



A hope and a future

ALDATES COMMUNITY TRANSFORMATION INITIATIVES

Annual Report and Financial Statements
for the year ended 31 December 2022

Registered charity 1143136 | Registered company 07279350

CONTENTS

Chair's Introduction	2
Our Aims and Achievements in 2022	3
2022 Objectives	11
Our Staff and Volunteers	12
Our Partners	12
Financial Performance	13
Risk Management	15
The Future	16
2023 Objectives	16
Legal and Governance Information	17
Method of appointment of trustees	18
Induction and training of trustees	18
Objectives and activities	18
Remuneration of Senior Managers	18
Disclosure of information	18
Small company provisions	18
Independent Examiner's Report to the Trustees of Aldates Community Transformation Initiatives	19
Statement of Financial Activities for the year ended 31 December 2022	20
Balance Sheet as at 31 December 2022	21
Statement of Cash Flows for the year ended 31 December 2022	22
Accounting Policies and Notes to the Accounts	23

CHAIR'S INTRODUCTION

ACT exists to help people overcome some of life's toughest challenges and rebuild their lives after time in prison or the streets. It's a warm and welcoming community of support with over 100 local volunteers, including many with lived experience of the issues people face.

I'm delighted to report on the organisation's activities and achievements over the last year. But perhaps the best way to show what a new hope and future really mean is to share an individual story with you.

Christopher (name changed) fled his home country to seek asylum in the UK. After becoming homeless he lived for years in woodland just outside Oxford. The ACT team got to know him, matched him with a wonderful mentor and offered him a home. As a person with no recourse to public funds he was unable to work, so ACT covered all his living costs. We also helped him apply for leave to remain permanently in the UK.

At last summer's ACT retreat, Christopher felt able to open up about his sadness and frustration at the lengthy application process. Community members responded with great encouragement and prayer. Two weeks later, his application was approved. Five days after that, he began full-time work on a construction site.

Christopher describes the last few years as being like a chick in an egg, tapping away at the shell and then finally breaking free.

This is my first report as Chair of ACT after succeeding Chris Gillies in April 2023, and I would like to pay tribute to his wise counsel and strategic governance of ACT over the last ten years.



I also want to thank David Portway for his inspirational leadership as ACT Director. We are so grateful for everything he has invested, and the difference he has made over the last seven years. They both have the heartfelt thanks of the whole ACT Community.

It is one of the joys of my life to worship at St Aldates Church alongside a number of ACT Community members. Their courage and love for God blesses me – and many others.

Thank you for your interest in ACT. I hope that this Report provides the information you need and that we will merit your continued support.

Revd Stephen Foster
Chair of Trustees, September 2023

OUR AIMS AND ACHIEVEMENTS IN 2022



Outreach

In 2022, we cooked and served over 2,200 hot, filling meals for people who were street homeless or vulnerably housed in Oxford. 25 - 35 guests came to Monday Night Dinner each week and around 70 came to each monthly Community Meal.

These meals offered good food in a safe, familiar place, a warm welcome, friendship, equipment like coats or boots, access to other services and a message of hope. Volunteers included five ACT Community members

who have previously been street homeless or in prison and are inspiring role models for others on a similar journey.

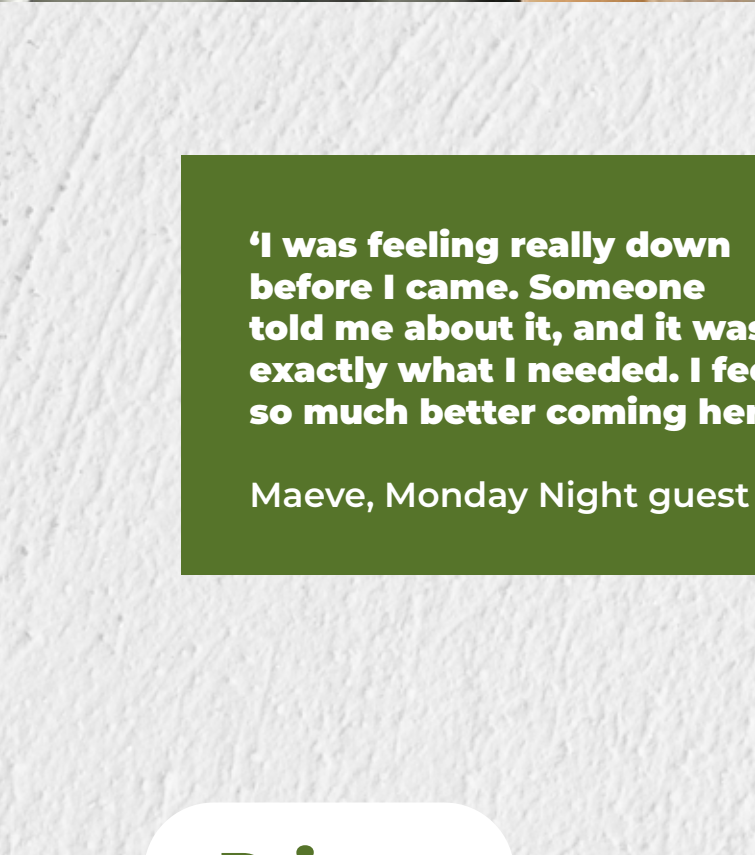
The sense of connection and belonging among guests visibly grew over the year, and meals were described as 'banging!' and 'the best in Oxford!'

Thank you to the amazing local volunteers who worked tirelessly so guests could enjoy good food and a warm welcome.



'This is the first time I've eaten at a table in months, and the first time I've eaten a whole meal as well.'

Ian, Monday Night guest



'I was feeling really down before I came. Someone told me about it, and it was exactly what I needed. I feel so much better coming here.'

Maeve, Monday Night guest



Prison

Post-Covid opening up in summer 2022 at HMP Bullingdon allowed all wings to meet together in a single Sunday service for the first time in over two years. Prisons Pastor Susan Cuthbert has been a full-time Anglican chaplain at the prison since October 22, with innumerable opportunities to serve and minister through Bible studies, baptisms, chapel services and wing visits.

Thank you to the committed volunteers who took a message of hope into prison over the course of the year.

‘ACT is a great example of Christ at work. When I was hungry you fed me, when I was homeless you housed me and when no one else would love me, you showed me love.’

Brendan, ACT
Community member





Mentoring

Our skilled volunteer mentors supported 16 mentees throughout the year. Each session was shaped around the individual's specific challenges and strengths.

Mentoring took place in diverse places, from city-centre coffee shops to the gardens of a local retreat house and hilltop hikes.

'It's a joy to support someone who's so hungry, so teachable.'

Ed, retired business consultant

Mentors draw on a wealth of experience from backgrounds including business, education, the law, civil service and executive coaching. Outreach & mentoring manager Rob Rogers provided coaching and hosted three training sessions over the year. These were designed to encourage supportive connections between mentors and best practice in, for example, ways to set expectations and

boundaries at the start of a mentoring relationship.

Paul has been seeing his mentor, Ed, regularly since leaving prison and moving into an ACT house. Over this time, they have built trust and tackled a number of challenges together. Ed has helped Paul find practical strategies to bring more structure into his life, and his support has been vital in empowering Paul to continue his university studies and find work during vacations. They meet for coffee, long walks in the Chilterns and do street outreach together before volunteering at ACT's Monday Night meals.

Thank you to the dedicated volunteer mentors who gave their time, energy and skill to help mentees release their potential.

'Thank you so much for my mentor. It's changed my life!'

Christopher, mentee

Supported Housing

‘What does an ACT house mean to me? It’s everything.

If I didn’t have accommodation I’d be out on the street. My house is somewhere I can have a foundation and start afresh, somewhere that gives me an opportunity to choose which direction to go in.’

Rostan, ACT resident



ACT houses are special places where people get the space and stability to rebuild their lives. We were delighted to maintain a total of 12 flats and houses over the year, and to help 23 people engage with specialist services and access the individual support they needed.

Demand for our housing outstrips the places we have available and we’re always looking for property owners willing to partner with us.

Thank you to all the generous property owners who made their flat or house available for ACT residents.

‘It’s a thrill for me that my property was home for Mousa, ACT’s Housing Manager, at a point in his journey. I’d encourage anyone thinking about making a property available in this way to do it. I’d even be tempted to ask, “Why wouldn’t you?”’

Cath, ACT property owner

‘ACT invited me in – just pulled me into the family. They showed me such open arms and such love.’

Michael,
ACT Community
member



Accessing Employment

Getting and keeping a job after time in prison or on the streets can be a challenge. So we helped people plug gaps in their skills or experience, access training, prepare for applications and interviews and get any special clothing or equipment needed.

Over the course of the year:

12 people

people gained experience and transferable skills through volunteering

6 people

benefitted from training (including forklift training and a carpentry course) or further education

10 people

found jobs: five in sustained employment (tree surgery, construction, painting and decorating, warehouse work and commercial cleaning) and five for a period

The Back To Work Fund

also helped pay for workwear including chainsaw trousers, protective boots and jackets, and bikes and helmets for journeys to work

Thank you to all whose support enabled ACT Community members to find and stay in jobs.



‘Canoeing, climbing, getting to know each other, sharing our experiences in the Lord – I felt like a big kid because I haven’t had holidays before. It’s so moving to have someone say, “Do you want to come on holiday with us?”’

Michael,
ACT retreat participant



Community



Everything we do is designed to help people find belonging, purpose and hope. Spending time together in strong, supportive community is at the heart of all ACT does. Over the year this included weekly reflective small groups, bacon buttie breakfasts and a holiday together in the Herefordshire countryside.

Thank you to every person who helped make these community activities possible.

2022 OBJECTIVES

2022 was a year of returning to more normal operating after the disruption caused by the pandemic. The trustees agreed the following objectives for the year:

Return to 'business as usual' in all aspects of our work, incorporating learning from the lockdown period so that we optimise the use of technology and flexible working, whilst maintaining a highly relational way of working

Build on the Pathways Study with a detailed feasibility report for possible solutions to meet the needs of homeless people presenting locally, also considering how we might create appropriate strategic pathways between the different strands of our work

Maintain our housing stock at twelve houses/apartments

Continue to strengthen, train, and equip our staff team.
Plan succession for key roles

Continue to broaden our donor base and secure grant funding from several new trusts or foundations

Refresh our risk register

With the opening of local authority-funded provision, our work on the Pathways Study concluded that a city-centre hub was not the best use of ACT's resources. The refreshing of our risk register will now take place in 2023 and all our other objectives were met.

STAFF AND VOLUNTEERS

We would like to say a huge thank you to the staff and many volunteers without whom this work would simply not be possible.

Thank you to Director David Portway for overseeing and enlarging our work; Susan Cuthbert for leading the prison ministry; Rob Rogers for leading our outreach and mentoring work; our housing manager, development manager Leah Leslie, fundraising and communications manager Jo Mitchell, prayer coordinator Emily O'Dell,

interns Jess Edwards and Jonny Mitchell (who went on to become our rough sleeping coordinator over the winter months); every volunteer mentor; our property owners; the Monday Night team; Claire Mortimer and her team for leading the Community Meal; Janet Gibson our company secretary and everyone else who generously supported ACT with money, skills or time.

#wearefamily

OUR PARTNERS

We would like to thank all the organisations and individuals who supported us over the course of the year. Much of what ACT has achieved has been reliant on their valuable contributions, in all their various forms.

A heartfelt thank you to the following funders:

- Albert Hunt Charitable Trust
- Anchor Foundation
- Bishop Radford Trust
- Community Foundation Tyne & Wear and Northumberland
- Doris Field Trust
- Gladiator Trust
- Lennox Hannay Charitable Trust
- The Magdalen College Trust
- Marsh Charitable Trust
- Oxfordshire Community Foundation
- Pharsalia Charitable Trust
- PF Charitable Trust
- Robert & Margaret Moss Charitable Trust
- Rothschild Foundation
- Souter Charitable Trust

- SMB Trust
- St Aldates Church
- St Aldates Parochial Charity
- Stanton Ballard Charitable Trust
- 29th May 1961 Trust

and to the partner agencies and organisations with whom we have worked during the year:

- Chaplaincy Teams at HMPs Bullingdon, Spring Hill and Grendon
- Crisis Old Fire Station
- Hope into Action
- Green Apple Consulting
- Oxford City Council
- Oxfordshire Homeless Movement
- Oxford Homeless Pathways
- St Aldates Church
- St Ebbe's Church
- St Mungo's
- Thames Valley Police
- Thames Valley Probation Service
- Turning Point

FINANCIAL PERFORMANCE

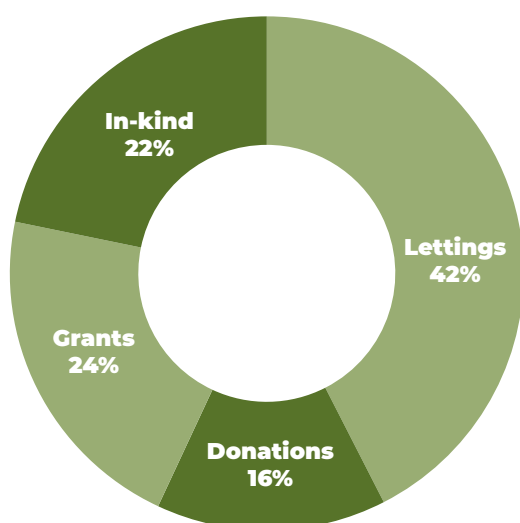
The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP 2019 (FRS 102)).

Income

Overall income for the year increased significantly to £458,913 (2021: £405,042, a 13% increase), due mainly to increased donations in kind from St Aldates Church and greater lettings income.

The charity's largest source of income continues to be from the letting of properties to community members. The lettings income covers the rent, as well as contributing to the costs of supported housing services. Lettings income also makes a contribution to the cost of utilities and upkeep of the properties.

Donations and grants make up a significant part of ACT's income. These gifts are crucial in enabling our staff and volunteers to support people in prison, prison leavers and people who are or have been street homeless.

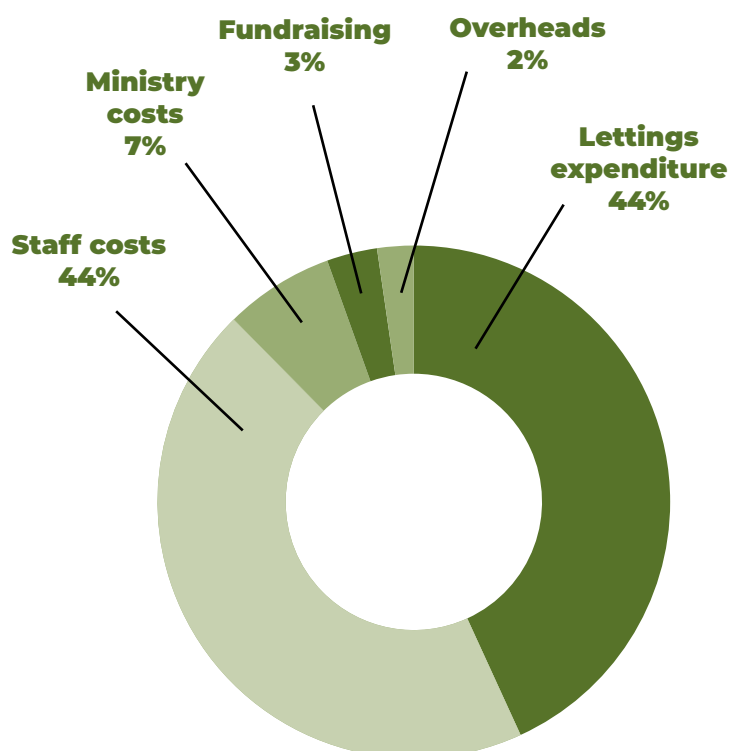


Expenditure

Expenditure for the year was £439,647 (2021: £393,956).

Our supported housing programme continues to form the most significant part of our financial operation. We have grown this programme from our first two-bedroom house in January 2012 to twelve houses or flats in 2022.

Our other main cost is related to our staff team, without whom our programmes would not be able to function.



Result

We have carried forward a surplus of £19,266 (2021: £11,086); this helps to secure continuity for our paid staff and the ongoing work of our programmes. As in previous years, the charity received additional donations in kind in the form of office accommodation and office services from St Aldates Parochial Church Council.

Trustees have considered likely future income and expenses, bearing in mind the specific challenges of the Covid-19 pandemic and its economic impacts, along with the management actions that could be taken if we are unable to raise sufficient income in the future. Because we have had continuing success in raising new funds since the balance sheet date, the trustees consider that the going concern basis continues to be appropriate for preparing our financial statements.

Reserves

The charity had total funds at the year end of £171,959 (2021: £152,693), of which £25,816 (2021: £25,540) were restricted. Reserves are held to ensure the stability and continuity of our work, primarily by helping to cover the future cost of employment for several of our team, whose salaries are dependent on the charity continuing to raise funds.

The trustees consider the level of unrestricted reserves to be adequate for this stage of the charity's development and seek to maintain a level of unrestricted reserves that is above £125,000 to help secure the jobs of key staff in future years and increase our capacity to respond to new opportunities.

RISK MANAGEMENT

ACT is exposed to risks associated with operational activity, raising sufficient funds, managing scarce resources, the external environment, governance, and legal compliance. Risks in each of these areas is assessed in the light of changing circumstances and any necessary mitigating action is taken. The risks considered by the trustees to be the most significant are set out in the table below:

RISK	EXAMPLES OF MITIGATING ACTIONS
Members aren't adequately safeguarded or enabled to flourish in their physical, spiritual or mental wellbeing	<ul style="list-style-type: none"> Regular staff meetings as a forum to raise concerns Client contact recording system Informal categorisation of members and needs Training on de-escalation methods and suicide warning Referrals to/from external agencies for support services Weekly intercession process Approach benchmarked against similar groups through www.clinks.org or a risk assessment process Ensuring that over a four-week period house visits are conducted by more than one member of staff
Staff/volunteers aren't adequately safeguarded or enabled to flourish in their physical, spiritual or mental wellbeing	<ul style="list-style-type: none"> Risk assess all residents thoroughly before taking them in to our houses Regular staff meetings as forum to raise concerns Clinical supervision for certain members of staff Volunteer and mentor training Regular catch-ups for key volunteers with their point person Weekly intercession process
We can't raise sufficient funds within St Aldates or externally	<ul style="list-style-type: none"> Keep St Aldates regularly informed about ACT's work Annual vision night or fundraising event Appointed a Fundraising and Communications Manager Fundraising remains a key focus for the ACT Director

As the organisation grows and develops, the trustees will continue to build appropriate risk management policies and processes to reflect the changing scale and nature of the organisation.

THE FUTURE

We would like to pay tribute to the visionary work of former Chair Chris Gillies and outgoing Director David Portway in growing and developing the organisation to where it is today. Our immediate priorities are maintaining core services and supporting the team and community members through a time of transition. Our new Director will then be tasked with setting the vision for expanding our work.

Accordingly, the trustees have agreed the following strategic objectives for 2023:

2023 OBJECTIVES

Recruiting and onboarding a suitable successor for the Director

Smooth transition from outgoing Chair to new Chair and strengthening the Board with new trustees

Maintaining service provision at a time of significant leadership change

Raising sufficient unrestricted funds to ensure continuity of staffing

Refresh our risk register

With changes in government, rising inflation and the impact of the war in Ukraine on the cost of utilities, there are likely to be uncertainties ahead. We are thankful that our current reserves give us some time to manage and mitigate any headwinds that might arise. That said, the nature of these uncertainties make it likely that more people will need our services than ever before; so we hope to continue to grow, and to secure funds so that we can help more people in difficult circumstances to find a hope and a future.

LEGAL AND GOVERNANCE INFORMATION

Registered Company number: 07279350 (Limited by Guarantee)

Registered Charity number: 1143136

Registered Office: 40 Pembroke Street, Oxford, OX1 1BP

The current trustees, who are also the directors, and those who served during the year were:

- Andrae Akeh
- David Bennet – appointed 12 June 2023
- Frank Curry – resigned 3 July 2023
- Laura Evers
- Stephen Foster (Rector of St Aldates) – Chair from 24 April 2023
- Chris Gillies (Chair and St Aldates Parochial Church Council nominee) – resigned 24 April 2023
- Luke Harris (Treasurer)
- Phoebe Mitchell
- Robert Simmons – appointed 12 June 2023
- Karen Simson – appointed 12 June 2023
- Crispin Westhead – resigned 24 October 2022

The trustees have delegated day-to-day running of the charity to the ACT Director, David Portway, who is the most senior paid member of staff. The ACT Director attends trustee meetings but is not a trustee or director of the company. In addition to the ACT Director, during 2022 the charity had an average of six paid members of staff (seconded from St Aldates Parochial Church Council ('PCC')). Thanks to our team of more than 100 volunteers, we have been able to deliver a substantial amount of work with a modest complement of paid staff.

Method of appointment of trustees

One trustee shall be the Rector of St Aldates Church (or their nominee) and a further trustee is a nominee of St Aldates PCC. There must be a minimum of four trustees. Vacancies are filled either by personal invitations made to individuals known to have relevant skills matching current needs, or by advertisement. All trustees must subscribe to the charity's ethos statement. Appointments follow an assessment meeting with at least two Board members.

Induction and training of trustees

Relevant training and induction are offered to new trustees in line with their experience and knowledge of the work of ACT.

Objectives and activities

ACT's primary aim is the relief of people in need, particularly offenders, former prisoners, those who are homeless, asylum seekers, and people suffering from addiction or mental illness. Our ethos and approach are set out in a separate document known as the ACT Ethos Statement, available to download from the charity's website (www.actoxford.com).

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Remuneration of Senior Managers

The ACT Director is the only senior manager, and on appointment his remuneration package was benchmarked against comparable roles, such as CEOs of small to medium-sized charities and senior managers within the probation service.

Disclosure of information

Each of the trustees has confirmed that there is no information of which they are aware which is materially relevant to the financial statements, which is not mentioned in this report or the accounts themselves.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the Board of trustees

Stephen Foster
Chair of Trustees



Date: 20 September 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ALDATES COMMUNITY TRANSFORMATION INITIATIVES

Independent Examiner's Report to the Trustees of Aldates Community Transformation Initiatives

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st December 2022 which are set out on pages 20 to 30.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

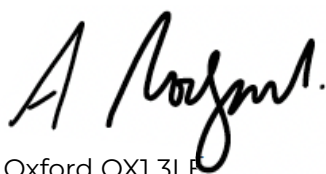
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A Rodzynski FCA

Wenn Townsend, 30 St Giles, Oxford OX1 3LE



28/09/23

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted General Funds	Unrestricted Designated Funds	Restricted Funds	2022	General Funds	Unrestricted Designated Funds	Restricted Funds	2021
Note		£	£	£	£	£	£	£	£
Income									
		54,000	-	43,600	97,600	14,500	-	84,319	98,819
	Voluntary Income - Grants								
	Voluntary Income - Other	66,403	-	-	66,403	60,305	-	4,897	65,202
	Voluntary Income - Donated in Kind	3 99,910	-	-	99,910	69,769	-	-	69,769
	Investment Income	127	-	-	127	90	-	-	90
	Lettings Income	194,873	-	-	194,873	171,162	-	-	171,162
	Total Income	415,313	-	43,600	458,913	315,826	-	89,216	405,042
	Expenditure on external communications and raising grants	14,000	-	-	14,000	12,743	-	-	12,743
Expenditure on Charitable Activities									
	Staff costs	2 163,326	-	32,087	195,413	103,879	-	59,341	163,220
	Lettings expenditure	185,430	-	4,332	189,762	170,237	-	6,668	176,905
	Other ministry expenses	23,456	-	6,905	30,361	15,733	-	10,863	26,596
	Travel and subsistence	3,491	-	-	3,491	2,437	-	120	2,557
	Other administrative costs	6,620	-	-	6,620	11,935	-	-	11,935
		382,323	-	43,324	425,647	304,221	-	76,992	381,213
	Total expenditure	396,323	-	43,324	439,647	316,964	-	76,992	393,956
	Net income/ (expenditure)	18,990	-	276	19,266	(1,138)	-	12,224	11,086
	Gross Transfers between funds	-	-	-	-	-	6,153	(6,153)	-
	Net movement in funds	18,990	-	276	19,266	(1,138)	6,153	6,071	11,086
	Total funds brought forward	121,000	6,153	25,540	152,693	122,138	-	19,469	142,607
	Total funds carried forward	139,990	6,153	25,816	171,959	121,000	6,153	25,540	152,693

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
Current assets			
Debtors	6	16,447	9,727
Cash at bank and in hand		162,423	150,831
Total current assets		178,870	160,558
Creditors: amounts due within one year	7	(6,911)	(7,865)
Net assets		171,959	152,693
Funds			
Unrestricted - General	9	139,990	121,000
Unrestricted - Designated	9	6,153	6,153
Restricted	9	25,816	25,540
		171,959	152,693

For the year ending 31 December 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Registered Company Limited by Guarantee. Number: 07279350

Registered Charity Number: 1143136

Registered office: 40 Pembroke Street, Oxford, OX1 1BP

Approved by Aldates Community Transformation Initiatives on 20 September 2023
and signed on its behalf by:

Stephen Foster (Chair of Trustees)



STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2022

		2022	2021
	Note	£	£
Cash flows from operating activities:			
Net cash provided by/(used in) operating activities	11	11,465	(8,388)
Cash flows from investing activities:			
Bank interest		127	90
Net cash provided by/(used in) investing activities		127	90
Change in cash and cash equivalents in the reporting period		11,592	(8,298)
Cash and cash equivalents at the beginning of the reporting period		150,831	159,129
Cash and cash equivalents at the end of the reporting period	11	162,423	150,831

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2019.

The charity constitutes a public benefit as defined by FRS 102.

The financial statements have been prepared on a going concern basis, as the trustees believe that no material going concern uncertainties exist.

INCOMING RESOURCES

Voluntary Income

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Lettings Income

Lettings income comes from the management of houses used to provide supported accommodation to people who have previously been in prison or street homeless. The charity collects rent as lettings income for a number of properties in Oxford on behalf of the landlords, but does not itself own any property.

Income from investments

Dividends and interest are accounted for when received.

RESOURCES EXPENDED

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the charity.

Governance Costs

There were no specific governance costs for the years ended 31 December 2022 or 2021.

Lettings Expenditure

The charity pays landlords for the use of their properties.

ASSETS AND LIABILITIES

Current assets

Any amounts owing to the charity at 31 December in respect of fees, rents or other income are shown as debtors less any provision that might be required for amounts that might prove uncollectable.

Current Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to expenditure.

2 SALARY AND PENSION COST

The charity staff are employed by St Aldates PCC and seconded to the charity. Some staff are funded directly by St Aldates PCC or through grants and donations received by St Aldates PCC and others are funded through grants received by the charity. The charity reimburses St Aldates PCC for the direct costs of employment for those staff members funded through grants received by the charity. The average number of staff seconded to ACT from St Aldates PCC was 4 [2021: 5]. All pension liabilities remain with St Aldates PCC.

3 DONATIONS-IN-KIND

Certain of the activities of the ACT Community are funded by and undertaken by the St Aldates PCC although governance of those activities rests with the trustees. The value of these activities to the charity is considered to be the same as the cost to the PCC and they have been accounted for in the charity's SOFA as donated-in-kind income with the corresponding cost recorded within the applicable expenditure category.

4 INDEPENDENT EXAMINER'S REMUNERATION

Fees totalling £890 [2021: £850] were due to the Independent Examiner for the year.

5 TRUSTEES REMUNERATION

No remuneration was paid or expenses reimbursed to the trustees during the current or preceding year.

6 DEBTORS

	2022	2021
	£	£
Trade Debtors	1,066	2,729
Income tax recoverable	7,033	688
Other debtors and prepayments	8,348	6,310
	16,447	9,727

7 LIABILITIES: AMOUNTS DUE WITHIN ONE YEAR

	2022	2021
	£	£
Due to PCC	1,728	5,067
Trade creditors	131	1,033
Accruals and other creditors	5,052	1,765
	6,911	7,865

8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Designated Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£	£
Current assets	146,901	6,153	25,816	178,870
Less: Current liabilities	6,911	-	-	6,911
Fund Balance	139,990	6,153	25,816	171,959

PRIOR YEAR COMPARATIVE

	Unrestricted Funds	Designated Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£	£
Current assets	128,865	6,153	25,540	160,558
Less: Current liabilities	7,865	-	-	7,865
Fund Balance	121,000	6,153	25,540	152,693

9 ANALYSIS OF MOVEMENT IN RESERVES

Year to 31 December 2022	Balance at start of year	Income for the year	Expenditure	Transfers between funds	Balance at end of year
	£	£	£	£	£
Unrestricted Funds					
General Fund	121,000	415,313	(396,323)	-	139,990
Designated Fund: New Projects	6,153	-	-	-	6,153
Total Unrestricted Funds	127,153	415,313	(396,323)	-	146,143
Restricted funds					
Bail Project	3,000	-	-	-	3,000
Employment Project	5,689	-	(300)	-	5,389
Contributions to Core Costs	2,408	20,580	(17,910)	-	5,078
Street Food	5,000	-	-	-	5,000
No Recourse to Public Funds	3,332	-	(3,332)	-	-
Emergency Food for Housing Clients	1,252	-	(1,078)	-	174
Bicycles for Housing Clients	183	-	(120)	-	63
Gardening Equipment	911	-	-	-	911
Homeless Support	1,665	-	(278)	-	1,387
Outreach	2,100	-	(2,100)	-	-
Retreat	-	2,520	(2,520)	-	-
Household Equipment	-	1,500	(509)	-	991
Back to Work	-	18,000	(14,177)	-	3,823
Energy Costs	-	1,000	(1,000)	-	-
Total restricted funds	25,540	43,600	(43,324)	-	25,816
Total funds	152,693	458,913	(439,647)	-	171,959

Designated Funds

New Projects	The Trustees are considering a number of new initiatives and have created this fund to ensure funding is available once a suitable project is identified.
--------------	---

Restricted Funds

Bail Project	This fund comprises income received which must be used to support those on bail.
Employment Project	This fund comprises income received which must be used to assist ex-offenders back into work.
Therapeutic Community	This fund comprises income received to support work amongst those suffering from addiction.
Contributions to Core Costs	This fund represents income specifically given to support the charity's core operating costs.
Christmas Gifts	This fund represents money donated for the purpose of buying gifts at Christmas for those in the charity's supported housing programme.
Street Food	This fund comprises income received to support the provision of food during the Covid lockdowns.
Housing Project	This fund comprises income received to support the charity's work providing supported housing.
No Recourse to Public Funds	This fund represents funding to enable the charity to house those with no entitlement to State benefits.
Emergency Food for Housing Clients	This fund comprises donations which enable the Charity to provide food for Housing clients when necessary.
Bicycles for Housing Clients	This fund enables the purchase of bicycles so as to provide transport for clients.
Gardening Equipment	This fund is to enable the purchase of tools to assist clients in returning to work.
Homeless Support	This fund is to purchase items for people who are homeless in cases of immediate need.
Outreach	This fund is funding to support the provision of an outreach meal on Monday nights and once a monthly on Sunday lunchtimes.
Retreat	This fund is funding to support an annual retreat for residents of the supported housing programme.
Household Equipment	This fund is funding to support the provision of equipment within the supported houses.
Back to Work	This fund is funding to support members of the community into paid work.
Energy Costs	This fund is funding to assist with rising energy costs of the supported houses.

Year to 31 December 2021	Balance at start of year	Income for the year	Expenditure	Transfers between funds	Balance at end of year
	£	£	£	£	£
Unrestricted Funds					
General Fund	122,138	315,826	(316,964)	-	121,000
Designated Fund: New Projects	-	-	-	6,153	6,153
Total Unrestricted Funds	122,138	315,826	(316,964)	6,153	127,153
Restricted funds					
Bail Project	3,000	-	-	-	3,000
Employment Project	10,000	3,250	(7,561)	-	5,689
Therapeutic Community	6,153	-	-	(6,153)	-
Contributions to Core Costs	316	31,054	(28,962)	-	2,408
Christmas Gifts	-	1,647	(1,647)	-	-
Street Food	-	5,000	-	-	5,000
Housing Project	-	30,500	(30,500)	-	-
No Recourse to Public Funds	-	10,000	(6,668)	-	3,332
Emergency Food for Housing Clients	-	2,000	(748)	-	1,252
Bicycles for Housing Clients	-	1,000	(817)	-	183
Gardening Equipment	-	1,000	(89)	-	911
Homeless Support	-	1,665	-	-	1,665
Outreach	-	2,100	-	-	2,100
Energy Costs	-	-	-	-	-
Total restricted funds	19,469	89,216	(76,992)	(6,153)	25,540
Total funds	141,607	405,042	(393,956)	-	152,693

10 RELATED PARTY TRANSACTIONS

St Aldates PCC (registered charity 1131154) are deemed a related party of the charity as they have a number of common trustees.

During the year, St Aldates PCC paid expenses totalling £28,270 [2021: £34,741] on behalf of the Charity and these amounts were recorded as owing to the PCC. During the year the charity paid £5,067 to the PCC in settlement of the opening amount due to the PCC and a further £26,542 in part settlement of the expenses incurred with the balance remaining outstanding at the year-end.

During the year the Charity awarded and paid a grant of £109,701 (2021: £101,514) to the PCC in respect of staff seconded by the PCC to the charity (see note 2). At the balance sheet date the amount owed to the PCC was £1,728 [2021: £5,067].

During the year a close relative of a Trustee was paid £14,000 (2021: £12,743) for provision of fundraising and communications services on normal commercial terms.

11 NOTE TO THE STATEMENT OF CASH FLOWS

Reconciliation of net income to net cash flow from operating activities

	2022	2021
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	19,266	11,086
Adjustments for:		
Bank interest	(127)	(90)
(Increase)/decrease in debtors	(6,720)	10,182
Increase/(decrease) in creditors	(954)	(29,566)
Net cash provided by (used in) operating activities	11,465	(8,388)



A hope and a future

actoxford.com

Registered charity 1143136 | Registered company 07279350