



DERBYSHIRE BLOOD BIKES

Report of the Trustees (year ending 31 March 2021)

The Trustees of Derbyshire Blood Bikes (DBB) present their annual report and financial summary for the year ending 31st March 2021 to comply with the requirements of the Charities Act 2011 and the Charity's Constitution. Our income levels require that the accounts are independently examined. The 2019/20 accounts were verified with no issues to report. The summary was presented to the AGM in January 2021.

OUR AIM - Save our local NHS money and assist the medical services in treating patients

KEY CHARITY OBJECTIVES

- To provide a free medical courier service for the local NHS in Derbyshire
- To operate an efficient, effective and sustainable charity

By providing an *effective and efficient urgent medical courier service*, our local NHS can avoid the use of private courier service when a need cannot be met by the NHS courier service.

Our operating objectives remain to maintain and grow our service to the NHS; ensure the charity has a sound financial base securing a sustainable operation; seek capital funding to maintain a modern reliable fleet updated to meet future demands; grow the volunteer team, both riders, fundraisers and administrators.

Our vision: 'to be the urgent courier of choice for the NHS'

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

2020 has been a devastating year for many. The Covid-19 pandemic has had profound effects for our charity and volunteers. Overnight, what we did had to change.

The main considerations were;

- To protect volunteers from harm
- Replace lost fundraising activity
- Deal with rising demand
- Manage volunteer numbers
- Change the way we trained new volunteers

It was a 'perfect storm' that really challenged the charity. Our saving grace was the strong financial

position we had built over the previous years, giving the charity hope in a very uncertain time.

We responded to every one of those challenges. Demands were met, fundraising and recruiting methods changed. The result was that we completed over 8200 jobs in 2020 (more than we had since we began operating in 2012) covering over 145,000 miles.

The range of consignments expanded very quickly to include;

- Covid-19 diagnostic samples sent to several centres, including Public Health England in London
- PPE to care settings and GP Practices from the County resilience centre, until normal supply was established
- Medication in greatly increased quantities to patients discharged from hospital
- Medical monitoring equipment to patients unable to come to a hospital respiratory clinic

To deal with these demands, our volunteers were provided around 40 hours of volunteering each day, but quickly, the charity's costs escalated.

Sustainability - The planned events programme for 2020 included many talks and presentations, public space collections, events and even a high-profile cycle ride were all cancelled. Our income stream that had given the charity a level of 'assured sustainability' disappeared.

OUR FINANCES

Despite the challenges outlined, the year has again been unexpectedly 'exceptional', with income exceeding £74,000. Most fundraising came from a new online platform, through which many fundraising campaigns were established. Many events, along with a constant social media presence for the online giving page, attracted many donations.

The Charity Aid Foundation and National Lottery Fund both had targeted funding awards for charities to deal with covid-impacts and we were able to draw on both to support revenue costs. We also benefitted from two periods of free fuel from BP plc, saving the charity around £5000.

Capital Project Funding and Assets - The charity had some success with funding awards with another successful bid to the Toyota Foundation helped fund a new motorcycle. A new car was also purchased from reserved funds, supporting the service through the winter period as well as giving increased vehicle fleet flexibility. Our website has seen further development providing a source of information for visitors and volunteers. It also now includes an independent merchandise store with authorised branded products.

Volunteer Group – Volunteers have been under some significant pressure over the last year and new volunteers were needed to support the expanded service. To deal with the 'meeting' restrictions, the recruiting and training of volunteers was redesigned with initial training completed over video-conference and backed up with socially-distanced shadow training days. This has proved effective and we have recruited many new volunteers, riders, drivers and Controllers, have been introduced to the service.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The key management group roles have largely remained consistent, but some change and additional members have bolstered the ability of the Committee to carry out its functions.

Risk Management

The Management Group are responsible for the overseeing of risks to the Charity. Risks are identified, assessed and controls established throughout the year.

Risk is managed under the categories:

- financial sustainability

The management group consists:

Chairman – Dave Harvey

Vice Chairman – Andrew Woodward

Secretary – Paul Smith

Treasurer – Sue Vallis

Fleet Manager – Graham Worley

- volunteer safety and welfare

- events

- reputation

These are reviewed as part of the management group activity.

The hard work over recent years to build up financial reserves did indeed provide a contingency when fundraising was difficult. Fleet additions are always commensurate with capital funding bids or grants, and these continue to have minimal impact on resources for revenue spending.

Critical Incidents (Any incident that could seriously damage the reputation of the charity) – one incident resulted saw one volunteer leave the charity, having ignored a safety instruction and rode a charity-owned motorcycle in weather conditions that were unsafe. He refused to accept a written warning given under the charity's misconduct procedures and withdrew from volunteering.

The Charity is still well-placed to meet both short and medium-term challenges in support of our NHS. The strategy of generating a sustainable level of reserves has paid dividends, and with good controls and monitoring, the charity is well placed to continue. A resumption of 'normal' fundraising is planned from June 2021.

The restrictions prevented holding a 'normal' AGM when due, but a meeting was held by a video-conferencing platform in January 2021. There were more attendees than any previous DBB AGM. The business of re-electing committee members resulted in the proposed postholders being elected unopposed. The committee are still required to conduct business via video conference.

HR-Trainer – Graham Bennett

Operations Manager – Mark Vallis

(Fundraising – Dave Harvey and Mark Vallis)


Rider representative – Sharon Mathews

CONTACT DETAILS: Registered Address: 9 Washington Close, Melbourne, Derbyshire. DE73 8EX

Main telephone: 07470 903215 Email: enquiries@derbyshirebloodbikes.org www.derbyshirebloodbikes.org

Insurance Providers: Ecclesiastical Insurance (Charity and Public Liability); Zurich Insurance (Fleet)

Registered Charity No. 1143149


 CHARITY COMMISSION FOR ENGLAND AND WALES	Derbyshire Blood Bikes		1143149		CC16a
	Receipts and payments accounts				
	For the period from	1st April 2020	To	31st March 2021	

Section A Receipts and payments						
	Unrestricted funds	Restricted funds	Endowment funds	Total funds		Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £		to the nearest £
A1 Receipts						
Donations and fundraising	74,632			74,632		87,293
		-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
Sub total(Gross income for AR)	74,632	-	-	74,632		87,293
A2 Asset and investment sales, (see table).						
Sale of motorcycles	3,375			3,375		3,600
						-
Sub total	3,375			3,375		3,600
Total receipts	78,007			78,007		90,893

A3 Payments						
Vehicle Running Costs	34,601			34,601		19,303
Insurances	7,317			7,317		4,974
Telephone	405			405		379
Volunteer Equipment	2,484			2,484		1,820
Admin Costs	1,034			1,034		944
						-
	-	-	-	-		-
	-	-	-	-		-
	-	-	-	-		-
Sub total	45,841	-	-	45,841		27,420
A4 Asset and investment purchases, (see table)						
Motorcycle additions	18,375	-	-	18,375		31,359
		-	-	-		
Sub total	18,375	-	-	18,375		31,359
Total payments	64,216	-	-	69,571		58,779
Net of receipts/(payments)	13,791					32,115
A5 Transfers between funds						-
A6 Cash funds last year end	78,486					46,372
Cash funds this year end	92,277			92,277		78,486

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Directplus Account	92,277	-	-
		-	-	-
		-	-	-
	Total cash funds	92,277	-	-
	(agree balances with receipts and payments account(s))			
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Motorcycles		116,725	-
				-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		M. VALLIS		17/9/21



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DERBYSHIRE BLOOD BIKES

On accounts for the year
ended

31/03/21

Charity no
(if any)

1143149

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/21.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

16/09/21

Name:

KATIE HARRIS

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

4 CHELMSFORD CLOSE
CHURCH GRESLEY
DE11 9GQ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.