entertainment in the community. Monies raised from these shows and from associated fund-raising activities has been reinvested for future activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite an annual loss of £5,516 for the 2022/3 financial year, cash reserves remain healthy at £15,450. This was the first loss in five years and was driven by a number of specific challenges as the charity resumed a full production schedule following the Covid pandemic.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A minimum cushion of >£10,000 will be held in accessible accounts to cover operating cashflow. It is proposed to set up a fund from surplus reserves to support those in our community in particular need through grants managed by a committee appointed by the charity's membership.
Amount of reserves held	Para 1.22	£15,450
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The position is healthy and stable. We can now produce shows which make losses without it threatening the future of the charity.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Ticket sales for productions and subscriptions from members of the company.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	3 consecutive non-profitable shows would put the charity's future at risk. Membership falling below 30 would potentially put the charity below critical mass. We currently have in excess of 50 members.
Other		

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM of the membership. Currently these are the Chairman, Treasurer and Secretary of the charity

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Andover Musical Theatre Company
Other name the charity uses	n/a
Registered charity number	1143762
Charity's principal address	10 Bourne Court Andover Hampshire SP10 1DZ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Paul Marsh	Chairman	Full Year	AGM
2	David Hall	Treasurer	Full Year	AGM
3	Michelle Smith	Secretary	Full Year	AGM
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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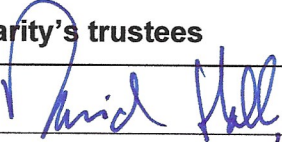
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Ian Hall	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17/12/2023	

**ANDOVER MUSICAL THEATRE COMPANY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31st JANUARY 2023**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: 01264 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ANDOVER MUSICAL THEATRE COMPANY  
FOR THE YEAR ENDED 31ST JANUARY 2023**

I report on the accounts of the Trust for the year ended 31st January 2023 which are set out on pages 2-5.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L MacGinnis MAAT  
Oaktree Business Management  
38 Bridge St  
Andover  
Hampshire SP10 1BW

10/10/2023

**ANDOVER MUSICAL THEATRE COMPANY**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2023**

Activities relating to the work of the Company:

<b><u>RECEIPTS</u></b>	<i>Notes</i>	<b>2023</b>	<b>2022</b>
Donations and Grants		66	141
Members Subscriptions		5472	4952
Profit/ (loss) from productions	1	-3888	15
Profit/ (loss) from events			-1369
Tea fund			0
Costume Hire		390	30
AMTC Merchandise			0
		<hr/>	<hr/>
		2040	3769
<b><u>INCOME FROM INVESTMENTS</u></b>			
Bank interest received			
Savings Interest		<hr/>	<hr/>
		19	0
		19	0
<b>TOTAL RECEIPTS</b>		<b>2059</b>	<b>3769</b>
<b><u>PAYMENTS</u></b>			
Insurance		1766	883
Rehearsal Space Hire		2422	810
Website		436	225
Equipment Costs		921	0
Props Storage Racks		600	600
Marketing		989	616
Merchandise			0
Sundry			974
Donations			0
Bank charges		60	10
Accountancy		382	180
		<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>		<b>7575</b>	<b>4298</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>-5516</b> <hr/>	<hr/> <b>-529</b> <hr/>

## ANDOVER MUSICAL THEATRE COMPANY

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST JANUARY 2023

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST JANUARY 2023**

<b>ASSETS</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Bank Current Account	13450	18967
NS & I Income bond	2000	2000
<b>TOTAL ASSETS</b>	<b><u>15450</u></b>	<b><u>20967</u></b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b><u>15450</u></b>	<b><u>20967</u></b>
<b><u>REPRESENTED BY FUNDS</u></b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Funds at 1/2/2023	20967	21496
Excess of Receipts over Payments	-5516	-529
<b>Funds at 31/01/2023</b>	<b><u>15450</u></b>	<b><u>20967</u></b>

**ANDOVER MUSICAL THEATRE COMPANY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST JANUARY 2023**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

**2. Activities relating to the Productions of the Company carried out in year:****TWS****RECEIPTS**

Seat Sales AMTC	22444
Front of House sales	1453
Programme Sales and Raffle	
Sponsorship and Advertising	160
Civic/performance fee	
Libs/Scores	140
Show photos/merchandise	198
Starlight	625
	25020

**PAYMENTS**

Orchestra	4040
Theatre	11791
Costumes, Wigs & Make up	1112
Scenery & Props	1068
Programme/ Poster	1254
Score, Libs & Music	
Rehersal Pianist	
Royalties	4157
Director	4143
Lighting	818
Other costs	525

TOTAL PAYMENTS	28907
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<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>-3888</b>
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