

Revive Newport



Trustees' Annual Report

01/04/2021 to 31/03/2022



ADMINISTRATIVE INFORMATION

TRUSTEES/DIRECTORS

John Crago (Chairperson)
Ian Peters
Alison Price
Paul Wells

SENIOR STAFF

Pete Luther, Development Officer

REGISTERED OFFICE

82-83 High Street, Newport, Isle of Wight, PO30 1BH

BANKERS

The Co-operative Bank plc
HSBC Bank plc

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Revive Newport is a company limited by guarantee, number 07588420, and a registered charity, number 1143377; it is governed by articles of association.

Governance

The charity is governed by a board of trustees who are also directors of the company. All references to trustees in this report can also be read as directors. The trustees are responsible for the effective governance of the charity, its strategic direction, and setting the policy framework. Responsibility for day-to-day running of the work of Revive is delegated to the Development Officer though major or contentious issues are referred back to the trustees, or the chairman (who line-manages the Development Officer) as appropriate.

Trustee Selection

Trustees are elected by the members of the charity at the annual general meeting and a third of trustees must retire from office each year but may be re-appointed to serve a further term. The existing trustees make recommendations to the meeting regarding suitable candidates who have the necessary skills, experience and abilities required to ensure the board of trustees is able to offer effective governance. The trustees may also co-opt new trustees during the year who serve until the next AGM when they retire but may be reappointed by the members.

CHARITABLE ACTIVITIES

Purpose

Revive Newport is a Christian organisation founded to enable individual Christians and churches in the Newport area to demonstrate love for our community and the individuals within it. Through providing care in practical ways, having fun with people and getting to know them we aim to work towards wholeness for individuals and our community, making a difference in all aspects of life; material, emotional, social, financial, environmental and spiritual. To this end we work closely with local agencies including the council, police and community groups in order to provide activities which go some way to meeting these needs.

The charitable objects of Revive Newport are:

1. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors:
Unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).
2. To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities so that they may grow to full maturity as individuals and members of society.

3. To advance the Christian faith for the benefit of the public, principally through offering care, compassion and relevant practical and spiritual help.

ACTIVITIES IN PURSUIT OF THE CHARITABLE OBJECTS UNDERTAKEN FOR THE PUBLIC BENEFIT

In planning the activities of the charity, the trustees have had regard to the Charity Commission's guidance on public benefit. Revive Newport is a project-based organisation. Our work is delivered for benefit of the public through a series of projects delivered by dedicated staff and volunteer teams:

Newport Youth Cafe

Some statistics for NYC post Covid. The youth cafe re-opened in May 2021 starting off with 10 young people who had previously attended before lock down. Numbers continued to grow steadily, 18 by June 2021, 25 in July following a joint event with Youth for Christ and 56 by August. Numbers usually drop in September when kids go back to school or college, but by Oct they had 70.

During November NYC relied on help from other local youth workers and thanks to them NYC got the kids through to Christmas, and 8 sessions out of 12 were able to go ahead. NYC is a lifeline for many young people and the need to be there supporting the young people leading up to Christmas is real. They had 2 suicide attempts in November alone. Christmas for a lot of the young people is the worst time of the year, and their stories are incredibly difficult to hear. The NYC leaders sole job is to get the kids through to January when they can see in the new year and do it all over again. In December they opened 5 out of a possible 7 nights, including a Christmas meal for 13 young people. With the detached work not happening unfortunately the numbers attending NYC reflected this and fell with 8 - 10 in each session.

By January 2022, it was clear that NYC had to shut as the leaders were suffering both emotionally and mentally. They were concerned that something might be missed and subsequent action not taken to help a young person, a dangerous situation to be in. In this job you have to be clued up, to be able to hear and see what's in front of you, listening to the small voices and with both leaders being so tired there was no other option but to close NYC for 5 weeks from Friday 14th January. There was a quiet re-opening on 4th March. Since then numbers continued to be around 9 - 13 a night, finishing in April with 84 young people on the register. They still spoke to on average 40 young people a when out on detached work every week.

Park Life

Following the Covid Pandemic, and for various reasons associated with recovering from this Park Life was not able to run this year. There is however still interest and enthusiasm from the community for this event to take place and so this will be explored in the future with the possibility of delivering the event in a simpler way by using a local school who are happy for us to use their building.

Needs and Seeds

No jobs were carried out this year.

Foodbank

Newport Foodbank was started in September 2011 as a joint initiative between Revive and Church on the Roundabout and has been supporting people in crisis for 11 full years.

Between the 1st April 2021 and 31st March 2022, our Newport Foodbank fulfilled a total of 480 vouchers, helping to feed 676 Adults and 459 children a total of 1135 people.

Vouchers are issued by many agencies, most commonly the job centre, Sovereign, CAST, Barnardo's and Help through crisis.

This has been a challenging year, starting in April 2021 when many covid restrictions were still in place. As they have lifted, our Foodbank cafe has begun to return to something like "normal". This involves refreshments, listening and signposting as well as providing emergency food supplies. Also providing a safe meeting space for people without a voucher. We consider it a success if a person who came for the Foodbank returns just to pop in for a chat.

We also have Footprint Trust, Wightfibre community help and Southern water regularly coming in to further help our clients, along with a Community Connector who works across the Foodbanks. Hannah King has left the role of IW Foodbank manager after being in the role since day 1. She has taken Foodbank on nothing short of a miraculous journey, and finally felt it was time to pass the baton on. A lot has changed in that time, seeing the work develop from a small band of volunteers to a highly organised organisation, held in very high regard by all. A new manager has just been appointed. Since the pandemic, a number of volunteers have not returned. This is typical of a lot of organisations and is posing a challenge to us.

The Living Room

After reorganisation of the space, finishing with the bookshop, extending the kitchen a bit and freshening the place up, we were finally able to properly open the doors in May for 3 days a week, Tuesdays - Thursdays 11-2.

The team consists of Pete Manager / oversight, Sammi, Kitchen Manager, Michele, Cafe Host and Sally, Kitchen Porter, hosting and social media. Mike and Kevin are weekly volunteers. We also recently had a special needs student, who is taking a catering course with HTP, join us in the cafe for a 12 week placement.

The customer base has been growing steadily with a group of around 20 weekly returning customers and new customers every week. However customers have been sporadic ranging from 5 - 22.. To break even we do need more - 25 customers a day, that target is not being met as yet.

The coffee machine has been upgraded this year and now we serve locally sourced ethical coffee from Island Roasted. We now serve cooked breakfasts, a variety of home cooked meals and now bake all our own cakes and deserts.

The old bookshop stock of gifts, CDs and books have mostly been sold now; we do however have over 1000 second hand Christian books that we are seeking to sell. These bits, albeit small, are well received. One

customer comes in regularly and when feels led goes up to the prayer room and has found just the right book and feels very blessed by this.

The pay it forward scheme is working well, giving away around 5 meals a month, just over 1 a week and receiving a similar amount paid for so this is covering itself.

Alongside being able to be a life line for our regulars, we are here to help whatever way we can.

The most frequent conversations we have with people is to offer a

- word of encouragement (with 50 conversations recorded),
- with the second about God (35 conversations noted).

The other popular topics of conversation are around volunteering, housing, death and loss, and mental health - with 15-20 conversations recorded through each of these categories.

MAIN ACHIEVEMENTS OF THE YEAR

The main achievements of the year were firstly re-opening The Living Room for 3 days a week serving drinks and hot food and being able to support the local community of Newport, as well as the Newport Youth Cafe reaching out to our young people.

VOLUNTEER SUPPORT

We have a small but dedicated team of volunteers who have helped at both The Living Room and Newport Youth Cafe. The trustees would like to take this opportunity to say a huge “thank-you” to her and all those who have volunteered for Revive in the past year.

FUTURE PLANS

Now that the Newport Youth Cafe is back in the centre of town we want to continue to grow this area of our work, and engage with the young people of Newport.

We also want to continue investigating the possibility of creating a new purpose-built youth centre in Newport to accommodate the many young people who have nowhere to go in and around Newport. We strongly believe this is vitally needed. We also, of course, want to continue to deliver our projects to the best of our abilities, showing God’s love in our community.

FINANCIAL REVIEW

Reserves Policy

In order to ensure the sustainability of the charity the trustees aim to hold 3 months of operating costs in free reserves. Three months of operating costs based on expenditure in 2021/22 equates to £20,725 while our unrestricted reserves stand at £37,257

Investment Policy

To date the charity has not had sufficient free funds to consider investments. As the charity develops, we will continually review this position.

Main Sources Of Income

Our income this year has come Mainly from Donations and grants.

Trading income usually comes from non-charitable income from The Living Room (sale of gifts etc.).

Expenditure Supporting Charitable Objectives

Income has principally been used for charitable activities in furtherance of Revive's objects, with a modest expenditure on raising funds.

The main costs this year relate to the running of Newport Youth Cafe and The Living Room. NYC was funded principally from grants and specifically for that project, with a small amount of income from general funds.

LOOKING AHEAD

Over the next year we need to secure continuation funding for Newport Youth Café. This is once again a key financial priority for the year. Alongside this, we will continue to improve our efficiency and effectiveness, increase the income generated by The Living Room and look for other sources of income to achieve a more stable and sustainable ongoing financial position.

PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with the small company regime (Section 419(2)) of the Companies Act 2006. This report, including the following financial statements, was approved by the trustees on 21st September 2023 and is signed on their behalf by:

..... Paul Wells (Chairperson)

FINANCIAL STATEMENTS

Statement of Financial Activities for the year ending 31st March 2023

	Unrestricted Funds	Restricted Funds & Grants	Total Funds	Prior Year total funds	
Income From					
Donations	£48,556	£35,169	£83,725	£120,479	A1
Charitable Activities Income	£8,229		£8,229	£451	A2
Other Trading activities	£378		£378	£1,541	A3
TOTAL	£57,163	£35,169	£92,332	£122,471	
Expenditure					
Raising Funds	£1,099		£1,099	£2,172	B1
Charitable Activities	£46,637	£35,169	£81,806	£87,053	B2
TOTAL	£47,736	£35,169	£82,905	£89,225	
Net Movement of Funds	£9,427	£0	£9,427	£33,246	
Reconciliation of Funds					
Total funds brought forward	£27,830	£0	£27,830	£47,827	
Total funds carried forward	£37,257	£0	£37,257	£27,830	

Balance Sheet for the year ending 31st March 2023

	Current Year	Notes	Prior Year
Fixed Assets			
No Non-Current Assets held by Entity			
Current Assets			
Stock	£1,465	C1	£1,979
Bank and Cash in Hand	£35,792	C2	£25,851
Total Assets	£37,257		£27,830
Liabilities			
No current or long term liabilities			
	£37,257		£27,830
The funds of the charity			
Unrestricted income funds	£37,257		£27,830
Restricted income funds	£0	D1	£0
Total charity funds	£37,257		£27,830

Notes to the Financial Statements for the year ending 31st March 2023

NOTE	
1	Accounting Policies
<p>The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.</p> <p>(a) Basis of accounting</p> <p>The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' published in 2015, applicable UK accounting standards and the Companies Act 2006.</p> <p>(b) Fund accounting</p> <p>Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.</p> <p>(c) Incoming resources</p> <p>All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:</p> <ul style="list-style-type: none"> • Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. • Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts. • Investment income is included when receivable. • Incoming resources from charitable trading activity are accounted for when earned. • Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. <p>(d) Resources expended</p> <p>Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:</p> <ul style="list-style-type: none"> • Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. • Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. • Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity. • All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the basis of activity size. <p>(e) Fixed assets</p> <p>Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Individual items exceeding £1,000 are depreciated on a straight-line basis over the estimated life of the asset, which for equipment is considered to be three years.</p>	

NOTE	INCOMING RESOURCES	UNRESTRICTED	RESTRICTED		TOTAL
			NYC		
	Funds Brought forward				
A1	Donations				
	Church Donations	£6,655			£6,655
	NYC Premises Use				£0
	Individual Donations	£25,005	£2,669		£27,674
	Grant - NYC		£32,500		£32,500
	Gift Aid Claim	£2,585			£2,585
	Other Grant Income	£14,311			£14,311
	Total	£48,556	£35,169		£83,725
A2	Charitable Activities				
	NYC Sale of Goods	£42			£42
	The Living Room Sale of Goods	£8,187			£8,187
	Total	£8,229			£8,229
A3	Other Trading Activities				
	Gift sales	£378			£378
	Total	£378			£378
	INCOME TOTAL	<u>£57,163</u>	<u>£35,169</u>	<u>£0</u>	<u>£92,332</u>

	Expenditure	
	-	
B1	Fundraising	
	Fundraising Trading Cost of goods sold	£1,099
	Total	£1,099

	Activity	Activity Undertaken Directly	Support costs	Total
B2				
		£	£	£
	The Living Room	£15,878	£16,256	£32,134
	Foodbank	£600		£600
	Newport Youth Café	£32,713	£16,256	£48,969
	AOK	£104		£104
		£49,295	£32,511	£81,806

<u>Further Breakdown:</u>				
The Living Room Expenses			Newport Youth Café Expenses	
Purchases for Sale	£5,099		Staffing Costs	£24,897
Opening Stock	£240		Premises Costs Grant from Castlehold Baptist Church	£6,000
Closing Stock	-£554			
Staffing Costs	£9,405			
Equipment	£1,763			
Repairs & renewals	£37		Supplies & Services	£1,816
Credit Note St Andrews	-£112			
	£15,878		Total	£32,713

Support Costs		The Living Room	Newport Youth Cafe	TOTAL
	£	£	£	£
Support Staff Costs		£9,170	£9,169	£18,339
Finance/Administration Expenses		£2,252	£2,252	£4,504
Marketing and General expenses		£214	£213	£427
Utilities		£811	£811	£1,621
Rent/ Rates		£3,262	£3,263	£6,525
Insurance		£548	£548	£1,096
<u>Activity Total</u>	-	<u>£16,256</u>	<u>£16,256</u>	<u>£32,512</u>

C1	Stock		
	Charitable Activity Stock	£554	£240
	Other Trading Activities Stock	£911	£1,739
	Total	£1,465	£1,979
C2	Bank Accounts		
	Co-op Revive	8117.24	£2,581
	Co-Op NYC	2352.77	£1,500
	HSBC	18857.9	£18,034
	Co-Op TLR	4983.18	£3,438
	Paypal & cash	1480.52	£298
	Total	£35,792	£25,851
	Creditors		
	St Andrews Bookshop	£112	
D1	Restricted Funds		
	Newport Youth Cafe	£0	
	Total	£0	

12	Staff costs	
	Gross wages and salaries	£49,991
	Employers NI	£0
	Pension Contributions	£1434
	Average number of staff	5
	Average number of full-time-equivalent staff	3



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Revive Newport

On accounts for the year
ended

31st MARCH 2023

Charity no
(if any)

1143377

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

7/12/2023

Name:

GUY WELLS

Relevant professional
qualification(s) or body

(if any):

Address:

19 NODGHAM LANE, NEWPORT, ISLE
OF WIGHT, PO30 1NY.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.