

West Bowling Youth Initiative

Charity number 1143500

A company limited by guarantee number 07232840

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

West Bowling Youth Initiative

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

West Bowling Youth Initiative

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Peter Tate	Chair
Nazmin Din	Secretary
Greg Lucas	Treasurer
Chris Graham	
Adeil Mir	
Mohammed Shehzad	
Graham Griffiths	

Charity number 1143500 Registered in England and Wales

Company number 07232840 Registered in England and Wales

Registered and principal address

West Bowling Youth Initiative
Parkside Road
West Bowling
Bradford
BD5 8EH

Bankers

Virgin Money
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 23 April 2010. It is governed by a memorandum and articles of association as amended by special resolution on 12 April 2011. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

West Bowling Youth Initiative

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To act as a resource for young people aged 8-25 living in West Bowling, Bradford, by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
- b) Advancing education.
- c) Relieving unemployment.
- d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

The charity's main activities

West Bowling Youth Initiative offers resources for young people through education, employment and volunteering opportunities. WBYI offers a range of community activities that support young people to take on new challenges, develop skills and take ownership of community based programmes. WBYI's project workers and young volunteers enable children and young people to design and deliver community activities thereby increasing personal and social welfare of young people and residents in the BD5 and surrounding area.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education; relieving unemployment amongst young people and building skills and capabilities of young people through community and youth engagement programmes.

Achievements and performance

The **Give Bradford programme** has supported WBYI's resilience work and future proofing throughout 2021-22. Key features of this work are improving the charities purpose, improving governance and developing long term goals at WBYI. Trustees and the WBYI manager have worked on a sustaining WBYI by looking to improving leadership, raising awareness of political and economic context at a local and national level. WBYI has also linked up with local partners such as Participate, BYDP, Bradford Trident to support new opportunities and potential funding streams. WBYI Trustees will review organisational aims and purposes for long term sustainability and ensure we have clear values and goals that achieve the charities purposes. WBYI will look to bring in VCS expertise to improve the senior management team whilst supporting a three year business plan.

Social enterprise support fund (SESF) – WBYI secured funds to set up a community café through the Social enterprise support fund (SESF). The project will help the charity deliver social outcomes and continue trading to raise income. The SESF programme has created a training kitchen and community café led by WBYI volunteers. The Café will support unemployed men and women to develop skills that benefit the community through a social action model. Future opportunities will include food safety training, first aid and youth leadership training in the oncoming months. The Café concept will create new programmes of work for the wider community in future years.

ESF 2 Skills for Life - The project is nearing the end after 18 months of stop and start during the Covid pandemic. WBYI have worked with 12 unemployed men and women in this period and it's been very challenging to get a flow of work during this period. Hopefully project workers can sign off this work by end of March. WBYI has seen the impact of this work by building confidence of unemployed people and some have moved into social care work whilst other have gained employment in warehouse work.

West Bowling Youth Initiative

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Youth Sports Development - WBYI secured funds from Awards for All and Bradford Council to focus on sports/ leisure activities after nearly two years of the Covid pandemic. This programme will enable young people to access indoor activities and offer positive sports and teamwork opportunities to engage young people to move into social activities and improve their mental health outcomes. WBYI offered youth sports volunteering activities to engage children from the BD5 area. The youth sports programme has enabled groups to plan and deliver new sports and outdoor activity through challenging new experiences.

Youth engagement programmes

- **Food parcels – At Christmas 2021** supported WomenZone and Bradford Trident alongside Bradford Council to hand out food parcels in the West Bowling area to disadvantaged families through our local network. WBYI were aware a number of families were on benefits and struggling to make ends meet, and they were thankful and appreciative of the food parcels.
- **Men's health work Race Equality Network** – we started in November 2021 men's health work focusing on improving mental health amongst men in BD5. The team have set up park walks; dialogue with small groups and ongoing work to address positive mental health. The men met every Tuesday and were engaged in woodwork, tree planting and other environmental support projects.
- **Kitchen cafe project** – funding from Sir George Martin Trust will help to revamp the facility at BOLCC and other funds will help our effort to improve both the cellar kitchen and the serving bar to bring to modern standards. The kitchen space will be ideal for training young people and adults to learn to cook and or develop catering skills for future employment.
- **Trinity College** – consultation event held at Karmand Centre which involved agencies and youth workers looking to promote Higher education in the BD 3-4-5 areas. Amir Majid is the development worker for Trinity who also pencilled and planning a further event at Parkside sports centre in Spring 2022.
- **WBYI and Metro Bank** – a newly opened Bank in Bradford held a staff and volunteers programme at BOLCC which involved interesting team games, problem solving and enterprise exercises involving both staff and young people. The day activity was positive and was ideal for young people to learning and share ideas with professional staff.
- **Shane Coope** was the second Kickstart young person to be employed at WBYI. Shane started in August and had a background in gaming, IT and community work. Shane supported the team to develop new youth work plans and focused on supporting young men's skills development. Shane completed six months and was looking to work in social or mental work and developing his wider knowledge of youth work programmes.
- **Sharing Voices** set up a workshop around mental health and BAME men in summer 2021. WBYI delivered a workshop with a mix of young men involved. The sessions was very engaging with a number of young men speaking about their experiences and issues of mental health in the last year. The feedback from the group was encouraging and most of the lads felt they had gained something from the discussion group.
- **Sports camp** days activity days were led by staff and volunteers at the cricket field in spring and summer 2021. WBYI led eight sessions over four weeks and managed to work with over 50 children. Key highlights were the Olympics themed events and different games run on the field - that were enjoyed by most of the children. We finished the summer with a circus performance which was very funny and enjoyed by everyone.

Financial review

The net income for the year was £38,293, including net income of £677 on unrestricted funds and net income of £37,616 on restricted funds, after transfers.

West Bowling Youth Initiative

Trustees' report (continued) for the year ended 31 March 2022

Reserves policy

The charity's free reserves at the year end were £24,292.

WBYI Trustees have reviewed the need for reserves in line with guidance issued by the Charity Commission.

WBYI needs reserves in order to:

1. Meet redundancy liabilities should WBYI have to close;
2. Ensure there are sufficient cash reserves in the current account to cover day to day running costs;
3. Ensure continuity of service provision by:
 - a. meeting unexpected costs such as cover for illness or maternity leave, etc.;
 - b. covering running costs during periods of lower income (e.g. while adjusting to changes or following falls in fundraising).
4. Replace equipment as it wears out and carry out necessary repairs and maintenance at our base ;
5. Relocate from its current location and premises

In calculating these amounts, WBYI assumes the following:

- Upper limit to be set at £ 40,000 to cover all liabilities and a lower limit set at £15,000 (all unrestricted reserves.)
- Salaries and roles as at September 2020.
- 12 weeks' notice for all staff.
- No redundancy payments for staff members with less than 2 years of service.

West Bowling Youth Initiative

Trustees' report (continued) for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 26/09/2022

Peter Tate (Trustee)

West Bowling Youth Initiative

Independent examiner's report to the trustees of West Bowling Youth Initiative

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 8 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

03/10/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

West Bowling Youth Initiative
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants, commissioning and donations	(2)	8,798	84,502	93,300	54,185
Fees and charges		19,201	-	19,201	16,679
Total income		<u>27,999</u>	<u>84,502</u>	<u>112,501</u>	<u>70,864</u>
Expenditure on:					
Salaries, NIC's and pension	(3)	21,935	30,422	52,357	51,063
Payroll costs		177	273	450	373
Postage and stationery		288	75	363	694
Events and activities		977	1,660	2,637	7,044
Premises and overheads		8,197	2,829	11,026	8,703
Equipment		311	3,478	3,789	826
Independent examination		720	-	720	600
Insurance		425	312	737	727
Freelance and consultancy		-	-	-	675
Committee and volunteer expenses		395	397	792	90
CRB checks		-	-	-	100
Publicity and promotion		467	630	1,097	60
Staff training		-	240	240	246
Total expenditure		<u>33,892</u>	<u>40,316</u>	<u>74,208</u>	<u>71,201</u>
Net income / (expenditure)		<u>(5,893)</u>	<u>44,186</u>	<u>38,293</u>	<u>(337)</u>
Transfers between funds		<u>6,570</u>	<u>(6,570)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>677</u>	<u>37,616</u>	<u>38,293</u>	<u>(337)</u>
Fund balances brought forward		<u>23,615</u>	<u>33,635</u>	<u>57,250</u>	<u>57,587</u>
Fund balances carried forward	(4)	<u>24,292</u>	<u>71,251</u>	<u>95,543</u>	<u>57,250</u>

All incoming resources and resources expended derive from continuing activities.

West Bowling Youth Initiative

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 185	452	637	7,882
Cash at bank and in hand	(6) 24,827	70,799	95,626	49,968
Total current assets	<u>25,012</u>	<u>71,251</u>	<u>96,263</u>	<u>57,850</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 720	-	720	600
Total current liabilities	<u>720</u>	<u>-</u>	<u>720</u>	<u>600</u>
Net current assets	<u>24,292</u>	<u>71,251</u>	<u>95,543</u>	<u>57,250</u>
Net assets	<u>24,292</u>	<u>71,251</u>	<u>95,543</u>	<u>57,250</u>
Funds				
Unrestricted funds	24,292	-	24,292	23,615
Restricted funds	-	71,251	71,251	33,635
Total funds	<u>24,292</u>	<u>71,251</u>	<u>95,543</u>	<u>57,250</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 26/09/2022

Peter Tate (Trustee)

West Bowling Youth Initiative

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

West Bowling Youth Initiative

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants, commissioning and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Awards for All	-	10,000	10,000	-
Better Connect (YCL)	-	7,265	7,265	-
Bradford Council	7,608	5,382	12,990	1,700
Bradford City Challenge Foundation	890	-	890	2,500
Bradford VCS Alliance	-	-	-	950
Groundwork UK (ESF)	-	-	-	1,703
Key Fund SESF	-	42,603	42,603	-
LCF Give Bradford	-	10,000	10,000	-
NHS Primary Care	-	-	-	22,591
QTS Education Ltd	300	-	300	1,800
Race Equality Network	-	6,000	6,000	-
Sir George Martin Trust	-	2,500	2,500	-
Skills for Life (ESF)	-	452	452	11,208
Sporting Equals	-	-	-	3,500
Yorkshire Building Society	-	-	-	500
Yorkshire Sport Foundation	-	300	300	7,733
	<u>8,798</u>	<u>84,502</u>	<u>93,300</u>	<u>54,185</u>

3 Staff costs and numbers	2022 £	2021 £
Gross salaries	52,235	50,917
Social security costs	3,670	3,684
Employment allowance	(3,670)	(3,684)
Pensions	122	146
	<u>52,357</u>	<u>51,063</u>

The average number of employees during the year was 3.3, being an average of 2 full time equivalent (2021: 3.1, 2.2 FTE).

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Awards for All	-	10,000	1,412	-	8,588
Better Connect (YCL)	-	7,265	5,633	-	1,632
Bradford Council (Kickstart)	-	3,382	2,110	-	1,272
Bradford Council (Sport)	-	2,000	1,154	-	846
Bradford Youth Service (Int)	2,226	-	-	-	2,226
Bradford VCS Alliance	1,345	-	649	-	696
Dads Work	5,075	-	100	-	4,975
Key Fund SESF	-	42,603	-	-	42,603
LCF Give Bradford	-	10,000	2,095	-	7,905
NHS Primary Care	21,428	-	14,858	(6,570)	-
Race Equality Network	-	6,000	5,492	-	508
Sir George Martin Trust	-	2,500	2,500	-	-
Skills for Life (ESF)	3,428	452	3,880	-	-
Sporting Equals	133	-	133	-	-
Yorkshire Sport Foundation	-	300	300	-	-
	<u>33,635</u>	<u>84,502</u>	<u>40,316</u>	<u>(6,570)</u>	<u>71,251</u>

West Bowling Youth Initiative

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds (continued)

Fund name	Purpose of restriction
Awards for All	For the development of youth sports activities.
Better Connect (YCL)	For the 'Kickstart' programme providing employment opportunities.
Bradford Council (Kickstart)	For the 'Kickstart' programme providing employment opportunities.
Bradford Council (Sport)	For youth sports and volunteering sessions.
Bradford Youth Service (Int)	Towards the costs of international work and residential.
Bradford VCS Alliance	For health awareness work and health based work with children and young people.
Dads Work	Towards the costs of work engaging fathers and children through community based activity programmes.
Key Fund SESF	To set up a community café and training kitchen creating opportunities for local people.
LCF Give Bradford	For organisational development work.
NHS Primary Care	To fund the 'Self Care Champion' post and support their health related work. (As the work of the project was curtailed due to Covid, permission was given to use the remaining funding from the contract for other purposes.)
Race Equality Network	For men's health work.
Sir George Martin Trust	To replace kitchen units and flooring to enable WYBI to offer cooking services.
Skills for Life (ESF)	Project work supporting unemployed men.
Sporting Equals	To provide sporting activities and coaching.
Yorkshire Sport Foundation	Towards the costs of sports work with children.

5 Debtors and prepayments

	2022	2021
	£	£
Debtors	452	7,700
Prepayments	185	182
	<u>637</u>	<u>7,882</u>

6 Cash at bank

	2022	2021
	£	£
Cash at bank	95,626	49,968
	<u>95,626</u>	<u>49,968</u>

7 Creditors and accruals

	2022	2021
	£	£
Accruals	720	600
	<u>720</u>	<u>600</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Manager. The total employee benefits received were £27,905 (previous year: £28,051).

West Bowling Youth Initiative

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants, commissioning and donation	8,798	14,233	84,502	39,952	93,300	54,185
Fees and charges	19,201	16,679	-	-	19,201	16,679
Total income	27,999	30,912	84,502	39,952	112,501	70,864
Expenditure						
Salaries, NIC's and pension	21,935	25,209	30,422	25,854	52,357	51,063
Payroll costs	177	152	273	221	450	373
Postage and stationery	288	343	75	351	363	694
Events and activities	977	4,993	1,660	2,051	2,637	7,044
Premises and overheads	8,197	4,613	2,829	4,090	11,026	8,703
Equipment	311	456	3,478	370	3,789	826
Independent examination	720	600	-	-	720	600
Insurance	425	300	312	427	737	727
Freelance and consultancy	-	-	-	675	-	675
Committee and volunteer expenses	395	30	397	60	792	90
CRB checks	-	100	-	-	-	100
Publicity and promotion	467	-	630	60	1,097	60
Staff training	-	77	240	169	240	246
Total expenditure	33,892	36,873	40,316	34,328	74,208	71,201
Net income / (expenditure)	(5,893)	(5,961)	44,186	5,624	38,293	(337)
Transfers between funds	6,570	(200)	(6,570)	200	-	-
Net movement in funds	677	(6,161)	37,616	5,824	38,293	(337)
Fund balances brought forward	23,615	29,776	33,635	27,811	57,250	57,587
Fund balances carried forward	24,292	23,615	71,251	33,635	95,543	57,250