

**Simply Cycling**

**Charity No. 1143362**

**Trustees' Report and Unaudited Accounts**

**31 March 2025**

**Simply Cycling**  
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## **Simply Cycling**

### **Trustees Annual Report**

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Charity No. 1143362**

#### **Trustees**

The following Trustees served during the year:

L. Clarke

A. Lewis

G. Wood

G. Painter

A. Blakemore

D. Bradford

J. Whitelegg

#### **Accountants**

Nabarro Poole Ltd

31 Church Road

Northenden

Manchester

M22 4NN

### **OBJECTIVES AND ACTIVITIES**

The purpose of the charity as set out in its governing document is to promote cycling for the public benefit and in particular for persons with disabilities and learning difficulties primarily in the North West of England as a means of furthering the charitable purposes:

- 1) The promotion of healthy recreation in the interest of social welfare; and
- 2) The advancement of education by whatever means the trustees think fit, including the provision of cycling facilities, services, training and education

## **Achievement and performance**

The members of Simply Cycling Committee are trustees of the charity as specified in charity law. Under the requirement of the constitution, the management committee shall consist of not less than 3 trustees who shall be appointed for a period of three years.

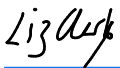
## **Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed.

The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



[Liz Clarke \(Sep 12, 2025 12:34:20 GMT+1\)](#)

Trustee

22<sup>nd</sup> July 2025

**Independent Examiner's Report to the trustees of Simply Cycling**

I report to the trustees on my examination of the financial statements of Simply Cycling for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Tyler Lappage*

Tyler Lappage (Sep 12, 2025 14:17:33 GMT+1)

T Lappage FCCA  
Nabarro Poole Ltd  
31 Church Road  
Northenden  
Manchester

M22 4NN  
31 July 2025

**Simply Cycling Statement of  
Financial Activities for the year  
ended 31 March 2025**

		<b>Unrestricted funds 2025 £</b>	<b>Total funds 2025 £</b>	<b>Total funds 2024 £</b>
	<b>Notes</b>			
<b>Income and endowments from:</b>				
Donations and legacies	3	4,800	4,800	1,120
Charitable activities	4	19,359	19,359	31,794
Other trading activities	5	146,552	146,552	140,553
Investments	6	714	714	649
<b>Total</b>		<b>171,425</b>	<b>171,425</b>	<b>174,116</b>
<b>Expenditure on:</b>				
Raising funds	7	7,550	7,550	-
Other	8	171,163	171,163	161,741
<b>Total</b>		<b>178,713</b>	<b>178,713</b>	<b>161,741</b>
Net gains on investments		-	-	-
<b>Net (expenditure)/income</b>	9	<b>(7,288)</b>	<b>(7,288)</b>	<b>12,375</b>
Transfers between funds		-	-	-
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>(7,288)</b>	<b>(7,288)</b>	<b>12,375</b>
<b>Other gains and losses</b>				
<b>Net movement in funds</b>		<b>(7,288)</b>	<b>(7,288)</b>	<b>12,375</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		128,790	128,790	116,415
<b>Total funds carried forward</b>		<b>121,502</b>	<b>121,502</b>	<b>128,790</b>

**Simply Cycling**  
**Balance Sheet**  
**at 31 March 2025**

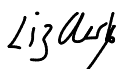
**Charity No. 1143362**

		<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	11	23,774	24,631
		<u>23,774</u>	<u>24,631</u>
<b>Current assets</b>			
Cash at bank and in hand		98,328	106,981
		<u>98,328</u>	<u>106,981</u>
<b>Creditors: Amount falling due within one year</b>	12	(600)	(2,822)
<b>Net current assets</b>		<u>97,728</u>	<u>104,159</u>
<b>Total assets less current liabilities</b>		<u>121,502</u>	<u>128,790</u>
<b>Net assets excluding pension asset or liability</b>		<u>121,502</u>	<u>128,790</u>
<b>Total net assets</b>		<u><u>121,502</u></u>	<u><u>128,790</u></u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	13		
<b>Unrestricted funds</b>	13		
General funds		121,502	128,790
		<u>121,502</u>	<u>128,790</u>
<b>Reserves</b>	13		
<b>Total funds</b>		<u><u>121,502</u></u>	<u><u>128,790</u></u>

Approved by the trustees on 31 July 2025

And signed on their behalf by:

L. Clarke  
Trustee  
31 July 2025



Liz Clarke (Sep 12, 2025 12:34:20 GMT+1)

## **1 Accounting policies**

### **Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

### **Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

### **Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

### **Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

## **Simply Cycling Notes to the Accounts**

### **Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Equipment	20% Straight line
Motor vehicles	20% Straight line

### **Freehold investment property**

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

### **Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

## **Simply Cycling Notes to the Accounts**

### **Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

### **Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

### **Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

### **Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

### **Receipt of donated goods, facilities and services**

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

**Simply Cycling Notes  
to the Accounts**

**2 Statement of Financial Activities -prior year**

	<b>Unrestricted funds 2024 £</b>	<b>Total funds 2024 £</b>
<b>Income and endowments from:</b>		
Donations and legacies	141,673	141,673
Charitable activities	31,794	31,794
Investments	649	649
<b>Total</b>	<b>174,116</b>	<b>174,116</b>
<b>Expenditure on:</b>		
Other	161,741	161,741
<b>Total</b>	<b>161,741</b>	<b>161,741</b>
<b>Net income</b>	<b>12,375</b>	<b>12,375</b>
<b>Net income before other gains/(losses)</b>	<b>12,375</b>	<b>12,375</b>
<b>Other gains and losses:</b>		
<b>Net movement in funds</b>	<b>12,375</b>	<b>12,375</b>
<b>Reconciliation of funds:</b>		
Total funds brought forward	116,415	116,415
<b>Total funds carried forward</b>	<b>128,790</b>	<b>128,790</b>

**3 Income from donations and legacies**

<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
<b>£</b>	<b>£</b>	<b>£</b>
4,800	4,800	1,120
4,800	4,800	1,120

**4 Income from charitable activities**

<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
<b>£</b>	<b>£</b>	<b>£</b>
Grants 19,359	19,359	31,794
19,359	19,359	31,794

**5 Income from other trading activities**

<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
<b>£</b>	<b>£</b>	<b>£</b>
Membership subscriptions 138,402	138,402	140,553
Cycling trips 8,150	8,150	-
146,552	146,552	140,553

**Simply Cycling Notes  
to the Accounts**

**6 Income from investments**

	<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Bank interest	714	714	649
	<u>714</u>	<u>714</u>	<u>649</u>

**7 Expenditure on raising funds**

	<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Fundraising trading costs</i>			
Cycling trips	7,550	7,550	-
	<u>7,550</u>	<u>7,550</u>	<u>-</u>

**8 Other expenditure**

	<b>Unrestricted</b>	<b>Total 2025</b>	<b>Total 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Activities	-	-	2,557
Employee costs	134,596	134,596	102,268
Motor and travel costs	2,358	2,358	8,862
Premises costs	14,399	14,399	13,832
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	9,297	9,297	18,854
General administrative costs	8,059	8,059	13,174
Legal and professional costs	2,454	2,454	2,194
	<u>171,163</u>	<u>171,163</u>	<u>161,741</u>

**9 Net (expenditure)/income before transfers**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation of owned fixed assets	9,297	18,854

**10 Staff costs**

	<b>2025</b>	<b>2024</b>
Salaries and wages	120,417	96,257
Social security costs	4,279	3,504
Pension costs	1,989	2,140
	<u>126,685</u>	<u>101,901</u>

No employee received emoluments in excess of £60,000.

**Simply Cycling Notes  
to the Accounts**

**11 Tangible fixed assets**

	<b>Equipment</b>	<b>Motor vehicles</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or revaluation</b>			
At 1 April 2024	198,922	58,953	257,875
Additions	8,440	-	8,440
At 31 March 2025	<u>207,362</u>	<u>58,953</u>	<u>266,315</u>
<b>Depreciation and impairment</b>			
At 1 April 2024	178,790	54,454	233,244
Depreciation charge for the year	4,798	4,499	9,297
At 31 March 2025	<u>183,588</u>	<u>58,953</u>	<u>242,541</u>
<b>Net book values</b>			
At 31 March 2025	<u>23,774</u>	<u>-</u>	<u>23,774</u>
At 31 March 2024	<u>20,132</u>	<u>4,499</u>	<u>24,631</u>

**12 Creditors:**

amounts falling due within one year

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other taxes and social security	-	2,222
Accruals	600	600
	<u>600</u>	<u>2,822</u>

**13 Movement in funds**

	<b>At 1 April 2024</b>	<b>Incoming resources (including other gains/losses)</b>	<b>Resources expended</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted funds:</b>				
<b>Unrestricted funds:</b>				
<b>General funds</b>	128,790	171,425	(178,713)	121,502
<b>Total funds</b>	<u>128,790</u>	<u>171,425</u>	<u>(178,713)</u>	<u>121,502</u>

**14 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets	23,774	-	23,774
Net current assets	97,188	540	97,728
	<u>120,962</u>	<u>540</u>	<u>121,502</u>

**Simply Cycling Notes  
to the Accounts**

**15 Reconciliation of net debt**

	<b>At 1 April 2024</b>	<b>Cash flows</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cash and cash equivalents	106,981	(8,653)	98,328
	<u>106,981</u>	<u>(8,653)</u>	<u>98,328</u>
Net debt	<u>106,981</u>	<u>(8,653)</u>	<u>98,328</u>

**16 Commitments**

***Operating lease commitments***

Annual commitments under non-cancellable operating leases are as follows:

	<b>2025 Land and buildings</b>	<b>2025 Other</b>	<b>2024 Land and buildings</b>	<b>2024 Other</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Operating leases with expiry date:				

***Pension commitments***

	<b>2025 £</b>	<b>2024 £</b>
The pension cost charge to the charity amounted to:	<u>1,989</u>	<u>2,140</u>

**Simply Cycling Statement of Cash  
flows for the year ended 31 March  
2025**

	<b>2025</b> <b>£</b>	<b>2024</b> <b>£</b>
<b>Cash flows from operating activities Net (expenditure)/income per Statement of Financial Activities</b>	(7,288)	12,375
<b>Adjustments for:</b>		
Depreciation of property, plant and equipment	9,297	18,854
Dividends, interest and rents from investments	(714)	(649)
Decrease in trade and other payables	(2,222)	-
<b>Net cash (used in)/provided by operating activities</b>	<u>(927)</u>	<u>30,580</u>
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(8,440)	(24,117)
Dividends, interest and rents from investments	714	649
<b>Net cash used in investing activities</b>	<u>(7,726)</u>	<u>(23,468)</u>
<b>Net cash from financing activities</b>	<u>-</u>	<u>-</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(8,653)	7,112
<b>Cash and cash equivalents at the beginning of the year</b>	106,981	99,869
<b>Cash and cash equivalents at the end of the year</b>	<u>98,328</u>	<u>106,981</u>
<b>Components of cash and cash equivalents</b>		
Cash and bank balances	98,328	106,981
	<u>98,328</u>	<u>106,981</u>

**Simply Cycling Detailed Statement of  
Financial Activities for the year ended 31  
March 2025**

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
<b>Income and endowments from:</b>			
Donations and legacies	4,800	4,800	1,120
	<u>4,800</u>	<u>4,800</u>	<u>1,120</u>
Charitable activities			
Grants	19,359	19,359	31,794
	<u>19,359</u>	<u>19,359</u>	<u>31,794</u>
Other trading activities			
Membership subscriptions	138,402	138,402	140,553
Cycling trips	8,150	8,150	-
	<u>146,552</u>	<u>146,552</u>	<u>140,553</u>
Investments			
Bank interest	714	714	649
	<u>714</u>	<u>714</u>	<u>649</u>
<b>Total income and endowments</b>	<b>171,425</b>	<b>171,425</b>	<b>174,116</b>
<b>Expenditure on:</b>			
Costs of other trading activities			
Cycling trips	7,550	7,550	-
	<u>7,550</u>	<u>7,550</u>	<u>-</u>
<b>Total of expenditure on raising funds</b>	<b>7,550</b>	<b>7,550</b>	<b>-</b>
Other expenditure			
Activities	-	-	2,557
	<u>-</u>	<u>-</u>	<u>2,557</u>
Employee costs			
Salaries/wages	120,417	120,417	96,257
Employer's NIC	4,279	4,279	3,504
Pension costs	1,989	1,989	2,140
Staff welfare	475	475	367
Temporary staff	7,436	7,436	-
	<u>134,596</u>	<u>134,596</u>	<u>102,268</u>
Motor and travel costs			
Vehicles -General costs	2,318	2,318	3,221
Travel and subsistence	40	40	5,641
	<u>2,358</u>	<u>2,358</u>	<u>8,862</u>
Premises costs			
Rent	14,399	14,399	13,832
	<u>14,399</u>	<u>14,399</u>	<u>13,832</u>

## Simply Cycling Detailed Statement of Financial Activities

General administrative costs, including depreciation and amortisation			
Depreciation of Equipment	4,798	4,798	11,666
Depreciation of Motor vehicles	4,499	4,499	7,188
Bank charges	220	220	719
Equipment repairs and maintenance	1,059	1,059	3,938
General insurances	4,026	4,026	3,867
Information and publications	997	997	751
Subscriptions	313	313	1,629
Sundry expenses	604	604	965
Telephone, fax and broadband	840	840	1,305
	<u>17,356</u>	<u>17,356</u>	<u>32,028</u>
Legal and professional costs			
Accountancy and bookkeeping	2,454	2,454	2,194
	<u>2,454</u>	<u>2,454</u>	<u>2,194</u>
<b>Total of expenditure of other costs</b>	<u>171,163</u>	<u>171,163</u>	<u>161,741</u>
<b>Total expenditure</b>	<u>178,713</u>	<u>178,713</u>	<u>161,741</u>
Net gains on investments	-	-	-
	<u>(7,288)</u>	<u>(7,288)</u>	<u>12,375</u>
<b>Net (expenditure)/income</b>			
<b>Net (expenditure)/income before other gains/(losses)</b>	<u>(7,288)</u>	<u>(7,288)</u>	<u>12,375</u>
Other Gains	-	-	-
	<u>(7,288)</u>	<u>(7,288)</u>	<u>12,375</u>
<b>Net movement in funds</b>			
<b>Reconciliation of funds:</b>			
Total funds brought forward	128,790	128,790	116,415
<b>Total funds carried forward</b>	<u>121,502</u>	<u>121,502</u>	<u>128,790</u>










# 250912 SIMPCY 2025 Accounts - TL

Final Audit Report

2025-09-12

Created:	2025-09-12
By:	Tyler Lappage (tyler@nabarropoole.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAARaDAZ-3q9mgQZPaP1CbheOGHfXUencyU

## "250912 SIMPCY 2025 Accounts - TL" History

-  Document created by Tyler Lappage (tyler@nabarropoole.com)  
2025-09-12 - 11:16:23 GMT
-  Document emailed to lizclarke37@gmail.com for signature  
2025-09-12 - 11:18:54 GMT
-  Email viewed by lizclarke37@gmail.com  
2025-09-12 - 11:31:47 GMT
-  Signer lizclarke37@gmail.com entered name at signing as Liz Clarke  
2025-09-12 - 11:34:18 GMT
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-  Agreement completed.  
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