

**Charity Registration Number: 1143571**

**SPRINGHEAD COMMUNITY CENTRE**

**A Charitable Incorporated Organisation (CIO)**

**TRUSTEES' ANNUAL REPORT AND  
FINANCIAL STATEMENTS**

**For The Year Ended 31 March 2023**

# SPRINGHEAD COMMUNITY CENTRE

## CONTENTS

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	<b>Page</b>
Members of the Board and Professional Advisers	2
Trustees Annual Report	3-6
Independent Examiner's Report	7
Receipts and Payments Accounts	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10-11

## SPRINGHEAD COMMUNITY CENTRE

### MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

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<b>Registered Charity Name</b>	Springhead Community Centre CIO
<b>Charity Number</b>	1143571
<b>Registered Office</b>	Springhead Village Hall & Community Centre Ashes Lane Springhead Saddleworth Oldham OL4 4PF
<b>Trustees</b>	Barbara Anne Beeley (Chair) Lee John Jackson Annie Patricia Lord Roy Edward Smith (Treasurer) Jacqueline Jackson Alison Taylor
<b>Independent Examiner</b>	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
<b>Bankers</b>	Barclays Bank PLC 1 Churchill Place London E14 5HP



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2022		31	March	2023

## Section A Reference and administration details

**Charity name** Springhead Community Centre CIO

**Other names charity is known by** Formerly Springhead Management Company Ltd.

**Registered charity number (if any)** 1143571

**Charity's principal address** Springhead Village Hall & Community Centre  
Ashes Lane  
Springhead  
Oldham  
**Postcode** OL4 4PF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Beeley	Chair		
2	Roy Smith	Treasurer		
3	Lee Jackson			
4	Jackie Jackson	Secretary		
5	Annie Patricia Lord			
6	Alison Jayne Taylor			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<b>Accountant</b>	Community Accounting Lancashire C.I.C	Foxfields, 9 Norley Close Chadderton, Oldham, OL1 2RA
<b>Bankers</b>	Barclays	

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have informal contacts with other community charities in the area to discuss problems and opportunities.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Springhead Community Centre is a thriving hub of the community, managed for the benefit of the citizens of Oldham in general, and of Springhead and the surrounding area in particular.

We see it as a base for other voluntary organisations in the area, and as a facility promoting health through exercise and social interaction for our older citizens.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Hiring out of the Community Centre to organisations and individuals for such activities that can take place within the Community Centre. These currently include, a pre-school nursery, line dancing, karate, table tennis for pensioners, league players and families, a ladies choir, art group, Yoga and 8 other groups. These are all regular bookings. As well as these groups we have groups run by the Community Centre team, these include indoor bowling, silk painting, whist and table tennis. We are the only Community Centre in Oldham which has an indoor rifle range and we are home to two organised Rifle clubs.

The building is also used as a polling station.

The Community Centre also runs events to raise money for the upkeep of the building, these are mainly one-off events such as brass band concerts and quiz nights. We have weekly Saturday morning drop ins where families are encouraged to come and play table tennis and enjoy socialising over a bacon sandwich.

As we are in the middle of a residential area we try to meet regularly with the neighbours to ensure everything runs smoothly.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Springhead Community Centre CIO is run entirely by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Springhead Community Centre tries to achieve full usage of the premises in order to generate income to maintain and improve the building.

We now have two table tennis teams who compete in the local league, and a thriving jigsaw swap group.

We take advantage of the local press and social media to publicise the venue to ensure that people are aware of what activities are available at the centre. We also have an up to date web site.

We have volunteer days to repair and refurbish parts of the building re painting and maintenance, which is 110 years old.

## Section E Financial review

### Brief statement of the charity's policy on reserves

We maintain 6 months running costs when planning future spending to cover potential loss of income should the building become unavailable for use.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Deficit for this year, for the year ended 31 March 2023 was (£1,386), with a surplus of £14,534 in the previous year.

Total reserves held as at 31 March 2023 were £50,878 (2022: £52,264) being unrestricted free reserves of £41,635 (2022: £44,301) and restricted funds of £9,243 (2022: £7,963).

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ROY E SMITH

Position (eg Secretary, Chair, etc)

TREASURER

Date

12<sup>th</sup> October 2023

## **SPRINGHEAD COMMUNITY CENTRE**

### **REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF SPRINGHEAD COMMUNITY CENTRE**

**YEAR ENDED 31 MARCH 2023**

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I report on the accounts for the year ended 31 March 2023 set out on pages 8 to 11.

#### **Respective Responsibilities of Trustees and Examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

#### **Basis of Independent Examiners Report**

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

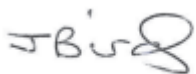
#### **Independent Examiners Statement**

I have completed my examination for the year ended 31 March 2023.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



12<sup>th</sup> October 2023

**Miss Jacqueline Bird F.M.A.A.T.**

Community Accounting Lancashire C.I.C.

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA



**SPRINGHEAD COMMUNITY CENTRE**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2023	2023	2023	2022
RECEIPTS	Notes	£	£	£	£
Grants	2	-	3,908	3,908	10,200
Donations	3	714	270	984	150
Rental Income		20,903	-	20,903	17,317
Events		606	-	606	643
Book Sales		33	-	33	-
Sundries		-	-	-	22
Other Income	4	-	-	-	10,667
Interest Received		50	-	50	1
<b>TOTAL RECEIPTS</b>		<b>22,306</b>	<b>4,178</b>	<b>26,484</b>	<b>39,000</b>
<b>PAYMENTS</b>					
Donations Made		57	-	57	1,846
Events Costs		993	-	993	412
Community Groups Costs		445	31	476	535
Refreshments		135	-	135	69
Repairs & Maintenance		2,718	50	2,768	2,157
Refurbishment Costs (Inside)		-	-	-	5,153
Refurbishment Costs (Outside & Gardens)		9,305	2,817	12,122	2,500
Insurance		1,551	-	1,551	1,516
Rates		394	-	394	201
Utilities (Power, Heating & Water)		2,916	-	2,916	2,884
Accounts Software & IT Consumables		349	-	349	391
Advertising & Marketing		40	-	40	-
Telephone & Internet		854	-	854	1,230
Postage, Printing & Stationery		47	-	47	-
Refuse Collections		477	-	477	446
Cleaning Materials & Windows		556	-	556	559
Volunteer Cleaning Costs		3,640	-	3,640	3,600
Training		-	-	-	-
Licences & Subscriptions		-	-	-	132
Professional Fees		-	-	-	60
Accountancy Fees		495	-	495	775
General Expenses & Miscellaneous		-	-	-	-
<b>TOTAL PAYMENTS</b>		<b>24,972</b>	<b>2,898</b>	<b>27,870</b>	<b>24,466</b>
<b>Net of receipts/(payments)</b>		<b>(2,666)</b>	<b>1,280</b>	<b>(1,386)</b>	<b>14,534</b>
Cash funds at 31 March 2022		44,301	7,963	52,264	37,730
<b>Cash funds at 31 March 2023</b>	<b>5</b>	<b>41,635</b>	<b>9,243</b>	<b>50,878</b>	<b>52,264</b>

**SPRINGHEAD COMMUNITY CENTRE**

**STATEMENT OF ASSETS AND LIABILITIES**

**FOR THE YEAR ENDED 31 MARCH 2023**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<b>CASH FUNDS</b>				
Bank (Current)	2,486	9,243	11,729	36,058
Bank (Deposit)	38,473	-	38,473	15,701
Petty Cash	676	-	676	505
	<u>41,635</u>	<u>9,243</u>	<u>50,878</u>	<u>52,264</u>
 <b>LIABILITIES</b>			2023 £	2022 £
Fee for Independent Examination			595	495
Additional Accounts Work Completed			-	-
			<u>595</u>	<u>495</u>

The financial statements were approved by the Board of Trustees on the 12<sup>th</sup> of October 2023 and signed on their behalf by:



Roy E Smith  
**Trustee**

**SPRINGHEAD COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. Receipts and payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2. Grants Received**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Co-Op Community Grants ( <i>Gardening</i> )	-	3,908	3,908	-
Action Together ( <i>She Sheds</i> )	-	-	-	200
Local Improvement Fund (LIF)	-	-	-	10,000
	<u>-</u>	<u>3,908</u>	<u>3,908</u>	<u>10,200</u>

**3. Donations Received**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
She Sheds	-	60	60	-
Roof Fund	-	160	160	-
Replacement Tables	-	50	50	-
General Donations	714	-	714	150
	<u>714</u>	<u>270</u>	<u>984</u>	<u>150</u>

**4. Other Income**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Omicron Hospitality & Leisure Grant	-	-	-	2,667
Covid-19 Restart Grant	-	-	-	8,000
Local Restrictions Support Grant	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,667</u>

In the period from the 1<sup>st</sup> of April 2022 to the 31<sup>st</sup> of March 2023 the charity did not receive any Government Grants.

In the previous year the charity benefitted from a total of £10,667 from Government Grants, being £2,667 from the Omicron Hospitality & Leisure Grant and £8,000 from the Covid-19 Restart Grant.

In accordance with accounting policy, these credits were included in ‘Other Income’ within the ‘Receipts and Payments Accounts’ in the period for which they compensate.

**SPRINGHEAD COMMUNITY CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**5. Funds Analysis**

	Balance as at 1 April 2022 £	Incoming Resources £	Resources Expended £	Balance as at 31 March 2023 £
<b>Unrestricted Funds</b>	<b>44,301</b>	<b>22,306</b>	<b>(24,972)</b>	<b>41,635</b>
<b>Restricted Funds</b>				
Co-Op Community Grant ( <i>Gardening</i> )	-	3,908	(1,407)	2,501
Action Together Grant & Donations ( <i>She Sheds</i> )	200	60	-	260
Roof Fund Donations	-	160	-	160
Replacement Tables Donation	-	50	(50)	-
Local Improvement Fund (LIF) Grant	7,500	-	(1,410)	6,090
Action Together Fast Grant ( <i>Gardens</i> )	217	-	-	217
Action Together Fast Grant ( <i>Table Tennis</i> )	46	-	(31)	15
<b>Total Restricted Funds</b>	<b>7,963</b>	<b>4,178</b>	<b>(2,898)</b>	<b>9,243</b>
<b>Total Funds</b>	<b><u>52,264</u></b>	<b><u>26,484</u></b>	<b><u>(27,870)</u></b>	<b><u>50,878</u></b>