



# The Methodist Church

TRINITY METHODIST CHURCH, OADBY

ANNUAL REPORT  
AND  
ACCOUNTS

2021- 2022

Regd. Charity No: 1143707



## Administrative information

- The Church is part of the Leicester Trinity Circuit (23/7) in the Northampton District of the Methodist Church of Great Britain.
- Church Address: Trinity Methodist Church, Harborough Road, Oadby, Leicester LE2 4LA
- Church Membership at 31.08.22: 116

## Aims

- The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.
- Trinity Methodist Church, Oadby aims to be "*A church for all at the heart of the community*".
- The Church's Mission Statement (approved by Church Council in June 2009) states:
  - Trinity is a church which*
    - *Encourages growth in the Christian faith*
    - *Reaches out to all in the community*
    - *Aims to care for everyone*
    - *Shares God's love through worship and service*
    - *Responds with others to God's call to Mission.*

## Organisation

- The Church Council (whose members are the Managing Trustees) is the principal body responsible for the affairs of the Church. Its remit encompasses the spiritual life and growth of the church family, its outreach, and its administrative and financial affairs. Detailed governance arrangements are outlined in *The Constitutional Practice and Discipline of the Methodist Church (CPD)* by order of the Annual Conference of the Methodist Church. Meetings of the Council are chaired by the Minister (or in his absence by the Superintendent Minister or one of her colleagues).
- The Trustees receive no remuneration or other financial benefits from their work. All decisions taken by the Church Council are minuted. Meetings are held at least once each quarter (normally in October, December, March and June).
- The Church Stewards act as the Senior Leadership Team on behalf of the Church Council. They are assisted by 'teams' which cover different areas of church life: Family, Finance, Outreach, and Worship. There is also a separate Pastoral Committee which is responsible, with the Minister, for overseeing the pastoral care and spiritual welfare of the church family.
- *Zak's Café Ltd* is a trading subsidiary of the parent charity, Trinity Methodist Church. The Directors of *Zak's Café Ltd* (which trades as *Zeph's*) take responsibility for the management and day-to-day operation of the cafe on behalf of the Church Council and they report to it regularly.
- As part of the induction to their role as trustees all new Church Council members receive a copy of the document *The role of a trustee in the Methodist Church* together with a copy of the Safeguarding Policy agreed by Church Council. Trustees are required to complete a *Declaration of Trustee Eligibility* annually.
- The Church's Safeguarding Policy is reviewed annually. A Safeguarding Officer is in post and CRB/DBS checks are carried out as necessary. The Church Council is committed to the implementation of Connexional Safeguarding policy and to the provision of support, advice and training to enable people to be clear and confident about their roles and responsibilities in safeguarding and in promoting the welfare of children and adults who may be vulnerable.

## Review of progress and achievements

- The twelve months covered by this report represented a period of recovery from the significant disruption to normal activities caused by the coronavirus pandemic and resulting restrictions. The normal pattern of Sunday worship resumed, with the exception of the monthly evening service which ceased because of declining numbers and the alternative availability of an on-line worship organised at Circuit level. *Zeph's Café* was able to trade fully once more, and the church's income from lettings steadily improved, albeit at a lower level than pre-pandemic.
- The Church Council met on four occasions during the year: in October and December 2021 and March and June 2022. . At each of those meetings, as well as completing the formal business, an opportunity was provided to share 'good news' about the life and activities of Trinity.
- During the year the formalities were completed to register the premises as a venue to conduct same-sex marriages. Trinity also enrolled as a corporate member of the *Inclusive Church* network.
- A General Church Meeting was held following the morning service on Sunday 1st May 2022. The meeting received a booklet of written reports from Church activities and organisations covering the period since the previous meeting held in July 2021. The reports indicated that despite the difficulties of the previous two years, there was much to celebrate in the life of the church and the way in which its members had responded to adversity. Six Church Stewards and nine representatives to the Church Council were re-elected.
- Trinity continued to enjoy strong links with its 'sister churches' in Great Glen and Houghton on the Hill for which the Revd Derek McLean also had pastoral charge.
- The Church continued to play its part as a constituent member of *Churches Together in Oadby (CTiO)*.
- The prayer group resumed its regular meetings on the premises each Saturday morning. In addition, the prayer circle which is organised via email proved invaluable during the months of 'lockdown'.

- The Minister continued to produce a regular pastoral letter which was widely distributed and much appreciated. Pastoral visitors were able to resume face to face visits where appropriate and also continued to keep in touch by telephone and email with members of the church family, particularly those who live alone.
- *Zeph's Cafe*, was open to the public six days each week from 9.30am until 4.30pm, and in addition its programme of special events such as *Fish Frydays* and other themed evenings proved to be increasingly popular.
- The *Oadby Foodbank*, operating (rent-free) from the church premises, continued its valuable work and served an increased number of families who found themselves in need of its support each fortnight.
- Work with children and young people normally included the monthly *Young Families* sessions on Sunday mornings, *Messy Church* activities organised ecumenically through *CTiO*, and the popular 'Santa' and 'Easter' Breakfasts in *Zeph's* which are followed by craft and story-telling activities. via post and email.
- In spite of the financial challenges which Trinity faced during the year, the church continued to support a variety of organisations and agencies which work with those in special need, including *Christian Aid*, *All We Can* (Methodist Relief and Development Fund), *Action for Children*, and *MHA*, as well as a local charity *After 18*.
- The Church premises were let to a wide variety of individuals and community bodies. The *Helping Hands* advice clinic operated on the premises on one morning each week continued its sessions: its work is valued by the local community.
- Trinity has a website – [www.oadbymethodist.co.uk](http://www.oadbymethodist.co.uk) – which is up-dated regularly. The church newsletter, *Affinity*, was published regularly during the year. Weekly church notices were made available to members via email and in printed copies available in the church foyer.
- The property continued to be exceptionally well maintained and is in good order throughout, thanks to a small and pro-active Premises Team. .

- Health and Safety Risk Assessment and room-by-room Fire Risk Assessment have been undertaken.

## Financial information

- The Trustees maintain financial arrangements requiring dual signatures on all cheques, and prior approval for all except minor items of expenditure.
- The financial results for the year 2021-22 reflected the continuing impact of the coronavirus pandemic disruption to church life. Collections and donations were both significantly less than in the previous year, but income from lettings saw an increase on the previous year of £11,035. Trinity received a grant of £5,443 from the Leicester Trinity Circuit in support of its on-going work in the community.
- The largest single item of expenditure was the Circuit Assessment (£52,819), followed by repairs and maintenance which amounted in total to £21,338.
- Reserves Policy: It is the church's policy to attempt to maintain non-restricted funds equivalent to 50% of annual expenditure. This policy is reviewed annually.
- The church's non-restricted funds include 'designated' funds, which are held as part of the General Funds balance. These resources need to be available to ensure appropriate care and maintenance of the building and of the church organ.
- The church has three restricted fund balances: (1) The J.C. Ward bequest which can only be utilised for redecoration purposes; (2) the Benevolence Fund for use at the discretion of the Minister in cases of urgent personal need; (3) the Vickerman bequest for expenditure on the organ.
- Investment policy: The General Fund, held in a current account at Lloyds Bank, operates at a level to sustain ongoing expenditure. The remainder is invested at the Methodist Church Central Finance Board, where although the level of interest is currently very low, it is competitive for instant, non-penalised access in the present financial environment.

## Future plans

- At the end of the reporting year the Managing Trustees continued, despite current challenges, to find encouragement in many aspects of Trinity's activities and remain committed to work to realise the vision to be *"a Church for all at the heart of the community"*.



# Annual Financial Statements

## Basis of preparation

As treasurer I confirm that I have prepared the accounts for the year ended 31 August 2022 from the records of the Church and Zaks Café and they include all funds under the control of the Church Council

Signature of  
Treasurer

**D Frost**

Date     7 December  
             2022

Name

David Frost

Address

9 Coombe Rise,  
Oadby, Leicester,  
LE2 5TJ

## Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on  
7 December 2022 and were approved.

Signature of the  
Chair of the meeting

**D McLean**

Name of the Chair of  
the meeting

**Rev Derek McLean**

Date

**7 December 2022**

## **Statement of Financial Activities** **for the year ended 31 August 2022**

	Notes to the accounts	Unrestricted funds	Designated Funds	Restricted Funds	Total 2021-22
		£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies					
- Collections and tax credit		63,994	-	-	63,994
- Donations & grants		11,688	-	-	11,688
- Legacies		-	-	-	-
Charitable activities		-			
- Fund raising		-			-
- Others		965	988		1,953
Other trading activities		-			
- Lettings		18,940			18,940
- Zak's café		167,060	-	-	167,060
Investments		220	-	-	220
- Internal organisations		-	-	1,848	1,848
- Covid support grants		3,917	-	-	3,917
<b>Total</b>		<b>266,784</b>	<b>988</b>	<b>1,848</b>	<b>269,620</b>
<b>Expenditure on:</b>					
Salaries, NIC & Pension costs	6	115,943			115,943
Circuit Assessment		52,819			52,819
Repairs and maintenance		21,544	2,000		23,544
Café direct sales		44,060			44,060
Utilities (insurance, heat and light, water, etc)		18,319			18,319
Expenditure on other property		-			-
Depreciation	9	5,244			5,244
Internal organisations		-	-	2,350	2,350
Grants and Donations		6,985		-	6,985
Other expenditure		36,318		-	36,318
<b>Total</b>		<b>301,232</b>	<b>2,000</b>	<b>2,350</b>	<b>305,582</b>
<b>Net income/(expenditure)</b>		<b>(34,448)</b>	<b>(1,012)</b>	<b>(502)</b>	<b>(35,962)</b>
<b>Transfers between funds</b>		0	-	-	
		(34,448)	(1,012)	(502)	(35,962)
<b>Other recognised gains / (losses):</b>					
Gains/(Losses) on revaluation of fixed assets		235			235
Gains/(Losses) on investment assets					-
<b>Net movement in funds</b>		<b>(34,213)</b>	<b>(1,012)</b>	<b>(502)</b>	<b>(35,727)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		2,750,912	39,500	17,898	2,808,310
<b>Total funds carried forward</b>		<b>2,716,699</b>	<b>38,488</b>	<b>17,396</b>	<b>2,772,583</b>

*Comparative Statement of Financial Activities for previous year ended 31 August 2021*

	Notes to the accounts	Unrestricted funds	Designated Funds	Restricted Funds	Total 2020-21
		£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies					
- Collections and tax credit		64,931	-	-	64,931
- Donations & grants		22,830	-	-	22,830
- Legacies		-	-	-	-
Charitable activities		-			
- Fund raising		-			-
- Others		2,149			2,149
Other trading activities		-			
- Lettings		7,905			7,905
- Zak's café		73,966	-	-	73,966
Investments		-	-	73	<b>73</b>
Other		-			
- Internal organisations		-	-	80	80
- Covid support grants		53,030	-	-	53,030
<b>Total</b>		<b>224,811</b>	<b>-</b>	<b>153</b>	<b>224,964</b>
<b>Expenditure on:</b>					
Salaries, NIC & Pension costs	6	84,434			84,434
Circuit Assessment		51,783			51,783
Repairs and maintenance		15,856	-		15,856
Café direct sales		17,426			17,426
Utilities (insurance, heat and light, water, etc)		10,455			10,455
Expenditure on other property		-			-
Depreciation	9	5,226			5,226
Interest on loans		-	-	-	-
Internal organisations		-	-	479	479
Grants and Donations		6,300		-	6,300
Other expenditure		18,401		-	18,401
<b>Total</b>		<b>209,881</b>	<b>-</b>	<b>479</b>	<b>210,360</b>
<b>Net income/(expenditure)</b>		<b>14,930</b>	<b>-</b>	<b>(326)</b>	<b>14,604</b>
<b>Transfers between funds</b>		0	-	-	
		14,930		(326)	14,604
<b>Other recognised gains / (losses):</b>					
Gains/(Losses) on revaluation of fixed assets					-
Gains/(Losses) on investment assets					-
<b>Net movement in funds</b>		14,930		(326)	14,604
<b>Reconciliation of funds:</b>					
Total funds brought forward		2,735,909	39,500	18,297	2,793,706
<b>Total funds carried forward</b>		<b>2,750,839</b>	<b>39,500</b>	<b>17,971</b>	<b>2,808,310</b>

## **Balance Sheet as at 31 August 2022**

Unrestricted	Designated (Unrestricted)	Restricted	Totals this year
£		£	£

### **Tangible Fixed Assets\***

#### **Notes**

Land & Buildings	9	2,670,000			2,670,000
Equipment	9	11,276			11,276
Investment properties					
Investments					
<b>Total fixed assets</b>		2,681,276			2,681,276

### **Current Assets**

Stock		2,413			2,413
Debtors and Prepayments		14,512			14,512
Cash at Bank and in hand		15,528			15,528
Trustees for Methodist Church Purposes deposits					
Central Finance Board Deposits		2,254	29,500	16,262	48,016
Other		9,615	8,988	1,134	19,737
<b>Total current assets</b>		44,322	38,488	17,396	100,206

<b>Creditors and Accruals (due in under 1 yr)</b>		8,899			8,899
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<b>Net current assets (liabilities)</b>		35,423	38,488	17,396	91,307
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<b>Total assets less current liabilities</b>		2,716,699	38,488	17,396	2,772,583
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<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					

<b>Net assets</b>		2,716,699	38,488	17,396	2,772,583
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### **Funds of the Church**

Unrestricted funds		2,716,699	38,488		2,755,187
Restricted funds	12			17,396	17,396
Endowment funds					
<b>Total Funds</b>		2,716,699	38,488	17,396	2,772,583

## Comparative Balance Sheet for 31 August 2021

Unrestricted	Designated (Unrestricted)	Restricted	Totals this year
£		£	£

### Tangible Fixed Assets\*

	Notes				
Land & Buildings	9	2,670,000			2,670,000
Equipment	9	14,459			14,459
Investment properties					
Investments					
<b>Total fixed assets</b>		<b>2,684,459</b>			<b>2,684,459</b>

### Current Assets

Stock		2,178			2,178
Debtors and Prepayments		38			38
Cash at Bank and in hand		27,382			27,382
Trustees for Methodist Church Purposes deposits					
Central Finance Board Deposits		24,772	30,019	16,334	71,125
Other		13,450	9,481	1,637	24,568
<b>Total current assets</b>		<b>67,820</b>	<b>39,500</b>	<b>17,971</b>	<b>125,291</b>

<b>Creditors and Accruals (due in under 1 yr)</b>		<b>1,440</b>			<b>1,440</b>
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<b>Net current assets (liabilities)</b>		<b>66,380</b>	<b>39,500</b>	<b>17,971</b>	<b>123,851</b>
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<b>Total assets less current liabilities</b>		<b>2,750,839</b>	<b>39,500</b>	<b>17,971</b>	<b>2,808,310</b>
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<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					

<b>Net assets</b>		<b>2,750,839</b>	<b>39,500</b>	<b>17,971</b>	<b>2,808,310</b>
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### Funds of the Church

Unrestricted funds		2,750,839	39,500		2,790,339
Restricted funds	12			17,971	17,971
Endowment funds					
<b>Total Funds</b>		<b>2,750,839</b>	<b>39,500</b>	<b>17,971</b>	<b>2,808,310</b>

## Notes to the Accounts

### 1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2015 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletins 1 and 2.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the Church which are Unrestricted, this includes the funds held for the operation of Zak's cafe. There are a number of Designated funds which are being held for specific purposes while the Restricted funds include the internal organisations of the church which are under the direct control of the church council, There are no Endowment funds. Any funds may be represented by more than just cash.

### 3 Accounting policies

#### Basis

These accounts have been prepared on the basis of historical cost except that the church building is included at deemed cost being the Insurance valuation in 2015.

#### Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Covid furlough scheme funding has been treated as income within the 2020-21 accounts.

#### Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

#### VAT

VAT incurred on the cost of purchases for the running of the church is charged as a cost of operation, while the VAT related to the operation of Zak's is recovered against output tax raised on sales.

#### Tangible fixed assets for use by the Church and Cafe

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500.

The freehold property is shown in the accounts at 2015 deemed values, of which the land component is deemed to be £400,000. No depreciation is provided on the buildings because the trustees consider the current residual fair value of the building (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The properties have been reviewed for impairment.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

All debtors relate to the trading activity of the café.

#### Creditors

Creditors include both sundry expenses.

### 4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Church.

## 5 Fees for examination or audit of the accounts

	2021/22 £	2020/21 £
Independent examiner's or auditors' fees for reporting on the accounts	Nil	Nil
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	Nil	Nil

## 6 Paid employees

### Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind  
Employer's National Insurance costs  
Pension costs  
Total staff costs

	2021/22	2020/21
£	108,267	77,692
£	4,580	3,985
£	3,096	2,757
£	115,943	84,434

Average number of full-time equivalent employees in the year were:

	5	5
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## 7 Capital Commitments and Contingent Liabilities

At the 31 st August 2022 there are capital commitments of.  
No Contingent liabilities were identified at 31st August 2022.

Nil Nil

## 8 For information only Money received and passed on to External Organisations

	2021/22	2020/21
	£	£
Balance brought forward from last year		
Offerings/Gifts - received for External Organisations	200	1,918
Offerings/Gifts - passed to External Organisations	200	1,918
Balance carried forward	0	0

## 9 Tangible Fixed Assets

### Cost or valuation

	Land £	Buildings £	Other buildings £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	400,000	2,270,000		64,242		2,734,242
Additions				2,061		2,061
Revaluations (+/-)						
Disposals (-)						
Transfers * (+/-)						
Balance carried forward	400,000	2,270,000		66,303		2,736,303

### Accumulated depreciation

Balance brought forward				49,783		49,783
Depreciation charge for year (-)				5,244		5,244
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				55,027		55,027

### Net book value

Brought forward	400,000	2,270,000		14,459		2,684,459
Carried forward	400,000	2,270,000		11,276		2,681,276

## 10 Investment assets

The church has no Investment properties

The church has no common investment fund holdings

## 11 Loans

The Church currently has no loans outstanding



## 12 Analysis of restricted funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolence Fund	869	0	0		869	Support for individuals in specific need
Welcome on Wednesday	391	1405	1504		292	Internal group.
Thursday Fellowship	464	43	507		-	Internal group.
J C Ward fund	1,698				1,698	Building maintenance fund
Vickerman organ fund	10,211				10,211	Organ repair fund
Zephs' Purse	782	400	339		843	Café hospitality fund
Outreach fund	3,484				3,484	Support for community outreach initiatives
Totals	17,899	1848	2350		17,397	

## **Independent Examiner's Report to the Trustees of Oadby Trinity Methodist Church**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the Oadby Methodist Church for the year ended 31 August 2022 set out on pages 8 to 15.

As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

The Church's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name William Keith Brooks ACMA

Address 2a Stanfield Road  
Duston  
Northampton

Date 1<sup>st</sup> December 2022

## CHURCH COUNCIL MEMBERSHIP

### **Managing Trustees (Church Council Members), 2021-2022**

Revd Derek McLean (Chair)  
Revd Paula Hunt (Superintendent Minister)  
Revd Dr Israel Selvanayagam  
David Adams  
Graham Austen  
Alison Baker  
Barbara Bell  
Ian Bell  
Donald Candlin  
Marion Candlin  
Khavita Chibba (from June 2022)  
Helen Cooper  
Heather Corlett  
Anne Dodge  
Michael Elliott  
David Frost (Church Treasurer)  
Lesley Green  
Charles Hilton (Circuit Steward)  
Suzanne Kelly  
Penny Lee  
Tricia Lockley (to May 2022)  
Christine McLean  
Stella Orbell (from June 2022)  
Diane Price  
Howard Smith (Church Council Secretary/Charity Commission contact)  
Barry Wilford (Senior Church Steward)  
Janice Wilford  
Jonathan Wilford  
Alison Wootton