



## **WYMONDHAM DEMENTIA SUPPORT GROUP**

### **REPORT OF THE TRUSTEES AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

**Charity Number: 1143347**

# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **REPORT OF THE TRUSTEES AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

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# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31 March 2023**

### **REFERENCE AND ADMINISTRATION INFORMATION**

**Charity Name:**

Wymondham Dementia Support Group

**Charity Registered Number:**

1143347

**Operational Address:**

Fairland Church Centre, Fairland Hill, Wymondham, Norfolk, NR18 0AW

**Patron:**

The Lady Dannatt MBE

**President:**

T Brown

**Trustees:**

A E Scott (Chair)  
P J Whiscombe (Hon Secretary)  
M J Gibbins (Hon Treasurer)  
T Barrett  
S G Colk  
B M Groucott (appointed 23<sup>rd</sup> July 2022)  
A Rackham  
A J Shead (resigned 14<sup>th</sup> October 2022)

**Independent Examiner:**

P Goddard FCCA

# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31 March 2023**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **a. Governing Document**

Constitution adopted on 24<sup>th</sup> June 2011 as amended on 4<sup>th</sup> October 2013.

#### **b. Appointment of Trustees**

Trustees are appointed either by the Charity in general meeting or by the other Trustees. They serve for a period of four years, being eligible to seek re-election for a further three years, after that they retire.

#### **c. Risk management**

Trustees have identified that the major risk to the organisation is its over dependence on funding by way of grants and donations. Consequently, the charity has attempted to increase the amount it raises from its own fund raising events to improve its financial sustainability. The Trustees will continue to monitor and review risk.

### **OBJECTIVES AND ACTIVITIES**

#### **a. Objectives**

The following objects are for the benefit of people with dementia and their carers within the area of Wymondham and district in the county of Norfolk:

1. to promote and protect good health; and
2. to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation with the object of improving their conditions of life.

#### **b. Activities**

Dementia Support Group mainly serves the town of Wymondham and its surrounding villages, although some individuals with dementia and their carers come from other parts of Norfolk where the service we provide may not be available.

The objectives of the Charity have been met by providing a variety of activities for people living with dementia and their carers. Our main activity is the Pabulum Café held every Monday and Friday which provides a safe, friendly and understanding meeting place where refreshments and light lunches are served.



# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31 March 2023**

### **ACHIEVEMENTS AND PERFORMANCE**

2022-23 has been a year of consolidation for the Group after recovering from the disruption caused by the Covid pandemic and the associated lockdowns.

Our regular Monday and Friday café's were back to running as normal with the only restriction being the requirement for both members and volunteers to pre-book their place. This has enabled the organisers to keep a cap on numbers thereby ensuring the safety of all attendees by reducing the possibility of infection spreading due to overcrowding. The booking system has also benefited the operation of the Café as the table allocation system has enabled members to meet with a different mix of other attendees and volunteers each week.

All the usual café activities have been resumed such as Arts and Crafts, Poetry Group, sing along sessions and all manner of indoor sports in the Hall. Unfortunately during the year the monthly film shows, the Picture Palace, declined in popularity and have been suspended for the time being.

We have always recognised the benefits of external trips to our members and it was good to be able to resume these for the first time since the pandemic. In the summer there was a trip on the Mid-Norfolk Railway with afternoon tea served on the train. In early autumn we were able to return to a long term favourite, a boat trip on the Norfolk Broads. Both trips were very popular and successful.

Other events during the year included

- The late Queen Elizabeth II's Platinum Jubilee Celebration when we were blessed with very warm and sunny weather. We were able to have outside games, a Royal Memories display and a splendid buffet meal
- Vintage Transport Day when vintage and classic cars were generously provided by their owners to transport our members on short trips around the town reviving memories of travelling in earlier times.
- The Ashleigh School Choir paid a visit with their young singers entertaining our members and engaging in inter-generational conversations with our members
- The first Christmas Party since 2019 was held at Wymondham Rugby Club

## **WYMONDHAM DEMENTIA SUPPORT GROUP**

### **Report of the Trustees for the year ended 31 March 2023**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

Welcome additions to our regular Café's during the year have been occasional Bingo sessions and Fish and Chip lunches, both have been very well received by our members.

The Trustees are always looking to strengthen the Board and have been pleased to welcome a new trustee, Brenda Groucott. Brenda has been a great supporter of the group and brings valuable local knowledge and business experience to the Group. Sadly, after many years of service, Tony Shead decided to retire as a trustee. Everyone at the group would like to thank Tony for all his contributions, particularly in developing and maintaining the Happiness Garden.

The demand for our services from the wider community in South Norfolk has continued throughout the year with increasing numbers of new applicants coming to the café's once again. None of the support we provide to our members would be possible without the dedication of our loyal volunteers giving their time, experience and energy. We are also indebted to our two dedicated organisers Deborah and Sarah for all their efforts in such a busy year.

We also need to pass on our thanks to the local business community and the general public in Wymondham and South Norfolk who continue to support our activities so generously despite the current cost of living crisis.

Finally, we thank Lady Dannatt, our Patron, for her continued interest in and support of the Group throughout the year.

# **WYMONDHAM DEMENTIA SUPPORT GROUP**

## **Report of the Trustees for the year ended 31<sup>st</sup> March 2023**

### **FINANCIAL REVIEW**

#### **a. Receipts and Payments**

The charity reported net outgoing resources of £8,144 for the year (£27,133 net incoming for 2022)

#### **b. Balances**

Our balances as at 31<sup>st</sup> March 2023 totalled £90,102 (£98,247 as at 31<sup>st</sup> March 2022).

#### **c. Reserves Policy**

The Trustees had previously determined that a reserve equivalent to at least twelve months expenditure would be prudent in view of the uncertain nature of the main income sources. The current level of reserves exceeds this primarily due to a large legacy received in 2020 and £27,000 received in 2022 from the closure of The Wymondham Day Care Centre. The trustees are comfortable with the current higher level of reserves, but will consider opportunities to develop services in the future as opportunities arise.

#### **d. Principal Sources of Funds**

Grants and donations are the Charity's main source of funds.

### **DECLARATION**

This report was approved by the Trustees on 12<sup>th</sup> July 2023 and signed on their behalf by



A E Scott



## WYMONDHAM DEMENTIA SUPPORT GROUP

### Independent examiner's report on the accounts

I report on the accounts of the Wymondham Dementia Support Group for the year ended 31<sup>st</sup> March 2023, which are set out on pages 7 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

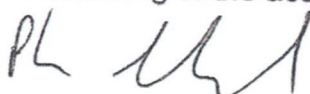
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P Goddard FCCA - Corner Cottage, Church Road, Colby, Norfolk - 1/8/2023



WYMONDHAM DEMENTIA SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2023

	General Unrestricted Funds £	Other Funds £	2023 £	2022 £
<b>INCOMING RESOURCES</b>				
Grants	0.00		0.00	3591.00
Donations	22653.79		22653.79	44326.35
Fund Raising	2446.51		2446.51	5039.20
Outings, Trips and Functions	500.00		500.00	0.00
Refreshments	2377.68		2377.68	1244.44
Miscellaneous Sales	230.00		230.00	603.00
Other Income	185.66		185.66	62.77
<b>TOTAL INCOMING RESOURCES</b>	<b>28393.64</b>	<b>0.00</b>	<b>28393.64</b>	<b>54866.76</b>
<b>RESOURCES EXPENDED</b>				
Wages	13515.98		13515.98	13011.25
Volunteer costs	422.61		422.61	337.45
Property expenses	10711.00		10711.00	8861.48
Outings, Trips and Functions	5789.32		5789.32	0.00
Refreshments	1069.66		1069.66	613.01
Administration	2628.75		2628.75	2433.15
Pabulum Café expenses	1363.17		1363.17	1089.90
Happiness Garden	105.12		105.12	240.28
Miscellaneous costs	932.26		932.26	1147.64
<b>TOTAL RESOURCES EXPENDED</b>	<b>36537.87</b>	<b>0.00</b>	<b>36537.87</b>	<b>27734.16</b>
<b>NET(OUTGOING)/ INCOMING RESOURCES</b>	<b>-8144.23</b>	<b>0.00</b>	<b>-8144.23</b>	<b>27132.60</b>
Transfers from Designated Funds	0.00	0.00	0.00	0.00
<b>NET MOVEMENT IN FUNDS</b>	<b>-8144.23</b>	<b>0.00</b>	<b>-8144.23</b>	<b>27132.60</b>
<b>FUNDS BROUGHT FORWARD</b>	<b>97166.62</b>	<b>1080.08</b>	<b>98246.70</b>	<b>71114.10</b>
<b>FUNDS CARRIED FORWARD</b>	<b>89022.39</b>	<b>1080.08</b>	<b>90102.47</b>	<b>98246.70</b>
<b>REPRESENTED BY</b>				
Barclays Community Account			26621.94	13644.31
Barclays Savings Account			61464.78	81287.37
HSBC Current Account			0.00	796.37
Petty Cash			300.00	560.77
Cash in Hand			165.75	56.88
Wages Float			1550.00	1901.00
			<b>90102.47</b>	<b>98246.70</b>

# WYMONDHAM DEMENTIA SUPPORT GROUP

## NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2023

### 1 ACCOUNTING POLICIES

#### Basis of preparation

The financial statements have been prepared under the historical cost convention and assume that the Charity will remain a going concern for the foreseeable future.

#### Fixed assets

All expenditure on fixed assets is written off as a resource expended in the year that it is incurred.

#### Taxation

The Charity is not liable to pay tax on any surpluses generated. The Charity is not registered for Value Added Tax, and all figures shown in the accounts include this tax where appropriate.

#### Pensions

The Charity has complied with its obligation to offer a Workplace Pension Scheme. No employee has currently indicated that they wish to join such a scheme.

#### Fund Accounting

General Fund assets represent those resources which may be used towards meeting any Charity purposes at the discretion of the Trustees

Restricted Funds are resources which are to be applied for the specified purposes only.

Designated Funds are resources earmarked by the Trustees for specified future purposes to be applied at the Trustee's discretion

### 2 OTHER FUNDS

	Balance At 1/4/2021	Income	Expense	Transfer	Balance At 31/3/2022
	£	£	£	£	£
Restricted Funds					
Admiral Nurses	1080.08				1080.08

## WYMONDHAM DEMENTIA SUPPORT GROUP

### NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2023

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#### 3 GRANTS AND DONATIONS

Thanks go to all individuals and organisations who made grants or donations in the year, including

A McDonald  
Catholic Womens League  
E Norton  
Ecclesiastical Insurance Co  
Jarrolds  
M Eke and F Squires  
Marola's  
Needlecraft  
St Christophers Coach Fund  
The Bearded Villains  
The Tough Mudder Challenge  
Unite the Union  
Waitrose  
Wymondham Bridge Club  
Wymondham Flower Club  
Wymondham Garden Centre  
Wymondham Sports Bar and the Town Green Café  
Wymondham Town Council

Special thanks to the families who lost loved ones during the year and gave Wymondham Dementia Support Group as their named charity.