



## Trustees' Annual Report for the period

From 1 September 2023  
To 31 August 2024

Period start date  
Period end date

Charity name: Solefield Parents Association

Charity registration number: 1143546

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and foster good relations between Solefield School and the parents and to raise money for the purchase of equipment and services for children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>To promote and foster good relations between Solefield School and the parents</b></p> <p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit) SPA holds several social events for parents in the autumn term of the school year, and actively encourages new parents to the school to attend. SPA harnesses the 'class rep' system to promote and communicate to the wider parent body. All parents are encouraged to take part in all events organised by SPA, in particular the Christmas fair, which is run for the benefit of the boys. Staff play a key part in supporting all events organised by SPA.</p> <p><b>To raise money for the purchase of equipment and services for children</b></p> <p>SPA ensures that it funds equipment and services that benefit ALL pupils in the school. During the past year SPA has contributed funding towards a minibus, pantomime and fencing equipment. SPA issues regular communication to parents via a column in the school newsletter and via the Parentmail system.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees declare that throughout their activities they have had regard to the guidance issued by the charity commission on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year has been another busy year for SPA.</p> <p>We ran many of our traditional popular events including the Summer Ball, Golf Day and Music and Curry Night along with a number of events for the boys including a disco.</p> <p>£12,699 profit was raised in the 12 months from Sep 2023 to Aug 2024 from a combination of parents' &amp; boys' events and second hand uniform sales. We are enormously grateful to everyone who helped make this happen.</p> <p>We were able to further contribute to a school minibus, pay for the boys to visit the Pantomime at Christmas, and fund some new fencing equipment.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>2024 was another exceptional year for the SPA, with £51,684 raised from the numerous events held and from profits from the uniform shop. This allowed us to spend £19,791 on the School during the year.</p> <p>In line with our constitution, an independent reviewer has been appointed to undertake a review of these accounts. The accounts will be filed with the Charities Commission and available for scrutiny in the school office in due course.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity does not have a policy on reserves, but the Treasurer looks to maintain enough money in the bank accounts to fund all forthcoming projects and expenses, and any commitments to donations to the school.</p> <p>At no point during the year was any account overdrawn.</p>
Amount of reserves held	Para 1.22	A surplus of £33,797 was carried forward to the year commencing September 2024, of which all is available for general use.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? ( <a href="#">e.g unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated, seconded and voted for at AGM, and between AGM co-opted by committee members at committee meetings.

## Reference and Administrative details

Charity name	Solefield Parents Association
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Other name the charity uses	
Registered charity number	1143456
Charity's principal address	Solefield School Solefields Road SEVENOAKS TN13 1PH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carrie Burtenshaw	Chair		
2	Ruth Nikolich	Secretary		
3	Nick Walmsley	Treasurer		
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## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 <small>Carrie Burtenshaw (Jun 16, 2025 23:05 GMT+1)</small>
Full name(s)	Carrie Burtenshaw
Position (eg Secretary, Chair, etc)	Chair
Date	16/06/2025

Solefield Parents Association		Charity No	1143546		
		Company No			
Annual accounts for the period					
Period start date	01/09/2023	To	Period end date	31/08/2024	

## Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
<b>Income (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	-	-	-	-	-
Fundraising activities	S02	50,229.09	-	-	50,229.09	-
Uniform Shop	S03	2,782.00	-	-	2,782.00	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	53,011.09	-	-	53,011.09	-
<b>Expenditure (Notes 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	-	-	-	-	-
Fundraising activities	S09	38,282.58	-	-	38,282.58	-
Funds for school	S10	19,791.49	-	-	19,791.49	-
Miscellaneous Expenses	S11	703.00	-	-	703.00	-
<b>Total</b>	S12	58,777.07	-	-	58,777.07	-
<b>Net income/(expenditure) before tax for the reporting period</b>	S13	- 5,765.98	-	-	- 5,765.98	-
Tax payable	S14	-	-	-	-	-
<b>Net income/(expenditure) after tax before investment gains/(losses)</b>	S15	- 5,765.98	-	-	- 5,765.98	-
Net gains/(losses) on investments	S16	-	-	-	-	-
<b>Net income/(expenditure) Extraordinary items</b>	S17	- 5,765.98	-	-	- 5,765.98	-
<b>Transfers between funds</b>	S18	-	-	-	-	-
<b>Other recognised gains/(losses):</b>	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
<b>Net movement in funds</b>	S22	- 5,765.98	-	-	- 5,765.98	-
<b>Reconciliation of funds:</b>						
Total funds brought forward	S23	39,563.41	-	-	39,563.41	-
<b>Total funds carried forward</b>	S24	33,797.43	-	-	33,797.43	-

**Section B Balance sheet**

	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>	B05	-	-	-	-	-
<b>Current assets</b>						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	33,797	-	-	33,797	39,563
<b>Total current assets</b>	B10	33,797	-	-	33,797	39,563
<b>Creditors: amounts falling due within one year</b> (Note 20)	B11	-	-	-	-	-
<b>Net current assets/(liabilities)</b>	B12	33,797	-	-	33,797	39,563
<b>Total assets less current liabilities</b>	B13	33,797	-	-	33,797	39,563
<b>Creditors: amounts falling due after one year</b> (Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>	B15	-	-	-	-	-
<b>Total net assets or liabilities</b>	B16	33,797	-	-	33,797	39,563
<b>Funds of the Charity</b>						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	-	-	-	-
Unrestricted funds	B19	33,797	-	-	33,797	39,563
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
<b>Total funds</b>	B22	33,797	-	-	33,797	39,563


*The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.*

*The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.*

*The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.*

Signed by one or two trustees/directors on behalf of all the trustees/directors

Name	Date of approval dd/mm/yyyy
 Carrie Burtenshaw (Jun 16, 2025 23:07 GMT+1)	16/06/2025





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Solefield Parents Association

On accounts for the year  
ended

31 August 2024

Charity no  
(if any)

1143546

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/06/2025

Name:

Jason Smith

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

5 Moat Close

Sevenoaks

TN13 2HZ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**