

Charity Registration Number: 1143571

SPRINGHEAD COMMUNITY CENTRE

A Charitable Incorporated Organisation (CIO)

**TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS**

For The Year Ended 31 March 2022

SPRINGHEAD COMMUNITY CENTRE

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SPRINGHEAD COMMUNITY CENTRE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Springhead Community Centre CIO
Charity Number	1143571
Registered Office	Springhead Village Hall & Community Centre Ashes Lane Springhead Saddleworth Oldham OL4 4PF
Trustees	Barbara Anne Beeley (Chair) Lee John Jackson Annie Patricia Lord Roy Edward Smith (Treasurer) Jacqueline Jackson Alison Taylor Marian Lees (resigned on 08/08/2021)
Independent Examiner	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Barclays Bank PLC 1 Churchill Place London E14 5HP



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day		Year		Day	Month	Year
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name Springhead Community Centre CIO

Other names charity is known by Formerly Springhead Management Company Ltd.

Registered charity number (if any) 1143571

Charity's principal address Springhead Village Hall & Community Centre
Ashes Lane
Springhead
Oldham
Postcode OL4 4PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Beeley	Chair		
2	Roy Smith	Treasurer		
3	Lee Jackson			
4	Jackie Jackson	Secretary		
5	Annie Patricia Lord			
6	Alison Jayne Taylor			
7	Marian Lees	Secretary	Resigned 8 th August 2021	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Community Accounting Lancashire C.I.C	Foxfields, 9 Norley Close Chadderton, Oldham, OL1 2RA
Bankers	Barclays	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have informal contacts with other community charities in the area to discuss problems and opportunities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Springhead Community Centre is a thriving hub of the community, managed for the benefit of the citizens of Oldham in general, and of Springhead and the surrounding area in particular.

We see it as a base for other voluntary organisations in the area, and as a facility promoting health through exercise and social interaction for our older citizens.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Hiring out of the Community Centre to organisations and individuals for such activities that can take place within the Community Centre. These currently include, a pre-school nursery, line dancing, karate, table tennis for pensioners, league players and families, a ladies choir, art group, Yoga and 8 other groups. These are all regular bookings. As well as these groups we have groups run by the Community Centre team, these include indoor bowling, silk painting, whist and table tennis. We are the only Community Centre in Oldham which has an indoor rifle range and we are home to two organised Rifle clubs.

The building is also used as a polling station.

The Community Centre also runs events to raise money for the upkeep of the building, these are mainly one-off events such as brass band concerts and quiz nights. We have weekly Saturday morning drop ins where families are encouraged to come and play table tennis and enjoy socialising over a bacon sandwich.

As we are in the middle of a residential area we try to meet regularly with the neighbours to ensure everything runs smoothly. The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Due To the Covid 19 lockdown and associated restrictions we did not really start hiring out the hall again until July 2021. Returning groups started back at different times over a 3 month period. At first hiring out was slow but is now back to pre lockdown activity.

Springhead Community Centre CIO is run entirely by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Springhead Community Centre tries to achieve full usage of the premises in order to generate income to maintain and improve the building.

However, the Covid 19 pandemic hit hard, with lockdown and restrictions not being lifted until June 2021.

Growth back to pre lockdown levels has been slow but we have gradually got there.

We take advantage of the local press and social media to publicise the venue to ensure that people are aware of what activities are available at the centre. We also have an up to date web site.

During slack periods we have been able to repair and refurbish parts of the building re painting and maintenance of the Centre which is 109 years old.

Section E Financial review

Brief statement of the charity's policy on reserves

We maintain 6 months running costs when planning future spending to cover potential loss of income should the building become unavailable for use.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Surplus for this year, for the year ended 31 March 2022 was £14,534 (surplus of £2,859 in the previous year).

Total reserves held as at 31 March 2022 were £52,264 (2021: £37,730) being unrestricted free reserves of £44,301 (2021: £37,467) and restricted funds of £7,963 (2021: £263).

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ROY E SMITH

Position (eg Secretary, Chair, etc)

TREASURER

Date

14th December 2022

SPRINGHEAD COMMUNITY CENTRE

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF SPRINGHEAD COMMUNITY CENTRE

YEAR ENDED 31 MARCH 2022

I report on the accounts for the year ended 31 March 2022 set out on pages 8 to 11.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

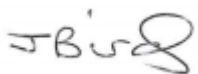
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



19th December 2022

Miss Jacqueline Bird F.M.A.A.T.

Community Accounting Lancashire C.I.C.

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

SPRINGHEAD COMMUNITY CENTRE
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2022	2022	2022	2021
RECEIPTS	Notes	£	£	£	£
Grants	2	-	10,200	10,200	280
Donations	3	150	-	150	265
Rental Income		17,317	-	17,317	1,670
Events		643	-	643	-
Sundries		22	-	22	48
Other Income	4	10,667	-	10,667	13,805
Interest Received		<u>1</u>	<u>-</u>	<u>1</u>	<u>6</u>
TOTAL RECEIPTS		28,800	10,200	39,000	16,074
PAYMENTS					
Donations Made		1,846	-	1,846	-
Events Costs		412	-	412	(53)
Community Groups Costs		535	-	535	-
Refreshments		69	-	69	-
Repairs & Maintenance		2,157	-	2,157	555
Refurbishment Costs (Inside)		5,153	-	5,153	454
Refurbishment Costs (Outside & Gardens)		-	2,500	2,500	166
Insurance		1,516	-	1,516	1,487
Rates		201	-	201	-
Utilities (Power, Heating & Water)		2,884	-	2,884	3,954
Accounts Software & IT Consumables		391	-	391	250
Telephone & Internet		1,230	-	1,230	1,224
Postage, Printing & Stationery		-	-	-	-
Refuse Collections		446	-	446	433
Cleaning Materials & Windows		559	-	559	550
Volunteer Cleaning Costs		3,600	-	3,600	3,700
Training		-	-	-	12
Licences & Subscriptions		132	-	132	-
Professional Fees		60	-	60	3
Accountancy Fees		775	-	775	465
General Expenses & Miscellaneous		<u>-</u>	<u>-</u>	<u>-</u>	<u>15</u>
TOTAL PAYMENTS		21,966	2,500	24,466	13,215
Net of receipts/(payments)		6,834	7,700	14,534	2,859
Cash funds at 31 March 2021		37,467	263	37,730	34,871
Cash funds at 31 March 2022	5	44,301	7,963	52,264	37,730

SPRINGHEAD COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
CASH FUNDS				
Bank (Current)	28,095	7,963	36,058	32,830
Bank (Deposit)	15,701	-	15,701	5,085
Petty Cash	505	-	505	(185)
	✕ <u>44,301</u>	<u>7,963</u>	<u>52,264</u>	<u>37,730</u>
 LIABILITIES			2022 £	2021 £
Fee for Independent Examination			495	375
Additional Accounts Work Completed			-	400
			<u>495</u>	<u>775</u>

The financial statements were approved by the Board of Trustees on the 14th of December 2022 and signed on their behalf by:



Roy E Smith
Trustee

SPRINGHEAD COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants Received

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Councillor Grants	-	-	-	280
Action Together (<i>She Sheds</i>)	-	200	200	-
Local Improvement Fund (LIF)	-	10,000	10,000	-
	<u>-</u>	<u>10,200</u>	<u>10,200</u>	<u>280</u>

3. Donations Received

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Life Art Classes	-	-	-	200
Simply Shooters	-	-	-	20
General Donations	150	-	150	45
	<u>150</u>	<u>-</u>	<u>150</u>	<u>265</u>

4. Other Income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Omicron Hospitality & Leisure Grant	2,667	-	2,667	-
Covid-19 Restart Grant	8,000	-	8,000	-
Local Restrictions Support Grant	-	-	-	13,805
	<u>10,667</u>	<u>-</u>	<u>10,667</u>	<u>13,805</u>

During the period the charity benefitted from a total of £10,667 from Government Grants, being £2,667 from the Omicron Hospitality & Leisure Grant and £8,000 from the Covid-19 Restart Grant.

In accordance with accounting policy, this credit is included in ‘Other Income’ within the ‘Receipts and Payments Accounts’ in the period for which they compensate.

SPRINGHEAD COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

5. Funds Analysis

	Balance as at 1 April 2021 £	Incoming Resource s £	Resources Expended £	Balance as at 31 March 2022 £
Unrestricted Funds	37,467	28,800	(21,966)	44,301
Restricted Funds				
Action Together (<i>She Sheds</i>)	-	200	-	200
Local Improvement Fund (LIF)	-	10,000	(2,500)	7,500
Action Together Fast Grant (<i>Gardens</i>)	217	-	-	217
Action Together Fast Grant (<i>Table Tennis</i>)	<u>46</u>	<u>-</u>	<u>-</u>	<u>46</u>
Total Restricted Funds	263	10,200	(2,500)	7,963
Total Funds	<u>37,730</u>	<u>39,000</u>	<u>(24,466)</u>	<u>52,264</u>