

PAROCHIAL CHURCH COUNCIL OF CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH		
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020		
<u>Background</u>		
The Parochial Church Council (PCC) of Christ Church, Surbiton Hill with Emmanuel, Tolworth has the responsibility of co-operating with the parochial clergy staff in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church premises at Christ Church and Emmanuel.		
<u>Membership</u>		
Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following were the members of the PCC at the end of the year:		
	Christ Church representatives	Emmanuel representatives
Chairman:	Jon Barks	Bart Erlebach
Voting members:	Sara Animashaun	Amanda Kresinska
	Aneal Appadoo	John Newell
	Emmanuel Baikie	Cara Rodger
	Jess Dunn	Colin Rodger
	Rob Dunn	Steve Walden
	David Luff	Joanne Walpole
	Dermot O'Brien	Andy Whelan
	Gof Vosper	Yvonne Wilkinson
	Sue Watson	
	Liz Woods	
	Andy Young	
	Catherine Young	
Co-opted		Sue Gould
In attendance	Sue d'Albertanson	Chris Bruce
	Emma Purkess	Jen Manhire
	Steve Weston	
<u>Organisation</u>		
The two churches within the parish operate largely independently of each other and the PCC has approved the maintenance of separate financial records and separate treasurers for each church. These combined accounts are produced in order to comply with the requirements of Section 132 of the Charities Act 2011 and the Church Accounting Regulations 2006.		
<u>Meetings</u>		
The PCC holds two full meetings each year, one before and one after the APCM. Further meetings each year are held at each end of the parish, intended primarily for those members most associated with one or other church. Separate reports detailing the proceedings at these meetings are presented at the APCM.		
<u>Review of the year</u>		
Separate reports encompassing the major activities of each church during the year are presented at the APCM. These will include separate summary financial accounts and treasurers' reports.		
Signed on behalf of the PCC		
<i>The Revd J B Erlebach</i>		
22 March 2021		

INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF CHRIST CHURCH, SURBITON HILL
WITH EMMANUEL, TOLWORTH

I report on the accounts of the PCC for the year ended 31 December 2020, comprising the Statement of Financial Activities, Balance Sheet and Notes.

Respective responsibilities of trustees and independent examiner

The members of the PCC consider that an audit is not required under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down under the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian Gardiner
April 2021

PAROCHIAL CHURCH COUNCIL OF					
CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH					
STATEMENT OF FINANCIAL ACTIVITIES					
FOR THE YEAR ENDED 31 DECEMBER 2020					
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds	2020	2019
	Note	£	£	£	£
<u>Incoming Resources</u>					
Incoming resources from donors	2(a)	314,606	63,818	378,424	459,090
Other voluntary incoming resources	2(b)	1,000	5,337	6,337	86,126
Income from charitable and ancillary trading	2(c)	5,912	0	5,912	12,273
Income from investments	2(d)	129	0	129	129
<u>Total Incoming Resources</u>		<u>321,647</u>	<u>69,155</u>	<u>390,802</u>	<u>557,618</u>
<u>Resources Used</u>					
Grants	3(a)	30,589	32,969	63,558	35,253
Activities directly relating to work of church	3(b)	191,373	12,157	203,530	1,268,180
Fund-raising and publicity	3(c)	972	0	972	5,711
Church management and administration	3(d)	40,406	0	40,406	41,894
<u>Total Resources Used</u>		<u>263,340</u>	<u>45,126</u>	<u>308,466</u>	<u>1,351,038</u>
<u>Net Incoming Resources</u>		<u>58,307</u>	<u>24,029</u>	<u>82,336</u>	<u>-793,420</u>
Balances brought forward at 1 January 2020		361,500	240,031	601,531	1,385,937
Increase in valuation of land and buildings		10,586	0	10,586	9,014
Transfers between funds		-2,520	2,520	0	0
<u>Balances Carried Forward at 31 December 2020</u>		<u>427,873</u>	<u>266,580</u>	<u>694,453</u>	<u>601,531</u>

**PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH**

BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
<u>Fixed Assets</u>			
Tangible fixed assets	4	341,435	330,849
<u>Current Assets</u>			
Debtors	6	27,098	6,620
Short term deposits		45,559	42,300
Cash at bank and in hand		311,321	239,545
		383,978	288,465
<u>Liabilities: Amounts Falling Due Within One Year</u>	7	-30,960	-17,783
<u>Net Current Assets</u>		353,018	270,682
<u>Net Assets</u>		694,453	601,531
<u>Funds</u>			
Unrestricted	5	427,873	361,500
Restricted	5	266,580	240,031
		694,453	601,531
<i>Approved by the Parochial Church Council on 22 March 2021 and signed on its behalf by:</i>			
<i>The Revd J B Erlebach</i>			
Notes 1 to 7 form part of these accounts			

**PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2015.

The financial statements have been prepared under the historical cost convention and on an accruals basis.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Consecrated and beneficed property is excluded from the financial statements in accordance with Section 10(2)(a) and (c) of the Charities Act 2011.

No depreciation is provided on freehold land and buildings. Instead, such assets are revalued by the PCC on an annual basis, and the change in the valuation in each year is included in the Statement of Financial Activities.

No value is placed on moveable church furnishings, which are held by the churchwardens on special trust for the PCC and which require a faculty for disposal, since the PCC considers this to be inalienable property.

All expenditure incurred during any year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off in the year. All individual items of equipment with a purchase price of £5,000 or less are written off in the year of acquisition.

No value has been attributed in these accounts to intangible income, being the value of donated assistance that the PCC would otherwise have had to purchase, as, in the view of the PCC, this is not readily quantifiable.

2. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
(a) Incoming resources from donors				
Planned giving:				
Gift Aid donations	246,620	37,618	284,238	269,003
Income tax recoverable	54,976	8,231	63,207	81,917
Other planned giving	10,559	0	10,559	6,658
Collections (open plate) at all services	2,201	0	2,201	9,716
Gift days	0	17,969	17,969	91,496
Sundry donations	250	0	250	300
	314,606	63,818	378,424	459,090
(b) Other voluntary incoming resources				
Donations, appeals and other income	1,000	5,337	6,337	81,964
Legacies	0	0	0	4,162
	1,000	5,337	6,337	86,126
(c) Income from charitable and ancillary trading				
Church and hall lettings	4,560	0	4,560	10,817
Fees	1,352	0	1,352	1,456
	5,912	0	5,912	12,273
(d) Income from investments				
Dividends and interest including reclaimed tax	129	0	129	129
	129	0	129	129
Total Incoming Resources	321,647	69,155	390,802	557,618

**PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020**

3. Resources Used

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
(a) Grants				
Missionary and charitable giving	28,339	32,969	61,308	32,903
Christ Church & Grand Avenue Schools	2,250	0	2,250	2,350
	30,589	32,969	63,558	35,253
(b) Activities directly relating to the work of the church				
Ministry: diocesan pledge	148,200	0	148,200	144,600
Ministry: clergy expenses	4,122	0	4,122	3,629
Ministry: curate house running expenses/repairs	1,208	0	1,208	3,252
Church running expenses	19,723	0	19,723	23,138
Church maintenance/repairs/building works	9,802	12,012	21,814	1,081,030
Upkeep of services	4,140	145	4,285	4,208
Support costs	4,178	0	4,178	8,323
	191,373	12,157	203,530	1,268,180
(c) Fund-raising and publicity				
Outreach	972	0	972	5,711
	972	0	972	5,711
(d) Church management and administration				
Printing and stationery	8,112	0	8,112	9,976
Staff costs	31,430	0	31,430	30,371
Other administration	864	0	864	1,547
	40,406	0	40,406	41,894
Total Resources Used	263,340	45,126	308,466	1,351,038

4. Fixed Assets For Use By The PCC

	Freehold land and buildings £
Cost or valuation	
Valuation at 31 December 2019	330,849
Increase in valuation in the year	10,586
Valuation at 31 December 2020	341,435
Net book value	
At 31 December 2020	341,435
At 31 December 2019	330,849

The freehold land and buildings comprise the curate's house at 181 Elgar Avenue, Tolworth. The valuation is based upon the valuation as at 24 June 2020 for insurance purposes and is considered to be a fair estimate of the current value in use of the property for the purposes of the financial statements.

PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, SURBITON HILL WITH EMMANUEL, TOLWORTH

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

5. Analysis Of Net Assets By Fund

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fixed assets	341,435	0	341,435
Current assets	109,399	274,579	383,978
Current liabilities	-22,961	-7,999	-30,960
Fund balance	427,873	266,580	694,453

6. Debtors

	2020	2019
	£	£
Tax recoverable	27,098	6,620
	27,098	6,620

7. Liabilities: amounts falling due within one year

	2020	2019
	£	£
Church organisations	8,783	7,978
Sundry creditors	22,177	9,805
	30,960	17,783