

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES

England & Wales · Charity number 1143193

## Details

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**Other names** ST BEES PRIORY CHURCH PCC, ST BEES PRIORY PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2011-08-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 102 Main Street  
St. Bees  
Cumbria  
CA27 0AD

**Phone** 07934063132

**Website** [www.stbeespriory.org.uk](http://www.stbeespriory.org.uk)

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Promoting in the ecclesiastical parish the whole mission of the church

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Cumbria

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£150,400	£175,232	-	-
2023-12-31	£136,980	£134,159	-	-
2022-12-31	£120,652	£105,514	-	-
2021-12-31	£103,554	£85,430	-	-
2020-12-31	£92,438	£77,697	-	-

## Trustees

Name	Role	Appointed
Dr Deborah Ann Lee		2023-04-16
Emma-Jane Taylor		2025-11-18
FRANCIS BOWLER		2011-08-01
GRANT GILMOUR		2011-08-01
Gabrielle Kane		2025-01-01
Gillian Susan Barlow		2023-04-16
Hilary Joan Hemm		2023-04-16
JOHN ROGER KENNEDY		2011-08-01
ROSALIE MARGARET MCANDREW		2011-08-01
Rev Thomas Richard Lee		2022-02-08
Wendy Marguerite Mellor		2011-08-01

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES**

England & Wales - Charity number 1143193

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# Accounts

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**Parochial Church Council of St Bees Priory**

**Annual Report and Accounts  
for year ending 31 December 2024**

**Charity Number 1143193**

## Parochial Church Council of St Bees Priory

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## Parochial Church Council of St Bees Priory

### Administrative information

St Bees Priory Church is situated in St Bees, Cumbria. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Bees Priory Church, St Bees, CA27 0DR.

The Parochial Church Council (PCC) was registered with the Charity Commission on 1 August 2011.

Charity number 1143193

PCC members who have served from 1 January 2024 until the date this report was approved are:

Incumbent Revd R Gibbs:

#### Ministry Team

Retired Clergy with the Bishop's Permission to Officiate:

Revd Canon J Baker

Revd A Baker

Revd D Cox (until March 2024)

Revd Canon T Park

Revd Canon R Lee

#### rdens

Mr T Kelly (until March 2024)

Dr D Lee

Ms G Barlow

#### Secretary

Mrs R Rendell (until June 2025)

#### Treasurer

Mr N Killip (until January 2025)

Mrs G Kane (From September 2024)

#### Lay Vice Chair

Dr D Lee

#### Deanery Synod Representative

Mrs R MacAndrew (until May 2024)

Dr D Lee

#### Electoral Roll Officer

Ms G Barlow

#### Elected PCC members

*To serve until APCM 2025*

Mr G Gilmour

Dr D Lee

Mr J Kennedy

Mrs R McAndrew

*To serve until APCM 2026*

Ms G Barlow

*To serve until APCM 2027*

Mr F Bowler

Mrs H Hemm

Mr C Robson

*Ex-officio*

Mrs W Mellor

### Committees

The PCC meets approximately 10 times a year. It operates through several committees, which meet as required between full meetings of the PCC. The Incumbent is an ex-officio member of all the committees.

#### Full Committee

This committee is the only committee required by law. In this parish it consists of the Incumbent, the Lay vice Chair, the Wardens and Deputies, the Officers and Members of the PCC.

#### Standing Committee

This committee meets and transacts the business of the PCC between its meetings and sets the agenda for full meeting of Council. It is chaired by the Incumbent, and comprises the Church Wardens, treasurer and two nominated lay members of the PCC.

#### Members

Reverend B Gibbs (Chair), Dr D Lee, Ms G Barlow, Mr G Gilmour, Mr N Killip (until January 2025), Mrs G Kane  
Mrs W Mellor

**Parochial Church Council of St Bees Priory**  
**Administrative Information (continued)**

**Building and Works Committee**

The function of this committee is to arrange for the maintenance of the fabric of the church and ancillary buildings and grounds and to advise on proposals for action which ultimately require ratification by the PCC. The committee meets on a quarterly basis but can meet more often if extraordinary action is necessary.

**Members**

Mr J Kennedy (Chair) Mr G Gilmour, Mr M Lightfoot, Dr I McAndrew, Mrs R McAndrew, Dr J Hale,  
Mr F Bowler, Mr D Hope, Mrs J Spedding and Ms G Barlow

**Churches Together Representative**

Representatives from all the Egremont group of churches meet regularly to discuss aspects of mutual interest.  
Representative – Mrs W Mellor

**Worship Committee**

The function of this committee is to advise/recommend to the incumbent on matters of worship in the Priory.

**Members**

Reverend B Gibbs (Chair), Mr F Bowler, Mr P Barratt, Mrs R McAndrew

**Accountants**

Robinson + co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR

**Bankers**

TSB plc  
PO Box 453  
Mitcheldean  
GL14 9LR

**The CBF Church of England Funds**

Innkeeper House  
85 Queen Victoria Street  
London  
EC4V 4ET

**Parish Administrator**

E J Taylor (stepped down June 2024)  
Katy Privilege (appointed September 2024)

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2024**

The members present their report and the financial statements for the year ended 31 December 2024. The members who served during the year and up to the date of this report are set out on pages 3 & 4. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

**Background**

The Priory Church of St Mary and St Bega is the church of the Parish of St Bees. The Priory, originally an outpost of St Mary's York, was founded in the early 12th century for a Benedictine order. The present building, begun around 1120, probably replaced a pre-Norman church. Today, it is a Grade 1 listed building and is one of five monastic buildings in Cumbria still in use as a parish church. In the 19th century, it housed a theological college, the first outside Oxford and Cambridge. The Chancel, which had been derelict from the Reformation, was brought back into use as a college lecture hall. In 1855 there was a major reordering of the building interior by William Butterfield. The tower houses a ring of eight bells.

There has been Christian worship at the site of the Priory for over one thousand years. On site are two cross shafts, one firmly dated from the 10th Century, showing Viking influence, and the other also from the pre-Norman era.

The St Bees placename is derived from "Kirkeby Becok" - the "Church town of Bega", which was used in the 12th Century. St Bega is something of a mystery. She is said to have been an Irish princess who fled across the sea to St Bees to avoid an enforced marriage. This was most likely in the thirty years after 850, when the Vikings were settling Ireland, and legend has it that she then lived a life of piety at St Bees.

The Priory seats 300+ and consists of the original nave, transepts and part of the chancel. The North transept is the Lady Chapel, seating 20-30 people. The Lady Chapel has two statues by Josefina de Vasconcellos. Her work is displayed in many cathedrals, in the Peace Park at Hiroshima and outside Stormont. Josefina donated further statues for a 'Sleeping Child Garden' in the Priory grounds, a place of remembrance for anyone who has lost a child before or after birth. The garden is open for visitors.

The South transept is occupied by one of the last Father Willis organs, completed in 1899, and is used for recitals and as for worship. There are many requests from visiting organists from all over the world to play the organ. The Victorian stained-glass windows depict Old and New Testament scenes in the North and South aisles, respectively.

In 1981 a mediaeval body in a lead coffin was found during an archaeological dig in the monastic south transept area of the Lady Chapel. The 'St Bees Man', dating from mediaeval times, is considered to be one of the best-preserved bodies found in Europe. Details can be found in the history exhibition in the church.

Because of its age and historical importance, the Priory holds a number of similar 'treasures' amongst which are the Fox Screen and, from more recent times, the beautiful, embroidered wall hanging at the East End, which was made as part of our Millennium celebrations. For these and many other reasons, the Priory features in Simon Jenkins' book '1000 Best Churches.'

**Parochial Church Council of St Bees Priory  
Annual Report for the year ended 31 December 2024 (continued)**

**Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The PCC became an Official Charity registered with the Charity Commission on 1 August 2011, Charity Number 1143193.

**Recruitment and appointment of members**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

The Priory is led by a ministry team and the church council, who are responsible to the Bishop of Carlisle. The ministry team is as noted on page 3.

Priory has a rich musical heritage, which is led today by our organist/choirmaster. He leads the choir and plays our famous organ as well as the grand piano as appropriate for the occasion.

For a hundred and fifty years, bellringers have summoned people to worship. It's not just a time prompt, but a spiritual reminder in a world of secular values that a religious service is about to take place amid the community. The ringers are led by the Tower Captain.

**Key management personnel**

The members of the PCC consider that they themselves comprise the key management personnel of the charity, in charge of directing and controlling the charity and running the operation of the charity on a day-to-day basis. Subject to remuneration paid for specific roles as shown in note 6 to the accounts, all members give of their time freely. Details of members' expenses and related party transactions are given in note 6 to the accounts.

**Related parties**

The Friends of the Priory support the Priory through social and cultural events and encourage interest in its history, architecture and heritage. There are other dedicated groups of volunteers who are generous with their time in organising the cleaning and gardening at the Priory, and in arranging social events.

**Objectives and activities**

The PCC's objects are promoting in the ecclesiastical parish the whole mission of the church. Our vision is to know Jesus Christ better and make Him better known.

**Public benefit**

The members have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

**Safeguarding**

Over the last year the PCC and Parish has continued to develop its safeguarding practices. We have adopted all relevant policies and guidelines of the Church of England and Diocese of Carlisle with respect to the safeguarding of both children and young people and of vulnerable adults. We have complied with the duty to have due regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under Section 5 of the Safeguarding and Clergy Discipline Measure 2016.

## **Parochial Church Council of St Bees Priory**

### **Annual Report for the year ended 31 December 2024 (continued)**

#### **Achievements and performance**

Reverend Becky, the Priest in Charge of St Bees continues to minister in St Bees and work across as Egremont and Haile as Priest in Charge of Egremont and Haile. Plans to appoint a team vicar at Egremont have begun.

The benefices are grateful for the support of a large team of retired clergy and lay people who have made it possible for each church to hold at least one service every Sunday. Their support has also been vital for funerals, weddings and baptisms across the parishes and to enable other one-off events to take place.

#### **Governance and Administration:**

Several changes to the administration at St Bees occurred during 2024, with Tom Kelly stepping down as Church Warden in March 2024 and we were fortunate to have two members of the congregation step up to being Church Wardens – Dr Deb Lee and Gill Barlow

Norman Killip stepped down as treasurer in December 2024 and again we were fortunate to have Gabrielle Kane joining as treasurer in September 2024. The Parish Administrator Emma Jane Taylor stepped down in July 2024 and Katy Privilege was appointed in September 2024. We thank them very much for all their dedication and hard work.

During 2024 St Bees Priory hosted several events including the Festival of Light in March 2024 and Carlisle Diocese Rest under the Stars schools' workshops in June – the canopy was also displayed along with others at Carlisle Cathedral later in the year. In November 2024 Deb Lee led 'Experience Christmas' a Mission Community event which included 6 stations on the elements of the Christmas Story around the church with several primary schools attending across the week. In December 2024 we once again held a very successful Christmas Tree Festival with over twenty Christmas trees from organisations across the parish. This, and many other regular and one-off events, would not have been possible without the dedication of a huge team of volunteers

In July 2024 we were awarded a National Churches Trust Cherish Grant c.£8K for survey works on the condition of the priory to assess how we can best look after our buildings. Our focus is on developing the potential of our buildings and connecting with volunteers and who will want to share the history, ministry and mission of the Priory in the years to come. To help achieve this a feasibility study was commissioned by the PCC with the aim of enabling us to ensure flexibility remains in the space of church to allow for many uses of church. We have a vision that we will still be here in 2075, and wish to explore what could be possible, to open the Priory and buildings and space up to the community and enhance what people who visit like about the priory.

We commissioned Cumbria Action for Sustainability (CAfS) to undertake a retrofit report for the vicarage and held talks with both CAfS and the Diocese to understand how this could work for St Bees Vicarage

In the summer an excellent episode of 'Villages by the Sea' was filmed by Purple Productions for BBC, which heavily featured Rev Becky.

Deb Lee continues hosting the monthly Fairtrade stall and due to her hard work with partners across the village we were awarded Fairtrade Village status.

**Parochial Church Council of St Bees Priory**

**Annual Report for the year ended 31 December 2024 (continued)**

**Church attendance in 2024 (2023 figures):**

Average attendance on a usual Sunday – 65 (77) Adults, 4 (6) Children

Easter attendance – 145 (204) total

Total number of people attending worship Christmas Eve and Day – 487 (420)

Communicants at Christmas Eve service – 241 including Christmas Day (132)

Baptisms – 2 (13)

Marriages – 2 (3)

Funerals – 10 (23)

Electoral Roll – 154 (156)

**Review of the year**

Throughout 2024, we continued to embrace the God For All vision and the four themes; Care Deeply, Follow Daily, Speak Boldly and Tread Gently, appeared regularly on PCC agendas and in our standing committee meetings. Overall, having this vision has inspired us to tread new ground and deepened our existing ministries.

**Care Deeply**

**Aim:** We will listen to our local communities, and respond in loving service, seeking to transform injustice, challenge oppression and pursue peace & reconciliation.

**Outcomes, some examples:**

- We have listened to our local community and have continued to run a Memory Café, inviting special guests to lead us in singing and music
- We have developed effective partnerships with other groups and organisations including local businesses, St Bees School and CAAS (Copeland Age Advisory service) in order to run the Memory Café.
- We have listened to our local community, prayed and reflected on the Prayers of Love and Faith and have agreed to adopt these.

**Follow Daily**

**Aim:** We will help each other to follow Jesus more closely, seeking to grow as his disciples in all aspects of life, both corporately and as individuals.

**Outcomes, some examples:**

- We encouraged growing Christian faith at “Friday Fun” and the “Story Service”
- We embedded a culture of ‘whole-life discipleship’ (Monday-Saturday as well as Sunday) through sermons and magazine articles
- We enabled people to encounter and study the Bible, and to explore its application for everyday life in Bible study groups
- We launched a new Mother’s Union group, part of a worldwide daily wave of prayer

**Speak Boldly**

**Aim:** We will share our faith in Jesus Christ in everyday ways, seeking to connect with everyone, especially those currently unrepresented in our churches. We’ll do this in both time-honoured & pioneering ways.

## **Parochial Church Council of St Bees Priory**

### **Annual Report for the year ended 31 December 2024 (continued)**

#### **Outcomes, some examples:**

- We facilitated giving everyone the opportunity to hear and respond to the good news of Christ by making the most of digital platforms including streaming our services
- We helped Christians speak about Christian viewpoints on the important issues of today by raising contemporary topics in sermons, in PCC meetings and discussion groups
- We enabled more connections with under-represented groups in our churches, by welcoming children and adults to take part in and visit the Christmas Tree Festival, "God, Space the Universe and Everything" - Light Show, Easter and Christmas interactive experiences, A Celebration of Quilting (exhibition of local artwork) and the "Rest under the Stars" project - facilitated by Carlisle Cathedral.

#### **Tread Gently**

**Aim:** We will strive to safeguard the integrity of God's creation, seeking to sustain and renew the life of the earth.

#### **Outcomes, some examples:**

- We developed our biblical understanding of the place of the natural world in God's plans through series of worship services in the season of creation tide
- We continued to enable more sustainable ways of using our resources in all our buildings including the Priory church and Vicarage community walled garden
- We equipped Christians with practical, everyday ways of living more sustainably through the centre pages of the parish magazine.
- We organised a village "Our Amazing Planet" in our grounds to raise awareness of the need and means to protect creation

#### **Next steps**

In order to deliver our vision for the next generation we will be looking implementing a strategy for all our buildings "A Space to Be". To do this we will ask the local community to join us in this vision and explore how we might take the next steps together.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2024 (continued)**

**Financial review**

PCC combined (unrestricted & restricted) funds as at 31 December 2024 were £18,786 lower than at the start of the financial year. The decrease during 2024 principally consisted of expenditure of £49,223 and £9,930 on building maintenance and "A Space to Be project" respectively

Total receipts on unrestricted funds were £105,162 of which £43,769 was received from planned giving, £24,669 from other voluntary giving and donations, and a further £12,977 from Gift Aid. Receipts to restricted funds totalled £45,238, the majority (£29,305) resulting from investment income

Overall Receipts in 2024 increased by 9.8%. Although planned regular giving decreased slightly (- 1%) from 2023, income in general during 2024 increased, particularly from investments, (£15,715).

Voluntary giving, which represents 52% of overall income, remains the principal source of funding and when combined with associated gift aid, increases to 62% of income.

Total payments in 2024 increased by 31% vs. 2023. £134,239 was spent from unrestricted funds to provide Christian ministry from St Bees Priory, including the contribution to the Diocesan parish share which was increased by 8% to £46,548 and largely provides the stipend and housing for the local clergy. The principal cost variance being higher spend on Building maintenance, (£40,477) and "A Space to Be" (£9,930), offset by lower utilities £4,076 and grounds maintenance £6,160. The parish share and utilities account for 45% of unrestricted fund spend.

The net result for the year is a deficit of payments over receipts of £29,077 (£3,792 2023 excess of Receipts over Payments) on unrestricted funds. The combined net result for the year is a deficit of payments over receipts of £24,832. (£2,821 2023 excess of Receipts over Payments)

The combine balance of unrestricted bank and deposit balances together with investments carried forward is £135,098. However, with almost £7,146 of liabilities, there is a carry forward of approximately £127,952 in unrestricted funds.

**Reserves policy**

The PCC does not currently have a reserves policy.

**Risk management**

The members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Principle risks going forward are continuing high utility costs and potential major and significant costs (£400,000 over 4 years) associated with the quinquennial inspection, particularly the 'West Door conservation' and work to the church tower.

**Statement of members' responsibilities**

The members are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2024 (continued)**

Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the members are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair)

 9.5.25

**Independent examiner's report to the members on the unaudited financial statements of the Parochial Church Council of St Bees Priory.**

I report on the accounts of the Parochial Church Council of St Bees Priory for the year ended 31 December 2024 set out on pages 13 to 22.

**Respective responsibilities of members and independent examiner**

As the charity's members you are responsible for the preparation of the accounts. The charity's members consider that an Audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

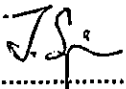
**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
J Spires FCA DChA

Independent examiner

Robinson & Co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR

9<sup>th</sup> May 2025

## Parochial Church Council of St Bees Priory

### Financial Statements for the Year Ending 31st December 2024

#### Receipts and Payments Accounts

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 Total £	2023 Total £
<b>Receipts</b>						
<b>Voluntary receipts:</b>						
Planned giving		43,769	530	-	44,299	44,846
Collections at services		8,727	-	-	8,727	10,039
Donations		5,702	5,719	-	11,422	7,944
All other giving/voluntary receipts	2a	10,240	4,785	-	15,025	19,178
Gift Aid recovered		12,977	120	-	13,097	13,390
		<u>81,414</u>	<u>11,154</u>	<u>-</u>	<u>92,569</u>	<u>95,397</u>
<b>Activities for generating funds</b>	2b	17,151	-	-	17,151	16,631
<b>Investment Income</b>	2c	2,579	29,305	-	31,884	16,169
<b>Church Activities</b>	2d	4,018	4,778	-	8,796	8,783
<b>Total Receipts</b>		<u>105,162</u>	<u>45,238</u>	<u>-</u>	<u>150,400</u>	<u>136,980</u>
<b>PAYMENTS</b>						
<b>Church Activities:</b>						
Diocesan parish contribution		46,548	-	-	46,548	43,100
Clergy and staffing costs		6,834	-	-	6,834	7,197
Activities undertaken directly	3a	75,720	40,273	-	115,993	76,321
Mission giving and donations	3b	2,018	720	-	2,738	4,291
Support costs	3c	3,118	-	-	3,118	3,250
<b>Costs of generating funds</b>		-	-	-	-	-
<b>Total Payments</b>		<u>134,239</u>	<u>40,993</u>	<u>-</u>	<u>175,232</u>	<u>134,159</u>
<b>Surplus of receipts over payments</b>		<u>(29,077)</u>	<u>4,245</u>	<u>-</u>	<u>(24,832)</u>	<u>2,821</u>
<b>Transfers between funds</b>	4	-	-	-	-	-
		<u>(29,077)</u>	<u>4,245</u>	<u>-</u>	<u>(24,832)</u>	<u>2,821</u>
Cash at bank and in hand at 1st January		58,139	22,240	-	80,379	52,629
Transfers (net) TSB - CCLA Deposit Account		(25,000)	(10,000)	-	(35,000)	24,582
Transfers from TSB to CCLA Investment Account		-	(4,300)	-	(4,300)	-
Pass Through funds (net)		370	-	-	370	347
<b>Cash at bank and in hand at 31st December</b>		<u>4,432</u>	<u>12,185</u>	<u>-</u>	<u>16,617</u>	<u>80,379</u>

**Parochial Church Council of St Bees Priory**

**Statement of Assets and Liabilities**

For the year ending 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 Total £	2023 Total £
<b>Notes</b>					
<b>Cash funds:</b>					
TSB Business current & savings account (inc. 'cash in hand')	4,432	12,185	-	16,617	80,279
CCLA Deposit fund	42,195	11,176	-	53,371	16,044
	<u>46,627</u>	<u>23,361</u>	<u>-</u>	<u>69,989</u>	<u>96,323</u>
<b>Investment assets</b>					
CCLA Investment fund	88,471	66,844	28,371	183,686	175,403
CCLA Endowment Deposit fund	-	-	530,796	530,796	500,000
	<u>88,471</u>	<u>66,844</u>	<u>559,168</u>	<u>714,482</u>	<u>675,403</u>
<b>Total cash and investments</b>	<u>135,098</u>	<u>90,205</u>	<u>559,168</u>	<u>784,471</u>	<u>771,726</u>
<b>Other monetary assets</b>					
Endowment Fund. (Reference note below)	-	-	-	-	30,000
Endowment Interest (Reference note below)	-	6,304	-	6,304	6,705
	<u>-</u>	<u>6,304</u>	<u>-</u>	<u>6,304</u>	<u>36,705</u>
<b>Assets retained for church use:</b>					
New College Hall (Reference note below)	-	412,812	-	412,812	422,881
	<u>-</u>	<u>412,812</u>	<u>-</u>	<u>412,812</u>	<u>422,881</u>
<b>Liabilities</b>	<b>5</b>	7,146	-	7,146	41,639

**New College Hall - additional note**

Freehold land and buildings retained by the Priory comprise the New College Hall which is included in the financial statements at its insurance valuation of £556,944 less accumulated depreciation thereon.

The New College Hall was built by the Theological College and donated to the church when the Theological College closed in 1895.

No historical cost information is held for this asset, and the members consider that the cost of obtaining such information will outweigh any benefits arising.

**Endowment Fund/Interest - additional note**

The PCC was notified in August 2022 by Scott Duff & Co a firm of solicitors acting in the administration of a will that the PCC is bequeathed an amount from the estate which is estimated at £400,000. Entitlement having been proved though monies not yet received.

During 2023 the PCC received an interim payment of £520,000 which has been invested with CCLA, the Carlisle Diocesan Board of Finance (CDBF) acting as custodian trustee for this 'Mawson' endowment fund. A further £30,796 representing the remainder of the legacy was received in 2024

'Mawson' endowment deposit account, 2024 quarter 4 interest payment (£6,304) due January 2025

**Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair).**

*Becky Gibbs* 9.5.25

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements For the year ending 31 December 2024

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are summarised below.

#### 1.1. Basis of accounting

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The PCC constitutes a public benefit entity as defined by FRS 102. The presentational currency is UK Sterling £. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### 1.2. Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which must be spent on restricted purposes and details of the funds held and restrictions are provided in note 4.

Endowment funds, where the capital must be retained, are also explained in note 4.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### 1.3. Income

All income is included in the Receipts and Payments Account when received. Care has been taken to ensure no income has been duplicated or omitted. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Whilst they are not shown within the Receipts and Payments account, details are shown in the notes to the accounts.

#### 1.4. Expenditure

Expenditure is recognised on payments. Expenditure includes any VAT which cannot be fully recovered and is recognised as part of the expenditure to which it relates. Grants and donations are accounted for when paid over. Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on church activities comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is not provided for in these accounts. Support costs, including governance costs, are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements For the year ending 31 December 2023 (continued)

### 1. Accounting policies (continued)

#### 1.5. Tangible fixed assets and depreciation

##### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10 (2)(a) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Receipts and Payments Account and separately disclosed.

##### *Other fixtures, fittings and office equipment*

Equipment used within the church premises (if any) is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Freehold land and buildings are depreciated on a straight line basis at 2% per annum.

#### 1.6. Investments

Investments held as fixed assets are revalued at year ending 31<sup>st</sup> December. Any purchases or sales of investments are shown separately within the Receipts and Payments Account. The gain or loss is shown in the notes to the accounts.

#### 1.7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, grants or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2024

Analysis of Receipts	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
<b>2a All other giving/Voluntary receipts</b>					
Pillar Box donations		2,067	-	2,067	2,769
Contactless Giving		1,445	-	1,445	1,378
Grants		5,728	3,955	9,683	9,111
Lenten Lunches		-	830	830	920
Legacy		1,000	-	1,000	5,000
		<u>10,240</u>	<u>4,785</u>	<u>15,025</u>	<u>19,178</u>
<b>Activities for generating funds</b>					
Hire of priory		621	-	621	413
Sales		595	-	595	870
Social Committee		332	-	332	400
Magazine Advertising		3,857	-	3,857	3,708
Old College Hall (Hire)		742	-	742	426
New College Hall (Hire)		5,604	-	5,604	5,084
Pop-in Café		5,400	-	5,400	5,731
		<u>17,151</u>	<u>-</u>	<u>17,151</u>	<u>16,632</u>
<b>2c Investment Income</b>					
TSB Bank Interest (Business Savings Account)		136	-	136	-
Interest from Endowment (CDBF-CCLA Deposit Account)		-	26,821	26,821	-
Dividends from Listed Investments (CCLA)		2,443	2,484	4,927	16,169
		<u>2,579</u>	<u>29,305</u>	<u>31,884</u>	<u>16,169</u>
<b>Church Activities:</b>					
Fees		2,429	4,778	7,207	7,138
Magazine Donations		1,589	-	1,589	1,645
		<u>4,018</u>	<u>4,778</u>	<u>8,796</u>	<u>8,783</u>
<b>Fees Restricted Funds:</b>					
Graveyard & Priory Grounds			4,028		
Choir			390		
Bell ringers			360		
			<u>4,778</u>		

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
<b>Analysis of Payments</b>					
<b>3a</b>	<b>Activities undertaken directly</b>				
	Priory utilities (inc. OCH & NCH)	7 14,391	-	14,391	18,467
	Priory Cleaning and Caretaker	6 6,142	-	6,142	5,602
	Priory Improvement Projects	3,264	6,666	9,930	
	Training	-	-	-	806
	Insurance (inc. NCH)	7,685	-	7,685	7,449
	Maintenance: Priory & OCH	28,919	20,315	49,233	8,756
	Maintenance: Graveyard & Priory grounds	95	7,876	7,971	14,131
	Organist payments	4,326	-	4,326	4,220
	Organ Maintenance & Repair	-	4,418	4,418	1,557
	Leaflets and sundry printing	-	-	-	652
	Magazine expenses	5,424	-	5,424	5,445
	Social Committee Expenses	668	110	778	663
	Miscellaneous Expenses	7 929	355	1,284	3,310
	Music and Choir	7 16	532	548	976
	New College Hall expenses (Excl. Utilities & Insurance)	7 3,515	-	3,515	3,917
	Old College Hall expenses (Excl. Utilities)	7 346	-	346	369
		<u>75,720</u>	<u>40,273</u>	<u>115,993</u>	<u>76,321</u>
<b>3b</b>	<b>Giving and Donations:</b>				
	Overseas Mission and Relief Agencies	7 -	360	360	460
	UK Agencies	7 -	360	360	1,781
	PCC - Christmas donations	7 1,650	-	1,650	1,950
	Other donations	7 368	-	368	100
		<u>2,018</u>	<u>720</u>	<u>2,738</u>	<u>4,291</u>
<b>3c</b>	<b>Support costs</b>				
	Secretarial	248	-	248	167
	Administration	1,331	-	1,331	1,095
	Photocopying	630	-	630	769
	Professional support - Accountancy	750	-	750	738
	Subscriptions	25	-	25	236
	Bank Charges	-	-	-	-
	Sundry Expenses	134	-	134	245
		<u>3,118</u>	<u>-</u>	<u>3,118</u>	<u>3,250</u>

## Parochial Church Council of St Bees Priory

### Note 4 to Statement of Financial Activities

For the year ending 31 December 2024

#### 4 Unrestricted Funds

The movements in Unrestricted funds during the year were:

	At 1 January 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2024 £	Change in year
<b>Unrestricted General Fund</b>	159,930	114,775	(141,586)	-	1,980	135,098	(24,832)

#### Purpose of unrestricted funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

#### Restricted Funds

The movements in restricted funds during the year were:

	At 1 January 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2024 £	Change in year
Fabric Fund	391	1,100	(1,000)	-	-	490	100
Graveyard & Priory grounds Fund	5,120	8,745	(7,876)	-	105	6,094	974
Organ Fund	33,095	2,283	(4,418)	-	672	31,632	(1,463)
Sunday School Fund	2,385	200	-	-	15	2,600	215
Furnishing Fund	5,338	132	-	-	109	5,579	241
Bellringers Fund	7,228	508	(100)	-	93	7,729	501
Shepherds Trust	7,356	196	(255)	-	161	7,457	102
Whitehead Charity	737	15	-	-	12	765	28
Livesey Trust	8,677	224	-	-	161	9,062	385
Choir Fund	1,785	433	(532)	-	35	1,721	(64)
Webster Fund	398	8	-	-	6	412	14
Lenten Lunches	-	830	(830)	-	-	-	-
Flower Fund	200	110	-	-	-	310	110
wson Fabric / Organ Fund	11,450	30,886	(25,981)	-	-	16,355	4,905
	<b>84,159</b>	<b>45,670</b>	<b>(40,993)</b>	<b>-</b>	<b>1,369</b>	<b>90,205</b>	<b>6,046</b>

#### Purposes of restricted funds

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The following funds represent accumulated donations and investment income for the stated purpose:

Fabric Fund, Graveyard Fund (including the David Watson Memorial Fund), Organ Fund, Sunday School Fund, Furnishing Fund, Bellringers Fund and Choir Fund.

The Shepherds Trust Fund is expended on Christmas donations as directed by the Trustees of the Shepherds Trust. The Whitehead Trust fund is similarly directed by the Trustees of the Shepherds Trust. The PCC acts as custodian of these two funds, though included in the annual PCC reporting of accounts do not contribute to the overall assets of the PCC.

The Livesey Trust Fund is expended on junior choir members' gratuities.

The Webster Trust - Gifted (in the 1940s) by Mrs Webster of Wimbledon a sum of £100 to the churchwardens under Trust to maintain & keep insured, the West Door of the church.

## Endowment Funds

The movements in endowment funds during the year were:

	At 1 January 2024 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2024 £	Change In year
Mossop Fund	249	-	-	-	6	254	6
Postlethwaite Fund	271	-	-	-	6	277	6
Chancel Fund	995	-	-	-	23	1,017	23
Sunday School Fund	5,177	-	-	-	118	5,295	118
Mawson Fabric / Organ Fund	521,045	30,796	-	-	482	552,323	31,278
	<u>527,736</u>	<u>30,796</u>	<u>-</u>	<u>-</u>	<u>635</u>	<u>559,168</u>	

## Purposes of endowment funds

The Mossop, Postlethwaite, Chancel and Sunday School Funds are all held on permanent endowment.

The income arising from the capital of the Mossop, Postlethwaite and Chancel Funds may be used for general purposes and is credited to restricted funds.

The income arising from the capital of the Sunday School Fund may only be used for expenditure associated with the Sunday School and is therefore credited to restricted funds.

The income arising from the capital of the Mawson Fabric / Organ Fund may only be used for the upkeep of the Church building and fabric and the Willis Organ and is therefore credited to restricted funds.

## Parochial Church Council of St Bees Priory

### Note 5 and Supplementary Notes to Statement of Financial Activities

For the year ending 31 December 2024

5	Liabilities	2024	2023
		£	£
		<u>7,146</u>	<u>41,639</u>
	St Bees RNLI (2024 Xmas fayre & tree)	370	
	"Space to Be" Project	3,066	
	Gas (Oct to Dec)	2,585	
	Cleaning hours (Oct - Dec 2024)	1,125	

### 6 Supplementary Notes:

#### Employment

No employee received emoluments of more than £60,000

During the year the PCC employed an organist, Mr F Bowler who was also employed as caretaker, and Mrs D Bowler as cleaner (both part-time) though no payments were large enough to attract social security costs.

Mr F Bowler is a member of the PCC

There are no other staff costs relating to the trustees (key management personnel).

#### Shepherds Trust

The PCC acts as custodian to the Shepherds and Whitehead Trusts on behalf of the Shepherds Trust Trustees. The Trustees distributed 2024 'Christmas gifts' of £20 each to 5 individuals, associated costs for postage and cards being £55, plus £100 gift from 2023 (Cheque not cashed until May 2024) giving a total 2024 expenditure of £255.

<b>Other giving</b> (PCC acted as agent) during 2024 totalled	<u>974</u>
Christian Aid Middle East Crisis Appeal (Proceeds from 'pancake day')	285
'Pop In' monies to 'Transform Trade' (via Deb Lee)	51
Bishops Harvest Appeal	282
RBL - Remembrance Sunday service	116
The Church of England Children's Society (Xmas Greetings)	240

#### Grants

The Church received grants totalling	<u>9,683</u>
'Listed Places of Worship' - (VAT repayment)	9,183
E E & W G MILLS Memorial Trust - Educational grant	500

#### Pillar Box donations

Restricted - Organ and 'sleeping child garden' collection boxes  
 Unrestricted - Wooden box mounted on the stone pillar.

#### Sales

Principally monies from the 'merchandise box' mounted within the stone pillar.

**Parochial Church Council of St Bees Priory**

**Note 7 Payment Analysis Detail**

**For the year ending 31 December 2024**

<u>Priory Utilities</u>		<u>Priory</u>	<u>NCH</u>	<u>OCH</u>
Gas	9,294	4,506	2,366	2,422
Electric	3,774	2,803	972	-
Phone line	509	509	-	-
Water	813	492	322	-
<b>Totals</b>	<b>14,391</b>	<b>8,310</b>	<b>3,660</b>	<b>2,422</b>
<u>Old College Hall expenses</u>				<u>346</u>
	Maint. & Repair			0
	Cleaning			0
	Caretaking			346
<u>New College Hall expenses</u>				<u>3,515</u>
	Maint. & Repair			1,751
	Cleaning			1,418
	Caretaking			346
<u>Music and Choir</u>				<u>548</u>
	RSCM Annual subscription			141
	Conductor Fee			100
	Music & Expenses			307
<u>Miscellaneous Expenses</u>				<u>1,284</u>
	'Book of Common Prayer' books			344
	Shepherds Charity (Restricted fund)			255
	Parish Administrator Expenses			134
	bellringers expenses			100
	Cost of 2023 Calendars			196
	Youth work (Friday Fun)			96
	Priory Xmas tree			85
	Piano Tuning			60
	Welcome signage			15
<b>Giving and Donations:</b>				<u>2,738</u>
<b>Overseas Mission and Relief Agencies:</b>				
	CHRISTIAN AID - Middle East Crisis Appeal (Lent Lunches)			360
<b>UK Agencies:</b>				
	NSPCC - St Bees Branch (Lent Lunches)			360
<b>PCC - Christmas donations:</b>				
	Calderwood House (Egremont)			500
	SHELTER UK			500
	DEC - Middle East Humanitarian Appeal			500
	SIM - Mukinge Hospital (Zambia)			150
<b>Other donations</b>				
	MU Caravan Project (Proceeds from 2023 Xmas tree/fayre)			368

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES**

England & Wales - Charity number 1143193

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# Accounts

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**Parochial Church Council of St Bees Priory**

**Annual Report and Accounts  
for year ending 31 December 2023**

**Charity Number 1143193**

## Parochial Church Council of St Bees Priory

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## **Parochial Church Council of St Bees Priory**

### **Administrative information**

St Bees Priory Church is situated in St Bees, Cumbria. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Bees Priory Church, St Bees, CA27 0DR.

The Parochial Church Council (PCC) was registered with the Charity Commission on 1 August 2011.

Charity number 1143193

PCC members who have served from 1 January 2023 until the date this report was approved are:

Incumbent Revd R Gibbs

#### **Ministry Team**

Retired Clergy with the Bishop's Permission to Officiate

Revd Canon J Baker

Revd A Baker

Revd D Cox

Revd J Marshall (Until September 2023)

Revd Canon T Park

Revd Canon R Lee

#### **Wardens**

Mr T Kelly

Mr M Lightfoot (Until April 2023)

#### **Secretary**

Mrs R Rendell

#### **Treasurer**

Mr N Killip

#### **Lay Vice Chair**

Mrs D Lee

#### **Deanery Synod Representative**

Mrs R McAndrew

#### **Elected PCC members**

To serve until APCM 2024:

Mr F Bowler

Mrs A Ross (until deceased March 2023)

Mrs H Hemm

To serve until APCM 2025:

Mr G Gilmour

Mrs D Lee

Mr J Kennedy

Mr N Killip

To serve until APCM 2026:

Ms G Barlow

Ms EJ Taylor

Mr C Robson

**Parochial Church Council of St Bees Priory**  
**Administrative Information (continued)**

**Committees**

The PCC meets approximately 10 times a year. It operates through a number of committees, which meet as required between full meetings of the PCC. The Incumbent is an ex-officio member of all of the committees.

**Full Committee**

This committee is the only committee required by law. In this parish it consists of the Incumbent, the Lay vice Chair, the Wardens and Deputies, the Officers and Members of the PCC.

**Standing Committee**

This committee meets and transacts the business of the PCC between its meetings and also sets the agenda for full meeting of Council. It is chaired by the Incumbent, and comprises the Church Wardens, treasurer and two nominated lay members of the PCC.

**Members:**

Reverend Becky Gibbs (Chair)  
Tom Kelly  
Malcolm Lightfoot (until May 2023)  
Norman Killip  
Grant Gilmour  
Deb Lee

**Building and Works Committee**

The function of this committee is to arrange for the maintenance of the fabric of the church and ancillary buildings and grounds and to advise on proposals for action which ultimately require ratification by the PCC. The committee meets on a regular basis, several times a year but can meet more often if extraordinary action is necessary.

**Members:**

Mr J Kennedy (Chair) Mr G Gilmour, Mr M Lightfoot, Dr I McAndrew, Mrs R McAndrew, Dr J Hale,  
Mr F Bowler, Mr D Hope, Mr T Kelly, Ms EJ Taylor and Mrs J Spedding.

**Churches Together Representative**

Representatives from all the Egremont group of churches meet regularly to discuss aspects of mutual interest.  
Representative - Mrs S Davidson (until deceased June 2023)

**Worship Committee**

The function of this committee is to advise/recommend to the incumbent on matters of worship in the Priory.

**Members:**

Reverend Becky Gibbs (Chair)  
Mr F Bowler  
Mr P Barratt  
Mrs R McAndrew

**Parochial Church Council of St Bees Priory**  
**Administrative Information (continued)**

**Accountants**

robinson+co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR

**Bankers**

TSB plc  
59 Lowther Street  
Whitehaven  
CA28 7DT

**The CBF Church of England Funds**

Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2023**

The members present their report and the financial statements for the year ended 31 December 2023. The members who served during the year and up to the date of this report are set out on pages 3 & 4. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

**Background**

The Priory Church of St Mary and St Bega is the church of the Parish of St Bees. The Priory, originally an outpost of St Mary's York, was founded in the early 12th century for a Benedictine order. The present building, begun around 1120, probably replaced a pre-Norman church. Today, it is a Grade 1 listed building and is one of five monastic buildings in Cumbria still in use as a parish church. In the 19th century, it housed a theological college, the first outside Oxford and Cambridge. The Chancel, which had been derelict from the Reformation, was brought back into use as a college lecture hall. In 1855 there was a major reordering of the building interior by William Butterfield. The tower houses a ring of eight bells.

There has been Christian worship at the site of the Priory for over one thousand years. On site are two cross shafts, one firmly dated from the 10th Century, showing Viking influence, and the other also from the pre-Norman era.

The St Bees place-name is derived from "Kirkeby Becok" - the "Church town of Bega", which was used in the 12th Century. St Bega is something of a mystery. She is said to have been an Irish princess who fled across the sea to St Bees to avoid an enforced marriage. This was most likely in the thirty years after 850, when the Vikings were settling Ireland, and legend has it that she then lived a life of piety at St Bees.

The Priory seats 300+ and consists of the original nave, transepts and part of the chancel. The North transept is the Lady Chapel, seating 20-30 people. The Lady Chapel has two statues by Josefina de Vasconcellos. Her work is displayed in many cathedrals, in the Peace Park at Hiroshima and outside Stormont. Josefina donated further statues for a 'Sleeping Child Garden' in the Priory grounds, a place of remembrance for anyone who has lost a child before or after birth. The garden is open for visitors.

The South transept is occupied by one of the last Father Willis organs, completed in 1899, and is used for recitals as well as for worship. There are many requests from visiting organists from all over the world to play the organ.

The Victorian stained-glass windows depict Old and New Testament scenes in the North and South aisles, respectively.

In 1981 a mediaeval body in a lead coffin was found during an archaeological dig in the monastic south transept area of the Lady Chapel. The 'St Bees Man', dating from mediaeval times, is considered to be one of the best-preserved bodies found in Europe. Details can be found in the history exhibition in the church. Because of its age and historical importance, the Priory holds a number of similar 'treasures' amongst which are the Fox Screen and, from more recent times, the beautiful embroidered wall hanging at the East End, which was made as part of our Millennium celebrations. For these and many other reasons, the Priory features in Simon Jenkins' book '1000 Best Churches.'

**Parochial Church Council of St Bees Priory  
Annual Report for the year ended 31 December 2023 (continued)**

**Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The PCC became an Official Charity registered with the Charity Commission on 1 August 2011, Charity Number 1143193.

**Recruitment and appointment of members**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

The Priory is led by a ministry team and the church council, who are responsible to the Bishop of Carlisle. The ministry team is as noted on page 3.

The Priory has a rich musical heritage, which is led today by our organist/choirmaster. He leads the choir and plays our famous organ as well as the grand piano as appropriate for the occasion.

For a hundred and fifty years, bell-ringers have summoned people to worship. It's not just a time prompt, but a spiritual reminder in a world of secular values that a religious service is about to take place in the midst of the community. The ringers are led by the Tower Captain.

**Key management personnel**

The members of the PCC consider that they themselves comprise the key management personnel of the charity, in charge of directing and controlling the charity and running the operation of the charity on a day to day basis. Subject to remuneration paid for specific roles as shown in note 6 to the accounts, all members give of their time freely. Details of members' expenses and related party transactions are given in note 6 to the accounts.

**Related parties**

The Friends of the Priory support the Priory through social and cultural events and encourage interest in its history, architecture and heritage. There are other dedicated groups of volunteers who are generous with their time in organising the cleaning and gardening at the Priory, and in arranging social events.

**Objectives and activities**

The PCC's objects are promoting in the ecclesiastical parish the whole mission of the church. Our vision is to know Jesus Christ better and make Him better known.

**Public benefit**

The members have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

**Safeguarding**

Over the last year the PCC and Parish has continued to develop its safeguarding practices. We have adopted all relevant policies and guidelines of the Church of England and Diocese of Carlisle with respect to the safeguarding of both children and young people and of vulnerable adults. We have complied with the duty to have due regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under Section 5 of the Safeguarding and Clergy Discipline Measure 2016.

**Parochial Church Council of St Bees Priory  
Annual Report for the year ended 31 December 2023 (continued)**

**Achievements and performance**

In September, Reverend Becky, the Priest in Charge of St Bees took on the role of Priest in Charge of Egremont and Haile and stopped ministering in Crosslacon parish whilst continuing to minister in St Bees. This has greatly increased her workload across four churches in addition to the Priory but the churches are closer to her home and there is a more natural link between the benefices of St Bees and Egremont and Haile.

The benefices are grateful for the support of a large team of retired clergy and lay people who have made it possible for each church to hold at least one service every Sunday. Their support has also been vital for funerals, weddings and baptisms across the parishes and to enable other one-off events to take place.

St Bees Priory hosted the Carlisle Diocese labyrinth and welcomed 394 school children this summer and was home to over twenty Christmas trees from organisations across the parish this winter. This, and many other regular and one-off events, would not have been possible without the dedication of a huge team of volunteers.

As we look to the future our focus is on developing the potential of our buildings and connecting with volunteers and who will want to share the history, ministry and mission of the Priory in the years to come.

**Church attendance:**

- Average attendance on a usual Sunday - 77 Adults, 6 Children.
- Easter attendance – 204 total
- Total number of people attending worship Christmas Eve and Day - 420
- Communicants at Christmas Eve service - 132
- Baptisms – 13 Marriages – 3 Funerals – 23
- Electoral Roll - 156

**Review of the year**

Throughout 2023 we continued to embrace the God For All vision and the four themes; Care Deeply, Follow Daily, Speak Boldly and Tread Gently, appeared regularly on PCC agendas and in our standing committee meetings. Overall, having this vision has inspired us to tread new ground and deepened our existing ministries.

**Care Deeply**

Aim: We will listen to our local communities, and respond in loving service, seeking to transform injustice, challenge oppression and pursue peace & reconciliation.

Outcomes, some examples:

- We have listened to our local community and have continued to run a “warm spot” but as a new Memory Café
- We have developed effective partnerships with other groups and organisations including local businesses, St Bees School and CAAS (Copeland Age Advisory service) in order to run the Memory Café.
- We have equipped Christians to be peace-makers and reconcilers in all spheres of life by running the “Difference Course” both online and in person

**Follow Daily**

Aim: We will help each other to follow Jesus more closely, seeking to grow as his disciples in all aspects of life, both corporately and as individuals.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2023 (continued)**

Outcomes, some examples:

- We encouraged growing Christian faith at “Friday Fun” and the “Story Service”
- We embedded a culture of ‘whole-life discipleship’ (Monday-Saturday as well as Sunday) through sermons and magazine articles
- We enabled people to encounter and study the Bible, and to explore its application for everyday life in Bible study groups

**Speak Boldly**

Aim: We will share our faith in Jesus Christ in everyday ways, seeking to connect with everyone, especially those currently unrepresented in our churches. We’ll do this in both time-honoured & pioneering ways.

Outcomes, some examples:

- We facilitated giving everyone the opportunity to hear and respond to the good news of Christ by making the most of digital platforms including streaming the King’s coronation live and serving refreshments
- We helped Christians speak about Christian viewpoints on the important issues of today by raising contemporary topics in sermons, in PCC meetings and discussion groups
- We enabled more connections with under-represented groups in our churches, by welcoming children and adults to take part in and visit the Christmas Tree Festival, Easter experience, 900 years embroidery project and the Carlisle Cathedral Labyrinth project.

**Tread Gently**

Aim: We will strive to safeguard the integrity of God’s creation, seeking to sustain and renew the life of the earth.

Outcomes, some examples:

- We developed our biblical understanding of the place of the natural world in God’s plans through series of worship services in the season of creation tide
- We continued to enable more sustainable ways of using our resources in all our buildings including the Priory church and Vicarage community walled garden
- We equipped Christians with practical, everyday ways of living more sustainably through the centre pages of the parish magazine
- We held an all age village event in the Priory exploring our amazing world.

**Next steps**

In order to deliver our vision for the next generation we will be looking at a strategy for all our buildings “A Space to Be”. To do this we will focus this year on strengthening governance and asking the local community to join us in this vision.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2023 (continued)**

**Financial review**

PCC combined (unrestricted & restricted) funds at 31 December 2023 were £10,629 lower than at the start of the financial year. The decrease during 2023 principally reflects liabilities of approximately £41,600 of which £40,000 is attributed to church building repairs.

Total receipts on unrestricted funds were £116,091 of which £44,316 received from planned giving, £34,833 from other voluntary giving and donations, and a further £13,258 from Gift Aid. Receipts to restricted funds totalled £20,889, the majority (£17,898) resulting from investment income and fees.

Overall income in 2023 increased by 14%. Although planned regular giving decreased slightly (- 3%) from 2022, income in general during 2023 increased particularly from: investments, (£11,973) grants, (£7,022) collections & donations, (£3,506) and also from hire of the New College Hall, (£860) and 'Pop In' café. (£800) We were grateful for a pecuniary legacy of £5,000 from the estate of Mrs Aileen Rule.

Voluntary giving, which represents 60% of overall income remains the principle source of funding and when combined with associated gift aid increases to 70% of income.

Total payments in 2023 increased by 27%. £112,299 was spent from unrestricted funds to provide Christian ministry from St Bees Priory, including the contribution to the diocesan parish share which was increased by 7% to £43,100 and largely provides the stipend and housing for the local clergy. The principle cost variance being utilities £18,467 (£7,048 2022) a 149% increase. The parish share and utilities account for 55% of unrestricted fund spend.

The net result for the year is an excess of receipts over payments of £3,792 (£8,606 2022) on unrestricted funds. The combined net result for the year is an excess of receipts over payments of £2,821. (£15,138 2022)

The combined balance of unrestricted bank and deposit balances together with investments carried forward is £159,930. However with £31,639 of liabilities give a carry forward of approximately £128,291 in unrestricted funds.

The PCC was notified in August 2022 by Scott Duff & Co a firm of solicitors acting in the administration of a will that the PCC is bequeathed an amount from the estate which is estimated at £400,000. Entitlement having been proved though monies not yet received.

The PCC were grateful to receive in 2023 an interim payment of £520,000 which has been invested with CCLA, the Carlisle Diocesan Board of Finance (CDBF) acting as custodian trustee for this endowment fund. A further £30,796 representing the remainder of the legacy was received in January 2024. The income from this endowment will be credited to the 'Mawson Church/Organ' Restricted Fund for the upkeep of the Church building and fabric and the Willis organ.

A further Restricted Fund, 'Flower fund' was established during 2023.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2023 (continued)**

**Reserves policy**

The PCC does not currently have a reserves policy.

**Risk management**

The members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Principle risks going forward are continuing high utility costs and potential major and significant costs (£400,000 over 4 years) associated with the quinquennial inspection, particularly the 'West Door conservation' and work to the church tower.

**Statement of members' responsibilities**

The members are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.


Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair)

 21.4.24.

**Independent examiner's report to the members on the unaudited financial statements of the Parochial Church Council of St Bees Priory.**

I report on the accounts of the Parochial Church Council of St Bees Priory for the year ended 31 December 2023 set out on pages 13 to 23.

**Respective responsibilities of members and independent examiner**

As the charity's members you are responsible for the preparation of the accounts. The charity's members consider that an Audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and  
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jason Spires*

.....  
J Spires FCA DChA  
Independent examiner

robinson+co  
Chartered Accountants  
Oxford Chambers  
New Oxford Street  
Workington  
CA14 2LR

*21<sup>st</sup> April 2024*

## Parochial Church Council of St Bees Priory

### Financial Statements for the Year Ending 31st December 2023

#### Receipts and Payments Accounts

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total £	2022 Total £
<b>Receipts</b>						
<b>Voluntary receipts:</b>						
Planned giving		44,316	530	-	44,846	46,242
Collections at services		9,921	118	-	10,039	8,598
Donations		7,579	365	-	7,944	5,880
All other giving/voluntary receipts	2a	17,332	1,845	-	19,178	7,414
Gift Aid recovered		13,258	133	-	13,390	14,371
		<b>92,406</b>	<b>2,991</b>	<b>-</b>	<b>95,397</b>	<b>82,505</b>
<b>Activities for generating funds</b>	2b	16,631	-	-	16,631	15,406
<b>Investment Income</b>	2c	2,371	13,798	-	16,169	4,196
<b>Church Activities</b>	2d	4,683	4,100	-	8,783	8,863
<b>Other receipts</b>						
Insurance Claims		-	-	-	-	9,682
<b>Total Receipts</b>		<b>116,091</b>	<b>20,889</b>	<b>-</b>	<b>136,980</b>	<b>120,652</b>
<b>PAYMENTS</b>						
<b>Church Activities:</b>						
Diocesan parish contribution		43,100	-	-	43,100	40,280
Clergy and staffing costs		7,197	-	-	7,197	4,641
Activities undertaken directly	3a	55,380	20,940	-	76,321	55,771
Mission giving and donations	3b	3,371	920	-	4,291	2,027
Support costs	3c	3,250	-	-	3,250	2,795
<b>Costs of generating funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Payments</b>		<b>112,299</b>	<b>21,860</b>	<b>-</b>	<b>134,159</b>	<b>105,514</b>
<b>Excess of receipts over payments</b>		<b>3,792</b>	<b>(971)</b>	<b>-</b>	<b>2,821</b>	<b>15,138</b>
Transfers between funds	4	-	-	-	-	-
		<b>3,792</b>	<b>(971)</b>	<b>-</b>	<b>2,821</b>	<b>15,138</b>
Cash at bank and in hand at 1st January		32,058	20,571	-	52,629	67,871
Transfers (net) between TSB and CCLA Deposit Account		23,440	1,142	-	24,582	(30,000)
Transfers between TSB and CCLA Investment Account		(1,498)	1,498	-	-	(33)
Pass Through funds (net)		347	-	-	347	(347)
<b>Cash at bank and in hand at 31st December</b>		<b>58,139</b>	<b>22,240</b>	<b>-</b>	<b>80,379</b>	<b>52,629</b>

## Parochial Church Council of St Bees Priory

### Statement of Assets and Liabilities

For the year ending 31 December 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total £	2022 Total £
<b>Notes</b>					
<b>Cash funds:</b>					
TSB Bank current account (and 'cash in hand')	58,139	22,240	-	80,379	52,629
CCLA Deposit funds	15,300	744	-	16,044	38,818
	<u>73,439</u>	<u>22,984</u>	<u>-</u>	<u>96,423</u>	<u>91,447</u>
<b>Investment assets</b>					
CCLA Investment fund.	86,491	61,175	27,736	175,403	141,084
CCLA Endowment Deposit fund	-	-	500,000	500,000	-
	<u>86,491</u>	<u>61,175</u>	<u>527,736</u>	<u>675,403</u>	<u>141,084</u>
<b>Total cash and investments</b>	<u>159,930</u>	<u>84,159</u>	<u>527,736</u>	<u>771,826</u>	<u>232,531</u>
<b>Other monetary assets</b>					
Endowment Fund. (Reference note below)	-	-	30,000	30,000	400,000
Endowment Interest (Reference note below)	-	6,705	-	6,705	-
	<u>-</u>	<u>6,705</u>	<u>30,000</u>	<u>36,705</u>	<u>400,000</u>
<b>Assets retained for church use:</b>					
New College Hall (Reference note below)	-	422,881	-	422,881	432,950
<b>Liabilities</b>	<b>5</b>	<b>31,639</b>	<b>10,000</b>	<b>41,639</b>	<b>13,335</b>

#### New College Hall - additional note

Freehold land and buildings retained by the Priory comprise the New College Hall which is included in the financial statements at its insurance valuation of £556,944 less accumulated depreciation thereon.

The New College Hall was built by the Theological College and donated to the church when the Theological College closed in 1895.

No historical cost information is held for this asset, and the members consider that the cost of obtaining such information will outweigh any benefits arising.

#### Endowment Fund/Interest - additional note

The PCC was notified in August 2022 by Scott Duff & Co a firm of solicitors acting in the administration of a will that the PCC is bequeathed an amount from the estate which is estimated at £400,000. Entitlement having been proved though monies not yet received.

During 2023 the PCC received an interim payment of £520,000 which has been invested with CCLA, the Carlisle Diocesan Board of Finance (CDBF) acting as custodian trustee for this 'Mawson' endowment fund. A further £30,000 representing the remainder of the legacy is expected to be received in 2024.

'Mawson' endowment deposit fund, 2023 quarter 4 interest payment (£6,705) due January 2024

Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair)

 21.4.24.

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements For the year ending 31 December 2023

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are summarised below.

#### 1.1. Basis of accounting

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The PCC constitutes a public benefit entity as defined by FRS 102. The presentational currency is UK Sterling £. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### 1.2. Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which must be spent on restricted purposes and details of the funds held and restrictions are provided in note 4.

Endowment funds, where the capital must be retained, are also explained in note 4.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### 1.3. Income

All income is included in the Receipts and Payments Account when received. Care has been taken to ensure no income has been duplicated or omitted. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Whilst they are not shown within the Receipts and Payments account, details are shown in the notes to the accounts.

#### 1.4. Expenditure

Expenditure is recognised on a payments. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Grants and donations are accounted for when paid over. Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on church activities comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is not provided for in these accounts. Support costs, including governance costs, are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

# Parochial Church Council of St Bees Priory

Notes to Financial Statements  
For the year ending 31 December 2023 (continued)

## 1. Accounting policies (continued)

### 1.5. Tangible fixed assets and depreciation

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10 (2)(a) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Receipts and Payments Account and separately disclosed.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises (if any) is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Freehold land and buildings are depreciated on a straight line basis at 2% per annum.

### 1.6. Investments

Investments held as fixed assets are revalued at year ending 31<sup>st</sup> December. Any purchases or sales of investments are shown separately within the Receipts and Payments Account. The gain or loss is shown in the notes to the accounts.

### 1.7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, grants or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2023

Analysis of Receipts	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>2a All other giving/Voluntary receipts</b>					
Pillar Box donations	6	2,676	93	2,769	2,754
Contactless Giving		1,378	-	1,378	1,818
Grants	6	8,279	832	9,111	2,089
Lenten Lunches		-	920	920	752
Legacy		5,000	-	5,000	-
		<u>17,332</u>	<u>1,845</u>	<u>19,178</u>	<u>7,414</u>
<b>2b Activities for generating funds</b>					
Hire of priory		413	-	413	509
Sales	6	870	-	870	1,211
Special events		-	-	-	-
Social Committee		400	-	400	406
Magazine Advertising		3,708	-	3,708	3,593
Old College Hall (Hire)		426	-	426	538
New College Hall (Hire)		5,084	-	5,084	4,222
Pop-in Café		5,731	-	5,731	4,927
		<u>16,631</u>	<u>-</u>	<u>16,631</u>	<u>15,406</u>
<b>2c Investment Income</b>					
Interest from Endowment (CDBF - CCLA Deposit Account)		-	1,386	1,386	-
Interest from Endowment (Church - CCLA Deposit Account)		-	10,418	10,418	-
Income from Listed Investments		2,371	1,994	4,365	4,196
		<u>2,371</u>	<u>13,798</u>	<u>16,169</u>	<u>4,196</u>
<b>2d Church Activities:</b>					
Fees		3,038	4,100	7,138	7,258
Magazine Donations		1,645	-	1,645	1,605
		<u>4,683</u>	<u>4,100</u>	<u>8,783</u>	<u>8,863</u>

## Parochial Church Council of St Bees Priory

### Notes to Financial Statements

For the year ending 31 December 2023

Analysis of Payments	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>3a</b>					
<b>Activities undertaken directly</b>					
Priory utilities (inc. OCH & NCH)	7	18,467	-	18,467	7,408
Priory Cleaning and Caretaker		5,602	-	5,602	5,045
Training		806	-	806	762
Insurance (inc. NCH)		7,449	-	7,449	6,786
Maintenance: Priory & OCH		7,220	1,536	8,756	15,561
Maintenance: Graveyard & Priory grounds		-	14,131	14,131	3,754
Organist payments		4,220	-	4,220	3,520
Organ Maintenance & Repair		-	1,557	1,557	1,059
Leaflets and sundry printing		652	-	652	445
Magazine expenses		5,445	-	5,445	4,130
Social Committee Expenses		663	-	663	440
Miscellaneous Expenses	7	2,201	1,109	3,310	1,887
Music and Choir	7	-	976	976	1,318
New College Hall expenses	7	2,287	1,630	3,917	2,705
Old College Hall expenses	7	369	-	369	950
		<u>55,380</u>	<u>20,940</u>	<u>76,321</u>	<u>55,771</u>
<b>3b</b>					
<b>Giving and Donations:</b>	7				
Overseas Mission and Relief Agencies		-	460	460	225
UK Agencies		1,321	460	1,781	752
PCC - Christmas donations		1,950	-	1,950	1,050
Other donations		100	-	100	-
		<u>3,371</u>	<u>920</u>	<u>4,291</u>	<u>2,027</u>
<b>3c</b>					
<b>Support costs</b>					
Secretarial		167	-	167	-
Administration		1,095	-	1,095	1,036
Photocopying		769	-	769	814
Professional support - Accountancy		738	-	738	672
Subscriptions		236	-	236	237
Bank Charges		-	-	-	-
Sundry Expenses		245	-	245	36
		<u>3,250</u>	<u>-</u>	<u>3,250</u>	<u>2,795</u>

## Parochial Church Council of St Bees Priory

### Note 4 to Statement of Financial Activities

For the year ending 31 December 2023

#### Unrestricted Funds

The movements in Unrestricted funds during the year were:

	At 1 January 2023 £	Incoming Resources £	Outgoing Resources £	Pass through funds [net] £	Gains and Losses £	At 31 December 2023 £	Change in year
Unrestricted General Fund	146,696	117,821	(112,298)	347	7,365	159,930	13,234

#### Purpose of unrestricted funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

#### Restricted Funds

The movements in restricted funds during the year were:

	At 1 January 2023 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2023 £	Change in year
Fabric Fund	264	1,163	(1,036)	-	-	391	126
Graveyard & Priory grounds Fund	15,062	3,747	(14,131)	-	443	5,120	(9,941)
Organ Fund	30,828	1,301	(1,557)	-	2,523	33,095	2,267
Sunday School Fund	2,127	167	-	-	91	2,385	258
Furnishing Fund	4,802	127	-	-	409	5,338	536
Bellringers Fund	7,150	650	(974)	-	404	7,228	79
Shepherds Trust	6,694	192	(135)	-	604	7,356	662
Whitehead Charity	675	15	-	-	47	737	62
Livesey Trust	7,833	211	-	-	633	8,677	844
Choir Fund	2,287	316	(976)	-	157	1,785	(502)
Webster Fund	367	7	-	-	23	398	31
New College Hall Appeal	1,630	-	(1,630)	-	-	0	(1,630)
Lenten Lunches	-	920	(920)	-	-	0	0
Flower Fund	-	200	-	-	-	200	200
Mawson Fabric / Organ Fund	-	11,950	(500)	-	-	11,450	11,450
	79,720	20,967	(21,860)	-	5,334	84,159	4,440

#### Purposes of restricted funds

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The following funds represent accumulated donations and investment income for the stated purpose:

Fabric Fund, Graveyard Fund (including the David Watson Memorial Fund), Organ Fund, Sunday School Fund, Furnishing Fund, Bellringers Fund and Choir Fund.

The Shepherds Trust Fund is expended on Christmas donations as directed by the Trustees of the Shepherds Trust. The Whitehead Trust fund is similarly directed by the Trustees of the Shepherds Trust. The PCC acts as custodian of these two funds, though included in the annual PCC reporting of accounts do not contribute to the overall assets of the PCC.

The Livesey Trust Fund is expended on junior choir members' gratuities.

The Webster Trust - Gifted (in the 1940s) by Mrs Webster of Wimbledon a sum of £100 to the churchwardens under Trust to maintain & keep Insured, the West Door of the church.

The New College Appeal fund was created in 2017 to raise funds for essential maintenance work on the grade 2 listed building, which was substantially completed in that year. Fundraising continued throughout 2018 towards the cost of installing a new heating system in the building, and to carry out internal restoration works. The balance remaining in the fund has been used to provide funds for further improvements to the building. Current funds are £0

## Endowment Funds

The movements in endowment funds during the year were:

	At 1 January 2023 £	Receipts £	Payments £	Transfers £	Gains and Losses £	At 31 December 2023 £	Change in year
Mossop Fund	227	-	-	-	21	249	21
Postlethwaite Fund	248	-	-	-	23	271	23
Chancel Fund	909	-	-	-	86	995	86
Sunday School Fund	4,731	-	-	-	445	5,177	445
Mawson Fabric / Organ Fund	-	520,000	-	-	1,045	521,045	521,045
	<u>6,116</u>	<u>520,000</u>	<u>-</u>	<u>-</u>	<u>1,621</u>	<u>527,736</u>	<u>521,621</u>

### Purposes of endowment funds

All these Funds are all held on permanent endowment; the Carlisle DBF acting as custodian trustees.

The income arising from the capital of the Mossop, Postlethwaite and Chancel Funds may be used for general purposes and is credited to unrestricted funds.

The income arising from the capital of the Sunday School Fund may only be used for expenditure associated with the Sunday School and is therefore credited to restricted funds.

The income arising from the capital of the Mawson Fabric / Organ Fund may only be used for the upkeep of the Church building and fabric and the Willis Organ and is therefore credited to restricted funds.

## Parochial Church Council of St Bees Priory

### Note 5 and Supplementary Notes to Statement of Financial Activities

For the year ending 31 December 2023

5	Liabilities	2023	2022
		£	£
			13,335
	Church lighting maintenance	245	
	Mothers' Union Caravan Project (Xmas fayre & tree)	288	
	Cleaning hours (Oct - Dec)	1,106	
	Church repair (Brendan Teasdale Masonry Conservation Ltd.)	40,000	
		<u>41,639</u>	

### 6 Supplementary Notes:

#### Employment

No employee received emoluments of more than £60,000

During the year the PCC employed an organist, Mr Frank Bowler who was also employed as caretaker, and Mrs Debbie Bowler as cleaner (both part-time) though no payments were large enough to attract social security costs. Mr Frank Bowler is a member of the PCC.

The PCC also employs a 'Parish Administrator' (on a self-employed basis).

Mrs Emma Mason from January to mid February, then -

Miss Emma-Jane Taylor undertook this position from April to December

There are no other staff costs relating to the trustees (key management personnel).

#### Shepherds Trust

The PCC acts as custodian to the Shepherds and Whitehead Trusts on behalf of the Shepherds Trust Trustees.

The Trustees distributed 'Christmas gifts' of £10 each to 8 individuals, associated costs for postage and cards being £55, giving a total expenses of £135.

Other giving (PCC acted as agent) during 2023 totalled	1,967
Christian Aid (Christmas Appeal - Envelope collection)	143
West Cumbria Hospice at Home (Xmas tree 7 fayre)	304
UNICEF (Proceeds from 'pancake day')	387
Bishops Harvest Appeal	418
RBL - Remembrance Sunday service	229
The Church of England Children's Society (Xmas Greetings)	200
The Church of England Children's Society (Christingle)	286

#### Grants

The Church received grants totalling	9,111
Carlisle Diocesan - DIOC Energy grant	5,200
Voluntary Action Cumbria (Warm Spaces)	1,500
'Listed Places of Worship' - (VAT repayment)	1,406
Voluntary Action Cumbria (Memory Café)	505
E & W G MILLS Memorial Trust - Educational grant	500

#### Pillar Box donations

Restricted - Organ and 'sleeping child garden' collection boxes

Unrestricted - Wooden box mounted on the stone pillar.

#### Sales

Principally monies from the 'merchandise box' mounted within the stone pillar.

# Parochial Church Council of St Bees Priory

## Note 7 Payment Analysis Detail

For the year ending 31 December 2023

Priory Utilities		<u>Priory</u>	<u>NCH</u>	<u>OCH</u>
Gas	13,016	6,311	3,155	3,550
Electric	4,232	3,108	1,124	-
Phone line	486	486	-	-
Water	733	448	285	-
Totals	18,467	10,353	4,564	3,550

### Old College Hall

Maint. & Repair	-
Cleaning	42
Caretaking	327
	<u>369</u>

### New College Hall

Maint. & Repair	2,442
Cleaning	1,148
Caretaking	327
	<u>3,917</u>

### Music and Choir

Music & Fees	791
RSofCM - Annual subscription	134
Expenses	51
	<u>976</u>

### Miscellaneous Expenses

Replacement bell ropes	974
B&W's Laptop Computer	450
Lay Reader expenses (Cassock etc.)	380
Piano repair	350
Christmas Cards	340
Frame for '900 Years' embroidery	300
2023 Calendars	257
Shepherds charity - Xmas gifts.	135
Christmas Tree	79
'Other'	45
	<u>3,310</u>

**Giving and Donations:**

Overseas Mission and Relief Agencies:

DEC Turkey-Syria Earthquake Appeal (Lent Lunches) 460

UK Agencies:

Church of England Children's Society 1,321

NSPCC - St Bees Branch (Lent Lunches) 460

PCC - Christmas donations:

Crisis Appeal 600

Appeal 600

Wasdale Mountain Rescue 300

St Bees RNL 300

SIM - Mukinge Hospital (Zambia) 150

Other donations:

Bishop James retirement collection 100

4,291

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES**

England & Wales - Charity number 1143193

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# Accounts

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Parochial Church Council of St Bees Priory

Annual Report and Accounts  
for the year ending 31 December 2022

Charity Number 1143193

## Parochial Church Council of St Bees Priory

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## **Parochial Church Council of St Bees Priory**

### **Administrative information**

St Bees Priory Church is situated in St Bees, Cumbria. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Bees Priory Church, St Bees, CA27 0DR. The Parochial Church Council (PCC) was registered with the Charity Commission on 1 August 2011.

Charity number 1143193

PCC members who have served from 1 January 2022 until the date this report was approved are:

Incumbent Revd R Gibbs  
Ministry Team  
Retired Clergy with the Bishop's Permission to Officiate  
Revd Canon J Baker  
Revd A Baker  
Revd D Cox  
Revd J Marshall  
Revd Canon T Park  
Revd Canon R Lee

#### Wardens

Mrs W Mellor (until Apr 2022)  
Mr T Kelly  
Mrs R McAndrew (until Apr 2022)  
Mr M Lightfoot

#### Secretary

Mrs R Rendell

#### Treasurer

Mr N Killip

#### Lay Vice Chair

Mrs D Lee (from Apr 22)

#### Deanery Synod Representative

Mrs R McAndrew

#### Elected PCC members

To serve until APCM 2025:

Mr G Gilmour  
Mrs D Lee  
Mr J Kennedy  
Mr N Killip

Co-opted to serve until 2023:

Mr C Robson (ex-officio)  
Mr J Haile (Patron)

To serve until APCM 2024:

Mr F Bowler  
Mrs A Ross  
Mrs H Hemm

## **Parochial Church Council of St Bees Priory**

### **Administrative information (continued)**

#### Committees

The PCC meets approximately 10 times a year. It operates through a number of committees, which meet as required between full meetings of the PCC. The Incumbent is an ex-officio member of all of the committees.

#### Full Committee

This committee is the only committee required by law. In this parish it consists of the Incumbent, the Lay vice Chair, the Wardens and Deputies, the Officers and Members of the PCC.

#### Standing Committee

This committee meets and transacts the business of the PCC between its meetings and also sets the agenda for full meeting of Council. It is chaired by the Incumbent, and comprises the Church Wardens, treasurer and two nominated lay members of the PCC.

#### Members

Reverend Becky Gibbs (Chair)

Grant Gilmour

Tom Kelly

Deb Lee

Malcolm Lightfoot

Rosalie McAndrew (until May 22)

Wendy Mellor (until May 22)

#### Building and Works Committee

The function of this committee is to arrange for the maintenance of the fabric of the church and ancillary buildings and grounds and to advise on proposals for action which ultimately require ratification by the PCC. The committee meets on a regular basis, several times a year but can meet more often if extraordinary action is necessary.

#### Members

Mr J Kennedy (Chair) Mr G Gilmour Mr M Lightfoot Dr I McAndrew Mrs R McAndrew Dr J Hale Mr F Bowler Mr D Hope Mr T Kelly

#### Churches Together Representative

Representatives from all the Egremont group of churches meet regularly to discuss aspects of mutual interest.

Representatives: Mrs S Davidson

#### Worship Committee

The function of this committee is to advise/recommend to the incumbent on matters of worship in the Priory.

#### Members

Reverend Becky Gibbs (Chair)

Mr F Bowler

Mr P Barratt

Mrs R McAndrew

**Parochial Church Council of St Bees Priory**  
**Administrative information (continued)**

Accountants  
robinson+co  
Chartered Accountants  
72 Lowther Street  
Whitehaven  
CA28 7AH

Bankers  
TSB plc  
59 Lowther Street  
Whitehaven  
CA28 7DT

The CBF Church of England Funds  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

## **Parochial Church Council of St Bees Priory Annual Report for the year ended 31 December 2022**

The members present their report and the financial statements for the year ended 31 December 2022. The members who served during the year and up to the date of this report are set out on pages 3 & 4. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Background**

The Priory Church of St Mary and St Bega is the church of the Parish of St Bees. The Priory, originally an outpost of St Mary's York, was founded in the early 12th century for a Benedictine order. The present building, begun around 1120, probably replaced a pre-Norman church. Today, it is a Grade 1 listed building and is one of five monastic buildings in Cumbria still in use as a parish church. In the 19th century, it housed a theological college, the first outside Oxford and Cambridge. The Chancel, which had been derelict from the Reformation, was brought back into use as a college lecture hall. In 1855 there was a major reordering of the building interior by William Butterfield. The tower houses a ring of eight bells.

There has been Christian worship at the site of the Priory for over one thousand years. On site are two cross shafts, one firmly dated from the 10th Century, showing Viking influence, and the other also from the pre-Norman era.

The St Bees place-name is derived from "Kirkeby Becok" - the "Church town of Bega", which was used in the 12th Century. St Bega is something of a mystery. She is said to have been an Irish princess who fled across the sea to St Bees to avoid an enforced marriage. This was most likely in the thirty years after 850, when the Vikings were settling Ireland, and legend has it that she then lived a life of piety at St Bees.

The Priory seats 300+ and consists of the original nave, transepts and part of the chancel. The North transept is the Lady Chapel, seating 20-30 people. The Lady Chapel has two statues by Josefina de Vasconcellos. Her work is displayed in many cathedrals, in the Peace Park at Hiroshima and outside Stormont. Josefina donated further statues for a 'Sleeping Child Garden' in the Priory grounds, a place of remembrance for anyone who has lost a child before or after birth. The garden is open for visitors.

The South transept is occupied by one of the last Father Willis organs, completed in 1899, and is used for recitals as well as for worship. There are many requests from visiting organists from all over the world to play the organ.

The Victorian stained-glass windows depict Old and New Testament scenes in the North and South aisles, respectively.

In 1981 a mediaeval body in a lead coffin was found during an archaeological dig in the monastic south transept area of the Lady Chapel. The 'St Bees Man', dating from mediaeval times, is considered to be one of the best-preserved bodies found in Europe. Details can be found in the history exhibition in the church.

Because of its age and historical importance, the Priory holds a number of similar 'treasures' amongst which are the Fox Screen and, from more recent times, the beautiful embroidered wall hanging at the East End, which was made as part of our Millennium celebrations. For these and many other reasons, the Priory features in Simon Jenkins' book '1000 Best Churches.'

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2022 (continued)**

**Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The PCC became an Official Charity registered with the Charity Commission on 1 August 2011, Charity Number 1143193.

**Recruitment and appointment of members**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

The Priory is led by a ministry team and the church council, who are responsible to the Bishop of Carlisle. The ministry team is as noted on page 3.

The Priory has a rich musical heritage, which is led today by our organist/choirmaster. He leads the choir and plays our famous organ as well as the grand piano as appropriate for the occasion.

For a hundred and fifty years, bell-ringers have summoned people to worship. It's not just a time prompt, but a spiritual reminder in a world of secular values that a religious service is about to take place in the midst of the community. The ringers are led by the Tower Captain.

**Key management personnel**

The members of the PCC consider that they themselves comprise the key management personnel of the charity, in charge of directing and controlling the charity and running the operation of the charity on a day to day basis. Subject to remuneration paid for specific roles as shown in note 6 to the accounts, all members give of their time freely. Details of members' expenses and related party transactions are given in note 6 to the accounts.

**Related parties**

The Friends of the Priory support the Priory through social and cultural events and encourage interest in its history, architecture and heritage. There are other dedicated groups of volunteers who are generous with their time in organising the cleaning and gardening at the Priory, and in arranging social events.

**Objectives and activities**

The PCC's objects are promoting in the ecclesiastical parish the whole mission of the church. Our vision is to know Jesus Christ better and make Him better known.

**Public benefit**

The members have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

**Safeguarding**

Over the last year the PCC and Parish has continued to develop its safeguarding practices. We have adopted all relevant policies and guidelines of the Church of England and Diocese of Carlisle with respect to the safeguarding of both children and young people and of vulnerable adults. We have complied with the duty to have due regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under Section 5 of the Safeguarding and Clergy Discipline Measure 2016.

**Parochial Church Council of St Bees Priory  
Annual Report for the year ended 31 December 2022 (continued)**

**Achievements and performance**

Worship returned to normality in 2022 with 3 services held every Sunday – Holy Communion, Family Communion and Evening Prayer. Morning service continued to be livestreamed to 25 - 30 people who preferred to worship from home – for convenience or due to lack of mobility.

More worshippers attended festivals such as Easter and events such as Lent Lunches.

The monthly Story service for young families continued through the year.

A new programme of Lay leaders for Morning Worship has been introduced, with a team of 4 lay leaders who share leading or assisting the non-eucharistic services.

Christmas services were well-attended with numbers doubled from last year. The Christmas Tree Festival was held again in December with a Christmas Fayre and brought in over 400 visitors.

The Village School restarted their festival services at Easter, Remembrance and Christmas; and for the first time since the school reopened, St Bees School held their Carol service at the Priory.

Special services were celebrated – the Diocesan Mothers Union Triennium service in February; Choral Evensong in March in Thanksgiving for the Emergency & Rescue Services; for the Platinum Jubilee in June the Priory with village societies organised a week's History Exhibition featuring seven decades of the late Queen's reign, with a televised filming of the Thanksgiving service from St Paul's.

The Friends of the Priory programme was revived with lectures, concerts and fundraisers through the year – also a Priory tour with Belfry visit & demo attracted a new audience.

Concerts and organ recitals resumed with performances from West Cumberland Choral Society, Whitehaven Music Festival Group, a student organ recitalist and the June Choral Evensong with the Priory Choir and Buffet organised by Friends of the Priory – were all well-attended.

As visitor numbers increased in the summer, history tours and weekly talks were held with 'Fridays at Five' tour on Priory history by Chris Robson followed by a short organ recital by Frank Bowler. The Priory hosted history tours by the Viking Congress and other tour groups; a C-to-C walking group visit by the Sierra Club from USA, and an influx of national and international visitors was noted in the Visitors' Book. Filming by BBC for the TV programme Antiques Road Trip took place at the Priory in March, focussing on the St Bees Man story, and televised later in September.

Also staff at Westlakes College who are Priory members created a virtual reality tour of the Priory, available on the website.

Average Sunday – 10.30 am 50 adults 2 children 9.00 am Holy Communion 12; Evening Prayer 8  
Easter attendance – 127 total

Christmas Eve – Christingle & Crib service 90 adults, 120 children

Christmas Eve - Midnight Communion 72 adults

Christmas Day – Communion 62 adults 6 children

Baptisms – 12                      Marriages – 5                      Funerals – 13

Electoral Roll 150              Residents 145; non-residents 15

It's noticeable that congregation numbers have generally doubled for services since the Covid years but apart from festivals, numbers of children and families remain low. The monthly Story Service has encouraged the attendance of younger families.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2022 (continued)**

**Review of the year**

Throughout 2022 we sought to embed the God4All vision more deeply in church life. The four areas; Care Deeply, Follow Daily, Speak Boldly and Tread Gently appeared regularly on PCC agendas and in our standing committee meetings. Overall, having this vision has widened our ministry and deepened our existing ministries.

**Care Deeply**

Aim: We will listen to our local communities, and respond in loving service, seeking to transform injustice, challenge oppression and pursue peace & reconciliation

Outcomes:

- To help churches to listen to their local communities.
- To develop effective partnerships with other groups and organisations.
- To help Christians to be a prophetic voice, challenging unjust structures and systems.
- To equip Christians to be peace-makers and reconcilers in all spheres of life.

Examples:

Emergency Services Choral Evensong, Healing Hubs training course, Warm spot, Pastoral visiting, Home Communion, Care home visits, Pop-In Café, refreshments after church, food at gatherings, Lent lunches, fundraising for various charities, flowers on Mothering Sunday, gifts at Harvest and Christmas, making Christingles, support for Ukraine, engaged with the “Welcome Churches” network

**Follow Daily**

Aim: We will help each other to follow Jesus more closely, seeking to grow as his disciples in all aspects of life, both corporately and as individuals

Outcomes:

- To encourage growing Christian faith.
- To embed a culture of ‘whole-life discipleship’ (Monday-Saturday as well as Sunday).
- To enable people to encounter and study the Bible, and to explore its application for everyday life.
- To encourage a culture of prayer in different contexts.

Examples:

Advent Course and Advent Meal “Welcoming the stranger”, started a PCC conversation about “Living in love and faith”, ran special services for all ages such as Mothering Sunday and Harvest, Remembrance, Christingle, the Christmas tree service, school services at end of year, Harvest, Remembrance and Christmas. Weddings and Marriage preparation, Baptisms and baptism visits, Funerals and care for the bereaved. Planned non-eucharistic services in a small team. Hosted various events and services, musical, cultural and educational

**Speak Boldly**

Aim: We will share our faith in Jesus Christ in everyday ways, seeking to connect with everyone, especially those currently unrepresented in our churches. We’ll do this in both time-honoured & pioneering ways.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2022 (continued)**

**Outcomes:**

- To facilitate giving everyone the opportunity to hear and respond to the good news of Christ.
- To equip Christians to speak naturally about their faith.
- To help Christians speak about Christian viewpoints on the important issues of today.
- To enable more connections with under-represented groups in our churches, and to plant new churches and worshipping communities.

**Examples:**

Story Service 9am Fourth Sunday of the month. New parishioners welcome lunch at the vicarage. Strengthened our social media and online presence and investigated how we might improve the website. Compiled a booklet containing the financial report and reports from all the other Priory organisations for parishioners to read before the APCM. Strengthened the Priory Governance through effectively linking and improving communication between the Standing Committee, Finance, Building and Works, PCC, Worship and Pastoral teams. Christmas tree festival & Christmas tree Fayre. Added a God4All section the centre of the Parish magazine. Built teams on the fringes of the church i.e. Holy Mowers. Invited volunteers to vicarage for thank you at Christmas.

**Tread Gently**

**Aim:** We will strive to safeguard the integrity of God's creation, seeking to sustain and renew the life of the earth

**Outcomes:**

- To develop a biblical understanding of the place of the natural world in God's plans.
- To enable more sustainable ways of using our resources in our churches (including their buildings).
- To equip Christians with practical, everyday ways of living more sustainably.
- To help Christians in expressing a Christian viewpoint on environmental issues.

**Examples:**

Applied for and was awarded Eco Church Bronze award. Replaced all bulbs in the Priory with LEDs. Supported "St Bees Green Future" (local organisation) Ran an Eco Church Open Afternoon. Continued to forge links with the local community through the vicarage walled garden project.

**Next steps**

We plan to repeat many of these activities in 2023 whilst exploring new and innovative ways to reach out to our local community, know Christ and make him known.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2022 (continued)**

**Financial review**

The PCC's total funds at 31 December 2022 were approximately £16,000 (including liabilities) lower than at the start of the financial year. (2021: increase of approx. £27,600) The reduction during 2022 principally reflects a £18,790 (unrealised) loss in value of invested funds. (2021: gain £20,000)

Total receipts on unrestricted funds were £104,162, of which £45,712 received from planned giving, £19,853 from other voluntary giving and donations, and a further £14,249 from Gift Aid. Restricted donations received amounted to £2,691.

Overall income in 2022 increased by 7%. (excluding insurance claims) Although planned giving through regular bank standing order decreased slightly by 1.5% from 2021, income increased particularly from collections, (£5,421 from 2021) and Fees (£2,876 from 2021) and also from hire of the New College Hall, 'Pop In' café and the social committee.

Voluntary giving, which represents 61% of overall income (excluding insurance claims) remains the principle source of funding and when combined with associated gift aid increases to 74% of income.

PCC funds have also benefitted from successful insurance claims for the repair to walls within the Priory grounds.

Overall payments in 2022 increased by 24%. £95,556 was spent from unrestricted funds to provide Christian ministry from St Bees Priory, including the contribution to the diocesan parish share that increased by 6% in the year and largely provides the stipend and housing for the local clergy.

Utility costs increased by 33% (£1,818) in 2022. Maintenance and repair of the Priory increased by £13,400 as work held in abeyance from previous years has now been undertaken and completed.

The net result for the year was an excess of receipts over payments of £8,606 on unrestricted funds. The combine balance of unrestricted bank and deposit balances carried forward is £69,068.

The PCC was notified in August 2022 by Scott Duff & Co a firm of solicitors acting in the administration of a will that the PCC is bequeathed an amount from the residual estate which is estimated at £400,000. Entitlement having been proved though monies not yet received.

**Reserves policy**

The PCC does not currently have a reserves policy.

**Principal funding sources**

Aside from the income generated by church hall lettings and other activities for generating funds, the principal funding continues to be voluntary income through planned giving £46,242, service collections £8,598, and general donations/other giving £13,293 which together gift aid represents 74% of income.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2022 (continued)**

**Risk management**

The members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Principle risks going forward are escalating utility costs, potential major and significant costs (£400,000 over 5 years) associated with the quinquennial inspection and a further £50,000 to £100,000 estimated to address rainwater ingress to the South Transept.

**Statement of members' responsibilities**

The members are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair)

Reverend Becky Gibbs

**Independent examiner's report to the members on the unaudited financial statements of the Parochial Church Council of St Bees Priory.**

I report on the accounts of the Parochial Church Council of St Bees Priory for the year ended 31 December 2022 set out on pages 14 to 23.

**Respective responsibilities of members and independent examiner**

As the charity's members you are responsible for the preparation of the accounts. The charity's members consider that an Audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**J Spires FCA DChA**  
**Independent examiner**

**robinson+co**  
**Chartered Accountants**  
**72 Lowther Street**  
**Whitehaven**  
**CA28 7AH**

## Parochial Church Council of St Bees Priory

### Financial Statements for the Year Ending 31st December 2022

#### Receipts and Payments Accounts

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2022 Total £	2021 Total £
<b>Receipts</b>						
<b>Voluntary receipts:</b>						
Planned giving		45,712	530	-	46,242	46,935
Collections at services		8,598	-	-	8,598	3,177
Donations		4,860	1,020	-	5,880	5,655
All other giving/voluntary receipts	2a	6,395	1,019	-	7,414	16,300
Gift Aid recovered		14,249	123	-	14,371	13,771
		<b>79,814</b>	<b>2,691</b>	<b>-</b>	<b>82,505</b>	<b>85,838</b>
<b>Activities for generating funds</b>	2b	15,406	-	-	15,406	7,033
<b>Investment Income</b>	2c	2,358	1,838	-	4,196	4,062
<b>Church Activities</b>	2d	4,479	4,384	-	8,863	6,622
<b>Other receipts</b>						
Insurance Claims		2,106	7,576	-	9,682	-
<b>Total Receipts</b>		<b>104,162</b>	<b>16,489</b>	<b>-</b>	<b>120,652</b>	<b>103,555</b>
<b>PAYMENTS</b>						
<b>Church Activities:</b>						
Diocesan parish contribution		40,280	-	-	40,280	38,000
Clergy and staffing costs		4,641	-	-	4,641	1,768
Activities undertaken directly	3a	46,565	9,206	-	55,771	39,457
Mission giving and donations	3b	1,275	752	-	2,027	2,800
Support costs	3c	2,795	-	-	2,795	3,405
<b>Costs of generating funds</b>		-	-	-	-	-
<b>Total Payments</b>		<b>95,556</b>	<b>9,958</b>	<b>-</b>	<b>105,514</b>	<b>85,430</b>
<b>Excess of receipts over payments</b>		<b>8,606</b>	<b>6,532</b>	<b>-</b>	<b>15,138</b>	<b>18,125</b>
Transfers between funds	4	(1,342)	1,342	-	-	-
		<b>7,264</b>	<b>7,874</b>	<b>-</b>	<b>15,138</b>	<b>18,125</b>
Cash at bank and in hand at 1st January		55,149	12,722	-	67,871	50,205
Transfers from TSB to CCLA Deposit Account		(30,000)	-	-	(30,000)	
Transfers from TSB to CCLA Investment Account		-	(33)	-	(33)	
Pass Through funds (net)		(347)			(347)	
Cash at bank and in hand at 31st December		32,066	20,563	-	52,629	67,871

## Parochial Church Council of St Bees Priory

### Statement of Assets and Liabilities

For the year ending 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2022 Total £	2021 Total £
<b>Cash funds:</b>						
TSB Bank current account [& cash in hand]		32,058	20,571	-	52,629	67,871
CCLA Deposit funds		37,010	1,808	-	38,818	8,401
		69,068	22,379	-	91,447	76,272
<b>Investment assets</b>						
CCLA Investment fund [shares at market value]		77,628	57,340	6,116	141,084	159,873
<b>Total cash and investments</b>		146,696	79,720	6,116	232,531	236,144
<b>Other monetary assets</b>						
Endowment fund. (Reference note below)		-	-	400,000	400,000	-
<b>Assets retained for church use:</b>						
New College Hall (Reference note below)		-	432,950	-	432,950	443,019
<b>Liabilities</b>	<b>5</b>	13,335	-	-	13,335	950

New College Hall - additional note

Freehold land and buildings retained by the Priory comprise the New College Hall which is included in the financial statements at its insurance valuation of £556,944 less accumulated depreciation thereon.

The New College Hall was built by the Theological College and donated to the church when the Theological College closed in 1895.

No historical cost information is held for this asset, and the members consider that the cost of obtaining such information will outweigh any benefits arising.

Endowment fund - additional note

The PCC was notified in August 2022 by Scott Duff & Co a firm of solicitors acting in the administration of a will that the PCC is bequeathed a two thirds share of the residual estate estimated at £400,000. Entitlement having been proved though monies not yet received.

Approved by the PCC and signed on their behalf by the Reverend Becky Gibbs Priest in Charge (PCC Chair)

Reverend Becky Gibbs  
Priest in Charge and PCC Chair

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements For the year ending 31 December 2022

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are summarised below.

#### 1.1. Basis of accounting

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The PCC constitutes a public benefit entity as defined by FRS 102. The presentational currency is UK Sterling £. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### 1.2. Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which must be spent on restricted purposes and details of the funds held and restrictions are provided in note 4.

Endowment funds, where the capital must be retained, are also explained in note 4.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### 1.3. Income

All income is included in the Receipts and Payments Account when received. Care has been taken to ensure no income has been duplicated or omitted. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Whilst they are not shown within the Receipts and Payments account, details are shown in the notes to the accounts.

#### 1.4. Expenditure

Expenditure is recognised on a payments. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Grants and donations are accounted for when paid over. Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on church activities comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is not provided for in these accounts. Support costs, including governance costs, are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

# Parochial Church Council of St Bees Priory

Notes to Financial Statements  
For the year ending 31 December 2022 (continued)

## 1. Accounting policies (continued)

### 1.5. Tangible fixed assets and depreciation

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10 (2)(a) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Receipts and Payments Account and separately disclosed.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises (if any) is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Freehold land and buildings are depreciated on a straight line basis at 2% per annum.

### 1.6. Investments

Investments held as fixed assets are revalued at mid-market value at year ending 31<sup>st</sup> December. Any purchases or sales of investments are shown separately within the Receipts and Payments Account. The gain or loss is shown in the notes to the accounts.

### 1.7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, grants or other income are shown as debtors less provision for amounts that may prove uncollectable. Short term deposits include cash held on deposit with the CBF Church of England Funds.

## Parochial Church Council of St Bees Priory

### Notes to Financial Statements

For the year ending 31 December 2022

Analysis of Receipts	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
<b>2a All other giving/Voluntary receipts</b>					
Pillar Box donations	6	2,754	-	2,754	1,834
Contactless Giving		1,818	-	1,818	1,328
Grants	6	1,823	266	2,089	13,138
Lenten Lunches		-	752	752	-
Legacy		-	-	-	-
		<u><b>6,395</b></u>	<u><b>1,019</b></u>	<u><b>7,414</b></u>	<u><b>16,300</b></u>
<b>2b Activities for generating funds</b>					
Hire of priory		509	-	509	238
Sales		1,211	-	1,211	922
Special events		-	-	-	-
Social Committee		406	-	406	83
Magazine Advertising		3,593	-	3,593	3,198
Old College Hall (Hire)		538	-	538	482
New College Hall (Hire)		4,222	-	4,222	423
Pop-in Café		4,927	-	4,927	1,688
		<u><b>15,406</b></u>	<u><b>-</b></u>	<u><b>15,406</b></u>	<u><b>7,033</b></u>
<b>2c Investment Income</b>					
Bank Interest (CCLA Deposit Account)		394	23	417	4
Income from Listed Investments		2,358	1,838	4,196	4,057
		<u><b>2,751</b></u>	<u><b>1,862</b></u>	<u><b>4,613</b></u>	<u><b>4,062</b></u>
<b>2d Church Activities:</b>					
Fees		2,874	4,384	7,258	4,382
Magazine Donations		1,605	-	1,605	2,240
		<u><b>4,479</b></u>	<u><b>4,384</b></u>	<u><b>8,863</b></u>	<u><b>6,622</b></u>
<b>Fees Restricted Funds:</b>					
Graveyard & Priory Grounds			3,644		
Choir			260		
Bell ringers			480		
			<u>4,384</u>		

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
<b>Analysis of Payments</b>					
<b>3a</b>	<b>Activities undertaken directly</b>				
	Priory utilities (inc. OCH & NCH)	7,408	-	7,408	5,590
	Priory Cleaning and Caretaker (excl. OCH & NCH)	5,045	-	5,045	8,030
	Training	762	-	762	-
	Priory & NCH Insurance	6,786	-	6,786	6,390
	Maintenance: Priory (excl. OCH & NCH)	12,561	3,000	15,561	2,154
	Maintenance: Graveyard & Priory grounds	-	3,754	3,754	4,546
	Organist payments	3,520	-	3,520	3,509
	Organ Maintenance & Repair	-	1,059	1,059	1,079
	Leaflets and sundry printing	445	-	445	511
	Magazine expenses	4,130	-	4,130	3,207
	Social Committee Expenses	440	-	440	163
	Miscellaneous Expenses	7, 1,727	160	1,887	2,865
	Music and Choir	7, 85	1,233	1,318	629
	New College Hall expenses	7, 2,705	-	2,705	784
	Old College Hall expenses	7, 950	-	950	-
		<u>46,565</u>	<u>9,206</u>	<u>55,771</u>	<u>39,457</u>
<b>3b</b>	<b>Giving and Donations:</b>				
	Overseas Mission and Relief Agencies	225	-	225	-
	UK Agencies	-	752	752	-
	PCC - Christmas donations	1,050	-	1,050	2,550
	Other donations	-	-	-	250
		<u>1,275</u>	<u>752</u>	<u>2,027</u>	<u>2,800</u>
	Overseas Mission and Relief Agencies				
	Ukraine Appeal (March 2022)	225			
	UK Agencies:				
	Save the Children Charity (Lent Lunches)	376			
	NSPCC - St Bees Branch (Lent Lunches)	376			
	PCC - Christmas donations:				
	Cumbria Community Foundation (Winter Warmth Fund)	300			
	West Cumbria Domestic Violence Support (Freedom Project)	300			
	Christian Aid	300			
	SIM - Mukinge Hospital (Zambia)	150			
		<u>2,027</u>			
<b>3c</b>	<b>Support costs</b>				
	Secretarial	-	-	-	505
	Administration	1,036	-	1,036	1,268
	Photocopying	814	-	814	531
	Professional support - Accountancy	672	-	672	960
	Subscriptions	237	-	237	-
	Bank Charges	-	-	-	-
	Sundry Expenses	36	-	36	141
		<u>2,795</u>	<u>-</u>	<u>2,795</u>	<u>3,405</u>

## Parochial Church Council of St Bees Priory

### Note 4 to Statement of Financial Activities Movements in Funds For the year ending 31 December 2022

#### Unrestricted Funds

	At 1 January 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2022 £	Change in year
General Fund	148,792	104,556	(95,556)	(1,342)	(10,357)	146,092	(2,699)

#### Restricted Funds

	At 1 January 2022 £	Receipts £	Payments £	Transfers £	Gains and Losses £	At 31 December 2022 £	Change in year
Fabric Fund	2,612	653	(3,000)	-	-	264	(2,348)
Graveyard & Priory grounds Func	7,420	12,081	(3,754)	-	(685)	15,062	7,642
Organ Fund	34,069	1,397	(1,059)	-	(3,578)	30,828	(3,240)
Sunday School Fund	2,090	166	-	-	(129)	2,127	37
Furnishing Fund	5,256	126	-	-	(580)	4,802	(453)
Bellringers Fund	7,116	606	-	-	(572)	7,150	34
<i>Shepherds Trust</i>	7,518	191	(160)	-	(855)	6,694	(824)
<i>Whitehead Charity</i>	726	15	-	-	(66)	675	(51)
Livesey Trust	8,528	202	-	-	(897)	7,833	(695)
Choir Fund	2,105	316	(1,233)	1,351	(252)	2,287	182
Webster Fund	393	7	-	-	(33)	367	(26)
New College Hall building	443,019	-	(10,069)	-	-	432,950	(10,069)
New College Hall Appeal	1,638	-	-	(8)	-	1,630	(8)
Lenten Lunches	-	752	(752)	-	-	(0)	(0)
	<u>522,490</u>	<u>16,513</u>	<u>(20,027)</u>	<u>1,342</u>	<u>(7,648)</u>	<u>512,670</u>	

The sum of £1,351 [£1350.50 rounded] transfer to the Choir Fund represents the memorial collection of the late Dr Geoff Burgess  
Reference - May 2022 PCC Meeting

#### Purposes of restricted funds

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The following funds represent accumulated donations and investment income for the stated purpose:

Fabric Fund, Graveyard Fund (including the David Watson Memorial Fund), Organ Fund, Sunday School Fund, Furnishing Fund, Bellringers Fund and Choir Fund.

The Shepherds Trust Fund is expended on Christmas donations as directed by the Trustees of the Shepherds Trust. The Whitehead Trust fund is similarly directed by the Trustees of the Shepherds Trust. The PCC acts as custodian of these two funds, though included in the annual PCC reporting of accounts do not contribute to the overall assets of the PCC.

The Livesey Trust Fund is expended on junior choir members' gratuities.

The Webster Trust - Gifted (in the 1940s) by Mrs Webster of Wimbledon a sum of £100 to the churchwardens under Trust to maintain & keep insured, the West Door of the church.

The New College Hall Fund consists of the insurance valuation of the building less accumulated depreciation thereon. No historical data is available to ascertain how the building was originally funded, however the members have chosen to allocate this to restricted funds on the assumption that the building costs would have been funded from specific donations and appeals.

The New College Appeal fund was created in 2017 to raise funds for essential maintenance work on the grade 2 listed building, which was substantially completed in that year. Fundraising continued throughout 2018 towards the cost of installing a new heating system in the building, and to carry out internal restoration works. The balance remaining in the fund will be used to provide funds for further improvements to the building.

## Endowment Funds

	At 1 January 2022 £	Receipts £	Payments £	Transfers £	Gains and Losses £	At 31 December 2022 £	Change in year
Mossop Fund	258	-	-	-	(30)	227	(30)
Postlethwaite Fund	281	-	-	-	(33)	248	(33)
Chancel Fund	1,030	-	-	-	(121)	909	(121)
Sunday School Fund	5,363	-	-	-	(631)	4,731	(631)
	<u>6,932</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(816)</u>	<u>6,116</u>	

### Purposes of endowment funds

The Mossop, Postlethwaite, Chancel and Sunday School Funds are all held on permanent endowment.

The income arising from the capital of the Mossop, Postlethwaite and Chancel Funds may be used for general purposes and is credited to unrestricted funds.

The income arising from the capital of the Sunday School Fund may only be used for expenditure associated with the Sunday School and is therefore credited to restricted funds.

## Parochial Church Council of St Bees Priory

Note 5 and 6 to Statement of Financial Activities

For the year ending 31 December 2022

5	<b>Liabilities</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
	Parish Council loan	-	950
	Uncashed cheques (No. 818)	100	-
	'Carpark' wall repair	3,250	-
	NCH Roof repair	1,630	
	Church heating (Pump replacement)	2,630	
	Administrator (Nov & Dec hours)	650	
	'Graveyard' wall repair	<u>5,075</u>	<u>-</u>
		13,335	950

### 6 Supplementary Notes:

#### Employment

No employee received emoluments of more than £60,000

During the year the PCC employed an organist, Mr F Bowler who was also employed as caretaker, and Mrs D Bowler as cleaner (both part-time) though no payments were large enough to attract social security costs.

Mr F Bowler is a member of the PCC

The PCC also employs a 'Parish Administrator' (Mrs Emma Mason) on a self-employed basis.

There are no other staff costs relating to the trustees (key management personnel).

#### Shepherds Trust

The PCC acts as custodian to the Shepherds and Whitehead Trusts on behalf of the Shepherds Trust Trustees.

The Trustees distributed 'Christmas gifts' of £10 each to 13 individuals, associated costs for postage and cards being £30, giving a total £160 payment for 2022.

#### Other giving (PCC acted as agent)

Other giving during 2022 totalled	2,426.52
RNLI (St Bees) from Xmas tree festival	168.50
Mothers Union - Collection from triennial service	312.00
Cockermouth Christian Centre Trust North Lakes Foodbank	125.00
Christian Aid - Ukraine Appeal envelope collection	225.05
Christian Aid - East Africa Famine Relief Appeal	287.60
Bishops Harvest Appeal	392.70
DEC Pakistan Floods Appeal	83.00
Royal British Legion - Remembrance Sunday service	279.16
West Cumbria Hospic at Home (Xmas Fayre)	21.00
The Church of England Childrens Society (Christingle)	232.50
The Church of England Childrens Society (Xmas Mag greetings)	300.01

#### Grants

The PCC received grants totalling	2,089
Educational grant from the EE & W	300
G Mills Memorial Trust	
Listed Places of Worship (Vat)	1,789

#### Pillar Box donations

Restricted - Organ and 'sleeping child garden' collection boxes

Unrestricted - Wooden box mounted on the stone pillar.

## Parochial Church Council of St Bees Priory

### Note 7 Payment Analysis Detail

For the year ending 31 December 2022

<u>Priory Utilities</u>		<u>Priory</u>	<u>NCH</u>	<u>OCH</u>
Gas	4,224	2,048	1,024	1,152
Electric	2,134	1,623	511	-
Phone	498	498	-	-
Water	551	340	211	-
	7,408	4,510	1,746	1,152
<u>Old College Hall</u>				
<u>Receipts</u>	<u>538</u>	<u>Payments</u>		<u>950</u>
Hire	538	Maint. & Repair		520
		Cleaning		115
		Caretaking		315
<u>New College Hall</u>				
<u>Receipts</u>	<u>4,222</u>	<u>Payments</u>		<u>2,705</u>
Hire	4,222	Maint. & Repair		1,517
		Cleaning		768
		Caretaking		420
<u>Music and Choir</u>				<u>1,318</u>
Piano tuning (Unrestricted)				85
Cushions for Choir stalls				846
Music & Expenses				387
<u>Miscellaneous Expenses</u>				<u>1,887</u>
Loan repayment (Parish Council)				950
Christmas Cards				250
IT Equipment				226
Cost of 2022 Calendars				222
Shepherds Charity (Restricted fund)				160
A Rocha UK - Eco Church Bronze award				50
'Other'				29

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES**

England & Wales - Charity number 1143193

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# Accounts

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Parochial Church Council of St Bees Priory

Annual Report and Accounts  
for the year ending 31 December 2021

Charity Number 1143193

## Parochial Church Council of St Bees Priory

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## **Parochial Church Council of St Bees Priory**

### **Administrative information**

St Bees Priory Church is situated in St Bees, Cumbria. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Bees Priory Church, St Bees, CA27 0DR. The Parochial Church Council (PCC) was registered with the Charity Commission on 1 August 2011.

### **Charity number 1143193**

PCC members who have served from 1 January 2021 until the date this report was approved are:

Incumbent Revd R Gibbs

#### Ministry Team

##### Retired Clergy with the Bishop's Permission to Officiate

Revd Canon J Baker

Revd A Baker

Revd D Cox

Revd J Marshall

Revd Canon T Park

Revd R Lee

#### Wardens

Mrs W Mellor

Mr D McGee (until May 2021)

Mr Tom Kelly (from May 2021)

Mrs R McAndrew

Mr M Lightfoot

#### Secretary

Mr J Mellor (until May 2021)

Mrs R Rendell (from May 2021)

#### Treasurer

Mr N Killip

#### Lay Vice Chair

Dr P Bearman (until October 2021)

#### Deanery Synod Representative

Mrs R McAndrew

#### Elected PCC members

*To serve until APCM 2022:*

Mr G Gilmour

Mrs D Lee

Mr J Kennedy

Mr N Killip

*Co-opted to serve until 2022:*

Mr C Robson (ex-officio)

Mr J Haile (Patron)

*To serve until APCM 2024:*

Mr F Bowler

Mrs A Ross

Mrs H Hemm

## **Parochial Church Council of St Bees Priory**

### **Administrative information (continued)**

#### Committees

The PCC meets approximately 10 times a year. It operates through a number of committees, which meet as required between full meetings of the PCC. The Incumbent is an ex-officio member of all of the committees.

#### Full Committee

This committee is the only committee required by law. In this parish it consists of the Incumbent, the Lay Vice Chair, the Wardens and Deputies, the Officers and Members of the PCC.

#### Standing Committee

This committee meets and transacts the business of the PCC between its meetings and also sets the agenda for full meeting of Council. It is chaired by the Incumbent, and comprises the Church Wardens, treasurer and two nominated lay members of the PCC.

#### Members

Reverend Becky Gibbs (Chair)  
Grant Gilmour (from November 2021)  
Tom Kelly (from May 2021)  
Deb Lee (from November 2021)  
Malcolm Lightfoot  
Rosalie McAndrew  
Wendy Mellor

#### Building and Works Committee

The function of this committee is to arrange for the maintenance of the fabric of the church and ancillary buildings and grounds and to advise on proposals for action which ultimately require ratification by the PCC. The committee meets on a regular basis, several times a year but can meet more often if extraordinary action is necessary.

#### Members

Mr J Kennedy (Chair)  
Mr G Gilmour  
Mr M Lightfoot  
Dr I McAndrew  
Mrs R McAndrew  
Dr J Hale  
Mr F Bowler  
Mr D Hope  
Mr T Kelly

#### Churches Together Representative

Representatives from all the Egremont group of churches meet regularly to discuss aspects of mutual interest.

Representatives: Mrs S Davidson

#### Worship Committee

The function of this committee is to advise/recommend to the incumbent on matters of worship in the Priory.

#### Members

Mr F Bowler  
Mr P Barratt  
Mrs R McAndrew  
Mrs W Mellor

**Parochial Church Council of St Bees Priory**  
**Administrative information (continued)**

Accountants  
robinson+co  
Chartered Accountants  
72 Lowther Street  
Whitehaven  
CA28 7AH

Bankers  
TSB plc  
59 Lowther Street  
Whitehaven  
CA28 7DT

The CBF Church of England Funds  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

## **Parochial Church Council of St Bees Priory Annual Report for the year ended 31 December 2021**

The members present their report and the financial statements for the year ended 31 December 2021. The members who served during the year and up to the date of this report are set out on pages 3 & 4. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Background**

The Priory Church of St Mary and St Bega is the church of the Parish of St Bees. The Priory, originally an outpost of St Mary's York, was founded in the early 12th century for a Benedictine order. The present building, begun around 1120, probably replaced a pre-Norman church. Today, it is a Grade 1 listed building and is one of five monastic buildings in Cumbria still in use as a parish church. In the 19th century, it housed a theological college, the first outside Oxford and Cambridge. The Chancel, which had been derelict from the Reformation, was brought back into use as a college lecture hall. In 1855 there was a major reordering of the building interior by William Butterfield. The tower houses a ring of eight bells.

There has been Christian worship at the site of the Priory for over one thousand years. On site are two cross shafts, one firmly dated from the 10th Century, showing Viking influence, and the other also from the pre-Norman era.

The St Bees place-name is derived from "Kirkeby Becok" - the "Church town of Bega", which was used in the 12th Century. St Bega is something of a mystery. She is said to have been an Irish princess who fled across the sea to St Bees to avoid an enforced marriage. This was most likely in the thirty years after 850, when the Vikings were settling Ireland, and legend has it that she then lived a life of piety at St Bees.

The Priory seats 300+ and consists of the original nave, transepts and part of the chancel. The North transept is the Lady Chapel, seating 20-30 people. The Lady Chapel has two statues by Josefina de Vasconcellos. Her work is displayed in many cathedrals, in the Peace Park at Hiroshima and outside Stormont. Josefina donated further statues for a 'Sleeping Child Garden' in the Priory grounds, a place of remembrance for anyone who has lost a child before or after birth. The garden is open for visitors.

The South transept is occupied by one of the last Father Willis organs, completed in 1899, and is used for recitals as well as for worship. There are many requests from visiting organists from all over the world to play the organ.

The Victorian stained-glass windows depict Old and New Testament scenes in the North and South aisles, respectively.

In 1981 a mediaeval body in a lead coffin was found during an archaeological dig in the monastic south transept area of the Lady Chapel. The 'St Bees Man', dating from mediaeval times, is considered to be one of the best-preserved bodies found in Europe. Details can be found in the history exhibition in the church.

Because of its age and historical importance, the Priory holds a number of similar 'treasures' amongst which are the Fox Screen and, from more recent times, the beautiful embroidered wall hanging at the East End, which was made as part of our Millennium celebrations. For these and many other reasons, the Priory features in Simon Jenkins' book '1000 Best Churches.'

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2021 (continued)**

**Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules.

The PCC became an Official Charity registered with the Charity Commission on 1 August 2011, Charity Number 1143193.

**Recruitment and appointment of members**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

The Priory is led by a ministry team and the church council, who are responsible to the Bishop of Carlisle. The ministry team is as noted on page 3.

The Priory has a rich musical heritage, which is led today by our organist/choirmaster. He leads the choir and plays our famous organ as well as the grand piano as appropriate for the occasion.

For a hundred and fifty years, bell-ringers have summoned people to worship. It's not just a time prompt, but a spiritual reminder in a world of secular values that a religious service is about to take place in the midst of the community. The ringers are led by the Tower Captain.

**Key management personnel**

The members of the PCC consider that they themselves comprise the key management personnel of the charity, in charge of directing and controlling the charity and running the operation of the charity on a day to day basis. Subject to remuneration paid for specific roles as shown in note 6 to the accounts, all members give of their time freely. Details of members' expenses and related party transactions are given in note 6 to the accounts.

**Related parties**

The Friends of the Priory support the Priory through social and cultural events and encourage interest in its history, architecture and heritage. There are other dedicated groups of volunteers who are generous with their time in organising the cleaning and gardening at the Priory, and in arranging social events.

**Objectives and activities**

The PCC's objects are promoting in the ecclesiastical parish the whole mission of the church. Our vision is to know Jesus Christ better and make Him better known.

**Public benefit**

The members have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

**Parochial Church Council of St Bees Priory  
Annual Report for the year ended 31 December 2021 (continued)**

**Achievements and performance**

The Priory was closed for public worship from January until Easter, with services being livestreamed. Holy week services were held on Zoom (as was Evening Prayer from February) ; the Mothering Sunday service was online, but daffodils were delivered to the door of senior worshippers. On Easter Day services resumed in church, with Livestream being continued throughout the year. Evening Prayer restarted in April; Ascension Day service was held outdoors in the church grounds; 2 morning services resumed in September with an alternate pattern of services. An All-Age service was zoomed monthly on Sunday afternoons. Sunday refreshments and Pop-In Centre restarted in September. A Story Service started in September at 9.00 am – held monthly.

Festivals were held as usual but with restrictions of distancing, mask-wearing and sanitising :- Harvest festival held in October; all Christmas services were held; and the new Christmas Tree Festival throughout December attracting over 300 visitors. Christmas services were well-attended – the Carol service; Christingle; the Crib service; and the Communion services.

Average Sunday 10.30 am 40 Adults 2 Children 9.00 am service 12 Evening Prayer 8

Easter attendance 58 Adults 5 children

Christmas attendance Eve – Crib service 50 Adults 20 children; Communion 52 Adults 0 children Christmas Day Communion – 55 Adults 12 Children

Baptisms 8 (1 adult)

Marriages 6

Funerals 9 (1 Burial)

The 10.30 morning service and festival services have been strongly supported by the Priory choir and organist, numbers increasing over Christmas to 20 choristers (average of 15).

Note:- In 2021 it is noticeable that worshipping congregation has halved in number, but many more plus newcomers are viewing on Livestream ( via youtube or facebook).

Electoral Roll for 2021 149 134 Residents 15 non-resident

**Review of the year**

At the end of last year's report I wrote that I hoped that in 2021 we would continue to reach out and bless our congregation, community and the wider world. Looking back over the past twelve months I can see that we have, despite many challenges, been the blessing we hoped to be.

The year started rather depressingly with another lockdown. But by now we were amateur experts in all things digital and we again moved online broadcasting our services on facebook and youtube. Reverend Nicki Pennington and I shared "Baking through Lent" videos and ideas and reflections for families called "A Crafty Lent". Our Good Friday "Hour at the Cross" service was in the form of a video including musical contributions on the Father Willis organ from Frank Bowler.

It was wonderful to be back together for in person worship again at Easter, and a joy to hold weddings and baptisms in the Priory again, despite the restrictions, and to meet for our APCM and worship in May. At this service we thanked outgoing warden Derek McGee and welcomed a new warden to the team, Tom Kelly. Several PCC members did not stand for re-election and we were sad to see them go but grateful for their contribution. A faithful supporter of the Priory for many years, Mary Branford, retired from leading the flower arranging rota this year. We are pleased that several parishioners are continuing her good work, albeit on a smaller scale.

In the summer, inspired by Carlisle Diocese's refreshed "God for all" vision we began to embed the four themes of "Tread Gently", "Care Deeply", "Follow Daily" and "Speak Boldly" into our worship.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2021 (continued)**

This would not have been possible without the participation and support of the retired ministry team and our Rural Dean.

*Tread Gently*

This year's COP 26 conference in Glasgow in September was a defining moment in our efforts to combat climate change. In 2021 we responded to our need to reduce our carbon footprint by exploring becoming an Eco Church. We set up a working party to look at what needs to be done to achieve a bronze award. From September to December our worship was focused on the theme of "tread gently".

*Care Deeply*

In December we began to explore what it means to "care deeply" for one another and our worship explored this theme. The PCC heard a presentation on the work of the "Welcome Churches Network" and we signed up to be a church that welcomes Afghan refugees. In November we hosted a service for groups supporting 16 Days of Activism Against Gender-Based Violence.

At the end of the year we hosted our first ever Christmas tree festival and it was resounding success. We were so pleased to welcome charities, voluntary groups, schools and businesses into the Priory and to enjoy their innovative and even profound Christmas tree creations.

2021 was a busy year for our ministers, wardens, PCC, cleaner and caretaker as together we tried to find our way through the Covid 19 crisis; enabling people to worship whilst keeping them safe. We look forward to 2022 with hope as we begin to explore further the themes of "follow daily" and "speak boldly" continuing to look for ways to be a blessing whatever may befall.

**Financial review**

The PCC's total funds at 31 December 2021 were approximately £27,600 (including liabilities) higher than at the start of the financial year (2020: increase of approx. £11,178).

The surplus for 2021 reflects the £20,000 growth in value of the invested funds (2020: gain £9,000) while also charging £10,100 depreciation on the New College Hall.

The PCC remains in a satisfactory position with free reserves being sufficient to cover four months' recurring expenditure even should all income streams fail. This buffer is in line with the position at the beginning of the year, which was four months' worth of recurring expenditure.

This year has again been a year in which actual spends were less than predicted when setting the 2021 budget. Availability of suitable contractors to undertake the Building and Works planned schedule of work to the Priory and grounds together with reduced cost for a Parish administrator being the principal contributors.

**Reserves policy**

The PCC does not currently have a reserves policy.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2021 (continued)**

**Principal funding sources**

Aside from the income generated by church hall lettings and other activities for generating funds, the principal funding continues to be voluntary income through planned giving £46,935, service collections £3,170, gift aid on donations £13,770 and general donations £8,800, which together represents 70% of incoming resources; additionally, three grants totalling £13,138 supplemented 2021 income increasing the overall percentage of income to 82% from these sources.

**Risk management**

The members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

**Future plans**

This year has seen the introduction to the Priory of 'digital giving', principally via a contactless giving device located in the Priory and also via the Priory Web site, our aim is to further promote digital giving routes to generate income. Increasing income by; additional hiring of the Priory and the New and Old Collage halls, considering broader commercial activities and, continuing to support the stewardship campaign are all themes for the near and medium term future.

Work to maintain in good order the fabric of the Priory, associated buildings and grounds deferred from recent years still needs completed. Of particular note is addressing rainwater ingress to the South Transept for which a cost in the region of £15,000 is anticipated for 2022.

**Statement of members' responsibilities**

The members are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC and signed on their behalf by Reverend Becky Gibbs Priest in Charge and PCC Chair

**Independent examiner's report to the members on the unaudited financial statements of the Parochial Church Council of St Bees Priory.**

I report on the accounts of the Parochial Church Council of St Bees Priory for the year ended 31 December 2021 set out on pages 12 to 20.

**Respective responsibilities of members and independent examiner**

As the charity's members you are responsible for the preparation of the accounts. The charity's members consider that an Audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jason Spires*

.....  
**J Spires FCA DChA**  
**Independent examiner**

**robinson+co**  
**Chartered Accountants**  
**72 Lowther Street**  
**Whitehaven**  
**CA28 7AH**

*31<sup>st</sup> March 2022*

## Parochial Church Council of St Bees Priory

### Financial Statements for the Year Ending 31st December 2021

#### Receipts and Payments Accounts

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total £	2020 Total £
<b>Receipts</b>						
<b>Voluntary receipts:</b>						
Planned giving		46,205	730	-	46,935	43,135
Collections at services		3,177	-	-	3,177	3,712
Donations		5,327	328	-	5,655	13,019
All other giving/voluntary receipts	2a	16,211	90	-	16,300	4,764
Gift Aid recovered		13,771	-	-	13,771	13,087
		<b>84,690</b>	<b>1,148</b>	<b>-</b>	<b>85,838</b>	<b>77,717</b>
<b>Activities for generating funds</b>	2b	7,033	-	-	7,033	6,445
<b>Investment Income</b>	2c	2,284	1,778	-	4,062	3,954
<b>Church Activities</b>	2d	4,159	2,463	-	6,622	4,322
<b>Total Receipts</b>		<b>98,166</b>	<b>5,389</b>	<b>-</b>	<b>103,554</b>	<b>92,438</b>
<b>PAYMENTS</b>						
<b>Church Activities:</b>						
Diocesan parish contribution		38,000	-	-	38,000	37,600
Clergy and staffing costs		1,768	-	-	1,768	2,327
Activities undertaken directly	3a	33,988	5,470	-	39,457	31,738
Mission giving and donations	3b	2,650	150	-	2,800	2,629
Support costs	3c	3,405	-	-	3,405	3,279
<b>Costs of generating funds</b>		-	-	-	-	125
<b>Total Payments</b>		<b>79,810</b>	<b>5,620</b>	<b>-</b>	<b>85,430</b>	<b>77,697</b>
<b>Excess of receipts over payments</b>		<b>18,355</b>	<b>(231)</b>	<b>-</b>	<b>18,125</b>	<b>14,741</b>
Transfers between funds	4	-	-	-	-	-
		<b>18,355</b>	<b>(231)</b>	<b>-</b>	<b>18,125</b>	<b>14,741</b>
Cash at bank and in hand at 1st January		37,252	12,953	-	50,205	33,433
Cash at bank and in hand at 31st December		55,149	12,722	-	67,871	50,205

## Parochial Church Council of St Bees Priory

### Statement of Assets and Liabilities

For the year ending 31 December 2021

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total £	2020 Total £
<b>Cash funds:</b>					
TSB Bank current account and 'cash in hand'	55,149	12,722	-	67,871	50,205
CCLA Deposit funds	6,608	1,793	-	8,401	8,396
	<u>61,757</u>	<u>14,515</u>	<u>-</u>	<u>76,272</u>	<u>58,602</u>
<b>Investment assets</b>					
CCLA Investment fund <small>[shares at market value]</small>	87,985	64,956	6,932	159,873	139,864
	<u>149,742</u>	<u>79,471</u>	<u>6,932</u>	<u>236,144</u>	<u>198,466</u>
<b>Total cash and investments</b>					
<b>Other monetary assets</b>	-	-	-	-	-
<b>Assets retained for church use:</b>					
New College Hall	-	443,019	-	443,019	453,088
	<u>-</u>	<u>443,019</u>	<u>-</u>	<u>443,019</u>	<u>453,088</u>
<b>Liabilities</b>					
5	950	-	-	950	1,405

New College Hall - additional note

Freehold land and buildings retained by the Priory comprise the New College Hall which is included in the financial statements at its insurance valuation of £556,944 less accumulated depreciation thereon.

The New College Hall was built by the Theological College and donated to the church when the Theological College closed in 1895.

No historical cost information is held for this asset, and the members consider that the cost of obtaining such information will outweigh any benefits arising.

These accounts were approved by members on

and signed on their behalf by:

Reverend Becky Gibbs  
Priest in Charge and PCC Chair

# Parochial Church Council of St Bees Priory

Notes to Financial Statements  
For the year ending 31 December 2021

## 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are summarised below.

### 1.1. Basis of accounting

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. The PCC constitutes a public benefit entity as defined by FRS 102. The presentational currency is UK Sterling, with amounts rounded to the nearest £. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. In particular, consideration has been given to the recent COVID-19 pandemic in this assessment.

### 1.2. Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those funds which must be spent on restricted purposes and details of the funds held and restrictions are provided in note 4.

Endowment funds, where the capital must be retained, are also explained in note 4.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### 1.3. Income

All income is included in the Receipts and Payments Account when received. Care has been taken to ensure no income has been duplicated or omitted. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Whilst they are not shown within the Receipts and Payments account, details are shown in the notes to the accounts.

### 1.4. Expenditure

Expenditure is recognised on a payments. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Grants and donations are accounted for when paid over. Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on church activities comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is not provided for in these accounts. Support costs, including governance costs, are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

# Parochial Church Council of St Bees Priory

Notes to Financial Statements  
For the year ending 31 December 2021 (continued)

## 1. Accounting policies (continued)

### 1.5. Tangible fixed assets and depreciation

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10 (2)(a) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Receipts and Payments Account and separately disclosed.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises (if any) is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Freehold land and buildings are depreciated on a straight line basis at 2% per annum.

### 1.6. Investments

Investments held as fixed assets are revalued at mid-market value at year ending 31<sup>st</sup> December. Any purchases or sales of investments are shown separately within the Receipts and Payments Account. The gain or loss is shown in the notes to the accounts.

### 1.7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, grants or other income are shown as debtors less provision for amounts that may prove uncollectable. Short term deposits include cash held on deposit with the CBF Church of England Funds.

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<b>Analysis of Receipts</b>				
<b>2a All other giving/Voluntary receipts</b>				
Pillar Box donations	1,834	-	1,834	1,080
Contactless Giving	1,328	-	1,328	-
Grants	13,048	90	13,138	2,398
Lenten Lunches	-	-	-	177
Special Collections	-	-	-	609
Legacy	-	-	-	500
	<u>16,211</u>	<u>90</u>	<u>16,300</u>	<u>4,764</u>
<b>2b Activities for generating funds</b>				
Hire of priory	238	-	238	-
Sales	922	-	922	242
Special events (900 Years)	-	-	-	1,480
Social Committee	83	-	83	112
Magazine Advertising	3,198	-	3,198	3,106
Old College Hall (Hire)	482	-	482	322
New College Hall (Hire)	423	-	423	243
Pop-in Café	1,688	-	1,688	940
	<u>7,033</u>	<u>-</u>	<u>7,033</u>	<u>6,445</u>
<b>2c Investment Income</b>				
Bank Interest	3	1	4	36
Income from Listed Investments	2,280	1,777	4,057	3,918
	<u>2,284</u>	<u>1,778</u>	<u>4,062</u>	<u>3,954</u>
<b>2d Church Activities:</b>				
Fees	1,919	2,463	4,382	3,347
Magazine Donations	2,240	-	2,240	975
	<u>4,159</u>	<u>2,463</u>	<u>6,622</u>	<u>4,322</u>

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<b>Analysis of Payments</b>				
<b>3a Activities undertaken directly</b>				
Priory utilities	5,590	-	5,590	4,530
Priory Cleaning and Caretaker	8,030	-	8,030	4,251
Insurance (inc. NCH)	6,390	-	6,390	10,793
Maintenance: Priory & OCH	2,120	33	2,154	2,381
Maintenance: Graveyard & Priory grounds	988	3,558	4,546	1,675
Organist and Organ expenses	3,509	1,079	4,588	3,411
Leaflets and sundry printing	511	-	511	179
Magazine expenses	3,207	-	3,207	2,215
Social Committee Expenses	163	-	163	63
Miscellaneous Expenses	2,695	170	2,865	514
Music and Choir	-	629	629	436
New College Hall expenses	784	-	784	1,254
Old College Hall expenses	-	-	-	35
	<b>33,988</b>	<b>5,470</b>	<b>39,457</b>	<b>31,738</b>
<b>3b Giving and Donations:</b>				
Overseas Mission and Relief Agencies	-	-	-	457
UK Agencies	-	-	-	220
PCC - Christmas donations	2,550	-	2,550	1,000
Other donations	100	150	250	952
	<b>2,650</b>	<b>150</b>	<b>2,800</b>	<b>2,629</b>
PCC - Christmas donations:				
World Vision - Childhood rescue	800			
Church Homeless Trust (National)	800			
Hospice at Home - West Cumbria	400			
Network Youth Church (Local area)	400			
SIM - Mukinge Hospital (Zambia)	150			
Other donations:				
Shepherd's Charity	150			
Rhode Bryan memorial	100			
	<b>2,800</b>			
<b>3c Support costs</b>				
Grass Cutting	-	-	-	101
Secretarial	505	-	505	-
Administration	1,268	-	1,268	1,401
Photocopying	531	-	531	704
Professional support - Accountancy	960	-	960	286
Subscriptions	-	-	-	789
Bank Charges	-	-	-	-
Sundry Expenses	141	-	141	(1)
	<b>3,405</b>	<b>-</b>	<b>3,405</b>	<b>3,279</b>

## Parochial Church Council of St Bees Priory

### Note 4 to Statement of Financial Activities

For the year ending 31 December 2021

#### Unrestricted Funds

The movements in Unrestricted funds during the year were:

	At 1 January 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2021 £	Change in year
<b>Unrestricted General Fund</b>	119,425	98,166	(80,600)	-	11,011	148,002	28,577

#### Purpose of unrestricted funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

#### Restricted Funds

The movements in restricted funds during the year were:

	At 1 January 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2021 £	Change in year
Fabric Fund	2,040	605	(33)	-	-	2,612	572
Graveyard Fund	8,280	1,969	(3,558)	-	729	7,420	(860)
Organ Fund	30,357	987	(1,079)	-	3,804	34,069	3,712
Sunday School Fund	1,792	161	-	-	138	2,090	298
Furnishing Fund	4,637	122	(120)	-	616	5,256	619
Bellringers Fund	5,715	842	(50)	-	609	7,116	1,401
<i>Shepherds Trust</i>	6,578	183	(150)	-	907	7,518	940
<i>Whitehead Charity</i>	642	14	-	-	70	726	85
Livesey Trust	7,380	194	-	-	954	8,528	1,148
Choir Fund	2,163	304	(629)	-	268	2,105	(58)
Webster Fund	351	7	-	-	35	393	42
New College Hall building	453,088	-	(10,069)	-	-	443,019	(10,069)
New College Hall Appeal	1,638	-	-	-	-	1,638	-
	524,660	5,389	(15,689)	-	8,129	522,490	

#### Purposes of restricted funds

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The following funds represent accumulated donations and investment income for the stated purpose:

Fabric Fund, Graveyard Fund (including the David Watson Memorial Fund), Organ Fund, Sunday School Fund, Furnishing Fund, Bellringers Fund and Choir Fund.

The Shepherds Trust Fund is expended on Christmas donations as directed by the Trustees of the Shepherds Trust. The Whitehead Trust fund is similarly directed by the Trustees of the Shepherds Trust. The PCC acts as custodian of these two funds, hence though included in the annual PCC reporting of accounts do not contribute to the overall assets of the PCC.

The Livesey Trust Fund is expended on junior choir members' gratuities.

The Webster Trust - Gifted (in the 1940s) by Mrs Webster of Wimbledon a sum of £100 to the churchwardens under Trust to maintain & keep insured, the West Door of the church.

The New College Hall Fund consists of the insurance valuation of the building less accumulated depreciation thereon. No historical data is available to ascertain how the building was originally funded, however the members have chosen to allocate this to restricted funds on the assumption that the building costs would have been funded from specific donations and appeals.

The New College Appeal fund was created in 2017 to raise funds for essential maintenance work on the grade 2 listed building, which was substantially completed in that year. Fundraising continued throughout 2018 towards the cost of installing a new heating system in the building, and to carry out internal restoration works. The balance remaining in the fund will be used to provide funds for further improvements to the building.

## Endowment Funds

The movements in endowment funds during the year were:

	At 1 January 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2021 £	Change in year
Mossop Fund	225	-	-	-	32	258	32
Postlethwaite Fund	246	-	-	-	35	281	35
Chancel Fund	901	-	-	-	129	1,030	129
Sunday School Fund	4,692	-	-	-	671	5,363	671
	<u>6,064</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>868</u>	<u>6,932</u>	

## Purposes of endowment funds

The Mossop, Postlethwaite, Chancel and Sunday School Funds are all held on permanent endowment.

The income arising from the capital of the Mossop, Postlethwaite and Chancel Funds may be used for general purposes and is credited to unrestricted funds.

The income arising from the capital of the Sunday School Fund may only be used for expenditure associated with the Sunday School and is therefore credited to restricted funds.

## Parochial Church Council of St Bees Priory

Note 5 and Supplementary Notes to Statement of Financial Activities

For the year ending 31 December 2021

### Liabilities

5	2021	2020
	£	£
Parish Council loan	950	950
Uncashed cheques	-	435
other payments	-	20
	<u>950</u>	<u>1,405</u>

### 6 Supplementary Notes:

#### Employment

No employee received emoluments of more than £60,000

During the year the PCC employed an organist, Mr F Bowler who was also employed as caretaker, and Mrs D Bowler as cleaner (both part-time) though no payments were large enough to attract social security costs.

Mr F Bowler is a member of the PCC

The PCC also employs a 'Parish Administrator' (on a self-employed basis).

Mrs Vicky Bearman undertook this position from January to March followed by Mrs Emma Mason from September and December.

There are no other staff costs relating to the trustees (key management personnel).

#### Shepherds Trust

The PCC acts as custodian to the Shepherds and Whitehead Trusts on behalf of the Shepherds Trust Trustees. The Trustees distributed 'Christmas gifts' of £10 each to 12 individuals, associated costs for postage and cards being £30, giving a total of £150 payment during 2021.

#### Other giving

Other giving during 2021 totalled	1,179
Christian Aid	302
Toilet Twinning	60
Royal British Legion	265
Bishops Harvest Appeal	326
Children's Society	227

#### Grants

The PCC received grants totalling	13,138
Culture Recover Fund	8,900
Additional Restrictions Grant	4,002
Listed Places of Worship (vat)	236

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BEES**

England & Wales - Charity number 1143193

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# Accounts

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Parochial Church Council of St Bees Priory

2020

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Parochial Church Council of St Bees Priory

Annual report and financial statements  
for the year ending 31 December 2020

Charity Number 1143193

## Parochial Church Council of St Bees Priory

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Detailed Receipts and Payments Account	23 & 24

## Parochial Church Council of St Bees Priory

### Administrative information

#### Charity number 1143193

St Bees Priory Church is situated in St Bees, Cumbria. It is part of the Diocese of Carlisle within the Church of England. The correspondence address is St Bees Priory Church, St Bees, CA27 0DR.

The Parochial Church Council (PCC) was registered with the Charity Commission on 1 August 2011.

PCC members who have served from 1 January 2020 until the date this report was approved are:

Incumbent Revd R Gibbs

#### Ministry Team

##### Retired Clergy with the Bishop's Permission to Officiate

Revd J Baker

Revd A Baker

Revd D Cox

Revd J Marshall

Revd Canon T Park

Revd R Lee

##### Wardens

Mrs W Mellor

Mr D McGee

Mrs R McAndrew

Mr M Lightfoot

##### Secretary

Mr J Mellor

##### Treasurer

Mr A Oldham (to February 2020)

Mr N Killip (from February 2020)

##### Lay Vice Chairperson

Dr P Bearman

##### Deanery Synod Representative

Mrs R McAndrew

##### Elected PCC members

Mr S Bridgman and Dr J Hale (stood down in October 2020)

*To serve until APCM 2021:*

Dr P Bearman

Mr F Bowler

Mr J Mellor

Mrs A Ross

*To serve until APCM 2022:*

Mr G Gilmour

Mrs D Lee

Mr J Kennedy

Mr N Killip

*Co-opted to serve until 2021:*

Mr P Barratt

Mrs S Davidson

Mr C Robson (ex-officio)

Dr C Summers

Mr J Haile (Patron)

## **Parochial Church Council of St Bees Priory**

### **Administrative information (continued)**

#### **Committees**

The PCC meets approximately 10 times a year. It operates through a number of committees, which meet as required between full meetings of the PCC. The Incumbent is an ex-officio member of all of the committees.

#### **Full Committee**

This committee is the only committee required by law. In this parish it consists of the Incumbent, the Lay Vice Chair, the Wardens and Deputies, the Officers and Members of the PCC.

#### **Standing Committee**

This committee meets and transacts the business of the PCC between its meetings and also sets the agenda for full meeting of Council. It is chaired by the Incumbent, and comprises the Church Wardens and two nominated lay members of the PCC. The PCC secretary is also the secretary to the Standing Committee

#### **Building and Works Committee**

The function of this committee is to arrange for the maintenance of the fabric of the church and ancillary buildings and grounds and to advise on proposals for action which ultimately require ratification by the PCC. The committee meets on a regular basis, several times a year but can meet more often if extraordinary action is necessary.

#### **Members**

- Mr J Kennedy - Chairman
- Mr D Hope
- Dr I McAndrew
- Mr G Gilmour
- Mr M Lightfoot
- Mr F Bowler
- Dr J Hale

#### **Churches Together Representative**

Representatives from all the Egremont group of churches meet regularly to discuss aspects of mutual interest.

#### **Representatives**

- Mrs S Davidson
- Dr C Summers

#### **Worship Committee**

The function of this committee is to advise/recommend to the incumbent on matters of worship in the Priory.

#### **Members**

- Mr F Bowler
- Mr P Barratt
- Mrs R McAndrew
- Mr S Bridgman
- Mrs W Mellor

**Parochial Church Council of St Bees Priory**

**Administrative information (continued)**

**Accountants**

robinson+co

Chartered Accountants

72 Lowther Street

Whitehaven

CA28 7AH

**Bankers**

TSB plc

59 Lowther Street

Whitehaven

CA28 7DT

**The CBF Church of England Funds**

Senator House

85 Queen Victoria Street

London

EC4V 4ET

## **Parochial Church Council of St Bees Priory Annual Report for the year ended 31 December 2020**

The members present their report and the financial statements for the year ended 31 December 2020. The members who served during the year and up to the date of this report are set out on pages 3 & 4. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

### **Background**

The Priory Church of St Mary and St Bega is the church of the Parish of St Bees. The Priory, originally an outpost of St Mary's York, was founded in the early 12th century for a Benedictine order. The present building, begun around 1120, probably replaced a pre-Norman church. Today, it is a Grade 1 listed building and is one of five monastic buildings in Cumbria still in use as a parish church. In the 19th century, it housed a theological college, the first outside Oxford and Cambridge. The Chancel, which had been derelict from the Reformation, was brought back into use as a college lecture hall. In 1855 there was a major reordering of the building interior by William Butterfield. The tower houses a ring of eight bells.

There has been Christian worship at the site of the Priory for over one thousand years. On site are two cross shafts, one firmly dated from the 10th Century, showing Viking influence, and the other also from the pre-Norman era.

The St Bees place-name is derived from "Kirkeby Becok" - the "Church town of Bega", which was used in the 12th Century. St Bega is something of a mystery. She is said to have been an Irish princess who fled across the sea to St Bees to avoid an enforced marriage. This was most likely in the thirty years after 850, when the Vikings were settling Ireland, and legend has it that she then lived a life of piety at St Bees.

The Priory seats 300+ and consists of the original nave, transepts and part of the chancel. The North transept is the Lady Chapel, seating 20-30 people. The Lady Chapel has two statues by Josefina de Vasconcellos. Her work is displayed in many cathedrals, in the Peace Park at Hiroshima and outside Stormont. Josefina donated further statues for a 'Sleeping Child Garden' in the Priory grounds, a place of remembrance for anyone who has lost a child before or after birth. The garden is open for visitors.

The South transept is occupied by one of the last Father Willis organs, completed in 1899, and is used for recitals as well as for worship. There are many requests from visiting organists from all over the world to play the organ.

The Victorian stained-glass windows depict Old and New Testament scenes in the North and South aisles, respectively.

In 1981 a mediaeval body in a lead coffin was found during an archaeological dig in the monastic south transept area of the Lady Chapel. The 'St Bees Man', dating from mediaeval times, is considered to be one of the best-preserved bodies found in Europe. Details can be found in the history exhibition in the church. Because of its age and historical importance, the Priory holds a number of similar 'treasures' amongst which are the Fox Screen and, from more recent times, the beautiful embroidered wall hanging at the East End, which was made as part of our Millennium celebrations. For these and many other reasons, the Priory features in Simon Jenkins' book '1000 Best Churches.'

### **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church Representation Rules. The PCC became an Official Charity registered with the Charity Commission on 1 August 2011, Charity Number 1143193.

#### **Recruitment and appointment of members**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

## **Parochial Church Council of St Bees Priory**

### **Annual Report for the year ended 31 December 2020 (continued)**

The Priory is led by a ministry team and the church council, who are responsible to the Bishop of Carlisle. The ministry team is as noted on page 3.

The Priory has a rich musical heritage, which is led today by our organist/choirmaster. He leads the choir and plays our famous organ as well as the grand piano as appropriate for the occasion.

For a hundred and fifty years, bell-ringers have summoned people to worship. It's not just a time prompt, but a spiritual reminder in a world of secular values that a religious service is about to take place in the midst of the community. The ringers are led by the Tower Captain.

#### **Key management personnel**

The members of the PCC consider that they themselves comprise the key management personnel of the charity, in charge of directing and controlling the charity and running the operation of the charity on a day to day basis. Subject to remuneration paid for specific roles as shown in note 11 to the accounts, all members give of their time freely. Details of members' expenses and related party transactions are given in note 11 to the accounts.

#### **Related parties**

The Friends of the Priory support the Priory through social and cultural events and encourage interest in its history, architecture and heritage. There are other dedicated groups of volunteers who are generous with their time in organising the cleaning and gardening at the Priory, and in arranging social events.

#### **Objectives and activities**

The PCC's objects are promoting in the ecclesiastical parish the whole mission of the church. Our vision is to know Jesus Christ better and make Him better known.

#### **Public benefit**

The members have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities, and how these planned activities will contribute to the aims and objectives they have set.

### **Achievements and performance**

#### **Worship**

The Priory was closed for worship from April to mid-August 2020, re-opened August to end October; closed for November lockdown; then re-opened for December. Closed from January to end March 2021.

During lockdowns and church closure, one morning service was live-streamed and continued so during the open church months. Evening Prayer restarted in September to the end of December.

#### **Church attendance**

There were 148 parishioners on the Electoral Roll for 2019/20. Of these 133 were residents and 15 non-residents.

Average Sunday attendance (1 or 2 services) 46 (includes 6 attending Evening Prayer)

Adults 40

Children 6

Attendance over Easter 2020 - None (church closed for worship) 59 livestream viewers

Attendance over Christmas 2020 – 116, (Christmas Eve & Christmas Day) reduced numbers due to distancing and a booking system were introduced for Christmas services.

Marriages – 1

Funerals – 11 (1 graveside)

Baptisms – 1 Baby Blessing

All-Age services for youth were held monthly via Zoom. The Evening service continues online via Zoom; the Morning worship has been livestreamed from the Priory throughout the year, but initially was transmitted from the vicarage in April.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2020 (continued)**

**Review of the year**

At the end of last year's review of the year I wrote "In 2020 we will be celebrating 900 years of the Priory through a series of events that will honour the past, celebrate the present and embrace the future. We will also undertake a renewal of stewardship campaign in the coming year. We look forward to 2020 with hope and gratitude for all that's gone before."

Little did we know at this time of what was to follow...

2020 started well with a wonderful celebration of the work of the emergency services at a special choral evensong in February. Sadly, in March all church services ceased as we went into a national lockdown because of the coronavirus pandemic.

For the first few months of lockdown, we streamed worship from my study every Sunday morning on the Priory's YouTube channel. At the end of May we moved back into church and began to stream on facebook too.

We quickly had to think of new ways to connect with the congregation and wider village. Some of the new ventures included making videos for VE Day and for Primary School Leavers, delivering reflections for Holy Week and Pentecost on facebook, weekly email updates and making a Nativity film toward the end of the year.

We also kept in touch with those who don't have access to the internet using the telephone and packs delivered weekly to their homes.

Our 900 year celebrations were postponed until a more suitable time when we can gather in larger numbers. The work of maintaining the Priory and ensuring a steady income could not, however, be postponed until easier times. Our wardens continued to work hard behind the scenes to ensure that the building, services and congregation were safe and well cared for.

The planned stewardship campaign was also postponed until the struggles caused by the pandemic have eased. Despite this, the congregation and local community have been very generous in the support of the Priory, and many people have begun giving electronically and regularly or started giving for the first time.

This has been a very challenging year both for the church and wider community in St Bees parish. There have, however, been some positives to come out of this crisis. Such as the inclusion of new technologies and the creativity of our new endeavours. We are connecting in new ways with more people than ever before. We have also made stronger links with local groups such as the Parish Council and St Bees Radio. I hope as we go into 2021 we will continue to strengthen these bonds and to reach out and bless our congregation, community and the wider world.

### **Financial review**

The PCC's total funds at 31 December 2020 were approximately £11,170 (including liabilities) higher than at the start of the financial year (2019: increase of approx. £18,200).

The surplus for 2020 reflects the £9,000 growth in value of the invested funds (2019: gain £20,600) while also charging £10,100 depreciation on New College Hall.

The PCC remains in a satisfactory position with free reserves being sufficient to cover four months' recurring expenditure even should all income streams fail. This buffer is in line with has the position at the beginning of the year, which was four months' worth of recurring expenditure.

2020 has been a year in which the 'Building and Works committee' have been unable to fully undertake the planned schedule of work to the Priory and grounds due to Covid19 restrictions. This is reflected in actual spends being less than that budgeted for, however this work still needs completed hence the cost is only deferred to later years.

### **Reserves policy**

The PCC does not currently have a reserves policy.

### **Principal funding sources**

Aside from the income generated by church hall lettings and other activities for generating funds, the principal funding continues to be voluntary income through planned giving (£43,135), service collections (£3,700), gift aid on donations (£13,000) and general donations (£13,000), which together represent just over 80% of incoming resources.

Although income from collections, pillar box donations and 'pop in' significantly reduced caused by forced closure of the church and pop-in cafe etc. due to the Covid19 pandemic, giving by the congregation and others in terms of donations or setting up 'regular monthly giving' has gone some way to offset this reduced income.

### **Risk management**

The members have examined the major strategic, business and operational risks which the PCC faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

A self-assessment has been undertaken of the internal financial controls. This is a requirement of the Charity Commission to help charity trustees evaluate the charity's performance against the legal requirements and good practice recommendations set out in the commission's guidance on internal financial controls for charities.

### **Future plans**

Contactless giving - the Diocese has recently initiated a scheme which plans to provide a 'contactless giving' device to each church by June 2021. The PCC aim to take full advantage of this scheme.

The Priory Web site has recently been refreshed and now also includes links which allow individuals to make 'online-donations', 2021 will give opportunity for this method to be more widely utilised.

We will also continue activities to support the stewardship campaign in the coming year.

**Parochial Church Council of St Bees Priory**  
**Annual Report for the year ended 31 December 2020 (continued)**

Statement of members' responsibilities

The members are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year.

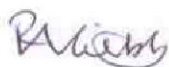
In preparing financial statements giving a true and fair view, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the PCC of St Bees Priory

20th April 2021



Reverend Becky Gibbs  
Priest in Charge

**Independent examiner's report to the members on the unaudited financial statements of the Parochial Church Council of St Bees Priory.**

I report on the accounts of the Parochial Church Council of St Bees Priory for the year ended 31 December 2020 set out on pages 12 to 24.

**Respective responsibilities of members and independent examiner**

As the charity's members you are responsible for the preparation of the accounts. The charity's members consider that an Audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
  
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jason Spires*

J Spires FCA DChA  
Independent examiner

robinson+co  
Chartered Accountants  
72 Lowther Street  
Whitehaven  
CA28 7AH

17<sup>th</sup> May 2021

## Parochial Church Council of St Bees Priory

### Receipts and Payments Account

For the year ending 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2020 Total £	2019 Total £
<b>Receipts</b>						
Donations and legacies	2	75,965	1,752	-	77,717	85,116
Income from charitable activities						
- Income from church activities	3	3,220	1,102	-	4,322	9,076
Income from other trading activities						
- Activities for generating funds	4	6,445	-	-	6,445	11,982
Investment income	5	2,225	1,728	-	3,954	3,866
<b>Total Receipts</b>		<b>87,855</b>	<b>4,583</b>	<b>-</b>	<b>92,438</b>	<b>110,040</b>
<b>Payments</b>						
Cost of raising funds:						
- Cost of generating voluntary income	6	125	-	-	125	634
- Church activities	7 & 8	74,362	3,210	-	77,572	111,857
<b>Total Payments</b>		<b>74,487</b>	<b>3,210</b>	<b>-</b>	<b>77,697</b>	<b>112,491</b>
<b>Excess of receipts over payments</b>		<b>13,368</b>	<b>1,373</b>	<b>-</b>	<b>14,741</b>	<b>(2,451)</b>
Transfer between funds		(300)	300	-	-	-
Total for year		13,068	1,673	-	14,741	(2,451)
Adjustment on change from accruals basis:						
Movement on non-cash funds		2,508	(441)	-	2,067	
Movement on funds		15,576	1,232	-	16,808	
Cash funds at 1st January						
Cash at bank and in hand		21,788	11,645	-	33,433	
Short term deposits		6,492	1,869	-	8,361	
		<u>28,280</u>	<u>13,514</u>	<u>-</u>	<u>41,794</u>	
Cash funds at 31st December						
Cash at bank and in hand		37,252	12,953	-	50,205	
Short term deposits		6,604	1,792	-	8,396	
		<u>43,856</u>	<u>14,745</u>	<u>-</u>	<u>58,601</u>	

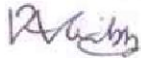
Parochial Church Council of St Bees Priory

Statement of Assets and Liabilities

As at 31 December 2020

Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2020 Total £	2019 Total £
<b>Cash funds</b>					
Short term deposits	13	6,604	1,792	8,396	8,361
Cash at bank and in hand		37,252	12,953	50,205	33,433
		<u>43,856</u>	<u>14,746</u>	<u>58,602</u>	<u>41,794</u>
<b>Fixed assets</b>					
Tangible assets	10	-	453,088	453,088	463,157
Investment fund share (at mid market value)	11	76,974	56,826	139,864	130,865
		<u>76,974</u>	<u>509,914</u>	<u>592,952</u>	<u>594,022</u>
<b>Total</b>		<u>120,830</u>	<u>524,660</u>	<u>651,554</u>	<u>635,816</u>
<b>Liabilities</b>					
Creditors and uncashed cheques	14	1,405	-	1,405	5,973

These accounts were approved by members on 16.5.21 and signed on their behalf by:



Reverend Becky Gibbs  
Priest in Charge

The notes on pages 14 to 22 form an integral part of these financial statements

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements For the year ending 31 December 2020

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are summarised below.

#### 1.1. Basis of accounting

The financial statements are prepared on a receipts and payments basis, and in accordance with the Charities Act 2011. The PCC constitutes a public benefit entity as defined by FRS 102.

The presentational currency is UK Sterling £.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. In particular, consideration has been given to the recent COVID-19 pandemic in this assessment.

The 2020 financial statements have been prepared using Receipts & Payments method. This has required some adjustment to ensure for example payments accrued in the 2019 report have not been duplicated in this 2020 report.

#### 1.2. Fund accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds which must be spent on restricted purposes and details of the funds held and restrictions are provided in note 17.

Endowment funds, where the capital must be retained, are explained in note 18.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### 1.3. Income

All income is included in the Receipts and Payments Account when received. In the prior year, income was accounted for on an accruals basis. Care has been taken to ensure no income has been duplicated or omitted.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Whilst they are not shown within the Receipts and Payments account, details are shown in the notes to the accounts.

#### 1.4. Expenditure

Expenditure is recognised on a payments. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Grants and donations are accounted for when paid over. Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on church activities comprises those costs incurred by the PCC in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is not provided for in these accounts.

Support costs, including governance costs, are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

# Parochial Church Council of St Bees Priory

Notes to Financial Statements  
For the year ending 31 December 2020 (continued)

## 1. Accounting policies (continued)

### 1.5. Tangible fixed assets and depreciation

#### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficed property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Receipts and Payments Account and separately disclosed.

#### *Other fixtures, fittings and office equipment*

Equipment used within the church premises (if any) is depreciated on a straight line basis over 4 years.

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Freehold land and buildings are depreciated on a straight line basis at 2% per annum.

### 1.6. Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date.

Any purchases or sales of investments are shown separately within the Receipts and Payments Account. The gain or loss

is shown in the notes to the accounts.

Current asset investments are at the lower of cost and net realisable value.

### 1.7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, grants or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the CBF Church of England Funds.

## Parochial Church Council of St Bees Priory

### Notes to Financial Statements For the year ending 31 December 2020

#### 2 Donations and legacies

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Planned Giving	42,170	965	43,135	41,673
Collections and other giving	3,612	100	3,712	12,293
Income tax recovery	13,087	-	13,087	10,943
Donations	12,569	450	13,019	13,250
New College Hall Fundraising	-	-	-	98
Pillar Box donations	1,020	60	1,080	3,645
Grants	2,398	-	2,398	2,277
Lenten Lunches	-	177	177	937
Special Collections	609	-	609	-
Legacies	500	-	500	-
	<b>75,965</b>	<b>1,752</b>	<b>77,717</b>	<b>85,116</b>

In 2019 of the donations and legacies, £6,674 was attributable to restricted income funds with the balance of £78,442 being added to unrestricted funds.

#### 3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Fees	2,245	1,102	3,347	7,420
Magazine Donations and advertising	975	-	975	1,656
	<b>3,220</b>	<b>1,102</b>	<b>4,322</b>	<b>9,076</b>

In 2019 of the income from charitable activities, £4,559 was attributable to restricted income funds with the balance of £4,517 being added to unrestricted funds.

#### 4 Income from other trading activity

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Hire of priory	-	-	-	318
Sales/Photocopier income	242	-	242	32
Special events	1,480	-	1,480	500
Social Committee	112	-	112	1,033
Magazine Advertising	3,106	-	3,106	3,053
Old College Hall	322	-	322	464
New College Hall	243	-	243	1,456
NCH Pop-in Centre	940	-	940	5,126
	<b>6,445</b>	<b>-</b>	<b>6,445</b>	<b>11,982</b>

In 2019 all income (£11,982) from charitable activities was attributable to unrestricted income funds.

#### 5 Investment income

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Bank Interest	23	12	36	62
Income from Listed Investments	2,202	1,716	3,918	3,804
	<b>2,225</b>	<b>1,728</b>	<b>3,954</b>	<b>3,866</b>

In 2019 of the investment income, £1,575 was attributable to restricted income funds with the balance of £2,291 being added to unrestricted funds.

## Parochial Church Council of St Bees Priory

### Notes to Financial Statements

For the year ending 31 December 2020

6	Cost of raising funds	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
	Purchase of '900 Years' Banners	125	-	125	634
		<u>125</u>	<u>-</u>	<u>125</u>	<u>634</u>

In 2019 of the cost of raising funds, £634 was all attributable to unrestricted income funds.

7	Cost of church activities - by fund type	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
	Church activities (Ref 'Detailed Statement of Financial Activities' for details)	74,362	3,210	77,572	111,857
		<u>74,362</u>	<u>3,210</u>	<u>77,572</u>	<u>111,857</u>

Depreciation of £10,069 is not included in the current year figures, as this is a non-cash item.

In 2019 of the cost of church activities, £25,630 was attributable to restricted income funds with the balance of £86,227 being unrestricted. Depreciation of £10,069 is included within the figure of £86,227 for unrestricted funds in the prior year.

8	Cost of church activities - by activity	Activities Undertaken Directly £	Grant Funding Activities £	Support Costs £	2020 Total £	2019 Total £
	Church activities	71,664	2,629	3,279	77,572	111,857
		<u>71,664</u>	<u>2,629</u>	<u>3,279</u>	<u>77,572</u>	<u>111,857</u>

#### Grant funding activities:

Overseas Mission and Relief Agencies		
British Red Cross - Australian Bush Fire	457	
UK Agencies		
NSPCC - St Bees Branch (Lent Lunches)	110	
Macmillan Cancer Support (Lent Lunches)	110	
Christmas donations		
Christian Aid (International)	300	
Royal British Legion (National)	300	
TimeToShare (Local)	300	
SIM UK (Annual donation to Mucking Hospital)	100	
Other donations		
Bishop's Harvest Appeal	152	
Shepherds Trust expenses	150	
St Bees Village School - Sensory Room	600	
Wasdale Mountain Rescue	50	
	<u>2,629</u>	

## Parochial Church Council of St Bees Priory

### Notes to Financial Statements

For the year ending 31 December 2020

9	Employment costs	2020	2019
		£	£
		<u>9,210</u>	<u>8,032</u>

No employee received emoluments of more than £60,000 (2019: None).

During the year the PCC employed an organist (who also acted as caretaker), and cleaner (both part-time) though no payments were large enough to attract social security costs.

The average number of employees during the year was 2 (2019: 2).

As the parish organist and caretaker, Mr F Bowler, who is a member of the PCC, was paid £5,932 (Caretaker - £2870 & Organist - £3062) during the year (2019: £5,780).

During the year £3,278 (2019: £2,252) was paid to Mrs D Bowler as church cleaner, noting that £1,064 was offset by Government furlough payment.

Additionally £2,348 (2019: £3,794) was paid to Mrs V Bearman for secretarial services (on a self-employed basis).

Mrs D Bowler and Mrs V Bearman are married to members of the PCC.

There are no other staff costs relating to the trustees (key management personnel).

# Parochial Church Council of St Bees Priory

## Notes to Financial Statements

For the year ending 31 December 2020

10 Tangible fixed assets	Land and buildings freehold £	Total £
<b>Cost or valuation</b>		
At 1 January 2020 and		
At 31 December 2020	556,944	556,944
<b>Depreciation</b>		
At 1 January 2020	93,787	93,787
Charge for the year	10,069	10,069
At 31 December 2020	103,856	103,856
<b>Net book values</b>		
At 31 December 2020	453,088	453,088
At 31 December 2019	463,157	463,157

Freehold land and buildings comprise New College Hall which is included in the financial statements at its insurance valuation of £556,944 less accumulated depreciation thereon.

New College Hall was built by the Theological College and donated to the church when the Theological College closed in 1895. No historical cost information is held for this asset, and the members consider that the cost of obtaining such information will outweigh any benefits arising.

11 Fixed asset investments	Listed investments £	Total £
<b>Valuation</b>		
At 1 January 2020	130,865	130,865
Purchase/(disposal) of investments	-	-
Revaluations	8,999	8,999
At 31 December 2020	139,864	139,864

All fixed asset investments are held within the United Kingdom.

The above investments consist of 6826.88 (2019: 6826.88) income shares in the CBF Church of England Investment Fund. The share valuation at 31 December 2020 was 2048.73p per share (2019: 1916.91p per share). No historical cost information is held regarding the above investments. The members consider that the cost of obtaining such information will outweigh any benefits arising. The gain on revaluation for 2019 was £20,621.

12 Debtors	2020 £	2019 £
Prepayments and accrued income	-	6,635
	-	6,635

13 Current asset investments	2020 £	2019 £
Other unlisted investments	8,396	8,361

Current asset investments comprise short-term deposits in the CBF Church of England Deposit Fund.

14 Liabilities	2020 £	2019 £
Other creditors	1,405	38
Accruals	-	5,936
	1,405	5,974

## Parochial Church Council of St Bees Priory

### Notes to Statement of Financial Activities

For the year ending 31 December 2020

15 Analysis of net assets between funds	Unrestricted	Restricted	Endowment	Total
At 31 December 2020	Funds	Funds	Funds	Funds
	2020	2020	2020	2020
	£	£	£	£
Fund balances at 31st December 2020 represented by:				
Fixed assets		453,088		453,088
Investment assets	76,974	56,826	6,064	139,864
Current assets	43,856	14,746		58,602
Current liabilities	(1,405)	-		(1,405)
	119,425	524,660	6,064	650,149

	Unrestricted	Restricted	Endowment	Total
	Funds	Funds	Funds	Funds
	2019	2019	2019	2019
	£	£	£	£
Fund balances at 31st December 2019 represented by:				
Fixed assets		463,157		463,157
Investment assets	72,021	53,170	5,674	130,865
Current assets	34,703	13,727		48,429
Current liabilities	(5,320)	(654)		(5,973)
	101,404	529,400	5,674	636,478

16 Unrestricted Funds	At	Incoming	Outgoing	Transfers	Gains and	At
	1 January	Resources	Resources		Losses	31 December
	2020	£	£	£	£	2020
	£					£
General Fund	101,404	91,573	(78,205)	(300)	4,953	119,425

#### Analysis of Movements in Unrestricted Funds - Previous Year

	At	Incoming	Outgoing	Transfers	Gains and	At
	1 January	Resources	Resources		Losses	31 December
	2019	£	£	£	£	2019
	£					£
General Fund	79,729	97,232	(86,861)	-	11,304	101,404

#### Purpose of unrestricted funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

## 17 Restricted Funds

	At 1 January 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2020 £
Fabric Fund	1,200	840	-	-	-	2,040
Graveyard Fund	8,546	1,713	(2,306)	-	328	8,280
Organ Fund	27,652	993	-	-	1,711	30,357
Sunday School Fund	1,575	155	-	-	62	1,792
Furnishing Fund	4,312	148	(100)	-	277	4,637
Bellringers Fund	5,323	118	-	-	274	5,715
Shepherds Trust	6,143	177	(150)	-	408	6,578
Whitehead Charity	596	14	-	-	32	642
Livesey Trust	6,803	188	(40)	-	429	7,380
Choir Fund	2,087	52	(396)	300	120	2,163
Webster Fund	328	7	-	-	16	351
New College Hall building	463,157	-	(10,069)	-	-	453,088
New College Hall Appeal	1,638	-	-	-	-	1,638
Lenten Lunches	41	177	(218)	-	-	(0)
	529,400	4,583	(13,279)	300	3,656	524,660

### Analysis of movement in restricted funds - previous year

	At 1 January 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2019 £
Fabric Fund	595	605	-	-	-	1,200
Graveyard Fund	6,273	4,578	(3,057)	-	751	8,546
Organ Fund	21,901	2,976	(1,146)	-	3,921	27,652
Sunday School Fund	1,360	19	-	-	196	1,575
Furnishing Fund	3,814	117	(250)	-	630	4,312
Bellringers Fund	4,164	536	-	-	623	5,323
Shepherds Trust	5,159	173	(123)	-	935	6,143
Whitehead Charity	510	13	-	-	72	596
Livesey Trust	5,638	182	-	-	983	6,803
Choir Fund	2,159	282	(629)	-	276	2,087
Webster Fund	285	7	-	-	36	328
New College Hall building	473,226	-	(10,069)	-	-	463,157
New College Hall Appeal	8,715	2,383	(9,460)	-	-	1,638
Lenten Lunches	0.3	937	(896)	-	-	41
	533,799	12,808	(25,630)	-	8,423	529,400

### Purposes of restricted funds

Restricted funds are those funds which must be spent on restricted purposes in accordance with the donors' wishes.

The following funds represent accumulated donations and investment income for the stated purpose: Fabric Fund, Graveyard Fund (including the David Watson Memorial Fund), Organ Fund, Sunday School Fund, Furnishing Fund, Bellringers Fund and Choir Fund.

The Shepherds Trust Fund is expended on Christmas donations as directed by the Trustees of the Shepherds Trust.

The Livesey Trust Fund is expended on junior choir members' gratuities.

Other smaller restricted funds include the Whitehead Charity and the Webster Fund.

The New College Hall Fund consists of the insurance valuation of the building less accumulated depreciation thereon. No historical data is available to ascertain how the building was originally funded, however the members have chosen to allocate this to restricted funds on the assumption that the building costs would have been funded from specific donations and appeals.

The New College Appeal fund was created in 2017 to raise funds for essential maintenance work on the grade 2 listed building, which was substantially completed in that year. Fundraising continued throughout 2018 towards the cost of installing a new heating system in the building, and to carry out internal restoration works. The balance remaining in the fund will be used to provide funds for further improvements to the building in 2021.

18 Endowment Funds

	At 1 January 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2020 £
Mossop Fund	211	-	-	-	15	225
Postlethwaite Fund	230	-	-	-	16	246
Chancel Fund	843	-	-	-	58	901
Sunday School Fund	4,390	-	-	-	302	4,692
	<u>5,674</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>390</u>	<u>6,064</u>

Analysis of movement in Endowment Funds - previous year

	At 1 January 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains and Losses £	At 31 December 2019 £
Mossop Fund	178	-	-	-	33	211
Postlethwaite Fund	194	-	-	-	36	230
Chancel Fund	711	-	-	-	133	843
Sunday School Fund	3,698	-	-	-	692	4,390
	<u>4,780</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>894</u>	<u>5,674</u>

Purposes of endowment funds

The Mossop, Postlethwaite, Chancel and Sunday School Funds are all held on permanent endowment.

The income arising from the capital of the Mossop, Postlethwaite and Chancel Funds may be used for general purposes and is credited to unrestricted funds.

The income arising from the capital of the Sunday School Fund may only be used for expenditure associated with the Sunday School and is therefore credited to restricted funds.

## Parochial Church Council of St Bees Priory

### Detailed Receipts and Payments Account

For the year ending 31 December 2020

	2020	Accruals Basis 2019
	£	£
<b>Incoming Resources from generating funds</b>		
<b>Donations and legacies</b>		
Planned Giving	43,135	41,673
Collections and other giving	3,712	12,293
Income tax recovery	13,087	10,943
Donations	13,019	13,250
New College Hall Fundraising	-	98
Pillar Box donations	1,080	3,645
Grants	2,398	2,277
Lenten Lunches	177	937
Special Collections	609	-
Legacies	500	-
	<u>77,717</u>	<u>85,116</u>
<b>Activities for generating funds</b>		
Hire of priory	-	318
Sales/Photocopier income	242	32
900 years	1,480	500
Social Committee	112	1,033
Magazine Advertising	3,106	3,053
Old College Hall	322	464
New College Hall	243	1,456
NCH Pop-in Centre	940	5,126
	<u>6,445</u>	<u>11,982</u>
<b>Investment income</b>		
Bank Interest	36	62
Income from Listed Investments	3,918	3,804
	<u>3,954</u>	<u>3,866</u>
<b>Total incoming resources from generating funds</b>	<u>88,116</u>	<u>100,964</u>
<b>Income from church activities</b>		
Fees	3347	7,420
Magazine Donations	975	1,656
<b>Total incoming resources from church activities</b>	<u>4,322</u>	<u>9,076</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>92,438</u>	<u>110,040</u>

## EXPENDITURE

**Cost of raising funds**

Purchase of '900 Years' Banners	125	634
<b>Total cost of generating voluntary income</b>	<b>125</b>	<b>634</b>

**Church activities****Activities undertaken directly**

Diocesan Quota	37,600	36,470
Altar expenses	50	74
Clergy Expenses	2,277	5,448
Priory: Utilities	4,530	8,037
Priory: Equipment	-	-
Priory: Cleaning	4,251	4,958
Insurance (Priory & NHC)	10,793	6,044
Maintenance Priory	2,381	8,386
Maintenance Graveyard	1,675	3,297
Organ expenses and fees	3,411	3,924
New College Hall expenses	1,254	3,634
Old College Hall expenses	35	101
New College Hall repairs	-	9,460
Priory: leaflets and sundry printing	179	20
Magazine expenses	2,215	3,495
Social Committee Expenses	63	762
Miscellaneous Expenses	514	430
Depreciation	-	10,069
Choir and music	436	704
	<b>71,664</b>	<b>105,313</b>

**Grant funding activities**

Overseas Mission and Relief Agencies	457	850
UK Agencies	220	896
Other donations - Christmas	1,000	1,500
Other donations	952	123
	<b>2,629</b>	<b>3,369</b>

**Support costs**

Grass cutting fees	101	-
Accountancy/Independent Examiner Fee	286	474
Secretarial expenses	-	-
Photocopier expenses	704	1,138
Subscriptions	789	809
Admin expenses	1,401	454
Bank Charges	-	-
Sundry expenses	(1)	300
	<b>3,279</b>	<b>3,175</b>

**Church activities total expenditure**

<b>77,572</b>	<b>111,857</b>
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**Excess of receipts over payments**

<b>14,741</b>	<b>(2,451)</b>
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(2019: Net income/(expenditure) before gains)