



The Methodist Church

TRINITY METHODIST CHURCH, OADBY

ANNUAL REPORT
AND
ACCOUNTS

2022– 2023

Regd. Charity No: 1143707

Administrative information

- The Church is part of the Leicester Trinity Circuit (23/7) in the Northampton District of the Methodist Church of Great Britain.
- Church Address: Trinity Methodist Church, Harborough Road, Oadby, Leicester LE2 4LA
- Church Membership at 31.08.23: 104

Aims

- The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.
- Trinity Methodist Church, Oadby aims to be "*A church for all at the heart of the community*".
- The Church's Mission Statement (approved by Church Council in June 2009) states:

Trinity is a church which

- *Encourages growth in the Christian faith*
- *Reaches out to all in the community*
- *Aims to care for everyone*
- *Shares God's love through worship and service*
- *Responds with others to God's call to Mission.*

Organisation

- The Church Council (whose members are the Managing Trustees) is the principal body responsible for the affairs of the Church. Its remit encompasses the spiritual life and growth of the church family, its outreach, and its administrative and financial affairs. Detailed governance arrangements are outlined in *The Constitutional Practice and Discipline of the Methodist Church (CPD)* by order of the Annual Conference of the Methodist Church. Meetings of the Council are chaired by the Minister (or in his absence by the Superintendent Minister or one of her colleagues).
- The Trustees receive no remuneration or other financial benefits from their work. All decisions taken by the Church Council are minuted. Meetings are held at least once each quarter (normally in October, December, March and June).
- The Church Stewards act as the Senior Leadership Team on behalf of the Church Council. They are assisted by 'teams' which cover different areas of church life: Family, Finance, Outreach, and Worship. There is also a separate Pastoral Committee which is responsible, with the Minister, for overseeing the pastoral care and spiritual welfare of the church family.
- *Zak's Café Ltd* is a trading subsidiary of the parent charity, Trinity Methodist Church. The Directors of *Zak's Café Ltd* (which trades as *Zeph's*) take responsibility for the management and day-to-day operation of the cafe on behalf of the Church Council and they report to it regularly.
- As part of the induction to their role as trustees all new Church Council members receive a copy of the document *The role of a trustee in the Methodist Church* together with a copy of the Safeguarding Policy agreed by Church Council. Trustees are required to complete a *Declaration of Trustee Eligibility* annually.
- The Church's Safeguarding Policy is reviewed annually. A Safeguarding Officer is in post and CRB/DBS checks are carried out as necessary. The Church Council is committed to the implementation of Connexional Safeguarding policy and to the provision of support, advice and training to enable people to be clear and confident about their roles and responsibilities in safeguarding and in promoting the welfare of children and adults who may be vulnerable.

Review of progress and achievements

- The twelve months covered by this report represented a period of consolidation and continued return to a more settled pattern of church life after the challenges of the two previous years. This was also reflected in the improved financial position (see below).
- One of the highlights of the year was the special service held on the morning of Sunday 19th March to celebrate The Revd Dr Albert Mosley's 75 years as a Methodist minister. The service was attended by local representatives of other denominations and of other faiths. Opening prayers were led by Revd Canon Helen Cameron, Chair of the Northampton District. The President of the Methodist Conference, the Revd Graham Thompson, was the preacher.
- The Church Council met on four occasions during the year: in October and December 2022 and March and June 2023. At each of those meetings, as well as completing the formal business, an opportunity was provided to share 'good news' about the life and activities of Trinity.
- During the year a series of 'Vision Meetings' were held, providing an opportunity for the whole Church Family to consider the future work and mission of Trinity. On one of these occasions discussion was facilitated by Matt Forsyth, the Mission Enabler for the Northampton District of the Methodist Church. This process included an honest and realistic appraisal of Trinity's resources, particularly in terms of the size and age profile of the current membership. Among the positive outcomes were the production of a 'Welcome Pack' for visitors, proposals to revamp and improve the visual appeal of the weekly church notices, and the updating of Trinity's website.
- A General Church Meeting was held following the morning service on Sunday 7th May 2023. The meeting received a booklet of written reports from Church activities and organisations covering the period since the previous meeting held in May 2022. Once again, these reports indicated a remarkable range of activity and community involvement throughout the year.
- A special Open Meeting was held on 28th June to facilitate a conversation with the Superintendent Minister of the Leicester Trinity Circuit about various aspects of Circuit policy.

- Trinity continued to enjoy strong links with its 'sister churches' in Great Glen and Houghton on the Hill for which the Revd Derek McLean had pastoral charge during the past five years.
- The Church continued to play its part as a constituent member of *Churches Together in Oadby (CTiO)*.
- The prayer group's regular meetings on the premises each Saturday morning continued to be well attended. In addition, the prayer circle which is organised via email performs a valuable pastoral function
- The Minister continued to produce a regular pastoral letter which is widely distributed and much appreciated. Pastoral visitors engage in face to face visits where appropriate and also continue to keep in touch by telephone and email with members of the church family, particularly those who live alone.
- *Zeph's Cafe*, which is open to the public six days each week from 9.30am until 4.30pm, continued to thrive and enjoyed an increased 'footfall' during the year. Its programme of special events such as *Fish Frydays* and other themed evenings was particularly well patronised. .
- The *Oadby Foodbank*, operating (rent-free) from the church premises, continued its valuable work, serving an ever-increasing number of families who found themselves in need of its support each fortnight.
- Work with children and young people normally included the monthly *Young Families* sessions on Sunday mornings, *Messy Church* activities organised ecumenically through *CTiO*, and the popular 'Santa' and 'Easter' Breakfasts in *Zeph's* which are followed by craft and story-telling activities. via post and email.
- Trinity continued to support a variety of organisations and agencies which work with those in special need, including *Christian Aid*, *All We Can* (Methodist Relief and Development Fund), *Action for Children*, and *MHA*, as well as a local charity *After 18*.
- The Church premises were let to a wide variety of individuals and community bodies. The *Helping Hands* advice clinic operated on the premises on one morning each week continued its sessions: its work is valued by the local community.

- Trinity has a website – www.oadbymethodist.co.uk – which is up-dated regularly. The church newsletter, *Affinity*, was published regularly during the year. Weekly church notices were made available to members via email and in printed copies available in the church foyer.
- The property continued to be exceptionally well maintained and is in good order throughout, thanks to a small and pro-active Premises Team. .
- Health and Safety Risk Assessment and room-by-room Fire Risk Assessment have been undertaken.

Financial information

- The Trustees maintain financial arrangements requiring dual signatures on all cheques, and prior approval for all except minor items of expenditure.
- The financial accounts have been approved by the Church Council and examined independently. A copy of the accounts is appended.
- The financial results for the year 2022-23 indicated a marked improvement on the previous year, with income exceeding expenditure by £8,136. Income from collections and donations was significantly greater than in 2021-22 and receipts from lettings continued to show a return to near pre-pandemic levels.
- The largest single item of expenditure was the Circuit Assessment (£53,896), followed by utilities (£11,910), cleaing costs (£11,766). Repairs and renewals at (£9,785) were considerably below the previous year's figure of £21,338.
- Reserves Policy: It is the church's policy to attempt to maintain non-restricted funds equivalent to 50% of annual expenditure. This policy is reviewed annually.
- The church's non-restricted funds include 'designated' funds, which are held as part of the General Funds balance. These resources need to be available to ensure appropriate care and maintenance of the building and of the church organ.
- The church has three restricted fund balances: (1) The J.C. Ward bequest which can only be utilised for redecoration purposes ; (2) the Benevolence Fund for use at the discretion of the Minister in cases of urgent personal need; (3) the Vickerman bequest for expenditure on the organ.
- Investment policy: The General Fund, held in a current account at Lloyds Bank, operates at a level to sustain ongoing expenditure. The remainder is invested at the Methodist Church Central Finance Board, where although the level of interest is currently very low, it is competitive for instant, non-penalised access in the present financial environment.

Future plans

- At the end of the reporting year the Managing Trustees continue to find encouragement in many aspects of Trinity's activities and remain committed to work to realise the vision to be *"a Church for all at the heart of the community"*.

Annual Financial Statements

Basis of preparation

As treasurer I confirm that I have prepared the accounts for the year ended 31 August 2023 from the records of the Church and Zaks Café and they include all funds under the control of the Church Council

Signature of
Treasurer

D Frost

Date 6 December
 2023

Name

David Frost

Address

9 Coombe Rise,
Oadby, Leicester,
LE2 5TJ

Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
6 December 2023 and were approved.

Signature of the
Chair of the meeting

D McLean

Name of the Chair of
the meeting

Rev Derek McLean

Date

6 December 2023

Statement of Financial Activities **for the year ended 31 August 2023**

	Notes to the accounts	Unrestricted funds	Designated Funds	Restricted Funds	Total 2022-23
		£	£	£	£
Income and Endowments from:					
Donations and legacies					
- Collections and tax credit		62,614	-	280	62,894
- Donations & grants		15,480	-	1,262	16,742
- Legacies		-	-	-	-
Charitable activities		-			
- Fund raising		-			-
- Others		144			144
Other trading activities		-			
- Lettings		27,846			27,846
- Zak's café		227,387	-	-	227,387
Investments		1,219	-	475	1,694
Other		-			
- Internal organisations		-	-	1,527	1,527
- Covid support grants		-	-	-	-
Total		334,690	-	3,544	338,234
Expenditure on:					
Salaries, NIC & Pension costs	6	124,997			124,997
Circuit Assessment		53,896			53,896
Repairs and maintenance		12,084	-		12,084
Café direct sales		68,055			68,055
Utilities (insurance, heat and light, water, etc)		28,970			28,970
Depreciation	9	4,564			4,564
Internal organisations		-	-	1,728	1,728
Grants and Donations		6,135		-	6,135
Other expenditure		33,099		-	33,099
Total		331,800	-	1,728	333,528
Net income/(expenditure)		2,890	0	1,816	4,706
Transfers between funds		0	-	-	
		2,890	0	1,816	4,706
Other recognised gains / (losses):					
Gains/(Losses) on revaluation of fixed assets					-
Gains/(Losses) on investment assets					-
Net movement in funds		2,890	0	1,816	4,706
Reconciliation of funds:					
Total funds brought forward		2,716,699	38,488	17,396	2,772,583
Total funds carried forward		2,719,589	38,488	19,212	2,777,289

Comparative Statement of Financial Activities for previous year ended 31 August 2022

	Notes to the accounts	Unrestricted funds	Designated Funds	Restricted Funds	Total 2021-22
		£	£	£	£
Income and Endowments from:					
Donations and legacies					
- Collections and tax credit		63,994	-	-	63,994
- Donations & grants		11,688	-	-	11,688
- Legacies		-	-	-	-
Charitable activities		-			
- Fund raising		-			-
- Others		965	988		1,953
Other trading activities		-			
- Lettings		18,940			18,940
- Zak's café		167,060	-	-	167,060
Investments		220	-	-	220
- Internal organisations		-	-	1,848	1,848
- Covid support grants		3,917	-	-	3,917
Total		266,784	988	1,848	269,620
Expenditure on:					
Salaries, NIC & Pension costs	6	115,943			115,943
Circuit Assessment		52,819			52,819
Repairs and maintenance		21,544	2,000		23,544
Café direct sales		44,060			44,060
Utilities (insurance, heat and light, water, etc)		18,319			18,319
Expenditure on other property		-			-
Depreciation	9	5,244			5,244
Internal organisations		-	-	2,350	2,350
Grants and Donations		6,985		-	6,985
Other expenditure		36,318		-	36,318
Total		301,232	2,000	2,350	305,582
Net income/(expenditure)		(34,448)	(1,012)	(502)	(35,962)
Transfers between funds		0	-	-	
		(34,448)	(1,012)	(502)	(35,962)
Other recognised gains / (losses):					
Gains/(Losses) on revaluation of fixed assets		235			235
Gains/(Losses) on investment assets					-
Net movement in funds		(34,213)	(1,012)	(502)	(35,727)
Reconciliation of funds:					
Total funds brought forward		2,750,912	39,500	17,898	2,808,310
Total funds carried forward		2,716,699	38,488	17,396	2,772,583

Balance Sheet as at 31 August 2023

Unrestricted	Designated (Unrestricted)	Restricted	Totals this year
£		£	£

Tangible Fixed Assets*

Notes

Land & Buildings	9	2,670,000			2,670,000
Equipment	9	7,113			7,113
Investment properties					
Investments					
Total fixed assets		2,677,113			2,677,113

Current Assets

Stock		3,310			3,310
Debtors and Prepayments		409			409
Cash at Bank and in hand					
Trustees for Methodist Church Purposes deposits					
Central Finance Board Deposits		3,248	28,488	18,278	50,014
Other		46,856	10,000	934	57,790
Total current assets		53,823	38,488	19,212	111,523

Creditors and Accruals (due in under 1 yr)		11,347			11,347
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Net current assets (liabilities)		42,476	38,488	19,212	100,176
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Total assets less current liabilities		2,719,589	38,488	19,212	2,777,289
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Loans and creditors due after 1 year					
Provisions for liabilities and charges					

Net assets		2,719,589	38,488	19,212	2,777,289
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Funds of the Church

Unrestricted funds		2,719,589	38,488		2,758,077
Restricted funds	12			19,212	19,212
Endowment funds					
Total Funds		2,719,589	38,488	19,212	2,777,289

Comparative Balance Sheet for 31 August 2022

Unrestricted	Designated (Unrestricted)	Restricted	Totals this year
£		£	£

Tangible Fixed Assets*

	Notes				
Land & Buildings	9	2,670,000			2,670,000
Equipment	9	11,276			11,276
Investment properties					
Investments					
Total fixed assets		2,681,276			2,681,276

Current Assets

Stock		2,413			2,413
Debtors and Prepayments		14,512			14,512
Cash at Bank and in hand		15,528			15,528
Trustees for Methodist Church Purposes deposits					
Central Finance Board Deposits		2,254	29,500	16,262	48,016
Other		9,615	8,988	1,134	19,737
Total current assets		44,322	38,488	17,396	100,206

Creditors and Accruals (due in under 1 yr)		8,899			8,899
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Net current assets (liabilities)		35,423	38,488	17,396	91,307
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Total assets less current liabilities		2,716,699	38,488	17,396	2,772,583
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Loans and creditors due after 1 year					
Provisions for liabilities and charges					

Net assets	--	2,716,699	38,488	17,396	2,772,583
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Funds of the Church

Unrestricted funds		2,716,699	38,488		2,755,187
Restricted funds	12			17,396	17,396
Endowment funds					
Total Funds		2,716,699	38,488	17,396	2,772,583

Notes to the Accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2015 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletins 1 and 2.

2 Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted, this includes the funds held for the operation of Zak's cafe. There are a number of Designated funds which are being held for specific purposes while the Restricted funds include the internal organisations of the church which are under the direct control of the church council, There are no Endowment funds. Any funds may be represented by more than just cash.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost except that the church building is included at deemed cost being the Insurance valuation in 2015.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

VAT

VAT incurred on the cost of purchases for the running of the church is charged as a cost of operation, while the VAT related to the operation of , Zak's is recovered against output tax raised on sales.

Tangible fixed assets for use by the Church and Cafe

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500.

The freehold property is shown in the accounts at 2015 deemed values, of which the land component is deemed to be £400,000. No depreciation is provided on the buildings because the trustees consider the current residual fair value of the building (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The properties have been reviewed for impairment.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

All debtors relate to the trading activity of the café,.

Creditors

Creditors include both sundry expenses.

4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Church.

5 Fees for examination or audit of the accounts

	2022/23 £	2021/22 £
Independent examiner's or auditors' fees for reporting on the accounts	Nil	Nil
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	Nil	Nil

6 Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind
Employer's National Insurance costs
Pension costs
Total staff costs

	2022/23	2021/22
£	116,398	108,267
£	5,320	4,580
£	3,279	3,096
£	124,997	115,943

Average number of full-time equivalent employees in the year were:

5	5
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7 Capital Commitments and Contingent Liabilities

At the 31 st August 2023 there are capital commitments of.
No Contingent liabilities were identified at 31st August 2023.

Nil Nil

8 For information only Money received and passed on to External Organisations

	2022/23 £	2021/22 £
Balance brought forward from last year		
Offerings/Gifts - received for External Organisations	195	200
Offerings/Gifts - passed to External Organisations	195	200
Balance carried forward	0	0

9 Tangible Fixed Assets

Cost or valuation

	Land £	Buildings £	Other buildings £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	400,000	2,270,000		66,303		2,736,303
Additions				400		400
Revaluations (+/-)						
Disposals (-)						
Transfers * (+/-)						
Balance carried forward	400,000	2,270,000		66,703		2,736,703

Accumulated depreciation

Balance brought forward				55,027		49,783
Depreciation charge for year (-)				4,563		4,563
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				59,590		59,590

Net book value

Brought forward	400,000	2,270,000		11,276		2,684,459
Carried forward	400,000	2,270,000		7,113		2,677,113

10 Investment assets

The church has no Investment properties

The church has no common investment fund holdings

11 Loans

The Church currently has no loans outstanding

12 Analysis of restricted funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolence Fund	869	0	0		869	Support for individuals in specific need
Welcome on Wednesday	292	1527	1518		301	Internal group.
J C Ward fund	1,698				1,698	Building maintenance fund
Vickerman organ fund	10,211				10,211	Organ repair fund
Zephs' Purse	843		210		633	Café hospitality fund
Outreach fund	3,484				3,484	Support for community outreach initiatives
Totals	17,397	1527	1728		17,196	

Independent Examiner's Report to the Trustees of Oadby Trinity Methodist Church

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Oadby Methodist Church for the year ended 31 August 2023 set out on pages 8 to 15.

As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

The Church's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name William Keith Brooks ACMA

Address 2a Stanfield Road
Duston
Northampton

Date 5th December 2023

CHURCH COUNCIL MEMBERSHIP

Managing Trustees (Church Council Members), 2022-2023

Revd Derek McLean (Chair)
Revd Paula Hunt (Superintendent Minister)
Revd Dr Israel Selvanayagam
David Adams (to May 2023)
John Aldridge (from June 2023)
Graham Austen
Alison Baker
Barbara Bell
Ian Bell
Donald Candlin
Marion Candlin (to March 2023)
Khavita Chibba
Helen Cooper
Heather Corlett
Meenal Desai (from June 2023)
Anne Dodge
Michael Elliott
David Frost (Church Treasurer)
Lesley Green
Charles Hilton (Circuit Steward)
Suzanne Kelly
Penny Lee
Christine McLean
Stella Orbell
Diane Price
Howard Smith (Church Council Secretary/Charity Commission contact)
Barry Wilford (to May 2023)
Janice Wilford
Jonathan Wilford
Alison Wootton