



## DERBYSHIRE BLOOD BIKES

### Report of the Trustees (Year ending 31 March 2023)

The Trustees of Derbyshire Blood Bikes present their annual report and financial summary for the year ending 31<sup>st</sup> March 2023, complying with the requirements of the Charities Act 2011 and the Charity's Constitution. Our income levels require that the accounts are independently examined. The 2021/22 accounts were verified with no issues to report.

**OUR CHARITY AIM - Save our local NHS money and assist the medical services in treating patients**

#### KEY CHARITY OBJECTIVES

- **To provide a free medical courier service for the local NHS in Derbyshire**
- **To operate an efficient, effective and sustainable charity**

By providing an *effective and efficient urgent medical courier service*, our local NHS can avoid the use of private courier service when a need cannot be met by the NHS courier service.

Our operating objectives remain to maintain a sustainable service to the NHS; ensure the charity has a sound financial base for operating; seek capital funding to maintain a modern reliable fleet to meet future demands; grow the volunteer base of riders, fundraisers and administrators.

**Our vision: 'To be the urgent courier of choice for the NHS'**

#### REVIEW OF ACTIVITIES AND ACHIEVEMENTS

2022 saw our service begin to recover from the exceptional demands experienced during the 'Covid' pandemic. Many of the regular daily covid-related requests were no longer required of the charity service which saw a fall in the number of missions to 7830 in 2022. This level of activity was maintained during the first quarter of 2023. Around 40% of the service was Pathology-related with slightly less involving medication deliveries to patients at home. These are either OPAT patients or patients who were discharged from hospital from either wards or the Discharge

Assessment Unit before the hospital pharmacy had dispensed their discharge medication.

The charity's vehicle fleet travelled 239,000 miles and with the increased commercial transport costs, it is estimated that our service saved the NHS around £597,000.

106 volunteers contributed to the service during the year, completing 2,803 shifts and giving 22,424 hours of their time.

**Sustainability** – 2022 saw a full programme of nearly 100 days fundraising which provided a degree of sustainability for our finances. However, we were again affected by external events as 'conflict' elsewhere resulted in increases in fuel costs.

#### OUR FINANCES

Despite the challenges outlined, the year has again been 'exceptional', with total income around £81,000 from all sources.

**Capital Project Funding and Assets** – We had a number of substantial donations yet again which supported the vehicle replacement program. With the fleet covering 239,000 miles in 2022, a number of motorcycles soon reached high mileages resulting in 2 vehicles being replaced. We were also fortunate and very grateful to benefit of a substantial donation from Toyota Charity Foundation, a Toyota Corolla Hybrid car, to the value of £18,500, purchased from the factory stock.

**Revenue Expenditure** – The Charity continues to invest in technology to support operations, 3Rings Rota Management System, WebEx telephony and RAM Tracking, at an annual cost of around £2500, it enhances the service and improves safety.

**Volunteer Group** – Volunteers numbers have increased steadily to 113 at the year end. Retention challenges remain as volunteers often underestimate the personal demands and commitments needed. However, the level of volunteering is being sustained with rota shifts now booked well in advance by many volunteers wishing to make a regular commitment.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The key management group roles remained unchanged with all key posts-holders re-elected by the membership at the AGM in June 2022. The management group formally meet every 6-8 weeks.

The Secretarial duties were handed to another member of the management group during the year as the regular post holder dealt with a difficult and ongoing issue in his role as a Church Warden.

**Risk Management** - The Management Group are responsible for the overseeing of risks to the Charity. Risks are identified, assessed and controls established throughout the year.

Risk is managed under the categories:

- financial sustainability
- volunteer safety and welfare
- events
- reputation

These are reviewed as part of the management group activity.

**Financial** - We continue to hold a solid financial reserve providing a contingency roughly one-and-a-half times the annual revenue requirement. Fleet additions are always commensurate with capital funding bids or grants, and these continue to have minimal impact on resources for revenue spending.

The Charity is still well-placed to meet current demand from our NHS, despite the challenge of rising fuel costs, which was ameliorated to a degree with another period of free-fuel arising from a nationally negotiated sponsorship from BP. All costs, including insurances, have increased and have seen total operational outlay at around £65,000, and this continues to be a concern as the general economic outlook has seen public donations fall substantially. Managing this in future, we look forward to a fuel price reduction, but this alone may not be sufficient and we will continue to seek longer term commercial sponsorship.

**Volunteer Safety and Welfare** - There have been no Critical Incidents (Any incident that could seriously damage operations or the reputation of the charity) during this period.

We only engage experienced motorcyclists with an advanced award from an accredited organisation. Pre-engagement and three-yearly check rides help to maintain the standards they have achieved. The risk management for the use of motorcycles is critical and the winter period always has our two-wheeled fleet taken off the road for periods of difficult weather. Car drivers are seen to present a much lower risk although there are plans to check on the skills of these volunteers.

The **Management Group** consists:

Chair – Dave Harvey

Secretary – Paul Smith

Assistant Secretary – Andrew Statham

Treasurer – Sue Vallis

Fleet Manager – Graham Worley

HR-Trainer – Graham Bennett

Operations Manager – Mark Vallis

Volunteer representatives – Sharon Mathews (Riders) and Penny vanBerkel (Controllers)

CONTACT DETAILS: Registered Address: 1 Hill Crest, Crich, MATLOCK, Derbyshire. DE4 5dh

Enquiries m:07305 582050 - Email: [enquiries@derbyshirebloodbikes.org](mailto:enquiries@derbyshirebloodbikes.org) - [www.derbyshirebloodbikes.org](http://www.derbyshirebloodbikes.org)

Insurance Providers: Ecclesiastical Insurance (Charity and Public Liability); Zurich Insurance (Fleet)

Registered Charity No. 1143149



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Derbyshire Blood Bikes

1143149

### Receipts and payments accounts

For the period from

1st April 2022

To

31st March 2023

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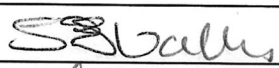
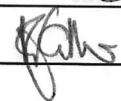
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations and fundraising	81,226			81,226	67,837
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>81,226</b>	<b>-</b>	<b>-</b>	<b>81,226</b>	<b>67,837</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of motorcycles	8,750			8,750	600
					-
<b>Sub total</b>	<b>8,750</b>			<b>8,750</b>	<b>600</b>
<b>Total receipts</b>	<b>89,976</b>			<b>89,976</b>	<b>68,437</b>

A3 Payments						
Vehicle Running Costs	43,890			43,890		43,890
Insurances	9,559			9,559		9,559
Telephone	497			497		497
Volunteer Equipment	1,803			1,803		1,803
Admin Costs	906			906		906
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
Sub total	56,655	-	-	56,655		56,655
A4 Asset and investment purchases, (see table)						
Motorcycle additions	8,000	-	-	8,000		8,000
Car Addition		-	-	-		
Sub total	8,000	-	-	8,000		8,000
Total payments	64,655	-	-	64,655		64,655
Net of receipts/(payments)	64,655			64,655		64,655
A5 Transfers between funds						-
A6 Cash funds last year end						69,721
Cash funds this year end	107,924			107,924		69,721

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Community Directplus Account	107,924	-	-
		-	-	-
		-	-	-
	Total cash funds	107,924	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Motorcycles and cars			129,000
				-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		SUSAN VALLIS		29/4/2023
		MARK VALLIS		29/4/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Derbyshire Blood Bikes

On accounts for the year  
ended

31 March 23

Charity no  
(if any)

1143149

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Diane Worley

Date:

29 Apr 23

Name:

Diane Worley

Relevant professional  
qualification(s) or body

ACMA GCHMA



(if any):

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Address:

57 Sheeholt Road, Rolleston-On-Dove,
Burton-on-Trent, Staffs, DE13 9FJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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