



WYMONDHAM DEMENTIA SUPPORT GROUP

**REPORT OF THE TRUSTEES AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

Charity Number: 1143347

WYMONDHAM DEMENTIA SUPPORT GROUP

REPORT OF THE TRUSTEES AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

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WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31 March 2022

REFERENCE AND ADMINISTRATION INFORMATION

Charity Name:

Wymondham Dementia Support Group

Charity Registered Number:

1143347

Operational Address:

Fairland Church Centre, Fairland Hill, Wymondham, Norfolk, NR18 0AW

Patron:

The Lady Dannatt MBE

President:

T Brown

Trustees:

A E Scott (Chair)

P J Whiscombe (Hon Secretary)

M J Gibbins (Hon Treasurer)

T Barrett

S G Colk

M J Lucas (resigned 25th July 2021)

A Rackham (appointed 11th May 2022)

A J Shead

J D Sheldrake (resigned 8th July 2021)

Independent Examiner:

P Goddard FCCA

WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

Constitution adopted on 24th June 2011 as amended on 4th October 2013.

b. Appointment of Trustees

Trustees are appointed either by the Charity in general meeting or by the other Trustees. They serve for a period of four years, being eligible to seek re-election for a further three years, after that they retire.

c. Risk management

Trustees have identified that the major risk to the organisation is its over dependence on funding by way of grants and donations. Consequently, the charity has attempted to increase the amount it raises from its own fund raising events to improve its financial sustainability. The Trustees will continue to monitor and review risk.

OBJECTIVES AND ACTIVITIES

a. Objectives

The following objects are for the benefit of people with dementia and their carers within the area of Wymondham and district in the county of Norfolk:

1. to promote and protect good health; and
2. to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation with the object of improving their conditions of life.

b. Activities

The Wymondham Dementia Support Group mainly serves the town of Wymondham and its surrounding villages, although some individuals with dementia and their carers come from other parts of Norfolk where the service we provide may not be available.

The objectives of the Charity have been met by providing a variety of activities for people living with dementia and their carers. Our main activity is the Pabulum Café held every Friday which provides a safe, friendly and understanding meeting place where refreshments and light lunches are served.

WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

The year has marked a gradual, albeit cautious, move back to near normality after the many challenges of the Covid pandemic

At the beginning of the year we were still in lockdown and communication was being maintained with our members by telephone calls and Zoom meetings. Rotas were in place for regular telephone calls to members from both our organisers and volunteers. Zoom meetings were held on a fortnightly basis compered by Trevor Brown with various activities, discussions and quizzes. There was a WhatsApp group and regular issues of the "Keeping in Touch" newsletter, circulated by e-mail or hard copy to keep all members and volunteers updated on all matters. At Easter our organisers arranged for deliveries of small bunches of Daffodils to the homes of our members.

As the UK Covid vaccination program progressed and the lockdown rules were eased we were able to manage restricted re-opening of the Cafés from the end of May. Attendance required pre-booking and numbers were very limited to comply with social distancing rules. Initially visitors found the experience very different, but as the rules have relaxed the numbers have increased although we still require pre-booking in order that we can manage the safety of all those attending.

As the year progressed we were able to gradually re-introduce favourite activities such as Arts and Crafts, Poetry, Indoor Sports, Picture Palace sessions and a short Sing-Along session once a month. In September a Fish and Chip lunch was held at a Friday Café, this proved popular and has continued on a monthly basis.

Special mention should be given to the gardening team led by Tony and Maz who maintained the Happiness Garden in exceptional order throughout the lockdowns.

With the Cafes closed for long periods, refresher training in dementia awareness and safeguarding was necessary for our volunteers and thanks go to Diane Jenkins for providing the necessary updates.

WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

There were a number of events held at various times during the year

- Step into Spring – a fund raising initiative arranged by our organisers where members and volunteers undertook 20 days of sponsored activities remotely during April and May. Activities included walking, cycling, open water swimming and hula-hooping with daily piano playing from May Walker in the days leading to her 100th birthday. This event raised over £6500, a fantastic effort by all concerned.
- The gardening team arranged a special display at the front of the Church for the Wymondham in Bloom event from June to August.
- There was an information stand and craft table outside the Church on 4th July to bring our activities to the attention of the general public
- We attended the Wymondham Wellbeing Picnic at the Rugby Club on June 27th, selling books and running a Tombola Stand
- The weekly swimming sessions at Wymondham Leisure Centre were resumed in October and have proved popular with carers and members

Whilst the Covid restrictions had been relaxed in time for Christmas 2021, the Trustees felt that the usual Christmas Party would be a step too far. In its place, a separate Christmas Buffet was held for both the Monday and Friday Cafés with restricted numbers to ensure the safety of all who were attending.

During the year two of the Trustees stood down. Marie Lucas was unable to return to the UK due to the ongoing Covid travel restrictions and Julie Sheldrake had a change in her employment situation which meant she was unable to continue. We thank both of them for their contribution. Since the end of the year Andrew Rackham has joined as a Trustee and the existing Trustees are looking forward to working with Andrew in the future.

WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (continued)

Prior to the pandemic, the Group had been looking to develop a home visiting service with the financial assistance of the John Laing Foundation and had appointed Diane Jenkins to implement the service. Progress was initially held up by the pandemic, and whilst much work had been done, when it was eventually possible to start it proved very difficult to identify any volunteers willing to provide services in clients own homes. Reluctantly the Trustees decided that the scheme could not proceed and Diane left the group with our thanks for her efforts. Unspent monies have been returned to The John Laing Trust and the Trustees have decided they will concentrate on delivering its core services for the next year rather than considering any new services until the full outcome of the Covid pandemic becomes clearer.

Our thanks as ever go to our organisers Deborah Anstee and Sarah Green for all their efforts during another difficult year, and no report would be complete without expressing the Trustee's thanks to the many multi-talented and committed volunteers who give up so much of their time freely to support the Group creating a caring environment, and without whom, the Group could not function.

Finally, we thank Lady Dannatt, our Patron, for her continued interest in and support of the Group throughout the year.

WYMONDHAM DEMENTIA SUPPORT GROUP

Report of the Trustees for the year ended 31st March 2022

FINANCIAL REVIEW

a. Receipts and Payments

The charity reported a net incoming of resources of £27,133 for the year (£17,291 net outgoing for 2021)

b. Balances

Our balances as at 31st March 2022 totalled £98,247 (£71,114 as at 31st March 2021).

c. Reserves Policy

The Trustees had previously determined that a reserve equivalent to at least twelve months expenditure would be prudent in view of the uncertain nature of the main income sources. The current level of reserves exceeds this primarily due to a large legacy received in 2020 and £27,000 received in the current year from the closure of The Wymondham Day Care Centre. In view of the continuing uncertainties over Covid-19 and other pressures on running costs the Trustees are comfortable with the current higher level of reserves, but will consider opportunities to develop services in the future as opportunities arise.

d. Principal Sources of Funds

Grants and donations are the Charity's main source of funds.

DECLARATION

This report was approved by the Trustees on 22nd June 2022 and signed on their behalf by



A E Scott

WYMONDHAM DEMENTIA SUPPORT GROUP

Independent examiner's report on the accounts

I report on the accounts of the Wymondham Dementia Support Group for the year ended 31st March 2022, which are set out on pages 8 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

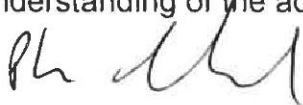
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P Goddard FCCA - Corner Cottage, Church Road, Colby, Norfolk - 22nd July 2022

WYMONDHAM DEMENTIA SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2022

	General Unrestricted Funds £	Other Funds £	2022 £	2021 £
INCOMING RESOURCES				
Grants	3591.00		3591.00	4434.80
Donations	44326.35		44326.35	14443.29
Fund Raising	5039.20		5039.20	9968.94
Outings, Trips and Functions	0.00		0.00	0.00
Refreshments	1244.44		1244.44	0.00
Miscellaneous Sales	603.00		603.00	200.00
Other Income	62.77		62.77	83.60
TOTAL INCOMING RESOURCES	54866.76	0.00	54866.76	29130.63
RESOURCES EXPENDED				
Wages	11304.84	1706.41	13011.25	12409.63
Volunteer costs	337.45		337.45	62.15
Property expenses	8861.48		8861.48	927.00
Outings, Trips and Functions	0.00		0.00	0.00
Refreshments	613.01		613.01	28.51
Administration	2433.15		2433.15	2673.46
Pabulum Café expenses	1089.90		1089.90	627.08
Happiness Garden	240.28		240.28	204.43
Property Improvements	0.00		0.00	12489.20
Miscellaneous costs	203.54	944.10	1147.64	17000.00
TOTAL RESOURCES EXPENDED	25083.65	2650.51	27734.16	46421.46
NET INCOMING RESOURCES	29783.11	-2650.51	27132.60	-17290.83
Transfers from Designated Funds	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS	29783.11	-2650.51	27132.60	-17290.83
FUNDS BROUGHT FORWARD	67383.51	3730.59	71114.10	88404.93
FUNDS CARRIED FORWARD	97166.62	1080.08	98246.70	71114.10
REPRESENTED BY				
Barclays Community Account			13644.31	13666.12
Barclays Savings Account			81287.37	51282.25
HSBC Current Account			796.37	4154.88
Petty Cash			560.77	450.00
Cash in Hand			56.88	10.85
Wages Float			1901.00	1550.00
			98246.70	71114.10

1 ACCOUNTING POLICIES**Basis of preparation**

The financial statements have been prepared under the historical cost convention and assume that the Charity will remain a going concern for the foreseeable future.

Fixed assets

All expenditure on fixed assets is written off as a resource expended in the year that it is incurred.

Taxation

The Charity is not liable to pay tax on any surpluses generated. The Charity is not registered for Value Added Tax, and all figures shown in the accounts include this tax where appropriate.

Pensions

The Charity has complied with its obligation to offer a Workplace Pension Scheme. No employee has currently indicated that they wish to join such a scheme.

Fund Accounting

General Fund assets represent those resources which may be used towards meeting any Charity purposes at the discretion of the Trustees

Restricted Funds are resources which are to be applied for the specified purposes only.

Designated Funds are resources earmarked by the Trustees for specified future purposes to be applied at the Trustee's discretion

2 OTHER FUNDS

	Balance At 1/4/2021	Income	Expense	Transfer	Balance At 31/3/2022
	£	£	£	£	£
Restricted Funds					
Admiral Nurses	1080.08				1080.08
Home Visiting Service	2650.51			-2650.51	0.00
	<u>3730.59</u>	<u>0.00</u>	<u>0.00</u>	<u>-2650.51</u>	<u>1080.08</u>

3 GRANTS AND DONATIONS

Thanks go to the following individuals and organisations who made grants or donations in the year

A McDonald
Abbeygate Garages
J and K Darrell
Doric Lodge 1193
O Gaul
Jarrols
Marola's
Needlecraft
Norfolk Community Foundation
Rachel's Zumba Class
M Stevenson
Unite the Union
William D'Albini Rose Croix Chapter
Windmill Surgery
Wymondham Day Care Centre
Wymondham Garden Centre
Wymondham Lions

Special thanks to the families who lost loved ones during the year and gave Wymondham Dementia Support Group as their named charity.