

Revive Newport



Trustees' Annual Report

01/04/2020 to 31/03/2021



ADMINISTRATIVE INFORMATION

TRUSTEES/DIRECTORS

John Crago (Chairperson)

Ian Peters

Alison Price

Richard Sherwood

Paul Wells

SENIOR STAFF

Pete Luther, Development Officer

REGISTERED OFFICE

82-83 High Street, Newport, Isle of Wight, PO30 1BH

BANKERS

The Co-operative Bank plc

HSBC Bank plc

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Revive Newport is a company limited by guarantee, number 07588420, and a registered charity, number 1143377; it is governed by articles of association.

Governance

The charity is governed by a board of trustees who are also directors of the company. All references to trustees in this report can also be read as directors. The trustees are responsible for the effective governance of the charity, its strategic direction, and setting the policy framework. Responsibility for day-to-day running of the work of Revive is delegated to the Development Officer though major or contentious issues are referred back to the trustees, or the chairman (who line-manages the Development Officer) as appropriate.

Trustee Selection

Trustees are elected by the members of the charity at the annual general meeting and a third of trustees must retire from office each year but may be re-appointed to serve a further term. The existing trustees make recommendations to the meeting regarding suitable candidates who have the necessary skills, experience and abilities required to ensure the board of trustees is able to offer effective governance. The trustees may also co-opt new trustees during the year who serve until the next AGM when they retire but may be reappointed by the members.

CHARITABLE ACTIVITIES

Purpose

Revive Newport is a Christian organisation founded to enable individual Christians and churches in the Newport area to demonstrate love for our community and the individuals within it. Through providing care in practical ways, having fun with people and getting to know them we aim to work towards wholeness for individuals and our community, making a difference in all aspects of life; material, emotional, social, financial, environmental and spiritual. To this end we work closely with local agencies including the council, police and community groups in order to provide activities which go some way to meeting these needs.

The charitable objects of Revive Newport are:

1. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors:
Unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).
2. To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities so that they may grow to full maturity as individuals and members of society.

3. To advance the Christian faith for the benefit of the public, principally through offering care, compassion and relevant practical and spiritual help.

ACTIVITIES IN PURSUIT OF THE CHARITABLE OBJECTS UNDERTAKEN FOR THE PUBLIC BENEFIT

In planning the activities of the charity, the trustees have had regard to the Charity Commission's guidance on public benefit. Revive Newport is a project-based organisation. Our work is delivered for benefit of the public through a series of projects delivered by dedicated staff and volunteer teams:

Newport Youth Cafe

Despite the Youth Cafe being shut down completely this year, we were still running 3 sessions on zoom every week. Two in the evenings (Wednesdays and Friday) and one afternoon of lets play, where we played xbox online together. This has turned into a Thursday night games night now we are in person.

Our online work has continued with some of our young people who have moved away for work or university outside of the Zoom sessions using our facebook and instagram accounts. We have forged deep bonds over the years and it is very heartwarming that they still message for advice or to tell us good news.

We managed to have a Christmas party together in December up at the Youth Center but were back in lockdown in January. We were able to have some meetings in the park (on Wednesdays) when we were allowed to. We also sent care packages with lots of goodies to help get them through lockdown including chocolate and fidget toys.

We pride ourselves on our actions. Our willingness and ability to think fast, to help in any way that we can. Our enduring relationships with our young people is our testimony. Two examples of this this year are:

During October we moved one young person out of home, involving children's services and MASH. She has multiple complex needs and is transgender. One of our young people brought her over to us in the park and assured her that if she talked, we could help. We took her for a coffee then started the process. Within a month it was all over.

In February one of our young men tried to take his life. His final message was to us, to say thanks for trying to help him. We found him and got an ambulance to him in time and they got him to St. Mary's hospital. Due to covid we couldn't get there that night, but the next day we got him some clean clothes, a writing pad, comic and biscuits and saw him. Since then we have put a support bubble around him, Pete calls him regularly and has sent him the Alpha videos.

Park Life

This year our country was in national lockdown over the summer and so for the third year in a row, we were unable to run Park Life, our annual family fun festival. We are still exploring, however, the possibility of delivering Park Life in a simpler way by using a local school that is happy for us to use their building for this event next year.

Needs and Seeds

Needs and Seeds did no jobs this year.

Foodbank

The number of people fed at Newport Foodbank during this period is 1,176 (728 adults and 448 children), less than the previous year, but still a very significant amount. Less is a national trend, because there have been good community and government initiatives to help people through the pandemic, which we hope will continue.

Much of this reported year, Newport Foodbank remained in a form of lockdown, with covid restrictions in place. During the summer months, things have gradually begun to ease, which has made us able to run it more in line with previous years.

There are 3 key areas to running a Foodbank:

1. Giving out the food. This has continued throughout the pandemic, although with the easing of restrictions, clients now have increasing opportunity to discuss their food and extras needs, rather than just be given bags of food.
2. Listening: This was very difficult, although not impossible during periods of lockdown. It is now becoming much easier, as the café side of things has re-opened, with nice new indoor and outdoor seating, so engagement with clients is much easier again. There is a lot to listen to, as people are carrying a lot of burdens from the last year. Foodbank has now employed a community connector, Tania Holgate, who is available at Newport most Wednesdays. Other organisations are now beginning to work with us again, eg Salvation Army homeless hostel, footprint trust & Independent Arts
3. Signposting: Working alongside other organisations who can help the client through a crisis is vital and yet again has become easier with the lifting of restrictions.

The church food forest has been growing apples, pears, raspberries, potatoes, chard and herbs, which has also been given out on a regular basis

Finally, now that team sizes are increasing again, recruitment of volunteers is a priority. We are looking for committed Christians who are willing to live out and share their faith. When Newport Foodbank started as a Revive project it was run by Christians from several Newport churches. How good it would be to return to these roots.

The Living Room

Just before the start of this year our country went into national lockdown and our cafe was forced to close. Our director also had twins born on 4th April! This brought a challenging start to the year. Shortly after this our manager was offered another job and so resigned and our assistant manager retired as planned. Like most companies we had to think hard about how we were going to continue, if at all with all these changes and restrictions imposed.

As a result of this we made some significant changes to The Living Room which was the focus of this year. We decided to stop selling Christian cards, books and gifts, to focus more on the community cafe side of things. The shop side of things has been in decline over the last few years and we feel that the coffee and chat side of things is the most in keeping with our aims and objectives and makes room for us to relocate the youth centre here, in the centre of town.

Most of the time once out of lockdown was spent implementing these changes, removing the shop, extending the kitchen, implementing improvements that would allow us to extend our menu and renovating the back of the cafe where the shop was. This took longer than we had hoped and so we were only able to open for 5 days before Christmas and then we were forced to close again. We are very pleased with the changes though and anticipate it will make a positive impact on what we are able to do next year.

We did also say goodbye to all our amazing volunteers which was very sad but we felt the kindest thing to do in such uncertain times.

MAIN ACHIEVEMENTS OF THE YEAR

This year's main achievements were implementing vast changes to The Living Room. We focused a lot of energy in engaging with our core Revive team including recruiting new members and meeting on Zoom weekly to look after, relate and train our team.

VOLUNTEER SUPPORT

Although we had only one volunteer youth worker this year who was amazing, the trustees would like to take this opportunity to say a huge “thank-you” to her and all those who have volunteered for Revive in the past year.

FUTURE PLANS

We want to reopen Newport Youth Cafe, back in the centre of town and continue to engage with the young people of Newport, hoping that we will be able to engage with far more young people now this opportunity has emerged.

We also continue to investigate opportunities to create a new purpose-built youth centre in Newport that can accommodate the vast amount of young people that are out and about in Newport that have nowhere to go. We still believe this is something which is vitally needed. And, of course, we continue to deliver our projects to the best of our abilities, showing God’s love in our community.

FINANCIAL REVIEW

Reserves Policy

In order to ensure the sustainability of the charity the trustees aim to hold 3 months of operating costs in free reserves. Three months of operating costs based on expenditure in 2019/20 equates to £32,886 while our unrestricted reserves stand at £47,827 (2019/20 = £14,451).

Investment Policy

To date the charity has not had sufficient free funds to consider investments. As the charity develops, we will continually review this position.

Main Sources Of Income

Our income this year has come from a variety of different sources. Donations representing 55% of income. Grant funding represented 43% of income. Income from charitable activities and trading income accounted for just 2% due to being unable to operate because of Covid Restrictions.

Trading income usually comes from non-charitable income from The Living Room (sale of gifts etc.).

Expenditure Supporting Charitable Objectives

Income has principally been used for charitable activities in furtherance of Revive's objects, with a modest expenditure on raising funds.

The main costs this year relate to the running of Newport Youth Cafe and The Living Room. NYC was funded principally from grants and specifically for that project, with a small amount of income from general funds. The Living Room expenses were largely employee costs, which we were able to maintain due to the government Job Retention Scheme grant.

LOOKING AHEAD

Over the next year we need to secure continuation funding for Newport Youth Café. This is once again a key financial priority for the year. Alongside this, we will continue to improve our efficiency and effectiveness, increase the income generated by The Living Room and look for other sources of income to achieve a more stable and sustainable ongoing financial position.

PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with the small company regime (Section 419(2)) of the Companies Act 2006. This report, including the following financial statements, was approved by the trustees on 21st September 2021 and is signed on their behalf by:

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John Crago (Chairperson)

FINANCIAL STATEMENTS

Statement of Financial Activities for the year ending 31st March 2021

	Unrestricted Funds	Restricted Funds & Grants	Total Funds	Prior Year total funds	
Income From					
Donations	£52,324	£68,155	£120,479	£81,275	A1
Charitable Activities Income	£451		£451	£37,315	A2
Other Trading activities	£1,541		£1,541	£8,592	A3
TOTAL	£54,316	£68,155	£122,471	£127,182	
Expenditure					
Raising Funds	£2,172		£2,172	£3,641	B1
Charitable Activities	£18,657	£68,396	£87,053	£127,905	B2
TOTAL	£20,829	£68,396	£89,225	£131,546	
Net Movement of Funds	£33,487	-£241	£33,246	-£4,364	
Reconciliation of Funds					
Total funds brought forward	£14,340	£241	£14,581	£18,954	
Total funds carried forward	£47,827	£0	£47,827	£14,581	

Balance Sheet for the year ending 31st March 2021

	Current Year	Prior Year	Notes
Fixed Assets			
No Non-Current Assets held by Entity			
Current Assets			
Stock	£3,559	£6,858	C1
Debtors		£0	
Bank and Cash in Hand	£44,268	£7,723	C2
Total Assets	£47,827	£14,581	
Liabilities			
No current or long term liabilities			
	£47,827	£14,581	
The funds of the charity			
Unrestricted income funds	£47,827	£0	
Restricted income funds	£0	£241	D1
Total charity funds	£47,827	£241	

Notes to the Financial Statements for the year ending 31st March 2021

NOTE	
1	Accounting Policies
<p>The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.</p> <p>(a) Basis of accounting</p> <p>The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' published in 2015, applicable UK accounting standards and the Companies Act 2006.</p> <p>(b) Fund accounting</p> <p>Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.</p> <p>(c) Incoming resources</p> <p>All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:</p> <ul style="list-style-type: none"> • Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. • Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts. • Investment income is included when receivable. • Incoming resources from charitable trading activity are accounted for when earned. • Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. <p>(d) Resources expended</p> <p>Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:</p> <ul style="list-style-type: none"> • Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. • Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. • Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity. • All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the basis of activity size. <p>(e) Fixed assets</p> <p>Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Individual items exceeding £1,000 are depreciated on a straight-line basis over the estimated life of the asset, which for equipment is considered to be three years.</p>	

NOTE	INCOMING RESOURCES	UNRESTRICTED	RESTRICTED	Grants	TOTAL
			NYC		
	Funds Brought forward	£14,340	£241		£14,581
A1	Donations				
	Church Donations	£222			£222
	NYC Premises Use	£3,000			
	Individual Donations	£18,578	£2,734		£20,653
	Grant - NYC		£39,000		£39,000
	Gift Aid Claim	£3,024	£683		£3,707
	Other Income *	£27,500		£25,738	£53,238
	Total	£52,324	£42,417	£25,738	£120,479
A2	Charitable Activities				
	NYC Sale of Goods	£18			£18
	The Living Room Sale of Goods	£433			£433
	Total	£451			£451
A3	Other Trading Activities				
	Gift sales	£1,541			£1,541
	Total	£1,541			£1,541
	INCOME TOTAL	£54,316	£42,417	£25,738	£122,471

Other Income Breakdown

Covid Related Grants	£20,000.00
IoW Council Grant	£8,573.00
Garfield Weston Grant	£7,500.00
Job retention Scheme grant	£17,165.00
	<u>£53,238.00</u>

	Expenditure	
	-	
B1	Fundraising	
	Fundraising Trading Cost of goods sold	£2,172
	Total	£2,172

B2	Activity	Activity Undertaken Directly	Support costs	Total
		£	£	£
	The Living Room	£31,806	£12,482	£44,288
	Foodbank	£600		£600
	Newport Youth Café	£37,165	£5,000	£42,165
		£69,571	£17,482	£87,053

Further Breakdown:				
The Living Room Expenses			Newport Youth Café Expenses	
Purchases for Sale	£1,132		Staffing Costs	£29,965
Opening Stock	£2,398		Premises Costs	£3,000
Closing Stock	-£1,172		Supplies & Services	£4,200
Staffing Costs	£9,923			
Admin	£314		Total	£37,165
Written Off	£1,609			
Grant Expenditure	£6,103			
Insurance	£257			
Support Workers costs	£10,026			
Utilities	£1,216			
	£31,806			

Support Costs		The Living Room	Newport Youth Cafe	TOTAL
	£	£	£	£
Finance/Administration Expenses		£9,482	£2,000	£11,482
Rent		£3,000	£3,000	£6,000
Activity Total		£12,482	£5,000	£17,482

C1	Stock	
	Charitable Activity Stock	£1,172
	Other Trading Activities Stock	£2,387
	Total	£3,559
C2	Bank Accounts	
	Co-op Revive	£22,382
	Co-Op NYC	£3,356
	HSBC	£10,375
	Co-Op TLR	£7,747
	Internet	£408
	Total	£44,268
D1	Restricted Funds	
	Newport Youth Cafe	£0
	Total	£0

12	Staff costs	
	Gross wages and salaries	£49,273.63
	Employers NI	£0
	Pension Contributions	£626.51
	Average number of staff	7
	Average number of full-time-equivalent staff	3



Section A

Independent Examiner's Report

Report to the trustees/
members of

Revive Newport

On accounts for the year
ended

31/03/2021

Charity no
(if any)

1143377

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13/12/21

Name:

Guy Wells

Relevant professional
qualification(s) or body
(if any):

Address:

19 NODGHAM LANE, NEWPORT, ISLE OF

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.