

## **10. Financial Review**

### **RECEIPTS**

Receipts through planned giving, envelopes, and cash collections during services in 2022 was £31,040 – down 33% on last year. In addition, the church received the following amounts:

- £9,570 – income received from hiring the Dovetail centre for the Covid vaccination programme
- £18,024 – rental income from church property .
- £634 – income received from petty sales
- £636 – parish fees from funerals and weddings payable to the Dioceses

Overall total income received by the church in 2022 was £63,427 down -33% on prior year mainly due to decline in donations.

### **EXPENDITURE**

Total expenditure in 2022 including routine maintenance of Church and Church Rental Property was £52,284 down 22% on prior year.

Breakdown of expenditure is as follows:

- £18,000 - contribution to the Dioceses common fund. This amount was up 13% more than prior year's contribution but well below our target . The common fund is used to help pay the costs of keeping clergy in parishes, and to contribute towards the wider work of the Church of England. It covers wages, pension, housing, training, and other miscellaneous stipends
- £7,928 – routine maintenance of the Church
- £774 – maintenance of rental property
- £500 – giving to Nominated charities
- £2,486 - insurances
- £527 – other miscellaneous items

The rest covered the running costs of the Church and the Dovetail Centre.

Adding bank and deposit balances brought forward at the beginning of the year, the total balances carried forward on 31<sup>st</sup> December £47,843 of which £44,099 has been designated for major church maintenance projects and the acquisition of a printer and £1,898 is restricted for specific purposes.

## **11. Reserves Policy**

It is PCC policy for the church not to hold excessive funds but to use donations and grants in furtherance of the church's current defined needs, charitable purposes, and outreach projects. However, it is sensible to hold in reserve reasonable sums to meet unforeseeable expenses, longer term anticipated expenses/projects and any reduction in income.

The following reserve policy was agreed by the PCC in 2016:

- A sum not exceeding three months' salary and any liability for redundancy payments may be held in respect of every employee.
- The equivalent of four months general running costs may be held in reserve.
- Every year the sum of £2,000 may be allocated to a designated fund for major building repairs. This fund must not exceed £15,000 without review.
- Every year the sum of £1,000 may be allocated to a designated fund for the renewal of equipment and furniture. This reserve must not exceed £15,000 without review.
- No more than 20% of unrestricted general fund receipts in any year may be allocated to reserves.
- The policy is to be reviewed annually.

The above provision for reserve funds will be in addition to any restricted income donated for specific purposes.

Financial Statement for the Year Ending 31 December 2022

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £	Var % 22-21
	Notes						
<b>Receipts</b>							
Giving							
Planned (regular) giving	1	14,789	-	-	14,789	21,056	-42% ▼
Unplanned giving	2	12,399	-	-	12,399	11,121	10% ▲
One off donation	3	3,851	391	-	4,242	15,037	-254% ▼
Roof/Building project		-	-	-	-	2,850	
Gift aid tax recovery		-	-	-	-	8,374	
		31,040	391	-	31,431	58,438	-46% ▼
Other voluntary receipts		-	-	-	-	-	
Legacy donation		-	-	-	-	-	
Activities for generating funds		-	-	-	-	-	
Rental property	4	-	18,024	-	18,024	13,275	26% ▲
Hall and Car park Rental	5	8,270	1,300	-	9,570	9,650	-1% ▼
Insurance Claim settlement		-	-	-	-	-	
Transfer to Dovetail account		-	-	-	-	-	
Other misc income	6	4,401	1	-	4,402	3,191	28% ▲
<b>Total General Fund Income</b>		<b>43,711</b>	<b>19,717</b>	<b>-</b>	<b>63,427</b>	<b>84,553</b>	<b>-25% ▼</b>
<b>PAYMENTS</b>							
Diocesan Common Fund	7	18,000	-	-	18,000	15,750	13% ▼
Fees paid over to Dioceses		-	-	-	-	156	
Church Running Costs	8	22,069	-	-	22,069	15,921	28% ▼
Church Maintenance and renovations	9	4,306	3,622	-	7,928	25,193	-218% ▲
Rental property Maintenance	10	774	-	-	774	3,489	-351% ▲
Major building works		-	-	-	-	-	
Nominated Tithes paid		500	-	-	500	450	10% ▼
Costs of generating funds		-	-	-	-	-	
Loan repayment		-	-	-	-	-	
Insurance	11	2,486	-	-	2,486	2,374	5%
Other		423	104	-	527	446	15% ▼
<b>Total payments</b>		<b>48,558</b>	<b>3,726</b>	<b>-</b>	<b>52,284</b>	<b>63,780</b>	<b>-18% ▲</b>
<b>Excess of receipts over payments</b>		<b>(4,847)</b>	<b>15,991</b>	<b>-</b>	<b>11,144</b>	<b>20,774</b>	<b>-86% ▲</b>
Prior year accruals reversal		<b>(4,847)</b>	<b>15,991</b>	<b>-</b>	<b>11,144</b>	<b>20,774</b>	<b>-86%</b>
Bank account current and deposit 1 Jan		<b>8,592</b>	<b>28,108</b>	<b>-</b>	<b>36,700</b>	<b>15,926</b>	<b>57% ▲</b>
Bank account current and deposit 31 Dec		<b>3,745</b>	<b>44,099</b>	<b>-</b>	<b>47,843</b>	<b>36,700</b>	<b>23% ▲</b>

Notes

- 1 Planned giving - most of which is eligible for Gift aid
- 2 Unplanning and loose collection (offertory plate)
- 3 One off donations received from church members
- 4 Rental Income - Church property
- 5 Hall rental - COVID Vaccination centre
- 6 Misc income from various church activities including petty sale
- 7 Common fund pledge payment
- 8 Church running costs - mainly
  - £6,398 for energy and water
  - £393 for worship and music and licences
  - £965 for telecommunication and website
  - £4,804 for candles, communion wine and pastoral care
  - £3,177 for photocopying and printing

£4,684 for Furniture and equipment  
£546 for flowers hospitality  
£694 for hospitality  
£324 for misc expenses  
£84 for children art and craft activities

- 9 General church maintenance of church and rental property
- 10 Maintenance of rental property
- 11 Building and content insurance

#### Balance Sheet 2022

GBP (£)	Total	Church	Dovetail
Balance at 1st January 2022	36,700	8,592	28,108
Income to general fund account	63,427	43,711	19,717
Expenditure from general fund account	52,284	48,558	3,726
Transfer to Dovetail account	0		
<b>Balance at 31st December 2022</b>	<b>47,843</b>	<b>3,745</b>	<b>44,099</b>
		0	0
<b>Held as:</b>	<b>Total</b>	<b>Church</b>	<b>Dovetail</b>
General Fund Account	3,745	3,745	0
Dovetail Account	44,099	0	44,099
Church of England Deposit Fund	0		0
<b>Total as bank statements</b>	<b>47,843</b>	<b>3,745</b>	<b>44,099</b>
Less uncleared cheques	0		0
Less uncleared online bank payments	0		0
Plus uncleared credits/Cash deposits	0		0
<b>Total holdings (GBP £)</b>	<b>47,843</b>	<b>3,745</b>	<b>44,099</b>
<b>Physical Assets (GBP £)</b>			
8 Wells Close		456,000	
Piano		0	

#### Asset and Liabilities Statement 2022

##### Assets

Monetary Assets (GBP £)	General use	Designated	Restricted	Total
General Bank Account (allowing for uncleared items)	1,847		1,898	3,745
Church of England Deposit Account				0
Dovetail Bank Account		44,099		44,099
<b>Total monetary assets</b>	<b>1,847</b>	<b>44,099</b>	<b>1,898</b>	<b>47,843</b>
<b>Physical Assets</b>				
8 Wells Close				456,000
Piano				0
<b>Total assets</b>				<b>503,843</b>

#### Restricted Funds in General Accounts & Dovetail a/c

	Amount (GBP £)
Youth work donation	1,000
Soul survivor	165
Outreach programme funding remaining	733
<b>Total</b>	<b>1,898</b>
<b>Designated Funds</b>	<b>Amount (GBP £)</b>
Reserves	44,099



## Independent Examiner's Report to the PCC of St. Joseph the Worker, Northolt.

I report on the accounts for the year ended 31st December 2022.

### Respective responsibilities of the PCC and Independent Examiner

As members of the PCC you consider that an audit is not required for this year under section 145(1) of the Charities Act 2011 and that an independent examination is needed.

I am required to check that:

- an examination is required under section 145(1) of the Charities Act 2011
- section 144(1) (audit) of the Charities Act 2011 does not apply to the charity
- the current thresholds for audit are not exceeded. These thresholds are currently set out in section 144 of the Charities Act 2011 as amended by the Charities Act 2011 (Accounts and Audit) Order 2015
- where the charity is a small company charity, it is exempt from audit in accordance with section 477 of the Companies Act 2006
- where accounts are prepared on a receipts and payments basis under section 133 of the Charities Act 2011, that the charity trustees have elected to prepare accounts under this sub-section
- if the charity has subsidiaries, the group income is below the threshold for the preparation of group accounts (section 138 of the Charities Act 2011). The current threshold is specified in The Charities Act 2011 (Group Accounts) Regulations 2015

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### Independent Examiner's Statement

In connection with my examination, no matters have come to my attention which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act
- or to prepare accounts which accord with these accounting records have not been met
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

