

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

Charity Registration number 1143673

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

LEGAL AND ADMINISTRATIVE INFORMATION

Vicar	Rev'd Nick Wells (Chair of PCC)
Curate	Rev'd Adam Thomas
Church Wardens	Mrs Beryl Matthews (to October 2020) Mrs Elizabeth Willis Mr David Hyland (from October 2020)
Standing Committee of the PCC	Vicar (Chair), Wardens, PCC Secretary, PCC Treasurer
Deanery Synod Reps	Mrs Jane Hirst (to September 2020) Mrs Deborah Edwards - PCC Secretary Mr Peter Monaghan - PCC Treasurer
LLM Representative	Mrs Nicola Whitehead (from October 2020)
Sunday School leader	Mrs Julie Smith
Elected Members	Mrs Paula Chapman Mr David Hyland Mrs Kate Reddy (to November 2020) Ms Claire Rowlings Mrs Linda Rowlings Mrs Julie Webb Mrs Angela Lee (from October 2020) Mrs David Chapman (Lay Chair of PCC) Mr Dean Cowell (Co-option from November 2020)
Treasurer	Mr Peter Monaghan
Charity number	1143673
Principal address	St Cuthbert's Parish Office Church Road Lytham Lancashire FY8 5QL
Website	http://stcuthbertslytham.org/
Independent examiner	Champlon Accountants LLP Unit 2 Olympic Court Whitehills Business Park Blackpool Lancashire FY4 5GU

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

LEGAL AND ADMINISTRATIVE INFORMATION

Bankers

Barclays Bank, Lytham
Yorkshire Bank, Blackpool

Architect

Stephen Fish
216 St George's Road
Bolton BL1 2PH

Lytham Church of England School (Voluntary Controlled)

Head Teacher - Mrs Helen Willott
Lytham C of E Primary School
Park View Road
Lytham
FY8 4HA

Legal Advisors

The Diocesan Registrar
Naphthens
Darwen House
Walker Office Park
Blackburn BB1 2QE

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

CONTENTS

	Page
Trustees' report	1 - 5
Independent examiner's report	6
Statement of financial activities	7 - 8
Balance sheet	9
Notes to the financial statements	10 - 19

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The general functions of the PCC are stated within Section 2 of the Parochial Church Councils (Powers) Measure 1956.

St Cuthbert's Mission Statement is "To be an inviting church, growing in Jesus, and seeking to honour God through our worship, activities and buildings", and is at the core of all our activities planned throughout the year.

When planning our activities for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion.

Achievements and performance

2020 was a year of unexpected events and change as a result mainly of the impact of Covid19. The pandemic led to the closure of the church building from March to June and during November. As we closed the doors we immediately switched to online worship.

Initially the Sunday service was shared from the Vicarage or the Curate's house each week and then from July from the church building. When congregations were allowed back into the church building we continued to livestream the 10am service. A grant from the Diocese of Blackburn and a kind donation in memory of Carine Rawnsley have allowed us to purchase equipment to enable us to continue to livestream services into the future.

For some time Daily Prayer has been offered by the vicar and curate and they have often been joined by one or two parishioners. This was also paused in church, but immediately transferred onto Facebook Live, again from the Vicarage and curate's house. A good number of the congregation have joined in, some each day and others when opportunity has arisen. It has been a real addition to the prayer life of the church.

We welcomed congregations back into services from the late summer and autumn, all socially distanced as instructed. It was especially good to celebrate the reopening of St John's Lytham with the congregation there after the completion of the Spire repairs and to offer and enjoy our Carol and Crib Services online. As we moved into 2021 the PCC agreed that once again we offered our services online only as the country moved into lockdown once again.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

In the spring we phoned the members of our Electoral Roll. After initial calls from either the vicar or the curate, a number of people volunteered to ensure regular calls were maintained. This has proved significant for many of our parishioners and we are grateful to the people who agreed to maintain these calls.

A further focus of the PCC which had not been anticipated at the beginning of the year was the beginning of discussions to consider bringing St John the Divine Lytham and St Cuthbert's Lytham together as a single parish whilst retaining the two church buildings. This initiated from conversations between the Revd Canon Ann Wood, the House for Duty Priest in Charge of St John's and our vicar, the Revd Nick Wells. These discussions were extended to both PCCs, the Archdeacon of Lancaster and the Bishop of Blackburn. That the two churches were sharing livestreamed services and then congregational worship together through the year brought a change in the relationship and a recognition of the potential bringing our churches together could offer the town.

When the respective APCMs were held in October 2020, the congregations both agreed this proposal should be progressed under the working title 'The Parish of JC Lytham'. The vicar has worked on various papers and policies which have been received by the joint PCCs when meeting together. The Diocese has promised an Associate Minister and a role title and description is being agreed as 2020 ends.

In December it was announced that the Revd Adam Thomas' curacy was coming to an end and he has accepted the invitation to become Director of Whalley Abbey. We wish Adam and his wife Cathy well in this new post and appreciate his ministry here and hope he remembers with affection serving his title here.

Financially it has been a tough year and this is laid out further later in the report. Suffice to say the regular giving to the ministry of St Cuthbert's and Income from other sources has been severely reduced due to Covid19 and the associated lockdowns and restrictions. A gift day was held in October to which many people were generous, but we still had to draw heavily on our reserves to continue.

We are not despondent though and continue to seek to serve God and our community. The services shared online have often drawn higher numbers than we would normally expect to see in church and a few new people have already come onto our Electoral Roll. The skill learned and the conversations entered into are not a retreat, but a further chapter in our mission.

Honorary Assistant Clergy	Rev'd Helen Houston
Parish Co-ordinator	Mrs Fiona Newbold
Groundsman	Mr David Taylor
Locally Licensed Ministers	Mr David Chapman Mr David Matthews Mrs Bev Wells Mrs Nicola Whitehead Mrs Angela Lee
Mission Champions	Mrs Paula Chapman Mrs Julie Webb Mrs Elizabeth Willis
Sunday School Leader	Mrs Julie Smith
Head Server	Mr Clive Barnes
Gift Aid Secretary	Mr Peter Monaghan
Electoral Roll Officer	Vacant
Health and Safety Advisor	The Churchwardens
Safeguarding Officer	Mrs Angela Lee
Assistant Safeguarding Officer	Mr Mark Whitehurst JP
Lead Sidesperson	Mr Chris Kitchener

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

GDPR Officer	Mrs Lynda Hyland
Flowers	Mrs Dawn Barnes
Craft Group Leader	Mrs Paula Chapman
Bell Tower Captain	Mr Sid Lloyd
Costa Chill Group Leader	Revd Adam Thomas
Uniformed Leaders:	
Group Scout Leader	Mr Graham Igoe
Sea Scouts	Mr Steven Beardsworth
Cubs	Mrs Catherine Hughes
Beavers	Ms Sarah Johnson
Brownies	Ms Karen Boardman
Rainbows	Ms Jeanette Preston
Mothers Union Leader	Mrs Margaret Fisher
Organist/Choirmaster	Mr Peter Jebson
Fair Trade	Mrs Julie Webb
Website and E-media Co-ordinator	Mrs Bev Wells
Hall Bookings	through the Parish Office

Financial review

Net outgoing resources for the year amount to £52,965 (2019 : £9,139) on unrestricted funds, net income of £2,251 (2019: £454) on restricted funds, and outgoings £2,219 (2019: £1,203) on endowment funds, after investment gains or losses.

Reserves are maintained at a level necessary in order to satisfy the aims and objectives of St Cuthberts. At 31 December 2020, unrestricted reserves were £182,738 (2019: £235,706), restricted reserves £26,563 (2019: £24,312) and endowment reserves £42,446 (2019: £44,665).

The PCC carried out risk assessments throughout the year to identify any major risks.

Financial Risk

Investments held by the PCC are reviewed in accordance with Diocesan guidelines. The PCC approves internal controls for annual accounts and cheque handling.

Compliance with Law and Regulation

The PCC is informed of risks and these are dealt with as appropriate. Procedures for reporting accidents are in place. The fire extinguishers and security alarm are checked regularly in compliance with our H & S policy and procedures. A risk management survey was carried out by Insurers and acted upon.

Safeguarding

The Church has adopted the Diocesan 'Protection for All' Policy on Safeguarding Children & Vulnerable Adults. St Cuthbert's complies with the DBS requirements when recruiting volunteers and staff.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Our Aims for 2021

- ensure we are an inviting and welcoming church through our ministry to visitors and new people and caring for the congregation
- bring about the creation of the new 'Parish of JC Lytham' with the two worship centres
- work with the Bishop and Archdeacon to appoint an Associate Minister to the new parish
- assist Lytham Church of England School in offering an environment that has a Christian Distinctiveness including the preparation of children in year 5 for Confirmation
- maintain and grow our ministry to children and young people
- run regular Alpha and discipleship courses
- to explore ways of improving the level of giving to the church and support those responsible for the voersight of our finances
- to hold back the reordering of the church building until the ability to progress this is more certain
- after Covid19 restrictions are lifted ensure our pastoral care is appropriate - encompassing the housebound, home communions and assistance to the vulnerable.

Structure, governance and management

St Cuthbert, Lytham PCC is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

PCC members are appointed as set out in the Church Representation Rules. All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr Nick Wells (Chair of PCC)
Revd Adam Thomas (Curate)
Mr David Chapman (Lay Chair of PCC)
Mrs Beryl Matthews
Mrs Jane Hirst
Mrs Deborah Edwards (PCC Secretary)
Mrs Julie Webb
Mrs Julie Smith (co-option)
Mrs Paula Chapman
Mr David Hyland
Mr Peter Monaghan (PCC Treasurer)
Mrs Kate Reddy
Ms Claire Rowlings
Mrs Linda Rowlings
Mrs Elizabeth Willis

The Vicar is licensed by the Bishop of Blackburn and is an ex-officio member of the PCC.

The Blackburn Diocese Board of Finance acted as Custodian Trustee for the inalienable property of the church.

PCC members who are also trustees are appointed as set out in the Church Representation Rules. All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members receive training as and when appropriate, including roles and responsibilities, safeguarding, financial and fabric.

Day to day management of the Church was exercised by the Vicar and Wardens.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Related Trusts

Lytham Church of England School

The Vicar is an ex-officio member of the school governors and a trustee; three people are elected by the PCC from the Church Membership as school Foundation governors.

Lytham Ecumenical Partnership

The Churches in Lytham have a long-established partnership to which St Cuthbert's is a fully committed partner. The Vicar, assistant curate and two church members elected by the PCC serve on the LEP Council, in 2020 they were Ian Birnie and Bev Wells.

Lytham Schools Foundation

The Vicar is the nominated representative from St Cuthbert's on the Foundation.

Lytham Club Day Committee

St Cuthbert's nominates two people to the Committee. The current representative is Julie Smith with the second position vacant.

The trustees' report was approved by the Board of Trustees.



Rev Nick Wells

Trustee

Dated: 19th April 2021

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

I report to the trustees on my examination of the financial statements of Lytham St Cuthberts Parochial Church Council (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Champion Accountants LLP

Mrs D L Thorn F.C.A.
Champion Accountants LLP

Unit 2 Olympic Court
Whitehills Business Park
Blackpool
Lancashire
FY4 5GU

Dated: 3 May 2021

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

Current financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £	Total 2019 £
	Notes					
<u>Income from:</u>						
Donations and legacies	3	73,182	1,500	-	74,682	80,659
Charitable activities	6	27,539	2,000	-	29,539	36,087
Other trading activities	4	409	-	-	409	3,085
Investments	5	8,265	24	-	8,289	10,587
Total Income		109,395	3,524	-	112,919	130,418
<u>Expenditure on:</u>						
Charitable activities	7	173,759	1,273	-	175,032	183,326
Net gains/(losses) on Investments	11	11,396	-	(2,219)	9,177	43,020
Net movement in funds		(52,968)	2,251	(2,219)	(52,936)	(9,888)
Fund balances at 1 January 2020		235,706	24,312	44,665	304,683	314,571
Fund balances at 31 December 2020		182,738	26,563	42,446	251,747	304,683

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Prior financial year

		Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total 2019 £
	Notes				
Income from:					
Donations and legacies	3	79,563	1,096	-	80,659
Charitable activities	6	36,087	-	-	36,087
Other trading activities	4	3,085	-	-	3,085
Investments	5	10,542	45	-	10,587
Total income		<u>129,277</u>	<u>1,141</u>	<u>-</u>	<u>130,418</u>
Expenditure on:					
Charitable activities	7	<u>182,639</u>	<u>687</u>	<u>-</u>	<u>183,326</u>
Net gains/(losses) on investments	11	<u>44,223</u>	<u>-</u>	<u>(1,203)</u>	<u>43,020</u>
Net movement in funds		<u>(9,139)</u>	<u>454</u>	<u>(1,203)</u>	<u>(9,888)</u>
Fund balances at 1 January 2019		<u>244,845</u>	<u>23,858</u>	<u>45,868</u>	<u>314,571</u>
Fund balances at 31 December 2019		<u><u>235,706</u></u>	<u><u>24,312</u></u>	<u><u>44,665</u></u>	<u><u>304,683</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		19,733		21,417
Investments	13		230,125		280,949
			<u>249,858</u>		<u>302,366</u>
Current assets					
Debtors	14	12,082		14,952	
Cash at bank and in hand		52,421		48,231	
		<u>64,503</u>		<u>63,183</u>	
Creditors: amounts falling due within one year	15	(62,614)		(60,866)	
Net current assets			1,889		2,317
Total assets less current liabilities			<u>251,747</u>		<u>304,683</u>
Capital funds					
Endowment funds - general			42,446		44,665
Income funds					
Restricted funds	16		26,563		24,312
Unrestricted funds			182,738		235,706
			<u>251,747</u>		<u>304,683</u>

The financial statements were approved by the Trustees on18th April 2021

.....

 Rev Nick Wells
 Trustee

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Lytham St Cuthberts Parochial Church Council is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, according to canon law, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of fixed asset investments and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is allocated between restricted and unrestricted funds as appropriate.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	25% on reducing balance
Fixtures, fittings & equipment	20% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial Instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt Instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020 £	2020 £	2020 £	2019 £	2019 £	2019 £
Donations and gifts	72,682	1,500	74,182	79,563	1,096	80,659
Legacies receivable	500	-	500	-	-	-
	<u>73,182</u>	<u>1,500</u>	<u>74,682</u>	<u>79,563</u>	<u>1,096</u>	<u>80,659</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Fundraising events	<u>409</u>	<u>3,085</u>

5 Investments

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020 £	2020 £	2020 £	2019 £	2019 £	2019 £
Interest receivable	<u>8,265</u>	<u>24</u>	<u>8,289</u>	<u>10,542</u>	<u>45</u>	<u>10,587</u>

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

6 Charitable activities

	2020 £	2019 £
Wedding and funeral fees	17,507	21,483
Performance related grants	2,000	-
Charitable rental income	7,886	12,643
Other income	2,146	1,961
	<u>29,539</u>	<u>36,087</u>
Analysis by fund		
Unrestricted funds	27,539	
Restricted funds	2,000	
	<u>29,539</u>	
For the year ended 31 December 2019		
Unrestricted funds		<u>36,087</u>

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

7 Charitable activities

	Direct charitable expenditure 2020 £	Direct charitable expenditure 2019 £
Staff costs	23,884	23,340
Depreciation and impairment	4,469	4,863
Council tax and water	7,550	7,668
Insurance	4,620	4,596
Light and heat	5,973	9,863
Repairs incl security & fire protection	11,990	11,435
General administration incl stationery & photocopying	1,979	2,401
Telephone and fax	2,236	1,551
Organist costs	1,807	4,222
Weddings and funerals	1,941	4,398
Service contracts	70	80
Altar requisites	341	1,321
Donations	594	50
Traidcraft stall	1,990	1,781
Parish assessment and DBF fees	96,779	90,218
Sundry expenses	6,237	10,402
Cleaning materials	1,060	993
	<u>173,520</u>	<u>179,182</u>
Share of governance costs (see note 8)	1,512	4,144
	<u>175,032</u>	<u>183,326</u>
Analysis by fund		
Unrestricted funds	173,759	182,639
Restricted funds	1,273	687
	<u>175,032</u>	<u>183,326</u>
For the year ended 31 December 2019		
Unrestricted funds	182,639	
Restricted funds	687	
	<u>183,326</u>	

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

8 Support costs

	Support costs £	Governance costs £	2020 £	Support costs £	Governance costs £	2019 £
Accountancy	-	1,278	1,278	-	1,228	1,228
Legal and professional	-	234	234	-	2,916	2,916
Charitable activities	-	1,512	1,512	-	4,144	4,144

9 Trustees

None of the trustees received any remuneration or expenses during the year.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	2	2
Employment costs	2020 £	2019 £
Wages and salaries	23,884	21,141

11 Net gains/(losses) on Investments

	Unrestricted funds 2020 £	Endowment funds general 2020 £	Total 2020 £	Total 2019 £
Revaluation of Investments	5,055	(2,219)	2,836	39,791
Gain/(loss) on sale of Investments	6,341	-	6,341	3,229
	11,396	(2,219)	9,177	43,020
For the year ended 31 December 2019	44,223	(1,203)		43,020

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

12 Tangible fixed assets

	Plant and machinery	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 January 2020	3,355	66,712	70,067
Additions	-	2,784	2,784
At 31 December 2020	3,355	69,496	72,851
Depreciation and impairment			
At 1 January 2020	1,561	47,089	48,650
Depreciation charged in the year	448	4,020	4,468
At 31 December 2020	2,009	51,109	53,118
Carrying amount			
At 31 December 2020	1,346	18,387	19,733
At 31 December 2019	1,794	19,623	21,417

13 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2020	280,949
Valuation changes	9,176
Disposals	(60,000)
At 31 December 2020	230,125
Carrying amount	
At 31 December 2020	230,125
At 31 December 2019	280,949

Fixed asset investments revalued

Fixed asset investments are stated in at open market value at the Balance Sheet date. The historic cost of unlisted investments £230,125 (2019: £280,959).

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

14 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Trade debtors	11,138	14,297
Prepayments and accrued income	944	655
	<u>12,082</u>	<u>14,952</u>

15 Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	54,044	55,044
Accruals and deferred income	8,570	5,822
	<u>62,614</u>	<u>60,866</u>

LYTHAM ST CUTHBERTS PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2019	Incoming resources	Resources expended	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 31 December 2020
	£	£	£	£	£	£	£
Organ appeal	11,365	45	-	11,410	24	-	11,434
Bell fund	1,085	726	-	1,811	-	-	1,811
Rose Queen	996	-	(463)	533	-	-	533
Hall/kitchen	3,303	-	-	3,303	-	-	3,303
Tower pointing	2,046	-	-	2,046	-	-	2,046
BCP teaching	2,000	-	-	2,000	-	-	2,000
Organ repairs & maintenance	720	330	-	1,050	-	-	1,050
Childrens work	230	40	(170)	100	-	-	100
Sundry smaller funds	232	-	(54)	178	-	-	178
Julia Bell worship	692	-	-	692	-	-	692
Youth club	1,189	-	-	1,189	-	-	1,189
Donations	-	-	-	-	500	(500)	-
Streaming equipment	-	-	-	-	3,000	(773)	2,227
	<u>23,858</u>	<u>1,141</u>	<u>(687)</u>	<u>24,312</u>	<u>3,524</u>	<u>(1,273)</u>	<u>26,563</u>

Grants and donations totalling £3,000 were received during the year to purchase streaming equipment which has been capitalised in the Balance Sheet. Whilst the funds have been fully spent, the restricted fund balances are reduced over the useful life of the asset as depreciation is charged, in accordance with charity accounting requirements.

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total £
Fund balances at 31 December 2020 are represented by:				
Tangible assets	17,506	2,227	-	19,733
Investments	187,679	-	42,446	230,125
Current assets/(liabilities)	(22,447)	24,336	-	1,889
	<u>182,738</u>	<u>26,563</u>	<u>42,446</u>	<u>251,747</u>