

# FRIENDS OF ST JAMES SCHOOL (WEYBRIDGE)

England & Wales · Charity number 1143694

## Details

---

**Other names** FRIENDS OF ST JAMES SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 2011-09-07

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** St. James C Of E Primary School  
Grotto Road  
Weybridge  
KT13 8PL

**Phone** 07824881664

**Email** [info@stjames-weybridge.surrey.sch.uk](mailto:info@stjames-weybridge.surrey.sch.uk)

**Website** [www.stjames-weybridge.surrey.sch.uk](http://www.stjames-weybridge.surrey.sch.uk)

## Activities

---

**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT ST JAMES BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES (NOT REQUIRED TO BE PROVIDED BY THE LOCAL EDUCATION AUTHORITY)FOR EDUCATION AT THE SCHOOL.

**Activities:** To advance the education of the pupils of St James by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for education at the school.

## Classification

---

- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£43,340	£40,258	-	-
2024-08-31	£54,268	£71,287	-	-
2023-08-31	£53,296	£51,634	-	-
2022-08-31	£60,518	£48,323	-	-
2021-08-31	£22,227	£10,738	-	-
2020-08-31	£35,600	£36,567	-	-

## Trustees

Name	Role	Appointed
Eben Van Heerden		2024-07-01
Rebecca Vanessa Gibbins		2024-09-17
Samuel Henry Gibbins		2024-09-17

**FRIENDS OF ST JAMES SCHOOL (WEYBRIDGE)**

England & Wales - Charity number 1143694

---

# Accounts

---

# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	01	Sept	2024	<b>To</b>	31	August	2025

## Section A Reference and administration details

<b>Charity name</b>	Friends of St James School (Weybridge)		
<b>Other names charity is known by</b>	n/a		
<b>Registered charity number (if any)</b>	1143694		
<b>Charity's principal address</b>	Grotto Road		
	Weybridge		
	Surrey		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Postcode</b></td> <td style="border: 1px solid black; padding: 5px;">KT13 8PL</td> </tr> </table>	<b>Postcode</b>	KT13 8PL
<b>Postcode</b>	KT13 8PL		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Gibbens	Joint Chair		
2	Becky Gibbens	Joint Chair		
3	Eben van Heerden	Treasurer		
4	The above people were trustees for the year ended 31 August 2025.			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The Trustees are elected by the Charity in an annual general meeting. Each Trustee shall retire with effect from the conclusion of the AGM next after his or her appointment but shall be eligible for re-election at that AGM.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>All Trustees give their time voluntarily to the charity and receive no remuneration or other benefits.</p>
--	---

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils of St James C of E Primary School by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for education at the school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, we keep in mind the guidance issued by the Charities Commission on public benefit.

The focus of our fundraising continues to be raising funds for the projects/expenditure that will enhance the experience of all children attending St James School, that would not otherwise be provided by the local education authority.

**Additional details of objectives and activities (Optional information)**

A significant contribution is made by the volunteers (parents and teachers) at our various events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The financial year 2024-2025 was a successful fundraising year for the Friends of St James School.

The Friends of St James School started the year with a cash balance of £52,680. and no unrepresented cheques. The Gross Income for the year was £43,340.00 with expenses for the various events totalling £26,413 (including a payment of £1,461 relating to the previous year). A total of £13,845 was paid to the school during the period, leading to a carried forward cash balance of £55,760.

A summary of the main fundraising activities, and the net profit raised by these events, is provided below:

- The Dad's Camp raised £4,609
- The School Ball raised £4,350
- The School Summer Fair raised £2,993
- The School Disco raised £1,881
- The Raffle and Chocolate Tombola raised £1,141

The Friends spent amongst other (largest items):

- £5,808 on a sound system
- £6,874 on the playground Viking Ship

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

All funds are held in unrestricted reserves. The charity aims to ensure that funds raised should be spent to benefit the school and cash is accumulated only to save for large items of expenditure rather than being invested over longer periods. The charity will ensure that reserves carried forward are also adequate to cover any short term expenses falling due.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of the funds generated by the Charity arise from cash spent by parents and supporters of the school in attending the various events held during the school year. This is supplemented by donations and sponsorship from local businesses and parents (eg raffle prizes). The trustees aim to minimise the expenses incurred in running events in order to maximise the funds raised to benefit the school.

Payments that are to be made by the Friends to the school are agreed by the Friends in their regular meetings, to which all parents/teachers are welcome to attend. All parents of children attending the school are members of the Friends.

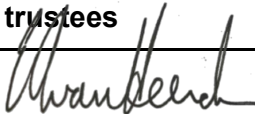
**Section F****Other optional information**

--

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Eben Andries van Heerden	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	1 May 2026	



## Receipts and payments accounts

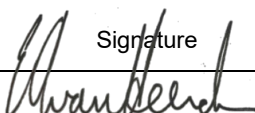
For the period from	Period start date 01-Sep-24	To	Period end date 31-Aug-25
---------------------	--------------------------------	----	------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Muftil Day - Oct 2024	586			586	
Cake Sale	471			471	
Raffle and Chocolate Tombola	1 151			1 151	
Kids Disco - Fall	3 093	-	-	3 093	-
Quizz and Pizza	2 344	-	-	2 344	-
School Ball	7 729			7 729	
Christmas Merchandise	594			594	
Someone Special Gift	1 224			1 224	
2025 Leavers Yearbook	1 080			1 080	
Someone Special Gift	1 088			1 088	
Muft Day 4 April 2025	796			796	
Summer Fair	5 300			5 300	
Dad's Camp	17 413			17 413	
Weybridge Festival	199			199	
Cake Sale	272			272	
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43 340</b>	<b>-</b>	<b>-</b>	<b>43 340</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43 340</b>	<b>-</b>	<b>-</b>	<b>43 340</b>	<b>-</b>
<b>A3 Payments</b>					
Raffle and Chocolate Tombola	10	-	-	10	-
Kids Disco - Fall	1 211	-	-	1 211	-
Quizz and Pizza	1 233	-	-	1 233	-
School Ball	3 378	-	-	3 378	-
Christmas Merchandise	-	-	-	-	-
Someone Special Gift	816	-	-	816	-
2025 Leavers Yearbook	1 321			1 321	
Someone Special Gift	725			725	
Muft Day 4 April 2025	10			10	
Year 6 Leavers Party	950			950	
Summer Fair	2 307			2 307	
Dad's Camp	12 804			12 804	
Weybridge Festival	4			4	
Cake Sale	1			1	
	-			-	
Funds Spent:					
Insurance Renewal	162			162	
Sundry	20			20	
Refund to parents (relating to prior year)					
	1 461			1 461	
<b>Donations to St James' School</b>					
Reading books	500			500	
Mini Panto	663			663	
Sound System	5 808			5 808	
Playground Viking Boat	6 874			6 874	
	-			-	
<b>Sub total</b>	<b>40 258</b>	<b>-</b>	<b>-</b>	<b>40 258</b>	<b>-</b>

<hr/>					
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	40 258	-	-	40 258	-
<b>Net of receipts/(payments)</b>	3 082	-	-	3 082	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	52 680	-	-	52 680	-
<b>Cash funds this year end</b>	55 762	-	-	55 762	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		55 762	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>55 762</b>	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		EA van Heerden	11 May 2026	

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees**

Charity Name  
Friends of St James School (Weybridge) Charity

**On accounts for the year ended**

31 August 2025	<b>Charity no (if any)</b>	1143694
----------------	----------------------------	---------

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /09/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member the ICAEW.


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**



**Date:** 11 May 2026

**Name:** Craig Varney

**Relevant professional qualification(s) or body (if any):**

ICAEW - 1570675

**Address:**

Morgan St Ledger Ltd

Suite 99, Carlton House, 19 West St, Epsom, Surrey, KT18 7RL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Empty box for disclosure details.



**FRIENDS OF ST JAMES SCHOOL (WEYBRIDGE)**

England & Wales - Charity number 1143694

---

# Accounts

---

Starting Bank Account (8 Sep 22)	£68,006
Donations/ Other	£3,129
Events Profit	£24,956
Approved Allocated Outgoings	-£26,868
Approved Outgoings Paid Out	£26,030
PY/CY Costs	-£392
Uncommitted Funds (10 Sep 23)	£68,831

£96,091

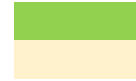
£26,030

£70,061

£69,669

598  
-£598  
#VALUE!

	MAIN		£ 24,956.29
Events	Income	Expenses	NET
Christmas Fair	£ 6,614.00	£ 1,330.69	£ 5,283.31
Quiz Night February - 24th	£ 2,351.00	£ 880.36	£ 1,470.64
Christmas Personalized Merchandise	£ 918.31	£ -	£ 918.31
Special Person Stall - March 13th	£ 1,010.78	£ 498.66	£ 512.12
Cookie Sale January 19th-20th (Y4)	£ 440.00	£ -	£ 440.00
Beer Band and Bingo	£ 1,188.00	£ 868.26	£ 319.74
Make Your Own Pizza Sale	£ 311.00	£ -	£ 311.00
Popcorn Sale March 17th (Y3)	£ 293.40	£ 1.12	£ 292.28
Cookie Sale October 21st (Y6)	£ 275.67	£ -	£ 275.67
Cupcake Sale November 18th (Y5)	£ 258.18	£ -	£ 258.18
Tea-Coffee December 16th (Y3/Y4)	£ 50.00	£ 73.39	-£ 23.39
Kids Disco - April 20th	£ 2,398.00	£ 883.66	£ 1,514.34
Cookie Sale May 12th (Y1)	£ 364.62	£ -	£ 364.62
May Ball - May 12th	£ 9,953.00	£ 4,916.03	£ 5,036.97
Tea Towel Sales - May 19th	£ 1,914.00	£ 905.57	£ 1,008.43
Special Person Stall - June	£ 835.35	£ 731.98	£ 103.37
Y6 Yearbook Sales	£ 1,596.00	£ 1,437.85	£ 158.15
Break The Rules Mufti - June 9th	£ 417.35	£ -	£ 417.35
Kids Camp - July 23'	£ 11,001.73	£ 10,337.91	£ 663.82
Summer Fair - July 23'	£ 6,860.06	£ 2,305.00	£ 4,555.06
Sports Day Refreshments	£ 119.00	£ -	£ 119.00
Additional Mufti	£ 281.70	£ -	£ 281.70
Donut Sale July 13th <sup>®</sup>	£ 426.00	£ 5.15	£ 420.85
Year 6 Leavers Party	£ 290.00	£ 35.23	£ 254.77



Cake Sales  
Mufti

-£26,030

-£838

Allocated Funds To Be Spent:	Approved	Spent	True up	Remaining	Requested By	Date Approved	Notes	Check Number, Invoice Number
Annual Reading Books (£1k PA/inf-jun)	£2,000	£2,000		£0	Parents	Historic Approved		ck. 101260, SJ202215
Annual Playground equipment (£1k PA)	£1,000	£917		£83	Head Office	Historic Approved		ck. 101262, SJ202217
Annual Newspaper subscription	£906			£906	Head Office	Historic Approved		
Annual Xmas Gifts for Kids	£500	£503		-£3	Head Office	Historic Approved		ck. 101257, SJ202218
Chromebooks and support equipment	£16,212	£16,345		-£133	Head Office	2019		ck. 101258, SJ202213
Additional Annual Reading Books	£4,000	£4,000		£0	Head Office	Nov-22		ck. 101260, SJ202215
Theatre Company (Wind and Willows) December	£500	£515		-£15	Head Office	Nov-22		ck. 101259, SJ202214
Outdoor Clothing for Reception Learning	£750	£750		£0	Head Office	Nov-22		ck. 101261, SJ202216
Year 6 Leavers Party	£1,000	£1,000.00		£0	Parents	29-Mar		
<b>TOTALS</b>	<b>£26,868</b>	<b>£26,030</b>	<b>£0</b>	<b>£838</b>				

Requested (To Be Approved):	Amount				Requested By	Requested On	Notes
New Gazebos required (branded)	TBD				PTA	30-Sep	
KS2 Playground Map and Timeline	£4,000				Head Office	1-Mar	not approved
Kings Corination Gift	£230				PTA	1-Mar	not approved
<b>TOTALS</b>	<b>£4,230</b>						

<b>NET</b>	<b>£1,514.34</b>
<b>Expenses</b>	<b>£883.66</b>
DJ Invoice	£285.00
Stripe Fees	£161.56
Claire Receipts	£331.62
Gemma Receipts	£105.48
<b>Income</b>	<b>£2,398.00</b>
Ticket Sales	£1,372.00
Disco Pack Sales	£666.00
Glowstick Sales	£270.00
Day Of Sales	£90.00

<b>NET</b>	<b>£ 5,036.97</b>
<b>Expenses</b>	<b>£ 4,916.03</b>
Sum Up Fees	£ 51.83
Stripe Fees	£ 319.20
Silvermere Deposit	£ 500.00
Silvermere Final Bill	£ 3,620.00
DJ Invoice	£ 425.00
<b>Income</b>	<b>£ 9,953.00</b>
Auction Flyers Sponsorship	£150.00
Ticket Sales	£5,600.00
Raffle/Heads Up Sales	£645.00
Silent Auction	£1,068.00
Auction Sales	£2,490.00



<b>NET</b>	<b>£ 663.82</b>
<b>Expenses</b>	<b>£ 10,337.91</b>
Park Deposit	£ 100.00
Port A Loo Hire	£ 1,104.00
Camping Stove Hire	£ 778.78
Site Invoice	£ 4,873.00
Beer Purchase	£ 252.00
Misc	£ 8.04
Veggie Food	£ 63.30
Food,Equip and Catering	£ 479.22
Mark Anker Receipts	£ 2,679.57
<b>Income</b>	<b>£ 11,001.73</b>
Bookings - Ian 16-5	£ 3,395.93
Bookings - Ian 17-5	£ 2,000.00
Bookings - Ian 01-6	£ 2,000.00
Bookings - Andy 22-6	£ 2,355.00
CJ Gardenner	£ 40.00
P Shields	£ 20.00
Kenneth Blackburn	£ 20.00
B Thompson	£ 25.00
N Harper	£ 20.00
M Hunnington	£ 25.00
Spencer Barret	£ 25.00
P Turner	£ 40.00
Ian Cash July 23rd	£ 762.80
Camping Stove Hire Refund	£ 200.00
Andy Deposit	£ 73.00

Expenses	Who paid
Toilet Hire	PTA
BBQ Grill	PTA
Hog	cash on arrival
Wellington Park	PTA
Van rental	Ian
Diesel for van	Ian
Beer	Ian
Beer	Ian
Beer	Jack
Beer	Andy
Kegs from Cricket Club	Matt H
Costco	Mark
Misc food	Mark
Misc and food	Jack
<b>Total</b>	

Cost	Shaun Notes	Income	
£1,104.00	matched	Cashapp transferred	£266.93
£578.78	matched (waiting for deposit, not received back yet)	Cashapp transferred	£1,500.00
£890.00	NA	Cashapp transferred	£1,500.00
£4,873.00	matched	Cashapp transferred	£2,000.00
£202.23	Ian reimbursed cash	Cashapp transferred	£2,000.00
£60.00	Ian reimbursed cash	Ian transferred	£130.00
£252.00	Ian reimbursed cash	Paypal transferred	£2,355.00
£207.50		sitting in Cashapp	£1,050.00
£252.00	reimbursed from PTA	Wellington Refund deposit	
£202.00	waiting for receipts	Cash Honesty Box	£1,784.58
£175.90	waiting for receipts	Misc Bank Deposit	£40.00
£2,436.90	reimbursed from PTA	Misc Bank Deposit	£20.00
£233.69	reimbursed from PTA (Shaun has £242.67)	Misc Bank Deposit	£20.00
£550.56	reimbursed from PTA	Misc Bank Deposit	£25.00
<b>£12,018.56</b>		Misc Bank Deposit	£20.00
		Misc Bank Deposit	£25.00
		Misc Bank Deposit	£25.00
		Misc Bank Deposit	£40.00

<b>Shaun Notes</b>
matched, deposit 1 part 1
matched, deposit 1 part 2
matched. deposit 1 part 3
matched
matched
matched, deposit 1 part 4
matched
Ian working on
not received yet
matched, cash today minus Ian reimbursals
CJ Gardener
P Shields
Kenneth Blackburn
B Thompson
N Harper
M Hunnington
Spencer Barret
P Turner

<b>NET</b>	<b>£ 4,555.06</b>
<b>Expenses</b>	<b>£ 2,305.00</b>
Sum Up Fees	£ 59.79
DJ Deposit	£ 50.00
DJ Balance	£ 200.00
Balloon Pop	£ 100.00
Chocolate Toss	£ 25.00
Inflatable Rental	£ 475.00
Louise Expenses	£ 690.85
Gin- Louise Nanny	£ 59.40
Daisy Expenses	£ 414.00
Donut Expenses	£ 43.84
Rainbow Boxes Expenses	£ 187.12
<b>Income</b>	<b>£ 6,860.06</b>
Cake Girl Sponsor	£ 25.00
Kingdom SL Sponsor	£ 25.00
Primus Sponsor	£ 150.00
Aviation IT Sponsor	£ 100.00
J Fogg Sponsor	£ 25.00
L Reynoldson Sponsor	£ 25.00
SG Elec Sponsor	£ 100.00
SGCS Surrey Sponsor	£ 250.00
Samantha Brooks Sponsor	£ 25.00
Exp AV limited Sponsor	£ 150.00
L Keighley Sponsor	£ 25.00
Ticket Presale	£ 253.00
Jaqueline Brand Sponsor	£ 25.00
Get Boxxd Group Sponsor	£ 100.00
Tuck Shop	£ 536.77
BBQ	£ 936.90
Bouncy Castles	£ 333.65
Ice Cream Van	£ 50.00
Yucky Dip	£ 256.00
Asteroid Blaster	£ 176.00
Raimbow Boxes	£ 363.50
Day Of Sales (Tokens/Bar/BBQ)	£ 1,249.00
Pig Racing	£ 120.44
Hamper Raffle	£ 450.50
Baloon Pop	£ 139.00
Putting Challenge	£ 136.05
Welly	£ 130.50
Tin Can Alley	£ 126.80
Splat A Rat	£ 125.80
Chocolate Coin Toss	£ 118.50
Shoot A Goal	£ 97.00
Lolly Lottery	£ 46.15
Hook A Duck	£ 95.50

Donut on a String	£	94.00	
Leaders Sponsor	£	650.00	pending
Surry Cricket Sponsor	£	50.00	pending



<b>NET</b>	<b>£ 286.96</b>
<b>Expenses</b>	<b>£ 93.59</b>
Sum Up Fees	£ 2.60
Games Rental	£ 59.00
Claire - Prizes	£ 31.99
<b>Income</b>	<b>£ 380.55</b>
CC Sales	£65.00
Cash Sales	£315.55

<b>NET</b>	<b>£ 319.74</b>
<b>Expenses</b>	<b>£ 868.26</b>
Sum Up Fees	£ 9.82
Stripe Fees	£ 22.00
Gemma Receipts	£ 81.00
Claire Receipts	£ 403.00
Sarah Receipts	£ 352.44
<b>Income</b>	<b>£ 1,188.00</b>
Cash from Bar-Bingo Tickets	£ 264.50
Ticket Sales - Less Fees	£ 340.00
Sum Up - Card Sales	£ 583.50

<b>NET</b>	<b>£ 5,283.31</b>
<b>Expenses</b>	<b>£ 1,330.69</b>
Sum Up Fees	£16.86
Stripe Fees	£83.71
Gemma Receipts	£80.86
Claire Receipts	£1,149.26
<b>Income</b>	<b>£ 6,614.00</b>
Adopt a Teddy Stall - R	£349.00
Bottle Tombola Stall - Y1	£543.00
Snowman Toss Stall - Y2	£716.00
Chocolate Tombola Stall - Y3	£859.00
Santa's Grotto - Y4 (Online Sales)	£793.00
Face Painting Stall - Y5	£260.00
Hampers and Pin the Nose on Rudolph Stall - Y6	£907.00
BBQ - ALL	£1,531.00
Admission (Day of at Door)	£413.00
Admission (Online Sales)	£243.00



<b>NET</b>	<b>£ 1,470.64</b>
<b>Expenses</b>	<b>£ 880.36</b>
Sum Up Fees	£ 13.52
Stripe Fees	£ 72.76
Ian Receipts	£ 74.99
Kam Receipts	£ 57.73
Kirsty Receipts	£ 117.36
Stoke Pizza Invoice	£ 544.00
<b>Income</b>	<b>£ 2,351.00</b>
Admissions (Online)	£1,147.00
Card Payments (Day Of)	£805.00
Bar/Raffles Sales (Day Of)	£399.00



<b>DONATIONS</b>	<b>£ 3,129.33</b>
Bags to School	£ 212.00
Easy Fundraising	£ 18.12
JustGiving - School Readathalon 2023	£ 58.26
JustGiving - School Readathalon 2023	£ 242.45
JustGiving - School Readathalon 2023	£ 671.74
JustGiving - School Readathalon 2023	£ 98.31
Y1 Mum - Cookie Sale	£ 1,000.00
Bags to School	£ 240.00
JustGiving - Mufti Day	£ 151.61
JustGiving - Unknown June 21st	£ 10.81
JustGiving - Mufti Day June 19th	£ 313.00
Easy Fundraising	£ 62.87
Just Giving - Unknown June 28th	£ 50.16

50167

<b>NET</b>			<b>-£</b>	<b>29.40</b>
------------	--	--	-----------	--------------

<b>Expenses</b>	<b>Invoice number</b>	<b>Event</b>	<b>-£</b>	<b>29.40</b>
All my own work invoice	#Opening 11	Xmas gifts	-£	29.40

ck. 101256

<b>NET</b>	<b>-£ 362.69</b>
<b>Expenses</b>	<b>£ 362.69</b>
Coin Counter - Shaun - December 22'	£ 179.99
Padlock for School Shed	£ 14.50
Stamps for mailing checkes	£ 7.20
Environmental Health Certificate	£ 21.00
Parentkind (Insurance)	£ 140.00
<b>Income</b>	<b>£ -</b>



## Receipts and payments accounts

<b>For the period from</b>	Period start date 01.09.2022	<b>To</b>	Period end date 31.08.2023
----------------------------	---------------------------------	-----------	-------------------------------

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Cake sales	2,107			2,107	1,867
Xmas gifts purchased by parents	918			918	3,107
Christmas Fair (inc silent auction)	6,614			6,614	7,964
Mufti Days	699			699	1,448
Mothers & Fathers Day Gifts	1,847			1,847	1,907
Quiz Nite/Bingo Nite	3,539			3,539	
Kids Disco	2,398			2,398	
Tea Towel Sales	1,914			1,914	
YearBook Sales	1,596			1,596	
Halloween Hunt	-			-	40
Dad's Camp donation	11,002			11,002	13,570
Caroling Night tuck shop	-			-	141
LLHM	-			-	8,478
Tuck Shop	-			-	623
Kindle Raffle	-			-	963
Easter treats	-			-	411
Summer Ball	9,953			9,953	12,747
Smarties challenge	-			-	536
Summer Fair	6,860			6,860	4,698
Sponsorship/ Donations	3,129			3,129	2,019
Other	720			720	
	-			-	
<b>Sub total(Gross income for AR)</b>	<b>53,296</b>	<b>-</b>	<b>-</b>	<b>53,296</b>	<b>60,518</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>53,296</b>	<b>-</b>	<b>-</b>	<b>53,296</b>	<b>60,518</b>
<b>A3 Payments</b>					
Cake sales	81	-	-	81	529
Xmas gifts purchased by parents	-	-	-	-	2,049
Christmas Fair (inc silent auction)	1,331	-	-	1,331	3,382
Mufti Days	-	-	-	-	11,970
Mothers & Fathers Day Gifts	1,231	-	-	1,231	72
Quiz Nite/Bingo Nite	1,748	-	-	1,748	2,740
Kids Disco	884	-	-	884	140
Tea Towel Sales	905	-	-	905	172
YearBook Sales	1,438	-	-	1,438	130
Halloween Hunt	-	-	-	-	5,073
Dad's Camp donation	10,338	-	-	10,338	215
Caroling Night tuck shop	-	-	-	-	
LLHM	-	-	-	-	1,104
Tuck Shop	-	-	-	-	819
Kindle Raffle	-	-	-	-	
Easter treats	-	-	-	-	
Summer Ball	4,916	-	-	4,916	
Smarties challenge	0	-	-	-	
Summer Fair	2,305	-	-	2,305	
Sponsorship/ Donations	0	-	-	-	
Other	35	-	-	35	
	-	-	-	-	
Funds Spent - Reindeer for school	-	-	-	-	875
Funds Spent - Lockers	-	-	-	-	1,448
Funds Spent - Books	6,000.00	-	-	6,000	
Funds Spent - Phonics resources	-	-	-	-	3,500.00
Funds Spent - log cabin	-	-	-	-	11,596.00

Funds Spent - dance days workshop	-	-	-	-	495.00
Funds Spent - Y6 Leavers party	1,000.00	-	-	1,000	-
Funds Spent - Yr 6 Annual Newspaper subscription	-	-	-	-	975.00
Funds Spent - Chromebooks	16,345.00	-	-	16,345	-
Funds Spent - Admin items (paper, coin counter, cash safes)	392.00	-	-	392	589.30
Funds Spent - Outdoor Clothing - Reception Learning	750.00	-	-	750	-
Funds Spent - Childrens christmas presents	503.00	-	-	503	451.00
Funds Spent - December Theatre Production	515.00	-	-	515	-
Funds Spent - Playground Equipment	917.00	-	-	917	-
<b>Sub total</b>	<b>51,634</b>	<b>-</b>	<b>-</b>	<b>51,634</b>	<b>48,323</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>51,634</b>	<b>-</b>	<b>-</b>	<b>51,634</b>	<b>48,323</b>
<b>Net of receipts/(payments)</b>	<b>1,662</b>	<b>-</b>	<b>-</b>	<b>1,662</b>	<b>12,195</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	68,006	-	-	68,006	56,507
<b>Cash funds this year end</b>	<b>69,668</b>	<b>-</b>	<b>-</b>	<b>69,668</b>	<b>68,702</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	69,669	-	-
	Money from events not deposited until 7 Sep	-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>69,669</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-

		-	-
		-	-
		-	-
		-	-
		-	-

<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
		-	
		-	
		-	
		-	
		-	

**B5 Liabilities**

Signed by one or two trustees on behalf of all the trustees

<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: Friends of St James School (Weybridge)

On accounts for the year ended

31/8/2023 Charity no (if any): 1143694

Set out on pages

3 and 4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/8/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 16 July '24

Name: J Paterson

Relevant professional qualification(s) or body (if any):

Address: 

8 Montrose Walk
Weybridge
Surrey

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**FRIENDS OF ST JAMES SCHOOL (WEYBRIDGE)**

England & Wales - Charity number 1143694

---

# Accounts

---



## Trustees' Annual Report for the period

Period start date

**From**

Period end date

**To**

1  
September  
2021

31  
August  
2022

Section A

Reference and administration details

**Charity name**

Friends of St James School (Weybridge)

**Other names charity is known by**

n/a

**Registered charity number (if any)**

1143694

**Charity's principal address**

Grotto Road

Weybridge

Surrey

**Postcode**  
**KT13 8PL**

**Names of the charity trustees who manage the charity**

**Trustee name**  
**Office (if any)**  
**Dates acted if not for whole year**  
**Name of person (or body) entitled to appoint trustee (if any)**

Claire Broadhead  
Joint Chair

1

Gemma Keating  
Joint Chair

2

Shaun Ogden  
Treasurer

3

4

5

6

7

8

9

10

11

12

13

14



**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

**Names and addresses of advisers (Optional information)**

**Type of adviser**

**Name**

**Address**

**Name of chief executive or names of senior staff members (Optional information)**

## **Section B                      Structure, governance and management**

## Description of the charity's trusts

Constitution	Type of governing document (eg. trust deed, constitution)
Association	How the charity is constituted (eg. trust, association, company)
	Trustee selection methods (eg. appointed by, elected by)

The Trustees are elected by the Charity in an annual general meeting. Each Trustee shall retire with effect from the conclusion of the AGM next after his or her appointment but shall be eligible for re-election at that AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily to the charity and receive no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of St James C of E Primary School by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for education at the school.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we keep in mind the guidance issued by the Charities Commission on public benefit.

The focus of our fundraising continues to be raising funds for the projects/expenditure that will enhance the experience of all children attending St James School, that would not otherwise be provided by the local education authority.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A significant contribution is made by the volunteers (parents and teachers) at our various events.

**Summary of the main achievements of the charity during the year**

The financial year 2021-2022 was a successful fundraising year for the Friends of St James School. The Friends of St James School started the year with a cash balance of £55,811.04 and no unrepresented cheques. The Gross Income for the year was £60,518.18 with expenses for the various events totalling £28,983.75. A total of £19,340 was paid to the school during the period, leading to a carried forward cash balance of £68,005.47. A significant portion of this is to support the future purchase of ipads, outdoor mindfulness garden, new PA system and annual spending items.

A summary of the main fundraising activities, and the net profit raised by these events, is provided below:

- Donations via online events and others raised £2,018.64
- The Christmas Fair and Christmas products sale raised £5,639.58
- The Summer Ball raised £7,673.85
- Cakes sales raised a total of £1,338.06
- Mufti Days raised £1,447.95
- Mother's Day and Father's Day sales raised £1,088.44
- Parents of school children ran in the London Landmarks Half Marathon and raised £5,738.42
- The Summer Fair raised £3,593.93

The Friends spent £1,447.67 on metal lockers for the school  
The Friends spent £875 on a Reindeer to visit the school during December

The Friends spent £3,500 on Phonics resources

The Friends spent £11,596 on a Log Cabin

The Friends spent £451 on Christmas presents for the children

The Friends spent £975 on an Annual Newspaper subscription

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

All funds are held in unrestricted reserves. The charity aims to ensure that funds raised should be spent to benefit the school and cash is accumulated only to save for large items of expenditure rather than being invested over longer periods. The charity will ensure that reserves carried forward are also adequate to cover any short term expenses falling due.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of the funds generated by the Charity arise from cash spent by parents and supporters of the school in attending the various events held during the school year. This is supplemented by donations and sponsorship from local businesses and parents (eg raffle prizes). The trustees aim to minimise the expenses incurred in running events in order to maximise the funds raised to benefit the school.

Payments that are to be made by the Friends to the school are agreed by the Friends in their regular meetings, to which all parents/teachers are welcome to attend. All parents of children attending the school are members of the Friends.

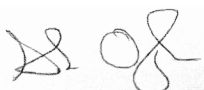
## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Shaun Ogden

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

30/6/2023

## Receipts and payments accounts

<b>For the period from</b>	Period start date 01.09.2021	<b>To</b>	Period end date 31.08.2022
----------------------------	---------------------------------	-----------	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Cake sales	1,867			1,867	
Xmas gifts purchased by parents	3,107			3,107	4,053
Christmas Fair (inc silent auction)	7,964			7,964	2,519
Mufti Days	1,448			1,448	1,543
Mothers & Fathers Day Gifts	1,907			1,907	2,088
Sweets Jar				-	154
Rainbow Envelopes				-	1,675
Easter Bunny Hunt				-	239
Class Summer Fair Fundraiser				-	2,188
Halloween Hunt	40			40	
Dad's Camp donation	13,570			13,570	
Caroling Night tuck shop	141			141	
LLHM	8,478			8,478	
Tuck Shop	623			623	
Kindle Raffle	963			963	
Easter treats	411			411	
Summer Ball	12,747			12,747	
Smarties challenge	536			536	
Summer Fair	4,698			4,698	
Sponsorship/ Donations	2,019			2,019	7,768
Other				-	
				-	
<b>Sub total(Gross income for AR)</b>	<b>60,518</b>	-	-	<b>60,518</b>	<b>22,227</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	<b>60,518</b>	-	-	<b>60,518</b>	<b>22,227</b>
<b>A3 Payments</b>					
Cake sales	529	-	-	529	
Xmas gifts purchased by parents	2,049	-	-	2,049	2,832
Christmas Fair (inc silent auction)	3,382	-	-	3,382	1,239
Dads camp donation	11,970	-	-	11,970	
Caroling tuck shop	72	-	-	72	
LLHM	2,740	-	-	2,740	
Tuck shop	140	-	-	140	
Kindle raffle	172	-	-	172	
Easter treats	130	-	-	130	355
Summer Ball	5,073	-	-	5,073	
Smarties challenge	215	-	-	215	640
Rainbow Envelopes		-	-	-	200
Class Summer Fair Fundraiser	1,104	-	-	1,104	
Mothers & Fathers Day Gifts	819	-	-	819	
Other		-	-	-	
Funds Spent - Reindeer for school	875	-	-	875	1,050
Funds Spent - Lockers	1,448	-	-	1,448	1,448
Funds Spent - Books		-	-	-	339.65
Funds Spent - Phonics resources	3,500.00	-	-	3,500	
Funds Spent - log cabin	11,596.00	-	-	11,596	
Funds Spent - dance days workshop	495.00	-	-	495	
Funds Spent - bikes, helmets, road safety kits		-	-	-	166.67
Funds Spent - Yr 6 Annual Newspaper subscription	975.00	-	-	975	906.00
Funds Spent - Maths equipment		-	-	-	63.74
Funds Spent - Admin items (paper, coin counter, cash safes)	589.30	-	-	589	12.07
Funds Spent - Science Magazine		-	-	-	
Funds Spent - Childrens christmas presents	451.00	-	-	451	615.24
Funds Spent - Playground Equipment		-	-	-	766.75
<b>Sub total</b>	<b>48,323</b>	-	-	<b>48,323</b>	<b>10,633</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-

<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	48,323	-	-	48,323	10,633
<b>Net of receipts/(payments)</b>	12,195	-	-	12,195	11,593
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	55,811	-	-	55,811	56,507
<b>Cash funds this year end</b>	68,006	-	-	68,006	68,100

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	61,509	-	-
	Money from events not deposited until 7 Sep	6,497	-	-
		-	-	-
	<b>Total cash funds</b>	<b>68,006</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		_____	_____	_____
		_____	_____	_____



**Section A**

**Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
Friends of St James School (Weybridge)

**On accounts for the year ended**

31/08/2022

**Charity no (if any)**

1143694

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 30.06.23

**Name:** Lindsey Moses-Roberts

**Relevant professional qualification(s) or**

Chartered Institute of Management Accountants

**body (if any):**

--

**Address:**

4 Kingswood Close

Weybridge, Surrey

KT13 0RE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as requested in the text to its left.

**FRIENDS OF ST JAMES SCHOOL (WEYBRIDGE)**

England & Wales - Charity number 1143694

---

# Accounts

---



## Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	1	September	2019	<b>To</b>	31	August	2020

### Section A Reference and administration details

**Charity name** Friends of St James School (Weybridge)

**Other names charity is known by** n/a

**Registered charity number (if any)** 1143694

**Charity's principal address**

Grotto Road	
Weybridge	
Surrey	
<b>Postcode</b>	<b>KT13 8PL</b>

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kamela Prevett	Joint Chair	From 12 October 2018	
2	Daisy Huntington	Joint Chair	From 12 October 2018	
3	Ian Henderson	Treasurer	From 18 October 2019	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Association
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The Trustees are elected by the Charity in an annual general meeting. Each Trustee shall retire with effect from the conclusion of the AGM next after his or her appointment but shall be eligible for re-election at that AGM.

**Additional governance issues (Optional information)**

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>All Trustees give their time voluntarily to the charity and receive no remuneration or other benefits.</p>
---	---

**Section C Objectives and activities**

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>To advance the education of the pupils of St James C of E Primary School by providing and assisting in the provision of facilities (not required to be provided by the local education authority) for education at the school.</p>
---	---

In planning our activities for the year, we keep in mind the guidance issued by the Charities Commission on public benefit.

The focus of our fundraising continues to be raising funds for the projects/expenditure that will enhance the experience of all children attending St James School, that would not otherwise be provided by the local education authority.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

A significant contribution is made by the volunteers (parents and teachers) at our various events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The financial year 2019-2020 was a successful fundraising year for the Friends of St James School despite the coronavirus pandemic. The Friends of St James School started the year with a cash balance of £45,985.44 and no unpresented cheques. The Gross Income for the year was £35,600.49 with expenses for the various events totalling £5,078.63. A total of £31,488.75 was paid to the school during the period, leading to a carried forward cash balance of £45,018.13. A significant portion of this is to support the creation of a mindfulness garden, outdoor classroom building, and more lockers for the students.

A summary of the main fundraising activities, and the net profit raised by these events, is provided below:

- The year started with the AGM which raised £852
- The Christmas Fair raised £6,316
- The Christmas Canvas bag sales raised £826
- The quiz night raised £1,605
- A 5p challenge raised £1,026
- Multiple Socially Distanced Relay Runs raised £13,661

The Friends spent £10,000 on a school minibus

The Friends spent £8,046 on new laptops for the children

The Friends spent £3,740 on blinds for the new renovated Lodge building

The Friends spent £2,847 on new books for the children's libraries

The Friends spent £1,606 on playground equipment

The Friends spent £1,463 on helmets, bikes and road safety equipment

The Friends spent £283 on Christmas presents for the children

The Friends spent £891 on World Book Day

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

All funds are held in unrestricted reserves. The charity aims to ensure that funds raised should be spent to benefit the school and cash is accumulated only to save for large items of expenditure rather than being invested over longer periods. The charity will ensure that reserves carried forward are also adequate to cover any short term expenses falling due.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Most of the funds generated by the Charity arise from cash spent by parents and supporters of the school in attending the various events held during the school year. This is supplemented by donations and sponsorship from local businesses and parents (eg raffle prizes). The trustees aim to minimise the expenses incurred in running events in order to maximise the funds raised to benefit the school.

Payments that are to be made by the Friends to the school are agreed by the Friends in their regular meetings, to which all parents/teachers are welcome to attend. All parents of children attending the school are members of the Friends.

## Section F

## Other optional information

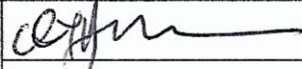
--

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Henderson	
Position (eg Secretary, Chair, etc)	Treasurer/Trustee	
Date	1/6/2021	



**Receipts and payments accounts**

<b>For the period from</b>	Period start date 01.09.2019	<b>To</b>	Period end date 31.08.2020
----------------------------	---------------------------------	-----------	-------------------------------

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Gin & Jukebox/AGM	995			995	2,274
Mum's night	488			488	
Cake sales	1,708			1,708	2,428
Canvas bags	2,525			2,525	
Christmas Fair (inc silent auction)	7,154			7,154	8,409
Xmas wreath making event	420			420	
5p challenge	1,026			1,026	
Mufti Days	1,814			1,814	
Quiz Night	1,605			1,605	3,191
Mothers & Fathers Day Gifts	915			915	1,599
Shed sell off	222			222	
School Ball				-	10,124
Infant & Junior Disco				-	1,495
Summer Fair (inc. Silent Auction)				-	6,425
Uniform Sales				-	249
Textile Recycling				-	460
Smartie Challenge				-	1,034
Dad's camping				-	14,604
5-a-side Football				-	807
Christmas Wreath Making & Tea Towels				-	3,563
Sponsorship/ Donations	16,389			16,389	3,542
Other	339			339	2,820
				-	
<b>Sub total (Gross income for AR)</b>	<b>35,600</b>	<b>-</b>	<b>-</b>	<b>35,600</b>	<b>63,024</b>

<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total receipts</b>	<b>35,600</b>	<b>-</b>	<b>-</b>	<b>35,600</b>	<b>63,024</b>
-----------------------	---------------	----------	----------	---------------	---------------

<b>A3 Payments</b>					
Event/AGM	143	-	-	143	456
Cake Sales	1,750	-	-	1,750	-
Canvas bags	1,699	-	-	1,699	
Christmas Fair	838	-	-	838	1,373
Xmas wreath making	225	-	-	225	
Mothers & Fathers Day Gifts	423	-	-	423	933
School Ball		-	-	-	3,906
Infant & Junior Disco		-	-	-	511
Quiz Night		-	-	-	791
Summer Fair (inc. Silent Auction)		-	-	-	2,782
Dad's camping		-	-	-	11,034
Christmas Wreath Making & Tea Towels		-	-	-	1,918
Other	50.00	-	-	50	190
Unpresented check from 2018-2019 cashed (check 101189)	156.87			157	
Funds Spent - Books	2,846.71			2,847	
Funds Spent - Laptops	8,046.00			8,046	
Funds Spent - school blinds	3,740.00			3,740	
Funds Spent - minibus	10,000.00			10,000	
Funds Spent - bikes, helmets, road safety kits	1,463.00			1,463	
Funds Spent - World book day	890.50			891	
Funds Spent - Yr 6 Annual Newspaper subscription	858.00			858	
Funds Spent - Maths equipment	340.56			341	
Funds Spent - Summer ball deposit (non-refundable)	600.00			600	
Funds Spent - Dads Camp deposit (non-refundable)	50.00			50	
Funds Spent - Admin items (paper, coin counter, cash safes)					
	472.00			472	
Funds Spent - Science Magazine	86.00			86	
Funds Spent - Childrens christmas presents	283.11	-	-	283	447

Funds Spent - Playground Equipment	1,606.00	-	-	1,606	50
Funds Spent - Putting Young Minds to Work enrichment course		-	-	-	3,500
Funds Spent - Cake Sale proceeds for in classroom resources	-	-	-	-	2,628
Funds Spent - Library Refurbishment		-	-	-	7,426
Funds Spent - Maths no Problem		-	-	-	6,000
Funds Spent - Piano		-	-	-	735
<b>Sub total</b>	<b>36,567</b>	-	-	<b>36,567</b>	<b>44,681</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-

<b>Total payments</b>	<b>36,567</b>	-	-	<b>36,567</b>	<b>44,681</b>
-----------------------	---------------	---	---	---------------	---------------

<b>Net of receipts/(payments)</b>	- 967	-	-	- 967	18,343
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	45,985	-	-	45,985	27,642
<b>Cash funds this year end</b>	45,018	-	-	45,018	45,985

### Section B Statement of assets and liabilities at the end of the period

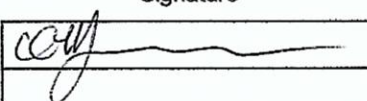
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	45,018	-	-
	Unpresented Cheques	-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>45,018</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ian Henderson	1/6/2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of St James School (Weybridge)

**On accounts for the year  
ended**

31.08.2020  
Charity no (if any) 1143694

**Set out on pages**

(For number to include the page numbers or volume of sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.08.2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** *Lindsey Moses-Roberts*

**Date:** 14/06/2021

**Name:** Lindsey Moses-Roberts

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Management Accountant

**Address:**

52 Marlborough Drive  
Weybridge  
KT13 8PA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**