



Trustees' Annual Report for the period

Period start date			Period end date		
From	1	Feb	2020	To	31 Jan 2021

Section A

Reference and administration details

Charity name The Church in Great Notley

Other names charity is known by

Registered charity number (if any) 1143093

Charity's principal address Bridge End Lane

Great Notley

Braintree

Postcode

CM77 7GN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Scott	Treasurer		Members at AGM
2	Amanda Miller		Appointed 31/10/2020	Members at AGM
3	Maggie Ouwehand	Secretary		Members at AGM
4	June Frisbee		Appointed 31/10/2020	Members at AGM
5	Ron Paternoster			Members at AGM
6	George Wafula			Members at AGM
7	Catherine Jarvis		Appointed 31/10/2020	Members at AGM
8	Suzanne Gillingham			Members at AGM
9	Rev Elizabeth Bendrey	Minister	Ceased to act 1/11/2020	N/A
10	Rev Iain Bendrey	Minister	Ceased to act 1/11/2020	N/A
11	Rev David Sebley	Minister		N/A
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

By trust with annual nominations of trustees

Trustee selection methods
(eg. appointed by, elected by)

By election at annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policy & procedures are decided by the members at the AGM, usually held in April.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide ecumenical worship to local area

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our worship is open to everyone.

The building is utilised during the week by local organisations who provide support or facilities to the local and wider community.

The building is also used by a nursery who run 8 session a week.

We have been working closely with the community building closer links with the church and those in need.

We have opened a food bank distribution centre in connection with the Braintree Area Food Bank who are overseen by the Trussell Trust.

The church also has various outreach sessions involving new mums & babies, Ladies Oasis, Men's breakfast clubs and who let the dads out, to name a few.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church is run on volunteers, with the exception of the ministry team and 1 paid youth worker, who without their continued support we simply could not function.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

PLEASE SEE INSERTED ANNUAL REPORT

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity is a going concern, and we expect it to be able to continue trading for at least 12 months with our surplus funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

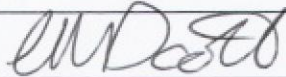
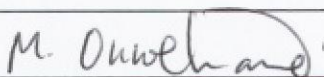
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Scott	Margaret Ouwehand
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	21 Sep 21	

The Church in Great Notley

Receipts & Payments Account 1st February 2020 to 31st January 2021

Receipts

	Unrestricted	Restricted	Total	Previous Year
Collections	£ 11,854.64		£ 11,854.64	£ 14,406.73
Gift Aid	£ 4,064.45		£ 4,064.45	£ 4,240.32
Hire of Hall	£ 8,472.74		£ 8,472.74	£ 21,513.01
Catering	£ 453.72		£ 453.72	£ 2,237.07
Fund Raising (Donations)	£ 805.30		£ 805.30	£ 2,210.44
Snackanory				£ 174.93
Donations & Bequests		£ 2,600.00	£ 2,600.00	£ 4,109.08
Grants Received	£ 11,334.00		£ 11,334.00	£ 2,000.00
Interest Received	£ 243.82		£ 243.82	£ 466.54
Friendship	£ 110.00		£ 110.00	£ 653.73
Concert				£ 980.00
Total Receipts	£ 35,738.67	£ 2,600.00	£ 38,338.67	£ 52,991.85

Payments

Denominational Costs				
Chelmsford Diocese	£ 14,082.48		£ 14,082.48	£ 14,407.75
Methodist	£ 1,885.92		£ 1,885.92	£ 1,958.84
URC	£ 6,012.00		£ 6,012.00	£ 6,254.00
Minister's Expenses	£ 625.02		£ 625.02	£ 1,207.93
Visiting Minister's Fees	£ 40.00		£ 40.00	£ 170.00
Worship Expenses	£ 383.92		£ 383.92	£ 889.63
Organist Fee	£ 60.00		£ 60.00	£ 240.00
Copyrights & Licences	£ 992.82		£ 992.82	£ 608.42
Telephone Comms & WiFi	£ 1,071.96		£ 1,071.96	
Council Tax (Rev D Sebley)	£ 543.37		£ 543.37	
Gas	£ 494.34		£ 494.34	£ 613.37
Electricity	£ 1,863.48		£ 1,863.48	£ 2,278.79
Water	£ 1,068.28		£ 1,068.28	£ 2,881.68
Insurance	£ 754.67		£ 754.67	£ 734.38
Property & Garden	£ 2,697.97	£ 1,919.50	£ 4,617.47	£ 9,714.00
Payroll		£ 7,590.94	£ 7,590.94	£ 13,719.99
Administration				£ 2,276.00
Fees	£ 73.78		£ 73.78	£ 220.00
Postage & Stationery	£ 147.35		£ 147.35	
Donations	£ 20.00		£ 20.00	£ 3,960.33
Write - off	£ 552.73		£ 552.73	
Rayne Church				£6,000.00
Window Cleaning	£ 340.00		£ 340.00	£240.00
Cleaning	£ 5,498.36		£ 5,498.36	£6,149.77
Equipment Hire	£ 224.64		£ 224.64	
Total Payments	£ 39,433.09	£ 9,510.44	£ 48,943.53	£ 74,524.88

LM Scott
LM Scott
TREASURER

DAVID SEBLEY
MINISTER

Independent Examiner's Report to the Church Council of The Church in Great Notley

I am pleased to report on the Accounts of the Church in Great Notley as prepared and presented to me for Independent Inspection by Miss Lisa Scott, Treasurer, for the accounting period from

1st February 2020 to 31st January, 2021

In accordance with the Charity Commission under section 144(2) of the Charities Act 2011 (the 2011 Act) an Audit is not required, but the requirement of an Independent Examination is needed in order to comply with the rules of the Charity Commission.

It has therefore been my responsibility to:

Examine the Accounts under section 145 of the 2011 Act: and

State whether any particular matter has come to my attention.

My examination has been carried out in accordance with the general direction given by the Charity Commission. The procedure I am required to follow is not that of a full audit. The examination however, included a review of the Accounting Records. I am pleased to report I did not find anything unusual or irregular within the accounting records and procedures.

Independent Examiner's Statement

I believe the accounting records are being kept in full accordance with s130 of the 2011 Act.

Signed:



Dated: 24th February 2021

Mrs Isobel Reid

4 Derwent Way

Great Notley

Braintree

Essex CM77 7UH