

DOWNHAM SCHOOL LIMITED

England & Wales · Charity number 1143504

Details

Other names	DOWNHAM SCHOOL
Status	Registered
Legal form	Charitable company
Company number	07647269
Registered	2011-08-23
Register	View on the Charity Commission register

Contact

Address	Ingham & Yorke LLP Brookside Barn Downham Clitheroe Lancashire BB7 4BP
Phone	01200423655
Email	downhampreschool@live.co.uk
Website	www.downhampre-school.co.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE TO MAINTAIN AND MANAGE A SCHOOL FOR THE PURPOSE OF EDUCATING POOR CHILDREN INHABITANTS OF THE CHAPELRY OF DOWNHAM IN ACCORDANCE WITH THE PRINCIPLES OF THE CHRISTIAN RELIGION ACCORDING TO THE DOCTRINES AND DISCIPLINE OF THE ESTABLISHED CHURCH OF ENGLAND AND IRELAND AND IN OTHER USEFUL KNOWLEDGE UPON AND IN CONFORMITY WITH SYSTEM AND RULES OF THE INCORPORATED NATIONAL SCHOOL SOCIETY

Activities: Provision of education for pre school children

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£103,760	£117,969	-	-
2024-08-31	£101,284	£111,987	-	-
2023-08-31	£100,420	£112,735	-	-
2022-08-31	£97,602	£110,929	-	-
2021-08-31	£78,000	£100,000	-	-

Trustees

Name	Role	Appointed
HON RALPH CHRISTOPHER ASSHETON	Chair	2011-06-09
CHARLES SCROPE EDWARD YORKE		2012-02-01
OLIVIA SARAH ASSHETON		2011-06-09
ROBERT MICHAEL PARKINSON		2011-06-09
THOMAS IAIN MANSON		2019-05-08

DOWNHAM SCHOOL LIMITED

England & Wales - Charity number 1143504

Accounts

(D&C.112) – Downham School Ltd.

Charity Registration No. 1143504

Company Registration No. 07647269 (England and Wales)

Review of activities – period to 31/08/24

The Pre-School began the academic year on 1st September 2023 continuing to operate at near capacity.

The pre-School income continues to be derived from the County Council grant funding for eligible children and fees from non-funded children (reviewed 1st September 2023 to £5.41 for 3 and 4 year olds and £7.10 for 2 year olds). The pre-School group retain £0.35 per hour in respect of all children which is used for the purchase of teaching aids, materials etc.

The Directors/Trustees continue to be disappointed with the deficit position for the year. Fortunately, there are substantial reserves and the Trustees are confident that the position will recover. In particular, a review of School equipment continues which has facilitated the need for upgrade and improvement to various items. Various repairs have also been instigated.

At the start of the school year, there were six members of staff. During the course of the year this dropped to five, with one staff member moving on. This year the staff wage review date was changed from the 1st September to 1st April in line with the movement in the minimum wage levels. This allows the directors/trustees to ensure the minimum wage levels are in accordance with national indices.

Following the annual review meeting held after the end of the summer term, all relevant documentation has been reviewed and updated as appropriate. An update to Contracts of Employment and the Staff Handbook was completed during the year and this is now in place.

The prospects for the coming year from 1st September 2024 look good.

T. Manson (Trustee)

Charity Registration No. 1143504

Company Registration No. 07647269 (England and Wales)

DOWNHAM SCHOOL LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

PM+M Solutions For Business LLP
Chartered Accountants
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

DOWNHAM SCHOOL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hon R.C. Assheton
Hon Mrs O.S. Assheton
Mr R. M. Parkinson
Mr C. S. E. Yorke
Mr T. Manson
Ms G Hartley

(Appointed 1 September
2023)

Secretary

Mr T Manson

Charity number

1143504

Company number

07647269

Registered office

C/O Ingham & Yorke
Brookside Barn
Downham
Clitheroe
BB7 4BP

Bankers

Barclays Bank PLC

DOWNHAM SCHOOL LIMITED

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DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees present their annual report and financial statements for the year ended 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Downham School Limited is a private company limited by guarantee and registered under the Companies Act 2006. It was incorporated in England and Wales. Its governing document is its Memorandum and Articles of Association. The company is a registered charity.

The principal objective of the charity is the provision for the advancement of education for Pre School children.

The Charitable Company commenced operating the Downham Pre School with effect from 1 September 2013 having entered into a written arrangement with the Downham School Trustees to occupy the Downham School premises from that date initially at a peppercorn rent with a rent of £6,000 per annum from 1 September 2019.

Activities for achieving objectives

During the year the company provided the advancement of education for Pre School Children.

Main activities undertaken to further the charity's purposes for public benefit

The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this periodic report explains the charity's work during the year and how it has been carried out for the public benefit.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

Achievements and performance

Key financial performance indicators

The key performance indicator for the charity is the fees received from the various sources, LCC, pre-school and private fees, along with the staff and pre school costs.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

Review of activities

The Pre-School began the academic year on 1 September 2023 continuing to operate at near capacity.

The pre-School income continues to be derived from the County Council grant funding for eligible children and fees from non-funded children (reviewed 1st September 2023 to £5.41 for 3 and 4 year olds and £7.10 for 2 year olds). The pre-School Group retain £0.35 per hour in respect of all children which is used for the purchase of teaching aids, materials etc.

The Directors/Trustees continue to be disappointed with the deficit position for the year. Fortunately, there are substantial reserves and the Trustees are confident that the position will recover. In particular, a review of School equipment continues which has facilitated the need for upgrade and improvement to various items. Various repairs have also been instigated.

At the start of the school year, there were six members of staff. During the course of the year this dropped to five, with one staff member moving on. This year the staff wage review date was changed from the 1st September to 1st April in line with the movement in the minimum wage levels. This allows the directors/trustees to ensure the minimum wage levels are in accordance with national indices.

Following the annual review meeting held after the end of the summer term, all relevant documentation has been reviewed and updated as appropriate. An update to Contracts of Employment and the Staff Handbook was completed during the year and this is now in place.

The prospects for the coming year from 1st September 2024 look good.

Financial review

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves policy

Whilst the Directors have not adopted a formal Reserve Policy and do not consider this is necessary, they feel that it will be prudent to seek to retain a minimum cash balance of £55,000 (approximately six months normal expenditure). This is a cushion in the event of a shortfall in LCC funding with a reduced number of children attending the pre school. It is also to cover redundancy costs in the event of a reduced staffing requirement or in extreme circumstances, the closure of the school

The Trustees have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 25 November 2011.

The company is constituted under a Memorandum and Articles of Association dated 25 November 2011 and is a registered charity number 1143504.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Hon R.C. Assheton

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

Hon Mrs O.S. Assheton

Mr R. M. Parkinson

Mr C. S. E. Yorke

Mr T. Manson

Ms G Hartley

(Appointed 1 September 2023)

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The company's existing board of Trustees were individually appointed on the strength of their respective backgrounds and an obvious enthusiasm and commitment to support the company on an ongoing basis.

The board may from time to time and at any time appoint further members to the Board of Directors. The decision to elect new Trustees to the board is based upon the availability of suitable candidates with a requisite skills base together with an acknowledgement by the board that additional support would be beneficial in order to assist in the company's development.

When considering new trustees, the board has regard to the requirement for any specialist skills needed, for example to enhance the potential pool of trustees.

Organisational structure and decision making

The affairs of the company are administered by the Board of Directors, who are also the Trustees. The Directors meet as required to address specific governance/operational issues such as development, finance, risk management etc. Thomas Manson is the charity correspondent/company secretary and he has delegated authority approved by the other Trustees for operational matters including matters relating to the running of the charity and finance.

Policies adopted for the induction and training of Trustees

New Trustees are provided with information on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes, and recent financial performance of the company.

Related party relationships

Downham School Trust (Charity No. 526330) is a separate charity of which three of the four Trustees are also Trustees of Downham School Ltd. This trust regularly donates funds to Downham School Ltd. The Downham Trust (Charity no 1123342) also donates funds to Downham School Ltd occasionally and two of the four Trustees are also Trustees of Downham School Ltd.

Funds held as custodian Trustee

There are no funds held as custodian.

The Trustees report was approved by the Board of Trustees.

Thomas Manson

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Mr T. Manson

Trustee 19/11/2024

Dated:

DOWNHAM SCHOOL LIMITED

STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees, who are also the directors of Downham School Limited for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DOWNHAM SCHOOL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DOWNHAM SCHOOL LIMITED

I report to the Trustees on my examination of the financial statements of Downham School Limited (the charitable company) for the year ended 31 August 2024.

Responsibilities and basis of report

As the Trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Ceri Dixon BSc ACA
PM+M Solutions For Bsuiness LLP
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

Dated:

DOWNHAM SCHOOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

		Unrestricted funds 2024 £	Unrestricted funds 2023 £
	Notes		
<u>Income from:</u>			
Charitable activities	2	98,394	99,000
Investments	3	2,890	1,420
		<hr/>	<hr/>
Total income		101,284	100,420
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	4	111,987	112,735
		<hr/>	<hr/>
Net expenditure for the year/ Net movement in funds		(10,703)	(12,315)
Fund balances at 1 September 2023		67,412	79,727
		<hr/>	<hr/>
Fund balances at 31 August 2024		56,709	67,412
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DOWNHAM SCHOOL LIMITED

BALANCE SHEET

AS AT 31 AUGUST 2024

	Notes	2024 £	£	2021 £	£
Fixed assets					
Tangible assets	9		862		1,078
Current assets					
Debtors	10	757		692	
Cash at bank and in hand		59,234		67,469	
		<u>59,991</u>		<u>68,161</u>	
Creditors: amounts falling due within one year	11	<u>(4,144)</u>		<u>(1,827)</u>	
Net current assets			<u>55,847</u>		<u>66,334</u>
Total assets less current liabilities			<u>56,709</u>		<u>67,412</u>
Income funds					
Unrestricted funds			<u>56,709</u>		<u>67,412</u>
			<u>56,709</u>		<u>67,412</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2024.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

19/11/2024

The financial statements were approved by the Trustees on

Thomas Manson

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Mr T. Manson
Trustee

Company Registration No. 07647269

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

Charity information

Downham School Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is C/O Ingham & Yorke, Brookside Barn, Downham, Clitheroe, BB7 4BP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The charitable company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the bank.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

(Continued)

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Charitable activities

	2024	2023
	£	£
LCC direct funded children	83,265	64,579
Vouchers/non funded children	15,129	34,421
	<u>98,394</u>	<u>99,000</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

2 Charitable activities

(Continued)

For the year ended 31 August 2023

	2023 £
LCC direct funded children	64,579
Vouchers/non funded children	34,421
	<u>99,000</u>
Analysis by fund	
Unrestricted funds	<u>99,000</u>

3 Investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Bank interest	216	31
Bulding Society interest	2,674	1,389
	<u>2,890</u>	<u>1,420</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

4 Charitable activities

	2024 £	2023 £
Depreciation and impairment	216	270
UU/RVBC rates	1,611	1,725
Repairs	4,774	6,924
Accountancy fees	1,492	1,291
Electricity	2,021	2,023
Insurances	1,276	1,116
Oil	1,265	2,209
Management charges	2,736	2,520
Subscriptions	455	468
Cleaning	822	170
Rent	6,000	6,000
Sundries	1,400	68
Computer expenses	864	1,368
Legal expenses	-	3,256
Staff costs	76,638	80,092
Pre School Group Funding	6,794	7,564
	<u>111,987</u>	<u>112,735</u>

For the year ended 31 August 2023

	2023 £
Depreciation and impairment	270
UU/RVBC rates	1,725
Repairs	6,924
Accountancy fees	1,291
Electricity	2,023
Insurances	1,116
Oil	2,209
Management charges	2,520
Subscriptions	468
Cleaning	170
Rent	6,000
Sundries	68
Computer expenses	1,368
Legal expenses	3,256
Staff & direct costs	83,327
	<u>112,735</u>
Analysis by fund	
Unrestricted funds	<u>112,735</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

5	Net movement in funds	2024	2023
		£	£

The net movement in funds is stated after charging/(crediting):

Depreciation of owned tangible fixed assets	216	270
	<u> </u>	<u> </u>

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

7 Employees

There were 6 employees during the year.(2022: 8)

Employment costs	2024	2023
	£	£
Wages and salaries	75,343	78,282
Training costs	-	273
Pension costs	1,295	1,537
	<u> </u>	<u> </u>
	76,638	80,092
	<u> </u>	<u> </u>

8 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

9 Tangible fixed assets

	Fixtures and fittings
	£
Cost	
At 1 September 2023	2,322
At 31 August 2024	2,322
Depreciation and impairment	
At 1 September 2023	1,244
Depreciation charged in the year	216
At 31 August 2024	1,460
Carrying amount	
At 31 August 2024	862
At 31 August 2023	1,078

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

10 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	757	692
	<u>757</u>	<u>692</u>

11 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	710	395
Trade creditors	1,919	103
Accruals and deferred income	1,515	1,329
	<u>4,144</u>	<u>1,827</u>

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2023	Incoming resources	Resources expended	At 31 August 2024
	£	£	£	£
General funds	67,412	101,284	(111,987)	56,709
	<u>67,412</u>	<u>101,284</u>	<u>(111,987)</u>	<u>56,709</u>
Previous year:				
	At 1 September 2022	Incoming resources	Resources expended	At 31 August 2023
	£	£	£	£
General funds	79,727	100,420	(112,735)	67,412
	<u>79,727</u>	<u>100,420</u>	<u>(112,735)</u>	<u>67,412</u>

13 Related party transactions

Downham School Limited paid £6,000 in rent for the premises to Downham School Trust. The Hon RC Assheton, the Hon Mrs O.S. Assheton and RM Parkinson are Trustees for the Downham School Trust whilst the Hon R.C. Assheton and R.M. Parkinson are also trustees of the Downham Trust.






Downham School Limited

Final Audit Report

2024-11-19

Created:	2024-11-19
By:	Jayne O'Boyle (jayne.oboyle@pmm.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh8Q5gi-TRVyAEEblpT1andNXt6jvcAoB

"Downham School Limited" History

-  Document created by Jayne O'Boyle (jayne.oboyle@pmm.co.uk)
2024-11-19 - 12:11:13 PM GMT
-  Document emailed to Thomas Manson (tmanson@inghamandyorke.co.uk) for signature
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DOWNHAM SCHOOL LIMITED

England & Wales - Charity number 1143504

Accounts

Charity Registration No. 1143504

Company Registration No. 07647269 (England and Wales)

DOWNHAM SCHOOL LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

PM+M Solutions For Business LLP
Chartered Accountants
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

DOWNHAM SCHOOL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hon R.C. Assheton
Hon Mrs O.S. Assheton
Mr R. M. Parkinson
Mr C. S. E. Yorke
Mr T. Manson
Ms Gemma Hartley

(Appointed 1 September
2023)

Secretary

Mr T Manson

Charity number

1143504

Company number

07647269

Registered office

C/O Ingham & Yorke
Brookside Barn
Downham
Clitheroe
BB7 4BP

Bankers

Barclays Bank PLC

DOWNHAM SCHOOL LIMITED

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Statement of financial activities	7
Balance sheet	8
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DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees present their annual report and financial statements for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Downham School Limited is a private company limited by guarantee and registered under the Companies Act 2006. It was incorporated in England and Wales. Its governing document is its Memorandum and Articles of Association. The company is a registered charity.

The principal objective of the charity is the provision for the advancement of education for Pre School children.

The Charitable Company commenced operating the Downham Pre School with effect from 1 September 2013 having entered into a written arrangement with the Downham School Trustees to occupy the Downham School premises from that date initially at a peppercorn rent with a rent of £6,000 per annum from 1 September 2019.

Activities for achieving objectives

During the year the company provided the advancement of education for Pre School Children.

Main activities undertaken to further the charity's purposes for public benefit

The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this periodic report explains the charity's work during the year and how it has been carried out for the public benefit.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

Achievements and performance

Key financial performance indicators

The key performance indicator for the charity is the fees received from the various sources, LCC, pre-school and private fees, along with the staff and pre school costs.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

Review of activities

The Pre-School began the academic year on 1 September 2022 continuing to operate at near capacity.

The pre-School income continues to be derived from the County Council grant funding for eligible children and fees from non-funded children (reviewed 1st September 2022 to £4.85 for 3 and 4 year olds and £5.70 for 2 year olds). The pre-School Group retain £0.35 per hour in respect of all children which is used for the purchase of teaching aids, materials etc.

The Directors/Trustees continue to be disappointed with the deficit position for the year. Fortunately, there are substantial reserves and the Trustees are confident that the position will recover. In particular, a review of School equipment continues which has facilitated the need for upgrade and improvement to various items. Various repairs have also been instigated.

Susan Carter officially retired as Director on the 31st August 2023, having been retained as an employee throughout the year, to assist Gemma Hartley if required. Susan has provided dedicated service to the School for many years and the Directors/Trustees remain indebted to her for this. Gemma has now successfully completed her first year in her role as School Lead and the Directors are very happy with her performance.

At the start of the school year, there were seven members of staff. Julie Ascroft returned to work but subsequently retired from the School in April. Sarah Jackson was welcomed back to the team in April, having previously worked at the School.

Following the annual review meeting held after the end of the summer term, all relevant documentation has been reviewed and updated as appropriate. An update to Contracts of Employment and the Staff Handbook is currently underway.

The prospects for the coming year from 1st September 2023 look good.

Financial review

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves policy

Whilst the Directors have not adopted a formal Reserve Policy and do not consider this is necessary, they feel that it will be prudent to seek to retain a minimum cash balance of £55,000 (approximately six months normal expenditure). This is a cushion in the event of a shortfall in LCC funding with a reduced number of children attending the pre school. It is also to cover redundancy costs in the event of a reduced staffing requirement or in extreme circumstances, the closure of the school

The Trustees have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 25 November 2011.

The company is constituted under a Memorandum and Articles of Association dated 25 November 2011 and is a registered charity number 1143504.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Hon R.C. Assheton

Hon Mrs O.S. Assheton

Mr R. M. Parkinson

Mr C. S. E. Yorke

Mrs S. Carter

(Retired 31 August 2023)

Mr T. Manson

Ms Gemma Hartley

(Appointed 1 September 2023)

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The company's existing board of Trustees were individually appointed on the strength of their respective backgrounds and an obvious enthusiasm and commitment to support the company on an ongoing basis.

The board may from time to time and at any time appoint further members to the Board of Directors. The decision to elect new Trustees to the board is based upon the availability of suitable candidates with a requisite skills base together with an acknowledgement by the board that additional support would be beneficial in order to assist in the company's development.

When considering new trustees, the board has regard to the requirement for any specialist skills needed, for example to enhance the potential pool of trustees.

Organisational structure and decision making

The affairs of the company are administered by the Board of Directors, who are also the Trustees. The Directors meet as required to address specific governance/operational issues such as development, finance, risk management etc. Tom Manson is the charity correspondent/company secretary and he has delegated authority approved by the other Trustees for operational matters including matters relating to the running of the charity and finance.

Policies adopted for the induction and training of Trustees

New Trustees are provided with information on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes, and recent financial performance of the company.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

Related party relationships

Downham School Trust (Charity No. 526330) is a separate charity of which three of the four Trustees are also Trustees of Downham School Ltd. This trust regularly donates funds to Downham School Ltd. The Downham Trust (Charity no 1123342) also donates funds to Downham School Ltd occasionally and two of the four Trustees are also Trustees of Downham School Ltd.

Funds held as custodian Trustee

There are no funds held as custodian.

The Trustees report was approved by the Board of Trustees.

Thomas Manson

.....
Mr T. Manson

Trustee 06/12/2023

Dated:

DOWNHAM SCHOOL LIMITED

STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees, who are also the directors of Downham School Limited for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DOWNHAM SCHOOL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DOWNHAM SCHOOL LIMITED

I report to the Trustees on my examination of the financial statements of Downham School Limited (the charitable company) for the year ended 31 August 2023.

Responsibilities and basis of report

As the Trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Ceri Dixon BSc ACA
PM+M Solutions For Bsuiness LLP
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB



Dated: 06/12/2023

DOWNHAM SCHOOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

		Unrestricted funds 2023 £	Unrestricted funds 2022 £
	Notes		
<u>Income and endowments from:</u>			
Donations and legacies		-	26
Charitable activities	2	99,000	97,006
Investments	3	1,420	43
Other income	4	-	527
Total income		100,420	97,602
<u>Expenditure on:</u>			
Charitable activities	5	112,735	110,929
Net expenditure for the year/ Net movement in funds		(12,315)	(13,327)
Fund balances at 1 September 2022		79,727	93,054
Fund balances at 31 August 2023		67,412	79,727

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DOWNHAM SCHOOL LIMITED

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2021 £	£
Fixed assets					
Tangible assets	9		1,078		1,348
Current assets					
Debtors	10	692		605	
Cash at bank and in hand		67,469		85,838	
		<u>68,161</u>		<u>86,443</u>	
Creditors: amounts falling due within one year	11	<u>(1,827)</u>		<u>(8,064)</u>	
Net current assets			<u>66,334</u>		<u>78,379</u>
Total assets less current liabilities			<u>67,412</u>		<u>79,727</u>
Income funds					
Unrestricted funds			<u>67,412</u>		<u>79,727</u>
			<u>67,412</u>		<u>79,727</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2023.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

06/12/2023

The financial statements were approved by the Trustees on

Thomas Manson

.....
Mr T. Manson
Trustee

Company Registration No. 07647269

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

Charity information

Downham School Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is C/O Ingham & Yorke, Brookside Barn, Downham, Clitheroe, BB7 4BP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The charitable company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the bank.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Charitable activities

	2023	2022
	£	£
LCC direct funded children	64,579	63,448
Vouchers/non funded children	34,421	33,558
	<u>99,000</u>	<u>97,006</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

2 Charitable activities (Continued)

For the year ended 31 August 2022

	2022 £
LCC direct funded children	63,448
Vouchers/non funded children	33,558
	<u>97,006</u>
Analysis by fund	
Unrestricted funds	<u>97,006</u>

3 Investments

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Bank interest	31	2
Bulding Society interest	1,389	41
	<u>1,420</u>	<u>43</u>

4 Other income

	Total	Unrestricted funds
	2023 £	2022 £
Income from electronics waste	-	527

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

5 Charitable activities

	2023 £	2022 £
Depreciation and impairment	270	337
UU/RVBC rates	1,725	1,506
Repairs	6,924	2,550
Accountancy fees	1,291	1,122
Electricity	2,023	1,346
Insurances	1,116	909
Oil	2,209	2,360
Management charges	2,520	2,304
Subscriptions	468	548
Cleaning	170	300
Rent	6,000	6,000
Stationery	-	10
Sundries	68	244
Computer expenses	1,368	2,273
Legal expenses	3,256	1,464
Staff costs	76,638	80,092
Pre School Group Funding	6,794	7,564
	<u>112,735</u>	<u>110,929</u>

For the year ended 31 August 2022

	2022 £
Depreciation and impairment	337
UU/RVBC rates	1,506
Repairs	2,550
Accountancy fees	1,122
Electricity	1,346
Insurances	909
Oil	2,360
Management charges	2,304
Subscriptions	548
Cleaning	300
Rent	6,000
Stationery	10
Sundries	244
Computer expenses	2,273
Legal expenses	1,464
Staff & direct costs	87,656
	<u>110,929</u>
Analysis by fund	
Unrestricted funds	<u>110,929</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

5 Charitable activities (Continued)

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

7 Employees

There were 6 employees during the year.(2022: 8)

Employment costs	2023 £	2022 £
Wages and salaries	75,343	78,282
Training costs	-	273
Pension costs	1,295	1,537
	<u>76,638</u>	<u>80,092</u>

8 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 September 2022	<u>2,322</u>
At 31 August 2023	<u>2,322</u>
Depreciation and impairment	
At 1 September 2022	974
Depreciation charged in the year	270
At 31 August 2023	<u>1,244</u>
Carrying amount	
At 31 August 2023	<u>1,078</u>
At 31 August 2022	<u>1,348</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

10 Debtors	2023	2021
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	692	605
	<u> </u>	<u> </u>
11 Creditors: amounts falling due within one year	2023	2021
	£	£
Other taxation and social security	395	556
Trade creditors	103	1,320
Other creditors	-	5,000
Accruals and deferred income	1,329	1,188
	<u> </u>	<u> </u>
	1,827	8,064
	<u> </u>	<u> </u>

12 Related party transactions

Downham School Limited paid £6,000 in rent for the premises to Downham School Trust. The Hon RC Assheton, the Hon Mrs O.S. Assheton and RM Parkinson are Trustees for the Downham School Trust whilst the Hon R.C. Assheton and R.M. Parkinson are also trustees of the Downham Trust.

DOWNHAM SCHOOL LIMITED

England & Wales - Charity number 1143504

Accounts

Charity Registration No. 1143504

Company Registration No. 07647269 (England and Wales)

DOWNHAM SCHOOL LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

PM+M Solutions For Business LLP
Chartered Accountants
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

DOWNHAM SCHOOL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hon R.C. Assheton Hon Mrs O.S. Assheton Mr R. M. Parkinson Mr C. S. E. Yorke Mrs S. Carter Mr T. Manson
Secretary	Mr T Manson
Charity number	1143504
Company number	07647269
Registered office	C/O Ingham & Yorke Brookside Barn Downham Clitheroe BB7 4BP
Bankers	Barclays Bank PLC Castle Street Clitheroe Lancashire BB7 2BU

DOWNHAM SCHOOL LIMITED

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DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees present their annual report and financial statements for the year ended 31 August 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Downham School Limited is a private company limited by guarantee and registered under the Companies Act 2006. It was incorporated in England and Wales. Its governing document is its Memorandum and Articles of Association. The company is a registered charity.

The principal objective of the charity is the provision for the advancement of education for Pre School children.

The Charitable Company commenced operating the Downham Pre School with effect from 1 September 2013 having entered into a written arrangement with the Downham School Trustees to occupy the Downham School premises from that date initially at a peppercorn rent with a rent of £6,000 per annum from 1 September 2019.

Activities for achieving objectives

During the year the company provided the advancement of education for Pre School Children.

Main activities undertaken to further the charity's purposes for public benefit

The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this periodic report explains the charity's work during the year and how it has been carried out for the public benefit.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

Achievements and performance

Key financial performance indicators

The key performance indicator for the charity is the fees received from the various sources, LCC, pre-school and private fees, along with the staff and pre school costs.

Review of activities

The Pre-School began the academic year on 1 September 2021 continuing to operate at near capacity.

There were no reported cases of COVID-19 during the pre-School year, and parents have adapted to the procedures in place. The new measures in place to ensure parent, child and staff safety, including drop-off procedures and enhanced cleaning regimes, will continue indefinitely. They are now adopted procedures and work well.

The pre-School income continues to be derived from the County Council grant funding for eligible children and fees from non-funded children (£4.85 for 3 and 4 year olds and £5.70 for 2 year olds). The pre-School Group retain £0.35 per hour in respect of all children which is used for the purchase of teaching aids, materials etc.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

The Directors/Trustees are disappointed with the substantial deficit position for the year. Fortunately there are substantial reserves and the Trustees are confident that the position will recover. In particular, a review of School equipment has taken place which has facilitated the need for upgrade and improvement to various items, including but not limited to IT facilities and online record keeping systems.

The Directors/Trustees were informed by Susan Carter of her desire to retire at the end of the School year (31st August). Susan has provided dedicated service to the School for many years and the Directors/Trustees remain indebted to her for this. The Directors/Trustees are delighted to appoint Gemma Ridgeway as Susan's replacement from the 1st September 2022. Gemma has worked at the School for some time and will ensure continuity to the School activities.

At the start of the school year, there were seven members of staff, including one placement student. One member of staff remained unwell and off work for the academic year, and received Statutory Sick Pay.

Following the annual review meeting held after the end of the summer term all relevant documentation has been reviewed and updated as appropriate. There has been no major repair expenditure during the course of the year. An update to Contracts of Employment and the Staff Handbook is currently underway.

The prospects for the coming year from 1st September 2022 look good.

Financial review Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves policy

Whilst the Directors have not adopted a formal Reserve Policy and do not consider this is necessary, they feel that it will be prudent to seek to retain a minimum cash balance of £55,000 (approximately six months normal expenditure). This is a cushion in the event of a shortfall in LCC funding with a reduced number of children attending the pre school. It is also to cover redundancy costs in the event of a reduced staffing requirement or in extreme circumstances, the closure of the school

The Trustees are aware that the Trustees of Downham School who own the premises have retained a reserve fund of £31,000 which could be used to cover major building expenditure.

The Trustees have assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 25 November 2011.

The company is constituted under a Memorandum and Articles of Association dated 25 November 2011 and is a registered charity number 1143504.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Hon R.C. Assheton
Hon Mrs O.S. Assheton
Mr R. M. Parkinson
Mr C. S. E. Yorke
Mrs S. Carter
Mr T. Manson

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The company's existing board of Trustees were individually appointed on the strength of their respective backgrounds and an obvious enthusiasm and commitment to support the company on an ongoing basis.

The board may from time to time and at any time appoint further members to the Board of Directors. The decision to elect new Trustees to the board is based upon the availability of suitable candidates with a requisite skills base together with an acknowledgement by the board that additional support would be beneficial in order to assist in the company's development.

When considering new trustees, the board has regard to the requirement for any specialist skills needed, for example to enhance the potential pool of trustees.

Organisational structure and decision making

The affairs of the company are administered by the Board of Directors, who are also the Trustees. The Directors meet as required to address specific governance/operational issues such as development, finance, risk management etc. Tom Manson is the charity correspondent/company secretary and he has delegated authority approved by the other Trustees for operational matters including matters relating to the running of the charity and finance.

Policies adopted for the induction and training of Trustees

New Trustees are provided with information on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes, and recent financial performance of the company.

Related party relationships

Downham School Trust (Charity No. 526330) is a separate charity of which three of the four Trustees are also Trustees of Downham School Ltd. This trust regularly donates funds to Downham School Ltd. The Downham Trust (Charity no 1123342) also donates funds to Downham School Ltd occasionally and two of the four Trustees are also Trustees of Downham School Ltd.

Funds held as custodian Trustee

There are no funds held as custodian.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees report was approved by the Board of Trustees.



Mr T. Manson

Trustee

Dated: 2 May 2023

DOWNHAM SCHOOL LIMITED

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees, who are also the directors of Downham School Limited for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DOWNHAM SCHOOL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DOWNHAM SCHOOL LIMITED

I report to the Trustees on my examination of the financial statements of Downham School Limited (the charitable company) for the year ended 31 August 2022.

Responsibilities and basis of report

As the Trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Stella Rosthorn FCCA
PM+M Solutions For Business LLP
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

Dated: 2 May 2023

DOWNHAM SCHOOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Income and endowments from:			
Donations and legacies	2	26	42
Charitable activities	3	97,006	78,145
Investments	4	43	103
Other income	5	527	-
Total income		97,602	78,290
Expenditure on:			
Raising funds	6	-	85,913
Charitable activities	7	110,929	14,091
Total resources expended		110,929	100,004
Net expenditure for the year/ Net movement in funds		(13,327)	(21,714)
Fund balances at 1 September 2021		93,054	114,768
Fund balances at 31 August 2022		79,727	93,054

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DOWNHAM SCHOOL LIMITED

BALANCE SHEET

AS AT 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		1,348		669
Current assets					
Debtors	11	605		552	
Cash at bank and in hand		85,838		92,672	
		<u>86,443</u>		<u>93,224</u>	
Creditors: amounts falling due within one year	12	<u>(8,064)</u>		<u>(839)</u>	
Net current assets			<u>78,379</u>		<u>92,385</u>
Total assets less current liabilities			<u><u>79,727</u></u>		<u><u>93,054</u></u>
Income funds					
Unrestricted funds			<u>79,727</u>		<u>93,054</u>
			<u><u>79,727</u></u>		<u><u>93,054</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2022.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 2 May 2023



Mr T. Manson
Trustee

Company Registration No. 07647269

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

Charity information

Downham School Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is C/O Ingham & Yorke, Brookside Barn, Downham, Clitheroe, BB7 4BP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The charitable company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and a=shared costs including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating top the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the bank.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Donation from Downham School Trustees	<u>26</u>	<u>42</u>

3 Charitable activities

	2022 £	2021 £
LCC direct funded children	63,448	49,654
Vouchers/non funded children	33,558	28,491
	<u>97,006</u>	<u>78,145</u>

For the year ended 31 August 2021

	2021 £
LCC direct funded children	49,654
Vouchers/non funded children	28,491
	<u>78,145</u>
Analysis by fund	
Unrestricted funds	<u>78,145</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Bank interest	2	4
Bulding Society interest	41	99
	<u>43</u>	<u>103</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

5 Other income

	Unrestricted funds	Total
	2022 £	2021 £
Income from electronics waste	<u>527</u>	<u>-</u>

6 Direct costs

	Unrestricted funds
	2021 £
Pre School Group Funding	5,528
Staff costs	80,385
	<u>85,913</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

7 Charitable activities

	2022 £	2021 £
Depreciation and impairment	337	167
UU/RVBC rates	1,506	1,033
Repairs	2,550	614
Accountancy fees	1,122	960
Electricity	1,346	808
Insurances	909	386
Oil	2,360	895
Management charges	2,304	2,052
Subscriptions	548	458
Cleaning	300	610
Rent	6,000	6,000
Stationery	10	-
Sundries	244	13
Computer expenses	2,273	95
Legal expenses	1,464	-
Staff costs	80,092	-
Pre School Group Funding	7,564	-
	<u>110,929</u>	<u>14,091</u>

For the year ended 31 August 2021

	2021 £
Depreciation and impairment	167
UU/RVBC rates	1,033
Repairs	614
Accountancy fees	960
Electricity	808
Insurances	386
Oil	895
Management charges	2,052
Subscriptions	458
Cleaning	610
Rent	6,000
Sundries	13
Computer expenses	95
	<u>14,091</u>
Analysis by fund	
Unrestricted funds	<u>14,091</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year, except for Susan Carter who is employed as the Pre School Manager/Leader.

9 Employees

There were 8 employees during the year.

Employment costs	2022	2021
	£	£
Wages and salaries	78,282	79,052
Training costs	273	190
Pension costs	1,537	1,143
	<u>80,092</u>	<u>80,385</u>

10 Tangible fixed assets

	Fixtures and fittings
	£
Cost	
At 1 September 2021	1,306
Additions	1,016
At 31 August 2022	<u>2,322</u>
Depreciation and impairment	
At 1 September 2021	637
Depreciation charged in the year	337
At 31 August 2022	<u>974</u>
Carrying amount	
At 31 August 2022	<u>1,348</u>
At 31 August 2021	<u>669</u>

11 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	<u>605</u>	<u>552</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2022

12 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	556	(458)
Trade creditors	1,320	-
Other creditors	5,000	-
Accruals and deferred income	1,188	1,297
	<u>8,064</u>	<u>839</u>

13 Retirement benefit schemes

Defined contribution schemes

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,537 (2021 £1,143)

14 Related party transactions

During the year Downham School Limited received a donation of £26 from the Downham School Trust. Downham School Limited paid £6,000 in rent for the premises to Downham School Trust. The Hon RC Assheton, the Hon Mrs O.S. Assheton and RM Parkinson are Trustees for the Downham School Trust whilst the Hon R.C. Assheton and R.M. Parkinson are also trustees of the Downham Trust. A loan was made from The Honor of Clitheroe for £5,000 to the school during the year. The Honor is owned by the Hon R.C. Assheton.

DOWNHAM SCHOOL LIMITED

England & Wales - Charity number 1143504

Accounts

Charity Registration No. 1143504

Company Registration No. 07647269 (England and Wales)

Downham School Limited
ANNUAL REPORT AND UNAUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

PM+M Solutions For Business LLP
Chartered Accountants
New Century House
Greenbank Technology Park
Blackburn
Lancashire
BB1 5QB

DOWNHAM SCHOOL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hon R.C. Assheton Hon Mrs O.S. Assheton Mr R. M. Parkinson Mr C. S. E. Yorke Mrs S. Carter Mr T. Manson
Secretary	Mr T Manson
Charity number	1143504
Company number	07647269
Registered office	Standen Estate Office Littlemoor Clitheroe Lancashire BB7 1HG
Bankers	Barclays Bank PLC Castle Street Clitheroe Lancashire BB7 2BU

DOWNHAM SCHOOL LIMITED

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DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees present their report and financial statements for the year ended 31 August 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Downham School Limited is a private company limited by guarantee and registered under the Companies Act 2006. It was incorporated in England and Wales. Its governing document is its Memorandum and Articles of Association. The company is a registered charity.

The principal objective of the charity is the provision for the advancement of education for Pre School children.

The Charitable Company commenced operating the Downham Pre School with effect from 1 September 2013 having entered into a written arrangement with the Downham School Trustees to occupy the Downham School premises from that date initially at a peppercorn rent with a rent of £6,000 per annum from 1 September 2019.

Activities for achieving objectives

During the year the company provided the advancement of education for Pre School Children.

Main activities undertaken to further the charity's purposes for public benefit

The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this periodic report explains the charity's work during the year and how it has been carried out for the public benefit.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

Achievements and performance

Key financial performance indicators

The key performance indicator for the charity is the fees received from the various sources, LCC, pre-school and private fees, along with the staff and pre school costs.

Review of activities

The Pre-School began the academic year on 1 September 2020 continuing to operate at near capacity.

There were no reported cases of COVID-19 amongst staff and children during the academic year. New measures are in place to ensure parent, child and staff safety, including drop-off procedures and enhanced cleaning regimes.

As before, the decision was taken during the second lockdown (December 2020 - January 2021) to continue to pay salaries and not furlough staff, as the charitable company remains in a strong financial position with Lancashire County Council continuing to pay for funded children with a Government claw-back provision in place.

The pre-School income continues to be derived from the County Council grant funding for eligible children and fees from non-funded children (£4.75 for 3 and 4 year olds and £5.60 for 2 year olds). The pre-School Group retain £0.35 per hour in respect of all children which is used for the purchase of teaching aids, materials etc.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

The Directors/Trustees are disappointed with the substantial deficit of £21,714 for the year which is primarily due to the reduction in fees from LCC for funded children following a reduction in children attending the Pre-School at times due to the pandemic. Fortunately there are substantial reserves and the Trustees are confident that this is a one off situation.

The Directors/Trustees continue to be fortunate in having Susan Carter as pre-School leader/manager along with a committed staff and are grateful for their dedication.

Since the start of the school year, two new members of staff have been taken on; one full time and one part time. The full time position replaced Sarah Jackson who left in June. The addition of a part time member of staff was designed to help ease the pressure on staff created by the long-term absence of Julie, who remains unwell. Julie Ascroft remained off work for the academic year and had continued to be paid full wage. This was reduced to Statutory Sick Pay from 1st July 2021.

Following the annual review meeting held after the end of the summer term all relevant documentation has been reviewed and updated as appropriate. There has been no major repair expenditure during the course of the year.

The prospects for the coming year from 1st September 2021 look excellent, subject to the ongoing COVID pandemic.

Financial review Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves policy

Whilst the Directors have not adopted a formal Reserve Policy and do not consider this is necessary, they feel that it will be prudent to seek to retain a minimum cash balance of £50,000 (approximately six months normal expenditure). This is a cushion in the event of a shortfall in LCC funding with a reduced number of children attending the pre school. It is also to cover redundancy costs in the event of a reduced staffing requirement or in extreme circumstances, the closure of the school. Additionally the directors have agreed to set aside £5,000 per annum with effect from September 2017 as a reserve against any potential major repair expenditure in the future.

The Trustees are aware that the Trustees of Downham School who own the premises have retained a reserve fund of £25,000 which could be used to cover major building expenditure.

The Trustees has assessed the major risks to which the charitable company is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 25 November 2011.

The company is constituted under a Memorandum and Articles of Association dated 25 November 2011 and is a registered charity number 1143504.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Hon R.C. Assheton

Hon Mrs O.S. Assheton

Mr R. M. Parkinson

Mr C. S. E. Yorke

Mrs S. Carter

Mr T. Manson

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The company's existing board of Trustees were individually appointed on the strength of their respective backgrounds and an obvious enthusiasm and commitment to support the company on an ongoing basis.

The board may from time to time and at any time appoint further members to the Board of Directors. The decision to elect new Trustees to the board is based upon the availability of suitable candidates with a requisite skills base together with an acknowledgement by the board that additional support would be beneficial in order to assist in the company's development.

When considering new trustees, the board has regard to the requirement for any specialist skills needed, for example to enhance the potential pool of trustees.

Organisational structure and decision making

The affairs of the company are administered by the Board of Directors, who are also the Trustees. The Directors meet as required to address specific governance/operational issues such as development, finance, risk management etc. Tom Manson is the charity correspondent/company secretary and he has delegated authority approved by the other Trustees for operational matters including matters relating to the running of the charity and finance.

Policies adopted for the induction and training of Trustees

New Trustees are provided with information on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making processes, and recent financial performance of the company.

Related party relationships

Downham School Trust (Charity No. 526330) is a separate charity of which three of the four Trustees are also Trustees of Downham School Ltd. This trust regularly donates funds to Downham School Ltd. The Downham Trust (Charity no 1123342) also donates funds to Downham School Ltd occasionally and two of the four Trustees are also Trustees of Downham School Ltd.

Funds held as custodian Trustee

There are no funds held as custodian.

DOWNHAM SCHOOL LIMITED

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees report was approved by the Board of Trustees.



Mr T. Manson

Trustee

Dated: 23 March 2022

DOWNHAM SCHOOL LIMITED

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees, who are also the directors of Downham School Limited for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DOWNHAM SCHOOL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DOWNHAM SCHOOL LIMITED

I report to the Trustees on my examination of the financial statements of Downham School Limited (the charitable company) for the year ended 31 August 2021.

Responsibilities and basis of report

As the Trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Stella Rosthorn FCCA

Stella Rosthorn FCCA

PM+M Solutions For Business LLP

New Century House

Greenbank Technology Park

Blackburn

Lancashire

BB1 5QB

Dated: 23 March 2022

DOWNHAM SCHOOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<u>Income from:</u>			
Donations and legacies	2	42	106
Charitable activities	3	78,145	114,761
Investments	4	103	474
Total income		78,290	115,341
<u>Expenditure on:</u>			
Raising funds	5	85,913	83,791
Charitable activities	6	14,091	17,073
Total resources expended		100,004	100,864
Net (expenditure)/income for the year/ Net movement in funds		(21,714)	14,477
Fund balances at 1 September 2020		114,768	100,290
Fund balances at 31 August 2021		93,054	114,767

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DOWNHAM SCHOOL LIMITED

BALANCE SHEET

AS AT 31 AUGUST 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	9		669		836
Current assets					
Debtors	10	552		1,178	
Cash at bank and in hand		92,672		112,259	
		<u>93,224</u>		<u>113,437</u>	
Creditors: amounts falling due within one year	11	(839)		494	
Net current assets			<u>92,385</u>		<u>113,931</u>
Total assets less current liabilities			<u><u>93,054</u></u>		<u><u>114,767</u></u>
Income funds					
Unrestricted funds			<u>93,054</u>		<u>114,767</u>
			<u><u>93,054</u></u>		<u><u>114,767</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2021.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 23 March 2022


Mr T. Manson
Trustee

Company Registration No. 07647269

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

Charity information

Downham School Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Standen Estate Office, Littlemoor, Clitheroe, Lancashire, BB7 1HG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charitable company is a Public Benefit Entity as defined by FRS 102.

The charitable company has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and a=shared costs including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating top the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the bank.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

(Continued)

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument:

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Donation from Downham School Trustees	42	106

3 Charitable activities

	2021 £	2020 £
LCC direct funded children	49,654	93,977
Vouchers/non funded children	28,491	20,784
	<u>78,145</u>	<u>114,761</u>

For the year ended 31 August 2020

	2020 £
LCC direct funded children	93,977
Vouchers/non funded children	20,784
	<u>114,761</u>
Analysis by fund	
Unrestricted funds	<u>114,761</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

4 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Bank interest	4	24
Bulding Society interest	99	450
	<u>103</u>	<u>474</u>

5 Direct costs

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Pre School Group Funding	5,528	7,544
Staff costs	80,385	76,247
	<u>85,913</u>	<u>83,791</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

6 Charitable activities

	2021	2020
	£	£
Depreciation and impairment	167	209
UU/RVBC rates	1,033	1,472
Repairs	614	2,055
Accountancy fees	960	738
Electricity	808	1,341
Insurances	386	747
Oil	895	1,615
Management charges	2,052	2,160
Subscriptions	458	287
Cleaning	610	436
Rent	6,000	6,000
Sundries	13	13
Computer expenses	95	-
	<u>14,091</u>	<u>17,073</u>

For the year ended 31 August 2020

	2020
	£
Depreciation and impairment	209
UU/RVBC rates	1,472
Repairs	2,055
Accountancy fees	738
Electricity	1,341
Insurances	747
Oil	1,615
Management charges	2,160
Subscriptions	287
Cleaning	436
Rent	6,000
Sundries	13
	<u>17,073</u>
	<u>17,073</u>
Analysis by fund	
Unrestricted funds	<u>17,073</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year, except for Susan Carter who is employed as the Pre School Manager/ Leader.

8 Employees

There were 8 employees during the year.

Employment costs	2021	2020
	£	£
Wages and salaries	79,052	74,708
Training costs	190	632
Pension costs	1,143	907
	<u>80,385</u>	<u>76,247</u>

9 Tangible fixed assets

	Fixtures and fittings
	£
Cost	
At 1 September 2020	1,306
At 31 August 2021	<u>1,306</u>
Depreciation and impairment	
At 1 September 2020	470
Depreciation charged in the year	167
At 31 August 2021	<u>637</u>
Carrying amount	
At 31 August 2021	<u>669</u>
At 31 August 2020	<u>836</u>

10 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	<u>552</u>	<u>1,178</u>

DOWNHAM SCHOOL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	(458)	(2,661)
Trade creditors	-	1,112
Accruals and deferred income	1,297	1,055
	<u>839</u>	<u>(494)</u>

12 Retirement benefit schemes

Defined contribution schemes

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,143 (2020 £907)

13 Related party transactions

During the year Downham School Limited received a donation of £42 from the Downham School Trust. Downham School Limited paid £6,000 in rent for the premises to Downham School Trust. The Hon RC Assheton, the Hon Mrs O.S. Assheton and RM Parkinson are Trustees for the Downham School Trust whilst the Hon R.C. Assheton and R.M. Parkinson are also trustees of the Downham Trust.