

# CRAWLEY COMMUNITY YOUTH SERVICE LIMITED

England & Wales · Charity number 1142923

## Details

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**Other names** IFIELD COMMUNITY YOUTH SERVICE LIMITED, ICYS

**Status** Registered

**Legal form** Charitable company

**Company number** [07628290](#)

**Registered** 2011-07-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Dormans Youth Arts Centre  
Dormans  
Crawley  
West Sussex  
RH11 8HZ

**Phone** 01293526388

**Email** [admin@ccys.org.uk](mailto:admin@ccys.org.uk)

**Website** <https://ccys.org.uk>

## Activities

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**Objects:** THE CHARITY'S OBJECTS ("OBJECTS") ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:4.1 TO ACT AS A RESOURCE FOR YOUNG PEOPLE UP TO THE AGE OF 25 LIVING WITHIN CRAWLEY, WEST SUSSEX BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:(A) ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS;(B) ADVANCING EDUCATION;(C) RELIEVING UNEMPLOYMENT;(D) PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.4.2 TO CONSULT YOUNG MEMBERS BELONGING TO PROGRAMMES PROVIDED BY THE CHARITY AS WELL AS YOUNG PEOPLE IN THE COMMUNITY OF CRAWLEY NORTH-WEST IN ALL MATTERS PERTAINING TO POLICY AND PROVISION OF ACTIVITIES THROUGH OPEN MEETINGS AT PUBLIC VENUES OR THROUGH SURVEYS OF OPINION;4.3 TO INVOLVE YOUNG PEOPLE UP TO THE AGE OF 25 IN THE DAY-TO-DAY OPERATIONS OF THE CHARITY AS VOLUNTEERS ENSURING THE APPROPRIATE TRAINING, INDUCTION AND SUPPORT IS PROVIDED TO ENABLE THEM TO PARTICIPATE INDEPENDENTLY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** Crawley Community Youth Service benefits young people through Youth Clubs, one-off projects, Community events or simply providing safe places. We bring together local organisations working with young people to share ideas, resources, skills and support. We link to County/National bodies representing the young people from Crawley.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

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- **Area of benefit:** LOCAL
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£235,083	£260,043	-	-
2024-03-31	£257,831	£284,334	-	-
2023-03-31	£324,423	£354,000	-	-
2022-03-31	£315,438	£292,842	-	-
2021-03-31	£220,114	£162,112	-	-

## Trustees

Name	Role	Appointed
<b>Richard Baker</b>	Chair	2024-05-14
Daran Bennett		2025-05-14
PIPPA FORDE		2011-08-25
Rachel Thomas		2018-06-03

**CRAWLEY COMMUNITY YOUTH SERVICE LIMITED**

England & Wales - Charity number 1142923

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# Accounts

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DIRECTORS REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025

# CRAWLEY COMMUNITY YOUTH SERVICES

## CRAWLEY COMMUNITY YOUTH SERVICES LIMITED

### LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs P Forde Mrs R Thomas  Mr D Bennett Mr R Baker
Charity Number	1142923
Company Number	07628290
Registered Office	Dormans Youth Arts Centre Dormans Gossops Green Crawley RH11 8HZ
Independent Examiner	T Glover

# CRAWLEY COMMUNITY YOUTH SERVICES LIMITED

## TRUSTEES REPORT

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding the activities of the charity.

### **Change, change, change**

Significant changes in staffing occurred during this financial year.

In July 2024, Dave Savage retired from the role of CEO and the former Chair Chris Cook was appointed as an interim CEO to continue the work on compliance and renovation and to allow time for the board to review the strategy and vision for Crawley Community Youth Services.

We experienced loss of funding from the Arts Council, Foreign Office, the completion of the Youth Music funding due December 2024 and there had been a significant break in funding from the National Lottery through the Reaching Communities programme. Until Reaching Communities and Children in Need renewed their funding in August 2024, we were concerned that we would need to close much of our work and make staff redundant.

We had incurred a deficit in funding for 2 years of approx. £25k pa and would see a similar deficit for the financial year 24-25 which meant that there needed to be a root and branch review of what we did and how, whilst maintaining business as usual for the staff as much as possible.

In September 2024 our Fundraising Officer left for full-time work in another charity. Our Head of Youth Services ended their time with us in January 2025 and at the same time we made the Head of Creative Services redundant after the Youth Music project ceased.

Another youth support worker left in June 2025 for personal reasons.

With a much-reduced staff and management team we continued to provide all of our planned sessions with our CEO stepping in when needed to keep clubs open. None of our staff are full-time and the departure of different managers did mean that for a period of time our resources were stretched.

We started a programme of recruiting additional volunteers to fill gaps – these included musicians to support our music projects, working with partners who supported sessions (e.g.

## CRAWLEY COMMUNITY YOUTH SERVICES

Crawley Town Community Foundation and Dance Hub), and starting new projects in Broadfield with Shared Prosperity Foundation.

A volunteer admin joining us in June 2025 meant that we could start inputting much of our paper-based data for analysis as well as to review the data we had which included 432 registration forms for young people at Dormans Youth Arts Centre alone. We expect a similar number for Bewbush Youth Centre and Broadfield Youth Club but there will be some young people who attend more than one centre and that will provide useful information for evidence of our reach and impact.

Some functions such as Building Management have increasingly been delegated to our Cleaner/Caretakers to maintain regular logs such as Fire Alarm testing, Fridge/Freezer Temperatures, Emergency Lighting tests etc. to ensure that our buildings remain compliant. We are seeking funding to employ additional operational management posts and to increase the capacity of existing staff who are all part-time.

External Contractors and Fundraisers fill some of our gaps, which although more expensive than employing directly, allow us to grow/contract swiftly as funding allows. The dotted lines in the chart above show potential gaps which we hope to fill when funding allows.

We continue to review finances and develop a long-term strategy including ensuring that we diversify our income streams and develop our staff team with options for progression.

### **Overheads and Compliance**

In the past year we have reviewed policies and procedures, ensured displays of legal compliance were refreshed, and supported staff with training in Health and Safety Essentials and other courses to ensure that knowledge and understanding of key areas was up to date.

Since August 2024 we have engaged Safe I.S. Fire Safety Specialists to carry out the following:

- Fire risk assessments
- Emergency lighting tests
- PAT tests
- Electrical installation condition report
- Fire extinguisher service and maintenance
- Fire alarm service and maintenance

Various issues were identified by their reports and immediate repairs were commissioned where needed. Other issues were dealt with through a planned maintenance cycle. Safe I.S. provided Fire Warden training to all staff and some volunteers.

We have now moved our assembly point and carried out fire drills within sessions to ensure staff know what to do in an emergency.

We had an inspection from Crawley Borough Council for our kitchen and received a 5\* rating for our food preparation area. We have continued to make food hygiene training and processes to ensure food is stored correctly are maintained.

We have carried out a number of repairs and refreshed/refurbished parts of the building in the process.

# CRAWLEY COMMUNITY YOUTH SERVICES

## **Training**

Staff have been given access to online training through iHasco or High Speed Training or Aarons Department.

Face to face training has included safeguarding, PREVENT refresher, Detached Youth Work, first aid, level 1 Introduction to Youth Work, as well as level 2 Youth Work for 3 staff and 1 volunteer.

## **Support and Engage Partners**

Our work with other organisations and partners continues to grow. We are still developing longer term plans around school term-time support for children, so the following list gives a flavour of who we are directly working with.

- Gravity Club – A social club for young people with disabilities, running every Friday evening at Dormans. It offers a welcoming space with games, outings, and refreshments at low cost.
- Chagossian Ti Zilwa – a kids club for children from the Chagossian community
- Chagossian Youth Club – a club for young people aged 13 to 17 to socialise, develop music and dance projects from their community.
- Wild Soul Woods – Provides a meeting space for teens who are home educated with EHCP or EOTAS schemes as well as Forest School programmes.
- Deen School – an Islamic Sunday school for children
- Crawley Community Garden – an all-age group developing the allotments at the back of the playing fields
- Limitless Youth CIC football coaching for children and young people
- Dance Hub- with its young Dance Leaders the YES Project (Youth Empowered Spaces) works across two of our club sessions
- Open Verse Music - Ivan Datsa is a skilled music producer, rap artist and DJ working with our young people
- Edd Mann Music – Edd and his talented team of musicians support young people forming bands who want to develop their skills in multiple performance opportunities
- West Sussex Youth Justice Team – young people needing short term reparations or community payback will come to our centre to help out during the course of the year
- Sussex Youth – Operating from our offices, this CIC supports other youth charities across the county
- Crawley Town Community Foundation with their premier league Kicks programme visit 2 sessions a week with 1 at Dormans. We have also worked in partnership around Play Days and Detached/Outreach Youth Work
- Sussex Cricket visit once a week for their Wicketz programme

Indirectly we work with Creative Crawley and Audio Active as well as attend contextual safeguarding meetings with WSCC Early Help and other agencies.

# CRAWLEY COMMUNITY YOUTH SERVICES

## **Renovation Plan**

We have been working with Grummitt Wade Mason to identify potential plans to refurbish the centre and extend into the shower blocks to the side of the building.

Plans include updating the building to be energy efficient with solar panels, grey water use, replacement glazing and more to develop a carbon neutral strategy.

The extension will include a dance studio and sound/media studios upstairs. Sound insulation will be built into the building to ensure that the buildings can be used for multiple activities at the same time – and a new entrance/office space would allow us to have three different activities running concurrently.

The development will require an asbestos survey, review of trees surrounding the building, drainage / water neutrality impact and other items to satisfy the planning application process.

This is a complex project, and we expect that funds will be raised in stages as well as commission work at different points towards the end of 2026 and/or during 2027.

## **Attendance**

Since January 2025 we have been moving staff to recording attendance and session logs on online systems. We have been working to produce better quality evidence as well as capturing ethnicity, gender and disability data.

For some staff this has been a difficult transition. Since September we have had a volunteer admin helping us to input data on a weekly basis.

We are still inputting data from our registers, but the initial figures show that we have worked with 489 unique young people – there are some young people attending multiple sessions and registration forms show 432 unique young people have completed a consent form.

Of the 193 session registers input to date, we have had 2,824 contacts (every time a young person enters a session). Our most popular session is Dormans Seniors on Wednesday which has seen a maximum of 55 young people at a session and on average 26.

The Rock Club and Band Nights have also been popular with a max attendance of 35 at these sessions.

## **Session Recording and Feedback**

We have responded to requests from young people throughout the year by adding access to new equipment, resources and rooms. Young people have enjoyed using the art room at Dormans since it was cleared out and a new work surface put in so that more of the equipment such as badge maker and t-shirt printer were permanently available for use. The setting up of a carpeted quiet room with TV and sofas has also been popular.

## **About our Impact**

Our youth centres continue to be a vital, safe and creative space for young people across our community, supporting juniors, seniors and young adults through inclusive provision in music, arts, sport and wellbeing activities. Over the past year, young people participated in a reflective project, as part of youth work week 2025 named “What Does Dormans Mean to Me?”, which captured powerful testimonies about the centre’s impact on their lives.

## CRAWLEY COMMUNITY YOUTH SERVICES

Across all age groups, young people consistently described Dormans as a place of belonging and stability. One participant simply stated “Dormans is my life”. For many, the centre provides continuity and support during periods of challenge, change and uncertainty. Another young person shared, “Dormans supports me and helps me when I have nobody else to speak to. It’s the one place where I feel listened to and understood.”

Mental health and emotional wellbeing were key areas of impact. Several young people reported reduced anxiety, increased confidence and improved social skills as a direct result of attending sessions. One young person reflected, Dormans has helped me overcome my anxiety. I used to struggle leaving the house, but now I come every week and feel confident talking to people.” Another added, “Being here helped me realise I’m not alone and that other people feel the same as me, and that really matters.”

Our creative programmes, particularly music and arts activities, enabled young people to express themselves in positive and meaningful ways, through community integration and cohesion. Young musicians spoke about gaining new skills, purpose and motivation, “Making music at Dormans gives me something to focus on. It helps me get my emotions out instead of keeping everything inside.” For junior participants, arts and sports activities supported teamwork, communication and self-esteem allowing young people to “Make new friends and learn to believe in myself”.

Most importantly for our participants, Dormans offers a safe, welcoming environment where young people feel respected and valued. One participant summarised this impact powerfully, “Dormans feel like family. I can be myself here without judgement”.

Through consistent engagement, trusted youth workers and diverse activities, Dormans Youth Arts Centre continues to improve young people’s wellbeing, resilience and life chances. The voices captured through our youth voice feedback, which is core to the running of our provision, clearly demonstrates the profound and lasting difference the service makes. Continued funding will allow us to sustain and grow this essential support, ensuring even more young people can thrive.

### **Future developments**

We continue to consult young people regularly about the activities we have in place and what they would like to see.

We will be starting a programme of daytime pastoral support with partners such as Priority 154 which will potentially attract funding from EHCP or EOTAS work with WSCC. We will be registering as an approved provider shortly – there are policies and procedures which need to be tweaked or added to our current documentation.

Our arts and music programmes have been reviewed, and we are seeking new funding to continue them.

We are increasingly being asked to support young people on 1-1s by Early Help and we have identified our capacity and capability to grow this work which will be funded through spot-purchases by the local authority.

We are about to adopt Ifield Train Station – a 5 min walk from the centre – and young people have been involved in identifying what we can do from Dormans to improve the station as well as reach out to the many young people who cross the footbridge every day.

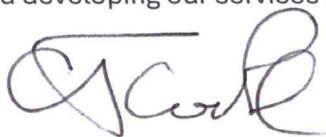
## CRAWLEY COMMUNITY YOUTH SERVICES

A key partner is Dance Hub and the YES Project. Working together we are going to incorporate their youth leadership pathway across all of our developmental strands for young people. In the new year we will continue consultation and collaboration with them to ensure that this becomes a major focus on our activities and accreditation.

### **Summary**

It has been a particularly challenging period. Attendance has remained high at several of our sessions with lots of excitement around music, arts and sport. Staff have settled into a new pattern and are still engaged with delivery and working with young people.

Crawley Community Youth Service is committed to helping young people to Enjoy Being Young and developing our services for and with the community.

A handwritten signature in black ink, appearing to read 'Chris Cook', written in a cursive style.

Chris Cook  
Chief Executive Officer

# CRAWLEY COMMUNITY YOUTH SERVICES

## **Reserves policy**

The trustees have considered the required level of reserves, appropriate to the charity's need.

The aim is to hold 3 months of general expenditure as a reserve and sufficient to manage the orderly closure and reduction in staff when projects cease. This is based on the charity's size and the level of financial commitments. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objective even if there is a temporary shortfall in income or increase in expenditure. The trustees endeavour not to set aside funds unnecessarily.

At the end of the year the charity had a total fund value of £69,128. The unrestricted funds and reserve of the charity was £9,478.

We have estimated that redundancy for eligible staff would cost £4,700 and six-months operating costs for the buildings approx. £15,000.

The long-term nature of funding from Reaching Communities and Children in Need allows us to budget with certainty until 2028. We have reduced our staffing headcount to fit within the expected income from these two funders and monitor changes within restricted funds carefully.

Income from hirers of approximately £19,500 per annum allows us to plan for a gradual shutdown if required.

# CRAWLEY COMMUNITY YOUTH SERVICES

## Structure, governance and management.

Crawley Community Youth Services is a registered charity, and a company limited by guarantee. It is regulated by the Charity Commission. The charity is governed by a board of 4 trustees, at the time of signing (who, for the purpose of company law, are also directors of the company), which oversees Crawley Community Youth Services in the public interest in accordance with the charitable objects and powers contained within the Memorandum of Association and Articles of Association. The board has responsibility for setting the strategic direction of the charity, ensuring that proper financial arrangements are in place, and ensuring that Crawley Community Youth Services remains focused on delivering its outcomes for the benefit of the public. The board appoints a Chief Executive to manage the day-to-day operations of the charity.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit and the Charity Governance Code (for smaller charities). In 2025/26 the board intends to continue benchmarking its governance against the principles in the Charity Governance Code. New trustees will receive an induction to brief them on their responsibilities, the charity's strategy and business plans, and key activities. Trustees are offered the opportunity to attend additional training events.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

- Mrs P Forde (appointed 4<sup>th</sup> July 2011)
- Mrs R Thomas (appointed 18<sup>th</sup> May 2020)
- Mr D Bennett (appointed 14<sup>th</sup> May 2025)
- Mr R Baker (appointed 31<sup>st</sup> March 2025)

## Managing Risk

We analyse risks to the charity at our board meetings. The top four risks on the charity's risk register, along with summary mitigations, at the end of 2024/25 financial year were as follows:

<b>RISK</b>	<b>MITIGATING ACTIONS</b>
Insufficient income / funding to run the charity at currently planned levels.	Remain flexible. Review staffing. Diversify income. Explore new funding streams.
Change in local, regional, or national policy framework that may impact operations.	Trustees and staff to keep informed of changes and review strategy and processes.
Increase in more complex needs and demand for services.	Recruit and develop staff and volunteers. Ensure capacity is managed rigorously.
Crawley Community Youth Services operating model no longer fit for purpose.	Keep strategy under review at board meetings.

## CRAWLEY COMMUNITY YOUTH SERVICES

### **Declaration of beneficial interests**

Only one of the trustees has any beneficial interest in the company as a Director of Dance Hub CIC who work in partnership with Crawley Community Youth Services on several projects.

All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

A handwritten signature in black ink, appearing to be 'R Baker', with a long, sweeping horizontal stroke extending to the right.

Mr R Baker

Chair

29<sup>th</sup> January 2026

# CRAWLEY COMMUNITY YOUTH SERVICES

## INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the financial statements of Crawley Community Youth Services (the charity) for the year ended 31 March 2025.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The charity is under new management and has recategorized some of the accounts to be in line with the Charity Commission SORP.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

Name Tracy Glover

Address

49 Gordon Rd

Signature

Haywards Heath, West Sussex

Date

09.12.25

# CRAWLEY COMMUNITY YOUTH SERVICES

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and legacies	3	30,548	183,531	214,079	11,219	217,127	228,346
Trips and Activities Income		280	-	280	2,729	735	3,464
Other trading activities	4	19,529	-	19,529	24,039	-	24,039
Bank Interest		1,195	-	1,195	1,982	-	1,982
<b>Total Income</b>		<b>51,552</b>	<b>183,531</b>	<b>235,083</b>	<b>39,969</b>	<b>217,862</b>	<b>257,831</b>
<b>Expenditure on:</b>							
Charitable activities							
Direct costs	5	28,211	90,954	119,165	3,109	183,061	186,170
Support costs	6	84,936	58,442	143,377	50,487	47,677	98,164
Gain/Loss of Asset		(2,500)	-	(2,500)			
<b>Total Expenditure</b>		<b>110,647</b>	<b>149,396</b>	<b>260,043</b>	<b>53,596</b>	<b>230,738</b>	<b>284,334</b>
Contributions from funds		28,435	(28,435)	-	22,954	(22,954)	-
<b>Net income / (expenditure) and movement in funds</b>		<b>(30,660)</b>	<b>5,700</b>	<b>(24,960)</b>	<b>9,327</b>	<b>(35,830)</b>	<b>(26,503)</b>
<b>Reconciliation of funds:</b>							
Fund balances 1 April 2024		40,138	53,949	94,087	30,811	89,779	120,590
<b>Fund balances 31 March 2025</b>		<b>9,478</b>	<b>59,650</b>	<b>69,128</b>	<b>40,138</b>	<b>53,949</b>	<b>94,087</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# CRAWLEY COMMUNITY YOUTH SERVICES

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets					
<b>Current assets</b>					
Debtors		8,452		2,758	
Cash at bank and in hand		67,360		105,700	
<b>Net current assets</b>			<b>75,812</b>		<b>108,546</b>
Creditors: amounts falling due in one year		5,129		11,826	
Current liabilities		1,556		2,633	
<b>Total Creditors</b>			<b>6,685</b>		<b>14,459</b>
<b>Total assets less current liabilities</b>			<b>69,128</b>		<b>94,087</b>
<b>Charity funds</b>					
Restricted income funds	7		59,650		42,209
Unrestricted funds			9,478		51,878
			<b>69,128</b>		<b>94,087</b>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 27<sup>th</sup> November 2025.



Mrs P Forde

Treasurer

# CRAWLEY COMMUNITY YOUTH SERVICES

Company registration number 07628290 (England and Wales)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

#### Charity information

Crawley Community Youth Services is a private company limited by guarantee incorporated in England and Wales. The registered office is Dormans Youth Arts Centre, Dormans, Gossops Green, Crawley RH11 8HZ, United Kingdom.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention; the principal accounting policies adopted are set out below.

#### 1.2 Going concern.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees accept there is increased uncertainty but given the track record of the organisation to provide social impact to its beneficiaries, they believe that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

Designated funds are set aside by the trustees out of unrestricted general funds for specific purposes or projects.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings 25% reducing balance.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### **1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss.

If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.9 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 3 Income from donations and legacies

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025
	£	£	£
General Donations	787	440	1,227
Crawley Borough Council	21,750	-	21,750
Shared Prosperity Fund	-	12,950	12,950
Ernest Kleinwort	-	5,000	5,000
Children in Need	-	36,791	36,791
Chalk Cliff Trust	5,000	-	5,000
ASDA Foundation	-	1,956	1,956
Langley Trust	-	1,000	1,000
National Lottery	-	47,460	47,460
Arts Council	-	7,365	7,365
Macks Ices	109	-	109
Sussex Community Foundation	-	10,000	10,000
FCDO Chagossian Music	-	50,770	50,770
BreatheHR	90	-	90
Gossops Forum	312	-	312
Shanly Foundation	2,000	-	2,000
Jae Saleh	500	-	500
National Music Foundation	-	9,300	9,300
COOP Community Fund	-	500	500
	<b>30,548</b>	<b>183,531</b>	<b>214,079</b>

#### 4 Income from other trading activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£	£	£	£
Hall Hire	19,229	-	19,229	23,464	-	23,464
Fundraising	-	-	-	-	-	-
Provision of Youth Services	300	-	300	575	-	575
	<b>19,529</b>	<b>-</b>	<b>19,529</b>	<b>24,039</b>	<b>-</b>	<b>24,039</b>

# CRAWLEY COMMUNITY YOUTH SERVICES

## 5 Direct Costs

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£	£	£	£
Advertising / Promotional	2,903	82	2,985	-	838	838
Equipment	22	811	833	465	2,387	2,852
Other Professional Services*	-	17,071	17,071	600	64,100	64,700
Salaries and Wages	16,238	49,650	65,889	64	95,213	95,277
Session Resources	318	9,893	10,211	353	10,584	10,937
Staff Expenses	567	-	567	119	-	119
Staff Training	3,474	748	4,222	1,310	760	2,070
Travel and Accommodation	132	235	367	-	1,312	1,312
Trips and Activities	4,557	10,812	15,369	103	7,207	7,310
Vehicle Expenses	-	-	-	95	-	95
Venue Costs	-	1,652	1,652	-	660	660
	<b>28,211</b>	<b>90,954</b>	<b>119,165</b>	<b>3,109</b>	<b>183,061</b>	<b>186,170</b>

\*Artists/Musicians

## 6 Support Costs

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£	£	£	£
<b>Governance</b>						
Bank Charges	68	-	68	68	-	68
Book Keeping	2,274	-	2,274	901	317	1,219
Consultancy	2,015	6,175	8,190			
DBS Checks	1,449	-	1,449			
Dues and Subscriptions	2,028	-	2,028			
Fundraising Costs	3,120	-	3,120			
Insurances	6,360	-	6,360	4,689	-	4,689
Legal and Professional	1,272	-	1,272	675	-	675
Management	25,031	39,529	64,560	51	47,149	47,201
<b>Office</b>						
Computer Costs	1,711	-	1,711	1,430	-	1,430
General Office Expenses	2,980	321	3,300	1,468	83	1,551
Office Equipment	(180)	1,775	1,595	1,207	-	1,207
<b>Premises</b>						
Cleaning	5,127	-	5,127	5,624	-	5,624
Rent and Rates	6,466	2,176	8,642	7,135	-	7,135
Repair and Maintenance	-	8,466	8,466	5,550	127	5,677
Utilities	25,214	-	25,214	21,688	-	21,688
	<b>84,936</b>	<b>58,442</b>	<b>143,377</b>	<b>50,487</b>	<b>47,677</b>	<b>98,164</b>

# CRAWLEY COMMUNITY YOUTH SERVICES

## 7 Restricted Funds

	<b>This Year 2025</b>	<b>Last Year 2024</b>
	<b>£</b>	<b>£</b>
Allotment Grant	-	-
Arts Council	-	(7,365)
Reaching Communities	<b>3,719</b>	-
Building Fund	-	<b>11,740</b>
Crawley Borough Council	-	-
CFI Film Project	-	<b>4,674</b>
Children in Need	<b>4,010</b>	<b>4,844</b>
FCDO Chagossian Music	<b>41,883</b>	<b>1,523</b>
National Music Foundation	-	<b>35,260</b>
Summer Camp 2024	-	-
Sussex Community Foundation	<b>6,186</b>	-
Small Projects	<b>501</b>	-
Shared Prosperity Fund	<b>3,351</b>	<b>3,723</b>
	<b>59,650</b>	<b>53,949</b>

**CRAWLEY COMMUNITY YOUTH SERVICE LIMITED**

England & Wales - Charity number 1142923

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# Accounts

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DIRECTORS REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024

CRAWLEY COMMUNITY YOUTH SERVICES

CRAWLEY COMMUNITY YOUTH SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr C J Cook Mrs P Forde Mrs R Gardiner Mrs R Thomas Mrs C O'Driscoll
Charity Number	1142923
Company Number	07628290
Registered Office	Dormans Youth Arts Centre Dormans Gossops Green Crawley RH11 8HZ
Independent Examiner	M Hymus

## CRAWLEY COMMUNITY YOUTH SERVICES LIMITED

### TRUSTEES REPORT

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding the activities of the charity.

#### **A Busy Year.**

We continue to see a steady increase in numbers of young people attending our clubs and events, with some clubs regularly hosting more than 50 young people. To cope with demand and following feedback from our young leaders' groups we've started new music and art sessions and now run a regular dance night in support of the YES project.

More young people require more staff and volunteers to deliver sessions along with associated increases in running costs. This doesn't pose too much of an operational challenge as the numbers have tended to rise steadily rather than in big jumps, however it does increase our core cost. A further issue is the physical space we need to fit everyone in, particularly in our Bewbush centre. During the summer we spend a lot of time outside, however winter months pose more of a problem. We are already talking to the Local Authority about using the main hall in addition to the youth club to provide additional space, but this will require even more core cost funding.

Requests for help from other organisations is becoming a challenge. It would seem post pandemic many groups have been successful with short term funding to help YP particularly with mental and physical health. These groups then find they have difficulty engaging YP and ask to attend our sessions in order to deliver their funded programme. We help where we can, as with providing support to the YES project dance group, but our clubs are already busy with long term local partners delivering activities such as Crawley Town Football Kicks project and the Sussex Cricket Wickets project. Often the short-term nature of these projects means that even when we can find space to fit them in the practitioners don't have time to build the relationship required to be effective. This further strengthens our belief in the value of a regular, reliable long term and trusted provision.

Summer half term saw us take 75 young people on our annual summer camp, this year even bigger and better at Hindleap Warren in Ashdown Forest. You can see a monitoring film on our website <https://ccys.org.uk/blog/2023/12/12/thank-you-for-summer-camp/>

## CRAWLEY COMMUNITY YOUTH SERVICES

The summer saw us deliver our regular summer Community event The Gossops Rocks Festival. Now in its 7th year over 100 cars attended with live music from Chaggosian Jazz band “The Brown Shoes” supported by our own youth club bands. The kids also ran their own side shows including a coconut shy built with the help of the Mens Shed.

In October we ran our annual Arts Festival. A short video is available on our YouTube channel @CrawleyCommunityYouthService.

In addition to these special events, we continue to support the young people of Crawley with regular weekly clubs and sessions. Overall, our project monitoring continues to show we would normally deliver around 20 sessions and engage with about 350 people per week.

### **Challenges Ahead**

As numbers of young people continue to rise across our clubs. So does the need for additional staff and volunteers. With increased session costs our policy requires a ratio of one adult to 10 young people plus one. Core cost funding constraints mean we are unable to recruit more staff so increasingly we must rely on the support of volunteers. However, recruiting, retaining, and training correctly motivated volunteers is very time consuming and involves more core cost.

Funding, particularly for core costs is becoming critical. We have had many conversations with regular funders who tell us applications have more than doubled with some now being asked to fund Local Authorities. Our core cost continues to rise with annual energy charges alone having more than doubled in 12 months. Unless the situation improves, we will need to make some difficult choices.

### **Supporting Disadvantaged Young People to find their voice**

Our sessions are designed around a family ethos with everyone expected to be supportive and encouraging. We have many different Young Leaders groups ranging from our junior “Community Warriors” to older YP who lead our Youth Arts Festival and summer camp committees. Young Leaders groups not only provide an excellent way for YP’s voice to be heard but more importantly they learn how to build positive relationships and work as a team. Our aim is to have every CCYS member involved in a committee of some sort.

That doesn’t mean sessions are free from conflict. New group members often see blame and violence as the only way to solve a dispute. To deal with this all our staff and volunteers are trained at some level in conflict resolution, with this subject being discussed at every team meeting. We spend time showing YP that empathy and understanding are at heart of building positive relationships. This is a long process particularly as youth club can be the only place where many YP will experience this type of approach.

Providing a safe, regular, reliable long term and trusted provision for YP to find their voice and express themselves remains at the heart of CCYS. The value of this provision is evident within the words of a rap written by a YP whilst attending one of our Youth Music funded sessions.

### **FN a short case study**

FN has been attending clubs for some years. they attend the Crawley APC as they struggled with their behaviour in mainstream school. At first, they were incredibly challenging, and it took some time for staff and volunteers to build trust. Their Father is an alcoholic and left the family home last year and FN hasn’t seen him since he left. Mother is loving but struggles with FNs behaviour. FN often gets picked up by the local police due to disruptive behaviour within the

## CRAWLEY COMMUNITY YOUTH SERVICES

community. Social Services work with FN and the family; however they recognise CCYS as the only organisation that FN engages with in a positive way. FN has built strong bonds with all CCYS Staff enjoying our summer camp this year. They are presently undergoing an ADHD Assessment at our request and with our support. When required we deliver 121 sessions to provide added support. CCYS clearly provides safe and trusted space for FN and with encouragement from our practitioners FN has found a passion for song writing and recently wrote a fantastic rap about her home life and Father. A clear indication of FN feeling safe and supported.

### **THUNDER by FN (aged 13)**

This story starts at 5 or 6  
Back then your life was bliss  
Every night was a violent fist  
I pray to god this time he miss  
Empty bottles broken home  
When dad is home you lower your tone  
Felling lost and feeling alone  
How deep is your love and  
how much have you shown  
But now I'm older  
still carry the weight on my shoulder  
But I've been a little colder  
Pray my dad gets sober  
If he don't then it's over  
Cause I'm moving on

### **Reserves policy**

The trustees have considered the required level of reserves, appropriate to the charity's need. The aim is to hold 3 months of general expenditure as a reserve and sufficient to manage the orderly closure and reduction in staff when projects cease. This is based on the charity's size and the level of financial commitments. The trustees aim to ensure that the charity will be able to continue to fulfil its charitable objective even if there is a temporary shortfall in income or increase in expenditure. The trustees endeavour not to set aside funds unnecessarily.

At the end of the year the charity had a total fund value of £94,087. The unrestricted funds and reserve of the charity was £51,878.

We have estimated that redundancy for all staff would cost approx. £21,000 and six months operating costs for the buildings approx. £15,000.

# CRAWLEY COMMUNITY YOUTH SERVICES

## Structure, governance and management.

Crawley Community Youth Services is a registered charity, and a company limited by guarantee. It is regulated by the Charity Commission. The charity is governed by a board of 6 trustees, at the time of signing (who, for the purpose of company law, are also directors of the company), which oversees Crawley Community Youth Services in the public interest in accordance with the charitable objects and powers contained within the Memorandum of Association and Articles of Association. The board has responsibility for setting the strategic direction of the charity, ensuring that proper financial arrangements are in place, and ensuring that Crawley Community Youth Services remains focused on delivering its outcomes for the benefit of the public. The board appoints a Chief Executive to manage the day-to-day operations of the charity.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit and the Charity Governance Code (for smaller charities). In 2024/25 the board intends to continue benchmarking its governance against the principles in the Charity Governance Code. New trustees will receive an induction to brief them on their responsibilities, the charity's strategy and business plans, and key activities. Trustees are offered the opportunity to attend additional training events.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

- Mr C J Cook
- Mrs P Forde
- Mrs R Gardiner
- Mrs R Thomas
- Mrs C O'Driscoll

## Managing Risk

We analyse risks to the charity at our board meetings. The top four risks on the charity's risk register, along with summary mitigations, at the end of 2023/24 financial year were as follows:

<b>RISK</b>	<b>MITIGATING ACTIONS</b>
Insufficient income / funding to run the charity at currently planned levels.	Remain flexible. Review staffing. Diversify income. Explore new funding streams.
Change in local, regional, or national policy framework that may impact operations.	Trustees and staff to keep informed of changes and review strategy and processes.
Increase in more complex needs and demand for services.	Recruit and develop staff and volunteers. Ensure capacity is managed rigorously.
Crawley Community Youth Services operating model no longer fit for purpose.	Keep strategy under review at board meetings.

## CRAWLEY COMMUNITY YOUTH SERVICES

### Declaration of beneficial interests

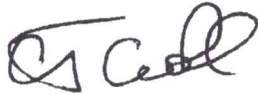
Only one of the trustees has any beneficial interest in the company as a Director of Sussex Youth CIC. This temporary role adds capacity to our management team to review policies, processes, accounts, marketing, safeguarding and staff training.

All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

Mr C J Cook

Chair



3<sup>rd</sup> December 2024

# CRAWLEY COMMUNITY YOUTH SERVICES

## INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the financial statements of Crawley Community Youth Services (the charity) for the year ended 31 March 2024.

### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The charity is under new management and has recategorized some of the accounts to be in line with the Charity Commission SORP.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.

Name Marissa Hymas.  
Address 84 Depot Road, Horsham  
West Sussex.  
Signature   
Date 3/12/24.

# CRAWLEY COMMUNITY YOUTH SERVICES

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and legacies	3	11,219	217,127	228,346	2,000	177,812	179,812
Trips and Activities Income		2,729	735	3,464	288	-	288
Other trading activities	4	24,039	-	24,039	17,104	20,696	37,799
Bank Interest		1,982	-	1,982	380	-	380
<b>Total Income</b>		<b>39,969</b>	<b>217,862</b>	<b>257,831</b>	<b>19,772</b>	<b>198,508</b>	<b>218,279</b>
<b>Expenditure on:</b>							
Charitable activities		-	-	-	-	-	-
Direct costs	5	3,109	183,061	186,170	125,607	142,518	268,125
Support costs	6	50,487	47,677	98,164	27,869	58,006	85,875
<b>Total Expenditure</b>		<b>53,596</b>	<b>230,738</b>	<b>284,334</b>	<b>153,476</b>	<b>200,524</b>	<b>354,000</b>
Contributions from funds		22,954	(22,954)	-	106,145		106,145
<b>Net income / (expenditure) and movement in funds</b>		<b>9,327</b>	<b>(35,830)</b>	<b>(26,503)</b>	<b>(27,650)</b>	<b>(2,016)</b>	<b>(29,576)</b>
<b>Reconciliation of funds:</b>							
Fund balances 1 April 2023		30,811	89,779	120,590	58,371	91,795	150,166
<b>Fund balances 31 March 2024</b>		<b>40,138</b>	<b>53,949</b>	<b>94,087</b>	<b>30,811</b>	<b>89,779</b>	<b>120,590</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# CRAWLEY COMMUNITY YOUTH SERVICES

## BALANCE SHEET

AS AT 31 MARCH 2024

		2024		2023	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets			-		-
<b>Current assets</b>					
Debtors		2,758		1,904	
Cash at bank and in hand		105,788		137,810	
<b>Net current assets</b>			<b>108,546</b>		<b>139,714</b>
<b>Current liabilities</b>					
Creditors: amounts falling due in one year		11,826		17,422	
Current liabilities		2,633		1,701	
<b>Total Creditors</b>			<b>14,459</b>		<b>19,124</b>
<b>Total assets less current liabilities</b>			<b>94,087</b>		<b>120,590</b>
<b>Charity funds</b>					
Restricted income funds	7		42,209		89,779
Unrestricted funds	8		51,878		30,811
			<b>94,087</b>		<b>120,590</b>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 2<sup>nd</sup> October 2024.



Mrs P Forde

Treasurer

# CRAWLEY COMMUNITY YOUTH SERVICES

Company registration number 07628290 (England and Wales)

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

### 1 Accounting policies

#### Charity information

Crawley Community Youth Services is a private company limited by guarantee incorporated in England and Wales. The registered office is Dormans Youth Arts Centre, Dormans, Gossops Green, Crawley RH11 8HZ, United Kingdom.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention; the principal accounting policies adopted are set out below.

#### 1.2 Going concern.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees accept there is increased uncertainty but given the track record of the organisation to provide social impact to its beneficiaries, they believe that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

Designated funds are set aside by the trustees out of unrestricted general funds for specific purposes or projects.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings 25% reducing balance.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### **1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss.

If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.9 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### **2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# CRAWLEY COMMUNITY YOUTH SERVICES

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 3 Income from donations and legacies

	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£
Crawley Borough Council	9,000	-	9,000
National Lottery	2,004	37,844	39,848
Donations / Sponsorship	215	-	215
Arts Council	-	69,290	69,290
Sussex Community Foundation	-	10,000	10,000
Children in Need	-	33,415	33,415
FCDO Chagos Music	-	22,000	22,000
National Music	-	37,350	37,350
Shared Prosperity Fund	-	7,228	7,228
	<u>11,219</u>	<u>217,127</u>	<u>228,346</u>

#### 4 Income from other trading activities

	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023
	£	£	£	£	£	£
Hall Hire	23,464	-	23,464	15,715	-	15,715
Fundraising				300		300
Provision of Youth Services	575	-	575	21,784	-	21,784
	<u>24,039</u>	<u>-</u>	<u>24,039</u>	<u>37,799</u>	<u>-</u>	<u>37,799</u>

# CRAWLEY COMMUNITY YOUTH SERVICES

## 5 Direct Costs

	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023
	£	£	£	£	£	£
Advertising / Promotional	-	838	838	-	-	-
Equipment	465	2,387	2,852	181	897	1,079
Other Professional Services*	600	64,100	64,700	75	-	75
Salaries and Wages	64	95,213	95,277	97,405	75,021	172,427
Session Resources	353	10,584	10,937	5,458	39,204	44,663
Staff Expenses	119	-	119	851	508	1,360
Staff Training	1,310	760	2,070	-	800	800
Travel and Accommodation	-	1,312	1,312	107	-	107
Trips and Activities	103	7,207	7,310	8,898	36,767	45,665
Vehicle Expenses	95	-	95	1,675	-	1,675
Venue Costs	-	660	660	-	-	-
	<b>3,109</b>	<b>183,061</b>	<b>186,170</b>	<b>114,650</b>	<b>153,198</b>	<b>267,850</b>

\*Artists/Musicians

## 6 Support Costs

	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023
	£	£	£	£	£	£
<b>Governance</b>						
Bank Charges	68	-	68	60	-	60
Dues and Subscriptions	901	317	1,219	1,612	-	1,612
Insurances	4,689	-	4,689	2,878	-	2,878
Legal and Professional	675	-	675	-	-	-
Pension Fees	-	-	-	216	-	216
Management	51	47,149	47,201	-	48,138	48,138
<b>Office</b>						
Computer Costs	1,430	-	1,430	734	-	734
General Office Expenses	1,468	83	1,551	2,581	-	2,581
Office Equipment	1,207	-	1,207	535	-	535
Phone and Broadband	-	-	-	36	-	36
<b>Premises</b>						
Cleaning	5,624	-	5,624	2,282	-	2,282
Rent and Rates	7,135	-	7,135	8,779	-	8,779
Repair and Maintenance	5,550	127	5,677	7,780	-	7,780
Utilities	21,688	-	21,688	10,519	-	10,519
	<b>50,487</b>	<b>47,677</b>	<b>98,164</b>	<b>38,012</b>	<b>48,138</b>	<b>86,150</b>

# CRAWLEY COMMUNITY YOUTH SERVICES

## 7 Restricted Funds

	This Year 2024	Last Year 2023
	£	£
Allotment Grant	-	3348
Arts Council*	(7,365)	-
Reaching Communities	-	14,833
Building Fund	11,740	19,520
Crawley Borough Council	-	5000
CFI Film Project	4,674	
Children in Need	4,844	4,844
FCDO Chagos Islanders	1,523	
National Music Foundation	35,260	40,743
Summer Camp 2023	-	1,492
Shared Prosperity Fund	3,723	-
	<u>53,949</u>	<u>89,780</u>

\*Final payment from Arts Council due in May 24

## 8 Unrestricted Funds

	This Year 2024	Last Year 2023
	£	£
Building Renovations Fund	10,000	10,000
General Fund	30,138	20,811
	<u>40,138</u>	<u>30,811</u>

**CRAWLEY COMMUNITY YOUTH SERVICE LIMITED**

England & Wales - Charity number 1142923

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# Accounts

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ENJOY  
BEING  
YOUNG

# Annual Report 2022 / 2023

Registered Company Number 07628290  
Charity Registration 1142923

*Be Positive - Be Creative - Be Equal*

## Directors Report for the year ended 31<sup>st</sup> March 2023

The Directors present their annual report together with the accounts and independent examiner's report of the charitable company for the period 1 April 2022 to 31 March 2023.

### Structure

Crawley Community Youth Service (CCYS) is a company limited by guarantee incorporated on 10<sup>th</sup> May 2011 and a registered charity. The Company's memorandum and articles of association are the primary governing documents of the service, and these define the charitable objectives of the company. Members appoint Directors at the Annual General Meeting. Directors oversee the charitable activities of Crawley Community Youth Service and are also the Trustees of the charity.

Details of the current Directors who served during the year are:

<b>Chair</b>	<b>Chris Cook</b>
<b>Treasurer</b>	<b>Pippa Forde</b>
<b>Secretary</b>	<b>Rachel Gardiner</b>
<b>Director</b>	<b>Rachel Thomas</b>
<b>Director</b>	<b>Clare O'Driscoll</b>
<b>Director</b>	<b>Richard Baker</b>



Dormans Youth Arts Centre, Dormans, Gossops Green, Crawley RH11 8HZ

01293 526388 | [info@ccys.org.uk](mailto:info@ccys.org.uk) | [www.ccys.org.uk](http://www.ccys.org.uk)

Crawley Community Youth Service Limited | Company No. 07628290 | Charity Reg. 1142923

### Members' Liability

Every member of the charity promises, if the charity is dissolved while he or she or it is a member or within twelve months after he or she or it ceases to be a member, to contribute such sum (not exceeding £10) as may be demanded of him or her or it towards the payment of the debts and liabilities of the charity incurred before he or she or it ceases to be a member, and of the costs charges and expenses of winding up, and the adjustment of the rights of the contributories among themselves.

### Trustees' Indemnities

Trustees' indemnity insurance has been taken out for the sum of £2m to insure the Board of Directors.

### Objects of the Charity

The Charity's objects are specifically restricted to the following:

1. To act as a resource for young people (YP) up to the age of 19 living in Crawley by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
  - a. advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals
  - b. advancing education
  - c. relieving unemployment
  - d. providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. To consult young members belonging to programmes provided by the Charity as well as YP people in the community of Crawley in all matters pertaining to policy and provision of activities through open meetings at public venues or through surveys of opinion.
3. To involve YP up to the age of 19 in the day-to-day operations of the Charity as volunteers ensuring the appropriate training, induction and support is provided to enable them to participate independently as mature and responsible individuals.



Young people identified what they wanted from a youth service, they wanted a space where they could be positive, be creative and be equal. Above all they wanted to **"ENJOY BEING YOUNG"**.





### Financial Review

There are three main areas of income: hall hire, donations and grants. Our largest items of expenditure are salaries and session delivery costs.

### Principal Risks and Uncertainties

CCYS is focused on improving its income through hall hire, fundraising and further grant applications to secure its future. CCYS is embarking on a programme of recruiting volunteers to allow it to offer more services and to improve resilience in staffing of sessions offered by CCYS throughout the week.

### Financial and Risk Management Policies

A financial controls policy was adopted to ensure that funds were properly managed. Directors are developing a Reserves Policy, but generally CCYS has worked to ensure that it continues to meet all liabilities and commitments. Finances to date have not allowed us to develop any material or sustainable reserves. The Trustees have complied with their duty having due regard to the guidance on public benefit whilst exercising their powers or duties.



# Chief Executive Review of the year 2022-23

## Back to Normal

We've put Covid behind us and things have now returned to normal. We've restarted all clubs and 1 to 1 sessions. Numbers of young people (YP) attending are fairly constant at around 30 per group.



During May half term we returned to Blacklands farm for our annual summer camp with 62 YP joining 10 staff and volunteers to battle the character-building thunderstorms!



The summer saw us deliver our regular summer community event, *The Gossops Rocks Festival*. Now in its 6<sup>th</sup> year, over 100 classic cars attended with live music from Chaggosian Jazz group "*The Brown Shoes Band*" supported by our own youth club bands. The YP also ran their own side shows including a coconut shy built with the help of the *Crawley Men's Shed*.



In the October half term, we ran our Youth Arts Festival. The event was bigger than ever with the YP deciding to take on the challenge of creating an art installation to describe what they had learned from the experience of living through the pandemic. This process ended with our graffiti art installation: "*Together we create a wall*".

December saw the return of our first Bewbush Community Christmas event, the first since the Pandemic. With support from local business, our Young Leaders turned our quiet room into a fabulous grotto along with providing Christmas themed art activities for younger siblings, all accompanied by live music from our band a choir. It was very well attended with over 150 people turning up during the day to see Santa and take part in Festive activities.



In addition to these special events, we continue to support the YP of Crawley with regular weekly clubs and sessions. Overall, our project monitoring continues to show that we would normally deliver around 20 weekly sessions which engage with about 350 YP per week.



### Supporting Disadvantaged Young People to find their voice.

Now we are free of pandemic restrictions and our sessions have returned to open access, YP are once again developing new friendships and learning the skills that this requires.



Our sessions are designed around a family ethos with everyone expected to be supportive and encouraging. We have many different Young Leaders groups ranging from our junior "Community Warriors" to older YP who lead our Youth Arts Festival and summer camp committees. Indeed, the Arts Committee recently engaged with the Local Authority and wider community members to provide designs for a graffiti project in the playground opposite the youth centre.

Young Leaders groups not only provide an excellent way for YP's voices to be heard, but more importantly they learn how to build positive relationships and work as a team. Our aim is to have every CCYS member involved in a committee of some sort.

That doesn't mean sessions are free from conflict. New group members often see blame and violence as the only way to solve a dispute. To deal with this, all our staff and volunteers are trained at some level in conflict resolution, with this subject being discussed at every team meeting. We spend time showing YP that empathy and understanding are at the heart of building positive relationships. This is a long process, particularly as youth club can be the only place where many YP will experience this type of approach.

A good example of how we are achieving this outcome can be seen in an event that happened during a session recently. Two of our young leaders asked a staff member if they could approach a YP who was sitting alone in the playground opposite the Youth Club. Having gained permission, they went to chat to the new lad. It turned out he was a refugee from Ukraine and didn't speak much English. Undeterred, our Young Leaders used google translate to chat with him and he is now a new member of the CCYS family.

## Supporting volunteering and community involvement

We continue to support the wider community, in particular the Chagossian community, assisting with funding for provision of a lunch club for the senior members of their community, until the promised funding from the FCDO is agreed.



We support the Crawley Gardening group who now run our allotment programme and use our Dormans building for meetings and events.

We also assisted in the formation of the UCCA *Uganda Crawley Community Association* and the *Crawley Stand with Ukraine* group who use our buildings to run sessions along with many other existing community groups.



## Future Plans

Increasingly we speak to YP who are finding school a difficult and challenging place. Teachers seem to have less and less time to deal with issues and this leads to a “one size fits all” approach. Worryingly, this seems to be happening with younger and younger children, with Key Stage 2 pupils now at risk of being excluded. This is further evidenced by conversations with our staff and volunteers who work within local schools and Alternative Provision Colleges (APC’s). There is limited support available for YP who are excluded but no support for those who are at risk of being excluded.

Clearly, however challenging YP find school, they are much safer at school than disconnected from it. So, working with support from the Russel Martin Foundation we intend to use our buildings, staff, volunteers and practitioners to support the opening of an APC aimed at YP who are at risk of exclusion from school. The project is awaiting final sign off from the local education authority but is likely to start in September 2023. This will not only support CCYS members who find school challenging, but also YP referred by local schools. This will act as a signpost to further CCYS clubs and events and will also provide additional daytime employment for our staff and a reliable source of daytime core cost revenue.

## Regular, reliable long term and trusted provision



The biggest challenge this year has been the growth in numbers of YP attending our clubs and many requests from other organisations for help with delivery of their own funded programmes. Having higher numbers of YP attending requires more staff and volunteers to deliver sessions along with associated increases in running costs. This doesn’t pose too much of a challenge as the numbers have tended to rise steadily rather than in big jumps, so our finances have coped quite well. Although, as ever, funding core costs is much more challenging than funding project

expenses. More of an issue is the physical space we need to fit everyone in, particularly in our Bewbush Centre. During the summer we spend a lot of time outside, however the winter poses a greater problem. We are already talking to the Local Authority about using the main hall in addition to the youth club next winter, but this will require additional funding.



Requests for help from other organisations are more of a challenge. It would seem post pandemic many groups have been successful with short term funding to help YP, particularly with mental and physical health. These groups then find they have difficulty engaging YP and ask to attend our sessions in order to deliver their own programmes. We help where we can, but our clubs are already busy with long-term local partners delivering activities such as *Crawley Town Football Kicks* project and the *Sussex Cricket Wickets* project. The short-term nature of these projects means that even when we are able to find space to fit them in the practitioners don't have time to build the relationship required to be effective. This further strengthens our belief in the value of a regular, reliable long-term and trusted provision.



**Statement by Treasurer**

The following financial accounts represent the income and expenditure of Crawley Community Youth Service for the period 2022/23

Signed



Date: 18/10/2023

**Crawley Community Youth Service Ltd - Balance Sheet**

As of March 31, 2023

	<b>Total</b>	
	<b>As of Mar 31, 2023</b>	<b>As of Mar 31, 2022 (PY)</b>
<b>Cash at bank and in hand</b>		
Business Bank Account	31,969.47	49,904.34
Business Reserve	105,569.93	105,190.19
CAF Bank	200.29	200.29
Petty Cash	-47.42	-47.42
POCKIT A MAIN ACCOUNT (Pippa)	98.59	98.59
Sum Up	20.00	20.00
<b>Total Cash at bank and in hand</b>	<b>£ 137,810.86</b>	<b>£ 155,365.99</b>
<b>Debtors</b>		
Other Debtors and Prepayments	1,904.00	2,000.00
<b>Total Debtors</b>	<b>£ 1,904.00</b>	<b>£ 2,000.00</b>
<b>Net current assets</b>	<b>£ 139,714.86</b>	<b>£ 157,365.99</b>
<b>Creditors: amounts falling due within one year</b>		
<b>Trade Creditors</b>		
Creditors	17,422.87	5,191.77
<b>Total Trade Creditors</b>	<b>£ 17,422.87</b>	<b>£ 5,191.77</b>
<b>Current Liabilities</b>		
Net Pay	-0.10	0.00
Payroll Liabilities	1,411.42	1,568.88
Pension Liability	290.40	438.80
VAT Control	0.00	0.00
<b>Total Current Liabilities</b>	<b>£ 1,701.72</b>	<b>£ 2,007.68</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£ 19,124.59</b>	<b>£ 7,199.45</b>
<b>Net current assets (liabilities)</b>	<b>£ 120,590.27</b>	<b>£ 150,166.54</b>
<b>Capital and Reserves</b>		
Opening Balance Equity	0.00	0.00
Retained Earnings	150,166.54	127,570.77
Profit for the year	-29,576.27	22,595.77
<b>Total Capital and Reserves</b>	<b>£ 120,590.27</b>	<b>£ 150,166.54</b>

## Crawley Community Youth Service Ltd - Funds

As of March 31, 2023

	<u>Name</u>	<u>This Year</u>	<u>Last Year</u>
<b>Restricted Funds</b>			
	Allotment Grant	£3,348.33	£3,774.82
	Be More - Reaching Out	£14,832.70	£10,693.35
	Bewbush Community Warriors	£0.00	£5,402.00
	Building Fund	£19,519.99	£31,210.68
	Crawley BC	£5,000.00	£6,800.00
	Children in Need	£4,843.67	£1,329.14
	Cooking Project	£0.00	£1,624.34
	Gossops Rocks	£0.00	-£571.99
	National Music Foundation	£40,742.89	£31,121.16
	Summer Camp 2023	£1,491.50	£0.00
	Young Mums	£0.00	£1,000.00
	Youth Arts Festival 2022	£0.00	-£588.37
<b>Total Restricted Funds</b>		<b>£89,779.08</b>	<b>£91,795.13</b>
<b>Unrestricted Funds</b>			
	Building Renovations Fund	£10,000.00	£30,000.00
	Financial Reserve	£10,000.00	£8,000.00
	General	£10,811.19	£20,371.41
<b>Total Unrestricted Funds</b>		<b>£30,811.19</b>	<b>£58,371.41</b>
<b>TOTAL ALL FUNDS</b>		<b>£120,590.27</b>	<b>£150,166.54</b>

## Crawley Community Youth Service Ltd - Income & Expenditure

As of March 31, 2023

	NOTES	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total This Year</u>	<u>Total Last Year</u>
<b>Income</b>					
<b>Charitable Activities</b>					
Donations and Legacies	1	£2,000.00	£177,812.33	£179,812.33	£265,899.01
Contributions from Funds		£106,144.85	£0.00	£106,144.85	£33,492.99
Workshop Provision		£287.70	£0.00	£287.70	£12.00
Miscellaneous		£1,088.58	£20,695.75	£21,784.33	£1,149.42
<b>Other Trading Activities</b>					
Fundraising		£300.00	£0.00	£300.00	£425.00
Hall Hire		£15,715.00	£0.00	£15,715.00	£14,443.26
Preschool Hall Hire		£0.00	£0.00	£0.00	£0.00
Investment Income		£0.00	£0.00	£0.00	£0.00
Bank Interest		£379.74	£0.00	£379.74	£16.43
<b>Total Income Resources</b>		<b><u>£125,915.87</u></b>	<b><u>£198,508.08</u></b>	<b><u>£324,423.95</u></b>	<b><u>£315,438.11</u></b>
<b>Expenses</b>					
<b>Costs of Charitable Activities</b>					
Direct Costs	2	£125,607.18	£142,518.67	£268,125.85	£175,828.04
Outside Resources		£0.00	£0.00	£0.00	£2,090.00
Premises (Overheads)		£20,041.83	£2,134.32	£22,176.15	£45,548.67
Support Costs		£6,411.49	£55,674.79	£62,086.28	£68,228.29
Governance		£1,415.59	£196.35	£1,611.94	£1,147.34
<b>Other Costs</b>					
Depreciation		£0.00	£0.00	£0.00	£0.00
<b>Total Expenses Expended</b>		<b><u>£153,476.09</u></b>	<b><u>£200,524.13</u></b>	<b><u>£354,000.22</u></b>	<b><u>£292,842.34</u></b>
<b>Net Income Resources</b>		-£27,560.22	-£2,016.05	-£29,576.27	£9,376.15
<b>Balance B/F</b>		£10,720.28	£58,848.60	£69,568.88	£60,192.73
<b>Balance C/F</b>		-£16,839.94	£56,832.55	£39,992.61	£69,568.88

## Crawley Community Youth Service Ltd: Note 1 - Donations and Legacies

**As of March 31, 2023**


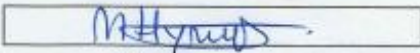
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total This Year</u>	<u>Total Last Year</u>
<b>Income</b>				
<b>Charitable Activities</b>				
<b>Donations and Legacies</b>				
Be More - Reaching Out	£0.00	£37,557.63	£37,557.63	£37,141.50
BBC Children In Need	£0.00	£23,391.70	£23,391.70	£26,772.80
Bewbush Community Warriors	£0.00	£0.00	£0.00	£5,000.00
Building Fund	£2,000.00	£0.00	£2,000.00	£53,526.00
Chagossian Support	£0.00	£0.00	£0.00	£20,864.00
Crawley BC	£0.00	£15,000.00	£15,000.00	£41,871.00
Cooking Project	£0.00	£0.00	£0.00	£400.00
DWP Resources Management	£0.00	£0.00	£0.00	£1,005.96
Gossop Rocks	£0.00	£0.00	£0.00	£100.00
Jubilee Arts Programme	£0.00	£9,650.00	£9,650.00	£0.00
Just Giving	£0.00	£0.00	£0.00	£33.75
National Music Foundation	£0.00	£55,213.00	£55,213.00	£26,139.00
Mobile Studio	£0.00	£0.00	£0.00	£1,490.00
Misc Giving	£0.00	£0.00	£0.00	£2,900.00
Summer Camp 2023	£0.00	£10,000.00	£10,000.00	£0.00
Youth Arts Festival	£0.00	£27,000.00	£27,000.00	£15,000.00
Youth Investment Fund (CIN)	£0.00	£0.00	£0.00	£32,015.00
Young Mums	£0.00	£0.00	£0.00	£1,000.00
HMRC JRS Grant	£0.00	£0.00	£0.00	£640.00
<b>Total Donations and Legacies</b>	<b>£2,000.00</b>	<b>£177,812.33</b>	<b>£179,812.33</b>	<b>£265,899.01</b>

## Crawley Community Youth Service Ltd: Note 2 - Direct Costs

**As of March 31, 2023**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total This Year</u>	<u>Total Last Year</u>
<b>Income</b>				
<b>Direct Costs</b>				
Advertising and Promo	0.00	0.00	0.00	0.00
Bank charges	60.00	0.00	60.00	78.50
DBS Checks	0.00	0.00	0.00	450.00
Entertaining	0.00	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00	76.96
Insurances	0.00	0.00	0.00	0.00
Meetings	941.49	418.24	1,359.73	296.39
Mobile Studio (Van)	1,674.79	0.00	1,674.79	5,615.20
Musical Equipment	15.38	559.16	574.54	17,092.92
Other Professional Serv	75.00	0.00	75.00	75.00
Rent or Lease of Buildings	0.00	0.00	0.00	0.00
Salaries and Wages	91,405.43	81,021.46	172,426.89	109,152.79
Pension Admin Fee	216.00	0.00	216.00	54.00
Session Resources	16,870.82	27,791.74	44,662.56	21,732.81
Staff Training	0.00	799.92	799.92	1,039.92
Travel and Accomodation	106.87	0.00	106.87	168.08
Trips / Activities	14,075.41	31,589.98	45,665.39	14,754.70
Legal	0.00	0.00	0.00	0.00
Youth Centre Equipment	165.99	338.17	504.16	5,240.77
<b>Total Direct Costs</b>	<b><u>125,607.18</u></b>	<b><u>142,518.67</u></b>	<b><u>268,125.85</u></b>	<b><u>175,828.04</u></b>

# Statement by Independent Examiner

 <b>CHARITY COMMISSION FOR ENGLAND AND WALES</b>		<b>Independent examiner's report on the accounts</b>	
Section A Independent Examiner's Report			
Report to the trustees/ members of	Charity Name CRAWLEY COMMUNITY YOUTH CENTRE LIMITED.		
On accounts for the year ended	31 <sup>st</sup> MARCH 2023	Charity no (if any)	1142923.
	Set out on pages		
Responsibilities and basis of report	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.		
Independent examiner's statement	As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").		
	I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:			
<ul style="list-style-type: none"> <li>accounting records were not kept in accordance with section 130 of the Act or</li> <li>the accounts do not accord with the accounting records</li> </ul>			
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.			
* Please delete the words in the brackets if they do not apply.			
Signed:		Date:	2/10/23.
Name:	MARISSA HYMUS.		
Relevant professional qualification(s) or body (if any):	Ass Member of the Association of Accounting Technicians (MAAT) Membership No. 10102490		
Address:	84 DEPOT ROAD.		
	HORSHAM. WEST SUSSEX.		
	RH13 5HF.		

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The actual costings for payroll are less. However we need to put through additional cost relating to grants to cover things like:

- Employer NI Contributions
- Pensions
- Administration
- Utilities for the Venue.

Actual Cost Payroll 114 426.89  
 Grant Costs 31/3/23 58 000.00  
 Salaries & Wages Report 172, 426.89

Date: 22/10/22

Signed: [Signature]

Name: [Name]

Relevant professional qualification(s) or body (if any): [Qualification]

Address: [Address]

**CRAWLEY COMMUNITY YOUTH SERVICE LIMITED**

England & Wales - Charity number 1142923

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# Accounts

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# CRAWLEY COMMUNITY YOUTH SERVICE



## Annual Report 2020 / 2021

ENJOY  
BEING  
YOUNG

Registered Company Number 07628290  
Charity Registration 1142923

*Be Positive - Be Creative - Be Equal*



Dormans Youth Arts Centre, Dormans, Gossops Green, Crawley RH11 8HZ  
01293 526388 | [info@ccys.org.uk](mailto:info@ccys.org.uk) | [www.ccys.org.uk](http://www.ccys.org.uk)  
Crawley Community Youth Service Limited | Company No. 07628290 | Charity Reg. 1142923

## Directors Report for the year ended 31<sup>st</sup> March 2021

The Directors present their annual report together with the accounts and independent examiner's report of the charitable company for the period 1 April 2020 to 31 March 2021.

### Structure

Crawley Community Youth Service is a company limited by guarantee incorporated on 10<sup>th</sup> May 2011 and a registered charity. The Company's memorandum and articles of association are the primary governing documents of the service and these define the charitable objectives of the company. Members appoint Directors at the Annual General Meeting. Directors oversee the charitable activities of Crawley Community Youth Service and are also the Trustees of the charity.

Details of the current Directors who served during the year are:

Chair	Chris Cook
Treasurer	Pippa Forde
Secretary	Rachel Gardiner
Director	Rachel Thomas
Director	Clare O'Driscoll



### Members' Liability

Every member of the charity promises, if the charity is dissolved while he or she or it is a member or within twelve months after he or she or it ceases to be a member, to contribute such sum (not exceeding £10) as may be demanded of him or her or it towards the payment of the debts and liabilities of the charity incurred before he or she or it ceases to be a member, and of the costs charges and expenses of winding up, and the adjustment of the rights of the contributories among themselves.

### Trustees' Indemnities

Trustees indemnity insurance has been taken out for the sum of £2m to insure the Board of Directors.

### Objects of the Charity

The Charity's objects are specifically restricted to the following:

1. To act as a resource for young people up to the age of 19 living in Crawley by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
  - a. advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
  - b. advancing education;
  - c. relieving unemployment;
  - d. providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons;

2. To consult young members belonging to programmes provided by the Charity as well as young people in the community of Crawley North-West in all matters pertaining to policy and provision of activities through open meetings at public venues or through surveys of opinion;
3. To involve young people up to the age of 19 in the day-to-day operations of the Charity as volunteers ensuring the appropriate training, induction and support is provided to enable them to participate independently as mature and responsible individuals.

Young people identified what they wanted from a youth service, they wanted a space where they could be positive, be creative and be equal. Above all they wanted to “enjoy being young”.



### Financial Review

There are four main areas of income: hall hire, donations, grants and management fees. Our largest items of expenditure are salaries and session delivery costs.

### Principal Risks and Uncertainties

CCYS is focused on improving its income through hall hire, fundraising and further grant applications to secure its future. CCYS is embarking on a programme of recruiting volunteers to allow it to offer more services and to improve resilience in staffing of sessions offered by CCYS throughout the week.

### Financial and Risk Management Policies

A financial controls policy was adopted to ensure that funds were properly managed. Directors are developing a Reserves Policy, but generally CCYS has worked to ensure that it continues to meet all liabilities and commitments. Finances to date have not allowed us to develop any material or sustainable reserves. The Trustees have complied with their duty having due regard to the guidance on public benefit whilst exercising their powers or duties.

### Chief Executive Review of the year 2020-21

2019-20 saw us end the year in a positive way. Finances were good and becoming more secure, our staff and volunteer team was growing and becoming more experienced, and we were engaging more young people in an ever-growing variety of clubs and events.

However, 2020-21 has seen us face enormous challenges to adapt the way we support Crawley's Young People.

### Covid-19

We closed all our sessions during the second week of March and furloughed all staff except for our CEO who remained as official point of contact. When advice changed in July 2020, we spent two weeks consulting on the best way to reintroduce Covid safe sessions.

We reopened four live sessions per week in August 2020. We limited ourselves to running clubs from our Dormans building, as the Bewbush site was deemed too small to allow social distancing. Government advice



was to limit attendance to 15 YP per session. This required an enormous effort on behalf of staff to manage and balance groups into social bubbles. We also instigated our "walking bus" to enable YP to travel safely from Bewbush to our larger Dormans building. We adjusted sessions to cope with continuing changes to advice and are now quite skilled at dealing with the 'new normal'.



The four live sessions per week were aimed at our junior members. In order to cope with social distancing, they were pre-planned and included specific activities such as art or cooking, which could be carried out individually. We also reintroduced sport sessions, working with Kicks and the Wickets programme. We continued to support the older YP via one to one or small group sessions, usually outside our buildings, due to their lack of regard for any covid safe restrictions.

Our buildings were used most days to facilitate services offered by WSCC funded organisations, which support groups for special needs and mental health wellbeing.

As the pandemic worsened throughout the autumn, we gradually limited face to face sessions, finally closing in January 2021 and not reopening until the middle of March 2021. During this time, we continued to support the most at-risk young people and families via our social media and virtually. One particular success was our zoom cooking sessions, hosted jointly with Kicks. This involved planning a simple recipe, then buying and delivering all the ingredients to the family home and facilitating the YP to create a family meal. The project was so well received that Comic Relief (the funder) insisted we film it for their future broadcast. It is now clear that despite the challenges set by the pandemic, we are able to adapt as required to continue to support our most at-risk members.



The impact of the pandemic on Crawley's young people is very concerning. Within the first couple of weeks of restarting sessions, we quickly learned the situation with young people's health, particularly mental health, was far worse than we had expected.

We found huge levels of anxiety, particularly around exams, returning to school and moving on to secondary school. Also, there were several documented cases of abuse whilst in lockdown. We encountered multiple examples of YP either being thrown out of their family home or forced to "sofa surf" as a consequence of confrontation. Particularly worrying were cases where YP, who we would ordinarily consider to be reasonably well behaved, refusing to attend school, having developed a lack of respect for parents and authority. We also found that whilst our junior groups coped quite well with the requirements of social distancing, seniors would not enter the buildings, preferring instead to remain outside within their own space.

This led us to change our approach to supporting seniors via one-to-one counselling sessions.

Indicative of these issues is a big increase in requests for support from various local authority departments and the fact that we have felt it necessary to make two MASH referrals for the first time.

### **Some better news!**

2020-21 wasn't all bleak! We did manage to continue operating socially distanced sessions through until Christmas. These included running our first Youth Arts Festival which was filmed by ITV as a "good news" story and culminated in multiple Halloween parties. These involved the YP creating the Halloween decorations and producing a film about their activities during lockdown, which was shown as part of the Creative Crawley Right Here Festival in January 2021.

We ended the year with an adapted Covid safe version of our usual Christmas celebrations. This year's party became a series of ten sit down meals for which the YP planned and cooked the food and made the decorations. Also, with support from the Hawth, we enabled over 50 YP to attend the Pantomime as socially distanced family groups.



### **Supporting volunteering and community involvement**

Although the Pandemic has reduced our ability to engage volunteers due to limits on numbers during sessions, we have had success in connecting more groups to our allotment programme, most notably the Crawley Gardening Group who are now constituted and volunteer during our sessions.

We've supported Crawley's Men's Shed Group with their move to a new site and have assisted The Crawley Model Engineering Group to complete their first grant application and helped found the Creative Crawley Group. The Pandemic has also given us chance to review our policy on volunteer engagement, particularly when training and DBS checking.

### **Promoting cultural development, the arts and heritage**



This year has seen us instigate and become Trustee of the Creative Crawley Group. This led to the YP being part of the Right Here Festival and lobbying Government as cultural advisors to the Crawley Town Investment Board. We are currently supporting CBC Community Development Staff by helping to constitute The Voice of the Youth group in Langley Green.

We also delivered our first Youth Arts festival as part of our long-term funding agreement with Youth Music Foundation. This has led to an even closer relationship with several other local youth clubs, and with support from the Tate Gallery and The Arts Council we are in discussions about a

national event. We've also successfully persuaded the Foreign Office to fund our Chagossian Music and art project, which will culminate in a community event.

We have completed a successful graffiti programme which gave the YP an opportunity to discuss their anxiety re covid and we have supported the formation of the Crawley Film Initiative who will use our new recording studio to edit their films.



### Enabling Voluntary Youth Action



This has been particularly challenging through the pandemic. We have managed to run some limited sessions which our young leaders have instigated and the YP have spent time developing our Community Warriors Programme with lots of ideas for when things return to normal. They've also been meeting online to develop ideas for the next youth art festival. We're developing a plan for a young volunteer programme which we hope will help groups and young volunteers better understand the expectations and challenges of younger volunteers.

In summary the pandemic has reduced our ability to offer services by around 50% whilst keeping our costs about the same. Financially we are secure although most of the emergency Covid funding we have been able to access is short term and provides little long-term security.

Our staff and volunteers have weathered the storm well and are ready for the challenges that lay ahead

However, it's clear for our interactions with the Young People in Crawley that as we emerge from the Pandemic the need for our services will be greater than ever.



**Statement by Treasurer**

The following financial accounts represent the income and expenditure of Crawley Community Youth Service for the period 2019/20.

Signed



Date: 10/09/2021

**Crawley Community Youth Service Ltd - BALANCE SHEET**As of 31<sup>st</sup> March, 2021

	Total	
	As of Mar 31, 2021	As of Mar 31, 2020 (PY)
<b>Cash at bank and in hand</b>		
Business Bank Account	£8,249.68	£5,770.31
Business Reserve	£120,173.76	£65,141.90
CAF Bank	£200.29	£200.29
Petty Cash	£0.00	£0.00
POCKIT MAIN ACCOUNT (Pippa)	£98.59	£82.48
POCKIT Dave Savage	£0.00	£99.70
POCKIT Laura Carter	£0.00	£114.72
<b>Total Cash at bank and in hand</b>	<b>£128,722.32</b>	<b>£71,409.40</b>
<b>Debtors</b>		
Other Debtors and Prepayments	£3,072.66	£2,880.00
<b>Total Debtors</b>	<b>£3,072.66</b>	<b>£2,880.00</b>
<b>Net current assets</b>	<b>£131,794.98</b>	<b>£74,289.40</b>
<b>Creditors: amounts falling due within one year</b>		
<b>Trade Creditors</b>		
Creditors	£3,335.17	£3,707.79
<b>Total Trade Creditors</b>	<b>£3,335.17</b>	<b>£3,707.79</b>
<b>Current Liabilities</b>		
Net Pay	£0.00	£0.00
Payroll Liabilities	£697.84	£917.85
Pension Liability	£191.20	£94.88
VAT Control	£0.00	£0.00
<b>Total Current Liabilities</b>	<b>£889.04</b>	<b>£1,012.73</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£4,224.21</b>	<b>£4,720.52</b>
<b>Total net assets (liabilities)</b>	<b>£127,570.77</b>	<b>£69,568.88</b>
<b>Capital and Reserves</b>		
Opening Balance Equity	£0.00	£0.00
Retained Earnings	£69,568.88	£60,192.73
Profit for the year	£58,001.89	£9,376.15
<b>Total Capital and Reserves</b>	<b>£127,570.77</b>	<b>£69,568.88</b>

## Crawley Community Youth Service Ltd - FUNDS

April 2020 - March 2021

	<u>Name</u>	<u>This Year</u>	<u>Last Year</u>
<b>Restricted Funds</b>			
	Allotment Grant	£7,955.65	£0.00
	Be More - Reaching Communities	£12,335.00	
	Bewbush Community Warriors	£3,672.00	£7,000.00
	Boxing Club Funding	£0.00	£1,714.34
	Building Fund	-£10,000.00	
	Crawley BC	£800.00	
	Children in Need	£6,449.38	£10,195.18
	Community Initiative Foundation	£4,555.90	£5,167.90
	Cooking Project	£1,698.70	£524.13
	Covid	£681.98	
	Crawley Art	£6,673.56	
	Forest School	£0.00	£5,665.74
	Gossop Rocks	£828.00	£886.00
	National Music Foundation	£28,575.27	£25,230.31
	Sport England	£2,465.00	£2,465.00
	Studio 2020	£12,235.00	
<b>Total Restricted Funds</b>		<b>£78,925.44</b>	<b>£58,848.60</b>
	<u>Name</u>	<u>Amount</u>	<u>Amount</u>
<b>Unrestricted Funds</b>			
	Building Renovations Fund	£30,000.00	
	Financial Reserve	£8,000.00	£10,000.00
	General	£10,645.33	£720.28
<b>Total Unrestricted Funds</b>		<b>£48,645.33</b>	<b>£10,720.28</b>
<b>TOTAL ALL FUNDS</b>		<b>£127,570.77</b>	<b>£69,568.88</b>

## Crawley Community Youth Service Ltd - Income & Expenditure

April 2020 - March  
2021

	NOTES	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total This Year</u>	<u>Total Last Year</u>
<b>Income</b>					
<b>Charitable Activities</b>					
Donations and Legacies	1	£33,681.98	£152,522.00	£186,203.98	£120,175.30
Contributions from Funds		£26,042.07	£0.00	£26,042.07	£0.00
Workshop Provision		£0.00	£0.00	£0.00	£1,483.50
Miscellaneous		£20.00	£0.00	£20.00	£624.00
<b>Other Trading Activities</b>					
Fundraising		£0.00	£0.00	£0.00	£13.75
Hall Hire		£7,816.66	£0.00	£7,816.66	£13,052.80
Preschool Hall Hire		£0.00	£0.00	£0.00	£0.00
Investment Income		£0.00	£0.00	£0.00	£0.00
Bank Interest		£31.86	£0.00	£31.86	£132.85
<b>Total Income Resources</b>		<b><u>£67,592.57</u></b>	<b><u>£152,522.00</u></b>	<b><u>£220,114.57</u></b>	<b><u>£135,482.20</u></b>
<b>Expenses</b>					
<b>Costs of Charitable Activities</b>					
Direct Costs	2	£8,607.29	£90,668.43	£99,275.72	£102,104.25
Outside Resources Premises (Overheads)		£0.00	£3,890.00	£3,890.00	£4,710.00
Support Costs		£15,903.74	£23,870.95	£39,774.69	£12,308.43
Governance		£4,729.49	£14,015.78	£18,745.27	£6,216.69
		£427.00	£0.00	£427.00	£766.68
<b>Other Costs</b>					
Depreciation		£0.00	£0.00	£0.00	£0.00
<b>Total Expenses Expended</b>		<b><u>£29,667.52</u></b>	<b><u>£132,445.16</u></b>	<b><u>£162,112.68</u></b>	<b><u>£126,106.05</u></b>
<b>Net Income Resources</b>		£37,925.05	£20,076.84	£58,001.89	£9,376.15
<b>Balance B/F</b>		£10,720.28	£58,848.60	£69,568.88	£60,192.73
<b>Balance C/F</b>		£48,645.33	£78,925.44	£127,570.77	£69,568.88

## Crawley Community Youth Service Ltd

### Note 1 - Donations and Legacies

April 2020 - March 2021

	<u>Unrestricted</u>	<u>Restricted</u>
<b>Income</b>		
<b>Charitable Activities</b>		
<b>Donations and Legacies</b>		
Allotment	£0.00	£8,160.00
Be More - Reaching Communities	£0.00	£12,335.00
BBC Children in Need	£0.00	£23,289.00
Bewbush Community Warriors	£0.00	£1,058.00
Crawley BC	£10,000.00	£39,536.00
Crawley Arts	£0.00	£10,000.00
Cooking Project	£0.00	£3,600.00
Covid -19	£0.00	£15,000.00
Gossop Rocks July 2020	£0.00	£0.00
Forest School	£0.00	£0.00
National Music Foundation	£0.00	£26,139.00
Sport England	£0.00	£0.00
Studio 2020	£0.00	£13,405.00
Just Giving	£0.00	£0.00
Local Giving	£0.00	£0.00
Moto in the Community	£0.00	£0.00
Chagossian Support	£2,130.00	£0.00
Gatwick Airport Community	£1,500.00	£0.00
HMRC JRS Grant	£19,484.14	£0.00
PayPal	£567.84	£0.00
<b>Total Donations and Legacies</b>	<b>£33,681.98</b>	<b>£152,522.00</b>

## Crawley Community Youth Service Ltd

### Note 2 - Direct Costs

April 2020 - March 2021

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total This Year</u>	<u>Total Last Year</u>
<b>Income</b>				
<b>Direct Costs</b>				
Advertising and Promo	0.00	0.00	0.00	0.00
Bank charges	105.50	0.00	105.50	88.76
DBS Checks	474.00	250.00	724.00	0.00
Entertaining	0.00	0.00	0.00	0.00
Fundraising Costs	21.00	0.00	21.00	40.00
Insurance	0.00	0.00	0.00	0.00
Mobile Studio (Van)	25.16	66.13	91.29	2,349.97
Musical Equipment	18.09	2,148.61	2,166.70	2,003.44
Other Professional Services	0.00	0.00	0.00	50.00
Rent or Lease of Buildings	0.00	0.00	0.00	0.00
Salaries and Wages	2,818.98	76,301.46	79,120.44	71,653.40
Session Resources	2,958.86	6,914.04	9,872.90	18,977.09
Staff Training	0.00	2,254.92	2,254.92	966.00
Travel and Accommodation	0.00	0.00	0.00	0.00
Trips / Activities	56.33	2,439.77	2,496.10	3,590.53
Legal	51.00	0.00	51.00	0.00
Youth Centre Equipment	2,078.37	293.50	2,371.87	2,385.06
<b>Total Direct Costs</b>	<b><u>8,607.29</u></b>	<b><u>90,668.43</u></b>	<b><u>99,275.72</u></b>	<b><u>102,104.25</u></b>

# Statement by Independent Examiner



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

CRAWLEY Community Youth Centre Limited

**On accounts for the year  
ended**

31<sup>st</sup> MARCH 2021

**Charity no  
(if any)**

1142923.

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** M Hyman **Date:** 7/12/21

**Name:** Marissa Hyman

**Relevant professional  
qualification(s) or body  
(if any):**

Member of the Association of Accounting Technicians (MAAT) Membership No. 10108490

**Address:**

24 Depot Road.  
Horsham. West Sussex  
RH13 5HF.

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Reserve Account.  
Difference found.

Interest for £3.28 was missing.  
this will be corrected and will  
be shown in the 2021/2022  
Accounts.