

Charity number : 1143440

Company number : 07639033

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Trustees' report and financial statements
for the year ended 31 March 2024**



Hoylake Parade Community Centre
(A company Limited by guarantee)

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Chair's Report

Hoylake Parade Community Centre's staff and board of trustees remain committed to the provision of a community centre for Hoylake during these economically challenging times with rising energy costs and rising operational costs.

The Community Police Station, Sanderlings Nursery, The Sensory Room, Popsy's Café, a number of small business users, as well as long term users such as, Wirral Sandyacht Club, Hoylake & West Kirby Theatre Group, Hoylake Evangelical Church all remain long term parties to the operation of the community centre generating stable income that allows the centre a financial base on which to remain stable and look to build for the future.

October 2023 saw the reintroduction of cinema usage at the centre with the creation of Hoylake Film Club publicly screening films on the last Friday of each month. Something that was instigated by popular demand from previous users of Hoylake Community Cinema.

In 2022 we welcomed co-opted trustee Kathryn Holmberg. In November 2023 Kathryn Holmberg was formally appointed to the board.

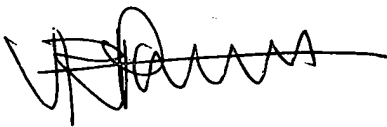
September 2023 saw the resignation of director/trustee Julio Cesar Camacho Bonila. The current remaining directors/trustees would like to thank Julio for his service to Hoylake Parade Community Centre.

Since staffing and trustee changes in 2021 the trust has moved away from seeking grant funding to supplement income or fund individual projects.

While these accounts show a slight deficit the trust retains sufficient reserves and remains confident that the financial position can improve in the coming year.

Thanks to all trustees and staff for giving their time and support to ensuring the Parade remains one of the best places for the community to enjoy in Hoylake.

We look forward with confidence to the next year and continuing to serve as a centre for the local community and will continue to balance the ongoing community aspects of the centre with the need to generate revenue from local business sources.



Julian Priest

Chair of Trustees

Hoylake Parade Community Centre

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

Legal and administrative information

Charity number 1143440

Company registration number 07639033

Registered office
The Parade
Hoyle Road
Hoylake
Wirral
Merseyside
CH47 3AG

Trustees
Julian Priest (Chair)
Dawn T Smith (Treasurer)
Jill Anderton-Stevens
Julio Camacho Bonila - (resigned mid year)
David Stevens
Katie Holmberg - (appointed mid year)

Accountants
Loughrey & Co
38 Market Street
Hoylake
Wirral
CH47 2AF

Bankers
Unity Trust Bank
9 Brindley Place
Birmingham
B1 2HB

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Report of the trustees (Incorporating the directors report)
for the year ended 31 March 2021**

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees, who are also directors of Hoylake Parade Community Centre for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The organisation is a charitable company limited by guarantee (registered in England and Wales, No 07639033) incorporated on and having registered as a charity (number 1143440) on 18th August 2011.

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association dated 16th May 2011 amended by a Special Resolution dated 7th November 2011.

Hoylake Parade Community Centre is a non-profit making organisation that manages the Hoylake Parade Community Centre as a centre for the benefit of the local populace.

The Board of Trustees appoints officers who are responsible for the day to day running of the Centre. Hoylake Parade Community Centre is managed and governed by a management committee, consisting of trustees and a number of advisers and staff members. Management committee meetings are held bi-monthly and agenda items include finance, health & safety and staff reports.

Objectives and activities for the public benefit

Set out below is a report on the progress of Hoylake Parade Community Centre in relation to how it is meeting the public benefit reporting requirements for the year ended 31 March 2024.

The staff and Management Committee of Hoylake Parade Community Centre are committed to the provision and management of a Community Centre in Hoylake.

The objective of Hoylake Parade Community Centre is to further or benefit the residents of hoylake and the neighbourhood and other districts the trustees deem appropriate without distinction of sex, sexual orientation, race, disability or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary organisations in a common effort to advance education and to provide facilities in the interests of social welfare for leisure time occupation with the objective of improving the conditions of life of the said residents.

In considering the objectives and activities, the Trustees have considered Charity Commission guidance on Public Benefit requirements.

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Report of the trustees (incorporating the directors report)
for the year ended 31 March 2021**

Financial review

Total income for the year was £127,616 (2023:£134,107).

Total expenditure for the year was £146,525 (2023:£136,818)

At 31st March 2024 the charitable company's reserves stood at £197,485 (2023:£216,394)

Statement of trustees' responsibilities

The trustees (who are also directors of Hoylake Parade Community Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practise.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of affairs of the charitable company and of the incoming resources and application of resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

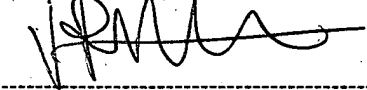
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the the Companies Act 2006 and the Charities Act 2015. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP 15.

On behalf of the board



Julian Priest

Director

Hoylake Parade Community Centre
(A company Limited by guarantee)

Report of the trustees (incorporating the directors report)
for the year ended 31 March 2021

I report on the accounts of Hoylake Parade Community Centre for the year ended 31 March 2021 set out in Section B.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144 of the Act and that an independent examination is needed. It is my responsibility to:

- 1 examine the accounts under section 145 of the Charities Act.
- 2 to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's statement

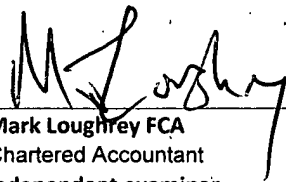
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- ~ the accounts were not kept in accordance with section 130 of the Charities Act; or
- ~ the accounts did not accord with the accounting records; or
- ~ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Mark Loughrey FCA
Chartered Accountant
Independent examiner

Hoylake Parade Community Centre		Charity No	1143440	
		Company No	07639033	
Annual accounts for the period				
Period start date	01.04.23	To	Period end date	31.03.24

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity

Income (Note 3)

Income and endowments from:

Donations grants and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Expenditure (Notes 6)

Expenditure on:

Raising funds

Running costs

Separate material expense item

Other

Total

Net income/(expenditure) before tax for the reporting period

Tax payable

Net income/(expenditure) after tax before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Note

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	2,710	-	-	2,710	1,554
S02	124,212	-	-	124,212	132,200
S03	-	-	-	-	73
S04	694	-	-	694	280
S05	-	-	-	-	-
S06	-	-	-	-	-
S07	127,616	-	-	127,616	134,107
S08	1,164	-	-	1,164	1,444
S09	145,361	-	-	145,361	135,374
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	146,525	-	-	146,525	136,818
S13	- 18,909	-	-	- 18,909	- 2,711
S14	-	-	-	-	-
S15	- 18,909	-	-	- 18,909	- 2,711
S16	-	-	-	-	-
S17	- 18,909	-	-	- 18,909	- 2,711
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	-	-	-	-	-
S21	-	-	-	-	-
S22	- 18,909	-	-	- 18,909	- 2,711
S23	216,394	-	-	216,394	244,662
S24	197,485	-	-	197,485	216,394

Charity Name

Charity No
Company No1143440
07639033**Section B****Balance sheet**

	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets (Note 7)	B02	153,704	-	-	153,704	158,770
Heritage assets	B03	-	-	-	-	-
Investments	B04	1	-	-	1	1
Total fixed assets	B05	153,705	-	-	153,705	158,771
Current assets						
Stocks	B06	-	-	-	-	-
Debtors (Note 8)	B07	2,789	-	-	2,789	9,698
Investments	B08	-	-	-	-	-
Cash at bank and in hand (Note 10)	B09	42,431	-	-	42,431	49,245
Total current assets	B10	45,220	-	-	45,220	58,943
Creditors: amounts falling due within one year (Note 9)	B11	1,440	-	-	1,440	1,320
Net current assets/(liabilities)	B12	43,780	-	-	43,780	57,623
Total assets less current liabilities	B13	197,485	-	-	197,485	216,394
Creditors: amounts falling due after one year (Note 9)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	197,485	-	-	197,485	216,394
Reserves of the Charity						
Endowment funds	B17	-	-	-	-	-
Restricted capital reserve	B18	-	-	-	-	-
Unrestricted capital reserves	B19	197,485	-	-	197,485	216,394
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total reserves	B22	197,485	-	-	197,485	216,394

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These accounts were approved by the Trustees on 10/03/2025 and signed on their behalf by:

Julian Priest

Dawn Smith

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

<i>At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to continue operating for the foreseeable future.</i>

N/A

N/A

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

✓

✓

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	N/A
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	N/A

(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.	N/A
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1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2

Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

N/A

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of period £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as restated

Note 2

Accounting policies

2.2 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Government grants

The charity has received government grants in the reporting period

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Donated services and facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Support costs

The charity has incurred expenditure on support costs.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Yes*	No*	N/a*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Income from interest.

This is included in the accounts when receipt is probable and the amount receivable can

Yes*	No*	N/a*
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royalties and dividends be measured reliably.

Income from membership subscriptions Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

Settlement of insurance claims Insurance claims are only included in the SoFA when the general income recognition criteria are met (6, 10 to 5, 12 FRS102 SORP) and are included as an item of other income in the SoFA.

Investment gains and losses This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

2.3 EXPENDITURE AND LIABILITIES

Liability recognition Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Grants with performance conditions Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Redundancy cost The charity made no redundancy payments during the reporting period.

Deferred income No material item of deferred income has been included in the accounts.

Creditors The charity has creditors which are measured at settlement amounts less any trade discounts

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11, 17 to 11.19, FRS102 SORP.

2.4 ASSETS
Tangible fixed assets for use by charity These are capitalised if they can be used for more than one year, and cost at least

They are valued at cost.

The depreciation rates and methods used are disclosed in note 14.

Intangible fixed assets The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.

They are valued at cost.

Heritage assets The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.

They are valued at cost.

Investments Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

✓	✓	✓
Yes*	No*	N/A*
✓	✓	✓
Yes*	No*	N/A*

	maturity date of less than 1 year are treated as current asset investments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Debtors	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	2,710	-	-	2,710	-
	Tax Refund	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	1,549
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	5
Total		2,710	-	-	2,710	1,554
Charitable activities:	Activities	-	-	-	-	-
	Rental Income	124,091	-	-	124,091	132,001
	Other	121	-	-	121	199
	Total	124,212	-	-	124,212	132,200
Other trading activities:	Photocopying income	-	-	-	-	-
	Coffee bar and catering	-	-	-	-	-
	Fundraising events	-	-	-	-	73
	Other	-	-	-	-	-
	Total	-	-	-	-	73
Income from investments:	Interest income	694	-	-	694	280
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		694	-	-	694	280
Separate material item of income	Access to work	-	-	-	-	-
	Insurance Claim - business interruption	-	-	-	-	-
	Insurance Claim & Compensation	-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		127,616	-	-	127,616	134,107

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

--

Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

--

Note 4

Expenditure

Analysis of expenditure		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on running costs:	Staff costs	59,961	-	-	59,961	58,838
	Building running costs	67,222	-	-	67,222	60,200
	Staff uniforms	-	-	-	-	-
	Staff expenses	-	-	-	-	445
	Office costs	1,738	-	-	1,738	2,005
	Insurance	4,875	-	-	4,875	3,927
	Professional fees	-	-	-	-	-
	Subs, Licenses & Service contracts	2,843	-	-	2,843	1,760
	Training costs	-	-	-	-	-
	Bank charges	1,704	-	-	1,704	1,110
	Payroll fees	-	-	-	-	-
	Accountancy	1,560	-	-	1,560	1,440
	Depreciation	5,066	-	-	5,066	5,353
	Sundry expenses	392	-	-	392	296
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total expenditure on running costs		145,361	-	-	145,361	135,374
Expenditure on raising funds	Catering & Coffee Bar	1,164	-	-	1,164	1,444
	Other fundraising	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total		1,164	-	-	1,164	1,444
Other		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total other expenditure		-	-	-	-	-
TOTAL EXPENDITURE		146,525	-	-	146,525	136,818

Other information:

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Section C**Notes to the accounts****Note 5 Details of certain types of expenditure****Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees**Assurance services other than independent examination****Tax advisory fees****Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**

This year £	Last year £
1,440	1,320

Note 6

Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

6.1 Staff Costs

Salaries, Pension and national insurance

Other employee benefits

Total staff costs

This year £	Last year £
59,961	58,838
-	-
-	-
59,961	58,838

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

6.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Administration	7	6
	-	-
	-	-
	-	-
Total	7	6

6.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

6.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash; asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Note 7 Tangible fixed assets*Please complete this note if the charity has any tangible fixed assets***7.1 Cost or valuation**

	Freehold land & buildings	Leasehold Improvements	Plant, machinery and motor vehicles	Equipment	Total
	£	£	£	£	£
At the beginning of the year	-	171,788	-	64,461	236,249
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	171,788	-	64,461	236,249

7.2 Depreciation and impairments

**Basis	SL or RB	SL	SL or RB	RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate		2%		15%		

At beginning of the year	-	23,892	-	53,587	77,479
Disposals	-	-	-	-	-
Depreciation	-	3,435	-	1,631	5,066
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	27,327	-	55,218	82,545

7.3 Net book value

Net book value at the beginning of the year	-	147,896	-	10,874	158,770
Net book value at the end of the year	-	144,461	-	9,243	153,704

7.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

7.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

--

the name of independent valuer, if applicable

--

the methods applied and significant assumptions

--

the carrying amount that would have been recognised had the assets been carried under the cost model.

--

7.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

--

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

--

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

--

*** The "transfers" row is for movements between fixed asset categories.**

**** Please indicate the method of depreciation by deleting the method not**

Note 8 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

8.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

This year £	Last year £
0	0
2,789	9,698
0	0
Total 2,789	9,698

Complete 8.2 where a material debtor is recoverable more than a year after the reporting date.

8.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year £	Last year £
-	-
-	-
-	-
Total -	-

Note 9 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

9.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	1,440	1,320	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	1,440	1,320	-	-

9.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

--

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****(cont)****Note 10 Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

This year £	Last year £
-	-
-	-
42,431	49,245
-	-
42,431	49,245

Note 11 Charity funds

11.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or U *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	U	Finance of general activities	216,394	127,616	- 146,525		-	197,485
Other funds (balancing figure)	N/a	N/a						
Total Funds as per balance sheet			216,394	127,616	- 146,525	-	-	197,485

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes* No*
☒ ☒

If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Note 11

Charity funds

11.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or U *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	U	Finance of general activities	219,105	134,107	- 136,818	-	-	216,394
Other funds (balancing figure)	N/a	N/a				-	-	-
Total Funds as per balance sheet			219,105	134,107	- 136,818	-	-	216,394

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*

No*

✓

✓

Note 11 **Charity funds (cont)**

11.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

11.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 12 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

12.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					Last year
		This year					
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL	
		£	£	£	£	£	

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

12.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

12.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount		Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£		£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.