

THE CHURCH IN GREAT NOTLEY

England & Wales · Charity number 1143093

Details

Other names	GREAT NOTLEY CHURCH
Status	Registered
Legal form	Other
Registered	2011-07-26
Register	View on the Charity Commission register

Contact

Address	The Church In Great Notley Bridge End Lane Great Notley Braintree Essex CM77 7GN
Phone	01376330988
Email	minister@greatnotleychurch.org
Website	www.greatnotleychurch.org

Activities

Objects: THE PURPOSE OF THE CHARITY IS TO ADVANCE THE CHRISTIAN FAITH IN THE AREA OF BENEFIT IN ACCORDANCE WITH THE PRINCIPLES AND PRACTICES OF THE PARTICIPATING CHURCHES.

Activities: To promote religious activities, provide facilities for community use and other charitable activities

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£85,588	£79,999	-	-
2024-01-31	£58,192	£61,166	-	-
2023-01-31	£55,412	£50,977	-	-
2022-01-31	£40,399	£47,774	-	-
2021-01-31	£38,338	£48,943	-	-

Trustees

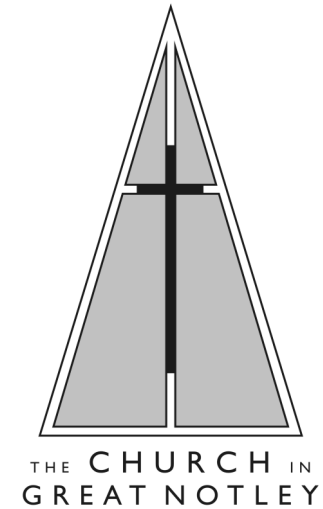
Name	Role	Appointed
Catherine Jarvis		2020-10-31
ERIC SMART		2025-12-08
Emma Gibson		2023-04-23
Helen Rayner		2024-04-30
June Frisbee		2020-10-31
Lisa Scott		2016-04-11
Pauline Banks		2024-04-30
Rev David Sebley		2018-09-01
Rev Rachel Prior		2021-07-31
Rev Roman Kukiewicz		2021-07-31
Suzanne Gillingham		2019-04-29

THE CHURCH IN GREAT NOTLEY

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Accounts

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AGM REPORTS 27TH APRIL 2025

MINISTRY TEAM REPORT

As we reflect on 2024, we are very grateful to all those who play a part in the life of our church; through their service, their prayers and their generous giving. The church can only flourish when we work together to love and serve, as Jesus taught us, and it is so good to be part of a brilliant team here. Thank you in particular to all that lead groups that help our church have a presence in our local community.

This year, there have been sorrows such as the deaths of Irene Cockerton and Eileen Hainsworth, and we are grateful to God for their lives. There have also been joys, such as in May when Tom was confirmed and August when Legend was baptised. Other highlights include re-establishing links with White Court school after the pandemic; deepening connections with Notley Green school including supporting in lessons; continuing ministry to the local nursing home Longmead; the fun of Wiggle Church; and a fabulous Christmas Tree Festival. We are grateful to all our visiting ministers for their contribution and would particularly like to extend thanks to Hans Stein and to Ellie Ake for their ministry to us, particularly throughout David's sabbatical.

There has been a fair amount of work behind the scenes to establish good foundations in our church. We would like to say a thank you to all members of Church Council for their dedicated commitment and, in particular, to Pauline for her hard work in updating and introducing policies and procedures to make sure our church governance is not only in place, but in a good place!

This year we spent time discerning our vision and strategy. We are grateful to those who supported the prayer breakfasts in the summer as we reflected on the past, present and the future of the CiGN. In our services in October we considered how we might grow wholistically as a Church – not just in numbers but also in faith and the good we do in our community. As such, we expanded our vision (how we want to be described in 3 to 5 years' time) to say: "We are the Church in Great Notley, for Great Notley. We are a growing church that shows the love of Jesus in word and action so that others may come to know him as Lord and Saviour."

To help us become this church, we have developed five goals to work towards. These are:-

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1. Focus on building up All Age Worship
2. Become a more welcoming church
3. Establish and improve links with the local community and find opportunities to serve, support and to be a blessing to them
4. Develop a discipleship pathway
5. Work towards becoming a Bronze Eco Church in 2025

As ever, we are thankful to God who can do infinitely more than all we can ask or imagine, we ask that we are faithful to the one who is so faithful to us.

*Rachel
- on behalf of David, Roman, and Nikki*

BENEFICE ADMINISTRATOR

I have continued to carry out administrative work.

Life Events: Using the procedures I developed last year I continue to undertake the administrative work in relation to these.

- Baptisms: I continue to deal with initial emails, dealing with forms, Trello updates, calendar details, follow up emails, keeping a record of baptisms. The Baptism Orders of Service for both Adult and Child have been reviewed. These have been produced and laminated for use within Rayne and Black Notley.
- Weddings: I continue dealing with initial enquiries, dealing with forms, updating Trello, updating calendars, linking in with officiate and verger, invoicing, keeping a record of weddings and other elements as needed.
- Funerals and Interments of ashes: This includes initial emails/calls from funeral directors, dealing with forms, booking in with officiate, linking in with verger, Trello updates, invoicing, and other elements as needed. Dealing with CR1 forms. Interment process specific to Church (St Peter & St Paul bricks and All Saints plaques). Keeping an overall record of funerals, interments.

Website: I generally update the front page with a range of posters for what's on at Great Notley, information from Foodbank and other

information for Black Notley and Rayne as needed. Other regular updates are the 'What's Ahead' and Rayne in Focus for Rayne, Pew Sheets for Black Notley and the Latest Live Streamed Service for Great Notley. There are plans to update some of the photos/pictures on some pages and will diary in to do a wider review during the year.

Invoicing: Invoices are done for weddings, funerals and hiring for Florence Slater Room. These are sent out with copies to relevant Treasurers.

Rota: I do a summary of the services across the Three Churches monthly and send to Linda for the Rayne in Focus Magazine. I update part of the main service rota for Reverend Rachel.

General: Book in requests for bell ringing. Various emails dealt with day to-day.

Church specific

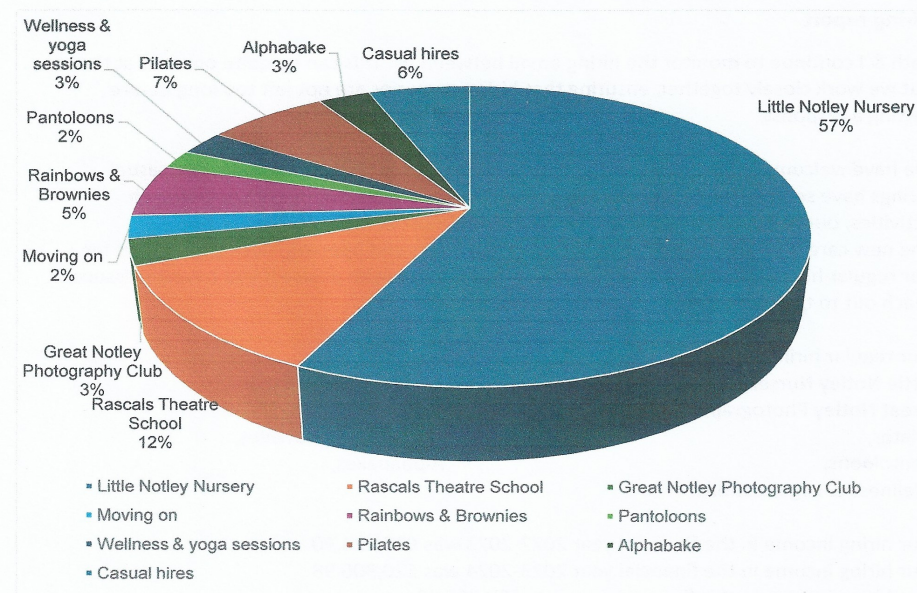
- **Great Notley:** Produce and send out the CiGN notice every week. Print off information for notice boards and leaflets, as needed. Amend and send monthly service slides. Keep the church bookcase tidy and in order (The Great Notley Bookshelf is in place. There is not a big turnover but those that attend the coffee mornings tend to take and donate books).
- **All Saints:** Rayne in Focus and What's Ahead updated on the website as needed. Printing as requested.
- **St Peter & St Paul:** Pew sheets printed weekly. Link in with and book in the Payback Team. Printing as needed. Memorial wall record updating.

Printing: As needed throughout the year. This has included new Baptism Orders of Service, Service Booklets as requested, Christmas Service information, Easter Service information, Remembrance, Welcome Leaflets, Information for Courses (e.g. Lent Courses). All these are generally recorded in the photocopier book to aid the Treasurer for Great Notley to ensure fairness in terms of paying for paper etc.

Foodbank: Print off any leaflets, update website and update Great Notley and St Peter & St Paul Facebook.

Calendar: Keep Google calendars for St Peter & St Paul, FSR (Black Notley Church Hall), All Saints and the Old School Room (Rayne) up to

Little Notleys Nursery	£12,540.55	57%
Rascals Theatre School	£2,619.00	12%
Great Notley Photography Club	£617.00	3%
Moving On	£546.00	2%
Rainbows/Brownies	£1,233.75	5%
Pantaloons	£444.38	2%
Wellness/Yoga session	£575.25	3%
Pilates	£1,521.00	7%
Alphabake	£648.00	3%
Casual hires	£1,262.00	6%



Lisa Scott Cath Jarvis
Hiring Team

DBS is carried out in line with the job roles held by the volunteers. There were two volunteers who completed the Basic DBS and one volunteer who completed the Enhanced DBS during 2024.

*Judy Spearman
Safeguarding Officer*

HIRING

Cath and I continue to monitor the hiring email between us. This can be quite onerous at times but we work closely together, ensuring that hiring enquiries are not left too long before getting a response.

We have welcomed some new regular hirers, although one did not workout. Our casual hirings have seen a bit of a dip recently but with the lovely expansion of our outreach activities, our regular hirings mean the church is almost at full capacity.

The new caretaker has taken over meeting casual hirers and opening/closing the doors for our regular hirers. This is still a relatively new role for Peter, so please if you have any issues, reach out to the hiring team. Our regular hirings include;

Little Notleys Nursery
Rascals Theatre School
Great Notley Photography Club
Moving on
Pilates
Rainbows & Brownies
Pantoloons
Alphabakes
Wellness & yoga sessions

Our hiring income in the financial year 2022-2023 was £19,223.90

Our hiring income in the financial year 2023-2024 was £20,906.98

Our hiring income in this financial year was £22,006.93

This is broken down as...

date. The issue of allowing others to edit has not been resolved so I continue to manage the calendar.

Other:

Wedding Information morning which was held on 22nd February 2025

- helped develop paperwork, booklet, programme, invites and attended on day.

In addition to continuing with this work as it comes up. Upcoming work will include the following:

- There are still a number of old books in the loft at Great Notley. The donation station at Poplar Nursery for the annual NSPCC bookfair is open again so I will finish emptying out the books.
- It would be good to do another overall review of the Three Churches website and information on the website, e.g. FAQs, other information sheets, forms for use. Reverend Rachel has sent some updated pictures and I will set aside time to use these and look more widely at the pages. Develop Control Sheets as needed. This will be for such things as Easter, Christmas, Remembrance etc (what needs to be done when, by whom, what leaflets are used, what needs to be ordered etc)
- Explore developing a Benefice notice/newsletter in addition to the Church specific notice sheets already in place.

I continue to enjoy the role and working with such friendly and kind people across the Three Churches.

*Lisa Gregson,
Benefice Administrator*

CAFÉ & CHAT

We continue to meet every first Thursday of the month, with hot soup and homemade cakes in the winter months (October-March/April) and just homemade cakes in the summer months. We didn't meet in August 2024 or January 2025.

In accordance with new Church Council requirements in 2024, we have now been formally embraced as a *Church Group*. We have happily reinforced this status with a return to the Thought for the Day slot at each session, presented by one of our Ministry team.

We now have 14 members and helpers: Daphne, Jan, Sandra, Jacquie & Stephane Fanchette, who still come and help us every month, as well as Martin & Sam helping out when we are short. I can't thank them enough, always bringing lovely homemade cakes, helping with the setting up, washing up and putting all the chairs and tables back. Jacquie Fanchette works out our monthly quizzes, Wordsearch and Dingbats, which gets everyone talking. She had a successful double heart bypass in January 2025, so it was good to see her as a guest in March. We continue to wish Jacquie all the best and a good recovery. We had another successful year with shoeboxes, a total of 36 and lots of lovely blankets. Our many supporters in the CiGN congregation and our friends were skillful and generous as ever. It was great getting a few of the Church hirers involved this year, which we're hoping we can do again in 2025.

Wendy Potter

CATERING

It's been busy as usual in the kitchen.

We held a Bring and Share lunch for Harvest in September '24 which was well attended.

The Christmas Tree Festival weekend was great fun and we had many folks stopping for refreshments. On the Saturday evening a cheese and wine event was held with music etc.

Our twice weekly coffee mornings are still going strong. Tuesday morning is the busiest as we now offer a cuppa to the people waiting at the Foodbank.

Fridays are mainly attended by the walking group but they all become friends of the Church which is great.

My thanks to my trusted friend Betty, I would be lost without her help. Also thanks to Marie who jumps in at a minutes' notice.

Sandra Higby

DATA PROTECTION/POLICIES AND PROCEDURES

The past twelve months have been busy looking at policies and procedures across a range of topics. The purpose of this has been to ensure that we meet both statutory and legal requirements, in a way

Prayer Chain is an important part of the prayer life of our church and is a way we can really support each other. If anyone is interested in joining the Prayer Chain do speak to Rosemary.

Rosemary Freeman

SAFEGUARDING

The CIN Great Notley is committed to the Diocesan Safeguarding Policy.

During 2024 work has continued to ensure that our Parish is compliant with the Safeguarding Live E-manual. The Model Parish Safeguarding Policy for Promoting a Safer Church and the Policy for responding to Domestic Violence are due to be agreed by the Church Council and signed at their meeting on 13th May 2025. These will replace the current policies currently displayed on the notice board.

Work continues to ensure the Benefice is compliant with the Church of England Practice Guidance for Safer Recruitment; this applies to all paid and volunteer posts. We continue to use the most up to date paperwork as required. We are using the new Confidential Declaration Forms and Basic DBS Confidential Declaration Forms where appropriate. We have introduced Model Volunteer Job Roles available for:

Volunteers Working with Children and/or Adults

Church Wardens

Safeguarding Officers and other roles as they arise

Work has been carried out to ensure that overall training continues to be up to date. We were able to obtain the Safeguarding Training pack, from the Diocese, to enable us to carry out the Basic Awareness and Foundation Training for the Benefice. This was a successful way to ensure that all those requiring the training or updating their training plus those who did not have access to carry out the on-line training: Thank you to Rev. Nikki Horsley who organised the event.

Seven volunteers from Great Notley were able to attend the training session and completed both Basic Awareness and Foundation training. They received certificates on completion.

During 2024 there were Five Volunteers who completed Safeguarding training online for Basic Awareness and Foundation training.

make a personal visit. I have taken to sending appropriate cards to people, to ensure them of our continued prayers and support, when they have been unable to attend services in person. Whilst other forms of communication are invaluable I think it is still nice to receive a personal message through the letter box.

The Pastoral Team continue to look out for those in the congregation we have concerns about and there is always an opportunity for prayer after Sunday services. We have also had occasion to support those who have sought out the church in times of great need. It was good to welcome back new faces after a period of absence but we were very sad to hear of the deaths of Irene Cockerton and Eileen Hainsworth, who were both in their 90's. Irene was a valued member of the Church in Great Notley from its formative days. Our Church Family photo album continues to grow with new faces becoming familiar faces. Our newest addition was born in November 2024 with two more babies due in the first half of this year. It is always a great privilege to welcome new lives into our church. In addition there is a new Memorial Album with photos of those who we wish to remember.

I would like to thank Ron Paternoster for the new leaflet box which he made and installed outside the church. It is more substantial than the previous one. Updated Welcome leaflets will be available once a new format has been agreed. One or two members of the congregation have recently had to give up driving and we are grateful to all those who are able to offer lifts both on Sundays and to other church events.

Our monthly visits to Longmead Nursing Home continue. It is a blessing to be able to build up relationships with both residents and staff.

We would like to thank members of the congregation who take the time and trouble to stay in contact with others also keeping the Team informed and up to date with ongoing matters.

June Frisbee
Pastoral Co-ordinator

PRAYER CHAIN

We continue to have 25 people on the Prayer Chain who have committed to pray. Prayer requests are given to Rosemary by 'phone, email or in person and any issues of confidentiality are respected. The

that enables the church to function effectively in a safe and appropriate can-do attitude. This helps to provide the framework to underpin the church mission statement and to be welcoming and inclusive.

Areas that have been reviewed and policies developed include the following: -

Lone Worker Good Practice; Complaints Procedure; Consent for Photography; Emergency Contact forms (for children); Data Protection and Safeguarding.

In the aftermath of the Grenfell review we have recently focused on Fire Safety and Prevention. We are very grateful to Trevor Rayner, a retired Firefighter, who has been very helpful in providing advice and support as we developed the policies and procedures. He has helped to ensure that we comply with legislation and adopt good practice. Our aim is to provide a workable safe environment both to protect the building and also the personal safety for all those who use the building.

We developed a Fire Safety Policy and Emergency Plan and from this introduced the following: Fire Safety Maintenance Procedure; Fire and Emergency Evacuation Procedure and a Fire Alarm Testing Procedure. We have put in place a program of regular testing of the fire alarm system which normally takes place at 8.15am on a Tuesday morning. On Saturday 15 March 2025 we held a Fire Safety Awareness Training session, this was led by Trevor Rayner. We invited representatives from Church Council, leaders of groups and other volunteers, including from our regular hirers Little Notley's Nursery. The session was well attended and included discussion relating to things we can do to help prevent fire and ways we can ensure that we provide a safe welcoming environment. The session included setting off the fire alarm system and an emergency evacuation.

I am very grateful for all the suggestions that were made. As a result of this we will be introducing Fire Warden roles for our Sunday services from those who attended the training. The person in charge of the sound desk will act as the Incident Lead and will identify 3 suitable people to act as Fire Wardens on the day. We are hoping this will be like an insurance policy, that it is in place but we won't need to use it.

I am very grateful for all the help, support, advice and sharing of knowledge that has been given to enable me to achieve this. Copies of all these policies and procedures are available in the Church Office.

Pauline Banks

FAITH AND FELLOWSHIP GROUP

We are a small group exploring some of the main characters in the Old Testament. We think we know the stories, but are constantly surprised and delighted at new revelations. We meet on Mondays at 2pm in the worship area. Please join us if you feel you would enjoy this experience. Contact Maggie m.ouwehand@talktalk.net

Maggie Ouwehand

FINANCIAL REPORT

I am pleased to report that we have had a much better year financially. Our overall income was £85,588.25 and our overall expenditure was £79,999.40. This is an overall net income of £5,588 split between restricted and unrestricted funds as follows:

	General £	Restricted £	2025 Total £	2024 Total £
Income and endowments	55,613.50	29,974.75	85,588.25	70,881.20
Expenditure	(59,786.96)	(20,212.44)	(79,999.40)	(49,672.17)
Net income/ (expense)	(4,173.46)	9,762.31	5,588.85	21,209.03

The restricted activities had surplus income due to increased donations and grants, while general activities resulted in a small deficit of expenses over income of £4,173. The income also includes restricted grants. Our room hiring bought in just over of £22,000. Catering income remains similar to last year, at £2,116.

Our gas and electricity costs have surprisingly reduced from last year. In 2023/24 we paid £11,856 but in 2024/25 we paid £8,072.93.

worshipping with us for more than six months please speak to me about becoming a full member.

My thanks to Sam Prior who has again completed the statistical returns to all the denominations. An updated annual Directory of Members was circulated to those on the membership list in January, prior to the Covenant Service.

June Frisbee
Membership Secretary

MEN'S BREAKFAST

The monthly Men's Breakfasts, which had been very successful pre-Covid as a vehicle for men's fellowship, were restarted in September '24. We prepare a traditional English breakfast of bacon, egg, sausages, tomatoes, mushrooms and beans on the fourth Saturday of each month, for which the cost is £5.00 a head. People who can't eat this kind of food for health or dietary reasons are welcome to bring their own breakfast and share fellowship with us (and of course they are not charged the £5.00!)

The number of breakfasters to date has varied between 12 and 16. We have at times been joined by men from Black Notley and Rayne, and in January a chap who had seen it advertised on the church website brought his wife with him, not realising it was "men only". (She was made very welcome!)

I am most grateful for the support I have received, which has been very encouraging. I am particularly obliged to Mike Higby, Paul Freeman and Peter Thomas, without whose unfailing help I just couldn't do it. Also not forgetting Bruce Wilkinson, from the Salvation Army, who cannot eat with us but comes every month and does all the washing up!

Paul Winstanley

PASTORAL

It has been a busy year for the Pastoral Team. Several members of the congregation have had to deal with ongoing medical conditions and one or two with emergency situations. We have made good use of Chaplaincy Teams at various hospitals where it has not been possible to

eleven lapsed members. I mention this because, as I have expressed at several meetings during the year, we need to be concerned about the future. There are certain roles within the church which can only be filled by full members and I believe that we need to think seriously about succession planning. The church can only function fully if we have enough members who are able and willing to be involved and contribute to the life of the church.

To quote from our Membership Leaflet

What is membership?

Membership is an opportunity to publicly declare your faith in Christ, to declare this church to be ‘your church’ and to commit yourself to share in the church’s work.

Our members come from many different church backgrounds and none. Whatever your background, you are welcome to become a member here if you have been baptised (or are willing to be baptised) and confess faith in Jesus in accordance with the creeds accepted by the universal church, usually through confirmation.

Membership of our Partner Denominations

When you become a member of The Church in Great Notley, you also become a member of the wider church. The usual form of membership is Ecumenical Joint Membership. This means you choose to become a member of all four of our partner denominations.

There is also Single Denomination Membership, where you can opt to become a member of one of our partner denominations only.

I have also expressed my concerns about our membership numbers and demographic to our Local Advisory Group (LAG). This group is made up of the senior leaders of our denominations together with our clergy and treasurer. Churches Together in Essex and East London (CTEEL) also have input to this group. The LAG will be meeting in June and after serving eight years as Membership Secretary I will be standing down after that meeting.

Whilst everyone is welcome to attend all Congregational and Annual General church meetings only those who are full members are able to vote and have a greater say in how the church operates day to day. This also includes having a say on future appointments. If you have been

This last financial year we have spent £10,167.48 on essential building maintenance and upgrading of various systems. Although in the accounts it is shown under goods purchased at £9,863.21. This was due to some donors meeting the costs of the new overhead projector and the new fascias.

The overall cash position for year ending 2024/25

	£
The year end bank balances are	57,926
Of this, the amount set aside for salaries is	10,354
And set aside for the fabric of the church is	<u>14,418</u>
Leaving	33,154
However, this includes the following restricted funds;	
Flower fund	126
Philip Howard bequest	319
Worship flooring fund	<u>1,062</u>
Totalling	1,507

This leaves cash for general purposes of approximately **£31,647**

Our previous years accounts 2023/2024 showed a deficit against the Youth Worker salary, due to a shortfall in funding. When I transferred to the new accounting system for this year, the deficit was discounted as the church had already covered these costs and I wanted to start the new system with a clean record. This has been noted and commented on by the IE.

Next financial year (2025/26)

Salary costs

The URC have committed to funding 6 months of salary but we have also obtained a grant from the Diocese. Following the last ministers letter, I have received some specific personal donations towards the salary cost.

Building maintenance

In the next financial year, I am hopeful that the new flooring fund will be utilised to replace the tired carpet in the worship area.

Ron Paternoster has also undertaken a project with regards to Solar

Panels. The quotes are coming in between £30,000 and £40,000. There are specific funds where we can apply for grants and these options will be fully explored before we commit to anything.

Finally

The cleaning team continue to provide a weekly cleaning service of the worship area. A big thank you to all involved.

I remain forever grateful to each and every single person who can make a financial contribution to the church. Without your continued and unwavering support I would not be able to balance the books.

*Lisa Scott
Treasurer*

of bags full of extras per voucher. All our volunteers had a meeting late last year to discuss the viability of having a Foodbank distribution centre here at The Church in Great Notley. It was decided to continue the service until at least Easter, when the service will be reviewed.

As a result of the above we have had a few people leave and a few people come. The new rota continues to function on a decreased number of volunteers, with support from the Area Manager, Henry Hopkins. Thank you, Henry.

Maggie Ouwehand has stepped down as manager after 5 years but will continue volunteering. Our thanks go to her for setting up and running this service. Thank you also to Roman Kukiewicz, who has now taken on the role of manager.

We went out for a lovely meal at The Prince Louis in January. It was well attended and gave us the opportunity to say farewell those volunteers who had decided to move on. Our thanks go to them for their years of selfless giving. It was an honour to have shared a common goal. We still have a close group and I want to take the opportunity to honour them for their dedication, compassion and generosity. It is a privilege to be a part of such a great team.

We don't know what the future holds for the Foodbank at Great Notley. It has always been the goal of Foodbanks to no longer be necessary and to lobby government to support those who are most in need. However we don't seem to be any nearer in achieving those goals due to the political climate in our country or indeed the world. We therefore need your help more than ever to support the most vulnerable in our community. Thank you to all those who support us in prayer and donations and, if anyone is inclined to volunteer, we would love to hear from you.

*Maggie Ouwehand
Roman Kukiewicz, Manager*

MEMBERSHIP

We currently have 51 full members at the church. This is made up of 25 who are over 70 years of age, 18 under that age and 8 who are inactive (that is not currently attending services). This compares to 64 members in 2019 and a significant drop to 48 in 2022, which included removing

FLOWER MINISTRY

I was delighted to be able to get the Flower Ministry up and running this year, as part of the work of the Pastoral Team, something I had been considering for some time.

Firstly my thanks must go to Sandy Morris who has kindly used her gifts and skills to enable this to happen. Sandy buys, arranges and delivers flower on behalf of the church. Flowers are usually sent, at the discretion of the Pastoral Co-ordinator, either when someone has been in hospital or unwell for a period of time. They are also sent if there is a very special occasion which needs acknowledging. When necessary an alternative gift is substituted for flowers - i.e. special chocolates or biscuits.

The Flower Ministry is self funded both through fund raising and donations. If this is something that you would like to support financially please speak to our treasurer, Lisa Scott.

June Frisbee
Pastoral Co-ordinator

CiGN FOODBANK DISTRIBUTION CENTRE

01 March 2024—29 February 2025

	01.03.23-29.02.24	01.03.24-28.02.25
Braintree Area		
Total Vouchers Issued	4901	5472
- Adults	7476	6522
- Children	5089	4670
Great Notley Distribution Centre		
Total Vouchers Issued	248	271
- Adults	359	373
- Children	371	311

We continue to be the quietest Distribution Centre in the Braintree Area, having provided 3 meals per day for 3 days for 684 people, plus a couple

The Church in Great Notley			
Balance Sheet detailed			
		As at 31/01/2025	As at 31/01/2024
Current assets			
	1240: NatWest Current Bank account	6,521.48	2,803.15
	1241: NatWest Business Reserve	13,702.99	2,094.77
	1242: MCA Reserve account (Interest earning)	23,318.82	27,541.32
	1243: MCA Building Reserve	14,418.98	19,934.18
	Total Current assets	57,962.27	52,373.42
	Net Asset surplus (deficit)	57,962.27	52,373.42
Reserves			
	Excess/(deficit) to date	5,588.85	-
	Z01: Starting balances	52,373.42	52,373.42
	Total Reserves	57,962.27	52,373.42

Represented by Funds

General (Unrestricted)	46,068.72	51,618.78
Restricted	11,863.55	754.64
Total	57,962.27	52,373.42

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The Church in Great Notley
Analysis of income and expenditure
Selected period: 01 February 2024 to 31 January 2025

	General	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments from:						
Donations and legacies						
4009 - Bequest and Legacies	-	-	-	-	-	-
4010 - Donations received	3,695.63	-	704.29	-	4,399.92	4,502.54
Donations and legacies Totals	3,695.63	-	704.29	-	4,399.92	4,502.54
Income from charitable activities						
Income from charitable activities Totals	-	-	-	-	-	-
Other trading activities						
Other trading activities Totals	-	-	-	-	-	-
Investments						
Investments Totals	-	-	-	-	-	-
Other income						
4000 - Grants received	-	-	1,130.83	-	1,130.83	7,749.46
4001 - Offering	16,090.42	-	-	-	16,090.42	15,552.70
4002 - Fund raising	1,269.83	-	522.93	-	1,792.76	1,824.62
4003 - Hall hire	22,006.93	-	-	-	22,006.93	20,906.98
4004 - Gift Aid	4,753.88	-	-	-	4,753.88	4,024.76
4005 - Miscellaneous income	3,025.80	-	120.00	-	3,145.80	425.00
4006 - Snackanory and Messy	-	-	-	-	-	32.02
4007 - Catering	2,116.69	-	-	-	2,116.69	2,217.80
4008 - Interest	1,370.52	-	-	-	1,370.52	956.91
4011 - Organist fund	-	-	540.00	-	540.00	130.00
4100 - Funeral services	1,284.00	-	-	-	1,284.00	-
4101 - Wedding services	-	-	-	-	-	-
4150 - Salary admin worker	-	-	4,516.54	-	4,516.54	-
4151 - Childrens and Youth worker salary	-	-	22,440.16	-	22,440.16	12,521.93
4200 - Cafe Chat	-	-	-	-	-	36.48
Other income Totals	51,917.87	-	29,270.46	-	81,188.33	66,378.66
Income and endowments Grand totals	55,613.50	-	29,974.75	-	85,588.25	70,881.20
Expenditure on:						
Raising funds						
Raising funds Totals	-	-	-	-	-	-
Expenditure on charitable activities						
Expenditure on charitable activities Totals	-	-	-	-	-	-

(3 April 2025 9:11 pm) Page 1 of 2

	General	Designated	Restricted	Endowment	This year	Total Last year
Other expenditure						
5000 - Goods purchased (General inc building)	9,516.21	-	347.00	-	9,863.21	574.86
5001 - Water rates	1,282.73	-	-	-	1,282.73	1,560.79
5002 - Gas	3,232.85	-	-	-	3,232.85	6,130.30
5003 - Electricity	4,840.08	-	-	-	4,840.08	5,725.70
5004 - Council Tax (Wense)	-	-	-	-	-	575.85
5005 - Premise Insurance	891.59	-	-	-	891.59	862.26
5006 - Repairs and Servicing	3,723.66	-	-	-	3,723.66	1,732.54
5007 - Cleaning (including supplies)	5,703.55	-	-	-	5,703.55	5,305.40
5008 - Window Cleaning	400.00	-	-	-	400.00	450.00
5009 - Licenses and software	1,006.39	-	-	-	1,006.39	860.76
5010 - Equipment Hire	536.54	-	-	-	536.54	536.54
5011 - Gardening	420.00	-	435.00	-	855.00	1,164.99
5100 - Printing	832.24	-	-	-	832.24	1,136.25
5101 - Office stationary	263.78	-	-	-	263.78	355.73
5102 - Telephone and Internet	951.66	-	-	-	951.66	648.58
5103 - Postage	-	-	-	-	-	6.00
7000 - Wages - Admin	-	-	5,863.14	-	5,863.14	452.05
7001 - Wages - Children's worker	-	-	13,447.30	-	13,447.30	-
7100 - Ministers discretionary fund	-	-	-	-	-	-
7101 - Travelling (Mileage)	357.21	-	-	-	357.21	795.80
7102 - Hospitality	62.98	-	-	-	62.98	-
7103 - Worship resources	1,056.44	-	-	-	1,056.44	555.64
7104 - Organist costs	80.00	-	120.00	-	200.00	-
7200 - Donations	384.83	-	-	-	384.83	404.59
8000 - Denomination cost - Church of England	14,816.62	-	-	-	14,816.62	13,851.54
8001 - Denomination cost - URC	6,389.00	-	-	-	6,389.00	4,340.00
8002 - Denomination cost - Methodist	1,783.85	-	-	-	1,783.85	1,646.00
8003 - Denomination cost - Baptist	74.75	-	-	-	74.75	-
8004 - Denomination cost - Visiting ministers	40.00	-	-	-	40.00	-
8005 - Funeral fees	1,140.00	-	-	-	1,140.00	-
Other expenditure Totals	59,786.96	-	20,212.44	-	79,999.40	49,672.17
Expenditure Grand totals	59,786.96	-	20,212.44	-	79,999.40	49,672.17
Income less expenditure	(4,173.46)		9,762.31		5,588.85	21,209.03

(3 April 2025 9:11 pm) Page 2 of 2

The Church in Great Notley

Analysis of income and expenditure Selected period: 01 February 2024 to 31 January 2025

	General	Designated	Restricted	Endowment	Total	
					This year	Last year
Income and endowments from:						
Donations and legacies						
4009 - Bequest and Legacies	-	-	-	-	-	-
4010 - Donations recieved	3,695.63	-	704.29	-	4,399.92	4,502.54
Donations and legacies Totals	3,695.63	-	704.29	-	4,399.92	4,502.54
Income from charitable activities						
Income from charitable activities Totals	-	-	-	-	-	-
Other trading activities						
Other trading activities Totals	-	-	-	-	-	-
Investments						
Investments Totals	-	-	-	-	-	-
Other income						
4000 - Grants received	-	-	1,130.83	-	1,130.83	7,749.46
4001 - Offering	16,090.42	-	-	-	16,090.42	15,552.70
4002 - Fund raising	1,269.83	-	522.93	-	1,792.76	1,824.62
4003 - Hall hire	22,006.93	-	-	-	22,006.93	20,906.98
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4100 - Funeral services	1,284.00	-	-	-	1,284.00	-
4101 - Wedding services	-	-	-	-	-	-
4150 - Salary admin worker	-	-	4,516.54	-	4,516.54	-
4151 - Childrens and Youth worker salary	-	-	22,440.16	-	22,440.16	12,521.93
4200 - Cafe Chat	-	-	-	-	-	36.48
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Income and endowments Grand totals	55,613.50	-	29,974.75	-	85,588.25	70,881.20

Expenditure on:

Raising funds

Raising funds Totals

Expenditure on charitable activities

Expenditure on charitable activities Totals

					Total	
	General	Designated	Restricted	Endowment	This year	Last year
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7000 - Wages - Admin	-	-	5,863.14	-	5,863.14	452.05
7001 - Wages - Children's worker	-	-	13,447.30	-	13,447.30	-
7100 - Ministers discretionary fund	-	-	-	-	-	-
7101 - Travelling (Mileage)	357.21	-	-	-	357.21	795.80
7102 - Hospitality	62.98	-	-	-	62.98	-
7103 - Worship resources	1,056.44	-	-	-	1,056.44	555.64
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7200 - Donations	384.83	-	-	-	384.83	404.59
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8004 - Denomination cost - Visiting ministers	40.00	-	-	-	40.00	-
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Expenditure Grand totals	59,786.96	-	20,212.44	-	79,999.40	49,672.17
Income less expenditure	(4,173.46)		9,762.31		5,588.85	21,209.03

DRAFT

Independent examiner's report to the trustees of the Church in Great Notley

I report to the trustees on my examination of the accounts of the Church in Great Notley (the Church) for the year ended 31 January 2025. The accounts are those presented in the Annual Report dated 27 April 2025.

Responsibilities and basis of report

As members of the Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

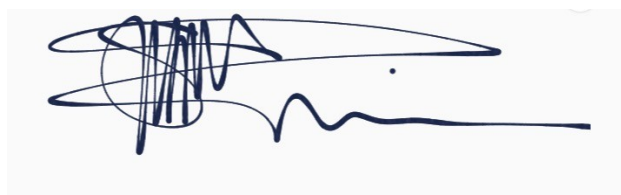
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act.
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in blue ink, appearing to read 'Sarah Prior', with a long horizontal line extending to the right.

Name: Sarah Prior ACA
Address: Pearcroft Aldecar Lane
Saxmundham
IP17 1HN
Date: 4 September 2025

Comments on my review

The underlying accounting records are comprehensive and easy to follow. All payments and receipts are fully recorded and properly authorised. The treasurer keeps the church well and regularly updated on all key financial matters.

The Church has ceased to keep its account on the SAGE platform which was problematic. The new system works far better and is easier to understand. However, on transfer to the new system the deficit balance on the youth worker restricted reserve of £1,399.62 was amalgamated into the unrestricted reserves. This means that 'fund balances brought forward' in the accounts do not agree to the funds carried forward at the end of the prior year's accounts in terms of the split between restricted and unrestricted. Maintaining integrity and transparency in respect of restricted reserves is important from a Charities Act perspective so, whilst there is no reason to expect this to happen again, care should be taken when rolling forward from one year to the next.

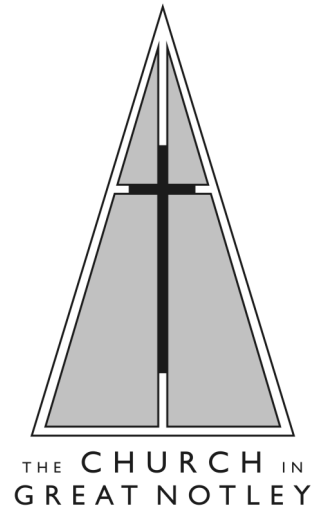
Whilst the church had made an overall surplus of £5,588 this reflects a surplus of £9,762 in restricted funds and a net deficit £4,173 in the unrestricted activities, thereby eating into the unrestricted reserves. This highlights the importance of fundraising being focussed on the general needs of the Church as well as specific endeavours.

I note that work is ongoing to ensure that all church groups, existing and new, that are run under the auspices and control of the church council are identified and included in the accounts where appropriate.

THE CHURCH IN GREAT NOTLEY

England & Wales - Charity number 1143093

Accounts



AGM

REPORTS

28TH APRIL

2024

MINISTRY TEAM REPORT

What a year! 2023 marked the 25th anniversary of The Church in Great Notley. We began the year with a joyful silver jubilee service, with lots of friends and faces from CIGN past and present in attendance. It was a fantastic opportunity to thank people for their contribution in the life and witness of the church. Later on in the year, we welcomed back Rev'd Jacqui King and Rev'd Olivia Maxfield-Coote to lead and preach, and it was a joy to see them again.

This year we were encouraged to see a number of people take significant steps of faith and belonging. We were delighted to host a confirmation service in April, in which Stephen, Cathy, Holly and Sarah were confirmed. Later, in August, Tom and Leah were baptised. Lucie, Pauline and Helen together with Sarah, Tom, Holly, Cathy and Stephen were all admitted to Church Membership. The ministry team has also changed shape: in September, Nikki was ordained deacon and began her curacy working across the Three Churches as well as continuing her work in school, and in November Roman was licensed as an Associate Priest to the benefice.

It has been very encouraging to welcome new folk to CIGN. One particular answer to prayer came in the summer with Alex's arrival that ushered in a new music group. It has been uplifting and refreshing to have live singers and musicians again, and we'd like to thank all who are involved in leading us in worship. Also this year, Lisa Gregson began work in September as our Benefice Administrator based in the office at The Church in Great Notley. Her work has alleviated a significant amount of administration from the ministry team, which means they have more time for encouraging ministry and mission – e.g. dreaming and scheming! It has also been great for the office to be used so well, and provides a welcome point when people enter the Church.

2023 has also seen a growth in outreach in our local community, with the re-establishment of links with Notley Green school and regular Holy Communion services at Longmead nursing home on London Road – particular thanks to June and Wendy and to Fr Neil Tozer for their ministry here.

Variety Concert Update

Preparations for our musical variety concert, due to take place on Saturday 20th of April, are underway and we have a promising uptake on the numbers of performers intending to come along. We would love for there to be a full house in the audience to come and support this concert so please continue to spread the word and there is still space for volunteers to help things run smoothly on the day.

Blessings to all!

Alex Lawrence
Music Co-ordinator

the church vision to show the love of Jesus in word and action so that others may come to know him as Lord and Saviour. The group is staffed by over ten members of the congregation and typically rehearses on a weekly basis, depending on the availability of its members.

One core aim of the group is to expand the repertoire of hymns and songs used in our services which has been aided by the acquirement of the full selection of mission praise hymn books. There has been positive feedback thus far about the contribution that having live music has made during services. This has seen a reduction in the necessity for the use of audio tracks which were used in the interim period between the music groups previous and current format.

Many exciting developments have come about in recent months. The remainder of 2024 is a blank canvas to create and try out some new ideas, dust off some old favourites, continue to improve our experience in church and engage with members of our local community. The music group will participate in this by:

1. Development of the group:

- Seeking more musicians and singers to join and lead us in worship
- Increasing the diversity between traditional hymns and modern worship songs
- Introducing these songs during the opening of services
- Evenings of Prayer – Time to gather together in prayer and song

2. Introducing more Concerts throughout the year:

- Variety Concerts – An invitation to all in our community to enjoy and celebrate musical offerings
- Evening Concerts – Themed concerts with additional activities such as quizzes and food.

We welcome all feedback, suggestions, and ideas as to what we can do with music in our church. If you or anyone you know would like to get involved in our mission in any capacity, please let us know. Specifically, we would like to hear about songs or hymns people would like to hear that maybe we have not done yet or haven't done in a while.

There have been many more joys! This year has also marked the introduction of the Benefice 5th Sunday services. It has been good to host and to travel around the Benefice, and worship with our brothers and sisters together. Thanks to all who have supported this initiative. In December, we introduced the Posada – a knitted Mary and Joseph - who travelled around Great Notley visiting schools, homes, the nursery and of course our fantastic Christmas Tree festival! Thanks to all who made that a success – and of course to Suzanne for co-ordinating it and bringing the community together.

This year we've needed to do a big push to get our finances on more of an even keel. We are deeply grateful to all who give to this church in various ways – and particularly to those who have increased their financial offerings this year. It has been a big source of encouragement. Thanks are particularly due to Lisa for her hard and diligent work as Treasurer and to Cath for patiently co-ordinating hiring arrangements which is our main source of income.

As we look to the future, we will be looking at doing some re-visioning: how is God calling us to serve our community and grow in faith for the next 25 years – and beyond? We will be embarking on a season of waiting, listening and hearing to find out what God is preparing for us to do in Great Notley. So, we will be praying and discerning as a whole church throughout the summer to help us develop some priorities for mission and evangelism.

One hope is to increase opportunities to deepen faith. We are excited to provide opportunities for faith to grow in young people with Wiggle Church for under 7s starting in April, as well as building on our links with Notley Green school through chaplaincy, cake ministry, and being school governors. We also hope to run groups for youth and adults to grow in confidence and trust in God.

On behalf of all the ministers, I would like to extend huge thanks to all who work so hard at The Church in Great Notley, particularly members of the Church Council.

We worship a God who is able to do more than we can ask or imagine, so once again, we place ourselves and our church into God's hands, looking forward to the future with hope and expectancy.

Rachel

- on behalf of David, Roman, and Nikki

BENEFICE ADMINISTRATOR

I started the role of Benefice Administrator on 7th September 2023. The following is a summary of the main activities and role as it has developed:

Life Events: I initially worked with Reverend Rachel to understand the process and procedure for all these life events and then documented this for me to be able to follow.

Baptisms: This includes initial emails, dealing with forms, Trello updates, calendar details, follow up emails, keeping a record of baptisms.

Weddings: This includes dealing with initial enquiries, dealing with forms, updating Trello, updating calendars, linking in with officiant and verger, invoicing, keeping a record of weddings and other elements as needed.

Funerals and Interments of ashes: This includes initial emails/calls from funeral directors, dealing with forms, booking in with officiant, linking in with verger, Trello updates, invoicing, and other elements as needed. Dealing with CR1 forms. Interment process specific to Church (St Peter & St Paul bricks and All Saints plaques). Keeping an overall record of funerals, interments.

Website: Initially I undertook a general review and updating of contacts across the site/different churches. Regular tasks have developed including, Foodbank information, what's on posters, other posters, Rayne in Focus, What's ahead Rayne, Black Notley Pew sheets

Invoicing: Developed pro-forma invoice records to use for weddings, funerals, interments, room hiring (not at Great Notley) and other as needed. (Thanks to Charlotte at Rayne). Have continued with this and send invoice/donation records to treasurers. *Charging amounts recently reviewed and will put together summary of charges across the Benefice to use.*

members and administrator posts.

We are due to review the Model Parish Checklist to ensure that we are compliant and also progressing with Safer Recruitment in all paid and volunteer roles.

Overall training is up to date. Five volunteers have completed Safeguarding training: Basic Awareness and Foundation. One volunteer has completed Leadership (compressed).

DBS is carried out to comply with the new National Safeguarding Standards, which includes a new Confidential Declaration Form. Three new DBS checks have been carried out during 2023.

Judy Spearman

Safeguarding Officer

SNACKANORY

Our ever popular preschool group is still a wonderful group to run. We have at least one new parent every week. We have seen one member now regularly attending our Sunday services with their children and one member having their child baptised.

We currently have 210 members on our Facebook group with weekly attendance being between eighteen and twentyfive.

Suzanne Gillingham

Children and Families Worker

SOLO PARENTS

Solo Parents continues to meet once a month, however we are looking at changing the time due to parents work commitments. We currently have seven members on our WhatsApp group .

Suzanne Gillingham

WORSHIP MUSIC TEAM

Development of the worship music team began in June 2023 with the primary aim of assisting the ministers in sharing the musical responsibilities of leading the congregation in worship and promoting

confidentiality are respected. Rosemary Freeman receives prayer requests by 'phone, email or in person. They are then circulated to those on the prayer chain list. The support that we can give each other in this way is invaluable.

Rosemary Freeman

PURELY PRAYER

In 2022, Rosemary Freeman and June Frisbee started a prayer group called Purely Prayer which met once a month to pray for our church and other prayer needs known to us. As this prayer group wasn't attended by anyone other than Rosemary and June it was decided to disband it in 2023.

Rosemary Freeman

SAFEGUARDING

The Church in Great Notley is committed to the Chelmsford Diocesan Safeguarding Policy. The Annual Review for this policy was carried out at the Church Council meeting in January 2023. It was agreed and then signed by Rev'd Rachel and two Council members. The Policy for 2024 is due to be reviewed at the next Council meeting.

During 2023 work has continued to ensure that our church is compliant with Safeguarding, using E-manual and any changes to documents. Safeguarding Posters – Safeguarding Policy, Promoting a Safer Church has been agreed, signed and displayed on the notice board, together with the Safeguarding Poster.

Work continues to ensure the benefice as a whole is compliant with The Church of England Practice Guidance for Safer Recruitment, which applies to all paid and volunteer posts. There is a Recruitment Pack available containing all the paperwork required for recruitment of paid and volunteer posts. This has been updated recently, with current documents and is available on request.

Model Volunteer Job Roles have been written for Working with Children and Adults plus Safeguarding Officers, Church Wardens, PCC and CC

Rota: Co-ordinated with Rachel and updated Rota.

General: Book in requests for bellringing. Various emails dealt with day-to-day.

Church specific

Great Notley: CiGN newsletter distribution to cover holiday, notice boards, leaflets,

All Saints: Rayne in Focus and What's Ahead updated on the website as needed. Printed out Churchyard Guidance.

St Peter & St Paul: Pew sheets printed weekly. Link in with and book in the payback team. Printed out Churchyard Guidance.

Memorial wall record updating.

Printing – posters, baptism cards, churchyard leaflets, pew sheets and other leaflets as needed,

Foodbank: Print off any leaflets, update website and update Great Notley and St Peter & St Paul Facebook.

Calendar: I have created Google calendars for St Peter & St Paul, FSR (Black Notley Church Hall) and the Old School Room (Rayne). There was already one for All Saints. Unfortunately I have been unable to set them up to enable others to edit etc. This means I have to do the inputting which is not onerous but just inconvenient for others. *I will continue to look to resolve this issue but hopefully in the meantime we can make it work.*

Other: Wedding Information morning – helped develop paperwork, booklet, programme, invites and attended on day.

In addition to continuing with this work as it comes up, upcoming work will include the following:

- Get the community bookshelf at Great Notley started and continue to manage.
- Finish the procedure for hiring of FSR (Black Notley Church Hall).
- Pull together excel wedding schedule to hopefully help with all the different aspects and roles to help with the process.
- Continue to review website and information on the website, e.g. FAQs, other information sheets, forms for use.
- Input more information to BN Parish magazine.

I very much enjoy the role and have been very grateful for the warm welcome and all the help I have received from people across the Three Churches.

*Lisa Gregson,
Benefice Administrator*

BIBLE STUDY GROUP

We are a very informal group who just want to explore the Bible in a friendly and relaxed way.

We meet at the church on the 1st and 3rd Friday afternoons at 2.30pm. Recently we have been looking at the book of Amos, and the beginning of the Gospel of John. Our future study in April will be the Book of Daniel.

All are welcome to join us at any time.

Maggie Ouwehand

CAFÉ & CHAT

We continue to meet every 1st Thursday of every month and in the winter months, October-March, also the 3rd Thursday for hot soup and homemade cakes.

We have a great team of volunteers Betty, Daphne, Jan, Jacquie, Lucie, Paul Freeman, Sandra Thomas and Stephane. They all make wonderful cakes as well as helping with setting up the tables and chairs, making tea/coffee and of course the washing up.

Unfortunately we have lost a great volunteer in Carol Shilling who sadly died very recently after a short illness. She had been a wonderful helper since the early years of Friendship Club and now Café & Chat. We give thanks to God for how blessed we have been over so many years to have enjoyed her company and commitment to Friendship Club/Cafe & Chat and in several other capacities at CiGN.

Our thirteen guests enjoy the chatter, quizzes and more importantly the cakes. They mostly come to every session unless unwell.

Jacquie Franchette continues to help us although she has left our church membership, she still does all the wonderful quizzes each month, which

directory for the whole congregation.

Denominational statistics and annual returns have been completed.

*June Frisbee
Membership Secretary*

PASTORAL

We continue to welcome new people to Sunday services. A lot of the work of the Pastoral Team goes on behind the scenes. We do try to keep in touch with as many people as possible, especially those we have not seen in church for a while. We do not always get a response to our communication. We also try to keep track of people when they move so that we can keep our Pastoral List up to date. The Family Photo Album continues to be updated as much as possible. This is of course all done in line with the rules regarding data protection and with the permission of each individual.

Several people have had health issues, including falls and surgeries, during the year and there have been some close family deaths. Many have been prayed for on the Prayer Chain e-mail. Do speak to Rosemary Freeman if you would like to be included in this. We have been pleased to help out with transport for hospital appointments for one of our members.

The planned monthly visits to Longmead Nursing Home continue to take place although we were sad not to be able to visit at Christmas, due to illness at the home. At the request of one of the families we have been including communion in the short services. It is lovely to be able to include staff members in this act of worship, which they much appreciate.

*June Frisbee
Pastoral Co-ordinator*

PRAYER CHAIN

The Prayer Chain consists of people from our congregation who have committed to pray (currently twentyfive) and any issues of

JUNIOR CHURCH

After a short break from sessions (Sept-Dec 23), we have returned with one session a month, and are hoping to increase this to two very soon. We have had two new children attending with each session having around five in attendance. We currently have twenty-two children on our WhatsApp group.

*Suzanne Gillingham
Children and Families Worker*

LADIES OASIS

Our lovely ladies group continues to run once a month with five new members joining us. Three of those have also been attending our Sunday service too. Currently we have seventeen members on our WhatsApp group. Usual attendance is around ten people.

Suzanne Gillingham

LEGO CLUB

Our new Lego Club got off to a wonderful start with the first few sessions having thirty-three children in attendance. Numbers dropped slightly over the first month. We now have around fifteen attending regularly. Many of these new faces are attending our other activities too. This last term we have been working on building a Lego version of Noah's Ark.

*Suzanne Gillingham
Children and Families Worker*

MEMBERSHIP

Membership stands at fifty four. We were pleased to welcome eight people into membership, including one adult transfer and two transfers from our Junior Membership. We were sad to lose one member who felt it was time to find a church community nearer to their home.

An updated Members Directory for 2024 was circulated electronically with paper copies available for those who required them. After further discussion at a Congregational Meeting it was decided not to pursue a

all the guests enjoy.

Going forward for 2024, we will continue to meet only on 1st Thursday of every month and in the winter months also, as we feel we haven't got enough volunteers to keep the second session going.

Wendy Potter

CATERING

Our twice weekly coffee mornings are still well attended by the walking groups and some Church members.

Refreshments are served throughout the year for various occasions such as Messy Church, summer activities and of course the Christmas Tree Festival. It's good to meet members of Great Notley Village on these special days.

My thanks go to Betty, Judith, Gina and Marie who are part of the team. My thanks also go to Lucie for setting up on a Tuesday morning for me.

Sandra Higby

CARE OF THE BUILDING

General maintenance of our Church building continues by both myself and my very good friend Ron. Things that have had attention include repair of toilet seats, lights and fittings, plumbing and the silly things that happen regularly throughout the year.

We now have most of our contractual servicing done by just one company which included a new entry panel for the intruder alarm system.

The cladding along the front of the Church is now beyond repair and therefore quotes have been obtained with view to replacement.

A major inspection of all electrical circuitry within the Church has been carried out by Laser Electrical, the company that did the work when the Church was built. We await the results along with any costs before we can receive a Certificate of Safety.

As I do each year, I give thanks to both Ron and Marie for their continued nurture, time and dedication shown in the upkeep of all the Church gardens.

Mike Higby

COMMUNITY EVENTS

October half term saw another busy Pumpkin Trail and All Hallows event, serving around 120 parents and children in our community.

The Christmas Tree Festival was another success and it was lovely to see so many people coming along to our craft fair and voting for their favourite trees.

Easter this year was slightly different. We decided to try something new. Alongside our Easter Messy Church we had a reflective space where you could experience Easter with your senses. It was lovely to walk the children and parents around and explain each station. We had around thirty children attend this event.

*Suzanne Gillingham
Children and Families Worker*

CRAFTY CUPPA

We continue to meet every Thursday in the vestibule, bringing our own crafts to do. We now have eleven crafters who come most weeks, it's lovely now that some of our neighbours are joining us and we hope more will in the future.

Amanda Miller made us all lovely mugs with Crafty Cuppa sublimation on. We continue to buy the coffee, tea and biscuits which we all give a donation to each week which goes in the pot.

Every so often we do a lunch of jacket potatoes, cheese, tuna and salad with juice and dessert. Last Christmas (2023) we all went out to celebrate and had a lovely Christmas meal together.

We took part in The Christmas Tree Festival with our own tree, dressed in lots of different crafts that we all do. We are now planning our tree for 2024.

Wendy Potter

DATA PROTECTION

I have recently taken on the role of Data Protection Co-ordinator. We are undertaking a Data Audit Questionnaire in order to identify which data is held, by whom and how it is stored. The results will be used to produce a Data Map to review the scope, security and amount of data

FOURTH FRIDAY

Our 4th Friday is fairly well attended. We have around twenty children on our list with around ten in attendance over the last few sessions. We have purchased a badminton set which has been very popular and the children really enjoy the food activity we do at each session.

*Suzanne Gillingham
Children and Families Worker*

IGN FOODBANK DISTRIBUTION CENTRE

1st March 2023 - 29th February 2024

TOTAL Braintree Area

Total vouchers issued	- 4901	up 1645 from last year
Adults	- 7476	up 2674 from last year
Children	- 5089	up 1030 from last year

Great Notley Distribution Centre

Vouchers issued	- 248	up 25 from last year
Adults	- 359	up 33 from last year
Children	- 371	up 15 from last year

We continue to be the quietest Distribution Centre in the Braintree Area, having provided 3 meals per day for 3 days for 730 people, plus a couple of bags full of extras per voucher. We had also been giving Tesco gift cards to the value of £10. This has now been discontinued.

We have had five new volunteers join our group, and therefore have no staffing issues at present. A new centre has recently opened in Braintree town centre, and initially will be open on Saturdays.

I would like to take this opportunity to thank all those who support us in prayer and donations, and for our dedicated team of volunteers.

*Maggie Ouwehand
Foodbank Manager*

we hold.

We must be able to demonstrate that we take the security of personal data seriously and also comply with The Data Protection Act 2018 and Safeguarding Legislation. The processes used must be clear and practical whilst complying with legislation.

A Data Protection Policy and some supporting documents have been produced and are available in a folder in the Church Office. This work is ongoing.

I am grateful for all the help, support and advice I have received.

Pauline Banks

FINANCIAL REPORT

Despite the accounts showing a £2,973 deficit, we have had a much better year financially. Our hiring bought in just shy of £21,000. Catering income also increased to £2,217.

The deficit is linked to the Children's and Families' worker salary. The majority of the funding for this was received in the previous financial year, 2022/23.

Last year, due to an increase in one off offering, I predicted that our offerings would drop back to £12,000-£14,000 next year. I am pleased to say and extremely grateful to all who give that we received circa £15,500.

We successfully obtained a top up grant from the URC of £4,000, which was used to increase the Children's and Families' worker hours and basic pay.

Our gas and electricity costs have remained significantly high, increasing by approx. 70%, however we were fortunate to obtain grants in 2023/24. In August, we upgraded our intruder alarm system which cost £600 and funding for this was taken from the MCA (Building) account.

The volunteer cleaning team continue to provide a weekly cleaning service of the worship area. A big thank you to all involved. If anyone would like to be added to the rota please let me know.

The Church in Great Notley Receipts & Payments Account 1st February 2023 to 31st January 2024

	Unrestricted	Youth worker	Howard Bequest	Total	Previous Year
	£	£	£	£	£
Receipts					
Collections	15,552.70			15,552.70	16,736.94
Offering	15,223.90			15,223.90	13,278.41
Hire of Hall	20,066.98			20,066.98	19,223.90
Catering	2,217.80			2,217.80	1,848.54
Fund Raising (Donations)	1,824.62			1,824.62	875.70
Messy Church	0.00			0.00	0.00
Donations & Bequests	4,502.54			4,502.54	3,194.49
Grants Received	3,749.46	4,000.00		7,749.46	10,316.03
Interest Received	956.91			956.91	148.43
Volun & School Work	956.91			956.91	148.43
Miscellaneous	426.00			426.00	345.00
Total Receipts	54,192.79	4,000.00	0.00	58,192.79	55,412.77
Payments					
Denominational Costs	13,851.54			13,851.54	12,599.00
Chelmsford Diocese	1,646.00			1,646.00	1,440.00
Methodist	4,350.00			4,350.00	5,860.00
MCA	58.80			58.80	58.80
Baptist	795.80			795.80	565.59
Minister's Expenses	555.64			555.64	310.50
Worship Expenses	860.76			860.76	851.55
Copyrights & Licences	648.58			648.58	568.60
Telephone Comms & WiFi	0.00			0.00	575.85
Council Tax	6,130.30			6,130.30	3,572.69
Gas	5,725.70			5,725.70	3,581.67
Electricity	1,450.73			1,450.73	1,252.51
Insurance	862.26			862.26	793.49
Garden	410.00			410.00	1,032.00
Payroll	1,851.67	10,670.26		12,521.93	8,343.47
Mile & Property	2,307.40			2,307.40	1,403.66
Postage, Stationery & Printing	1,497.98			1,497.98	143.96
Donations	404.59			404.59	335.00
Wire - off	0.00			0.00	0.00
Version Stc (included in salary)	0.00			0.00	0.00
Volunteer Cleaning	450.00	0.00		450.00	400.00
Cleaning	5,305.40			5,305.40	6,968.84
Equipment Hire	536.54			536.54	224.64
Total Expenditure	49,740.95	10,670.26	754.99	61,166.20	50,977.04
Net Income	£ 4,451.84	£ 6,670.26	£ 754.99	£ 2,973.41	£ 4,435.73

The old assets on our previous balance sheets were written off this year. They were not really fixed assets and depreciation had never been applied, so a total of £2,697.39 was written off in the financial year 2023/24.

The overall cash position for year ending 2023/24

	£
The year end bank balances are	52,363
Of this the amount set aside for the fabric of the church is	<u>19,934</u>
Leaving	<u>32,429</u>

However, this includes the Howard bequest balance £754

This leaves cash for general purposes of approximately **£31,675**

The Independent Examiner is happy with the underlying books and records and how they are maintained. I have transferred our records over to a new finance system, which is purpose built for charities.

Next financial year

- Salary costs

The URC have considered our funding for 2024/25 and 2025/26. They agreed to provide circa £11,000 towards the funding for 2024/25, meaning we need to cover around £2,000. They will also consider some funding for 2025/26 but the majority of that year's funding will need to be sought by grants from our other denominations or private grants.

- Building maintenance

In the next financial year we will need to spend some monies from the reserve account to address the overdue maintenance of the church. The facias around the church and the window arches needs replacing at a cost of £3,960. By replacing these with UPVC facias we negate the need of future maintenance.

The windows for the office and junior church room also need replacing. I suggest they are replaced by UPVC windows at a cost of £1,616.40. This will again negate the need for any future maintenance.

Lisa Scott
Treasurer

The Church in Great Notley					
Balance Sheet					
For year end 1 Feb 2023 to 31 Jan 2024					
	Unrestricted	Youth worker	Howard	2024 Total	2023 Previous Year
	£	£	£	£	£
Fixed Assets:					
Office Equipment	0.00			0.00	140.40
Furniture & Fixtures	0.00			0.00	2,556.99
Current Assets:					
Debtors	0.00			0.00	33.75
Deposits and Cash Bank Balance	51,609.18		754.64	52,363.82	55,363.46
Current Liabilities:					
Creditor	0.00			0.00 -	58.99
Current Assets Less Current Liabilities	51,609.18	0.00	754.64	52,363.82	58,035.61
Total Assets Less Current Liabilities				52,363.82	58,035.61
Long Term Liabilities				0.00	-
Total Assets Less Total Liabilities				52,363.82	58,035.61
	£	£	£	£	£
Reserves BOUGHT FORWARD FROM 2023	49,855.72	6,670.26	1,509.63	58,035.61	53,599.88
Adjustment to prior year reserves to write-off fixed assets	-2,698.39			-2,698.39	
	47,157.33	6,670.26	1,509.63	55,337.22	
	4,451.84	-6,670.26	-754.99	-2,973.41	4,435.73
Net Income	51,609.17	0.00	754.64	52,363.81	58,035.61

Independent examiner's report to the trustees of the Church in Great Notley

I report to the trustees on my examination of the accounts of the Church in Great Notley (the Church) for the year ended 31 January 2024. The accounts are those presented in the Annual Report dated 28 April 2024.

Responsibilities and basis of report

As members of the Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

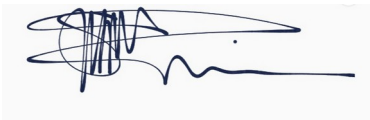
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act.
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Sarah Prior ACA
Address: Pearcroft Aldecar Lane
Saxmundham
IP17 1HN
Date: 7 October 2024

Comments on my review

The underlying accounting records are comprehensive and easy to follow. All payments and receipts are fully recorded and properly authorised. The treasurer keeps the church well and regularly updated on all key financial matters.

Whilst the church had made a deficit in the year, this is primarily reflective of the timing of receipt of the grant to cover the youth worker costs. This should not reoccur in 2025 but thereafter the church will have to cover a greater share of these costs. Beyond this the church has had improving finances over the course of the year with increased income. It has though had to bear increased costs, notably energy costs. Overall, however, this is a brightening picture.

The SAGE accounting system is not well suited to cash accounting and continues to cause difficulties in preparing the final accounts. The issues thrown up have been sorted out to get the records ready for transfer to a more suitable accounting system which will be in place for the 2025 year end.

I note that work is ongoing to ensure that all church groups, existing and new, that are run under the auspices and control of the church council are identified and included in the accounts where appropriate.

THE CHURCH IN GREAT NOTLEY

England & Wales - Charity number 1143093

Accounts

Trustees' Annual Report for the period

Period start date
From 01 Feb 2022 To 31 Jan 2023
Period end date

Section A

Reference and administration details

Charity name

The Church in Great Notley

Other names charity is known by

Registered charity number (if any) 1143093

Charity's principal address

Bridge end lane,

Great Notley

Braintree

Postcode

CM77 7GN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Lisa Scott	Treasurer		Members at AGM
2 Emma Gibson		Appointed April 2023	Members at AGM
3 June Frisbee			Members at AGM
4 Suzanne Gillingham			Members at AGM
5 Catherine Jarvis			Members at AGM
6 Ann Waters			Members at AGM
7 Valerie Spouge			Members at AGM
8 Rev David Sebley			N/A
9 Rev Rachel Prior			N/A
10 Rev Roman Kukiewicz			N/A
11			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Amanda Miller	Resigned at AGM April 2023

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

TAR

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

By trust with Annual Nominations of Trustees

Trustee selection methods
(eg. appointed by, elected by)

By election at Annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policy & procedures are decided by the members at the AGM, usually held in April

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide Ecumenical worship to the local area. Provide support and spiritual needs of the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our worship is open to everyone.

The building is utilised during the week by local organisations who provide support or facilities to the local and wider community.

The building is also used as a nursery who run 8 session a week.

We have been working closely with the local community helping those in need.

We also operate as a foodbank distribution point one day a week, which is in connection with the Braintree Area Foodbank and governed by the Trussell Trust.

The church also has various outreach projects, like ladies oasis, Snackanory, who let the dads out, Messy Church and a monthly youth group.

Additional details of objectives and activities (Optional information)

The church is run and survives due to the exceptional volunteers we have, although they have depleted over the last couple of years, those who do volunteer do so with enthusiasm and gusto.

We have one paid youth worker and the ministry team who are paid by their denominations.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Please see the attached Annual Report.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has worked hard to reduce our expenditure in the financial year (2022-2023). This has been aided by an increase in our hiring costs and also by an increase in donations and offerings. We have been successful in obtain various grants both restricted and unrestricted for the next financial year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

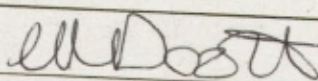
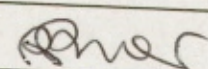
Other optional information

Section G

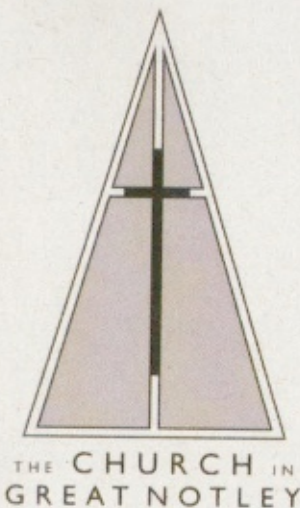
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Margaret Scott	Rachel Prior
Position (eg Secretary, Chair, etc)	Treasurer	Minister

Date 16 May 2023



AGM
REPORTS
23RD APRIL
2023

MINISTRY TEAM REPORT

Another year has flown by, and it is time again to review what has been happening in the past twelve months. As the clergy team in Great Notley, we give so much thanks for the faithfulness of God and for all the dedication and service of you, His people.

However, this is our 25th Anniversary year and it is right to celebrate the life and ministry of this church over all those years. Indeed, the mission of this church remains the same now as it was then...

To show the love of Jesus in word and action so that others may come to know Him as Lord and Saviour

Earlier in the year, your Church Council looked at this statement and we came to the conclusion that when we work together on the first bit, the second part will happen naturally! When people witness the love of Jesus in word and action, they will want to know more about what it means to have Him as Lord and Saviour for themselves.

As we work together, it creates an environment where people's lives can be transformed by the love of God working in us and through us. 'Sort Your Life Out' is a programme on the BBC where a crack team, led by Stacey Solomon, help people transform their homes. With a life-changing declutter, they upcycle and recycle their way to a new home for people.

It sounds so simple, but when you see the total contents of people's homes spread across a large warehouse floor, you start to realise that it is a bigger task than first anticipated! However, having a good declutter can do wonders for the families involved and can free up space within their home.

The thinking behind the 'Sort Your Life Out' series is nothing new. Centuries ago, Jesus was doing the same thing, not for people's homes but for their individual lives.

One of the greatest examples is the story of Zacchaeus, who needed a totally new approach to life. I [David] have often wondered how the conversation went in the tax-collector's home. What did Jesus say or do that totally sorted this very unpopular man's life out?

Whatever Jesus said or did – it worked!

People look at the church today and want to know one essential truth: Does what we proclaim really work? Does following Jesus change anything? Can lives be transformed by the teaching of Jesus? Is there power from God in the church today that can really make a difference? The answer is discovered in the lives of all of us at the Church in Great Notley who can testify that Jesus really does sort our lives out. As we reflect on another year, we want to say a huge 'Thank you' for all that you have done throughout the past twelve months [or perhaps the past twenty-five years!] to support the work and mission of this church. Can we also ask you to continue to pray for us as we serve you and so together introduce others to the King who is still in the business of sorting lives out!

With our love, and as always, thanks for your support,

David, Rachel and Roman

CAFÉ & CHAT

Since April 22, our monthly gatherings have catered for between 8-15 guests, but usually 10-12 each time. We continue to be blessed with a wonderful group of 7 regular volunteers, with offers of further support on special occasions, if needed. We have, up until end March 23, requested a suggested donation of £1 per person per session and our costs have been kept low due to the generosity of our volunteer cake bakers and occasional cash gifts from our guests and volunteers. June 22 was extra special, when we celebrated the Queen's Platinum Jubilee with an extended session. We decorated part of the vestibule with our own homemade Jubilee banner which regular C & C guests had worked on at home for the preceding month (special thanks to Wendy for leading on this). We then shared a lovely buffet lunch which was 'crowned' with some super Jubilee Trifles (made and donated by volunteer Sandra Thomas), then some singing and quizzing. We used accrued funds to cover all our excess costs for this unique and memorable occasion.

In September, we started to organise donations for the *Link To Hope* Christmas shoeboxes 2022. This time, the need was starkly more urgent following Russia's invasion in Feb 22 of one of *Link To Hope's* partner

countries, Ukraine.

In October, we filled and wrapped Christmas shoeboxes for Link to Hope. Amazingly, we were able to drop off an astonishing 28 complete shoeboxes to the *Link to Hope* rep in Wivenhoe, transport fees paid, all made possible by the generosity of not only the folk connected with Café & Chat, but also from our friends within and outside of the Church. That generosity included a whopping £187.90 in cash.

Also in October, volunteers from Café & Chat kindly hosted the free Book Exchange at the Church. It was a thoroughly enjoyable afternoon, with the 'mini café' offering homemade cakes and hot drinks, all proceeds to the Church. We had loads of books donated and all 'left-overs' were gladly accepted by St Helena Hospice shop in Stanway.

In November, we moved into *cold weather* mode, when we meet and end earlier, serve soup and bread light lunches, followed by the usual homemade cakes, hot drinks and quizzes.

In December, we celebrated Christmas with a special, seasonal buffet lunch. Again, the excess costs were funded from our accrued funds.

In January 23, in the midst of the winter energy crisis, we joined our Church's involvement in the UK Government's Warm Spaces initiative. We extended to two sessions per month with a soup lunch, and these were advertised along with our other Church groups, around Braintree. At the time of writing this report, we haven't yet had the opportunity to welcome any new faces under the scheme but our regular guests were grateful to meet twice a month during this difficult period.

We started this financial year with a fund of £97.12 (£59.88 held on our behalf by the Church, plus our accrued cash float of £37.24). After paying costs (mainly re the Jubilee and Christmas celebrations), we ended the financial year 31/1/23 with a credit balance of £9.08. This comprised £36.48 in our Church account, offset by a temporary cash shortfall of £27.40. This temporary cash shortfall was largely due to our stock of 30 cartons of fresh soup, bought in advance at a discounted price of £1.25 per carton, to be served in our Feb and March sessions. Regrettably, in line with the rising cost of living, we plan to increase our suggested session donation to £1.50 per person.

Finally, we are very grateful for the support of Church Council, our

ministers and our wonderful volunteers and helpers – Carol, Cecily, Jan, Martin, Mary, Paul F, Sandra T and Stephane.

Jacquie Fanchette & Wendy Potter

CATERING

Out two weekly coffee mornings are still well supported mainly by the walking group along with the Ministers after prayers on Tuesdays. It would be nice to see a few more members of our congregation though. We had a celebratory lunch for the late Queens Jubilee in June which was catered primarily by our friends from Rayne Church with our help. At Christmas we had the Tree Festival which was well supported and refreshments were enjoyed by all. We do offer a friendly atmosphere for the youngsters "Messy" events throughout the year.

My thanks go to Betty, Judith, Gina, and Sandra whose help is greatly appreciated.

Sandra Higby

COMMUNITY EVENTS

Our last Pumpkin Trail and All Hallows Eve event was a huge success. We gave out 140 trail bags and over 100 hot dogs and hot chocolates were consumed on All Hallows Eve.

This Easter we have had around 40 children take part in our Easter trail. We also added a Story Trail this year following in the steps of the two men on the Emmaus Road with Jesus.

At our Easter Messy Church we had 35 children in attendance.

Suzanne Gillingham

Children and Families Worker

CRAFTY CUPPA

Crafty Cuppa is a fun lovely crafty group. We have about 10 people who regularly attend. We bring our own craft materials, enjoy a cup of coffee together while doing our own crafts, also sharing the joys and the lows of crafting. We all make a donation each week to cover the cost of our coffee, tea, biscuits etc. We were also able to share a lunch together of jacket potatoes etc at the Church.

Four of us went to Ally Pally Crafterama show in March which was fun and good experience for us all.

Wendy Potter

FINANCIAL REPORT

We have had a much better year financially. Our hiring is back up to pre Covid figures with around £19,000 income, hopefully this should remain stable into 2023-24. Catering income has also increased significantly post Covid. In 2022-23, our offering also increase by £6,000, due to some people moving to standing orders and other generous back dated offerings. This figure is likely to revert back to around £12,000-£14,000 next year.

We were also successful in obtaining a grant from the URC of £7,800, which will see the Children's and Family's Worker role continue until end of 2023. The URC are also considering funding for another 2 years (2024/25). It is worth noting that the grant came towards the end of the financial year so any salary and pensions costs for the next financial year will show as a deficit. The URC are also considering funding for another 2 years.

Our gas and electricity costs have significantly increased as well, although we successfully obtained energy support grants from the Diocese, URC and Methodist partners. The Methodist monies were specifically for our Warm Spaces initiative and although we didn't have anyone actually attend out of the normal visitors, we have donated some money to the Café & Chat group and to the coffee morning sessions. The remaining money can be used towards our energy costs as we heated the building during those times. The grants for the increase in energy costs has been assigned as an unrestricted grant. I remain hopeful that the energy costs will return to normal levels in this coming year.

We have managed to save on our cleaning costs by changing the contract cleaning to twice a week and picking up cleaning the worship area ourselves. A big thank you to Sandra & Paul, Ron & Marie, Mike & Sandra, Betty & Peter, Suzanne & Wendy and Maggie.

The overall cash position for year ending 2022-23.

£

55,363

The year end bank balances are

Of this the amount set aside for the
fabric of the church

20,146

Leaving

35,217

However, this includes the Howard bequest balance £1,509 and the Youth Worker restricted reserve £7,800. This leaves cash for general purposes of approximately £25,908

Our new Independent Examiner is happy with the underlying books and records and how they are maintained. SAGE accounting system has a couple of oddities in the way it records income and expenditure and I am trying to see if they can be amended. These however do not have an impact of our overall financial position. In accordance with Charity Commission Guidance and Regulations the Independent Examiner is unable to finalise her report until the Trustee Annual Report and accounts are signed off at the AGM.

Lisa Scott
Treasurer

The Church in Great Notley
Receipts & Payments Account 1st February
2022 to 31st January 2023

	Unrestricted £	Youth worker £	Howard Bequest £	Total £	Previous Year £
Receipts	16,738.94			16,738.94	10,687.26
Collections	1,721.61			1,721.61	3,170.53
Gift Aid	19,223.90			19,223.90	15,674.55
Hire of Hall	1,848.54			1,848.54	585.77
Catering	875.70			875.70	148.33
Fund Raising (Donations)	0.00			0.00	368.34
Messy Church	3,172.99	21.50		3,194.49	496.20
Donations & Bequests	2,516.03	7,800.00		10,316.03	8,955.00
Grants Received	148.43			148.43	93.25
Interest Received				0.00	29.67
Youth & School Work	345.13			345.13	0.00
Misc Income					
Total Receipts	47,591.27	7,821.50	0.00	55,412.77	40,408.90
Payments					
Denominational Costs	12,599.00			12,599.00	13,680.00
Chelmsford Diocese	1,440.00			1,440.00	1,053.50
Methodist	5,880.00			5,880.00	5,248.00
URC	58.80			58.80	71.25
Baptist	565.59			565.59	0.00
Miscellaneous Expenses	310.50			310.50	248.45
Worship Expenses	851.55			851.55	671.54
Copyrights & Licences	568.60			568.60	668.81
Telephone Commos & WiFi	575.85			575.85	552.44
Council Tax	3,572.69			3,572.69	1,009.97
Gas	3,393.67			3,393.67	2,310.84
Electricity	1,054.13			1,054.13	311.81
Water	793.49			793.49	781.63
Insurance	235.00			235.00	1,032.00
Garden	0.00	8,343.47		8,343.47	7,481.29
Payroll	1,403.66			1,403.66	415.64
Misc & Property	143.96			143.96	70.22
Postage & Stationery	335.00			335.00	360.08
Donations	0.00			0.00	0.00
Write - off	0.00	461.60		461.60	313.81
Pension SG	400.00			400.00	400.00
Window Cleaning	6,968.84			6,968.84	8,170.79
Cleaning	224.64			224.64	224.64
Equipment Hire					
Total Expenditure	41,374.97	8,805.07	797.00	50,977.04	47,274.79
Net income	£ 6,216.30	£ 983.57	£ -	7,200.00	£ 6,435.73

The Church in Great Notley

Balance Sheet

For year end 1 Feb 2022 to 31 Jan 2023

	Unrestricted £	Youth worker £	Howard £	Total £	Previous Year £
Fixed Assets					
Office Equipment	140.40			140.40	140.40
Furniture & Fixtures	2,556.99			2,556.99	2,556.99
				2,697.39	2,697.39
Current Assets					
Debtors	33.75			33.75	1,594.00
Deposits and Cash	49,855.72	6,715.26	1,509.63	58,080.61	48,894.68
				58,114.36	50,588.68
Current Liabilities					
Credits: Short Term	-58.99			-58.99	313.81
				58.99	313.81
Current Assets Less Current Liabilities	49,796.73	6,715.26	1,509.63	58,055.37	50,902.49
Total Assets Less Current Liabilities				58,055.37	53,599.88
Long Term Liabilities				0.00	
Total Assets Less Total Liabilities				58,055.37	53,599.88
Capital & Reserves					
Reserves	43,639.42	7,653.83	2,306.63	53,599.88	£ 60,965.77
Net Income	6,216.30	-938.57	-797.00	4,480.73	£ 7,365.89
	49,855.72	6,715.26	1,509.63	58,080.61	£ 53,599.88

The Braintree Area Foodbank is part of the Trussell Trust and the Church in Great Notley is one of the Distribution Centres in this area.

TOTAL for the last 12 months Braintree Area

Total vouchers issued	3256
Adults	4802
Children	4059

Great Notley Distribution Centre

Vouchers issued	223
Adults	326
Children	356

So from this distribution centre we provided 3 meals per day for 3 days for 682 people, plus a couple of bags full of extras per voucher, plus fresh potatoes. We have also been giving Tesco gift cards to the value of £10 for a family of 1 or 2, and 2 x £10 for 3 or more.

I would like to take this opportunity to thank all those who support us, and for our dedicated team of volunteers.

Maggie Ouwehand
Foodbank Manager

JUNIOR CHURCH

Our current Junior Church Sessions are running twice a month, term time. We have been working our way through the Jesus Storybook Bible by Sally Lloyd Jones. We are currently seeing an attendance of around 4-5 children on average, however there are 19 families that we have contact with on our WhatsApp group. There has been a slight drop in the age of our children so we are trying to keep the sessions fun, engaging and age appropriate.

Suzanne Gillingham
Children and Families Worker

LADIES OASIS

Ladies Oasis continues to run and meet each month. We have time to chat and share food while doing an activity or catching up on our own unfinished crafts. We currently have about 5-7 on average in attendance with 12 in our WhatsApp group.

Suzanne Gillingham

MEMBERSHIP

Membership currently stands at 45. Five people have recently attended membership sessions. After approval at Church Council they will be received into full membership at a service on 14th May.

The congregation were reminded at the last AGM that in order to keep their details on our files we require everyone to complete a General Data Protection Regulation form. Communication with specific Church Members regarding this resulted in two people resigning their membership and others are still being followed up. Amanda Miller and George Wafula are bravely completing this task.

We were very sad to hear of the sudden death of Marian Grieg in January this year.

I am very grateful to Sam Prior who undertook the completion of the denominational returns this year.

A copy of the 2023 Members Directory has been circulated. A complete directory for the whole congregation is being considered.

June Frisbee

PASTORAL

It has been encouraging to welcome a number of new people and families to the church. The Pastoral List is constantly being adjusted as people come and go. Some stay with us for just a few services, others come occasionally and many have happily joined us each week. Some on our list come to other activities during the week but are not able to join us for Sunday services. We do our best to stay in touch with as many on our list as we can. Others have said they will keep in touch with us. We are continuing to look at ways of maintaining a "hands off" approach with these people. As our adopted church hymn says "all are welcome in this place".

Several members of the congregation have undergone various medical procedures during the year. On the whole these have been successful. We are keeping in touch and rely on other people letting us know if help or visits are needed. We were sad to hear that Daphne Bartella had died. We had not been able to have very much contact with her during the whole of the pandemic and she had been unable to attend any activities at the church before her death.

The updating of the Church Family photo album continues. The album is

now kept in the worship area and available to anyone who would like to look through it. We are always happy to add or update photos.

We welcomed Julia in the autumn of 2022 when she came from Ukraine to stay with Maggie. Julia is now worshipping at the Braintree Baptist Church where she is very happy. Julia was part of the Baptist Church in Ukraine so this feels more familiar to her. We also welcomed Rosalind, an addition to the Prior family, and Ari a second grandson to June and Eddy.

We are so blessed that the congregation is growing. This has increased the work of the Pastoral Team so if you feel that God has given you the gifts to help with this June, Wendy or one of the ministers would be very pleased to talk to you about what is involved.

June Frisbee

PROPERTY AND MANAGEMENT OF THE BUILDING

Once again a very busy year caring for our wonderful building here in Great Notley.

We have had to have fencing replaced as it was damaged during the icy winter. Thanks go to community help for their work around the car park removing weeds, cutting hedges etc.

All contractual servicing i.e. boiler, intruder alarm, fire alarm and both retractable walls has been completed giving confidence that our Church is as safe as it can be.

The plumbing this year has been to say the least problematic but both Ron and myself were able to replace where required.

Damage to the wall in the small hall has now been repaired but will still need a little plastering that we can undertake ourselves.

My sincere thanks must go to both Marie and Ron for there continued dedication to our Church gardens but also thanks Ron for all the help he gives me in giving this Church the care it deserves.

Mike Higby

PURELY PRAYER

Purely Prayer has been set up for a while and takes place on the third Friday of each month, between 7 and 8.30pm. We generally meet at the Church and anyone is very welcome to join us. People are free to come

and go as they wish or need to. The group was set up in the hope of increasing the prayer life of the congregation. We pray about all manner of things, especially the life of the The Church in Great Notley, its ministers and leaders but also personal and world events. Anything that we feel prompted to pray about we pray about together. We also allow times of quiet so that we might hear from and be prompted by God. As there has generally only been three of us meeting it would be really great to welcome more people.

*June Frisbee
Rosemary Freeman*

SAFEGUARDING

Safeguarding at Great Notley is currently being reviewed as part of the Benefice group with Black Notley and Rayne. A new Safeguarding Policy has been adopted and Judy Spearman appointed as the Safeguarding Officer for the Benefice.

on behalf of Church Council

SNACKANORY

This group continues to grow and just be such a blessing, not just to the families that attend but to myself and the volunteers that keep it going. Our highest attendance over the last few weeks was 28 children!!! At an average session we are seeing between 18-20 children each week. Our Facebook page currently has 176 members. Praying they don't all turn up on the same day. :)

*Suzanne Gillingham
Children and Families Worker*

SOLO PARENTING

David and I have recently started a new monthly support group for Solo Parents. This has been a lifeline for myself and I know the other parents are feeling so blessed to have the support. It's a safe place to come together and swap tips, share in our issues and problems and help each other through them. We currently have 7 members.

Suzanne Gillingham

TUESDAY EVENING BIBLE STUDY GROUP

We are an informal group meeting to look at the readings for the following Sunday. We meet at the church on the 1st and 3rd Tuesdays at 7.30pm. All are very welcome to join us

Maggie Ouwehand

WHO LET THE DAD'S OUT?

Unfortunately, numbers have again dropped in this group, so Cath and I are taking some time to think it over and are looking at other options maybe a dad's breakfast or something similar.

Suzanne Gillingham
Children and Families Worker

4TH FRIDAY (YOUTH DROP-IN)

Last October we re-introduced and re-vamped our Youth Group. The children have an hour of free play then we come together for a group activity. We ask the children each month what they would like to do the following month. So far, we have made Scripture Cookies using the Bible, sweet and savoury pizzas and cupcakes. We have seen a definite rise in numbers , which is wonderful. At our first session we had 4 children and last month (March 23) we had 11 and there were 5 absent on holiday! So our numbers are currently at 16 children.

Suzanne Gillingham
Children and Families Worker

Amendment to Treasurer report 2022/2023

This report is an amendment to the TAR for 2022/2023.

The written report for the AGM was correct. I have identified that there were a couple of errors in the schedules and balance sheet included in the annual report. This was due to an excel error and a typing mistake by me.

Attached are the correct figures for 2022/2023.

These figures have been approved by the Church Council of The Church in Great Notley and will be presented at the next Congregational meeting being held on 23rd October 23.

Lisa Scott

Treasurer

19/08/2023

The Church in Great Notley

Balance Sheet

For year end 1 Feb 2022 to 31 Jan 2023

	Unrestricted	Youth worker	Howard		Total	Previous Year
	£	£	£	£	£	£
Fixed Assets						
Office Equipment	140.40			140.40		140.40
Furniture & Fixtures	2,556.99			2,556.99		2,556.99
					2,697.39	2,697.39
Current Assets						
Debtors	33.75			33.75		1,694.00
Deposits and Cash	47,138.57	6,715.26	1,509.63	55,363.46		48,894.68
					58,094.60	50,588.68
Current Liabilities						-
Credits: Short Term	-58.99			-58.99	-	313.81
					-58.99	313.81
Current Assets Less Current Liabilities	47,079.58	6,715.26	1,509.63		58,035.61	50,902.49
Total Assets Less Current Liabilities					58,035.61	53,599.88
Long Term Liabilities					0.00	-
Total Assets Less Total Liabilities					<u>58,035.61</u>	<u>53,599.88</u>
Capital & Reserves	£	£	£		£	£
Reserves	43,639.42	7,653.83	2,306.63		53,599.88	£ 60,965.77
Net Income	6,216.30	-983.57	-797.00		4,435.73	-£ 7,365.89
	<u>49,855.72</u>	<u>6,670.26</u>	<u>1,509.63</u>		<u>58,035.61</u>	<u>£ 53,599.88</u>

The Church in Great Notley
Receipts & Payments Account 1st February 2022
to 31st January 2023

	Unrestricted	Youth worker	Howard Bequest	Total	Previous Year
	£	£	£	£	£
Receipts					
Collections	16,738.94			16,738.94	10,687.26
Gift Aid	2,721.61			2,721.61	3,370.53
Hire of Hall	19,223.90			19,223.90	15,674.55
Catering	1,848.54			1,848.54	585.77
Fund Raising (Donations)	875.70			875.70	148.33
Messy Church	0.00			0.00	368.34
Donations & Bequests	3,172.99	21.50		3,194.49	496.20
Grants Received	2,516.03	7,800.00		10,316.03	8,955.00
Interest Received	148.43			148.43	93.25
Youth & School Work				0.00	29.67
Misc Income	345.13			345.13	0.00
Total Receipts	47,591.27	7,821.50	0.00	55,412.77	40,408.90
Payments					
Denominational Costs					
Chelmsford Diocese	12,599.00			12,599.00	13,680.00
Methodist	1,440.00			1,440.00	1,653.50
URC	5,880.00			5,880.00	5,248.00
Baptist	58.80			58.80	71.25
Minister's Expenses	565.59			565.59	0.00
Worship Expenses	310.50			310.50	248.45
Copyrights & Licences	851.55			851.55	671.54
Telephone Comms & WiFi	568.60			568.60	668.81
Council Tax	575.85			575.85	552.44
Gas	3,572.69			3,572.69	1,039.97
Electricity	3,393.67			3,393.67	2,210.84
Water	1,054.13			1,054.13	311.81
Insurance	793.49			793.49	761.63
Garden	235.00		797.00	1,032.00	3,220.08
Payroll	0.00	8,343.47		8,343.47	7,481.29
Misc & Property	1,403.66			1,403.66	415.64
Postage & Stationery	143.96			143.96	70.22
Donations	335.00			335.00	360.08
Write - off	0.00			0.00	0.00
Pension SG	0.00	461.60		461.60	313.81
Window Cleaning	400.00			400.00	400.00
Cleaning	6,968.84			6,968.84	8,170.79
Equipment Hire	224.64			224.64	224.64
Total Expenditure	41,374.97	8,805.07	797.00	50,977.04	47,774.79
Net income	£ 6,216.30	-£ 983.57	-£ 797.00	£ 4,435.73	-£ 7,365.89

Independent examiner's report to the trustees of the Church in Great Notley

I report to the trustees on my examination of the accounts of the Church in Great Notley (the Church) for the year ended 31 January 2023. The accounts are those presented in the Annual Report dated 23 April 2023 as updated and agreed by the Church Council via email in August 2023.

Responsibilities and basis of report

As members of the Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act.
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in dark blue ink, appearing to read 'Sarah Prior', with a long horizontal line extending to the right.

Signed:

Name: Sarah Prior ACA
Address: Pearcroft Aldecar Lane
Saxmundham
IP17 1HN
Date: 28 August 2023

THE CHURCH IN GREAT NOTLEY

England & Wales - Charity number 1143093

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Feb	2021		31	Jan	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Scott	Treasurer		Members at AGM
2	Amanda Miller			Members at AGM
3	June Frisbee			Members at AGM
4	Ron Paternoster			Members at AGM
5	George Wafula			Members at AGM
6	Catherine Jarvis			Members at AGM
7	Suzanne Gillingham			Members at AGM
8	Rev David Sebley			N/A
9	Rev Rachel Prior		In post July 2021	N/A
10	Rev Roman Kukiewicz			N/A
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	By trust with Annual Nominations of Trustees
Trustee selection methods (eg. appointed by, elected by)	By election at Annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policy & procedures are decided by the members at the AGM, usually held in April

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide Ecumenical worship to the local area. Provide support and spiritual needs of the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our worship is open to everyone.

The building is utilised during the week by local organisations who provide support or facilities to the local and wider community.

The building is also used as a nursery who run 8 session a week.

We have been working closely with the local community helping those in need.

We also operate as a foodbank distribution point one day a week, which is in connection with the Braintree Area Foodbank and governed by the Trussell Trust.

The church also has various outreach projects, like men's breakfast, ladies oasis, Snacknory, who let the dads out, youth group and an after school club.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church is run and survives due to the exceptional volunteers we have, although they have depleted over the last couple of years, those who do volunteer do so with enthusiasm and gusto.

We have one paid youth worker and the ministry team who are paid by their denominations.

Summary of the main achievements of the charity during the year

Please see the attached Annual Report.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has suffered a loss this financial year (2021-2022) due to the pandemic, loss of building income and lower offerings. But we have already taken progressive steps to increase our giving and reduce our expenditure to curb the losses going forward.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Lisa Margaret Scott

David Sebley

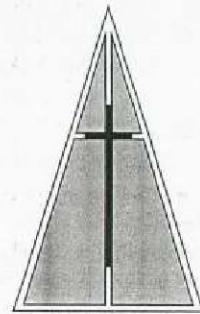
Position (eg Secretary, Chair, etc)

Treasurer

Minister

Date

11 September 2022



THE CHURCH IN
GREAT NOTLEY

AGM
REPORTS
1ST MAY
2022

MINISTER'S REPORT

Another year has flown by and we are at the time when we give thanks to God for all that has been happening in the life of The Church in Great Notley in the past twelve months, and also look ahead to the next year.

We want firstly to say a big thank you to all of you for your support and encouragement this last year. Everyone who is involved in the life of this church is important. It does not matter about your age [whether you think you are too young or too old], your church background or how long you have been coming to worship in this church. Each and every one of us has a part to play in the life of this Christian family.

It has been wonderful to welcome Rachel, Sam, and Maggie to our church, and we have already been enjoying having the three of them involved in the church family. Our prayers are with them as they welcome a new arrival to their own family and as Rachel takes some much-needed maternity leave!

A few years ago, there was a song in the charts with lyrics that said, 'What have you done today to make you feel proud?' Might that be what God says to us at the end of this year at The Church in Great Notley, in fact those words could be asked of us at the end of every day!

I [David] have been thinking a lot recently about our responsibility as Christians to live lives that are 100% dependent upon God. Do we really live like that? Or do we tend to think that we're doing God a favour when we pray, read the Bible, speak out for God in the office or at home, or when we come to worship? The truth is that God tells us to do these things not because *He* needs them from us but because they enhance our lives as His people.

Reflecting on the story of the widow of Zarephath from 1 Kings Chapter

17, this poor woman was asked to give her last meal to the prophet of God and in doing so she was told that God would restock the flour and oil every day so that she would have food. Now please just put yourself in her shoes for a moment. She had never met this prophet Elijah before, she may not even have been a worshipper of God, but she gave everything she had. There was no way for her to know that she could trust what Elijah was saying to her, but she committed herself to being totally dependent on God.

In fact, when you read about the great heroes of faith in the Bible, they all had a point in their life when they had to be utterly devoted to God's plans for their life. Noah, Abraham, Moses, Joseph, Gideon, Ruth, Esther, John the Baptist, Paul, Timothy, and of course Jesus had to be completely committed to God.

What about us as a church family – how might God be challenging us to be entirely devoted and dependent on Him as we head into a new year? Over the past few months, we have been considering how to grow the church here in Great Notley and the Bible is full of inspirational stories of people who learned to live completely dependent on God. That is true also for church families – the more committed we are to listening to God's plans and to seeking His guidance the greater the adventure will be.

There is so much going on in Great Notley Church throughout the week, far too much to mention individually. However, whatever you are involved in we want to say a huge 'Thank you' for all that you do in the life of this Church family. We pray that we will all play our part as we move forward into the next twelve months.

With our love and as always, our appreciation for your support.

David, Rachel and Roman

CATERING

I have nothing much to report as things have been relatively quiet of late.

We still hold our twice weekly coffee mornings, attended mainly by the walking group, but numbers have dwindled with the group since the pandemic. Tea and biscuits are of course served after all Sunday services and will continue. We are so short of helpers that it becomes difficult when there are holidays etc.

Perhaps we could have a tea to celebrate the Queens Jubilee in June if there is sufficient interest!

I would like to thank my ladies, namely Betty, Judith, Sandra T and Gina for their support.

Sandra Higby

CIGN RELAUNCHED CAFÉ & CHAT

Following a couple of tentative but successful free trial sessions in August 21, we have been running our Café & Chat on the first Thursday of each month since Sept 21. We carried over £68.88 funds from the now defunct Friendship Club, from which we then spent £9 on cards and postage, leaving £59.88 held in the Church bank a/c. To this we can add £37.24 cash, accrued from our sessions since Sept 21, making a total fund of £97.12. Regrettably, we did have to cancel some sessions due to local COVID infection increases.

We have kept guest numbers to 12, to help maintain social distancing and have been fortunate to have the choice of meeting either in the Vestibule or the Small Hall, depending on how cold it is inside and out. We feel able to increase that number now, subject to COVID stats each time, so please give us a try (but let us know you're coming!). We also introduced altered timing for the winter months to start and finish earlier and to include a light lunch of soup and bread, followed as always by the fabulous cakes generously baked and always donated by our volunteers and friends each session. We have been able to maintain the session cost at £1 per person, with the soup sessions being

subsidised by excess funds accrued in non-soup, warmer weather sessions.

Options to play board games and do a craft each session have been put on hold for the time being as most folk are more than happy to chat, eat and quiz! We are especially looking forward to our Jubilee Cream Tea Party on 2 June, which will make use of funds accrued.

We were delighted to join with many in our congregation to craft, donate, prepare and wrap shoeboxes for Link to Hope's Christmas shoebox mission in 2021. Your super hard work, and generous donations totalling £142.30, enabled us to fill and pay the £3 per box transport cost for 24 shoeboxes to our neighbours in Bulgaria, Moldova, Romania and Ukraine. Our collecting for Christmas boxes 2022 has *already* begun in earnest, in response to the invasion of Ukraine by Russia.

We have parked the idea of running a second session each month as our wonderful volunteers are already over stretched. However, we would like to revisit this in the months ahead, bearing in mind the likely growing needs of our congregation and community as the acute cost of living increases hit home. Maybe a lunch club or similar.....

Finally, none of this would be possible without the support of Church Council, our ministers and the dedication of our amazing volunteers – Carol, Cecily, Jan, Mary, Paul F & Sandra T. And Maggie who had to step back due to so many commitments and new Church visitor Gina, who has now settled at Black Notley. We are so grateful to you all.

Jacquie Fanchette & Wendy Potter

FINANCIAL REPORT

Current bank balance as of 31 March 2022.

NatWest Current account	£ 3,655.90
NatWest Deposit account	£ 7,490.15
NatWest 35-day notice account	Closed
Methodist Chapel Aid Account (reserve)	£20,074.82
Methodist Chapel Aid Account (Main)	£17,000.00

Income

We received a grant from Essex Community Foundation of £8,500.00 towards the Youth workers' salary. This will currently cover all salary costs until approximately Nov 2022.

Unfortunately, our average monthly offerings are still averaging £890.00 which is a drop on last year. Our pre Covid offerings averaged £1,800 but we have lost some valuable members of the congregation in the last few years.

Hiring's have remained steady at approximately £15,674. The Catering Team continues to provide valuable income to the church with approximately £585 during the financial year 2021/2022, which is wonderful considering the restrictions imposed on them for a significant period of the financial year.

Expenditure

Thankfully we have not needed any significant works in the church this year. We did invest in a PAT testing kit at £256 which will save us money in the long term as we can do our own PAT testing. We can also hire out the kit should another church or group need to use it.

We supported 3 charities in 2021 totalling £481.00, with 2 retiring donations and a collection for the Church community Christmas card.

Notes

Notes from Independent Examiner – 28th February 2022

During very difficult times I note that your Donations/collections had dropped significantly from 2019-20 as did your hall hire. During 2021-22 there is a further drop in Donations/collections from the year 2020-21 and pleasingly I see an increase in income from Hall Hire in 2021-22.

As your accounts reflect a deficit of more than £20,000 over that 2 year period I am aware that you are concerned. Hopefully there will be more interest in Hall Hire, but many people are still not ready to return to celebrating events just yet.

I understand you are all informed of the need to be careful with your

expenditure although it is still the case that thorough deep cleaning and other measures remain in place meantime to keep everyone safe in the church.

I can only compliment you in your effort to continue with your dedication in your work within CiGN.

I also wonder if the Denominational Costs could possibly be sympathetically renegotiated and reduced even on a temporary basis to prevent a Deficit for the third year as this could be detrimental for your future if your funds are further depleted.

Notes from treasurer

This still leaves us with an overall deficit of £7,374.89 for the financial year, although, we as a church are working at increasing our giving and reducing our expenditure. This is not just down to Church Council, but The Responsibility is Ours as a church community.

We will have a new Independent Examiner going forward as Isobel has decided to retire from doing the accounts. I personally would like my thanks to Isobel Reid noted in this report.

Lisa Scott

The Church in Great Notley

Receipts & Payments Account 1st February 2022 to 31st January 2022

Receipts	Unrestricted	Restricted	Total	Previous Year
Collections	£ 10,887.26		£ 10,887.26	£ 11,914.54
Gift Aid	£ 3,370.55		£ 3,370.55	£ 4,784.45
Hire of Hall	£ 15,474.55		£ 15,474.55	£ 8,401.74
Catering	£ 585.77		£ 585.77	£ 451.72
Hand Raising (Donations)	£ 148.35		£ 148.35	£ 951.80
Money Church	£ 568.24		£ 568.24	
Donations & Requests	£ 495.20		£ 495.20	£ 5,600.00
Grants Received		£ 8,955.00	£ 8,955.00	£ 11,204.00
Interest Received	£ 93.25		£ 93.25	£ 241.82
Youth & School Work	£ 28.67		£ 28.67	
Membership				£ 110.00
Total Receipts	£ 31,453.90	£ 8,955.00	£ 40,408.90	£ 38,338.67
Payments				
Recreational Costs				
Christmas Dinner	£ 13,640.00		£ 13,640.00	£ 14,382.18
Methodist	£ 1,653.30		£ 1,653.30	£ 1,885.92
UAC	£ 5,248.00		£ 5,248.00	£ 6,712.00
Exploit	£ 71.25		£ 71.25	£ 40.00
Minister's Expenses	£ -		£ -	£ 675.02
Membership Expenses	£ 248.45		£ 248.45	£ 383.52
Copyrights & Licences	£ 671.54		£ 671.54	£ 992.82
Telephone Costs & WiFi	£ 668.81		£ 668.81	£ 1,073.96
Council Tax (Not U Subsidy)	£ 152.84		£ 152.84	£ 543.37
Sea	£ 3,038.87		£ 3,038.87	£ 494.14
Electricity	£ 2,210.84		£ 2,210.84	£ 1,883.48
Water	£ 311.81		£ 311.81	£ 1,098.78
Insurance	£ 782.85		£ 782.85	£ 754.17
Property & Garden	£ 2,705.08	£ 515.00	£ 3,220.08	£ 4,811.47
Payroll		£ 7,481.29	£ 7,481.29	£ 7,500.94
Wine	£ 423.84		£ 423.84	£ 73.76
Postage & Stationery	£ 70.22		£ 70.22	£ 147.35
Donations	£ 390.08		£ 390.08	£ 23.00
Wine - off				£ 552.71
Parish SG	£ 313.81		£ 313.81	
Window Cleaning	£ 400.00		£ 400.00	£ 540.00
Cleaning	£ 8,170.79		£ 8,170.79	£ 5,498.70
Equipment Hire	£ 124.64		£ 124.64	£ 216.64
	£ 39,486.89	£ 8,310.10	£ 47,796.99	£ 46,893.53

-£ 7,378.09

CIGN FOODBANK DISTRIBUTION CENTRE

The Trussell Trust is in a partnership agreement with the Church in Great Notley to act as a Distribution Centre for Braintree Area Foodbank. Other centres within our group are Christ Church Braintree, St. Paul's Cressing Road, Halstead and Witham.

2021 was a year where we saw communities pulling together and helping each other in difficult times, with various 'pop-up' food distribution points, and people in need were able to access food more readily. Many of these temporary facilities have now closed, and we have noticed an increase in the number of people using the foodbank this year.

Figures for last year are 197 Adults and 217 Children, totalling 414 people given 3 meals per day for 3 days. This equates to 3,726 meals. On top of this we supply shampoo, deodorants, washing powder, nappies, fresh potatoes, tea, coffee, milk, baby food, chocolate Easter eggs and Christmas presents for children, along with so much more.

We realise that this year is going to be difficult for everyone, but we really need your support to get food to those who are desperately struggling. Food lists are regularly updated, and can be viewed on the Foodbank webpage.

We have a small team of volunteers, and I would like to take this opportunity to thank them for their unfailing support and dedication to this task. Thank you Carol, Linda, Lisa, Marion, Mike, Pam, Ron, Saras and Stephane. You are a great team to work with. And my thanks to all of you for your continuing support.

Maggie Ouwehand

PROPERTY AND MANAGEMENT OF THE BUILDING

In writing this report, I would firstly give many thanks to my good friend Ron Paternoster, who throughout the year has been by my side in all that has been done in keeping this wonderful church in good repair.

All contractual servicing has been undertaken. That includes fire alarms, intruder alarms, fire extinguishers, the boiler and the folding screens (both ends).

Having purchased the test kit, we have now completed all PAT testing throughout the building and created a log of all that we have tested. Ron has re-covered our large notice boards in the vestibule area. We have had to place a shield alongside one outside wall light as it was preventing true imaging of our CCTV camera.

We have during the year had to unblock toilets, replace faulty locks on both children's toilet doors, repair a broken cupboard in the kitchen, de-scaled the hot water machine and a group of us gave the kitchen a deep clean and new UV tubes. Recently with help from both Ron and Paul Freeman we changed the lamp in the church projector.

I must say again, thanks to Ron, firstly for the wonderful offertory box and stand now in use each week, but also to both he and Marie for their continued dedication to our glorious gardens.
Thank you Lord for our building.

Mike Higby

MEMBERSHIP AND PASTORAL

It needs to be clarified that the numbers on our Membership and Pastoral lists have been amended to reflect the new General Data Protection Regulations. These state that we are unable to store personal information unless we have written permission from an individual. George and Amanda are in the process of making sure that we have permission from everyone who needs to sign the relevant form. This is quite a task and is a work in progress.

Membership

Membership currently stands at 48. In part this is due to the number of members who have sadly died in recent times. We were sad to hear of the death of Bert Lucas in April 2021. It also reflects the deletion of members with whom we no longer have any contact, as referred to

above. A further group of members have been sent Easter greetings together with a GDPR form explaining why this is necessary. All members should have now received a copy of the 2022 Membership Directory.

Mary-Beth Kogbe, Martha Kogbe and Bethan Jarvis have all been transferred from Junior Membership to full membership. We have also welcomed Emma Gibson who transferred her membership from Bishops Stortford.

All annual returns have been completed. The URC have this year moved to on-line reporting. This is not always an easy task as each denomination requires our data in a slightly different way.

We are looking at ways of encouraging more people to become church members, reviewing the way we recognise membership and the form of the membership service. This is all being addressed by the Membership Secretary and the ministers.

Pastoral

For reasons referred to before the number of people on our historical Pastoral Lists has been significantly reduced. It was not possible for us to clarify whether all those listed still wanted contact with the church and administratively impossible to get them all to sign consent forms. A Pastoral Visitors lunch was held on 3rd November to explain these significant changes and the future of the Church magazine was discussed. The production of any future newsletter, as a way of keeping in touch with as many people as possible, will be addressed in due course and is being considered by Church Council.

The future and way forward for the Pastoral Team was discussed at a meeting with the ministers on 21st December 2021. Having reduced numbers on the pastoral register a new list of people of concern was considered. As a starting point for the Team the ministers wrote to those who had not yet returned to church services. Covid continues to have an impact on attendance at services. Wendy and June continue to

keep lines of communication open with other members of the congregation and Home Communion is still available for anyone requiring this. We would like to increase the number of people on the Pastoral Team. Certain training would need to be undertaken and DBS checks would also be necessary.

Gifts were given to Pastoral Visitors at the Covenant Service on 9th January. Thanks were expressed by the recipients for the gifts and for being recognised and acknowledged for the contribution made to church life by delivering the church magazine over many years.

Congratulations were expressed to Mary-Beth Kogbe who is now at university studying engineering and physics and Jacqui King who has moved away and is a curate in the Parish of Southminster. Janet Allwright has also moved away and is now happily living in Worthing.

Copies of our Welcome leaflet are now available outside the building for anyone to take away. Follow up letters have been sent to new people who completed a Welcome Card and gave permission for us to keep in touch. It is hoped that this will encourage a sense of belonging and increase our regular congregation.

June Frisbee

Junior Church /Youth Church.

We began the year meeting on Zoom and having video lessons online. September we was able to return to our regular Sunday sessions of the 2nd 3rd and 4th Sundays. This came with new issues of not enough volunteers, however we managed to keep going. We had 7 new families attending our sessions regularly and a few others attending as and when. We have also been blessed to have a few new volunteers, which is great as we have managed to finally get a rota in place which is something we haven't been able to do since Covid hit. There has been a drop in the age of our children at Junior Church, so we have simplified our sessions slightly. Making sure the sessions are memorable and that the children have fun and learn that they are loved by God is the overall aim.

After School Club.

Our After School Club came to a natural end after the January term. Many children left due to other commitments and with covid causing many of our sessions to be cancelled we felt it was the right course of action. We would like to return in the future with something new and fresh that reaches out into this community, however it is still currently under review.

Youth Group

Unfortunately after Covid we struggled to meet regularly for our Youth sessions. Many of our teenagers are now preparing for and sitting their GCSE'S so we are having to put a hold on this group. We have however continued to support our young people by sending them boxes of encouragement to help them through their exams. Youth will definitely return in the near future.

Ladies Oasis

Our Monday evening ladies group 'Ladies Oasis' is still going strong with around 10 regular members. We are trying out new ideas and activities and we have recently had a Pimms and Waffle evening. We have had lots of interest from mums in our other community groups about the possibility of coming along too.

Snackanory.

This group continues to be a great success. It's a lovely group with playtime and music. After Covid we adapted it to 2 one hour sessions. 10-11am and 1-2 pm which seems to be working really well and takes the pressure off the morning session as it can be quite well attended. This is a free group which runs on our regular donations from our parents. In the summer we held our first Snackanory picnic which was very successful. Around 30 attending both play session and BYO picnic after.

Who Let Dads Out.

Our monthly dads toddler group remains consistent with numbers between 5 and 12. However, we are hopeful that this lovely group will begin to grow.

Community events

Our Community work has been busy over the last year. We have had a pumpkin trail and an Easter trail which are always very popular. 45 children taking part in the Pumpkin trail and 50 at Easter. Our All Hallows event was extremely well attended. We served over 95 hotdogs and Hot Chocolate to the families in our community. Our Autumn Funday was another success with around 50 children in attendance. We also held a Messy Christmas which was lots of fun.

The Church in Great Notley

Receipts & Payments Account 1st February 2021 to 31st January 2022

Receipts

	Unrestricted	Restricted	Total	Previous Year
Collections	£ 10,687.26		£ 10,687.26	£ 11,854.64
Gift Aid	£ 3,370.53		£ 3,370.53	£ 4,064.45
Hire of Hall	£ 15,674.55		£ 15,674.55	£ 8,472.74
Catering	£ 585.77		£ 585.77	£ 453.72
Fund Raising (Donations)	£ 148.33		£ 148.33	£ 805.30
Messy Church	£ 368.34		£ 368.34	
Donations & Bequests	£ 496.20		£ 496.20	£ 2,600.00
Grants Received		£ 8,955.00	£ 8,955.00	£ 11,334.00
Interest Received	£ 93.25		£ 93.25	£ 243.82
Youth & School Work	£ 29.67		£ 29.67	
Friendship				£ 110.00
Total Receipts	£ 31,453.90	£ 8,955.00	£ 40,399.90	£ 38,336.67

Payments

Denominational Costs				
Chelmsford Diocese	£ 13,680.00		£ 13,680.00	£ 14,082.48
Methodist	£ 1,653.50		£ 1,653.50	£ 1,885.92
URC	£ 5,248.00		£ 5,248.00	£ 6,012.00
Baptist	£ 71.25		£ 71.25	£ 40.00
Minister's Expenses	£ -		£ -	£ 625.02
Worship Expenses	£ 248.45		£ 248.45	£ 383.92
Copyrights & Licences	£ 671.54		£ 671.54	£ 992.82
Telephone Comms & WiFi	£ 668.81		£ 668.81	£ 1,071.96
Council Tax (Rev D Sebley)	£ 552.44		£ 552.44	£ 543.37
Gas	£ 1,039.97		£ 1,039.97	£ 494.34
Electricity	£ 2,210.84		£ 2,210.84	£ 1,863.48
Water	£ 311.81		£ 311.81	£ 1,068.28
Insurance	£ 761.63		£ 761.63	£ 754.67
Property & Garden	£ 2,705.08	£ 515.00	£ 3,220.08	£ 4,617.47
Payroll		£ 7,481.29	£ 7,481.29	£ 7,590.94
Misc	£ 415.64		£ 415.64	£ 73.78
Postage & Stationery	£ 70.22		£ 70.22	£ 147.35
Donations	£ 360.08		£ 360.08	£ 20.00
Write - off	-		-	£ 552.73
Pension SG		£ 313.81	£ 313.81	
Window Cleaning	£ 400.00		£ 400.00	£ 340.00
Cleaning	£ 8,170.79		£ 8,170.79	£ 5,498.36
Equipment Hire	£ 224.64		£ 224.64	£ 224.64
	£ 39,464.69	£ 8,310.10	£ 47,774.79	£ 48,883.53

END

Don

Treasurer

1/5/2022

Minister

1/5/2022

The Church in Great Notley

Notes from Independent Examiner – 28th February 2022

During very difficult times I note that your Donations/collections had dropped significantly from 2019-20 as did your hall hire. During 2021-22 there is a further drop in Donations/collections from the year 2020-21 and pleasingly I see an increase in income from Hall Hire in 2021-22

Applications for Grants were indeed made to BDC to help towards the loss of income but of course Covid – 19 Regulations did increase expenditure. It will probably take some time for your annual income to recover.

As your accounts reflect a deficit of more than £20,000 over that 2 year period I am aware that you are concerned. Hopefully there will be more interest in Hall Hire, but many people are still not ready to return to celebrating events just yet.

I understand you are all informed of the need to be careful with your expenditure although it is still the case that thorough deep cleaning and other measures remain in place meantime to keep everyone safe in the church.

I can only compliment you in your effort to continue with your dedication in your work within CiGN.

I also wonder if the Denominational Costs could possibly be sympathetically renegotiated and reduced even on a temporary basis to prevent a Deficit for the third year as this could be detrimental for your future if your funds are further depleted.

Church in Great Notley

Analysis of Assets

Year ending 31st January 2022
Closing Balances

Previous Year 31st January 2021

Nat West Current Account	£ 3,486.22	£ 3,958.77
Nat West Deposit	£ 3,333.64	£ 9,833.05
Nat West 35 Day Account	£ -	£ 25,373.59
Methodist Deposit Account	£ 20,074.82	£ 20,000.00
Methodist	£ 22,000.00	
	£ 48,894.68	£ 59,165.41

Deficit this year

£ 10,270.73

Again this year the result even with keen accounting management shows that there is unfortunately a deficit as shown of -(£10270.73)
This would appear to as a direct result of Covid - 19.

However, as this is the second year of a deficit I have to advise that this is not sustainable and measures will need to be put in place to increase your income to enable the Church in Great Notley to continue to serve in God's Work for the benefit of the community in CiGN within the Parish of Black Notley.

Independent Examiner's Report to the Church Council of The Church in Great Notley

I am pleased to report on the Accounts of the Church in Great Notley as prepared and presented to me for Independent Inspection by Miss Lisa Scott, Treasurer, for the accounting period from

1st February 2021 to 31st January, 2022

In accordance with the Charity Commission under section 144(2) of the Charities Act 2011 (the 2011 Act) an Audit is not required, but the requirement of an Independent Examination is needed in order to comply with the rules of the Charity Commission.

It has therefore been my responsibility to:

Examine the Accounts under section 145 of the 2011 Act: and

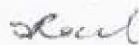
State whether any particular matter has come to my attention.

My examination has been carried out in accordance with the general direction given by the Charity Commission. The procedure I am required to follow is not that of a full audit. The examination however, included a review of the Accounting Records. I am pleased to report I did not find anything unusual or irregular within the accounting records and procedures. My examination did show that a significant deficit has occurred due to loss of income for the second year running due to the Government Regulations concerning Covid-19.

Independent Examiner's Statement

I believe the accounting records are being kept in full accordance with s130 of the 2011 Act.

Signed:



Dated: 28th February 2022

Mrs Isobel Reid

4 Derwent Way

Great Notley

Braintree

Essex CM77 7UH

THE CHURCH IN GREAT NOTLEY

England & Wales - Charity number 1143093

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
From	1	Feb	2020	To	31 Jan 2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lisa Scott	Treasurer		Members at AGM
2	Amanda Miller		Appointed 31/10/2020	Members at AGM
3	Maggie Ouwehand	Secretary		Members at AGM
4	June Frisbee		Appointed 31/10/2020	Members at AGM
5	Ron Paternoster			Members at AGM
6	George Wafula			Members at AGM
7	Catherine Jarvis		Appointed 31/10/2020	Members at AGM
8	Suzanne Gillingham			Members at AGM
9	Rev Elizabeth Bendrey	Minister	Ceased to act 1/11/2020	N/A
10	Rev Iain Bendrey	Minister	Ceased to act 1/11/2020	N/A
11	Rev David Sebley	Minister		N/A
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

By trust with annual nominations of trustees

Trustee selection methods
(eg. appointed by, elected by)

By election at annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All policy & procedures are decided by the members at the AGM, usually held in April.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide ecumenical worship to local area

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our worship is open to everyone.

The building is utilised during the week by local organisations who provide support or facilities to the local and wider community.

The building is also used by a nursery who run 8 session a week.

We have been working closely with the community building closer links with the church and those in need.

We have opened a food bank distribution centre in connection with the Braintree Area Food Bank who are overseen by the Trussell Trust.

The church also has various outreach sessions involving new mums & babies, Ladies Oasis, Men's breakfast clubs and who let the dads out, to name a few.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The church is run on volunteers, with the exception of the ministry team and 1 paid youth worker, who without their continued support we simply could not function.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

PLEASE SEE INSERTED ANNUAL REPORT

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity is a going concern, and we expect it to be able to continue trading for at least 12 months with our surplus funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

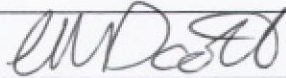
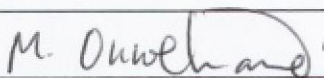
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lisa Scott	Margaret Ouwehand
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	21 Sep 21	

The Church in Great Notley

Receipts & Payments Account 1st February 2020 to 31st January 2021

Receipts

	Unrestricted	Restricted	Total	Previous Year
Collections	£ 11,854.64		£ 11,854.64	£ 14,406.73
Gift Aid	£ 4,064.45		£ 4,064.45	£ 4,240.32
Hire of Hall	£ 8,472.74		£ 8,472.74	£ 21,513.01
Catering	£ 453.72		£ 453.72	£ 2,237.07
Fund Raising (Donations)	£ 805.30		£ 805.30	£ 2,210.44
Snackanory				£ 174.93
Donations & Bequests		£ 2,600.00	£ 2,600.00	£ 4,109.08
Grants Received	£ 11,334.00		£ 11,334.00	£ 2,000.00
Interest Received	£ 243.82		£ 243.82	£ 466.54
Friendship	£ 110.00		£ 110.00	£ 653.73
Concert				£ 980.00
Total Receipts	£ 35,738.67	£ 2,600.00	£ 38,338.67	£ 52,991.85

Payments

Denominational Costs				
Chelmsford Diocese	£ 14,082.48		£ 14,082.48	£ 14,407.75
Methodist	£ 1,885.92		£ 1,885.92	£ 1,958.84
URC	£ 6,012.00		£ 6,012.00	£ 6,254.00
Minister's Expenses	£ 625.02		£ 625.02	£ 1,207.93
Visiting Minister's Fees	£ 40.00		£ 40.00	£ 170.00
Worship Expenses	£ 383.92		£ 383.92	£ 889.63
Organist Fee	£ 60.00		£ 60.00	£ 240.00
Copyrights & Licences	£ 992.82		£ 992.82	£ 608.42
Telephone Comms & WiFi	£ 1,071.96		£ 1,071.96	
Council Tax (Rev D Sebley)	£ 543.37		£ 543.37	
Gas	£ 494.34		£ 494.34	£ 613.37
Electricity	£ 1,863.48		£ 1,863.48	£ 2,278.79
Water	£ 1,068.28		£ 1,068.28	£ 2,881.68
Insurance	£ 754.67		£ 754.67	£ 734.38
Property & Garden	£ 2,697.97	£ 1,919.50	£ 4,617.47	£ 9,714.00
Payroll		£ 7,590.94	£ 7,590.94	£ 13,719.99
Administration				£ 2,276.00
Fees	£ 73.78		£ 73.78	£ 220.00
Postage & Stationery	£ 147.35		£ 147.35	
Donations	£ 20.00		£ 20.00	£ 3,960.33
Write - off	£ 552.73		£ 552.73	
Rayne Church				£6,000.00
Window Cleaning	£ 340.00		£ 340.00	£240.00
Cleaning	£ 5,498.36		£ 5,498.36	£6,149.77
Equipment Hire	£ 224.64		£ 224.64	
Total Payments	£ 39,433.09	£ 9,510.44	£ 48,943.53	£ 74,524.88

LM Scott
LM Scott
TREASURER

DAVID SEBLEY
MINISTER

Independent Examiner's Report to the Church Council of The Church in Great Notley

I am pleased to report on the Accounts of the Church in Great Notley as prepared and presented to me for Independent Inspection by Miss Lisa Scott, Treasurer, for the accounting period from

1st February 2020 to 31st January, 2021

In accordance with the Charity Commission under section 144(2) of the Charities Act 2011 (the 2011 Act) an Audit is not required, but the requirement of an Independent Examination is needed in order to comply with the rules of the Charity Commission.

It has therefore been my responsibility to:

Examine the Accounts under section 145 of the 2011 Act: and

State whether any particular matter has come to my attention.

My examination has been carried out in accordance with the general direction given by the Charity Commission. The procedure I am required to follow is not that of a full audit. The examination however, included a review of the Accounting Records. I am pleased to report I did not find anything unusual or irregular within the accounting records and procedures.

Independent Examiner's Statement

I believe the accounting records are being kept in full accordance with s130 of the 2011 Act.

Signed:



Dated: 24th February 2021

Mrs Isobel Reid

4 Derwent Way

Great Notley

Braintree

Essex CM77 7UH