

WESTCLIFF COMMUNITY DROP-IN CENTRE
TRUSTEES' REPORT AND FINANCIAL STATEMENTS

Period ended 30 June 2025

**Contents to the Financial Statements
For the period ended 30 June 2025**

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TRUSTEES' REPORT

The Trustees present their annual report together with the financial statements for the year to 30 June 2025.

The financial statements comply with the Charities Act 2011, the Constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Charity name: Westcliff Community Drop-in Centre

Registered charity number: 1143693

Structure: Charitable Incorporated Organisation (CIO)

Principal address: Westcliff Community Centre
7 Newbolt Avenue
Scunthorpe
DN17 1PE

Trustees:

At the date of this report the trustees were:

Cllr Susan Armitage	Chair	Deceased December 2025
Mr Michael G Dale	Vice Chair	
Ms Susan Ally	Treasurer	
Ms Susan Whiteley	Secretary	
Mr George Freeman		
Ms Sarah J Johnson		

Senior Manager: Ms. Rae Twidale

Bankers: Virgin Bank
19 Sepulchre Gate
Doncaster
DN1 1SJ

TRUSTEES' REPORT (continued)

Independent examiner: Katie Sauvage FCCA
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street
Scunthorpe
North Lincolnshire
DN15 6NG

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was established under a standard registration dated 7 September 2011 and converted to a registered Charitable Incorporated Organisation (CIO) on 15 July 2022.

Governing body

The responsibility to ensure appropriate governance and management of the charity is vested in the Trustees.

Appointment of Trustees

The appointment of trustees is in accordance with the Constitution.

The Constitution states that there must be at least 3 charity trustees and the maximum number of charity trustees is 12.

The Trustees who meet approximately 8 times a year and are responsible for the strategic direction, policy and good running of the charity.

The Senior Manager and an assistant to take the minutes generally also attend the directors meetings but do not have votes and would withdraw if and when required to do so. The Senior Manager is responsible to the Board for the day to day delivery of the services and other activities and as far as possible operational management follows good current practice.

Related Parties Disclosures

Cllr Mrs S Armitage was a trustee and also Councillor of North Lincolnshire Council during the year until December 2025, when business with this local authority is discussed they declare an interest and will take no further part in the discussions or leave the meeting if this is deemed appropriate.

TRUSTEES' REPORT (continued)**OBJECTIVES AND ACTIVITIES****Objects**

The object of the CIO is:

"to benefit the inhabitants of Westcliff housing estate and adjoining neighbourhoods without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, and with the object of improving the conditions of life for the said inhabitants."

Public benefit

The Trustees confirm that they have complied with the duty, contained in Section 4 of the Charities Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The charitable purpose of the charity within the meaning of the act is contained within its objects stated above.

ACHIEVEMENTS AND PERFORMANCE**Review of the financial period**

We took over the management of Westcliff Community Centre in April 2022. We have maintained our support to the community by continuing to provide the activities already available in the Centre and increased activities as well as seeing an uptake of our room hire both to community members and other organisations.

As a result of taking over from a Community Association we changed our legal entity from a Registered Charity and Company Ltd by Guarantee to become an associated Charitable Incorporated Organisation. We changed our name in July 2024 to Westcliff Community Drop-In Centre as voted by our members at our AGM.

What we will be doing over the next year:

- Our Ways to Wellness project, funded by Big Lottery from January 2023 is due to end January 2026. The aims of the project were to recruit Volunteer Buddies (Mentors) to connect with members of the community who may feel isolated for any number of reasons e.g., bereavement, illness, loneliness etc who need someone to talk to or accompany them to activities, appointments etc. We were able to secure funding to add a Mental Health Support Worker to the staff team to support the increased number of people presenting with mental health issues and the need to apply for subsequent benefits. We are actively looking to secure additional funding to recruit another staff member to support the Mental Health worker with the welfare benefits work which has increased.

TRUSTEES' REPORT (continued)

- We were successful in securing continuation funding from Children In Need for our BeApt project for another 3 years, which ended July 2024, to provide regular activities for children and young people 0-18 years. We were successful in receiving funding from Awards For All to extend our funding for the Youth Centre activities and continue to explore other funding routes to fund which is a very important part of the work we deliver for the benefit of the children and young people on the Westcliff Estate.

Financial regulations

The financial statements have been prepared in accordance with the accounting policies set out on page 9 and 10 and comply with the constitution and applicable accounting standards.

Financial results

Total Income was £244,769. Total expenditure was £247,721. The deficit for the period was £2,953.

Policy on reserves

Most of the charity's funds are held for various restricted purposes and will be spent in the short to medium term, so currently none of our funds are held in interest bearing accounts. The Board is currently considering see if some of these funds could be moved into such accounts. The charity has very limited unrestricted funds and is very dependent on grant and contract income to fund various projects to allow these activities to continue to benefit the people living in Westcliff.

FUTURE PLANS

The charity plans to continue its activities as outlined in this report and the financial statements attached in future, as long as sufficient funding is achieved to allow this to happen.

TRUSTEES' RESPONSIBILITY FOR THE ACCOUNTS

The law applicable to charities in England and Wales requires the Trustees to prepare statements of account for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements in accordance with the methods and principles set out in the Statement of Recommended Practice, Accounting and Reporting by Charities, and to state whether or not the accounts have been prepared in accordance with that statement and applicable accounting standards;

TRUSTEES' REPORT (continued)

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Charity, and to enable them to ensure that any statements of account comply with the requirements of the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 27/3/2026 and signed on their behalf by:

Ms Susan Ally
Treasurer



Date: 27-3-26

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF WESTCLIFF COMMUNITY DROP-IN CENTRE**

I report on the accounts of the Charitable Incorporated Organisation for the period ended 30 June 2025 which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA
Phoenix Accountancy and Business Consultancy Limited
4-6 Roberts Street, Scunthorpe
DN15 6NG

Katie Sauvage

Date: 8th April 2026

STATEMENT OF FINANCIAL ACTIVITIES for the period ended 30 June 2025

Notes	Unrestricted		Unrestricted		Designated		Restricted		Unrestricted		Designated		Restricted		Total	
	Asset Funds	Funds	2025	£	Funds	2025	£	Funds	2025	£	Asset Funds	2024	£	Funds	2024	Funds
Income																
4	-	3,815	-	177,379	181,193	-	12,892	-	160,306	173,19	-	-	-	160,306	173,19	
2	-	63,575	-	-	63,575	-	56,083	-	214	56,29	-	-	-	214	56,29	
3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total income	-	67,390	-	177,379	244,769	-	68,975	-	160,520	229,49	-	-	-	160,520	229,49	
Expenditure																
5	(895)	(90,188)	-	(156,639)	(247,721)	(950)	(77,116)	-	(145,949)	(224,015)	-	-	-	(145,949)	(224,015)	
6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total expenditure	(895)	(90,188)	-	(156,639)	(247,721)	(950)	(77,116)	-	(145,949)	(224,015)	-	-	-	(145,949)	(224,015)	
Net movement in funds before transfers	(895)	(22,797)	-	20,740	(2,953)	(950)	(8,141)	-	14,571	5,48	-	-	-	14,571	5,48	
Transfers between funds	-	25,062	(11,952)	(13,110)	-	-	(424)	-	424	-	-	-	-	424	-	
Net movement in funds	(895)	2,265	-	7,630	(2,953)	(950)	(8,565)	-	14,995	5,48	-	-	-	14,995	5,48	
Total funds brought forward	1,780	3,907	41,952	111,263	158,902	2,730	12,472	41,952	96,268	153,42						
Total funds carried forward	885	6,171	30,000	118,893	155,949	1,780	3,907	41,952	111,263	158,90	41,952	111,263	158,90	111,263	158,90	

The notes on pages 9 to 16 form an integral part of these accounts

**BALANCE SHEET
AT 30 JUNE 2025**

	<i>Notes</i>	<i>2025</i>	<i>2024</i>
		<i>£</i>	<i>£</i>
FIXED ASSETS			
Tangible assets	8	1,048	1,780
CURRENT ASSETS			
Debtors and prepayments	9	10,806	14,769
Bank balances:			
Current Community Account		146,764	143,440
		<u>157,570</u>	<u>158,209</u>
CREDITORS: amounts falling due within one year	10	<u>(2,668)</u>	<u>(1,087)</u>
NET CURRENT ASSETS		<u>154,901</u>	<u>157,122</u>
		<u>155,949</u>	<u>158,902</u>
FUNDS			
General funds	11	6,171	3,907
Designated funds	11	30,000	41,952
Asset funds	11	885	1,780
Restricted funds	11	<u>118,893</u>	<u>111,263</u>
	11	<u>155,949</u>	<u>158,902</u>

The notes on pages 10 to 16 form an integral part of these accounts

Approved by the trustees on date 27/3/26 and signed on their behalf by:

Susan Ally (Treasurer)



NOTES TO THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019) – (Charities SORP (FRS102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

Westcliff Community Drop-in Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably

Gifts in kind

The charity receives the benefit of work carried out by volunteers.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Charity.

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes

NOTES TO THE FINANCIAL STATEMENTS

For the period ending 30 June 2025

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of trading.
- Expenditure on charitable activities

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computers & Laptops	66 % per annum on straight line basis
Desks, chairs & contents	10 % per annum on straight line basis

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Taxation

In accordance with Paragraph 1 of Schedule 6 Finance Act 2010, the Charity is a charity for tax purposes and is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

NOTES TO THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

2 INCOME FROM CHARITABLE ACTIVITIES

	<i>General Funds 2025 £</i>	<i>Restricted Funds 2025 £</i>	<i>Total Funds 2025 £</i>	<i>General Funds 2024 £</i>	<i>Restricted Funds 2024 £</i>	<i>Total Funds 2024 £</i>
<i>Sundry</i>	-	-	-	55	214	269
<i>Hall</i>	63,575	-	63,575	56,028	-	56,028
<i>Income</i>						
	63,575	-	63,575	56,083	214	56,297

3 INCOME FROM DONATIONS AND GRANTS

	<i>Unrestricted Funds 2025 £</i>	<i>Restricted Funds 2025 £</i>	<i>Total Funds 2025 £</i>	<i>Unrestricted Funds 2024 £</i>	<i>Restricted Funds 2024 £</i>	<i>Total Funds 2024 £</i>
BBC CIN	-	11,416	11,416	-	33,645	33,645
CO-OP	2,015	-	2,015	3,193	-	3,193
Asda	1,000	-	1,000	-	-	-
Fuelled -	-	3,232	3,232	-	1,314	1,314
NLC	-	-	-	-	-	-
Community	800	10,252	11,052	-	11,582	11,582
Vision	-	-	-	-	-	-
North	-	16,267	16,267	1,355	-	1,355
Lincolnshire	-	-	-	-	-	-
Council	-	-	-	-	-	-
VANL -	-	275	275	-	1,225	1,225
Mental	-	-	-	-	-	-
Health	-	-	-	-	-	-
National	-	101,287	101,287	-	99,865	99,865
Lottery	-	-	-	-	-	-
Community	-	-	-	-	-	-
Fund	-	-	-	-	-	-
National	-	16,500	16,500	-	-	-
Lottery	-	-	-	-	-	-
Awards for	-	-	-	-	-	-
All	-	-	-	-	-	-
CVD	-	1,800	1,800	-	-	-
Behavioural	-	-	-	-	-	-
Insights	-	-	-	-	-	-
Project	-	-	-	-	-	-
VANL –	-	16,349	16,349	8,240	12,675	20,915
Best Start	-	-	-	-	-	-
for all	-	-	-	-	-	-
Donation	-	-	-	104	-	104
	3,815	177,378	181,193	12,892	160,306	173,198

NOTES TO THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

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EXPENDITURE ON CHARITABLE ACTIVITIES

	<i>Asset Fund 2025 £</i>	<i>Unrestricted Funds 2025 £</i>	<i>Restricted Funds 2025 £</i>	<i>Total Funds 2025 £</i>	<i>Asset Fund 2024 £</i>	<i>Unrestricted Funds 2024 £</i>	<i>Restricted Funds 2024 £</i>	<i>Total Funds 2024 £</i>
Staff costs	-	43,205	145,056	188,261	-	29,744	133,218	162,962
Training & Activities	-	11,905	1,053	12,958	-	16,207	4,146	20,353
Premises Expenses	-	3,575	120	3,695	-	3,583	4,370	7,953
Admin Expenses	-	2,486	6,651	9,137	-	434	1,197	1,631
Rent, Rates & Utilities	-	20,631	1,309	21,940	-	22,039	1,994	24,033
Professional fees	-	2,841	2,122	4,963	-	1,373	-	1,373
Repairs & renewals	-	674	-	674	-	272	310	582
Community Association Expenses	-	3,687	-	3,687	-	2,768	-	2,768
Staff & Volunteer Expenses	-	537	328	865	-	117	674	791
Sundry expenses	-	330	-	330	-	579	40	619
Depreciation	895	316	-	1,211	950	-	-	950
	895	90,188	156,639	247,721	950	77,116	145,949	224,015

7. STAFF COSTS AND TRUSTEES' REMUNERATION

	<i>2025 £</i>	<i>2024 £</i>
Salaries	181,714	133,707
Employers' national insurance	5,381	5,269
Employers Pension Contributions	732	555
Payroll Fees	434	434
	188,261	139,965

The average number of employees, analysed by function was:

	<i>Total 2025</i>	<i>Total 2024</i>
Projects	11	9
Management and administration of the charity	1	1
	12	10

This is shown in numbers of people, as full time equivalent data is not readily available
Trustees received no remuneration or reimbursements of expenses.

NOTES ON THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

8. FIXED ASSETS	<i>Kitchen Equipment</i>	<i>Furniture & Fittings</i>	<i>IT Equipment</i>	<i>Office Equipment</i>	<i>Total</i>
Cost	£	£	£	£	£
At 1 July 2024	8,812	53,928	2,562	720	66,022
Additions	-	-	479	-	-
Disposals	-	-	-	-	-
At 30 June 2025	8,812	53,928	3,041	720	66,022
Depreciation					
At 1 July 2024	7,161	53,799	2,562	720	64,242
Charged for the period	852	42	316	-	1,211
At 30 June 2025	8,013	53,841	2,878	720	65,453
Net book value					
At 30 June 2025	798	87	163	-	1,048
At 30 June 2024	1,651	129	-	-	1,780

9. DEBTORS	2025	2024
	£	£
Debtors and prepayments	10,806	14,769
Less: provision for doubtful debts	-	-
	<u>10,806</u>	<u>14,769</u>

10. CREDITORS	2025	2024
	£	£
Creditors and accruals	576	581
Pension Contributions	648	506
PAYE	1,445	-
	<u>2,668</u>	<u>1,087</u>

NOTES ON THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

11. FUNDS

	<i>July 2024</i>	<i>Incoming resources</i>	<i>Outgoing resources</i>	<i>Transfer Between funds</i>	<i>June 2025</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
General Fund	3,907	67,390	(90,188)	25,062	6,171
Designated Fund	41,952	-	-	(11,952)	30,000
Asset Fund	1,780	-	(895)	-	885
Total unrestricted funds	47,639	67,390	(91,083)	13,110	37,056
Restricted Funds					
Pocket Park	5,605	-	-	-	5,605
Ways to Wellness	61,269	101,287	(94,448)	(9,200)	58,907
BBC Children in Need	23,847	1,980	(550)	-	25,277
Lincolnshire Community	4,384	9,452	(3,089)	-	10,747
National Lottery Awards For All	-	16,500	(5,512)	-	10,988
Perinatal Mental Health – Community VISION	8,102	275	(942)	-	7,435
Multiply – NLC	3,416	11,416	(9051)	(2,500)	3,281
North Lincs Council – Community Fund	876	367	-	-	1,243
North Lincs Council – Air Fryer Project	-	3,920	(2,353)	-	1,567
Cadnet	-	800	(800)	-	-
Positive Activities	-	10,000	(11,323)	-	(1,323)
CVD Behavioural Insights Project	-	1,800	-	-	1,800
Best Start for All Fuelled	3,764	16,349	(27,860)	-	(7,746)
	-	3,233	(1,511)	(610)	1,112
Total restricted funds	111,263	177,379	(156,639)	(13,110)	118,893
Total funds	158,902	244,769	(247,721)	-	155,949

NOTES ON THE FINANCIAL STATEMENTS
For the period ending 30 June 2025

11. Funds (Continued)

A brief description of the restricted funds are shown below:

BBC Children In Need

Restricted funding received from BBC Children in Need is used for our BeApt children and young people's Project based in our Youth Centre. This is 3 year funding covering staff salaries, activities etc.

Pocket Park

This was funding secured some years ago when we had access to the pocket park opposite the Youth Centre and was to provide play equipment, plants, seating and fencing. Also activities for the children and young people around the work on the park to create flowerbeds, fencing etc delivered by a paid facilitator. We are still using the funds to provide gardening activities but the park is now back with Ongo.

Ways to Wellness

The National Lottery Community Fund Reaching Communities Yorkshire and Humber Region have provided a 3 year restricted funding to provide support by way of volunteer Buddies for people suffering isolation/loneliness and/or mental health issues. Three staff and volunteers deliver this project.

Lincs Women's Health

Tampon Tax funding used to create a women's group to provide weekly activities e.g. art & craft sessions suggested by the group.

Fuelled – North Lincolnshire Council

Fuelled is funding provided by NLC to provide holiday activities for children with an emphasis on healthy eating.

NLC Community Fund

Restricted funding received from North Lincolnshire Council to purchase new equipment and crockery for the kitchen.

Best Start (First Steps)

Best Start (First Steps) is in partnership with VANL, CCA & Mind providing support for families with children under the age of 5yrs

Multiply

Restricted funding received from North Lincolnshire Council to provide Welfare Rights and budgeting support

CCG Mental Health

Restricted funding received from VANL CCG mental health fund to provide activities for the Men's Group

Perinatal Mental Health

Restricted funding received from Community VISION to support people with their mental health

12. Related Party Transactions

During the financial period the Charity had no related party transactions with its Trustees.

Cllr Mrs S Armitage was a trustee and also Councillor of North Lincolnshire Council until December 2025, when business with this local authority is discussed they declare an interest and will take no further part in the discussions or leave the meeting if this is deemed appropriate.

13. Going Concern

The Charity became a CIO during the period this provides the benefit of the organisation having a distinct legal identity and provides Limited Liability for the Trustees.

The trustees consider the charity to be a going concern.