

Southgate Community Partnership
(a company limited by guarantee)

Report and Financial Statements
For the year ended 31 March 2024

Company registration number: 7469255
Charity number: 1142873

Southgate Community Partnership Trustees' Report for the year ended 31 March 2024

The trustees present their report and financial statements for the period ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Trustees

Andy Abbott - Chairman - Southgate Community
Terry Ball -Vice Chairman - Southgate Church
Bob Jones - Secretary - Southgate Church
Cllr Richard Rout - Suffolk County Council
Cllr Patrick Chung - West Suffolk Council and Bury St Edmunds Town Council
Cllr Sarah Stamp - co-opted - West Suffolk Council and Bury St Edmunds Town Council
Bob Heavisides - co-opted - Chair of Governors of Hardwick Primary School
David Dutton - Southgate Church
David Rogers - Southgate Church
Jessica Rudd - Southgate Community
Erica Short - Southgate Community and regular hirer
Abi Smith - Southgate Community

Company Secretary:

R H Jones

Principal address:

Southgate Community Centre, Caie Walk, Bury St Edmunds, Suffolk, IP33 2PJ

Registered charity number: 1142873

Registered company number: 7469255

Independent Examiner:

The Laurel Partnership, 16 Broad Street, Eye, IP23 7AF

Structure, Governance and Management

Southgate Community Partnership is a charitable company limited by guarantee incorporated on 14 December 2010, and registered as a charity on 14 July 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. From 1st October 2011 the charitable company has undertaken the activities previously undertaken by the unincorporated charity, number 265996.

Southgate Community Partnership Trustees' Report for the year ended 31 March 2024

Southgate Community Partnership has a Board of twelve Trustees with four members elected from each of the Community, and Southgate Church; one from West Suffolk Council; one from Suffolk County Council; and two co-opted. The Trustees met six times during the period plus the Annual General Meeting. A chairman, vice chairman and secretary are elected. A treasurer is appointed by Trustees on an annual basis, but is currently vacant as a professional bookkeeper is now engaged by the charity on a part time basis. Meetings of the Board take place regularly. Two sub committees have been established: Events and Finance and General Purposes

The Board may admit to membership any person resident in the Area of Benefit and any local authority, firm, corporate body or unincorporated association working or with an interest in the Area of Benefit who applies to the Charity in the form required by the Trustees. Members are entitled to attend and vote at general meetings either personally or (in the case of a member organisation) by an authorised representative. They elect Trustees as prescribed in the governing document. A general meeting of members is held at least annually. Trustees ensure that a comprehensive insurance policy is in place covering the buildings and contents as well as trustee indemnity liability.

All groups regularly hiring the centre are able to apply for affiliation on the payment of an annual fee determined by the Board.

The Trustees review the major risks to which the charity is exposed on a regular basis and, where appropriate, establish systems or procedures to manage those risks.

Objectives and activities

The objects of the Charity are to further or benefit the residents of the Southgate area of Bury St Edmunds and its environs, without distinction of sex, sexual orientation, race or of political, religious or other opinions. By associating together, with residents and the local authorities, voluntary and other organisations we strive for a common effort to advance education and to provide facilities in the interests of social welfare for recreation, leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2024

Achievements and performance

Our flagship Community Centre has had a fabulous year that has seen new inspiring initiatives and an influx of different hirers and users. We have continued to enhance the environment of the facility inside and outside, our dedication to ensuring our strategic community facility is an enviable amenity inclusive to all is paramount.

1. There has been an increase in enquiries for new users, meetings and activities and the number of different groups hiring - we are proud to provide excellent safe facilities for a wide range of hirers as well as provision of health and social care. The local community and beyond are using the Centre even more with a particular rise in demand for children's parties, celebrations and wedding receptions.
2. We continue the partnership with a local commercial publisher in supporting a monthly community magazine known as the Southgate Directory informing the local community and beyond of news from the Community Centre.
3. Hosting weekly positive steps-based exercise classes as a falls' prevention service, these have continued as an essential user group.
4. Co-operating with Southgate Church which occupies part of the building and has first use of the Community Centre on Sundays, assisting it to provide services to overcome social isolation, as well as a number of facilities and initiatives for young people and families. We continue to embrace a unique partnership between the Centre, Southgate Church, Hardwick Primary School and local community.
5. Supporting and instigating many initiatives hugely popular and appreciated by the local community - including Spooky Fun Day, Christmas Family Disco, Coronation Bank Holiday Fun Day and celebrations, Harvest Barn Dance, and Wreath Making Workshops. The monthly Bingo continues to be very popular; the bi-annual coach trips a sell-out.
6. Offering the Centre free to charitable and community support requests, including West Suffolk Hospital MyWiSH Charity, Motor Neurone Disease Association, Marie Curie Cancer Care, St John Ambulance Restart a Heart CPR/Defibrillator training, Havebury drop-in for residents and a new Southgate Book Exchange initiative.
7. Continuing the Multi Community Food Bank and Winter Hardship initiative for the benefit of those struggling or in need not just over Christmas and New Year but beyond with the increasing economic crisis. Co-ordinating the distribution of food parcels to families and individuals and liaising with the pastoral care leads at Hardwick Primary School to support families.
8. Ensuring the Centre is available for the NHS East Anglian Diabetic Eye Screening Service to run two clinics daily.
9. Liaising with the nearby West Suffolk Hospital and Suffolk Joint Emergency Planning Unit to update the Southgate Community Centre Emergency Rest Centre availability.
10. Continuing the programme of building improvement to make the facility more attractive for local community groups and Centre users. Ladies toilets refurbished with new flooring and facilities. Following an opportunist break-in in December extra security measures including CCTV installation effected. As always extra diligence ensuring that the building is maintained, cleaned and safe at all times as well as continuing to transform the outside of the Centre and the immediate environment.

Trustees consider that the range of activities they provide confer public benefit as defined by the Charity Commission to the population they serve.

Southgate Community Partnership
Trustees' Report for the year ended 31 March 2024

Financial Review

Property

The freehold property, which was owned by the former St Edmundsbury Borough Council, was transferred to the Trustees on 30 September 2011.

Results and reserves

For the year ended to 31st March 2024 there was income of £76,850 and expenditure of £63,541 with a surplus of £13,309.

Trustees had a policy of maintaining a reserve to cover three months overheads. The challenge as always is to grow income to support the existing commitments of the Partnership and to continue to improve the fabric of the Community Centre.

This report was approved by the trustees on 12/11/24 and signed on their behalf by:

Andy Abbott
Andy Abbott (Nov 22, 2024 11:47 GMT)

Andy Abbott
Trustee

**Southgate Community Partnership
Independent Examiner's Report to the Trustees of Southgate Community Partnership
for the year ended 31 March 2024**

I report on the accounts of the Southgate Community Partnership for the year ended 31 March 2024, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act).

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- (i) the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- (ii) the accounts did not accord with the accounting records; or
- (iii) the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (iv) the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Aldous
16 Broad Street
Eye
Suffolk
IP23 7AF

**Southgate Community Partnership
Statement of Financial Activities
for the year ended 31 March 2024**

		Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
	Note				
Incoming Resources					
Charitable Activities	2	64,786	-	64,786	61,338
Investment income		6,345	-	6,345	3,116
Other incoming resources	3	-	5,719	5,719	4,400
Total incoming resources		71,131	5,719	76,850	68,854
Resources expended					
Charitable activities	4	57,120	3,396	60,516	70,460
Governance costs	5	3,025	-	3,025	3,508
Total resources expended		60,145	3,396	63,541	73,968
Net income/(outgoing) resources before transfers		10,986	2,323	13,309	(5,114)
Net incoming resources		12,749	560	13,309	(5,114)
Fund balances as at 1 April 2023		161,407	500,281	661,688	666,802
Fund balances as at 31 March 2024	10	174,156	500,841	674,997	661,688

Southgate Community Partnership
Balance Sheet
as at 31 March 2024

	Note	2024 £	2023 £
Tangible assets	7	502,487	501,691
Current assets			
Debtors and prepayments		8,292	7,310
Cash at bank and in hand		<u>172,975</u>	<u>158,963</u>
Creditors: amounts falling due within one year	9	<u>(8,757)</u>	<u>(6,276)</u>
Net current assets		172,510	159,997
Net assets		<u>674,997</u>	<u>661,688</u>
Funds			
Unrestricted	10	174,156	161,407
Restricted	10	<u>500,841</u>	<u>500,281</u>
		<u>674,997</u>	<u>661,688</u>

In approving these financial statements as trustees of the charitable company we hereby confirm:

- (i) the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.
- (ii) the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- (iii) the directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and preparation of accounts.
- (iv) these accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 12/11/24 and signed on its behalf by:

Andy Abbott
Andy Abbott (Nov 22, 2024 11:47 GMT)

Andy Abbott
Chair

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement Cash Flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Fund accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Costs of activities in furtherance of the charity's objectives include staff costs. Support costs are those costs incurred indirectly in support of expenditure on the objects of the charity and include the costs of running the office and administration.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Freehold property	Trustees have agreed not to depreciate as they believe it will not decline in value
Computer and other equipment	over 5 years

Taxation

The charity is not liable to tax on its activities for the year.

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

2 Incoming resources - Charitable Activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Hirer's Fee income	53,516	-	53,516	50,237
Miscellaneous income	471	-	471	127
Community Events	10,799	-	10,799	10,974
	<u>64,786</u>	<u>-</u>	<u>64,786</u>	<u>61,338</u>

3 Incoming resources - Other

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Grants and donations	-	5,719	5,719	4,400
	<u>-</u>	<u>5,719</u>	<u>5,719</u>	<u>4,400</u>

4 Resources expended - Charitable activities

	2024 £	2023 £
<i>Costs of activities in furtherance of the Charities objects</i>		
Wages	16,459	12,946
Cleaning Supplies	696	825
Maintenance contracts	90	84
Electricity	2,928	2,151
Gas	3,813	1,844
Water	1,219	899
Refuse Collection	408	355
Repairs & Maintenance	7,049	26,955
Community Event Costs	10,687	9,092
Licenses Fees	1,408	1,137
Bad Debt Write Off	195	235
	<u>44,952</u>	<u>56,523</u>
<i>Support costs allocated to activities</i>		
Salaries	9,522	8,858
Telephone and internet	906	904
Insurance	2,260	2,109
Postage, Photocopying & Stationery	120	147
Computer Maintenance	120	120
Advertising & Marketing	216	243
Bank Charges	123	74
Miscellaneous	331	356
Charitable Donations	-	100
Depreciation	1,323	1,026
Theft and associated costs	643	-
	<u>15,564</u>	<u>13,937</u>
Total cost of Charitable Activities	<u>60,516</u>	<u>70,460</u>

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

5 Governance costs

	2024	2023
	£	£
Independent Examiners fee and bookkeeping	3,012	2,403
Legal and professional fees	13	13
	<u>3,025</u>	<u>2,416</u>

Governance costs include payments to the Independent Examiner of £864 (2023: £840) for examination fees.

6 Staff costs

	2024	2023
	£	£
Number of employees		
The average number of employees during the year was:	<u>2</u>	<u>2</u>
	2024	2023
	£	£
Wages and salaries	25,981	22,155
Social security costs	-	-
	<u>25,981</u>	<u>22,155</u>

7 Trustees Remuneration

One trustee received remuneration during the year of £15,725 (2023: £12,946).

No trustees (2023: nil) were reimbursed expenses in the year (2023: £nil).

8 Tangible fixed assets

	Freehold Property £	Computer and other equipment £	Total £
Cost			
Additions	-	2,119	2,119
Disposals	-	-	-
C/fwd	<u>500,000</u>	<u>11,247</u>	<u>511,247</u>
Depreciation			
B/fwd	-	7,437	7,437
Charge for the year	-	1,323	1,323
On disposals	-	-	-
C/fwd	<u>-</u>	<u>8,760</u>	<u>8,760</u>
Net book value			
C/fwd	<u>500,000</u>	<u>2,487</u>	<u>502,487</u>
B/fwd	500,000	1,691	501,691

Southgate Community Partnership
Notes to the accounts
as at 31 March 2024

9 Creditors

	2024	2023
	£	£
Tax and social security	1,183	1,020
Creditors and accruals	7,574	5,256
	8,757	6,276

10 Statement of Funds

	Fund balances at 1 April 2023	Incoming resources	Resources expended	Transfers	Fund balances at 31 March 2024
	£	£	£	£	£
<i>Unrestricted funds</i>					
General	127,851	71,131	(60,145)	1,763	140,600
<i>Designated funds</i>					
Building	32,556	-	-	-	32,556
Community garden	1,000	-	-	-	1,000
<i>Restricted funds</i>					
Freehold property	500,000	-	-	-	500,000
Defibrillator	81	-	-	-	81
Hardbrick lego club	200	-	-	-	200
Coronation event	-	1,650	(1,903)	253	-
CCTV	-	2,069	(53)	(2,016)	-
Locality	-	2,000	(1,440)	-	560
	661,688	76,850	(63,541)	-	674,997

11 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£	£	£	£
Fund balances at 31 March 2024 are represented by:						
Tangible assets	2,487	500,000	502,487	1,691	500,000	501,691
Current assets/(liabilities)	171,669	841	172,510	159,716	281	159,997
	174,156	500,841	674,997	161,407	500,281	661,688

12 Related party transactions

There were no related party transactions during either period that require disclosure.