

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2024		31	August	2025

## Section A Reference and administration details

Charity name

Friends of St James School (Weybridge)

Other names charity is known by

n/a

Registered charity number (if any)

1143694

Charity's principal address

Grotto Road

Weybridge

Surrey

Postcode

KT13 8PL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Gibbens	Joint Chair		
2	Becky Gibbens	Joint Chair		
3	Eben van Heerden	Treasurer		
4	The above people were trustees for the year ended 31 August 2025.			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The Trustees are elected by the Charity in an annual general meeting. Each Trustee shall retire with effect from the conclusion of the AGM next after his or her appointment but shall be eligible for re-election at that AGM.

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily to the charity and receive no remuneration or other benefits.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils of St James C of E Primary School by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for education at the school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, we keep in mind the guidance issued by the Charities Commission on public benefit.

The focus of our fundraising continues to be raising funds for the projects/expenditure that will enhance the experience of all children attending St James School, that would not otherwise be provided by the local education authority.

**Additional details of objectives and activities (Optional information)**

A significant contribution is made by the volunteers (parents and teachers) at our various events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The financial year 2024-2025 was a successful fundraising year for the Friends of St James School.

The Friends of St James School started the year with a cash balance of £52,680. and no unrepresented cheques. The Gross Income for the year was £43,340.00 with expenses for the various events totalling £26,413 (including a payment of £1,461 relating to the previous year). A total of £13,845 was paid to the school during the period, leading to a carried forward cash balance of £55,760.

A summary of the main fundraising activities, and the net profit raised by these events, is provided below:

- The Dad's Camp raised £4,609
- The School Ball raised £4,350
- The School Summer Fair raised £2,993
- The School Disco raised £1,881
- The Raffle and Chocolate Tombola raised £1,141

The Friends spent amongst other (largest items):

- £5,808 on a sound system
- £6,874 on the playground Viking Ship

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

All funds are held in unrestricted reserves. The charity aims to ensure that funds raised should be spent to benefit the school and cash is accumulated only to save for large items of expenditure rather than being invested over longer periods. The charity will ensure that reserves carried forward are also adequate to cover any short term expenses falling due.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of the funds generated by the Charity arise from cash spent by parents and supporters of the school in attending the various events held during the school year. This is supplemented by donations and sponsorship from local businesses and parents (eg raffle prizes). The trustees aim to minimise the expenses incurred in running events in order to maximise the funds raised to benefit the school.

Payments that are to be made by the Friends to the school are agreed by the Friends in their regular meetings, to which all parents/teachers are welcome to attend. All parents of children attending the school are members of the Friends.

**Section F****Other optional information**

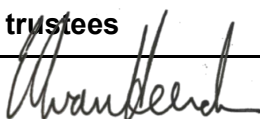
--

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Eben Andries van Heerden

Position (eg Secretary, Chair,  
etc)

Treasurer

Date

1 May 2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St James School (Weybridge)

1143694

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
01-Sep-24

To

Period end date  
31-Aug-25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Muftil Day - Oct 2024	586			586	
Cake Sale	471			471	
Raffle and Chocolate Tombola	1 151			1 151	
Kids Disco - Fall	3 093	-	-	3 093	-
Quizz and Pizza	2 344	-	-	2 344	-
School Ball	7 729			7 729	
Christmas Merchandise	594			594	
Someone Special Gift	1 224			1 224	
2025 Leavers Yearbook	1 080			1 080	
Someone Special Gift	1 088			1 088	
Muft Day 4 April 2025	796			796	
Summer Fair	5 300			5 300	
Dad's Camp	17 413			17 413	
Weybridge Festival	199			199	
Cake Sale	272			272	
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43 340</b>	<b>-</b>	<b>-</b>	<b>43 340</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43 340</b>	<b>-</b>	<b>-</b>	<b>43 340</b>	<b>-</b>
<b>A3 Payments</b>					
Raffle and Chocolate Tombola	10	-	-	10	-
Kids Disco - Fall	1 211	-	-	1 211	-
Quizz and Pizza	1 233	-	-	1 233	-
School Ball	3 378	-	-	3 378	-
Christmas Merchandise	-	-	-	-	-
Someone Special Gift	816	-	-	816	-
2025 Leavers Yearbook	1 321			1 321	
Someone Special Gift	725			725	
Muft Day 4 April 2025	10			10	
Year 6 Leavers Party	950			950	
Summer Fair	2 307			2 307	
Dad's Camp	12 804			12 804	
Weybridge Festival	4			4	
Cake Sale	1			1	
	-			-	
Funds Spent:				-	
Insurance Renewal	162			162	
Sundry	20			20	
Refund to parents (relating to prior year)					
	1 461			1 461	
<b>Donations to St James' School</b>				-	
Reading books	500			500	
Mini Panto	663			663	
Sound System	5 808			5 808	
Playground Viking Boat	6 874			6 874	
	-			-	
<b>Sub total</b>	<b>40 258</b>	<b>-</b>	<b>-</b>	<b>40 258</b>	<b>-</b>

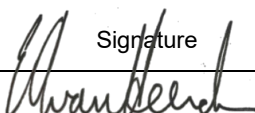
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	40 258	-	-	40 258	-
<b>Net of receipts/(payments)</b>	3 082	-	-	3 082	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	52 680	-	-	52 680	-
<b>Cash funds this year end</b>	55 762	-	-	55 762	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		55 762	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	55 762	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		EA van Heerden	11 May 2026

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

### Report to the trustees

Charity Name

Friends of St James School (Weybridge) Charity

### On accounts for the year ended

31 August 2025

Charity no  
(if any)

1143694

### Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /09/2025.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member the ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date: 11 May 2026

Name: Craig Varney

**Relevant professional qualification(s) or body (if any):**

ICAEW - 1570675

**Address:**

Morgan St Ledger Ltd

Suite 99, Carlton House, 19 West St, Epsom, Surrey, KT18 7RL

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

