

THE OSWESTRY & BORDERS FOODBANK

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST MARCH 2023

THE OSWESTRY & BORDERS FOODBANK

CHARITY INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2023

CHARITY'S NAME

The Oswestry & Borders Foodbank

REGISTRATION NUMBER

1143519

ADDRESS

56 Beatrice Street
Oswestry
Shropshire
SY11 1QW

TRUSTEES

Rev Antony Bryan Maude (Chairman)
Kathryn Eleanor Davies (Secretary)
David Francis Ward (Treasurer) resigned - 21.06.2022
Rev Russell Douglas Howes resigned - 21.06.2022
Andrea Irene Lee
Ruth Margaret Joyce Belk
Carl Trevor Rogers - Appointed 21.06.2022
Michael Stewart Jackson (Treasurer) - Appointed 21.06.2022
Malcolm William Harold Hubbell - Appointed 21.06.2022

THE OSWESTRY & BORDERS FOODBANK

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31ST MARCH 2023

The Foodbank's Constitution was adopted on 20th June 2011 and amended (in respect of membership) on 12th June 2019. The Charity's objectives are 'the prevention or relief of poverty in Oswestry and Borders region by providing grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty'. In pursuit of these objectives, the charity:

- provides food parcels to people referred to as being in need. To achieve this, the Foodbank has entered into relationships with local churches, shops and other organisations to collect food.

- hosts a number of organisations who provide help and guidance to clients, these include The Samaritans, Mental Health Service, Citizen's Advice and West Mercia Women's Aid.

- provides small grants to people at risk of, for example, eviction or suspension of power supplies.

During the Covid pandemic the Foodbank developed the capability to make deliveries of food parcels to clients. Given the large geographical area covered by the Foodbank, this facility has been carried on post-pandemic. Volunteer drivers are refunded mileage costs. A further practice initially adopted during the lockdown which has been continued is the provision of snacks and sandwiches for volunteers working at the Foodbank over lunchtime.

The Foodbank has operated from 56 Beatrice Street for some years. At the beginning of this financial year 58 Beatrice Street, an adjoining property became available to rent. The Foodbank made the decision to rent the property in order to provide space in which clients could obtain advice from relevant agencies. This incurred a one-off cost for the refurbishment of the property which was predominantly funded by grant income.

Initially, the Foodbank was wholly operated by volunteers. Some years ago, the Trustees took the decision to employ a part-time Project Manager. For this financial year, an additional Deputy Project Manager was employed also on a part-time basis. This enabled the Project Manager to devote more time to making grant applications and working with partner organisations.

Demands for help continued to be high, with referrals from the agencies associated with the Foodbank leading to 6,904 people being fed. Low income, sickness/ill health and benefit changes/delays were the most frequently mentioned reasons for referral. Over the 2022 Christmas period hampers were provided for 759 people (including 389 children) - the amount of food being provided amounting to 3 tonnes. The Foodbank was grateful to a local firm - Aico - who once again provided premises for assembling hampers, as well as practical assistance and a financial donation.

The Foodbank's income grew from £109,532 in 2021/22 to £199,336 in 2022/23. This was largely driven by an increase (over 500%) in grants which were obtained from a wide spectrum of sources. Standing order donations increased by about 10%, however general donations fell by 6%.

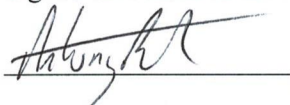
The 2021/22 report noted an increase in the expenditure on food stocks from £7,266 in 2020/21 to £18,164. This trend has been repeated in 2022/23 with expenditure on food stock rising to £32,197. The need to make this expenditure has occurred because whilst client demand has grown, food donations have not grown at the same rate. The Trustees expect that there will be a further increase in food expenditure over the next year.

Although expenditure has doubled when compared to 2021/22 the increase in income ensured that the Foodbank achieved a surplus of £72,489. The Trustees intend to use this surplus to further the work begun in 2022/23 to prevent poverty in the Oswestry and Borders region.

During 2022/23 the Trustees agreed a financial reserves policy which requires them to maintain a reserve to the value of 50% of the projected yearly expenditure.

The trustees confidently believe that they have complied fully with the legal duty of having regard to public benefit, as set out in Charity Commission guidance.

Signed on behalf of the Trustees on 21st June 2023



Rev Antony Maude (Chairman)



Kathryn Davies (Secretary)

THE OSWESTRY & BORDERS FOODBANK

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST MARCH 2023

	<u>2023</u>		<u>2022</u>	
INCOME	£	£	£	£
Donations by Standing Orders		16,604		14,451
Money Advice Connect Centre		-		1,104
Kingswell Account		-		3,590
Grants (Note 1)		122,265		22,891
General Donations (Note 2)		60,467		67,496
		<u>199,336</u>		<u>109,532</u>
LESS EXPENSES				
Rent (Note 3)	21,582		6,284	
Utilities	5,683		4,185	
Insurances	1,042		792	
Salaries (Note 4)	28,138		19,528	
Food Stocks	32,197		19,503	
Christmas Hampers	7,169		2,293	
Client Welfare Payments	898		1,801	
Trussell Trust Membership	-		360	
I.C.O. Membership	35		35	
Community Money Advice	268		1,195	
Refurbishment of 58 Beatrice Street	21,830		-	
Office Supplies (Note 5)	4,166		4,135	
Volunteer Expenses (Note 6)	1,338		2,734	
Health & Safety Expenses (Note 7)	759		279	
Training	876		-	
Trustee Expenses	210		-	
Translation Service	-		42	
Accountancy fees	576		540	
Petty Cash	80		635	
CCPAS	-		141	
		<u>126,847</u>		<u>64,482</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>72,489</u>		<u>45,050</u>
Bank reconciliation				
Opening balance	134,843		89,793	
Income less Expenditure	72,489		45,050	
Closing balance	<u>207,332</u>		<u>134,843</u>	
Funds Balance				
Restricted Funds	30,559			
Unrestricted Funds	<u>176,773</u>			
	<u>207,332</u>			

NOTES TO THE ACCOUNTS

2023

2022

1. GRANTS

	£	£
Trussell Trust	56,452	15,874
Shrewsbury Food Hub (Unicef)	-	4,250
Making a Difference Locally	-	414
Shropshire Towns & Rural Housing	10,000	-
Co-op Local Food Community	-	844
Powys CC	3,547	509
Oswestry Town Council	3,000	-
JJH Rausing Trust	4,990	-
Joseph Keith Burgess Foundation	41,776	-
Western Power Distribution	2,500	-
Other	-	1,000
	<u>122,265</u>	<u>22,891</u>

2. GENERAL DONATIONS

A noted in the Trustees Annual Report, general donations fell by 6% -£4876 - from 2021/22. Donations from the Charities Aid Foundation amounted to £9,500, from churches in the area to £2,058. The remaining £65,513 came from a wide variety of voluntary and commercial organisations and from many individual people. The Foodbank Trustees are grateful to them all for their generosity.

3. RENT

This year's rental figure includes an advance payment of £8,167 for the industrial estate unit. This covered a twenty four month period from 1st September 2022.

4. SALARIES

	£	£
Gross Salary Project Manager	19,784	19,184
Employer's Pension Contributions	407	388
Expenses	-	-
Adjustment re PAYE creditor	(117)	(44)
	<u>20,074</u>	<u>19,528</u>
	£	£
Gross Salary Deputy Project Manager	8,190	-
Employer's Pension Contributions	84	-
Expenses	-	-
Adjustment re PAYE creditor	(210)	-
	<u>8,064</u>	<u>-</u>

5. OFFICE/CONTAINER EXPENSES

Printing, Stationery & Postage	1,385	276
Shelving	705	267
Repairs, Maintenance & Consumables	258	449
Traffic Cones & Lines	-	75
Shredding	-	8
Kitchen Equipment	55	-
Sign	336	-
Flooring	-	2,451
Furniture & Blinds	280	-
Capital expenditure - Mac Air	845	609
Capital expenditure - Asus Laptop & Printer	302	-
Capital expenditure - Vacuum Cleaner	-	-
	<u>4,166</u>	<u>4,135</u>

6. VOLUNTEER EXPENSES

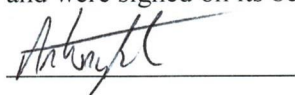
Gifts	78	959
Parking Permit & Parking	2	5
Counselling Services	50	-
Travelling Expenses	503	1,272
Volunteers' Meals	705	498
	<u>1,338</u>	<u>2,734</u>

7. HEALTH & SAFETY EXPENSES

Hand Sanitiser, Masks & Screens	81	71
Fire Extinguishers & Services	678	-
Table Covers	-	125
Standing Desk	-	70
First Aid Kit	-	13
	<u>759</u>	<u>279</u>

These accounts were approved by the Trustees on 21st June 2023

and were signed on its behalf by :



Rev Antony Maude (Chairman)



Kathryn Davies (Secretary)

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF THE OSWESTRY & BORDERS FOODBANK

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st March 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Rivara BSc (Hons) FCCA CTA
Cadwallader & Co LLP
Chartered Accountants
Eagle House
25 Severn Street
Welshpool
Powys
SY21 7AD

Date 21st June 2023