



# **Building God's House**

**Knowing Jesus  
and making Him known**

**Transforming Lives and  
Communities**



**Annual  
Report  
2021**

## **Pages 1- 21**

These pages represent our report to  
The Charities Commission in a format  
as required for charities with an  
income greater than £100,000

This report was approved by Dorcan  
Ecumenical Church Council on  
25<sup>th</sup> April 2022

# **ANNUAL REPORT and FINANCIAL STATEMENTS**

## **For the year ended 31<sup>st</sup> December 2021**

### **Legal and Administrative information**

**Chair of ECC**

Rev'd Trudie Wigley  
23 Sedgewood  
Liden  
SWINDON  
SN3 6EY

**Charity number**

1143702

**Churchwarden**

John Davidson

**Churchwarden**

Vacancy

**Acting ECC Secretary  
(non-voting)**

Jackie Hancock (to 31/10/21)  
St Paul's Church Centre  
Swindon  
SN3 5BY

**ECC Treasurer**

Mr Anthony Prichard  
1, Poltondale  
Covingham  
Swindon  
SN3 5BN

**Bankers**

The Co-operative Bank,  
PO Box 250,  
Skelmersdale  
WN8 6WT

**Independent Examiner**

Mr Paul J Crowley FCA  
Derrick Newman Limited Chartered Accountants,  
29 Bath Road,  
Swindon  
SN1 4AS

**Church Address Details**

St Pauls  
St Paul's Drive  
Covingham  
Swindon SN3 5BY

St Timothy's  
Grundys  
Liden  
Swindon SN3 6HP

Church office at St Pauls: 01793 435987 | [dorcan.church.office@gmail.com](mailto:dorcan.church.office@gmail.com)

**[www.dorcanchurch.org.uk](http://www.dorcanchurch.org.uk)**



# THE DORCAN CHURCH

*A Local Ecumenical Partnership between  
The Church of England & The Methodist Church  
serving the Swindon urban villages of Covingham, Nythe, Liden &  
Eldene.*

Through the death and resurrection of Jesus Christ, the world has been reconciled to God, and in Jesus Christ unity has been offered to all people. Through the Word, we are called into a relationship with God and with one another as the children of God – a relationship inaugurated by Baptism into Christ through the Holy Spirit, nurtured and deepened through the ministry of word and sacrament and expressed in a confession of one faith and a common life of loving service.

*(from the Declaration of Intent of The Dorcan Church)*

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## OUR PURPOSE

“Transforming lives and communities,  
Knowing Jesus, and making Him known”

## OUR PICTURE OF CHURCH

“A growing and vibrant church,  
confident in its purpose and trusting in  
God”

a church which makes Jesus known  
a church of disciples  
a church in, and for, the community  
a church which cares

## **ROLE OF ECC**

The Trustees of the Dorcan Church are the Dorcan Ecumenical Church Council, which has the responsibility of co-operating with the Incumbents in promoting the activities of the Church in the Community. Members of the Dorcan Ecumenical Church Council are either ex-officio, elected at the Annual Church Meeting or co-opted in accordance with the Constitution Governing Document dated 10<sup>th</sup> April 2011, as amended from time to time thereafter.

### **Membership of Ecumenical Church Council (2021-2022)**

#### **Elected Members (elected for 3-year term)**

Janet Prichard	until 2022
Tony Prichard	until 2022
Nicki Broom	until 2023
Nicki Clinch	until 2023
Sam Glennerster	until 2023
Nathalie Marshall	until 2023
Peter Mulcock	until 2023
Chris Rose	until 2023
Clare Rose	until 2023
Jenny Poole	until 2024
Clare Smith	until 2024
Albertine Davies	until 2024

#### **Co-opted Members (co-opted for 1-year term)**

Sue Morgans	until 2022
Alex Scott	until 2022

#### **Churchwarden (appointed on an annual basis)**

John Davidson	until 2022
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#### **ECC officers**

John Davidson	Church Warden
Revd Trudie Wigley	Chair
Tony Prichard	Treasurer
Vacancy	ECC secretary

#### **Ministers**

Revd Trudie Wigley  
Revd Stuart Fisher  
Revd Stephen Roe (wef 1<sup>st</sup> Sept 2021)

#### **Deanery Synod Representatives (elected for a 3-year term)**

Jenny Poole	until 2023
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## **Other Appointments: Church Stewards (Appointed on an annual basis)**

### **Other non-trustee elected Positions:**

#### ***St Paul's***

Nathalie Marshall (Senior Church Steward)  
Nicki Broom  
Angela Davidson  
John Davidson  
Sandra Marshall  
*Vacancy*

#### ***St Timothy's***

Jo Bush  
Sarah Paterson  
Brenda Phillips  
Anne Davey  
*Mo Davey as support*  
*No senior steward appointed*

### **Representatives to the Methodist Circuit meeting**

Nathalie Marshall  
Tony Prichard

### **Additional Facts and Figures**

#### *Average Sunday Attendance (October count statistics):*

St Pauls	46 adults	3 under 16s
St Timothy's	8 adults	0 under 16
Messy Church (monthly)	on hold due to the Coronavirus	
Church at home services	50 people participated online	
<b>Total</b>	<b>104 adults</b>	<b>3 under 16s</b>

#### *Typical week-day attendance: Jan to March 2021*

Mid-week communion	No Service due to Covid
Tiny Tots St Paul's	closed due to Covid
Tiny Tots St Timothy's	closed due to Covid
<b>Total</b>	<b>0 adults 0 pre-schoolers</b>

### *Occasional offices:*

	2021	2020	2019	2018	2017	2016	2015	2014	2013
<b>Baptisms</b>	1	0	12	10	15	14	15	8	10
<b>Funerals</b>	16	18	16	24	9	13	16	13	22
<b>Confirmations</b>	0	0	5	4	0	1	4	0	0
<b>Weddings</b>	1	0	1	0	2	0	1	0	1

## **CHANGES IN APPOINTMENTS OF AUTHORISED MINISTRIES**

**Mrs Mary Boitz:** In summer 2021 Mary and the family moved from Swindon to a new home near Stroud. Mary is a Methodist Local Preacher and was an active preacher here at Dorcan. We thank her for her insights and encouragement to us all in our discipleship through her preaching and worship leading at Dorcan. Whist we miss them all, they go with our love and our prayers into this next chapter.

**Rev Andrew Wigley:** Andrew's appointment came to a close on 31<sup>st</sup> August 2021. We thank him for his faithful ministry amongst us and send our love and prayers to him as he looks to the future.

**Deacon Stephen Roe:** We warmly welcomed Stephen on 1<sup>st</sup> September 2021 as our new Methodist Minister, and his wife Angela. Stephen will have oversight of both Stratton Methodist and Dorcan Church, and we thank him for coming to be with us and look forward to his ministry amongst us. Welcome to you both.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The method of appointment of ECC members is set out in the Constitution Governing Document dated 10<sup>th</sup> April 2011, as amended from time to time thereafter. All those who are part of the church are encouraged to register on the Electoral Roll and may then stand for election to ECC. The maximum number of elected members to ECC is 13.

## **Meetings of ECC**

The trustees met 5 times during 2021 in January, March, May, September and October, with the first three meetings on Zoom necessitated by Covid. Due to the absence of a Secretary, in October 2021 ECC agreed that meetings would be on hold until we were able to appoint and therefore business has been transacted by Standing Committee since this date.

## **Committees and working groups**

The aims of the charity are affected through a number of committees and teams, as follows:

*Centre Management Committee:* The Centre Management Committee meets to co-ordinate Property-related matters across the Dorcan Church in support of the Church's Vision and Mission. It forms a link between the 'do-ers' and the decision-making processes at Finance and ECC. It provides oversight to the Centre Administrator in the letting, maintenance and development of the premises at St Paul's and St Timothy's. The Centre Management Committee also sets out to balance the use of the centres both a) to help enable the mission of the church and b) to provide facilities for the benefit of the community.

*Children and Young People:* This committee looks to the ministry to children and young people, spanning our schools work, missional outreach to young people in our community, as well as nurturing and caring for those children and young people who worship and are a part of The Dorcan Church. This committee has not formally met this year, however the CYP ministry has continued faithfully during the pandemic for which we are grateful, and the committee will resume this year.

*Finance Committee:* The team worked under the delegated authority of ECC and looks after our financial resources, managing the day-to-day finances of income, giving and expenditure. It looks to prepare an annual budget for approval by the ECC.

*Focus group:* With our 5-year plan of Building God's House coming to an end just before the pandemic, we are now looking to discern our broad priorities for the next 5-year period. This new Focus Group, agreed by ECC in October 2021, will take a lead on the thinking, planning and suggestion of priorities for the next season,



and at the same time act as a place to support the smooth communication and practice of the various working groups with ECC. All authority and decision-making remains with ECC. The group is still “under construction” with the terms of reference being agreed yet its broad scope will include: Working on the strategy and direction; making recommendations and engaging with other Working Groups; providing a focus and guidance as to priorities and implementation; giving a place of initial thinking to discuss creative ideas and their role within priorities agreed by ECC; widening and sharing in the shaping and work of ECC, Standing committee and other working groups

*Preaching team (previously ministry team):* There were no meetings during 2021.

*Safeguarding:* Safeguarding practice is central to the mission and ministry of the church. The safeguarding team work to ensure that children and vulnerable adults are safe in our churches, and that all those who are survivors of abuse are listened to, valued and supported. **Safeguarding remains the legal responsibility of the ECC.**

*Standing Committee:* The standing committee is authorised by the ECC. It has the power to transact the business of the ECC between meetings, subject to any direction from ECC. It comprises seven people, with a quorum of five from the Ministers (including Anglican and Methodist incumbents), Churchwarden, Treasurer and two others from ECC. The committee met more often in 2021 due to both the implications of the Coronavirus pandemic and the absence of ECC meeting from October 2021. Between meetings it agreed risk assessments, finances and other day-to-day requirements.

## Electoral Roll Report

2022/21	2021/20	2020/19*	2019/18	2018/17	2017/16	2016/15	2015/14	2014/13*
139	146	147*	162	161	159	152	135	137*

\*Full electoral role revision

Another difficult year... but are we discouraged, no of course not! We have so many reasons to thank our extravagant God for... all His many blessings to us, despite the setbacks of the past 12 months, and we are so lucky to be able to worship Him in our lovely buildings.

There are currently 139 people registered on the Dorcan Church Electoral Roll / Members list. Happily, we have welcomed 5 new Members into our congregation. However, we've had to say 'goodbye' to 14 Members, 3 of whom have passed on to glory, and the remainder have either changed churches, or moved away from our Parish.

I must mention that there are also other people who are part of our wider congregation. I'm thinking about the families that come to Messy Church... the young families at Liden who are so pleased to be able to return to Tea and Toast once more, and of course all the families who meet for Tiny Tots, both here and at St. Tim's. A big 'Thank You' to all who dedicate their time and energy to the smooth running of these groups, and may I encourage you to pray for their energy and protection as they carry out God's work in the community.

If there are any of you who are thinking of becoming a Member or would like to find out more about what is involved, please speak to a Minister, a Churchwarden, or to me. Any details you give will be treated in the strictest confidence. Membership enables you to vote at the AGM, and also allows you Stand for Office.

May God's blessing be with you all.

**Barbara Wilcox**  
**Electoral Roll/Membership Secretary**

## **Churchwarden and Senior Stewards reports**

2021 appeared to pick up where 2022 left off, as Covid lockdowns continued, and more events and services were held outside than inside for much of the year. Occasional meetings were still held in the building, the office was in regular use, and some of our hiring users started to return towards the end of the year. Where we could, we ended services outside so as to be able to SING, and the local households in Covingham had to put up with a very loud Easter Sunday morning. Even the carols by candle light service was outside in the cold, lit with fairy lights and battery tea lights, though we did manage limited Christingle services indoors.

Streaming of the majority of services has continued, so those worried about infection, ill, or even away from home could join us online. We are grateful for the technology to allow us to connect in this way.

In September we hosted the Circuit welcome for Deacon Stephen Roe, and it gave much joy to see the centre full of worshipers again.

Jackie, our long suffering church administrator, decided to retire, but we were thrilled to welcome Maggie as a replacement administrator. Maggie has fitted in well, despite all the challenges that we continue to throw at her, and we look forward to working with her for many years to come.

The community at St Tim's continued to meet a couple of times a month, and were pleased to re-launch Tiny Tots in the autumn, along with St Pauls.

**Nathalie Marshall and John Davidson**

## **Diocesan Synod annual report**

The Diocesan Synod, which is the primary, elected representative body drawn from across the Diocese of Bristol, met four times in 2021: in March, June and then following the elections for a new Synod in September and November. As well as hearing about and discussing a wide range of areas of the Church's work, it helps formulate and approve policy and the diocesan budget and debates important local and national issues affecting the Church.

## **Transforming Church Together**

A large part of the Synods work during 2021 was focussed on Transforming Church Together. In March the Synod took part in the consultation and engagement process that took place right across the Diocese. At its June meeting the early findings of that consultation process were shared with the Synod and members had the opportunity to reflect on these, feeding back their ideas which led into the development of the Vision, Purpose and Values. In November the Archdeacons led an activity introducing the Synod to the emerging strategic priorities.

## **Diocesan finances**

The Synod's role approving the financial plans of the Diocesan Board of Finance was part of both the June and November meetings. In June Andrew Lucas, Chair of the Diocesan Board of Finance, presented the 2020 Annual Report and Financial Statements and updated the Synod about the performance of the organisation in strategic as well as financial terms.

In November, he presented the 2022 Budget for approval and Synod members participated in round table discussions to follow up any clarifying points and share views on the proposed budget.

Andrew reflected on the impact of the pandemic on the DBF's finances, long-term issues of affordability for the Diocese, the future impact of the new strategy and the strength of the DBF's balance sheet.

He also highlighted the tension between the desire to balance the budget and the need to invest in future ministry, with a large part of the projected deficit of £681k in 2022 being due our continuing commitment to investing in future ministry. With prayerful consideration, the Synod approved budgeted expenditure of £9.712m in 2022.

## **Other reports and discussions included:**

The **Annual Safeguarding Report** in June, presented by Andy Wills, Independent Chair who spoke to synod about the considerable developments by the National Safeguarding Team following the publication of the report of the Independent Inquiry into Child Sexual Abuse (IICSA), and media attention on a number of issues.

As the **Creating Connections** strategy came to the end of its active period during the year and the Synod heard reports from some of the initiatives and projects which had been started to support it.

Bishop Lee recapped that **investing in curacies** was one of the main strategic choices under Creating Connections, which committed the Diocese to growing vocations to ordained ministry by 50%. This was in line with a national Church of England initiative in the light of the gap between ordinations and retirements. A 50% increase would largely meet overall stipendiary clergy deployment plans nationwide. The Synod heard from Liz Townend (Diocesan Director of Education), who gave a presentation on education work in the Diocese and specifically the growth of **new church schools**.

Two years after Diocesan Synod declared a climate emergency in November 2019, Clare Fussell (Diocesan Environmental Officer) gave an update report to Diocesan Synod members on progress

**Diocesan Secretary**

## **Report from Swindon Deanery Synod**

The Deanery Synod has met quarterly over the past year, sometimes virtually and in person when possible. In May we focused on post-covid recovery and identified 5 areas where coordination across the Deanery could be helpful. They were live-streaming services, children's work, schools' work, re engaging with people we lost touch with and outreach and pastoral care. In July we discussed racial justice and experienced part of a liturgy from another culture as well images and music. Other topics of concern we have explored over the past year have been Eco Church, Living in Love and Faith and Transforming Church Together.

**Jenny Poole, Lay Representative**

## **North Wiltshire Circuit report of 2021 for the Dorcan Church**

March saw Rev. Andrew Wigley's last circuit meeting before he went on sabbatical in May and then left the circuit. Nigel Tucker also came to the end of his time as Senior Circuit Steward, and Lynda Thompson stepped into his shoes. Mark Barrett announced his retirement in Summer 2022, and the decision was taken for David

Gray to replace him as Superintendent at this time. This arrangement should allow for a smooth handover. In the meantime, the Circuit Invitation Committee has been formed to arrange for a replacement for Mark. A probationer minister has been requested, (and was appointed early in 2022). We welcomed Stephen Roe to the circuit in September.

Wroughton Church was closed, and moves have started to maximise income and sell the building. Sherston and Luckington joined due to low membership, and are now a class of Sheldon Road Methodists (Chippenham). Ramsbury Church building was finally sold, and a process of rationalisation of manse buildings across the circuit was started.

At Connexion level, God In Love Unites Us was passed at synod, meaning that Methodist Churches and Ministers can now register to officiate at same sex unions. (This does not affect Dorcan since the building is an Anglican owned building.) The decision was taken for Circuit Stewards to attend Church Councils across the circuit, including Dorcan ECC.

We thank God that we can have input from and to the Methodist Circuit.

**Nathalie Marshall**

## **Bristol Methodist District**

The Autumn District Synod was held, as usual, at Kingswood School, Bath. The usual formalities and administrative matters were dealt with, such as the welcome of new ministers to the District and the appointment of a new Synod Secretary, Hanna Bevan. The main theme of the Synod was 'The Earth is the Lord's', and we were led by Revd Dr Mike Perry of environmental Christian charity A Rocha in a consideration of the theological basis for creation care. He also described the Eco Church project, overseen by A Rocha, which is a practical way for churches to show their care for creation and challenge themselves to do better, and which we are pursuing here at Dorcan. Jane Stacey from Victoria Methodist Church in Bristol described that church's journey towards a Silver Eco Church award and John White from the Hazelnut Community Farm project in Bristol described a pioneering way of being church through growing and

tending a community garden. The Synod then debated and adopted the District Environmental Policy.

The Spring Synod was due to be held in Weston-Super-Mare, but due to rising levels of Covid infections a decision was taken to switch to an on-line 'Zoom' meeting. Appropriately, as the Synod took place in early April and the war in Ukraine was uppermost in many of our thoughts, the theme of the Synod was 'Put Peace into each other's Hands', with the main presentation being from Revd Dr Jonathan Pye, the District Chair, on the theory of 'Just War', and how it might apply in the current situation. We missed being together physically, but meeting electronically saved a lot of time and expense.

In common with all the other Districts across the Connexion, The Bristol Methodist District is taking part in discussions with neighbouring Districts about the creation of a South-West Regional Group, focussing on the support of Ministers, Lay Office-holders, Circuits and Local Churches, and the implementation of Connexional strategies. These discussions are expected to go on for approximately the next three years, when a report will be presented to Conference. It remains to be seen what effect these discussions will have on Local Churches.

**Stephen Roe**

## **Safeguarding Report**

The past year has been a strange one for all of us with the continuing restrictions of the pandemic and we are slowly beginning to re-establish some activities and start up some new ones. Our current number of volunteers is 50, all of whom have been safely recruited and have received safeguarding training. The new National Safeguarding Training has been introduced by the Anglican Church which is much more challenging and comprehensive than the old system. The DBS check requirement has just changed from every 5 years to every 3 years and after the initial safeguarding training, there is a requirement to attend refresher courses every 3 years so our team is kept busy.

It is everyone's responsibility in the church to look after each other, and if there are any concerns, please bring them to the attention of our team.

Jenny Poole – Safe Recruitment and Concerns

Sue Morgans – DBS checks

Dianne Lane – Training

**Jenny Poole**

## **CHARITY TRUSTEES ANNUAL REPORT**

The Dorcan Church is a Local Ecumenical Partnership between The Church of England and The Methodist Church, serving the Swindon urban villages of Covingham, Nythe, Liden & Eldene. The partnership includes the congregations worshipping at St Paul's, Covingham and St Timothy's, Liden. The Church continues to advance the Christian faith across the locality, both as a worshipping community but also as a serving community.

2021 continued the challenges of 2020. Where we ended the previous year looking forward in hope to a better year, in many ways we were disappointed, with continued waves of Covid, restrictions and lockdowns. Masks became normal, and we became used to catching the smile in someone's eyes not in their mouths. We continued to long to spend time together, to eat and drink together, to hug one another. Brief interludes of seeming normality seemed to tease us and then crash us down again.

The church continued to have to adapt to new ways of worshipping, combining face to face with live streaming, and despite everything has continued in care and connection with each other and the wider community. Thankful for business interruption grants, furlough payments, and church members generosity continuing, the finance committee have worked hard to ensure that the books have remained balanced. We continue to serve a faithful God! Once we were able to meet again, a small number of children and young people were able to restart meeting, and rekindle the relationships that so suffered through lockdown. Near the end of the year messy church restarted much to the joy of many local families.

Grateful for the internet to maintain connections without physical presence, we continued to navigate livestreaming and recording and publishing services, complete with the restrictions on recorded media that this brought. We badly missed our musicians, but were grateful for recordings made available on the internet that we could share.

Where we were able to meet, we weren't able to share refreshments until nearing the end of the year, and even then many were nervous.



Lettings started to pick back up in the Autumn, and it was wonderful to be able to share our building with our community again. The rental income was also important to pick back up where the furlough payments and Covid grants had left off.

Pastoral care isn't easy over zoom, but we have continued to keep in touch, and meet where we could. Once buildings started to reopen, we needed the support of a large team for risk assessments, cleaning, moving chairs around and ensuring proper ventilation in the buildings to reduce risks. We re started singing together, but kept our masks on to protect the vulnerable, and moved to sharing communion by intinction.

We were sad when the time came to say farewell to 'Rev Andrew' our Methodist Minister for ten years. Andrew is missed by the Church, but we have been pleased to welcome Deacon Stephen Roe and his wife, Angela, Stephen coming to us in place of Andrew. Stephen has a different calling and gifting to Andrew, so the church has had to shift gears somewhat to adapt. We have also welcomed a number of visiting Methodist Presbyters, and Anglican Ministers, to lead us in worship while Trudie and Andrew were away on sabbatical, and to help fulfil the sacramental requirements of the church. Before he left, Andrew worked hard to redefine roles of various positions including Church Warden and Senior Steward, and we are grateful that these newly defined roles, and Stephen's wider links across the Methodist Diaconate, have enabled us to strengthen our relationship with the wider Methodist Church, as we continue to discern our calling as single congregation Local Ecumenical Partnership, and the struggles and joys within that position.

The past 2 years have not been easy, and as we emerge from the pandemic we have to discern the way forward with less resources, but we recognise God's grace leading us through thus far, and trust that the way forward will be clear, step by step. Onwards, to 2022, in the light of Christ.

**Nathalie Marshall (Senior Steward)**

## **Fabric Report**

2021 continued to provide us with Covid related challenges, and our buildings also challenge us, as we try to maintain them in a fit and proper state, financed by letting income, which we are trying to get back to pre-Pandemic levels.

St Pauls saw Covingham Library sadly depart in 2020, and the room has now been transformed, with new flooring, and Led Lighting, and is proving to be a popular lettable space, used by several groups, including Covingham Parish Council, dancing and craft groups, and Cid's Café. The rest of the centre is also seeing increased use, and we are grateful to those who voluntarily assist, with ongoing maintenance inside and out, church volunteers and external groups like Good Gym, and with opening and closing after parties.

We had a fairly satisfactory Archdeacons Triennial Visitation in August 2021, and the Archdeacon was very complimentary, but a fact of life is that our buildings, always seem to be in need of some attention, and we are aware that the roof at St Paul's will need attention soon, and at St Timothy's the boiler showing its age, as is the flat roof over the vestibule.

**John Davidson**

## **Financial Report for 2021**

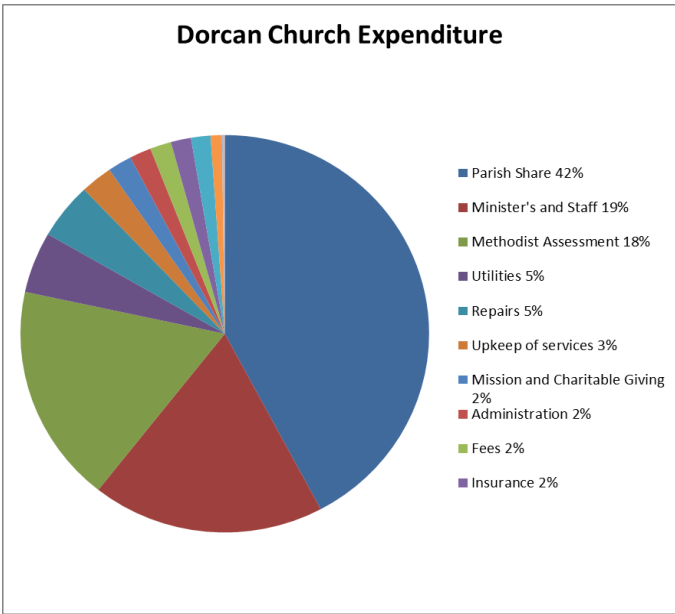
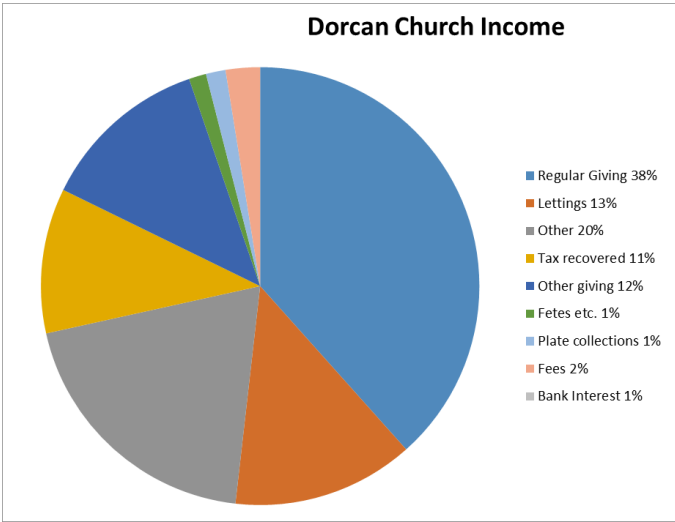
As we slowly came out of the Covid restrictions of 2020 we were still unsure of how our budget would stand up. Our budget forecast for day to day running was for a deficit of £7.7K. Fortunately we were eligible for some of the Government's support grants totalling £22,372 which helped to replace our lost income. Eventually we had a surplus of £5.2K which enabled us to put something into the Maintenance Fund against future repairs. We have been able to continue to repay the loans we took out for St. Paul's boiler replacement.

Gift aid continues to be claimed quarterly which maintains our cash flow such that both our Parish Share and Methodist Assessment have been paid as they became due. We continue with the Parish Giving Scheme whereby members can donate by direct debit. Donations and Tax recoverable from Gift Aid are received monthly reducing the work of the Treasurer and improving further our cash flow. However our regular giving has seen a reduction of just over £1K.

## Church Fabric.

In order to facilitate the work of the Church it is important that we maintain the fabric of both St. Timothy's and St. Paul's Church and Community Centre. Both are important to our work while bringing financial challenges. The Old Library Room has been converted into a Small Hall and we replaced the fifty year old carpet with laminate flooring and repainted the walls.

<b>Income</b>		<b>Expenditure</b>	
Regular Giving	51,479	Parish Share	51,000
Grants	22,372	Repairs	5,524
Lettings	17,975	Minister's and Staff	22,234
Tax recovered	14,361	Methodist Assessment	21,460
Other giving	16,771	Utilities	5,998
Plate collections	1,941	Mission and Charitable Giving	2,308
Fees	3,391	Maintenance	184
Other	4,074	Administration	2,068
Bank Interest	3	Upkeep of services	3,053
Fetes etc.	1,704	Fees	2,030
		Insurance	1,933
		Cost of events	1,859
		Council Tax	1,075
		Stewardship Campaign	82
<b>Totals</b>	<b>134,072</b>		<b>120,808</b>



**Tony Prichard & John Davidson**  
**Finance Committee**



2021

# The Dorcan Church

*2021 Accounts*



THE CHURCH  
OF ENGLAND



The **Methodist** Church

Tony Prichard

Treasurer

December 2021

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# Accounting policies

## Going concern accounting policy

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. However, the ongoing COVID-19 pandemic is likely to have a profound impact on the global economy, and may in turn affect the charity. The trustees have considered the impact of this issue on the Dorcan Church's current and future financial position. The charity holds unrestricted, general reserves of £30,000, designated reserves that can be drawn down if necessary and a zero cash balance. The trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

## Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (FRS 102 SORP 2015).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the ECC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The Receipts and Payments method has been used to present the accounts.

## Related Parties Transactions.

- Trustees' remuneration and benefits. During the year no trustee received any remuneration or benefit.
- Trustees' expenses. During the year trustees received expenses directly attributed to their agreed working expenses including but not restricted to: Telephone, travel, purchase of materials wholly and necessary to the running of the charity.

## Fund accounting

**Endowment Funds** are funds, the capital of which must be retained either permanently or at the ECC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

**Restricted Funds** comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific ECC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

**Unrestricted Funds** are income funds, which are to be spent on the ECC's general purposes.

**Designated funds** are general funds set aside by the ECC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the ECC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the ECC will move any surplus to other general funds.



### **Incoming resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the ECC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

### **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the ECC. The Diocesan parish share and the Methodist quota are expected to be paid over and is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Reserves**

Approximately three months operating costs above our normal turnover are held in the general account as a reserve. At the moment this amounts to £30,000.

### **Fixed assets**

Consecrated, benefice and circuit property is not included in the accounts in accordance with s10 (2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the ministers and churchwardens/stewards on special trust for the ECC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within the church premises is depreciated on a straight-line basis of 20% over five years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

There are no investments to be valued at 31 December.

### **Funds**

#### **General Fund**

The General Fund represents the amounts available to the ECC to meet its ongoing obligations, based on the assumption that restricted funds are not available for general use. The ECC aims to hold several months operating costs in general funds. At 31st December 2021 the balance represents around three months' costs.

#### **Mission Fund**

To be distributed at the discretion of the ECC

#### **Holiday Club Fund**

For the provision of a children's Holiday Club.





#### **Parish Weekend Fund**

To assist those of limited means to attend Parish Weekends.

#### **Centre Maintenance Fund.**

A fund derived from 25% of the surplus from letting fees for the maintenance of the two centres

#### **St. Paul's Fabric Fund**

The Balance of the Dorcan Church share of the proceeds from the sale of the vicarage. To be used for major repairs at the discretion of the ECC.

#### **Tiny Tot's (St. Paul's)**

Funds held for St. Paul's Tiny Tots to be used at their direction

#### **Tiny Tot's (St. Tim's)**

Funds held for St. Tim's Tiny Tots to be used at their direction

#### **Card Class**

Funds raised by the Card Class to be used at their direction.

#### **Monday Cell Group**

Funds held on behalf of the Monday Cell Group to be used at their discretion.

#### **Uganda Link**

Used to finance activities connected with the Diocesan Uganda Link.

#### **Thursday Football**

Funds held for the Thursday Football Group. To be used at their discretion

#### **Youth Club**

Funds held for the church Youth Club to be used at their discretion

#### **Carl Gase Legacy Fund**

Fund from the estate of the late Carl Gase.

#### **Agency Collections**

Funds collected on behalf of another charity or organisation, which do not form part of the income of the Dorcan Church.

Various collections are held on behalf of other organisations and these are paid over as soon as practical.

#### **Comment**

2021 has been a year of challenges with the loss of a substantial amount of rental income due to Covid-19 restrictions. The Library room has been re-decorated and renamed The Small Hall. Lettings for this room have increased over the year. The ongoing loyalty of our congregation in continuing with their offering despite not meeting has been greatly appreciated. Despite the challenges we have ended the year within our expected budget.



Building on recent year's financial work we have been able to continue working to a budget. This has made the work of the Finance Committee a lot easier as we are able to monitor progress throughout the year.

Gift aid continues to be claimed quarterly which maintains our cash flow such that both our Parish Share and Methodist Assessment have been paid as they became due. We continue with the Parish Giving Scheme whereby members can donate by direct debit. Donations and Tax recoverable from Gift Aid are received monthly reducing the work of the Treasurer and improving further our cash flow.

Considerable Grant aid and Furlough payments have helped to maintain our balances.

### **Church Fabric**

In order to facilitate the work of the Church it is important that we maintain the fabric of both St. Timothy's and St. Paul's Church and Community Centre. Both are important to our work while bringing financial challenges.

This year at St. Paul's we have replaced the Small Hall lighting with LED units.

### **The Future**

In 2022 there are a number of challenges in the maintenance of the building with the possibility of some remedial work to St. Paul's roof box gutters. A number of items at St. Timothy's will require addressing although lettings have virtually dried up.

# Statement of Financial Activities

Income and Endowments from:	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Donations and legacies	107,264	-	366	107,630	118,570
Income from charitable activities	3,394	-	66	3,460	2,972
Other trading activities	20,569	-	-	20,569	20,627
Investments	3	-	-	3	188
Other income	1,842	-	95	1,937	17,473
<b>Total Income</b>	<b>133,072</b>	<b>-</b>	<b>527</b>	<b>133,599</b>	<b>159,830</b>
<b>Expenditure on :</b>					
Raising funds	307	-	-	307	406
Expenditure on charitable activities	124,502	-	318	124,820	150,096
Other Expenditure	3,700	-	-	3,700	2,350
<b>Total Expenditure</b>	<b>128,509</b>	<b>-</b>	<b>318</b>	<b>128,827</b>	<b>152,852</b>
<b>Transfers</b>					
Gross Transfers Between Funds - In	-	2,500	87	2,587	14,215
Gross Transfers Between Funds - Out	(2,500)	-	(87)	(2,587)	(14,215)
	<b>(2,500)</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>	<b>2,063</b>	<b>2,500</b>	<b>209</b>	<b>4,772</b>	<b>6,978</b>

# Receipts and Payments Account

## Income

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>Income from Donations and Legacies</b>					
Gift Aid - Bank - SO St. Paul's	39,559	-	-	39,559	36,525
Gift Aid - Bank - SO St. Tim's	6,975	-	-	6,975	11,330
Gift Aid - Envelopes - St. Paul's	2,417	-	-	2,417	4,157
Gift Aid - Envelopes - St. Tim's	1,450	-	-	1,450	816
Other planned giving - St. Paul's	12,518	-	-	12,518	11,933
Other planned giving - St. Tim's	1,078	-	-	1,078	540
Plate collections - St. Paul's	1,255	-	-	1,255	1,127
Plate collections - St. Timothy's	540	-	146	686	656
Regular gift days	3,610	-	-	3,610	5,840
Giving through church boxes	4	-	-	4	-
One-off Gift Aid gifts	2	-	-	2	20
Donations appeals etc	424	-	147	571	2,955
Tax recoverable on Gift Aid	14,361	-	-	14,361	18,903
Legacies	-	-	-	-	188
Non-recurring one-off grants	22,372	-	-	22,372	22,551
Other funds generated	699	-	73	772	1,029
	<b>107,264</b>	<b>-</b>	<b>366</b>	<b>107,630</b>	<b>118,570</b>
<b>Income from Charitable Activities</b>					
Youth Club	-	-	66	66	238
Fees for weddings, funerals etc.	3,391	-	-	3,391	2,620
Bookstall sales to promote objectives	3	-	-	3	-
Church hall lettings - objectives	-	-	-	-	-
Church hall lettings-objectives - St.T	-	-	-	-	114
	<b>3,394</b>	<b>-</b>	<b>66</b>	<b>3,460</b>	<b>2,972</b>
<b>Other Trading Activities</b>					
Fetes, Bazaars and Rummage sales etc.	1,705	-	-	1,705	110
Bookstall Sales - Fund raising	988	-	-	988	21
Church hall lettings-fund raising - St. P	17,876	-	-	17,876	20,496
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



	<u>20,569</u>	<u></u>	<u></u>	<u>20,569</u>	<u>20,627</u>
<b>Investments</b>					
Bank and building society interest	3	-	-	3	188
	<u>3</u>	<u>-</u>	<u>-</u>	<u>3</u>	<u>188</u>
<b>Other Income</b>					
Income for events	1,842	-	95	1,937	2,473
Loans	-	-	-	-	15,000
	<u>1,842</u>	<u>-</u>	<u>95</u>	<u>1,937</u>	<u>17,473</u>
<b>Total Income</b>	<u>133,072</u>	<u>-</u>	<u>527</u>	<u>133,599</u>	<u>159,830</u>

# Receipts and Payments Account

## Expenditure

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
<b>Expenditure on Stewardship and Fund Raising</b>					
Costs of stewardship campaign	82	-	-	82	81
Costs of fetes & other events	225	-	-	225	325
	<b>307</b>	<b>-</b>	<b>-</b>	<b>307</b>	<b>406</b>
<b>Expenditure on Charitable Activities</b>					
Event Expenses	1,859	-	-	1,859	342
Mission & Evangelism	539	-	207	746	2,268
Nominated Charities	1,300	-	-	1,300	826
Secular charities	-	-	-	-	100
Pass through donations	-	-	-	-	2,539
Fees due to Diocesan Board of Finance	2,030	-	-	2,030	2,087
Ministry parish share etc	51,000	-	-	51,000	51,000
Methodist Assessment	21,460	-	-	21,460	21,260
Assistant staff costs	46	-	-	46	466
Staff wages	21,507	-	-	21,507	23,451
Working expenses of ministers	681	-	-	681	775
Council tax	1,075	-	-	1,075	482
Water rates - St. Paul's	179	-	-	179	687
Vicar's telephone	140	-	-	140	431
Training	-	-	-	-	72
Church running - insurance - St.P	1,525	-	-	1,525	1,479
Church Running - Insurance - St.T	408	-	-	408	439
Church office - telephone	513	-	-	513	504
Organ / piano tuning	144	-	-	144	-
Church maintenance - St. Paul's	33	-	-	33	-
Church Maintenance - St. Tim's	7	-	-	7	-
Upkeep of services-Adult	2,464	-	-	2,464	1,752
Upkeep of services - Children & Youth	269	-	-	269	417
Messy Church	169	-	-	169	154



Spark	10	-	-	10	53
Youth Club	-	-	111	111	49
Ignite	10	-	-	10	22
Blaze (Vybe)	19	-	-	19	127
Administration	2,068	-	-	2,068	2,667
Hospitality - Visiting speakers / Locums	109	-	-	109	-
Church Family - Acts of Kindness	263	-	-	263	1,256
Church running - Electric - ST.P	248	-	-	248	360
Church running - Electricity - ST.T	319	-	-	319	366
Church running - gas - ST.P	365	-	-	365	245
Church running - gas ST.T	571	-	-	571	959
Hall running - electric - St. Pauls	1,406	-	-	1,406	2,038
Hall running - gas - St. P	2,069	-	-	2,069	1,385
Hall running - maintenance - ST.P	4,736	-	-	4,736	3,703
Hall running - Maintenance - ST.T	787	-	-	787	371
Hall running - telephone	189	-	-	189	261
Hall + major repairs - installation SP	3,985	-	-	3,985	24,703
	<u>124,502</u>	<u>-</u>	<u>318</u>	<u>124,820</u>	<u>150,096</u>
<b>Other Expenditure</b>					
Loan repayments	3,700	-	-	3,700	2,350
	<u>3,700</u>	<u>-</u>	<u>-</u>	<u>3,700</u>	<u>2,350</u>
<b>Total Expenditure</b>	<u>128,509</u>	<u>-</u>	<u>318</u>	<u>128,827</u>	<u>152,852</u>
<b>Excess of Income v Expenditure</b>	<u>4,563</u>	<u>-</u>	<u>209</u>	<u>4,772</u>	<u>6,978</u>

## Statement of Assets & Liabilities

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
<b>Cash at Bank and In Hand</b>					
<b>Bank Current Account - Co-operative Bank</b>					
General Fund	18,087	-	-	18,087	18,546
Tiny Tots - St.Paul's	-	-	175	175	-
Youth Club	-	-	480	480	40
Tiny Tots - St. Tim's	-	-	50	50	-
Uganda Link	-	-	143	143	-
Thursday Football	-	-	307	307	212
Mission Fund	-	500	-	500	-
Centre Maintenance	-	5,650	-	5,650	3,150
Carl Gase Legacy Fund	-	10,000	-	10,000	10,000
Card Class	-	-	173	173	-
Monday Cell Group	-	-	117	117	-
Holiday Club	-	-	536	536	-
Parish Weekend	-	-	499	499	-
	<b>18,087</b>	<b>16,150</b>	<b>2,480</b>	<b>36,717</b>	<b>31,948</b>
<b>Bank Deposit Account - Methodist CFB</b>					
General fund	31,200	-	-	31,200	28,678
Tiny Tots - St. Paul's	-	-	-	-	87
Tiny Tots - St. Tim's	-	-	-	-	50
Youth Club	-	-	-	-	485
Mission Fund	-	-	-	-	500
Uganda Link	-	-	-	-	143
Holiday Club	-	-	-	-	448
Parish Weekend	-	-	-	-	499
Card Class	-	-	-	-	100
Monday Cell Goup	-	-	-	-	207
	<b>31,200</b>	<b>-</b>	<b>-</b>	<b>31,200</b>	<b>31,197</b>
<b>Total Cash at Bank and In Hand</b>	<b>49,287</b>	<b>16,150</b>		<b>67,917</b>	





**2,480**

**63,145**

**Fixed Assets**

Photocopier (Written down to zero)

-

-

-

-

-

-

-

-

-

-

**Debtors (Footnotes)**

Accounts Receivable

General Fund

2,772

-

-

2,772

2,751

**2,772**

-

-

**2,772**

**2,751**

**Creditors (Footnotes)**

Accounts Payable

General Fund

11,160

-

-

11,160

14,103

**11,160**

-

-

**11,160**

**14,103**

## Centre Accounts

<b>St. Paul's Centre</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Church Hall - Fund raising - St. Paul's	17,876	20,496
	<b>17,876</b>	<b>20,496</b>
<b>Expenditure</b>		
Staff Wages (80%)	17,206	13,059
Council Tax	1,075	482
Water Rates - St. Paul's	179	687
Hall Running - electric - St. Paul's	1,406	2,038
Hall Running - gas - St. Paul's	2,069	1,386
Hall Running - maintenance - St. Paul's	4,736	3,704
Hall Running - telephone	189	261
Administration (80%)	1,654	2,133
	<b>28,514</b>	<b>23,750</b>
<b>Excess/(Deficit) of Income Over Expenditure</b>	<b>(10,638)</b>	<b>(3,254)</b>

### St Tim's

#### Income

Church hall lettings- objectives - St. Tim's	-	114
	<b>-</b>	<b>114</b>

#### Expenditure

Staff Wages (20%)	4,301	3,264
Church maintenance - St. Tim's	7	-
Church running - Electricity - St. Tim's	319	366
Church running - Gas - St. Tim's	571	959
Hall running - maintenance - St. Tim's	787	371
Administration (20%)	414	533
	<b>6,399</b>	<b>5,493</b>

<b>Excess/(Deficit) of Income Over Expenditure</b>	<b>(6,399)</b>	<b>(5,379)</b>
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## Foot Notes

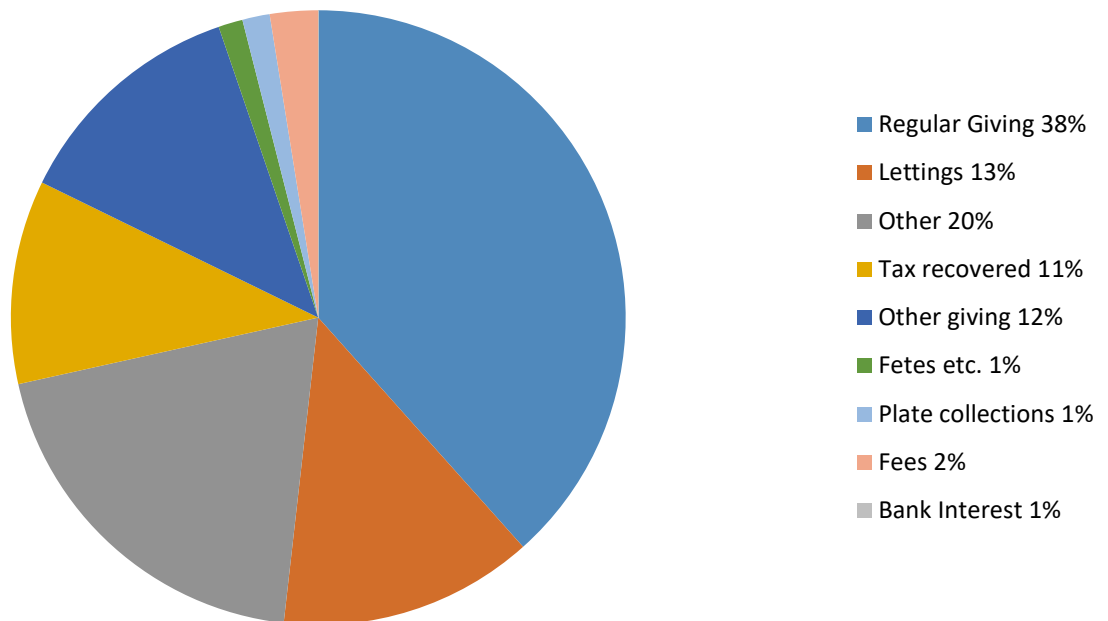
	2021 £	2020 £
<b>Debtors at 31<sup>st</sup>. December 2021</b>		
Hall rents - December	459	-
HMRC - Gift Aid Tax recovered Q4 2021	2,048	2,749
Bristolian Productions	225	-
British Gas - Electricity (St. Tim's) - credit	-	2
SumUp (Card machine)	40	-
	<u>2,772</u>	<u>2,751</u>

### **Creditors at 31<sup>st</sup>. December 2021**

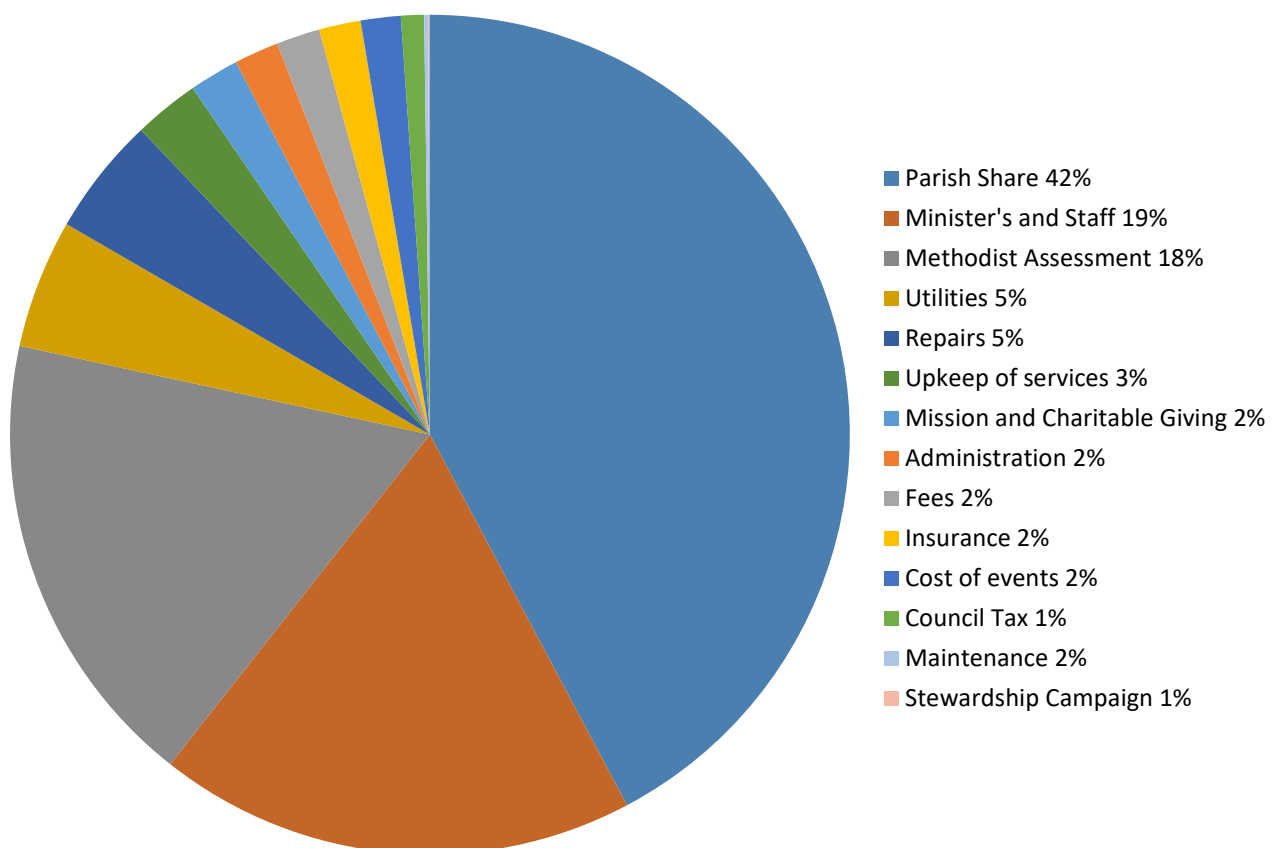
Diocese of Bristol Loan	5,000	6,000
North Wilts Methodist Circuit Loan	3,950	6,650
Renelec-Hennion	-	162
Hills Waste	127	64
Daisy Communications - Dec. Mobile phones	27	19
Daisy Communications - Dec. Broadband	45	41
Children's Society	100	-
Action for Children – Formerly NCH	100	-
British Gas – Electricity (St. Paul's)	266	165
British Gas – Gas (St. Paul's)	570	554
British Gas - Gas (St. Tim's)	76	133
British Gas - Electricity (St. Tim's)	33	-
Staff back pay for 2020	-	8
Clare Can Do It - Dec cleaning	350	-
Wilts Historic Churches Trust-Ride & Stride	309	-
Advance Hall Bookings	105	307
Rev. T. Wigley Expenses	102	-
	<u>11,160</u>	<u>14,103</u>

## Charts

### Dorcan Church Income



### Dorcan Church Expenditure



## **Examiner's report**

# **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES/MEMBERS OF DORCAN ECUMENICAL CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021**

I report to the trustees on my examination of the accounts of Dorcan Ecumenical Church Council (the ECC) for the year ended 31 December 2021.

### **Responsibilities and Basis of Report**

As the charity trustees of the ECC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the ECC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any respect :

accounting records were not kept in respect of the ECC as required by section 130 of the Act ; or

the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

-----  
P J Crowley FCA  
Derrick Newman Limited  
Chartered Accountants  
29 Bath Road  
Swindon  
SN1 4AS

-----  
Date



## **DORCAN ECUMENICAL CHURCH COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

- 1) The financial statements of the ECC have been prepared in accordance with the Church Accounting Regulations 2016 using the Receipts and Payments basis.
- 2) The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
  - Moveable church furnishings held by the churchwardens on special trust for the ECC and which require a faculty for disposal.
  - Land and buildings held on behalf of the ECC.
  - Other fixtures, fittings and office equipment where the ECC is free to dispose of such assets without faculty.

#### **The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:**

- Amounts owing from the HM Revenue & Customs.
- Any other amounts owing to the ECC including church hall lettings.

Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by 31 December.



## **DORCAN ECUMENICAL CHURCH COUNCIL**

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