



Trustees' Annual Report for the period							
		Period start date			Period end date		
		Day	Month	Year	Day	Month	Year
From		01	04	2022	To	31	03 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

11 Coxwold Hill	
Wetherby	
West Yorkshire	
Postcode	LS22 7PX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Roger Pentith	Chair		
2	Philip John Aindow	Vice Chair		
3	Richard Daniel	Treasurer		
4	George Barry Atkinson	Events Officer		
5	Sarah Goodwin	Groups Coordinator		
6	Peter Harry Welton	Member Liaison Officer		
7	Sue Howe	Admin Assistant		
8	Jennie Grover	Membership Secretary	Trustee from 30 th June 2022	
9	Timothy Mallett	Website Manager	Trustee from 19 th July 2022	
10	Pamela Tudor	General Secretary	Trustee from 6 th December 2022	
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Our updated governing Constitution was adopted on 30 th June 2021.
How the charity is constituted (eg. trust, association, company)	We are an unincorporated members association, an independent charity, which is a member of the Third Age Trust which is itself an unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by the membership at the AGM. New Trustees can be co-opted between AGMs and then stand for election at the next AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees are provided with specific information about their individual roles, including detailed job descriptions. They are also provided with wider information packages showing the various policies and procedures of Wetherby and District U3A.

Policies are in place in respect of: Data Protection (fully in line with the General Data Protection Regulations); Safeguarding; Equality, Diversity and Inclusion.

The Committee meets every 6 weeks. In addition, working groups on specific issues are established where appropriate.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Wetherby and District U3A is a self-help learning organisation for all retired people or that are no longer in full-time employment, who wish to join in activities encouraging learning and the development of skills, whilst also promoting enjoyment and friendship.

W&D U3A has over 100 Groups providing a wide range of activities and experiences from social and recreational to the arts and languages. Each Group has a Leader who is responsible for organising and providing activities. The Groups meet regularly at a number of local venues when permitted. During the lockdown a number of groups have met on Zoom. A Committee member is coordinator for all the Groups.

In addition to the individual Groups, there is a monthly Open Meeting with a guest speaker, followed by refreshments and social interaction. The subjects at the Open Meetings cover a wide range of interests. Being unable to have the formal Open Meetings we organised Open Meetings using Zoom with a guest speaker during the lockdown and this facility is still available if members do not wish to attend in person.

To communicate with and keep members informed of activities, W&D U3A publishes a Monthly Memo and a more detailed Newsletter once a year. These are circulated to all the membership and also made available on the website.

In planning activities the Trustees take due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Since establishing in 2010, W&D U3A membership increased steadily until the lockdown when we had a decline. It is now recovering to 1177 at the end of March 2022 and to 1244 at March 2023.

Our Renewal meeting has been reactivated after the lockdown and all members can also pay using PayPal through the internet or by card, cash or cheque at the renewals meeting.

The monthly Open Meetings have resumed and are also live streamed using Zoom. Numbers attending are lower than before the lockdown but are increasing.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Our Policy is to maintain a level of reserves at 12 months running costs of our organisation. This does not include any income or expenses of our Activity Groups or outings, all of which are self-funding. Our current level of Reserves does exceed the 12 monthly level for part of the year.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of income is from our membership fees. In recent years the annual subscription has been kept at £12. We did reduce this to £10 for the last two years to reflect the reduction in facilities for members due to the lockdown. During this year we have increased the annual subscription to the pre covid level of £12 to reflect the increase of facilities available to members. We also receive Gift Aid. We receive small fees from non-members who are allowed to attend our monthly Open Meetings on two occasions as guests before becoming full members. The Activity Groups receive sums from members to pay for hall hire, speaker fees, and sales of tickets for visits all of which are self-financing.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Brief statement of the charity's policy on reserves

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Section F

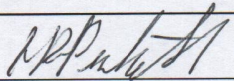
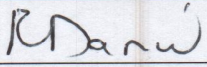
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN ROGER PENTITH	RICHARD DANIEL
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER

Date

30th May 2023

Receipts and Payments Account for the year ended

		31 March 2023			31 March 2022		
	Notes	General Fund	Groups	Grand Total	General Fund	Groups	Grand Total
Receipts	Full Membership (gross)	14,468	0	14,468	11,860	0	11,860
	HMRC Charities Refund	2,005	0	2,005	1,960	0	1,960
	Membership	16,473	0	16,473	13,820	0	13,820
	Non Members at meetings	16	0	16	24	0	24
	Donations	11	0	11	2	0	2
	Groups	81	17,936	17,936	91	8,187	8,278
	Interest Received from deposit account and HMRC	20	0	20	12	0	12
	Other	128	17,855	17,983	130	8,187	8,317
	Total Receipts	16,601	17,855	34,456	13,950	8,187	22,137
Payments	Third Age Trust	4,708	0	4,708	3,976	0	3,976
	Membership	4,708	0	4,708	3,976	0	3,976
	Hall Hire General	1,718	8,925	10,643	925	4,556	5,481
	Speakers General	845	1,095	1,940	705	471	1,176
	Refreshments Inc. Thank You Lunch and Open Meetings	492	1,274	1,765	66	454	520
	Zoom	101	0	101	421	0	421
	Entrance fees/coach hire/purchases	0	5,179	5,179	0	2,913	2,913
	Meetings	3,156	16,472	19,628	2,117	8,393	10,511
	Third Age Matters Magazine	3,170	0	3,170	2,589	0	2,589
	Local News	1,422	0	1,422	1,437	0	1,437
	Web site - Development and Hosting	163	0	163	163	0	163
	Publicity	4,755	0	4,755	4,189	0	4,189
	Postage	819	0	819	798	0	798
	Printing and Stationery	243	0	243	563	0	563
	Special Events	100	0	100	0	0	0
	Sundry	79	0	79	77	0	77
	Membership System (Wild Apricot)	1,866	0	1,866	1,564	0	1,564
	Scottish Holiday Deposit Refund	0	0	0	(500)	0	(500)
	PayPal Fees	280	0	280	275	0	275
	Bank Charges	223	0	223	18	0	18
	Groups	0	81	81	0	91	91
	Administration	3,611	81	3,692	2,795	91	2,886
	Equipment purchased	505	0	505	1,265	0	1,265
	Equipment	505	0	505	1,265	0	1,265
	Total payments	16,735	16,553	33,288	14,342	8,484	22,827
	Deficit / Surplus for year	(133)	1,302	1,168	(392)	(298)	(690)

Balance Sheet as at

		31 March 2023			31 March 2022		
		General Fund	Groups	Grand Total	General Fund	Groups	Grand Total
HSBC Current Account		18,013		18,013	18,154		18,154
Scottish Widows Savings		6,297		6,297	6,290		6,290
Cash on Hand - General		20		20	20		20
Groups	9		3,011	3,011		1,710	1,710
Total Current Assets		24,330	3,011	27,342	24,464	1,710	26,173
Fixed Assets		0	0	0	0	0	0
Total Assets		24,330	3,011	27,342	24,464	1,710	26,173

Represented by

		31 March 2023			31 March 2022		
		General Fund	Groups	Grand Total	General Fund	Groups	Grand Total
GENERAL FUND							
Balance as at 1 April 2022		24,464	1,710	26,173	24,856	2008	26,864
Deficit / Surplus for year		(133)	1,302	1,168	(392)	(298)	(690)
Balance at 31 March 2023 carried forward		24,330	3,011	27,342	24,464	1,710	26,173

Prepared by Treasurer
on 25th April 2023
Richard Daniel

Wetherby & District u3a (Charity Number 1143289)

Notes to the Receipts and Payments Account for the year ended

1. Membership including 2 Life Members

Membership Fee £10 - year to 31st March 2022

Membership Fee £10 - year to 31st March 2023

Membership Fee £12 - year to 31st March 2024

Total

2. Gift Aid Refund

Members registered for Gift Aid

3. Membership Subscription based on members registered with W & D

at 31 March 2022 - 1177 members (2021 - 1136) was levied at

4. **Local News** is the annual magazine.

5. **Web Site** includes website hosting and domain name.

6. **Printing and Stationery** includes periodic news letters,
monthly bulletins and notices.

7. **Software System** - "Wild Apricot" one year Membership Subscription
from November 2022 to November 2023.

8. Equipment purchased during the year

1	HP Laptop plus software	Membership
1	PayPal Zettle Card Reader	Membership

9. Fixed Assets purchased and written off in previous years

2	HP Laptops plus software	Chair, Secretar
1	u3a Banner (new logo)	Alan Pengilley
2	RODE Wireless Go II	Tim Mallett
4	HP-QB681AA black Laptops plus software	Treasurer, 3 x :
1	HP Laptop red plus software	Mary Merkin
2	Epsom EB-X41 Computer Projector	Peter Guildford
1	Used Acer Laptop 5743Z	now scrapped
1	Acer Computer Projector X110P	Mary Merkin
3	Kensington Wireless Presenter	Mary Merkin, P Alan Pengilley
1	Large Projector Screen on Legs	John Pentith
1	McMurdo Personal Locator Beacon	Adrian Lockwo
1	Large P.A. System	Rex Stott

1	Small P.A. System	Brian Taylor
1	PayPal Card Reader	Membership (n
1	Display Boards	Sarah Goodwin

The cost of equipment is wholly written off in the year of purchase

10. Group Funds were collated and examined by the Groups Treasurer

Prepared by Treasurer
on 25th April 2023
Richard Daniel

31 March 2023

31 March 2022

	1247		1188
		235	£2,350
236	£2,360	951	£9,510
1,009	£12,108		
	£14,468		£11,860
	802		784

U3A

£4.00 per member £3 50 per member

£505	£1,265
£427	
£78	

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**Independent Examiner's Report to the Trustees of the
Wetherby & District u3a**

I report to the trustees on my examination of the accounts of the Wetherby & District u3a (Charity Number 1143289) for the year ended 31st March 2023 which comprise the consolidated receipts and payments account, the consolidated balance sheet and related notes set out on pages 1 and 2.

Responsibilities and basis of report

The Wetherby & District u3a trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Wetherby & District u3a as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Ann Hill*

Name: Ann Hill

Address: Field House, 8 Whitham Close, Boston Spa, Wetherby, LS23 6DU

Date: 4th May 2023