



## **WYMONDHAM DEMENTIA SUPPORT GROUP**

### **REPORT OF THE TRUSTEES AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

**Charity Number: 1143347**

# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **REPORT OF THE TRUSTEES AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

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# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31 March 2024**

### **REFERENCE AND ADMINISTRATION INFORMATION**

**Charity Name:**

Wymondham Dementia Support Group

**Charity Registered Number:**

1143347

**Operational Address:**

Fairland Church Centre, Fairland Hill, Wymondham, Norfolk, NR18 0AW

**Patron:**

The Lady Dannatt MBE

**President:**

T Brown

**Trustees:**

A E Scott (Chair)  
P J Whiscombe (Hon Secretary)  
M J Gibbins (Hon Treasurer)  
T Barrett  
S G Colk  
B M Groucott (resigned 28.2.2024)  
A Rackham

**Independent Examiner:**

P Goddard FCCA

# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31 March 2024**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **a. Governing Document**

Constitution adopted on 24<sup>th</sup> June 2011 as amended on 4<sup>th</sup> October 2013.

#### **b. Appointment of Trustees**

Trustees are appointed either by the Charity in general meeting or by the other Trustees. They serve for a period of four years, being eligible to seek re-election for a further three years, after that they retire.

#### **c. Risk management**

Trustees have identified that the major risk to the organisation is its over dependence on funding by way of grants and donations. Consequently, the charity has attempted to increase the amount it raises from its own fund raising events to improve its financial sustainability. The Trustees will continue to monitor and review risk.

### **OBJECTIVES AND ACTIVITIES**

#### **a. Objectives**

The following objects are for the benefit of people with dementia and their carers within the area of Wymondham and district in the county of Norfolk:

1. to promote and protect good health; and
2. to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation with the object of improving their conditions of life.

#### **b. Activities**

Dementia Support Group mainly serves the town of Wymondham and its surrounding villages, although some individuals with dementia and their carers come from other parts of Norfolk where the service we provide may not be available.

The objectives of the Charity have been met by providing a variety of activities for people living with dementia and their carers. Our main activity is the Pabulum Café held every Monday and Friday which provides a safe, friendly and understanding meeting place where refreshments and light lunches are served.



# WYMONDHAM DEMENTIA SUPPORT GROUP

## Report of the Trustees for the year ended 31 March 2024

### ACHIEVEMENTS AND PERFORMANCE

2023/24 has seen an ever increasing demand for the Group's services. Both weekly cafés have seen the number of attendees increase with the Friday café being very close to capacity on many occasions reinforcing the necessity of the pre-booking procedure. The increased numbers place additional demands on our organisers and volunteers. With the facilities in the Church being limited it will be a continuing challenge to ensure we provide a safe environment for our members living with dementia and their carers.

We have always recognised the benefits of external trips to our members and it was good to be able to arrange trips to Bressingham Gardens and Steam Museum, the Pantomime in Gorleston and the Christmas Party at Wymondham Rugby Club

Other events during the year included

- Regular afternoon "tea" dances
- Structured reminiscence sessions
- Vintage transport day
- Bingo sessions
- Fish and Chip lunches

In addition, the Group celebrated its 15<sup>th</sup> birthday in March 2024. It says much for the foresight and wisdom of those individuals who set up the Café in 2009 that the Group is still going strong and the services provided are still in great demand.

The Group spent over £9,000 with an extensive re-modelling of the garden area to upgrade the facilities and make the whole area easier to access for those with restricted mobility. Our thanks to the many local businesses who contributed materials and labour and to our team of volunteers who assisted with this project. The garden was renamed the "Trevor Brown Happiness Garden" and officially opened by Lady Dannatt.

In view of the age and health profile of many of our members, the Group funded the installation of a defibrillator at the Church. To reinforce our relationship with the community this was installed externally and is available for use by the general public should the need arise.

## **WYMONDHAM DEMENTIA SUPPORT GROUP**

### **Report of the Trustees for the year ended 31 March 2024**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

The Board of Trustees has remained constant throughout the year with the exception of Brenda Groucout who reluctantly stepped down due to other work commitments. Brenda has been a great supporter of the group and we thank Brenda for her valuable contributions during her time as a Trustee.

The demand for our services from the wider community in South Norfolk has continued throughout the year with increasing numbers of new applicants coming to the café's once again. None of the support we provide to our members would be possible without the support of our loyal volunteers giving their time, experience and energy. We are also indebted to our two dedicated organisers Deborah and Sarah who continue to manage our activities with good humour and efficiency.

We were very pleased that volunteer representatives from the Group were able to attend the "Norfolk Community Champions" event at the Norfolk Showground as part of the celebrations for the coronation of King Charles III.

We also need to pass on our thanks to the local business community and the general public in Wymondham and South Norfolk who continue to support our activities so generously.

Finally, we thank Lady Dannatt, our Patron, for her continued interest in and support of the Group throughout the year.

## **WYMONDHAM DEMENTIA SUPPORT GROUP**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2024**

#### **FINANCIAL REVIEW**

##### **a. Receipts and Payments**

The charity reported net outgoing resources of £21,825 for the year (2023 net outgoing £8,144)

##### **b. Balances**

Our balances as at 31<sup>st</sup> March 2024 totalled £68,278 (£90,102 as at 31<sup>st</sup> March 2023).

##### **c. Reserves Policy**

The Trustees had previously determined that a reserve equivalent to at least twelve months expenditure would be prudent in view of the uncertain nature of the main income sources. The current level of reserves exceeds this primarily due to a large legacy received in 2020 and £27,000 received in 2022 from the closure of The Wymondham Day Care Centre. The trustees are comfortable with the current higher level of reserves, but will consider opportunities to develop services in the future as opportunities arise.

##### **d. Principal Sources of Funds**

Grants and donations are the Charity's main source of funds.

#### **DECLARATION**

This report was approved by the Trustees on 22<sup>nd</sup> May 2024 and signed on their behalf by



A E Scott



## WYMONDHAM DEMENTIA SUPPORT GROUP

### Independent examiner's report on the accounts

I report on the accounts of the Wymondham Dementia Support Group for the year ended 31<sup>st</sup> March 2024, which are set out on pages 7 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 28/6/24

P Goddard FCCA - Corner Cottage, Church Road, Colby, Norfolk -

2024



WYMONDHAM DEMENTIA SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2024

	General Unrestricted Funds £	Other Funds £	2024 £	2023 £
<b>INCOMING RESOURCES</b>				
Grants	0.00		0.00	0.00
Donations	19468.70		19468.70	22653.79
Fund Raising	3202.60		3202.60	2446.51
Outings, Trips and Functions	860.00		860.00	500.00
Refreshments	3034.90		3034.90	2377.68
Miscellaneous Sales	708.00		708.00	230.00
Other Income	414.70		414.70	185.66
<b>TOTAL INCOMING RESOURCES</b>	<b>27688.90</b>	<b>0.00</b>	<b>27688.90</b>	<b>28393.64</b>
<b>RESOURCES EXPENDED</b>				
Wages	15104.50		15104.50	13515.98
Volunteer costs	259.22		259.22	422.61
Property expenses	9863.54		9863.54	10711.00
Outings, Trips and Functions	5294.68		5294.68	5789.32
Refreshments	1664.22		1664.22	1069.66
Administration	2480.20		2480.20	2628.75
Pabulum Café expenses	2965.30		2965.30	1363.17
Happiness Garden	9120.07		9120.07	105.12
Purchases - clothing	921.12		921.12	0.00
Miscellaneous costs	1841.00		1841.00	932.26
<b>TOTAL RESOURCES EXPENDED</b>	<b>49513.85</b>	<b>0.00</b>	<b>49513.85</b>	<b>36537.87</b>
<b>NET OUTGOING RESOURCES</b>	<b>-21824.95</b>	<b>0.00</b>	<b>-21824.95</b>	<b>-8144.23</b>
Transfers from Designated Funds	0.00	0.00	0.00	0.00
<b>NET MOVEMENT IN FUNDS</b>	<b>-21824.95</b>	<b>0.00</b>	<b>-21824.95</b>	<b>-8144.23</b>
<b>FUNDS BROUGHT FORWARD</b>	<b>89022.39</b>	<b>1080.08</b>	<b>90102.47</b>	<b>98246.70</b>
<b>FUNDS CARRIED FORWARD</b>	<b>67197.44</b>	<b>1080.08</b>	<b>68277.52</b>	<b>90102.47</b>
<b>REPRESENTED BY</b>				
Barclays Community Account			14134.71	26621.94
Barclays Savings Account			21879.48	61464.78
Cambridge and Counties Bank			30000.00	0.00
Petty Cash			300.00	300.00
Cash in Hand			413.33	165.75
Wages Float			1550.00	1550.00
			<b>68277.52</b>	<b>90102.47</b>

## NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2024

**1 ACCOUNTING POLICIES****Basis of preparation**

The financial statements have been prepared under the historical cost convention and assume that the Charity will remain a going concern for the foreseeable future.

**Fixed assets**

All expenditure on fixed assets is written off as a resource expended in the year that it is incurred.

**Taxation**

The Charity is not liable to pay tax on any surpluses generated. The Charity is not registered for Value Added Tax, and all figures shown in the accounts include this tax where appropriate.

**Pensions**

The Charity has complied with its obligation to offer a Workplace Pension Scheme. No employee has currently indicated that they wish to join such a scheme.

**Fund Accounting**

General Fund assets represent those resources which may be used towards meeting any Charity purposes at the discretion of the Trustees

Restricted Funds are resources which are to be applied for the specified purposes only.

Designated Funds are resources earmarked by the Trustees for specified future purposes to be applied at the Trustee's discretion

**2 OTHER FUNDS**

	Balance At 1/4/2023	Income	Expense	Transfer	Balance At 31/3/2024
	£	£	£	£	£
<b>Restricted Funds</b>					
Admiral Nurses	1080.08				1080.08

### 3 GRANTS AND DONATIONS

Thanks go to all individuals and organisations who made grants or donations in the year, including

A McDonald  
Bearded Villains  
Craftwise Craft Group  
L and R Chalu  
Ecclesiastical Insurance Co  
M Eke and F Squires  
Needlecraft  
Norfolk Police Book Club  
A Provis  
A Rackham  
Richard Gurney Lodge  
Spurgeons Butchers  
Unite the Union  
Waitrose  
Wymondham Abbey Parish Lunch Group  
Wymondham and Attleborough Darts League  
Wymondham Garden Centre  
Wymondham Ex-Servicemens Club  
Wymondham Lions

Special thanks to the families who lost loved ones during the year and gave Wymondham Dementia Support Group as their named charity.