

THE OSWESTRY & BORDERS FOODBANK
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2024

THE OSWESTRY & BORDERS FOODBANK

CHARITY INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2024

CHARITY'S NAME

The Oswestry & Borders Foodbank

REGISTRATION NUMBER

1143519

ADDRESS

56 Beatrice Street
Oswestry
Shropshire
SY11 1QW

TRUSTEES

Rev Antony Bryan Maude (Chairman)
Michael Stewart Jackson (Treasurer)
Carl Trevor Rogers
Malcolm William Harold Hubbell
Ruth Margaret Joyce Belk
Andrea Irene Lee
Kathryn Eleanor Davies (Secretary)

THE OSWESTRY & BORDERS FOODBANK

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31ST MARCH 2024

The Foodbank's Constitution was adopted on 20th June 2011 and amended (in respect of membership) on 12th June 2019. The Charity's objectives are "the prevention or relief of poverty in Oswestry and Borders region by providing grants, items and services to individuals in need and/or charities or other organisations working to prevent or relieve poverty". In pursuit of these objectives, the charity:

- provides food parcels to people referred to as being in need. To achieve this, the Foodbank has entered into relationships with local churches, shops and other organisations to collect food.
- hosts a number of organisations who provide help and guidance to clients, these include The Samaritans, Mental Health Service, Citizen's Advice and West Mercia Women's Aid.
- provides small grants to people at risk of, for example, eviction or suspension of power supplies.

The Foodbank's work is made possible through the efforts of its volunteers. There are approximately 35 volunteers who work across different teams in stock, front of house, operations and deliveries. The Foodbank operates from three premises in Oswestry. No. 56 Beatrice Street is the registered address for the charity and houses the main administrative office as well as being the main food distribution hub. The Foodbank also rents the next-door premises No. 58 Beatrice Street which is used to support its collaborations with Citizen's Advice, the Samaritans, the Mental Health Service and West Mercia Women's Aid. The Foodbank has a service level agreement with Citizens Advice for providing/ funding a financial inclusion worker for at least a period of three years, to support people with benefits, maximising income and other related issues in our work in ending the need for foodbanks. Unit 9 Radfords Field Industrial Estate is used for the storage of food stocks.

The Foodbank continues to make deliveries to those households who are not mobile or are unable to collect their emergency food due to costs of transport. The Foodbank has 6 volunteers who work in pairs, delivering to the outlying households. Volunteer drivers are refunded mileage costs. Volunteers are also given a free lunch in the form of bought sandwiches, if they are working over the lunch period.

Initially, the Foodbank was wholly operated by volunteers. Some years ago, the Trustees took the decision to employ a part-time Project Manager. In the previous financial year, an additional Deputy Project Manager was employed also on a part-time basis. This enabled the Project Manager to devote more time to making grant applications and working with partner organisations. In the current financial year, the Trustees decided to employ two part-time Deputy Project Managers. As of November 2023, one of these posts was funded by a Trussell Trust grant for 'Organising and Local

Mobilisation'. Due to ill-health, this post is now vacant.

The Foodbank currently works with 144 referral agencies, both statutory and other charities, to support households in need. Signposting and referring go both ways. These agencies include housing, children's services, GP surgeries, schools, the council, homeless, mental health and addiction services. Demands for help continue to be high, with 7530 people being helped in the financial year 2023/24. Low income, physical and mental illness, as well as benefit delays and rising cost of essentials all contribute to the increasing need for the Foodbank.

Thanks go to New Life Church for the use of their upstairs rooms to pack Christmas hampers this year where 211 hampers were created using 2,500kg of food, toiletries and gifts for nearly 700 people including children.

The Foodbank's income grew from £199,336 in 2022/23 to £217,962 in 2023/24. Once again, this growth was largely through grant income which grew by over £18,000. A portion of this income was from grants obtained in 2021/22 which were awarded for three years. The total of donations from individual givers rose only marginally.

The trend of rising expenditure on food stocks has continued. The 2022/23 report noted an increase in the expenditure on food stocks from £18,164 in 2021/22 to £32,197. This trend has been repeated in 2023/24 with expenditure on food stock rising to £72,374. The need to make this expenditure has occurred because whilst client demand continues to grow, food donations have not grown at the same rate. The Trustees expect that the rate of increase in food expenditure will lessen next year.

In 2023/24, the Foodbank achieved a surplus of £37,190 which can be compared with the surplus of £72,489 in 2022/23. The Trustees intend to use this surplus to further the work begun in 2022/23 to prevent poverty in the Oswestry and Borders region. Current surpluses will help to ensure that this work can continue when the grants which enabled it to begin reach the end of their term.

The financial reserves policy agreed by the Trustees in 2002/23 requires them to maintain a reserve to the value of 50% of the projected yearly expenditure.

The trustees confidently believe that they have complied fully with the legal duty of having regard to public benefit, as set out in Charity Commission guidance.

Signed on behalf of the Trustees on 20th June 2024.


Rev Antony Bryan Maude (Chairman)


Kathryn Eleanor Davies (Secretary)

THE OSWESTRY & BORDERS FOODBANK

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST MARCH 2024

		<u>2024</u>	<u>2023</u>
INCOME	£	£	£
Grants (Note 1)		140,463	122,265
General Donations (Note 2)		<u>77,499</u>	<u>77,071</u>
		<u>217,962</u>	<u>199,336</u>
LESS EXPENSES			
Rent (Note 3)	13,800		21,582
Utilities	6,565		5,683
Insurances	1,253		1,042
Salaries (Note 4)	43,571		28,138
Food Stocks	72,374		32,197
Christmas Hampers	9,720		7,169
Client Welfare Payments	1,093		898
Trussell Trust Membership	-		-
I.C.O. Membership	35		35
Community Money Advice	-		268
Citizens' Advice	26,159		-
Refurbishment of 58 Beatrice Street	-		21,830
Office Supplies (Note 5)	2,503		4,166
Volunteer Expenses (Note 6)	1,873		1,338
Health & Safety Expenses (Note 7)	658		759
Training	18		876
Trustee Expenses	32		210
Employee Expenses	456		-
Accountancy fees	612		576
Donations	50		-
Petty Cash	-		80
		<u>180,772</u>	<u>126,847</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>37,190</u>	<u>72,489</u>
Bank reconciliation			
Opening balance		207,332	134,843
Income less Expenditure		<u>37,190</u>	<u>72,489</u>
Closing balance		<u>244,522</u>	<u>207,332</u>
Funds Balance			
Restricted Funds		44,612	30,559
Unrestricted Funds		<u>199,910</u>	<u>176,773</u>
		<u>244,522</u>	<u>207,332</u>

NOTES TO THE ACCOUNTS**2024****2023****1. GRANTS**

	£	£
Trussell Trust	55,508	56,452
Shrewsbury Food Hub (UNICEF)	-	-
Shropshire Towns & Rural Housing	5,000	10,000
Co-op Local Food Community	-	-
Powys CC	1,510	3,547
Oswestry Town Council	8,000	3,000
JJH Rausing Trust	-	4,990
Joseph Keith Burgess Foundation	30,445	41,776
Western Power Distribution	-	2,500
Community Organisations Cost of Living Fund	40,000	-
	<u>140,463</u>	<u>122,265</u>

2. GENERAL DONATIONS

As noted in the Trustees Annual Report, general donations grew by less than 1% (£428) from 2022/23. Donations from the Charities Aid Foundation amounted to £7,355, whilst donations from churches in the area to £715. The remaining £69,429 came from a wide variety of voluntary and commercial organisations and from many individual people.

The Foodbank Trustees are grateful to them all for their generosity.

3. RENT

Last year's rental figure included an advance payment of £8,167 for the industrial estate unit. This covered a twenty four month period from 1st September 2022 so there is no cost in this year's accounts

4. SALARIES

	£	£
Gross Salary Project Manager	22,684	19,784
Employer's National Insurance Contributions	-	-
Employer's Pension Contributions	493	407
Adjustment re PAYE creditor	(181)	(117)
	<u>22,996</u>	<u>20,074</u>
	£	£
Gross Salary Deputy Project Managers (x3)	17,355	8,190
Employer's National Insurance Contributions	-	-
Employer's Pension Contributions	224	84
Adjustment re PAYE creditor	(145)	(210)
	<u>17,434</u>	<u>8,064</u>

	£	£
Gross Salary Campaigns Manager	3,267	-
Employer's National Insurance Contributions	-	-
Employer's Pension Contributions	36	-
Adjustment re PAYE creditor	(162)	-
	<u>3,141</u>	<u>-</u>

5. OFFICE/CONTAINER EXPENSES

Printing, Stationery & Postage	1,112	1,385
Shelving	-	705
Repairs, Maintenance & Consumables	415	258
Shredding	32	-
Kitchen Equipment	-	55
Sign	-	336
Broadband & Computer Software	424	-
Furniture & Blinds	-	280
Capital expenditure - Mac Air	-	845
Capital expenditure - Asus Laptop & Printer	-	302
Capital expenditure - Laptop	520	-
	<u>2,503</u>	<u>4,166</u>

6. VOLUNTEER EXPENSES

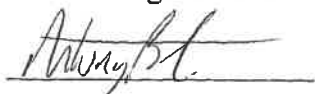
Gifts	405	78
Parking Permit & Parking	-	2
Counselling Services	-	50
Travelling Expenses	400	503
Volunteers' Meals	1,068	705
	<u>1,873</u>	<u>1,338</u>

7. HEALTH & SAFETY EXPENSES

Hand Sanitiser, Masks, Screens & Hi-viz items	9	81
Fire Extinguishers & Services	492	678
Fire Exit Signs	12	-
First Aid Kit	145	-
	<u>658</u>	<u>759</u>

These accounts were approved by the Trustees on 20th June 2024.

and were signed on its behalf by :



Rev Antony Bryan Maude (Chairman)



Kathryn Eleanor Davies (Secretary)

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF THE OSWESTRY & BORDERS FOODBANK

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Rivara BSc (Hons) FCCA CTA
Cadwallader & Co LLP
Chartered Accountants

Eagle House
25 Severn Street
Welshpool
Powys
SY21 7AD

20th June 2024

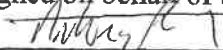
THE OSWESTRY & BORDERS FOODBANK

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST MARCH 2024

	<u>Restricted Funds</u>	<u>Unrestricted Funds</u>	<u>Endowment Funds</u>
CASH FUNDS	£	£	£
Current Account	44,612	199,910	-
INVESTMENT ASSETS	<u>Unrestricted assets</u>	<u>Cost or value</u>	
Food Supplies		21,048	
Furniture and Equipment			
Second-hand freezer		200	
Trestle tables		400	
Shelving		3,500	
Weighing scales		200	
Kitchen equipment		500	
Plastic boxes		100	
Anti-slip mats		500	
Sofa, footstool, coffee table & 4 chairs		1,600	
Second-hand stacking chairs		200	
As-new large privacy sofa		5,000	
Second-hand kitchen table		80	
New kitchen equipment		300	
New table and chairs		350	
New pictures		100	
New sundries		50	
20 shelving units		3,500	
Weighing scales		200	
Trolleys		200	
Plastic crates		200	
Paper bags		800	
Christmas items		2,000	
Office Equipment			
Printer 58		329	
Printer 56		300	
Computers		2,500	
Wi-Fi network disks		100	
Second-hand filing cabinets 58		150	
Filing cabinets 56		400	

Signed on behalf of the Trustees on 20th June 2024.


Rev Antony Bryan Maude (Chairman)


Kathryn Eleanor Davies (Secretary)