

SPRINGHEAD COMMUNITY CENTRE

A Charitable Incorporated Organisation (CIO)

**TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS**

For The Year Ended 31 March 2021

SPRINGHEAD COMMUNITY CENTRE

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SPRINGHEAD COMMUNITY CENTRE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Springhead Community Centre CIO
Charity Number	1143571
Registered Office	Springhead Village Hall & Community Centre Ashes Lane Springhead Saddleworth Oldham OL4 4PF
Trustees	Barbara Anne Beeley (Chair) Lee John Jackson Annie Patricia Lord Roy Edward Smith (Treasurer) Marian Lees (resigned on 08/08/2021) Jacqueline Jackson Alison Taylor
Independent Examiner	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Barclays Bank PLC 1 Churchill Place London E14 5HP



Trustees' Annual Report for the period

From **Period start date**
1st April 2020

To **Period end date**
31st March 2021

Section A Reference and administration details

Charity name Springhead Community Centre CIO

Other names charity is known by Formerly Springhead Management Company Ltd

Registered charity number (if any) 1143571

Charity's principal address

Springhead Village Hall & Community Centre
 Ashes Lane
 Springhead
 Oldham
Postcode OL4 4PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Beeley	Chair		
2	Roy Smith	Treasurer		
3	Lee Jackson			
4	Jackie Jackson			
5	Annie Patricia Lord			
6	Alison Jayne Taylor			
7	Marian Lees	Secretary	8 August 2021	
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Community Accounting Lancashire C.I.C.	Foxfields, 9 Norley Close Chadderton, Oldham OL1 2RA
Bankers	Barclays	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have informal contacts with other community charities in the area to discuss problems and opportunities.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Springhead Community Centre is a thriving hub of the community, managed for the benefit of the citizens of Oldham in general, and of Springhead and the surrounding area in particular.

We see it as a base for other voluntary organisations in the area, and as a facility promoting health through exercise and social interaction for our older citizens.

Hiring out of the Community Centre to organisations and individuals for such activities that can take place within the Community Centre. These currently include, a pre-school nursery, line dancing, karate, table tennis for pensioners, league players and families, a ladies choir, art group, Yoga and 8 other groups. These are all regular bookings. As well as these groups we have groups run by the Community Centre team, these include indoor bowling, silk painting, whist and table tennis.

We are the only Community Centre in Oldham which has an indoor rifle range and we are home to two organised Rifle clubs.

The building is also used as a polling station.

The Community Centre also runs events to raise money for the upkeep of the building, these are mainly one-off events such as brass band concerts and quiz nights. We have weekly Saturday morning drop ins where families are encouraged to come and play table tennis and enjoy socialising over a bacon sandwich.

As we are in the middle of a residential area we try to meet regularly with the neighbours to ensure everything runs smoothly.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Due to the Covid-19 epidemic we had to close in line with national lockdown.

We re-opened 2 months later, but with only one group, the children's nursery, who asked if we could stay open as they had 4 children of key workers, attending,

We drastically reduced the rate of rental so this could be achieved.

As national lockdown started to relax, other groups which had children, Karate and Gymnastics, started to come back but then local restrictions meant closing the centre to all groups except the nursery.

At year end March 31st 2021 only the nursery was operating

Springhead Community Centre CIO is run entirely by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Springhead Community Centre tries to achieve full usage of the premises in order to generate income to maintain and improve the building. However, the Covid 19 pandemic hit hard, with lockdown occurring at the beginning of the financial year. With the exception of the nursery and two months of children's groups, we were not allowed to have groups in the centre. The support of the community, during lockdown has been encouraging.

We take advantage of the local press and social media to publicise the venue to ensure that people are aware of what activities are available at the centre. We also have an up to date web site.

During the lockdown period we have been able to refurbish the Ladies toilets at a cost of £5000plus, along with general refurbishment re painting and maintenance of the Centre which is 108 years old.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain 6 months running costs when planning future spending to cover potential loss of income should the building become unavailable for use.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Surplus for this year, for the year ended 31 March 2021 was £2,859 (surplus of £13,399 in the previous year).

Total reserves held as at 31 March 2021 were £37,730 (2020: £34,871) being unrestricted free reserves of £37,467 (2020: £34,154) and restricted funds of £263 (2020: £717).

Section F

Other optional information


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ROY E SMITH

ROY E SMITH	
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Position (eg Secretary, Chair,
etc)

TREASURER

TREASURER	
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Date

19th December 2021

19 th December 2021

SPRINGHEAD COMMUNITY CENTRE

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF SPRINGHEAD COMMUNITY CENTRE

YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 March 2021 set out on pages 4 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

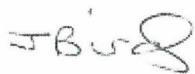
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2021.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



20th December 2021

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

SPRINGHEAD COMMUNITY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2021	2021	2021	2020
	Notes	£	£	£	£
RECEIPTS					
Grants	2	280	-	280	11,093
Donations	3	265	-	265	2,786
Rental Income		1,670	-	1,670	27,331
SCA Events		-	-	-	3,319
Sundries		48	-	48	20
Other Income	4	13,805	-	13,805	-
Interest Received		6	-	6	20
TOTAL RECEIPTS		16,074	-	16,074	44,569
PAYMENTS					
Donations Made		-	-	-	329
Events Costs		(53)	-	(53)	2,033
Refreshments		-	-	-	287
Repairs & Maintenance		555	-	555	694
Refurbishment Costs (Inside)		-	454	454	10,261
Refurbishment Costs (Outside & Gardens)		166	-	166	283
Insurance		1,487	-	1,487	1,681
Utilities (Power, Heating & Water)		3,954	-	3,954	5,949
IT Software & Consumables		250	-	250	875
Telephone & Internet		1,224	-	1,224	2,026
Postage, Printing & Stationery		-	-	-	100
Refuse Collections		433	-	433	423
Cleaning Materials & Windows		550	-	550	981
Volunteer Cleaning Costs		3,700	-	3,700	3,980
Training		12	-	12	-
Professional Fees		3	-	3	800
Accountancy Fees		465	-	465	465
General Expenses & Miscellaneous		15	-	15	3
TOTAL PAYMENTS		12,761	454	13,215	31,170
Net of receipts/(payments)		3,313	(454)	2,859	13,399
Cash funds at 31 March 2020		34,154	717	34,871	21,472
Cash funds at 31 March 2021	5	37,467	263	37,730	34,871

SPRINGHEAD COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £
CASH FUNDS			
Bank (Current)	263	32,567	32,830
Bank (Deposit)	-	5,085	5,085
Petty Cash	-	(185)	(185)
	<u>263</u>	<u>37,467</u>	<u>37,730</u>
 LIABILITIES			2021 £
Fee for Independent Examination			375
Additional Accounts Work Completed			<u>400</u>
			<u>775</u>

The financial statements were approved by the Board of Trustees on the 19th of December 2021 and signed on their behalf by:



Roy E Smith
Trustee

SPRINGHEAD COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Receipts and payments accounts

The Charitable Organisation (CIO) conversion took place on 30 October 2019, and as such "Springhead Management Company Limited (company registered number 075351487)" was converted and closed at Companies House. The trustees chose to prepare accruals based accounts for the first year as a CIO, and last year (year ended 31 March 2020) the accounts were prepared in accordance with the Charity Commission Statement of Recommended Practice: Accounting and Reporting by Charities applicable in the UK and the Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act and the Charities Act 2011.

For this financial year, for the year ended 31 March 2021, and going forward, the charity will prepare "receipts and payments accounts".

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants Received

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Councillor Grants	280	-	280	-
Awards For All (<i>Refurbishments Outside</i>)	-	-	-	9,390
Action Together Fast Grant (<i>Gardens</i>)	-	-	-	500
Action Together Fast Grant (<i>Table Tennis</i>)	-	-	-	500
Co-Operative Local Causes	-	-	-	253
National Lottery 25 Year Awards	-	-	-	450
	<u>280</u>	<u>-</u>	<u>280</u>	<u>11,093</u>

3. Donations Received

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Life Art Classes	200	-	200	-
Simply Shooters	20	-	20	-
General Donations	45	-	45	2,786
	<u>265</u>	<u>-</u>	<u>265</u>	<u>2,786</u>

4. Other Income

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Local Restrictions Support Grant	11,709	-	11,709	-
Local Restrictions Support Grant	2,096	-	2,096	-
	<u>13,805</u>	<u>-</u>	<u>13,805</u>	<u>-</u>

During the period the charity benefitted from a total of £13,805 of Government Grants from Oldham MBC. In accordance with accounting policy, this credit is included in 'Other Income' within the 'Receipts and Payments Accounts' in the period for which they compensate.

SPRINGHEAD COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Funds Analysis

	Balance as at 1 April 2020 £	Incoming Resources £	Resources Expended £	Balance as at 31 March 2021 £
Unrestricted Funds	34,154	16,074	(12,761)	37,467
Restricted Funds				
Action Together Fast Grant (<i>Gardens</i>)	217	-	-	217
Action Together Fast Grant (<i>Table Tennis</i>)	<u>500</u>	<u>-</u>	<u>(454)</u>	<u>46</u>
Total Restricted Funds	717	-	(454)	263
Total Funds	<u>34,871</u>	<u>16,074</u>	<u>(13,215)</u>	<u>37,730</u>