



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From : 1st April 2024 To : 31st March 2025

Charity name: Wetherby & District u3a

Charity registration number: 1143289

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The advancement of education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Wetherby and District u3a is a self-help learning organisation for all retired people or that are no longer in full-time employment, who wish to join in activities encouraging learning and the development of skills, whilst also promoting enjoyment and friendship.</p> <p>W&D u3a has almost 100 Groups providing a wide range of activities and experiences from social and recreational to the arts and languages. Each Group has a Leader who is responsible for organising and providing activities. The Groups meet regularly at a number of local venues where relevant. A Committee member is coordinator for all the Groups.</p> <p>In addition to the individual Groups, there is a monthly Open Meeting with a guest speaker, followed by refreshments and social interaction. The subjects at the Open Meetings cover a wide range of interests. The option to join this meeting via Zoom is available.</p> <p>To communicate with and keep members informed of activities, W&D u3a publishes a Monthly Memo and a more detailed Newsletter once a year. These are circulated to all the membership and also made available on the website.</p> |

| | | |
|--|-----------|---|
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | In planning activities the Trustees take due regard to the guidance issued by the Charity Commission on public benefit. |
|--|-----------|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | The Committee, Group Leaders and time given by other members (such as catering, newsletter production) for ongoing or one-off activities are all on a voluntary basis. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Our membership level remains stable at around 1200 members, and we are successfully recruiting new members throughout the year.</p> <p>We also see new groups being created and feel that both these factors keep our u3a relevant and vibrant.</p> <p>We hold new member meetings, and a renewal meeting, and have started holding drop-in sessions at the weekly town market, to encourage new members or encourage questions from prospective members.</p> <p>The monthly Open Meetings are well attended, and a wide range of subjects is covered by the speakers.</p> <p>Our annual lunch is always very popular and is a wonderful social event, with a special speaker each year.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Total income - £48,401 Total expenditure - £47,257 Surplus £1,145 Reserves balance - £30,157 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Our Policy is to maintain a level of reserves at 12 months running costs of our organisation. This does not include any income or expenses of our Activity Groups or outings, all of which are self-funding. |
| Amount of reserves held | Para 1.22 | £30,157 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Our source of funds for u3a-wide activities is from membership fees and HMRC tax rebate. Groups are self-funding. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Our updated governing Constitution was adopted on 30 th June 2021. |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | We are an unincorporated members association, an independent charity, which is a member of the Third Age Trust which is itself an unincorporated association. |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected by the membership at the AGM. New Trustees can be co-opted between AGMs and then stand for election at the next AGM. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>New Trustees are provided with specific information about their individual roles, including detailed job descriptions. They are also provided with wider information packages showing the various policies and procedures of Wetherby and District u3a.</p> <p>Policies are in place in respect of: Data Protection (fully in line with the General Data Protection Regulations); Safeguarding; Equality, Diversity and Inclusion.</p> <p>The Committee meets every 6 weeks. In addition, working groups on specific issues are established where appropriate.</p> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Wetherby and District u3a |
| Other name the charity uses | |
| Registered charity number | 1143289 |
| Charity's principal address | 11 Coxwold Hill Wetherby LS22 7PX |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|------------------------|--|---|
| 1 | Philip John Aindow | Chair | | |
| 2 | George Barry Atkinson | Events Officer | | |
| 3 | Peter Harry Welton | Member Liaison Officer | Trustee until 31 st August 2024 | |
| 4 | Sue Howe | Admin Assistant | | |
| 5 | Jennie Grover | Membership Secretary | | |
| 6 | Timothy Mallett | Website Manager | | |
| 7 | Pamela Tudor | General Secretary | | |
| 8 | Moira Dopson | Treasurer | Trustee from 28 th June 2023 | |
| 9 | Linda Richards | Vice Chair | Trustee from 30 th May 2023 | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|--|--|
| | |
|--|--|

Full name(s)

| | |
|--------------------|---------------------|
| Philip John Aindow | Moiria Helen Dopson |
|--------------------|---------------------|

Position (eg Secretary,
Chair, etc)

| | |
|-------|-----------|
| Chair | Treasurer |
|-------|-----------|

Date

| |
|--|
| |
|--|

WETHERBY & DISTRICT u3a
TREASURER'S REPORT TO MEMBERS ON ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

Page 1 Combined Statement of Receipts and Payments for the General Fund, Groups & Social Fund for the above year and our Balance Sheet at 31 March 2025.

Page 2 shows Notes to the Accounts cross referenced to page 1 which should be self-explanatory.

Receipts & Payments for the General Fund

The General Fund is made up of a current account and deposit account. The membership fees received (£12 per annum) are used for membership-wide expenses such as Open meetings, software, the u3a magazine, membership subs to central u3a.

Receipts this year are £17,444 compared with £16,778 in 2024, an increase of £666, coming from membership subscriptions.

Total expenditure at £18,817 compares with £17,356 in 2024, an increase of £1,461. The major reasons for the increase were the 5-year web domain subscription, higher postage costs, increase in TAM magazine cost, higher spend on speakers and room hire.

The result for the year is a deficit of £1,373 whilst our total assets are £22,380. This is a healthy level of reserves.

Receipts & Payments for the Social Fund

The Social Fund is a single current account used for social activities such as the annual lunch, holidays and for any groups who wish to use the account to deposit funds collected from group members and pay out expenses.

The bulk of the transactions in this year relate to the annual lunches of 2024 and 2025.

I would like to thank the Treasury Team for their support during the year, Jennie Grover, Membership Secretary, Pam Tudor who does the Charities Commission annual return, and Dave Clark & Malcolm Brook, who claim Gift Aid for us. Their efforts and help are greatly appreciated.

Finally I would like to thank Ann Hill, the Independent Examiner of the Accounts for her examination of the accounts.

If you have any questions about the accounts, please contact me on treasurer@wetherbyu3a.org.uk

Moira Dopson - Wetherby & District u3a Treasurer

28th April 2025

| | | 31st March 2025 | | | | 31st March 2024 | | | | | |
|--|---|-----------------|--------------|--------|-------------|-----------------|--------------|--------|-------------|-------------|--|
| Receipts and Payments Account for the year ended | | | | | | | | | | | |
| | | Notes | General Fund | Groups | Social Fund | Grand Total | General Fund | Groups | Social Fund | Grand Total | |
| Receipts | Full Membership (gross) | 1 | 14,652 | | | 14,652 | 13,956 | | | 13,956 | |
| | HMRC Charities Refund | 2 | 2,436 | | | 2,436 | 2,430 | | | 2,430 | |
| | Membership | | 17,088 | 0 | 0 | 17,088 | 16,386 | 0 | | 16,386 | |
| | Non Members at meetings | | 40 | | | 40 | 46 | | | 46 | |
| | Donations | | 26 | | | 26 | 5 | | | 5 | |
| | Groups | | | 26,198 | | 26,198 | 30 | 25,271 | | 25,300 | |
| | Total Social Fund receipts | 3 | | | 4,759 | 4,759 | | | 1,742 | 1,742 | |
| | Interest Received from deposit account and HMRC | | 290 | | | 290 | 312 | | | 312 | |
| | Other | | 356 | 26,198 | 4,759 | 31,313 | 392 | 25,271 | 1,742 | 27,405 | |
| | Total Receipts | | 17,444 | 26,198 | 4,759 | 48,401 | 16,778 | 25,271 | 1,742 | 43,791 | |
| Payments | Third Age Trust | | 4,188 | | | 4,188 | 4,172 | | | 4,172 | |
| | Membership | 4 | 4,188 | 0 | 0 | 4,188 | 4,172 | 0 | 0 | 4,172 | |
| | Hall Hire General | | 1,945 | 16,626 | | 18,571 | 1,735 | 15,651 | | 17,386 | |
| | Speakers General | | 872 | 810 | | 1,682 | 695 | 602 | | 1,297 | |
| | Refreshments | | 360 | 2,317 | | 2,677 | 470 | 377 | | 846 | |
| | Zoom | | 156 | | | 156 | 156 | | | 156 | |
| | Entrance fees/coach hire/purchases | | 0 | 4,036 | | 4,036 | 0 | 6,578 | | 6,578 | |
| | Meetings | | 3,333 | 23,789 | 0 | 27,122 | 3,055 | 23,208 | 0 | 26,263 | |
| | Third Age Matters Magazine | | 3,707 | | | 3,707 | 3,333 | | | 3,333 | |
| | Local News | 5 | 1,550 | | | 1,550 | 1,409 | | | 1,409 | |
| | General publicity | 6 | 572 | | | 572 | 422 | | | 422 | |
| | Publicity | | 5,829 | 0 | 0 | 5,829 | 5,164 | 0 | 0 | 5,164 | |
| | Postage | | 1,037 | | | 1,037 | 833 | | | 833 | |
| | Printing and Stationery | 7 | 403 | | | 403 | 360 | | | 360 | |
| | IT | | 746 | | | 746 | 102 | | | 102 | |
| | Sundry | | 73 | 1,439 | | 1,512 | 87 | 1,696 | | 1,784 | |
| | Membership System (Wild Apricot) | 8 | 2,144 | | | 2,144 | 2,228 | | | 2,228 | |
| | PayPal Fees | | 302 | | | 302 | 268 | | | 268 | |
| | Bank Charges | | 204 | | 85 | 289 | 222 | | | 222 | |
| | Groups | | 74 | | | 74 | 18 | | | 18 | |
| | Total Social Fund expenses | | | | 3,126 | 3,126 | | | 3,700 | 3,700 | |
| | Administration | | 4,983 | 1,439 | 3,211 | 9,633 | 4,120 | 1,696 | 3,700 | 9,516 | |
| | Equipment purchased | 9 | 484 | | | 484 | 845 | | | 845 | |
| | Equipment | | 484 | 0 | 0 | 484 | 845 | 0 | 0 | 845 | |
| | Total payments | | 18,817 | 25,228 | 3,211 | 47,257 | 17,356 | 24,904 | 3,700 | 45,960 | |
| Deficit / Surplus for year | | | (1,373) | 970 | 1,548 | 1,145 | (578) | 366 | (1,958) | (2,169) | |
| Balance Sheet as at | | 31st March 2025 | | | | 31st March 2024 | | | | | |
| | | | General Fund | Groups | Social Fund | Grand Total | General Fund | Groups | Social Fund | Grand Total | |
| 10 | HSBC Current Account | | 11,396 | | | 11,396 | 11,492 | | | 11,492 | |
| | HSBC Deposit Account | | 10,934 | | | 10,934 | 12,210 | | | 12,210 | |
| | Cash on Hand - General | | 50 | | | 50 | 50 | | | 50 | |
| | Groups | | | 4,347 | | 4,347 | | 3,378 | | 3,378 | |
| | Social Fund Account | | | | 3,430 | 3,430 | | | 1,882 | 1,882 | |
| Total Current Assets | | | 22,380 | 4,347 | 3,430 | 30,157 | 23,753 | 3,378 | 1,882 | 29,013 | |
| Fixed Assets | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total Assets | | | 22,380 | 4,347 | 3,430 | 30,157 | 23,753 | 3,378 | 1,882 | 29,013 | |
| Represented by | | | | | | | | | | | |
| GENERAL FUND | | | | | | | | | | | |
| Balance as at 1 April 2024 | | | 23,753 | 3,378 | 1,882 | 29,013 | 24,330 | 3,011 | 3,840 | 31,181 | |
| Deficit / Surplus for year | | | (1,373) | 970 | 1,548 | 1,145 | (578) | 366 | (1,958) | (2,169) | |
| Balance at 31 March 2024 carried forward | | | 22,380 | 4,347 | 3,430 | 30,157 | 23,753 | 3,378 | 1,882 | 29,013 | |

Prepared by Treasurer

28th April 2025

Moiria Dopson

Reviewed by Independent Examiner

Ann Hill on:

7th May 2025

Notes to the Receipts and Payments Account
for the year ended

| | | <u>31 March 2025</u> | <u>31 March 2024</u> |
|--|------------------------------------|--------------------------------|----------------------|
| 1. Membership including 2 Life Members | | 1221 | 1163 |
| Membership Fee £12 - year to 31st March 2024 | | | £13,956 |
| Membership Fee £12 - year to 31st March 2025 | | £14,652 | |
| 2. Gift Aid Refund | | | |
| Members registered for Gift Aid | | 812 | 810 |
| 3. Social Fund account | | | |
| Detail of activity on the account for year ended 31st March 2025: | | | |
| <u>Receipts</u> | Annual lunch 2024 ticket sales | £1,334 | |
| | Annual lunch 2025 ticket sales | £3,425 | |
| | | £4,759 | |
| <u>Payments</u> | Annual lunch 2024 invoice payments | £3,080 | |
| | Annual lunch 2024 refund | £46 | |
| | Bank charges | £85 | |
| | | £3,211 | £1,548 |
| Transactions since 31st March 2025 | | | |
| Annual lunch 2025 payments | -£50 | | |
| Annual lunch 2025 ticket sales | £75 | | |
| Bank charges | -£5 | | |
| Balance on account | <u>£3,450</u> | | |
| There are no Group funds held in this account at year end. | | | |
| 4. Membership Subscription based on members registered with W & D U3A | | | |
| 1037 members registered @ 1st April 2025 | | £4.00 per member | £4.00 per member |
| 5. Local News is the annual magazine. | | | |
| 6. Web Site includes website hosting and domain name. | | | |
| 7. Printing and Stationery includes periodic news letters, monthly bulletins and notices. | | | |
| 8. Software System - "Wild Apricot" one year Membership Subscription from November 2024 to November 2025. | | | |
| 9. Equipment | | | |
| The cost of equipment is wholly written off in the year of purchase | | | |
| Equipment purchased during the year | | | |
| 1 Acer projector & accessories | | £484 | £845 |
| Equipment purchased in previous years | | | |
| 2 HP Laptops plus software | 1 | Large Projector Screen on Legs | |
| 2 u3a Banner (new logo) | 1 | Large P.A. System | |
| 2 RODE Wireless Go II | 1 | Small P.A. System | |
| 4 HP-QB681AA black Laptops plus software | 1 | PayPal Card Reader | |
| 1 HP Laptop red plus software | 1 | Display Boards | |
| 2 Epson EB-X41 Computer Projector | 1 | Voice amplifier | |
| 1 Acer Computer Projector X110P | 1 | A Board | |
| 3 Kensington Wireless Presenter | | | |
| Disposals in last year | | | |
| 1 McMurdo Personal Locator Beacon | | | |
| 10. Group Funds were collated and examined by the Treasurer | | | |

Prepared by Treasurer

Moira Dopson

on 28th April 2025

**Independent Examiner's Report to the Trustees of the
Wetherby & District u3a**

I report to the trustees on my examination of the accounts of the Wetherby & District u3a (Charity Number 1143289) for the year ended 31st March 2025 which comprise the consolidated receipts and payments account, the balance sheet, the group accounts, the consolidated receipts and payments account, the consolidated balance sheet and related notes set out on pages 1 and 2.

Responsibilities and basis of report

The Wetherby & District u3a trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Wetherby & District u3a as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Ann Hill*

Name: Ann Hill

Address: Field House, 8 Whitham Close, Boston Spa, Wetherby, LS23 6DU

Date: 7th May 2025

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Name: Ann Hill

Address: Field House, 8 Whitham Close, Boston Spa, Wetherby, LS23 6DU

Date: 7th May 2025