



A hope and a future

Aldates Community Transformation Initiatives

Annual Report and Financial Statements for the year ended 31 December 2020

Registered Company 07279350

Registered Charity 1143136

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Chair's Introduction

I'm immensely proud of what Aldates Community Transformation Initiatives (ACT!) has achieved during the last year. Every charity has faced different challenges during the pandemic, and I'm delighted to report that we responded well to the pandemic and adapted to a rapidly changing landscape of need.

We seek to build a community where prisoners, ex-offenders and others in need experience acceptance, support and opportunities to realise their full potential. From March 2020 onwards, prisons were locked down. No volunteers have been allowed in for nearly 18 months, bringing to an abrupt halt services such as bereavement counselling, restorative justice courses, prison Alpha and pastoral visits. Only one member of our staff, who works as a chaplain in Bullingdon Prison, has been allowed to visit prisoners during this time. At the time of writing, services are slowly being restored.

The UK Government's 'Everyone In' initiative required local authorities to take urgent action to house rough sleepers, and those at risk of becoming homeless, in order to protect people's health and reduce wider transmission of Covid-19. In Oxford, where ACT! is based, this provided accommodation for many homeless people but during many months of the crisis left the majority without facilities to cook meals. At the same time, the local charities that traditionally provided food for homeless people had to dramatically reduce their services, as volunteers were locked down, and their kitchens could not always operate safely. In consultation with Oxford City Council, and in partnership with St Aldates and St Ebbes churches, we mobilised volunteers and residents in our houses to stand in the gap, preparing, packing and distributing 12,000 hot meals for vulnerably housed people during lockdown.

We increased the number of houses that we manage during the year and were so impressed with how our residents coped during lockdown. It was a joy to see those who were once homeless or imprisoned themselves volunteering to provide meals for the city's rough sleepers. I'm extremely thankful for the hard work, dedication and commitment of everyone on our staff team, without whom none of this would have been possible. We're also immensely grateful for the many contributions from our volunteers, donors and other partner agencies set out on pages 6 and 7 of this report. During this very challenging pandemic year, their support has been vital.

In the nine years the charity has been operational, we have seen many lives transformed — prisoners becoming model inmates, coming off drugs, ex-offenders housed, getting jobs, gaining places at university, and not re-offending, as well as homeless men and women coming off the streets and finding accommodation. In 2020, the challenges we faced were unique, but I'm pleased that we still made good progress against our key objectives, and finished the year in a sound financial position. Fuller information about our work and achievements in 2020 is set out below.

Thank you for your interest in ACT!. I hope that this document provides the information you need and that we will merit your continued support.

Chris Gillies, Chair of Trustees



'We responded well in the face of the restrictions and challenges imposed by the pandemic and adapted to a rapidly changing landscape of need.'

Chris Gillies
Chair of Trustees

Our Aims and Achievements in 2020

ACT!'s aims are usually delivered as part of a three-stage programme:

- Meeting people who are **imprisoned** in some way, either literally or metaphorically
- Helping people as they seek to **transition** out of their former way of life
- Supporting people so that they can begin to **flourish**

During 2020, this approach had to change as the various lockdowns and social distancing requirements meant that our usual approach was not always possible. During the early part of 2020, as it became clear that coronavirus was going to have a dramatic impact on our work, the trustees agreed the following revised strategic objectives for 2020:

2020 Objectives

Revise delivery of our programmes to meet the requirements of Covid-19 lockdown, including suspension of some activities and moving others to a telephone and on-line basis, whilst continuing to safeguard our community appropriately.

Work closely with the City Council and other stakeholders to address the specific challenges resulting from moving homeless rough sleepers off the streets into temporary accommodation in line with the UK Government's Covid-19 strategy.

Further growth in our housing stock, ideally to twelve houses.

Broaden our donor base and secure grant funding from several new trusts or foundations.

Review and, if appropriate, refresh our website.

Refresh our risk register.

We met all of these objectives, apart from the final one, where our risk management had to focus on managing the risk of the pandemic to keep our community members, staff and volunteers safe. This meant that a more comprehensive refresh of our risk register was deferred.

Stage 1 - Imprisoned

Much of our stage 1 work had to be suspended during lockdown. Projects run in prisons local to Oxford - HMP Bullingdon, HMP Grendon-Underwood, HMP Huntercombe and HMP Spring Hill – were brought to an end and are only beginning to resume again in the third quarter of 2021. The partnership with the Oxford Winter Night Shelter (OWNS) and our monthly Community Meal were also not able to run during the pandemic. However, as Oxford City Council responded to the Government's 'Everyone In' initiative to get rough sleepers off the streets, a raft of new opportunities and work opened up for ACT! as we mobilised volunteers and residents in our houses to reach out to people in emergency accommodation with no cooking facilities and to the remnant of rough sleepers

who for a variety of reasons chose to remain outdoors. With traditional church activities stopped, we were able to make use of the kitchen facilities at St Aldates and St Ebbes churches to prepare and pack meals in a socially distanced way before distributing them to anyone who needed them. During 2020 we provided 12,000 nutritious hot meals to hundreds of people who would otherwise have gone hungry. Some of our most committed volunteers for this meal provision have been the members of our own community, who themselves remember what it was like to be in prison or homeless. In the process, we met and befriended many people in trouble, some of whom we subsequently housed and many of whom we were able to help access the other services they needed.

In collaboration with the City Council and Thames Valley Police, we cooked and served hot meals seven days a week through the first lockdown from St Aldates Church and five days a week during the second lockdown from St Ebbes Church. The very last meal was handed out on Easter Sunday and was met with a very moving thank you from one of the long-term rough sleepers, who said, '...on behalf of everyone a huge thank you for keeping us alive during lockdown'. This proved to be a vital 'touch-point' for those in emergency/temporary accommodation who could come out once a day for exercise and food. We're so grateful for the incredible volunteers who cooked, packed, served and cleaned every day, as well as to our ACT! intern, Elise Helton, who coordinated the daily meal provision during her time here.



Stage 2 - In Transition

Much of the support we provide to help people transition out of their former way of life had to be migrated from a personal, face-to-face service to telephone or video-based support. The Monday night outreach meal and monthly Community Meal were replaced by the new daily hot meal provision described above. Mentoring and house visits moved to the telephone and online. Our 'Meet at the Gate' and 'Meet at the Hostel' programmes were suspended and we had to adapt very quickly to an online plus emergency face-to-face support strategy for our ACT residents. We managed to raise funds from a number of sources to enable us to provide broadband connectivity to our houses, as well each address having access to a tablet or laptop; this facilitated virtual house visits and pastoral support.

Our outreach team, which works extensively with those sleeping rough or in Approved Premises, still went out to connect with those who chose to continue to sleep outdoors throughout the lockdown phases of the pandemic. The team's versatility and willingness to change their working patterns was greatly appreciated and to be commended.

Stage 3 - Flourishing

This part of the engagement process is where we support and accompany people on a personal journey of recovery and restoration. More structured projects, training and work experience help ex-offenders, recovering addicts, and former rough sleepers successfully integrate into society, contributing to our community and eventually finding jobs or ways to contribute to society.

We have had the privilege of seeing a good number of individuals flourish during the year, notwithstanding the constraints of lockdown. It would be fair to say that coronavirus presented us with some unexpected challenges and the opportunity to test just how adaptable we could become when faced with a rapidly changing landscape. Our normal weekly routine of house visits, group meetings, work projects, cooking club, face-to-face mentoring, volunteering opportunities and church attendance ceased immediately. This was replaced by a targeted house visit programme which was available to those in greatest need whilst being sensitive to those who were 'shielding'. Our weekly ACT! Family gathering transitioned to an online video meeting and was extremely well attended, becoming our single most important 'contact point' for the community.

Other regular events such as our Monday night drop-in, where we normally provide a hot meal and a chance to connect with rough sleepers, was stopped and replaced with socially distanced, take-away hot meals. It was good to see people we were concerned about still turning up and appreciating the short but significant acts of kindness being offered.

Our Annual retreat and Christmas dinner for ACT! Family residents and staff were both cancelled due to Covid concerns and we hope to re-start them in 2021 if conditions permit. Our monthly Community Meal was not offered during lockdown and we intend to re-launch it in October 2021.

Our supported housing team take referrals from prison chaplains, the probation service and other credible referral agencies, including mental health teams and the police; following successful interview and assessment, we offer a place in a shared house or flat with off-site support. This is where much of our best work is done, as residents begin to experience independent living and the restoration of dignity and aspiration. During lockdown we had very few 'voids' in our houses and those we had were quickly filled which required a 'softening' of our intake process in order to facilitate a shorter turn-around.

We increased the number of houses we manage from ten to twelve; these are privately owned by social impact investors, managed by ACT! and let to our community members. The increase in properties has enabled us to provide accommodation to a growing community of residents, who are encouraged to support one another within the context of the houses.

The mentoring and support programme, delivered by carefully recruited and trained volunteers, provides one-on-one support for those in our community. This migrated to an on-line and telephone service, with some outdoor meetings, and worked better than expected.



One of our residents with their mentor

During 2020, one of our long-term residents who had been in work for over a year lost his job when the employing company closed due to the pandemic. Another resident started his own decorating business and is thriving, having now moved out into private accommodation. One of our residents got married and five were in employment.

Our Staff and Volunteers

We would like to thank our members of staff and the many volunteers without whom none of this work would be possible. In particular: Dave Portway, our ACT! Director, for overseeing and enlarging our work; Susan Cuthbert for tirelessly leading the prison ministry; Rob Rogers for leading our outreach work and overseeing all those who volunteer to mentor ex-offenders; Jemma l'ons for leading on housing and overseeing our housing support team; Claire Mortimer and her team for leading the Community Meal; Richard Avalon for running our office, Jo Mitchell our fundraiser, Janet

Gibson our Company Secretary, Elise Helton our intern, and everyone else who so generously supported ACT! with money, skills or time.

Our Partners

We would like to thank all the organizations and individuals who have supported us in our work this year, and particularly our volunteers and donors. Much of what ACT! has achieved has been reliant on their valuable contributions, in all their various forms.

Thank you, specifically, to the following donors:

- Albert Hunt Trust
- Anchor Foundation
- Gladiator Trust
- Hilden Charitable Fund
- Oxfordshire Community Foundation
- Oxford University Small Community Grants Scheme
- Ministry of Housing, Communities & Local Government's COVID-19 Homelessness response Fund
- Rothschild Foundation
- Souter Charitable Trust
- St Aldates Church
- St Aldates Parochial Charity
- Thames Valley Police Property Act Fund
- The Zurich Foundation
- 29th May 1961 Trust

Supported by:



Ministry of Housing,
Communities &
Local Government

We also wish to express our thanks to the following partner agencies and organisations with whom we have worked closely during the year:

- Alpha for Prisons
- Chaplaincy Teams at HMPs Bullingdon, Spring Hill and Grendon
- Clarks House
- Crisis Old Fire Station
- Edge Housing Association
- Hope into Action
- Huseyin Djemil – Green Apple Consulting
- Oxford City Council
- Oxford Homeless Pathways
- Oxford Winter Night Shelter
- Oxford Community Church
- Oxfordshire Homeless Movement
- SOFEA – Didcot
- St Aldates Church
- St Ebbes Church
- St Mungo's
- Thames Valley Police
- Thames Valley Probation Service
- The Poplars — retreat centre
- Turning Point

Financial Performance

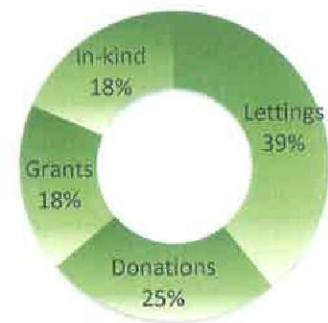
The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP 2019 (FRS 102)).

Income

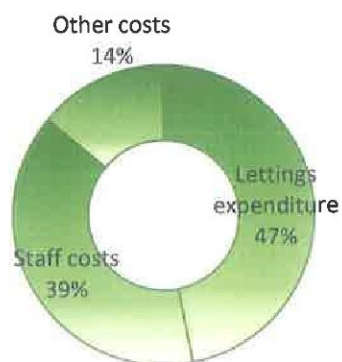
Overall income for the year grew from £331,350 in 2019 to £435,224 in 2020.

The charity's largest source of income continues to be from the letting of properties to community members. The lettings income covers the rent, utilities and up-keep of the properties.

Donations and grants make up a significant part of the income of the charity. These gifts allow the staff and volunteers to carry out our work with our community, prisoners, ex-offenders and others.



Expenditure

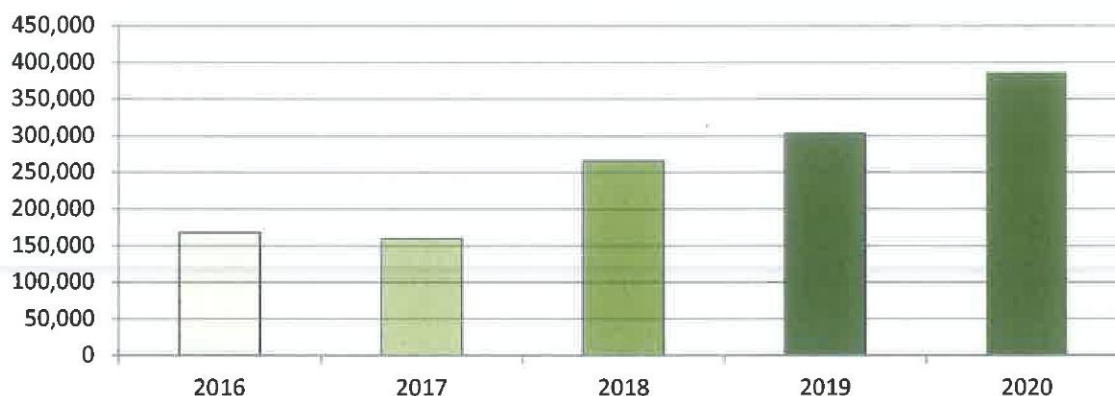


Expenditure for the year was £386,210 (2019: £302,668).

Our supported housing programme now forms the most significant part of our financial operation. We have grown this programme from our first two-bedroom house in January 2012 to twelve houses/apartments in 2020.

Our other main cost is related to our staff team, without whom our programmes would not be able to function.

The last four years have seen strong growth in our work overall, as illustrated by the following chart showing costs over time:



Result

We have carried forward a surplus of £49,014 (2019: £28,682); this helps to secure continuity for our paid staff and the ongoing work of our programmes. As in previous years, the charity received additional donations in kind in the form of office accommodation and office services from St Aldates Parochial Church Council.

Trustees have considered likely future income and expenses, bearing in mind the specific challenges of the Covid-19 pandemic and its economic impacts, along with the management actions that could be taken if we are unable to raise sufficient income in the future. Because we have had continuing success in raising new funds since the balance sheet date, the trustees consider that the going concern basis continues to be appropriate for preparing our financial statements.

Reserves

The charity had total funds at the year-end of £141,607 (2019: £92,593), of which £19,469 (2019: £69,171) were restricted. Reserves are held to ensure the stability and continuity of our work, primarily by helping to cover the future cost of employment for several of our team, whose salaries are dependent on the charity continuing to raise funds.

The trustees consider the level of unrestricted reserves to be adequate for this stage of the charity's development and would like to maintain a level of unrestricted reserves that is above £50,000 to help secure the jobs of key staff in future years and increase our capacity to respond to new opportunities.

Risk Management

ACT! is exposed to risks associated with operational activity, raising sufficient funds, managing scarce resources, the external environment, governance, and legal compliance. Risks in each of these areas is assessed in the light of changing circumstances and any necessary mitigating action is taken. The risks considered by the trustees to be the most significant are set out in the table below:

Risk	Examples of Mitigating Actions
Members aren't adequately safeguarded or enabled to flourish in their physical, spiritual or mental well-being.	Regular staff meetings as a forum to raise concerns. Client contact recording system. Informal categorisation of members and needs. Training on de-escalation methods and suicide warning. Referrals to/from external agencies for support services. Weekly intercession process. Approach benchmarked against similar groups through www.clinks.org or a risk assessment process.
Staff/volunteers aren't adequately safeguarded or enabled to flourish in their physical, spiritual or mental wellbeing.	Risk assess all residents thoroughly before taking them in to our houses. Regular staff meetings as forum to raise concerns. Clinical supervision for certain members of staff. Volunteer and mentor training. Regular catch-ups for key volunteers with their point person. Weekly intercession process.
We can't raise sufficient funds within St Aldates or externally	Keep St Aldates regularly informed about ACT's work. Annual vision night or fundraising event. Appointed a Communications and Fundraising Manager. Fundraising remains a key focus for the ACT! Director.

As the organisation grows and develops, the trustees will continue to build appropriate risk management policies and processes to reflect the changing scale and nature of the organisation.

The Future

Our work with rough sleepers and people who are vulnerably housed increased dramatically during the pandemic. This also helped us to build links with Oxford City Council and other agencies working locally in this field. As a consequence, the trustees have been considering how best to respond to the gaps that we see in the local provision for people who for all sorts of reasons become homeless. We also continue to carry a dream to establish a rural therapeutic community that complements our work in prisons and in the city. During 2021, the trustees commissioned a Pathways Study to explore further the needs presenting locally and how we might create appropriate strategic pathways between the different strands of our work. This has highlighted the importance of our highly relational approach to members of our community in a world where so many of their interactions with service provision are purely transactional.

The main focus during 2021 inevitably involves restoring face to face work, in-person meals and gatherings as Covid-19 restrictions are eased. In addition, by the end of 2021 we hope to have formulated clear plans based on the Pathways Study to begin implementing in 2022.

Accordingly, the trustees have agreed the following strategic objectives for 2021:

2021 Objectives

Revise delivery of our programmes to return to in-person working as the norm once the restrictions of Covid-19 lockdown are eased, incorporating learning from the lockdown period so that we optimise the use of technology whilst maintaining a highly relational way of working.

Commission a Pathways Study to explore further the needs of homeless people presenting locally and how we might create appropriate strategic pathways between the different strands of our work.

Maintain our housing stock at twelve houses/apartments. Strengthen the staff team working in our housing programme.

Continue to broaden our donor base and secure grant funding from several new trusts or foundations.

Refresh our risk register.

Legal and Governance Information

Registered Company number: 07279350 (Limited by Guarantee)

Registered Charity number: 1143136

Registered Office: 40 Pembroke Street, Oxford, OX1 1BP

The current trustees, who are also the directors, and those who served during the year were:

- Andrae Akeh – appointed 21 January 2021
- Charlie Cleverly (Rector of St Aldates) – resigned 30 November 2020
- Frank Curry – appointed 10 September 2020
- Laura Evers
- Stephen Foster (Rector of St Aldates) – appointed 29 April 2021
- Chris Gillies (Chair and St Aldates Parochial Church Council nominee)
- Luke Harris (Treasurer)
- Phoebe Mitchell – appointed 21 January 2021
- Claire Mortimer – resigned 29 April 2021
- Crispin Westhead

The trustees have delegated day-to-day running of the charity to the ACT! Director, Dave Portway, who is the most senior paid member of staff. The ACT! Director attends trustee meetings but is not a trustee or director of the company. In addition to the ACT! Director, during 2020 the charity had six paid members of staff for the majority of the year (seconded from St Aldates Parochial Church

Council (PCC)). Thanks to our team of more than 100 volunteers, we're able to deliver a substantial amount of work with a modest complement of paid staff.

Method of appointment of trustees

One trustee shall be the Rector of St Aldates Church (or their nominee) and a further trustee is a nominee of St Aldates PCC. There must be a minimum of four trustees. Vacancies are filled either by personal invitations made to individuals known to have relevant skills matching current needs, or by advertisement. All trustees must subscribe to the charity's ethos statement. Appointments follow an assessment meeting with at least two Board members.

Induction and training of trustees

Relevant training and induction are offered to new trustees in line with their experience and knowledge of the work of ACT!.

Objectives and activities

ACT!'s primary aim is the relief of people in need, particularly offenders, ex-offenders, those who are homeless, asylum seekers and people suffering from addiction or mental illness. Our ethos and approach are set out in a separate document known as the ACT! Ethos Statement, which is available to download from the charity's web site (<https://actoxford.com>).

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Remuneration of Senior Managers

The ACT! Director is the only senior manager, and on appointment his remuneration package was benchmarked against comparable roles, such as CEOs of small to medium-sized charities and senior managers within the probation service.

Disclosure of information

Each of the trustees has confirmed that there is no information of which they are aware which is materially relevant to the financial statements, which is not mentioned in this report or the accounts themselves.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the Board of trustees

Chris Gillies
Chair of Trustees



Date:

27th September 21

Independent Examiner's Report to the Trustees of Aldates Community Transformation Initiatives

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020 which are set out on pages 14 to 20.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Cole

Graham Cole FCA

Wenn Townsend Chartered Accountants
30 St Giles, Oxford,
OX1 3LE

27 September 2021

Statement of Financial Activities for the year ended 31 December 2020

	2020			2019 *		
	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
Note	£	£	£	£	£	£
Income and Endowments						
Donations and Legacies						
Voluntary Income - Grants	-	76,850	76,850	15,000	-	15,000
Voluntary Income - Other	104,801	2,100	106,901	36,654	50,006	86,660
Voluntary Income - Donated in-kind	80,614	-	80,614	79,471	-	79,471
Investment Income	88	-	88	166	-	166
Lettings Income	170,771	-	170,771	148,269	-	148,269
Incoming resources from charitable activities	-	-	-	1,772	12	1,784
Total Income and Endowments	356,274	78,950	435,224	281,332	50,018	331,350
Expenditure						
Expenditure on external communication and raising grants	11,445	-	11,445	-	-	-
Expenditure on Charitable Activities						
Salaries, NI and pensions	87,852	63,200	151,052	130,517	-	130,517
Lettings expenditure	177,906	3,314	181,220	142,418	-	142,418
Other ministry expenses	24,828	5,736	30,564	18,717	-	18,717
Travel and subsistence	675	280	955	4,188	-	4,188
Other administrative costs	4,852	6,122	10,974	6,828	-	6,828
	296,113	78,652	374,765	302,668	-	302,668
Total Expenditure	307,558	78,652	386,210	302,668	-	302,668
Net income/(expenditure)	48,716	298	49,014	(21,336)	50,018	28,682
Gross transfers between funds	50,000	(50,000)	-	-	-	-
Net income/(expenditure) after transfers	98,716	(49,702)	49,014	(21,336)	50,018	28,682
Total funds brought forward	23,422	69,171	92,593	44,758	19,153	63,911
Total funds carried forward	122,138	19,469	141,607	23,422	69,171	92,593

* as restated (see note 1).

These figures do not take into account indirect costs incurred by St Aldates PCC in supporting the charity through provision of offices, facilities, meeting rooms and support services such as accounting and payroll, all of which were donated in kind. The trustees believe it is not possible to accurately estimate the value of these services.

Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Debtors		19,909	-
Cash at bank and in hand		159,129	133,337
Total current assets		179,038	133,337
Liabilities: amounts due within one year		37,431	40,744
Net current assets		141,607	92,593
Total assets less current liabilities		141,607	92,593
Net assets		141,607	92,593
Funds			
Unrestricted		122,138	23,422
Restricted		19,469	69,171
		141,607	92,593

For the year ending 31 December 2020, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by Aldates Community Transformation Initiatives on 27/9/21 and signed on its behalf by:

Chris Gillies (Chair of Trustees)



Statement of Cash Flows for the year ended 31 December 2020

	2020 £	2019 £
Cash flows from operating activities		
Net cash provided by operating activities	25,704	50,410
Cash flows from investing activities		
Dividends, interest and rents from investments	88	166
Net cash provided by [used in] investing activities	88	166
Change in cash and cash equivalents in the reporting period	25,792	50,577
Cash and cash equivalents at the beginning of the reporting period	133,337	82,760
Cash and cash equivalents at the end of the reporting period	159,129	133,337

Reconciliation of net income / [expenditure] to net cash flow from operating activities

	2020 £	2019 £
Net income/[expenditure] for the reporting period (as per the statement of financial activities)	49,014	28,682
Adjustments for:		
Dividends, interest and rents from investments	(88)	(166)
[Increase]/decrease in debtors	(19,909)	175
Increase/[decrease] in creditors	(3,313)	21,719
Net cash provided by operating activities	25,704	50,410

Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand and total cash and cash equivalents	159,129	133,337

Notes to the Financial Statements for the year ended 31 December 2020

1 Accounting Policies

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1

During the year the charity changed its approach to certain items of donated income - see note 3. The comparative figures have been restated to reflect this new approach. The impact on the Statement of Financial Activity has been to increase Voluntary Income - Donated-in-kind by £79,471 and (within expenditure on Charitable Activities) to increase Salaries, NI and pensions by £56,073, Lettings expenditure by £4,240, Other ministry expenses by £16,251, Travel and subsistence by £2,528 and Other administrative costs by £379. Net income remains unchanged. There is no impact on the balance sheet at any reporting date.

The charity constitutes a public benefit as defined by FRS 102.

The financial statements have been prepared on a going concern basis, as the trustees believe that no material going concern uncertainties exist.

Incoming Resources

Voluntary Income

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Lettings Income

Lettings income comes from the management of houses used to provide supported accommodation to ex-offenders recently released from prison. The charity collects rent as lettings income for a number of properties in Oxford on behalf of the landlords, but does not itself own any property.

Income from investments

Dividends and interest are accounted for when received.

Resources expended

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the charity.

Governance Costs

There were no specific governance costs for the year ended 31 December 2020.

Lettings Expenditure

The charity pays landlords for the use of their properties

Assets and Liabilities

Current assets

Any amounts owing to the charity at 31 December in respect of fees, rents or other income are shown as debtors less any provision that might be required for amounts that might prove uncollectable.

Current Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to expenditure.

Notes to the Financial Statements for the year ended 31 December 2020

2 Salary and Pension Cost

The charity staff are employed by St Aldates PCC and seconded to the charity. Some staff are funded directly by St Aldates PCC or through grants and donations received by St Aldates PCC and others are funded through grants received by the charity. The charity reimburses St Aldates PCC for the direct costs of employment for those staff members funded through grants received by the charity. The average number of staff seconded to ACTI from St Aldates PC was 5 [2019: 5]. All pension liabilities remain with St Aldates PCC.

3 Donations-in-kind

Certain of the activities of the ACTI community are funded by and undertaken by the St Aldates PCC although governance of those activities rests with the trustees. The value of these activities to the charity is considered to be the same as the cost to the PCC and they have been accounted for in the charity's SOFA as donated-in-kind income with the corresponding cost recorded within the applicable expenditure category.

4 Independent Examiner's Remuneration

Fees totalling £780 [2019: £750] were due to the Independent Examiner for the year.

5 Trustees remuneration

No remuneration was paid or expenses reimbursed to the trustees during the current or preceding year.

6 Debtors

Amounts due within one year

	2020 £	2019 £
Gift aid tax back	19,909	-
Other	-	-
	19,909	-

7 Creditors

Amounts due within one year

	2020 £	2019 £
Amounts due to St Aldates PCC	36,651	40,030
Accruals	780	714
	37,431	40,744

Notes to the Financial Statements for the year ended 31 December 2020

8 Funds

Analysis of net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Current assets	159,569	19,469	179,038
Current liabilities	(37,431)	-	(37,431)
	122,138	19,469	141,607

Prior Year comparatives
Analysis of net assets by fund

	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019
	£	£	£
Current assets	64,166	69,171	133,337
Current liabilities	(40,744)	-	(40,744)
	23,422	69,171	92,593

Restricted funds	Brought Forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Current Period					
Bail Project	3,000	-	-	-	3,000
Employment Project	10,000	-	-	-	10,000
Therapeutic Community	56,153	-	-	(50,000)	6,153
Work with ex-offenders	18	14,000	(14,018)	-	-
Housing Project	-	39,700	(39,700)	-	-
Streetfood	-	5,100	(5,100)	-	-
Contributions to core costs	-	20,150	(19,834)	-	316
	69,171	78,950	(78,652)	(50,000)	19,469
Prior period					
Bail Project	3,000	-	-	-	3,000
Employment Project	10,000	-	-	-	10,000
Addiction Project	6,153	50,000	-	-	56,153
Work with ex-offenders	-	18	-	-	18
	19,153	50,018	-	-	69,171

The transfer between funds arose after receiving receipt from the original donor of confirmation that the donation was not restricted.

The Bail Project Fund comprises income received which must be used to support those on bail.

The Employment Project Fund comprises income received which must be used to assist ex-offenders back into work.

The Therapeutic Community comprises income received to support work amongst those suffering from addiction.

The Work with ex-offenders fund comprises income received which must be used to support the charity's work with ex-offenders.

The Housing Project Fund comprises income received to support the charity's work providing supported housing.

The Streetfood Project comprises income received to support the provision of food during the Covid lockdowns.

Contributions to core costs represent income specifically given to support the charity's core operating costs.

Notes to the Financial Statements for the year ended 31 December 2020

9 Related Party Transactions

St Aldates PCC (registered charity 1131154) are deemed a related party of the charity as they have a number of common trustees.

During the year, St Aldates PCC paid expenses totalling £35,794 [2019: £23,104] on behalf of the charity and these amounts were recorded as owing to the PCC. During the year the charity paid £60,000 to the PCC in settlement of the opening amount due to the PCC and in part settlement of the expenses incurred on its behalf.

The charity awarded grants of £90,763 [2019:£72,864] to the PCC in respect of staff seconded by the PCC to the charity (see note 2) and of £5,100 to support the PCC's Streetfood project. During the year £75,000 of these amounts were paid and the balance is included in the amount owed to the PCC at the year end.

At the balance sheet date the amount owed to the PCC was £36,651 [2019: £39,994].