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Charity number : 1143440

Company number : 7639033

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

Trustees' report and financial statements

for the year ended 31 March 2021

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Hoylake Parade Community Centre
(A company Limited by guarantee)

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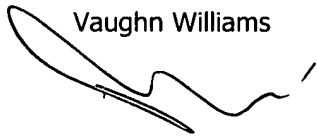
Chairman's Report

Another very strange year for the Parade as we remained closed for general use groups due to the Covid situation.

The Police, Popsy's Café and the Sanderlings Nursery remained open and a number of rooms were let to small business users which generated some income but the Government furlough scheme was the key to keeping us afloat and enabling us to retain our staff. Other grants were sought and the overall financial position is satisfactory as we move to reopening in September. We were all very touched by the residents of Dovedale Road adjacent to the Centre donating the results of a fund raiser to the Parade. This was much appreciated and shows the special place we have in the Local Community.

We have bookings going ahead and have been able to do refurbishment work to the building including energy saving lighting installations. We look forward with confidence to the next year so we can begin to move forward and continue to serve as a centre for the local residents.

Vaughn Williams

A handwritten signature in black ink, appearing to read 'Vaughn Williams', with a large loop at the start and a wavy line extending to the right.

Chairman of Trustees.

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

Legal and administrative information

Charity number	1143440
Company registration number	7639033
Registered office	The Parade Hoyle Road Hoylake Wirral Merseyside CH47 3AG
Trustees	Robert V Williams (Chairman) Roger Bates Stephen B Edmonds William R Davies Robert E Magee Julian Priest Dawn T Smith Graham G Thwaite
Accountants	Loughrey & Co 38 Market Street Hoylake Wirral CH47 2AF
Bankers	Unity Trust Bank 9 Brindley Place Birmingham B1 2HB

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Report of the trustees (incorporating the directors report)
for the year ended 31 March 2021**

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees, who are also directors of Hoylake Parade Community Centre for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The organisation is a charitable company limited by guarantee (registered in England and Wales, No 07639033) incorporated on and having registered as a charity (number 1143440) on 18th August 2011.

The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association dated 16th May 2011 amended by a Special Resolution dated 7th November 2011.

Hoylake Parade Community Centre is a non-profit making organisation that manages the Hoylake Parade Community Centre as a centre for the benefit of the local populace.

The Board of Trustees appoints officers who are responsible for the day to day running of the Centre. Hoylake Parade Community Centre is managed and governed by a management committee, consisting of trustees and a number of advisers and staff members. Management committee meetings are held bi-monthly and agenda items include finance, health & safety and staff reports.

Objectives and activities for the public benefit

Set out below is a report on the progress of Hoylake Parade Community Centre in relation to how it is meeting the public benefit reporting requirements for the year ended 31 March 2021.

The staff and Management Committee of Hoylake Parade Community Centre are committed to the provision and management of a Community Centre in Hoylake.

The objective of Hoylake Parade Community Centre is to further or benefit the residents of hoylake and the neighbourhood and other districts the trustees deem appropriate without distinction of sex, sexual orientation, race, disability or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary organisations in a common effort to advance education and to provide facilities in the interests of social welfare for leisure time occupation with the objective of improving the conditions of life of the said residents.

In considering the objectives and activities, the Trustees have considered Charity Commission guidance on Public Benefit requirements.

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Report of the trustees (incorporating the directors report)
for the year ended 31 March 2021**

Financial review

Total income for the year was £169,615 (2020:£194,061).

Total expenditure for the year was £171,723 (2020:£194,901)

At 31st March 2021 the charitable company's reserves stood at £230,428 (2020:£232,536)

Statement of trustees' responsibilities

The trustees (who are also directors of Hoylake Parade Community Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practise.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of affairs of the charitable company and of the incoming resources and application of resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

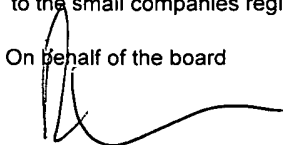
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the the Companies Act 2006 and the Charities Act 2015. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP 15.

On behalf of the board



Roger Bates

Director

**Hoylake Parade Community Centre
(A company Limited by guarantee)**

**Report of the trustees (incorporating the directors report)
for the year ended 31 March 2021**

I report on the accounts of Hoylake Parade Community Centre for the year ended 31 March 2021 set out in Section B.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144 of the Act and that an independent examination is needed. It is my responsibility to:

- 1 examine the accounts under section 145 of the Charities Act.
- 2 to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's statement

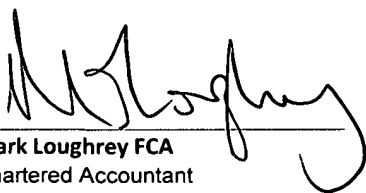
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- ~ the accounts were not kept in accordance with section 130 of the Charities Act; or
- ~ the accounts did not accord with the accounting records; or
- ~ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Loughrey FCA
Chartered Accountant
Independent examiner

Hoylake Parade Community Centre		Charity No	1143440		
		Company No	7639033		
Annual accounts for the period					
Period start date	01.04.20	To	Period end date	31.03.21	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations grants and legacies	S01	109,458	-	-	109,458	24,023
Charitable activities	S02	60,016	-	-	60,016	160,295
Other trading activities	S03	13	-	-	13	9,405
Investments	S04	62	-	-	62	138
Separate material item of income	S05	-	-	-	-	-
Other	S06	66	-	-	66	200
Total	S07	169,615	-	-	169,615	194,061
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	1,815	-	-	1,815	5,749
Running costs	S09	169,908	-	-	169,908	188,152
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	1,000
Total	S12	171,723	-	-	171,723	194,901
Net income/(expenditure) before tax for the reporting period	S13	2,108	-	-	2,108	840
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	2,108	-	-	2,108	840
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	2,108	-	-	2,108	840
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	2,108	-	-	2,108	840
Reconciliation of funds:						
Total funds brought forward	S23	232,536	-	-	232,536	244,662
Total funds carried forward	S24	230,428	-	-	230,428	232,536

Charity Name

Charity No

1143440

Company No

7639033

Section B**Balance sheet**

	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets (Note 7)	B02	169,815	-	-	169,815	182,465
Heritage assets	B03	-	-	-	-	-
Investments	B04	1	-	-	1	1
Total fixed assets	B05	169,816	-	-	169,816	182,466
Current assets						
Stocks	B06	-	-	-	-	-
Debtors (Note 8)	B07	1,989	-	-	1,989	4,157
Investments	B08	-	-	-	-	-
Cash at bank and in hand (Note 10)	B09	60,028	-	-	60,028	53,594
Total current assets	B10	62,017	-	-	62,017	57,751
Creditors: amounts falling due within one year (Note 9)	B11	1,405	-	-	1,405	1,122
Net current assets/(liabilities)	B12	60,612	-	-	60,612	56,629
Total assets less current liabilities	B13	230,428	-	-	230,428	239,095
Creditors: amounts falling due after one year (Note 9)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	230,428	-	-	230,428	239,095
Reserves of the Charity						
Endowment funds	B17	-	-	-	-	-
Restricted capital reserve	B18	-	-	-	-	-
Unrestricted capital reserves	B19	230,428	-	-	230,428	232,536
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total reserves	B22	230,428	-	-	230,428	232,536

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These accounts were approved by the Trustees on and signed on their behalf by:

Robert V Williams

Roger Bates

Section C

Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

☒

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

At the time of approving the accounts, the trustees have a reasonable expectation that the Charity has adequate resources to continue operating for the foreseeable future.

N/A

N/A

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*

☒

No*

☒

* -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	N/A
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	N/A

(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.	N/A
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1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of any changes;	N/A
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	N/A
(iii) where practicable, the effect of the change in one or more future periods.	N/A

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of the prior period error;	N/A
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	N/A
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	N/A

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

N/A

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		

Fund balance as restated

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	

Previous period net income/(expenditure) as
restated

Note 2**Accounting policies****2.2 INCOME****Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Yes*	No*	N/a*
✓	✓	✓

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
✓	✓	✓

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Yes*	No*	N/a*
✓	✓	✓

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Yes*	No*	N/a*
✓	✓	✓

Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Yes*	No*	N/a*
✓	✓	✓

Government grants

The charity has received government grants in the reporting period

Yes*	No*	N/a*
✓	✓	✓

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*	No*	N/a*
✓	✓	✓

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Yes*	No*	N/a*
✓	✓	✓

Donated goods

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Yes*	No*	N/a*
✓	✓	✓

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Yes*	No*	N/a*
✓	✓	✓

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Yes*	No*	N/a*
✓	✓	✓

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

Yes*	No*	N/a*
✓	✓	✓

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

Yes*	No*	N/a*
✓	✓	✓

Donated services and facilities

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Yes*	No*	N/a*
✓	✓	✓

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

Yes*	No*	N/a*
✓	✓	✓

Support costs

The charity has incurred expenditure on support costs.

Yes*	No*	N/a*
✓	✓	✓

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Yes*	No*	N/a*
✓	✓	✓

Income from interest.

This is included in the accounts when receipt is probable and the amount receivable can

Yes*	No*	N/a*
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royalties and dividends	be measured reliably.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
2.3 EXPENDITURE AND LIABILITIES				
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Deferred income	No material item of deferred income has been included in the accounts.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
2.4 ASSETS				
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least They are valued at cost. The depreciation rates and methods used are disclosed in note 14.	£500		
		Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15. They are valued at cost.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16. They are valued at cost.	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investments held for resale or pending their sale and cash and cash equivalents with a	Yes* <input checked="" type="checkbox"/>	No* <input checked="" type="checkbox"/>	N/a* <input checked="" type="checkbox"/>

	maturity date of less than 1 year are treated as current asset investments	<table border="1"> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	✓	✓	✓			
✓	✓	✓						
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓
	Yes*	No*	N/a*					
	✓	✓	✓					
Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓	
Yes*	No*	N/a*						
✓	✓	✓						
Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓	
Yes*	No*	N/a*						
✓	✓	✓						
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓
Yes*	No*	N/a*						
✓	✓	✓						
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓
	Yes*	No*	N/a*					
	✓	✓	✓					
They are valued at fair value except where they qualify as basic financial instruments.	<table border="1"> <tr> <td>Yes*</td> <td>No*</td> <td>N/a*</td> </tr> <tr> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>	Yes*	No*	N/a*	✓	✓	✓	
Yes*	No*	N/a*						
✓	✓	✓						
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>							

Note 3

Income

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	6,055	-	-	6,055	323
	Tax Refund	1,618	-	-	1,618	450
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	101,785	-	-	101,785	23,250
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	109,458	-	-	109,458	24,023
Charitable activities:	Activities	-	-	-	-	-
	Rental Income	60,016	-	-	60,016	159,570
	Other	-	-	-	-	725
	Total	60,016	-	-	60,016	160,295
Other trading activities:	Photocopying income	-	-	-	-	-
	Coffee bar and catering	13	-	-	13	3,754
	Fundraising events	-	-	-	-	5,651
	Other	-	-	-	-	-
	Total	13	-	-	13	9,405
Income from investments:	Interest income	62	-	-	62	138
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	62	-	-	62	138
Separate material item of income	Access to work	-	-	-	-	-
	Insurance Claim - business interruption	-	-	-	-	-
	Insurance Claim & Compensation	66	-	-	66	200
	Total	66	-	-	66	200
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		169,615	-	-	169,615	194,061

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

--

Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

--

Note 4

Expenditure

	Analysis of expenditure	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on running costs:	Staff costs	87,236	-	-	87,236	94,435
	Building running costs	55,712	-	-	55,712	65,291
	Staff uniforms	-	-	-	-	-
	Staff expenses	1,404	-	-	1,404	2,970
	Office costs	7,070	-	-	7,070	7,423
	Insurance	5,593	-	-	5,593	3,128
	Professional fees	-	-	-	-	-
	Subs, Licenses & Service contracts	3,852	-	-	3,852	5,468
	Training costs	-	-	-	-	-
	Bank charges	671	-	-	671	894
	Payroll fees	-	-	-	-	-
	Accountancy	1,760	-	-	1,760	1,829
	Depreciation	6,091	-	-	6,091	6,559
	Sundry expenses	519	-	-	519	155
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total expenditure on running costs	169,908			169,908	188,152
Expenditure on raising funds	Catering & Coffee Bar	-	-	-	-	2,980
	Other fundraising	1,815	-	-	1,815	2,769
		-	-	-	-	-
		-	-	-	-	-
	Total	1,815			1,815	5,749
Other	W/O Investment in Parade Events	-	-	-	-	-
	W/O Amounts due for Taxi Fares	-	-	-	-	-
	Bursery	-	-	-	-	1,000
		-	-	-	-	-
	Total other expenditure					1,000
TOTAL EXPENDITURE		171,723			171,723	194,901

Other information:

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Section C**Notes to the accounts****Note 5** **Details of certain types of expenditure****Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees**Assurance services other than independent examination****Tax advisory fees****Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**

This year £	Last year £
1080	913

Section C

Notes to the accounts

(cont)

Note 6

Paid employees

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

6.1 Staff Costs

	This year £	Last year £
Salaries and national insurance	84,153	92,135
Pension costs (defined contribution pension plan)	3,083	2,300
Other employee benefits	-	-
Total staff costs	87,236	94,435

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

6.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Administration	6	6
	-	-
	-	-
	-	-
Total	6	6

6.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

6.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Note 7 Tangible fixed assets*Please complete this note if the charity has any tangible fixed assets***7.1 Cost or valuation**

	Freehold land & buildings	Leasehold Improvements	Plant, machinery and motor vehicles	Equipment	Total
	£	£	£	£	£
At the beginning of the year	-	171,788	-	64,461	236,249
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	171,788	-	64,461	236,249

7.2 Depreciation and impairments

**Basis	SL or RB	SL	SL or RB	RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate		2%		15%		

At beginning of the year	-	13,587	-	46,756	60,343
Disposals	-	-	-	-	-
Depreciation	-	3,435	-	2,656	6,091
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	17,022	-	49,412	66,434

7.3 Net book value

Net book value at the beginning of the year	158,201	17,705	175,906
Net book value at the end of the year	154,766	15,049	169,815

7.4 Impairment

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

--

7.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

--

the name of independent valuer, if applicable

--

the methods applied and significant assumptions

--

the carrying amount that would have been recognised had the assets been carried under the cost model.

--

7.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

--

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

--

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

--

**** The "transfers" row is for movements between fixed asset categories.***

***** Please indicate the method of depreciation by deleting the method not***

Section C**Notes to the accounts****(cont)****Note 8 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

8.1 Analysis of debtors

	This year £	Last year £
Trade debtors	0	0
Prepayments and accrued income	1,989	4,157
Other debtors	0	0
Total	1,989	4,157

Complete 8.2 where a material debtor is recoverable more than a year after the reporting date.

8.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Section C**Notes to the accounts****(cont)****Note 9 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***9.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	1,405	1,122	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	1,405	1,122		

9.2 Deferred income*Please complete this note if the charity has deferred income.**Please explain the reasons why income is deferred.*

--

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****(cont)****Note 10 Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

This year £	Last year £
-	-
-	-
60,028	53,594
-	-
60,028	53,594

Section C Notes to the accounts (cont)

Note 11 Charity funds

11.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or U *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	U	Finance of general activities	232,536	169,615	- 171,723		-	230,428
Other funds (balancing figure)	N/a	N/a	-	-	-	-	-	-
Total Funds as per balance sheet			232,536	169,615	- 171,723	-	-	230,428

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes* No*

☒ ☒

If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Section C:	Notes to the accounts	(cont)	
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Note 11 **Charity funds**

11.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or U *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund	U	Finance of general activities	94,607	170,811	- 163,392	130,510	-	232,536
Designated Lift Fund	U	NBV of funds applied for lift installation	98,662	-	-	- 98,662	-	
Bernard Sunley Foundation	R	Funding towards lift installation	2,820	-	-	- 2,820	-	
Big Lottery Fund	R	Funding towards lift installation	9,400	-	-	- 9,400	-	
Grantscape (Dong Energy)	R	Funding towards lift installation	3,972	-	-	- 3,972	-	
Lift Project Grants	R	Provided by various donors towards lift	15,656	-	-	- 15,656	-	
Waterfront Education	R	Park Hampers for employability course	4,131	-	- 4,131	-	-	
WBC - Cupboard	R	Contribution towards furniture	765	-	- 765	-	-	
WBC - Energy Grant	R	To improve heating efficiency	1,751	-	- 1,751	-	-	
WBC - Fire Panel	R	To help meet fire safety regulations	612	-	- 612	-	-	
WBC - 28.03.19	R	West Wirral Fund	1,000	-	- 1,000	-	-	
Quiet Space	R	Refurbishment of The Quiet Space	-	23,250	- 23,250	-	-	
Other funds (balancing figure)	N/a	N/a	-	-	-	-	-	
Total Funds as per balance sheet			233,376	194,061	194,901			232,536

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Section C	Notes to the accounts	(cont)
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Note 11 **Charity funds (cont)**

11.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds	As work on the lift was completed some time ago and all restricted donations for completion of this work have been spent, the separate restricted funds relating to the project have been transferred to the general fund.	
Between endowment and restricted funds		
Between endowment and unrestricted funds		

11.4 Designated funds

Planned use	Purpose of the designation	Amount

Note 12 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

12.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value					Last year
		This year					
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL	
		£	£	£	£	£	

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

12.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

12.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount		Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£		£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.